

CONTINUING EDUCATION PROGRAMS AND SERVICES FOR WOMEN



U.S. DEPARTMENT OF LABOR
WAGE AND LABOR STANDARDS ADMINISTRATION

PAMPHLET 11

U.S. DEPARTMENT OF LABOR
Willard Wirtz, Secretary

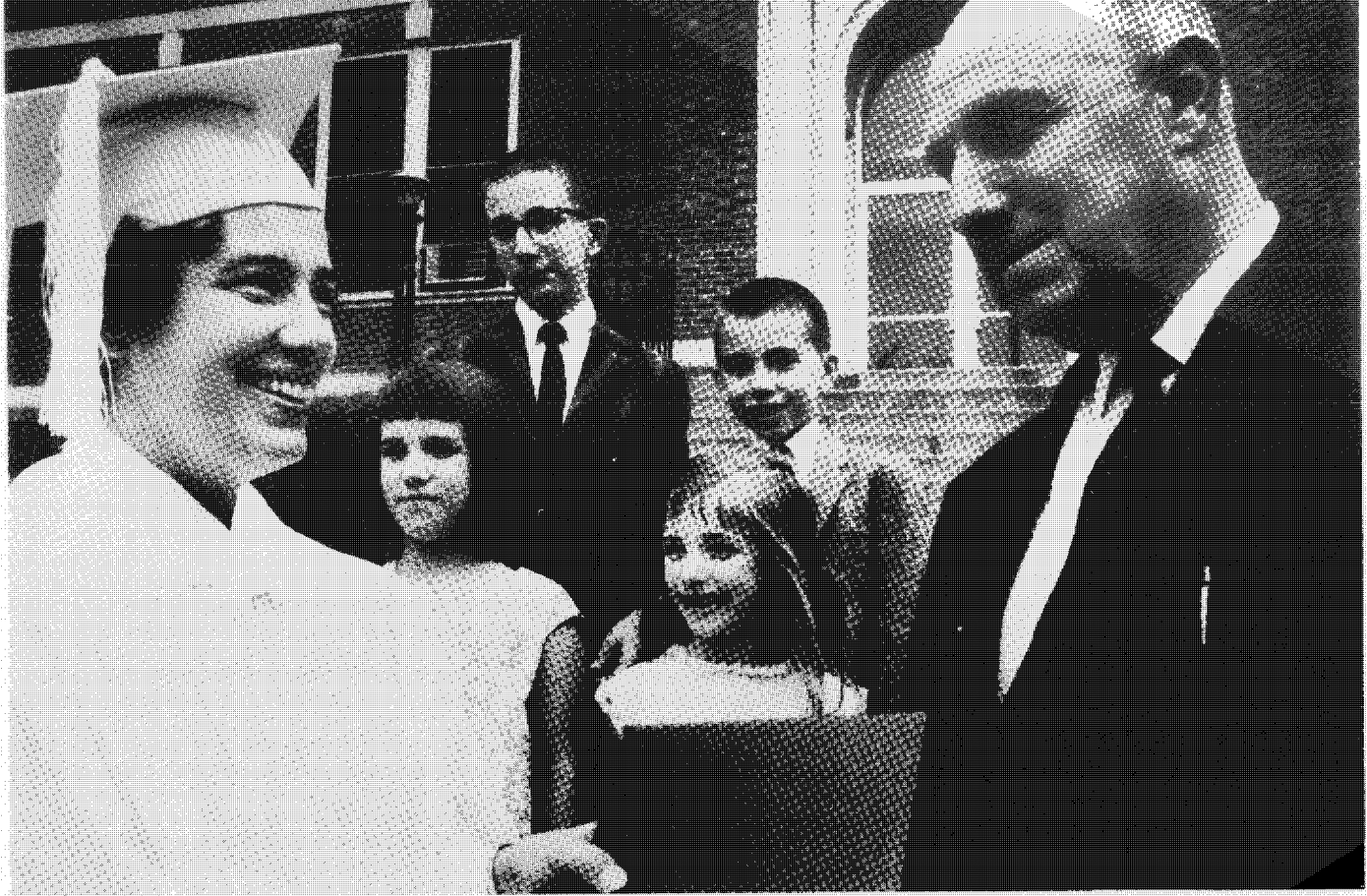
WAGE AND LABOR STANDARDS ADMINISTRATION
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WOMEN'S BUREAU
Mary Dublin Keyserling, Director

Pamphlet 10

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Many women today are completing a high school or college education with their children's approval.

