

DEC 14 1951

PART-TIME JOBS FOR WOMEN

IN

DES MOINES, IOWA
1949

D-5

Tables to supplement

Women's Bureau Bulletin 238

UNITED STATES DEPARTMENT OF LABOR
Maurice J. Tobin, Secretary

Women's Bureau
Frieda S. Miller, Director
Washington 25, D.C.

1951

BOARDS

INTRODUCTION

These tables supplement "Part-Time Jobs for Women—A Study in 10 Cities," published as Bulletin No. 238 of the United States Department of Labor's Women's Bureau, Washington 25, D. C. They present detailed lists of jobs and industries in which women were employed part time in Des Moines in the fall of 1949.

Bulletin 238 describes the part-time work experience of management and employees in a wide range of jobs and industries in which women were working a short week. The majority of woman-employing industries in nonmanufacturing were included in the study, with the following exceptions: Agriculture; some service industries, such as household employment and maintenance work (office cleaning); Government service; and self-employed persons. Also, the following selected occupations were excluded: Public school teachers, temporary and seasonal workers, canvassers and door-to-door saleswomen, insurance agents, real estate saleswomen, theatrical and professional entertainers. Part-time work by students was not included. (In New York City the study was limited to three industries—museums and art galleries, advertising agencies, and publishing houses.)

The information was collected during the period from June 1949 to June 30, 1950, by Women's Bureau representatives directly from employers and from women part-time workers in 10 cities located in various sections of the country.

Since the information in the bulletin is not shown by individual city but only by the aggregate findings of the 10 cities, a series of supplementary individual city reports listing the part-time jobs in each city has been prepared and are available on request.

These cities are - Dallas, Denver, Des Moines, Milwaukee, New York, Providence, Richmond (Virginia), San Francisco, Syracuse, and Worcester.

CONTENTS

Table 1 - Extent of part-time employment of women, by industry—
Des Moines

Table 2 - Alphabetical list of part-time jobs held by women, by
industry—Des Moines

Table 3 - Industry list of part-time jobs held by women—
Des Moines

TABLE 1. EXTENT OF PART-TIME EMPLOYMENT OF WOMEN, BY INDUSTRY—DES MOINES

Industry	Number of establishments employing women	Establishments regularly employing women part time				
		Number of establishments	All employees	Total number of women employees	Women part-time employees	
					Number	Percent of total women
All Industries	305	87	8,138	5,638	544	10
<u>Amusement</u>						
Motion-picture theaters	7	5	112	43	13	30
<u>Communication and Other Public Utilities</u>						
Electric light and power companies	1	0	-	-	-	-
Radio broadcasting stations	5	1	150	19	1	(1)
<u>Finance, Insurance, and Real Estate</u>						
Banking and other finance	12	1	4	2	1	(1)
Insurance	10	2	872	597	4	1
Real estate	7	2	36	11	2	(1)
<u>Personal Services</u>						
Beauty shops	15	2	11	11	3	(1)
Eating and drinking places	20	5	182	137	10	7
Hotels	5	4	697	331	16	5
Photography	7	1	130	100	1	1
<u>Professional and Related Services</u>						
Charitable, religious, and membership organizations:						
Social agencies ²	30	16	217	181	39	22
Other organizations ³	17	7	51	36	12	(1)
Educational services:						
Schools:						
Adult education	1	1	126	64	62	97
Preschools (nurseries)	2	2	11	9	5	(1)
Private schools, primary and secondary	2	1	9	8	3	(1)
Universities and colleges	2	2	276	104	10	10
Other special schools	2	0	-	-	-	-
Libraries	3	0	-	-	-	-
Art galleries	1	0	-	-	-	-
Medical and other health services:						
Hospitals	8	5	1,389	1,127	96	9
Professional offices:						
Doctors' and dentists' offices	46	4	7	7	6	(1)
Lawyers' offices	14	2	5	5	2	(1)
<u>Trade</u>						
Retail stores:						
Apparel and accessories stores, women's	8	4	217	206	9	4
Department stores	6	5	2,319	1,620	218	13
Limited-price variety stores	4	4	419	384	17	4
Miscellaneous retail stores	61	10	298	186	13	7
<u>Miscellaneous Industries and Services</u>						
Advertising and letter service	2	0	-	-	-	-
Placement agencies	1	0	-	-	-	-
Publishing houses	6	1	600	450	1	(1)

