

# PART-TIME JOBS FOR WOMEN

SOCIOLOGY DIVISION  
SERIAL

DEC 14 1951

IN

MILWAUKEE, WIS.  
1950

D-6  
Tables to supplement  
Women's Bureau Bulletin 238

UNITED STATES DEPARTMENT OF LABOR  
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Women's Bureau  
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Washington 25, D.C.

1951

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## INTRODUCTION

These tables supplement "Part-Time Jobs for Women—A Study in 10 Cities," published as Bulletin No. 238 of the United States Department of Labor's Women's Bureau, Washington 25, D. C. They present detailed lists of jobs and industries in which women were employed part time in Milwaukee in January 1950.

Bulletin 238 describes the part-time work experience of management and employees in a wide range of jobs and industries in which women were working a short week. The majority of woman-employing industries in non-manufacturing were included in the study, with the following exceptions: Agriculture; some service industries, such as household employment and maintenance work (office cleaning); Government service; and self-employed persons. Also, the following selected occupations were excluded: Public school teachers, temporary and seasonal workers, canvassers and door-to-door saleswomen, insurance agents, real estate saleswomen, theatrical and professional entertainers. Part-time work by students was not included. (In New York City the study was limited to three industries—museums and art galleries, advertising agencies, and publishing houses.)

The information was collected during the period from June 1949 to June 30, 1950, by Women's Bureau representatives directly from employers and from women part-time workers in 10 cities located in various sections of the country.

Since the information in the bulletin is not shown by individual city but only by the aggregate findings of the 10 cities, a series of supplementary individual city reports listing the part-time jobs in each city has been prepared and are available on request.

These cities are - Dallas, Denver, Des Moines, Milwaukee, New York, Providence, Richmond (Virginia), San Francisco, Syracuse, and Worcester.

## C O N T E N T S

Table 1 - Extent of part-time employment of women, by industry—  
Milwaukee.

Table 2 - Alphabetical list of part-time jobs held by women,  
by industry—Milwaukee.

Table 3 - Industry list of part-time jobs held by women—Milwaukee.

TABLE 1. EXTENT OF PART-TIME EMPLOYMENT OF WOMEN, BY INDUSTRY—MILWAUKEE

Industry	Number of establishments employing women	Establishments regularly employing women part time				
		Number of establishments	All employees	Total number of women employees	Women part-time employees	
					Number	Percent of total women
All Industries	464	171	28,631	13,915	2,290	16
<u>Amusement</u>						
Motion-picture	8	8	210	58	10	17
<u>Communication and Other Public Utilities</u>						
Electric light and power companies	1	0	-	-	-	-
Gas companies	1	0	-	-	-	-
Radio broadcasting stations	4	0	-	-	-	-
<u>Finance, Insurance, and Real Estate</u>						
Banking and other finance	16	3	587	368	10	3
Insurance	21	5	1,871	1,186	69	6
Real estate	7	0	-	-	-	-
<u>Personal Services</u>						
Beauty shops	20	4	6	5	4	(1)
Eating and drinking places	18	14	550	431	109	25
Hotels	9	5	1,023	547	21	4
Dry-cleaning depots	2	0	-	-	-	-
Photography	1	0	-	-	-	-
<u>Professional and Related Services</u>						
Charitable, religious and membership organizations:						
Social agencies <sup>2</sup>	32	16	997	549	187	34
Other organizations <sup>3</sup>	20	13	893	486	100	21
Educational services:						
Schools:						
Adult education	3	3	830	402	198	49
Private schools, primary and secondary	2	2	95	70	21	30
Universities and colleges	3	3	943	215	30	14
Other special schools	5	3	96	67	18	27
Libraries	1	1	348	292	2	1
Museums	1	0	-	-	-	-
Medical and other health services:						
Hospitals, sanitariums, clinics	9	8	1,754	1,435	111	8
Professional offices:						
Architects' offices	9	0	-	-	-	-
Doctors' and dentists' offices	36	5	10	10	6	(1)
Lawyers' office	38	8	14	13	10	(1)
<u>Trade</u>						
Retail stores:						
Apparel and accessories stores, women's	15	13	634	588	73	12
Department stores	11	10	7,736	5,810	1,119	19
Limited-price variety stores	7	4	660	590	87	15
Miscellaneous retail stores	83	38	1,064	608	79	13
Wholesale trade	1	0	-	-	-	-
<u>Miscellaneous Industries and Services</u>						
Advertising and letter service	12	3	35	23	15	(1)
Publishing houses	7	2	275	161	11	7
Bookkeeping service	1	0	-	-	-	-

<sup>1</sup> Base too small to justify percent. <sup>2</sup> Includes such associations and agencies as American Red Cross, Catholic Social Welfare Bureau, Children's Service Society, City Recreation and Adult Education, community centers, Family Service Agency, Girls' Club Association, Jewish Vocational Service, Milwaukee Hearing Society, Planned Parenthood Clinic, Travelers Aid, Visiting Nurse Association, Wisconsin Service Association (prisoners' aid), youth organizations (Catholic and Jewish). 20952



TABLE 3. INDUSTRY LIST OF PART-TIME JOBS HELD BY WOMEN IN MILWAUKEE

Amusement

Motion-picture theaters  
Saleswomen, candy  
Ticket sellers  
General clerks

Finance and insurance

Banking and other finance  
Tellers  
Addressograph-machine operators  
General clerks  
IBM machine operators  
Posting-machine operators  
Stenographers  
General cafeteria helpers

Insurance

Bookkeepers  
Clerk-typists  
General clerks  
Stenographers  
Typists  
Waitresses  
Kitchen helpers