Foreword

The rising aspirations of women today are reflected in the growing demand for continuing education programs that meet the special needs of women in their middle years. Whether they wish to update their skills before reentering the work force or rekindle dormant intellectual interests, more and more adult women are making the effort to resume their formal education. They are well aware of how strategic a role education can play in helping them to develop their potentialities and enlarge their contributions to society.

Inquiries received by the Women's Bureau about continuing education programs for women come primarily from mature women and college educators and administrators. Women want to know what special educational programs are available in their area. Educators seek background information that explains women's interest in and need for special programs and describes what other educators are doing to aid them.

This report has been prepared, therefore, primarily for these two groups. If it can help acquaint more adult women with the types of special programs now being offered and stimulate additional colleges and universities to respond to the special educational needs of mature women, all members of our society will be the beneficiaries.

Mary Dublin Keyserling
Director, Women's Bureau

Acknowledgments

The Women's Bureau wishes to acknowledge with appreciation the assistance of the many colleges, universities, and organizations that supplied information for this publication. Special appreciation is extended to the American Association of University Women for making pertinent information available from its files.

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This report was prepared by Jean A. Wells, Special Assistant to the Director of the Women's Bureau. It revises the pamphlet "Continuing Education Programs for Women," dated September 1966.

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“The underutilization of American women continues to be the most tragic and the most senseless waste of this century. It is a waste that we can no longer afford. Our economy is crying out for their services

“The requirements in these fields [certain professional fields] alone will be 110,000 additional trained specialists every month for the next 10 years. That requirement cannot be met by men alone, and unless we begin now to open more and more professions to our women and unless we begin now to train our women to enter those professions, then the needs of our Nation just are not going to be met.”

Lyndon B. Johnson
President
February 28, 1966

CONTINUING EDUCATION PROGRAMS AND SERVICES FOR WOMEN

Many mature women who want to return to school or work after a period devoted to homemaking are voicing a desire to refresh and update rusty skills learned 10 or 20 years earlier. Changing interests and needs of these women are raising questions about the adequacy of education programs available in many colleges and universities today.

Are teaching methods and courses designed for girls in their late teens satisfactory for women in their thirties and over? Could refresher and updating courses be offered by more schools? Could more classes be scheduled at times when children are in school or when some family member other than the mother is at home? Have sufficient counseling and financial services been established to help encourage mature women to return to college? In general, is the traditional pattern of 4 years of continuous study—established in colleges and universities more than one hundred years ago—really appropriate for the activities and requirements of modern adult women?

NEW ACTION FOR NEW NEEDS

The President's Commission on the Status of Women highlighted the value of continuing education for mature women in its report, "American Women." As one of its major recommendations, the Commission urged a comprehensive program of continuing education geared to the individual woman's needs.

Commissions on the status of women established thereafter in 50 States, the District of Columbia, the Virgin Islands, and two municipalities also have pointed to gaps in educational opportunities for adult women. Their recommendations cover numerous types of suggestions but generally focus on ways of increasing the

availability, suitability, and visibility of higher education programs to meet the special needs of mature women in their jurisdiction.

Mounting evidence confirms the need to reexamine current curriculums and services of higher educational institutions to learn whether more should and could be done in the light of recent social and economic developments. The evidence consists of (1) recent demographic and economic developments, (2) growing demand by mature women for appropriate consideration of their needs, and (3) experimental programs being established by more and more colleges and universities. The importance of new action to match new circumstances is further emphasized by forecasts of growing demand for skilled and educated workers.

REASONS BEHIND THE RETURN TO COLLEGE

The U.S. Office of Education reports that in the fall of 1967 the number of women college students was 2,805,000¹—more than three times greater than in 1950. During this period the population of girls aged 18 to 21 increased only about 40 percent. The marked gain in school attendance extended to adult women as well as college-age girls. Between 1950 and 1966, school enrollment rose from 26,000 to 214,000 among women 25 to 29 years of age and from 21,000 to 92,000 among women 30 to 34 years.² Although enrollment figures are not available for persons 35 years of age and over, there is no doubt that many of the women students in 1966 were over 35 years.

The rising interest of mature women in returning to college is related in part to the greater desire of men and women in all age groups to develop their understanding of the complexities of modern life. There is widespread realization that additional education can bring deeper personal enrichment as well as job skills useful in the working world.