¹ Base too small to justify percent. ² Includes such associations and agencies as American Red Cross, Cancer Information Center, Child Welfare Division, Children's Home, City Recreation Commission, community centers, day care centers, Planned Parenthood, St. Monica's School (home for children of broken homes), Society for Crippled Children, Travelers Aid. ³ Includes such organizations as church groups and Y.W.C.A.

TABLE 2. ALPHABETICAL LIST OF PART-TIME JOBS HELD BY WOMEN, BY INDUSTRY—DES MOINES

Job	Motion-picture theaters	Radio broadcasting stations	Finance, insurance, and real estate		Personal services		Professional and related services										Retail trade				Miscellaneous industries and services									
			Banking and other finance	Insurance	Real estate	Beauty shops	Eating and drinking places	Hotels	Photography	Social agencies	Other charitable, religious, and membership organizations	Schools					Hospitals	Doctors' and dentists' offices	Lawyers' offices	Apparel and accessories stores, women's	Department stores	Limited-price variety stores	Miscellaneous retail stores	Publishing houses	Civic activity association					
												Adult education	Preschools (nurseries)	Private schools, primary and secondary	Universities and colleges	Other special schools														
Accompanists, piano.....									x																					
Beauty operators.....							x																							
Clerical workers:																														
Admittance clerks.....																	x													
Auditors (night).....											x																			
Bank-night clerks.....	x																													
Bookkeepers.....																														
Bookkeeping-machine operators...											x																			
Clerk-typists.....																														
Comptometer operators.....																														
Credit-adjustment clerks.....																														
Desk clerks.....											x																			
General clerks.....											x	x																		
Receptionists.....		x															x	x												
Record clerks.....																														
Secretaries.....												x					x	x	x											
Stenographers.....																														
Telephone operators.....																														
Typists.....																														
Underwriter clerks.....																														
Consultants (child welfare).....												x																		
Executive directors.....												x																		
Elevator operators.....																														
Food-service workers:																														
Assistant managers, school lunchroom.....																														
Cashiers.....																														
Cooks and assistants.....																														
Counter girls.....																														
General helpers (kitchen and counter) ¹																														
Hostesses.....																														
Lunchroom helpers ¹																														
Kitchen helpers ¹																														
Tray girls.....																														
Waitresses.....																														
Group leaders.....																														
Housemothers.....																														
Hostesses.....																														
Instructors of student nurses.....																														
Kindergarten and nursery school attendants.....																														
Library aides.....																														
Maids.....																														
Nurses' aides.....																														
Nurses, registered.....																														
Non-selling retail trade workers:																														
Alteration women.....																														
Cashier-checkers.....																														
Cashier-wrappers.....																														
Elevator operators.....																														
Models.....																														
Receptionists.....																														
Stock-control clerks.....																														
Stock girls.....																														
Wrappers and packers.....																														
Pharmacists.....																														
Program directors.....																														
Saleswomen.....																														
Social workers.....																														
Teachers of -																														
Art.....																														
Bridge.....																														
Child development.....																														
Dancing.....																														
Drama.....																														
Dressmaking assistants (instructor).....																														
Elementary subjects, grade schools.....																														
English.....																														
English for foreigners.....																														
English review.....																														
Fiction writing.....																														
Flower arrangement.....																														
French.....																														
German.....																														
Handicrafts.....																														
Home economics.....																														
Italian.....																														
Lip reading.....																														
Music.....																														
Music appreciation.....																														
Nursery classes.....																														
Parliamentary law.....																														
Physical education.....																														
Psychology.....																														
Public speaking.....																														
Retail selling.....																														
Spanish.....																														
Speech, voice-diction.....																														