Personal services

Beauty shops  
Beauty operators

Eating and drinking places

Hostesses, waitresses, coffee makers,  
cooks, countermaids, dishwashers,  
doughnut makers, food packers,  
pantry girls, salad makers  
General helpers in school lunchroom  
Saleswomen

Hotels

Cashiers, desk and food  
Hostesses, waitresses, pantry girls  
Maids, elevator operators  
Audit clerks, desk clerks, general  
clerks  
Telephone operators

Professional and related services

Charitable, religious, and membership  
organizations  
Social agencies  
Accompanists, piano; administrative  
assistant secretaries (Red Cross);  
counselors for social activities  
(youth organization)  
Directors of club work and assistant  
directors of playgrounds (community  
centers)  
Directors of volunteer services  
(Travelers Aid)  
Executive secretaries (Planned Parent-  
hood)  
Group leaders (community centers)  
Housemothers (girls' home)  
Leaders of parent education study  
groups  
Lecturers (club women's group)  
Nurses, registered; psychologists;  
social workers (welfare agencies);  
supervisory case workers (family  
service agency)  
Teachers—  
Auditory training, English for  
foreign born, lip reading (hearing  
society)  
In community centers—bridge,  
ceramics, dancing, drama, dress-  
making, English, handicrafts,  
physical education, swimming  
Nursery classes  
Dictaphone operators, general clerks,  
receptionists, secretaries, telephone  
operators  
Checkroom attendants  
Waitresses, cooks, dishwashers,  
kitchen helpers  
Other organizations  
Church-superintendents of Sunday Schools  
Y.M.C.A. and Y.W.C.A.  
Accompanists, piano  
Group leaders  
Teachers of bridge, hat making,  
interior decorating, languages,

TABLE 3.—MILWAUKEE, WISCONSIN (cont'd)

Professional and related services (cont'd)

Charitable, religious, and membership organizations (cont'd)  
 Other organizations (cont'd)  
 Y.M.C.A. and Y.W.C.A. (cont'd)  
     psychology, writing and journalism  
     Clerk-typists, desk clerks, general clerks, secretaries, stenographers  
     Waitresses, bus girls, cooks, dishwashers, pantry girls, general helpers—food service  
     Maids, checkroom attendants

Educational services  
 Schools  
     Adult education  
         Accompanists, piano  
         Teachers of anatomy, arts, book review, bridge, business courses, ceramics, dancing, dramatics, English, flower arrangement, handicrafts, homemaking, home nursing, landscape design, language, lip-reading, music, personal hygiene, photography, physical education, public speaking, retail selling, swimming  
         General clerks, telephone operators  
         Checkroom attendants  
         General cafeteria and kitchen helpers  
     Private schools, primary and secondary  
     Librarian (professional)  
     Kindergarten and nursery school attendants, practical nurses  
     Teachers of dramatics, kindergarten classes, Latin, mathematics, nursery classes, typing  
     Waitresses  
     Universities and colleges  
         Teachers of algebra, art, business statistics, comparative literature, dental hygienists, English, interior decorating, mathematics, modern languages, political science, psychology, secretarial training, science, social case work  
     Secretaries

Educational services (cont'd)

Schools (cont'd)  
 Other special schools  
     Private art schools  
         Managers, publicity and public relations workers, registrars  
         Teachers of ceramics, interior decorating, life drawing, oil painting  
     Private secretarial school  
         Teachers of Spanish  
     School for crippled children (public school)  
         Child care aides, cooks and assistants

Libraries  
     Library aides

Medical and other health services  
     Hospitals, sanitariums, clinics  
         Directors of volunteers  
         Laboratory technicians  
         Nurses' aides; nurses, practical; nurses, registered  
         Physiotherapists and aides  
         Recreational therapists  
         Technicians and assistants, medical  
     Admittance clerks, billing clerks (Blue Cross), bookkeeping-machine operators, general clerks, receptionists, record clerks, secretaries, telephone operators  
     Kitchen helpers, laundresses (for nurses), maids, seamstresses (menders), attendants of checkroom

Professional offices  
     Doctors' and dentists' offices  
         Receptionists  
         Technologists and assistants  
     Lawyers' offices  
         Bookkeepers, secretaries, typists

Trade  
     Retail stores

TABLE 3.—MILWAUKEE, WISCONSIN (cont'd)

Trade (cont'd)

Retail stores (cont'd)

Apparel and accessories, women's  
 Alteration women, stockgirls,  
 saleswomen  
 Bookkeepers, general clerical  
 workers, telephone operators

Department stores

Alteration women, drapery makers,  
 knitting instructors  
 Comparison and personal shoppers  
 Floor supervisors, saleswomen, models  
 Window decorators  
 Stock girls, wrappers and packers,  
 maids  
 Cashiers, addressograph operators,  
 advertising clerks, adjustment  
 clerks, mail-order clerks, payroll  
 clerks, telephone operators

Elevator operators

Detectives

Hostesses, waitresses, bus girls,  
 counter girls (lunch), kitchen helpers

Limited-price variety stores

Saleswomen  
 Counter girls (lunch)

Trade (cont'd)

Miscellaneous retail stores

Service operators (makes belts, buttons,  
 etc. in sewing machine company)  
 Saleswomen, comparison and personal  
 shoppers  
 Cashiers, billing-machine operators,  
 bookkeepers, general clerical  
 workers, payroll clerks, stenographers,  
 cashier-bookkeepers  
 Teachers of dressmaking  
 Counter girls (lunch), dishwashers

Miscellaneous industries and services

Advertising and letter service

General clerks, mimeograph  
 operators, multigraph operators,  
 typists

Opinion polls and market research

Interviewers

Publishing houses

Proofreaders, general clerks,  
 typists  
 Cooks, kitchen helpers