

PART-TIME JOBS FOR WOMEN

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INTRODUCTION

These tables supplement "Part-Time Jobs for Women—A Study in 10 Cities," published as Bulletin No. 238 of the United States Department of Labor's Women's Bureau, Washington 25, D. C. They present detailed lists of jobs and industries in which women were employed part time in New York City in June 1950.

Bulletin 238 describes the part-time work experience of management and employees in a wide range of jobs and industries in which women were working a short week. The majority of woman-employing industries in non-manufacturing were included in the study, with the following exceptions: Agriculture; some service industries, such as household employment and maintenance work (office cleaning); Government service; and self-employed persons. Also, the following selected occupations were excluded: Public school teachers, temporary and seasonal workers, canvassers and door-to-door saleswomen, insurance agents, real estate saleswomen, theatrical and professional entertainers. Part-time work by students was not included. (In New York City the study was limited to three industries—museums and art galleries, advertising agencies, and publishing houses.)

The information was collected during the period from June 1949 to June 30, 1950, by Women's Bureau representatives directly from employers and from women part-time workers in 10 cities located in various sections of the country.

Since the information in the bulletin is not shown by individual city but only by the aggregate findings of the 10 cities, a series of supplementary individual city reports listing the part-time jobs in each city has been prepared and are available on request.

These cities are - Dallas, Denver, Des Moines, Milwaukee, New York, Providence, Richmond (Virginia), San Francisco, Syracuse, and Worcester.

C O N T E N T S

Table 1 - Extent of part-time employment of women, by industry—
New York City.

Table 2 - Alphabetical list of part-time jobs held by women,
by industry—New York City.

Table 3 - Industry list of part-time jobs held by women—New York City.

TABLE 1. EXTENT OF PART-TIME EMPLOYMENT OF WOMEN, BY INDUSTRY—NEW YORK CITY 1

Industry	Number of establishments employing women	Establishments regularly employing women part time				
		Number of establishments	All employees	Total number of women employees	Women part-time employees	
					Number	Percent of total women
All Industries	276	36	8,655	5,390	106	2
<u>Professional and Related Services</u>						
Educational services:						
Museums and art galleries	22	5	794	283	12	4
<u>Miscellaneous Industries and Services</u>						
Advertising	115	8	3,392	2,176	38	2
Opinion polls	1	1	150	113	7	6
Publishing houses	138	22	4,319	2,818	49	2

2 TABLE 2. ALPHABETICAL LIST OF PART-TIME JOBS HELD BY WOMEN,
BY INDUSTRY—NEW YORK CITY

Job	Educational services	Miscellaneous industries and services		
	Museums and art galleries	Advertising	Opinion polls	Publishing houses
Artists.....		X		
Clerical workers:				
Address-checking clerks.....				X
Addressograph-machine operators.....				X
Bookkeepers.....				X
Envelope stuffers.....		X		
General clerks.....				X
Information clerks.....	X			
Mailing clerks.....				X
Messengers.....		X		
Poster checkers.....				X
Receptionists.....		X		
Secretaries.....				X
Stenographers.....				X
Supervisions, clerical staff.....		X		
Telephone operators.....	X			
Typists.....		X		X
Colorists.....				X
Copy readers.....				X
Copy writers.....		X		X
Directors and assistants.....	X			
Editors and assistants.....				X
Food-service workers:				
Dishwashers in experimental kitchen.....		X		
Lunchroom helpers, general.....				X
Guides.....	X			
Interviewers.....			X	
Matrons.....		X		
Research assistants.....	X			X
Staff assistants.....	X			

Professional and related services

Museums and art galleries
 Directors and assistants
 Guides
 Research assistants
 Staff assistants
 Information clerks
 Telephone clerks

Miscellaneous industries and services

Advertising
 Artists, fashion
 Copywriters
 Clerks (envelope stuffers)
 Messengers
 Receptionists
 Supervisors, night clerical staff
 Typists
 Matrons
 Dishwashers, experimental kitchen

Miscellaneous industries and services
(cont'd)

Opinion polls
 Interviewers
 Publishing houses
 Colorists
 Copy readers
 Copy writers, fashion
 Editors and assistants
 Editors, travel
 Research assistants
 Address-checking clerks
 Addressograph-machine operators
 General clerks
 Mailing clerks
 Poster checkers
 Secretaries
 Stenographers
 Typists
 Lunchroom helpers, general