

PART-TIME JOBS FOR WOMEN

IN

RICHMOND, VA.

1949

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Tables to supplement
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INTRODUCTION

These tables supplement "Part-Time Jobs for Women—A Study in 40 Cities," published as Bulletin No. 238 of the United States Department of Labor's Women's Bureau, Washington 25, D. C. They present detailed lists of jobs and industries in which women were employed part time in Richmond in June 1949.

Bulletin 238 describes the part-time work experience of management and employees in a wide range of jobs and industries in which women were working a short week. The majority of woman-employing industries in nonmanufacturing were included in the study, with the following exceptions: Agriculture; some service industries, such as household employment and maintenance work (office cleaning); Government service; and self-employed persons. Also, the following selected occupations were excluded: Public school teachers, temporary and seasonal workers, canvassers, and door-to-door saleswomen, insurance agents, real estate saleswomen, theatrical and professional entertainers. Part-time work by students was not included. (In New York City the study was limited to three industries—museums and art galleries, advertising agencies, and publishing houses.)

The information was collected during the period from June 1949 to June 30, 1950, by Women's Bureau representatives directly from employers and from women part-time workers in 40 cities located in various sections of the country.

Since the information in the bulletin is not shown by individual city but only by the aggregate findings of the 40 cities, a series of supplementary individual city reports listing the part-time jobs in each city has been prepared and are available on request.

These cities are—Dallas, Denver, Des Moines, Milwaukee, New York, Providence, Richmond (Virginia), San Francisco, Syracuse, and Worcester.

CONTENTS

Table 1 - Extent of part-time employment of women, by industry—
Richmond.

Table 2 - Alphabetical list of part-time jobs held by women, by
industry—Richmond.

Table 3 - Industry list of part-time jobs held by women—Richmond.

TABLE 1. EXTENT OF PART-TIME EMPLOYMENT OF WOMEN, BY INDUSTRY—RICHMOND

Industry	Number of establishments employing women	Establishments regularly employing women part time				
		Number of establishments	All employees	Total number of women employees	Women part-time employees	
					Number	Percent of total women
All Industries	171	63	8,366	5,980	711	12
<u>Amusement</u>						
Motion-picture theaters	3	2	36	12	9	(1)
<u>Communication and Other Public Utilities</u>						
Electric light and power companies	1	0	-	-	-	-
Gas companies	1	0	-	-	-	-
Radio broadcasting stations	5	3	165	47	3	6
<u>Finance and Insurance</u>						
Banking	5	0	-	-	-	-
Insurance	5	1	524	400	2	1
<u>Personal Services</u>						
Beauty shops	6	1	7	4	1	(1)
Eating and drinking places	15	2	71	56	15	27
Hotels	3	1	300	158	2	1
Self-service laundries and dry-cleaning depots	2	0	-	-	-	-
Shoe repair shops	2	0	-	-	-	-
<u>Professional and Related Services</u>						
Charitable, religious, and membership organizations:						
Social agencies ²	15	10	153	135	22	16
Other organizations ³	1	1	47	41	16	39
Educational services:						
Schools:						
Private schools, primary and secondary	3	3	158	136	37	27
Libraries	1	1	76	63	13	21
Museums	6	2	17	16	8	(1)
Medical and other health services:						
Hospitals	5	5	1,605	1,149	40	3
Professional offices:						
Doctors' and dentists' offices	2	0	-	-	-	-
<u>Trade</u>						
Retail stores:						
Apparel and accessories stores, women's	11	8	112	110	15	14
Department stores	5	3	4,377	3,061	466	15
Limited-price variety stores	8	6	560	507	42	8
Miscellaneous retail stores	59	12	135	65	15	23
<u>Miscellaneous Industries and Services</u>						
Advertising and letter service	7	2	23	20	5	(1)

¹ Base too small to justify percent.

² Includes such associations and agencies as American Red Cross, Children's Aid Society, community centers, Family Service, Psychiatric Clinic, residence for problem children, Travelers Aid, Visiting Nurse Association, Vocational Counseling Service.

³ Y.W.C.A.