¹ Breakdown of occupations not available.

TABLE 3. INDUSTRY LIST OF PART-TIME JOBS HELD BY WOMEN—DES MOINES

Amusement

Motion-picture theaters
 Clerks (bank night)
 Ticket sellers

Communication

Radio broadcasting stations
 Receptionists

Finance, insurance, and real estate

Banking and other finance
 Secretaries

Insurance

Library aides
 Clerk-typists
 Underwriter clerks
 Lunchroom helpers

Real estate

Secretaries
 Stenographers

Personal services

Beauty shops
 Beauty operators

Eating and drinking places

Assistant managers, school lunchroom
 General helpers, kitchen and counter
 Waitresses
 Kitchen helpers

Hotels

Cashiers
 Hostesses
 Waitresses
 Elevator operators
 Audit clerks
 Telephone operators

Photography

Bookkeeping-machine operators

Professional and related services

Charitable, religious, and membership organizations

Social agencies

Accompanists, piano
 Consultants (child welfare)
 Executive directors (planned parenthood)
 Group leaders, recreation
 Housemothers (home and school for children)

Kindergarten and nursery-school attendants

Social workers (children's home)
 Social workers (travelers' aid)

Teachers in community centers—

Art

Dancing

Dressmaking, assistant instructors

Drama

General clerks

Cooks and assistants

Maids

Other organizations

Church

Youth directors

Y.W.C.A.

Group leaders

Program directors

Teachers of—

Dancing

Physical education

Desk clerks

General clerks

Record clerks

Secretaries

Educational servicesSchools

Adult education

Teachers of—

Art

Business courses

Home economics

Languages

English

TABLE 3.—DES MOINES, IOWA (continued)

Languages (cont'd)	Medical and other health services
English for foreigners	Hospitals
English review	Instructors of student nurses, registered
French	Library aides
German	Nurses' aides
Italian	Nurses, registered
Spanish	Pharmacists
Music appreciation	Admittance clerks
Physical education	Receptionists
Swimming	Secretaries
Other	Telephone operators
Bridge	Typists
Child development	Waitresses
Dancing	Tray girls
Fiction writing	Cooks and assistants
Flower arrangements	
Handicrafts	Professional offices
Lip reading	Doctors' and dentists' offices
Parliamentary law	Receptionists
Public speaking	Secretaries
Retail selling	Lawyers' offices
Preschools (nurseries)	Secretaries
Kindergarten and nursery-school attendants	
Teachers of nursery classes	<u>Trade</u>
Private schools, primary and secondary	Retail stores
Teachers of—	Apparel and accessories stores, women's
Elementary subjects, grade schools	Alteration women
Nursery classes	Stock-control clerks
Universities and colleges	Saleswomen
Teachers of—	Department stores
English	Models (tearoom style shows)
Music	Receptionists (French room)
Psychology	Stock girls
Speech, voice and diction	Wrappers and packers
Stenographers	Saleswomen
Kitchen helpers	Cashiers and wrappers
Other special schools (mentally retarded children)	Elevator operators
Lunchroom helpers	Bookkeeping-machine operators
	Comptometer operators

TABLE 3.—DES MOINES, IOWA (continued)

Department stores (cont'd)
 Clerical workers, general
 Credit-adjustment clerks
 Cashiers, tearoom
 Counter girls, lunch
 Waitresses
 Limited-price variety stores
 Saleswomen
 Counter girls, lunch
 Miscellaneous retail stores
 Wrappers and packers
 Saleswomen

Miscellaneous retail stores (cont'd)
 Bookkeepers
 Clerical workers, general
 Cashier-checkers, grocery

Miscellaneous industries and services

Publishing houses
 Kitchen helpers
 Civic activity association
 Hostesses