Hopkins sets minimum hours rule for Works Progress Administration projects.

Harry L. Hopkins, Works Progress Administrator, today established 120 hours a month as the minimum to be worked by all persons on Works Progress Administration projects, except professional, educational, and clerical persons. For these, the rule stipulates that the customary minimum number of hours usually worked by these persons in their community shall be the minimum.

Previous regulations setting a maximum of eight hours a day and 140 hours a month for all workers on Works Progress Administration projects remain. Exceptions are permitted in cases of emergency involving the public welfare and the protection of work already done. State Works Progress Administrators or their authorized representatives are also empowered to make exceptions in unusual and exceptional circumstances when in their judgment the limitations set are not feasible or practical.

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Note: A copy of the new administrative order on hours of work is attached.
ADMINISTRATIVE ORDER NO. 13

Of The

WORKS PROGRESS ADMINISTRATION.

AMENDING ADMINISTRATIVE ORDER NO. 5 WHICH PROVIDES FOR HOURS OF WORK AND DEDUCTIONS FOR TIME LOST.

By virtue of and pursuant to the authority vested in me by Executive Order No. 7034 of May 6, 1935, and Executive Order No. 7046 of May 20, 1935, I hereby issue the following Administrative Order, amending Administrative Order No. 5, which provides for hours of work and deductions for time lost:

1. The term "project" as used in this Administrative Order means a project (a) financed from funds allocated to the Works Progress Administration, and (b) to which is applicable the monthly earnings schedule provided in Part I of Executive Order No. 7046 of May 20, 1935, which prescribes rules and regulations relating to wages, hours of work, and conditions of employment.

2. The hours of work for all persons employed upon projects shall not exceed eight hours per day and one hundred and forty hours for each two consecutive semi-monthly pay periods commencing with the first two pay periods on the project; provided that the foregoing limitation shall not apply, (a) in the case of an emergency involving public welfare or the protection of the work already done on a project, or (b) in exceptional and unusual circumstances when in the judgment of the State Works Progress Administrator or his authorized representative the limitations set forth above are not feasible or practical.

3. The hours of work for any person employed upon a project or projects for two full consecutive semi-monthly pay periods shall aggregate not less than one hundred and twenty hours, except in the case of professional, educational and clerical persons for whom the customary number of hours shall be applicable.

4. Subject to the limitations set forth in paragraphs 2 and 3 of this Order, the State Works Progress Administrator, or his authorized representative, shall determine the hours of work for each semi-monthly pay period with respect to each project or class of projects and, as conditions require, for each class of work.
5. This Administrative Order supersedes Administrative Order No. 5 which is hereby rescinded.

Harry L. Hopkins,
Administrator.

August 8, 1935