Job	Motion-picture theaters	Radio broadcasting stations	Insurance	Personal services			Professional and related services					Retail trade			Advertising and letter service	
				Beauty shops	Eating and drinking places	Hotels	Charitable, religious and membership organizations ¹	Private schools, primary and secondary	Libraries	Museums	Hospitals	Apparel and accessories stores, Women's	Department stores	Limited-price variety stores		Miscellaneous retail stores
Accompanists, piano.....							X	X								
Beauty operators.....				X												
Clerical workers:																
Accounting clerks.....			X													
Admittance clerks.....										X						
Audit clerks.....										X						
Bookkeepers.....								X		X					X	
Checking clerks.....												X				
Clerk-typists.....							X			X						
Clerk-stenographers.....										X						
Desk clerks.....							X									
Duplicating-machine operators.....																X
General clerks.....							X			X		X				
Receptionists.....		X	X							X						
Secretaries.....							X			X						
Telephone operators.....										X						
Typists.....																X
Consultants (drama).....									X							
Continuity writers.....		X														
Curators and assistants.....										X						
Directors or executive secretaries and assistants ²		X					X									
Food-service workers:																
Bakers and helpers.....													X			
Bus girls.....							X						X			
Cashiers.....			X			X	X					X				
Cooks and assistants.....										X						
Counter girls.....							X						X	X		
Dishwashers.....							X						X			
Hostesses.....													X			
Panners, roll.....															X	
Pantry girls.....													X			
Salad makers.....							X						X			
Servers.....													X			
Waitresses.....					X	X							X			
Group leaders, recreation.....							X									
Guides and lecturers.....										X						
Kindergarten and nursery-school attendants.....									X							
Laboratory technicians.....										X						
Librarians and assistants (prof.)..								X	X		X					
Library aides.....									X							
Non-selling retail trade workers:																
Art and needle work instructors..													X			
Artists.....													X			
Cashiers-wrappers.....													X			
Floor managers.....													X			
Milliners.....													X			
Models.....													X			
Shoppers, comparison and personal.....													X			
Stock girls.....													X			
Ticket-machine operators.....													X			
Wrappers.....												X			X	
Nurses, registered.....							X	X		X						
Saleswomen.....	X											X	X	X	X	
School service specialists.....										X						
Social workers (prof.).....							X									
Teachers of -																
Art.....								X								
Chemistry, economics, geography..								X								
Crafts.....							X									
Dancing, social.....								X								
Fifth grade classes.....								X								
Music.....								X								
Physical education.....							X	X								
Remedial reading.....							X	X								
Riding.....								X								
Science.....								X								
Sewing.....								X								
Ticket sellers.....	X															

¹ Most of the organizations are social agencies.

² Publicity and promotional director, assistant administrator (director), educational director.

TABLE 3. INDUSTRY LIST OF PART-TIME JOBS HELD BY WOMEN—RICHMOND

Amusement

Motion-picture theaters
Saleswomen, candy and popcorn
Ticket sellers

Communication

Radio broadcasting stations
Continuity writers
Directors of publicity and
promotional work
Receptionists

Insurance

Accounting clerks
Receptionists
Cashiers, cafeteria

Personal services

Beauty shops
Beauty operators
Eating and drinking places
Waitresses
Hotels
Cashiers, restaurant
Waitresses

Professional and related services

Charitable, religious, and member-
ship organizations ¹
Accompanists, piano (community
houses)
Assistant administrators (volun-
teer services)
Group leaders (recreation centers)
Nurses, registered (psychiatric
clinics)
Nurses, registered (visiting nurse
association)

Charitable, religious, and member-
ship organizations ¹ (cont'd)
Social workers (professional) in -
Social welfare agencies
Psychiatric clinics
Red Cross
Teachers (psychiatric clinics) of -
Crafts
Physical education
Remedial reading
Clerk-typists
General clerks
Secretaries
Bus girls
Cashiers, restaurant
Counter girls
Dishwashers
Salad makers

Educational services

Private schools, primary and secondary
Accompanists, piano
Consultants, drama
Kindergarten and nursery-school
attendants
Librarians and assistants
(professional)
Nurses, registered
Teachers of -
Academic subjects, miscellaneous
Dancing, social
Music
Physical education
Remedial reading
Riding
Sewing
Libraries
Librarians (professional)
Library aides
Museums
Curators and assistants
Guides and lecturers
School-service specialists

¹ Most of the organizations are social agencies.

TABLE 3. RICHMOND, VIRGINIA (cont'd)

Professional and related services
(cont'd)

Medical and other health services

Hospitals

Laboratory technicians
 Librarians (professional)
 Nurses, registered
 Admittance clerks
 Bookkeepers
 Clerk-stenographers
 Clerk-typists
 Receptionists
 Secretaries
 Telephone operators
 Cooks

Trade

Retail stores

Apparel and accessories stores
 women's
 Saleswomen
 Audit clerks
 Clerical workers, general
 Department stores
 Artists
 Cashiers-wrappers
 Floor managers
 Milliners
 Models

Department stores (cont'd)

Needlework instructors
 Shoppers, comparison and personal
 Stock girls
 Ticket-machine operators
 Saleswomen
 Clerical workers, general
 Hostesses
 Bakers and helpers
 Bus girls
 Cashiers, restaurant
 Cooks and assistants
 Dishwashers
 Pantry girls
 Salad makers
 Servers
 Waitresses

Limited-price variety stores

Saleswomen
 Counter girls, lunch
 Miscellaneous retail stores
 Saleswomen
 Bookkeepers
 Counter girls, lunch
 Panners, roll
 Wrappers, meat

Miscellaneous industries and services

Advertising and letter service
 Duplicating-machine operators
 Typists