- 2 -

"January 11, 1936.

"TO ALL STATE ADMINISTRATORS:

"I want to make perfectly clear the policy of the Works Progress Administration relative to private employment or employment on contract jobs under the direction of other Federal Departments which may be offered to WPA workers.

"It is expected that WPA workers will accept available jobs in private employment, whether of a permanent or temporary nature, provided:

"(1) That the temporary or permanent work shall be a full-time job.

"(2) That such work shall be at a standard or going rate of wages.

"(3) That such work shall not be in conflict with established union relationships.

"(4) That workers shall be offered an opportunity to return to the WPA upon completion of temporary jobs.

"It seems to me extremely important that all workers be given every reasonable opportunity to accept temporary employment because this often results in a permanent opportunity, and, obviously, workers are going to be loath to accept temporary jobs unless they can be given definite assurance that the WPA work will be open to them upon their completion.

"It is important that our offices guard against two things:

"First, we should not develop employment exchanges within our own organization. There are adequate employment offices throughout the nation and it would be an unwarranted use of funds and an obvious duplication if we ware to attempt to set up placement services.

"Second, it is equally important that the employers who are paying standard and going rates of wages be fully protected and that our organization not be used as a means of forcing workers to accept substandard wages from enybody.

"Very sincerely yours,

(signed)

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