Various demographic factors also help to explain the great interest of mature women in college attendance in the United States. And they indicate why the interest is even greater among women than among men over 35 years of age. These factors include women's early age at marriage (median of 20.5 years in 1966), the frequent changes in women's pattern of living, and their lengthened lifespan (an increase of 25 years between 1900 and 1966).

¹ "Opening Fall Enrollment in Higher Education, 1967." Bull. OE-54003-67. Office of Education, U.S. Department of Health, Education, and Welfare.

² Current Population Reports, P-20, No. 167. Bureau of the Census, U.S. Department of Commerce.



Like these teachers, many women want to participate in the working world.

Significant numbers of women students leave college before they graduate in order to work and help finance the education of their husbands or to care for their homes and children. Studies that trace college freshmen from initial enrollment through graduation are not available, but other statistics shed some light on the extent of their retention in school. According to the U.S. Office of Education, women first-time college enrollees in degree-credit programs numbered 430,293 in the fall of 1961.³ However, only 213,207 women earned a bachelor's degree during the school year 1964-65.⁴ A similar decrease occurred in the number of men: First-time enrollees in degree-credit programs totaled 595,794 in the fall of 1961, but there were only 279,777 baccalaureate graduates in 1964-65.

³ "Opening (Fall) Enrollment in Higher Education, 1961: Institutional Data." Bull. OE-540003-61. Office of Education, U.S. Department of Health, Education, and Welfare.

⁴ "Summary Report on Bachelor's and Higher Degrees Conferred During the Year 1964-65." Bull. OE-54010-65. Office of Education, U.S. Department of Health, Education, and Welfare.

True dropout rates cannot be calculated from these figures because many of the freshmen were part-time students, some were enrolled in 5-year programs, and others terminated their schooling after graduating from a 2-year college. Nevertheless, it is significant that the number who graduated is much smaller than the number who enrolled in college 4 years earlier. Thus it is evident that many of the women who did not graduate are potential "returnees" during their mature years.

When home and family responsibilities lessen, a considerable group of women find they have time to resume formal education. Freed from many housekeeping chores by modern inventions and discoveries, some are interested in returning to school for cultural or social reasons. Others wish to attain a higher degree, to update their professional skills, or to prepare for reentering the work force. Refresher courses, as well as courses that are completely new, can update job skills made obsolete by technological, scientific, or other advances.

RISING JOB INTEREST OF ADULT WOMEN

The tremendous rise in the number of mature women who are working outside the home is well documented by labor force statistics issued by the U.S. Department of Labor. The stimulus for many of these women is a desire to supplement family income—to help send children to college, buy a family home, or pay doctor bills. Those who are divorced or widowed often must work to support themselves and others. The recognized need for the services of educated and talented persons in a variety of challenging occupations is attracting other women into the work force.

In 1967 there were a total of 28.4 million women workers 16 years of age and over, as contrasted with 18.4 million in 1950. About three-fifths of the 10 million increase was attributed to the greater tendency of women to enter the work force; the remaining two-fifths, to the larger number of women in the population.

Further analysis reveals that almost 6.8 million of the 10 million additional women workers were 35 years of age and over. In fact, the median age of all women workers 16 years and over rose from 37 years in 1950 to 40 years in 1967. The greatest change in the proportion engaged in paid employment was recorded for women 45 to 54 years of age—from 25 percent in 1940 to 37 percent in 1950 and to 52 percent in 1967. Gains in work force participation also were reported among women slightly younger and slightly older than the 45- to 54-year age group, but their increases were not so spectacular.

The chances that a woman will obtain a paid job can be expected to increase with the level of her formal education. According to a 1967 survey made by the Bureau of Labor Statistics, the proportion of women at work outside the home was almost three-fifths (57 percent) among those with 4 years or more of college.⁵ In contrast, it was less than one-half (47 percent) among high school graduates with no college training and less than one-third (30 percent) among women who had left school after the eighth grade. As the level of formal education continues to rise throughout the country and greater numbers of women attend college, the group of women who seek paid employment probably will expand. And since education and employment appear to exert reciprocating influences, we can expect the number of mature women attending college to continue to rise.

EDUCATIONAL SERVICES REQUESTED

Firsthand reports of the educational interests and problems of adult women are available in two questionnaire surveys conducted by the Women's Bureau. Both were followup studies of women who had been out of college for some years.

The more recent of these surveys was conducted in 1964 among women who graduated from college in June 1957.⁶ Their interest in both continuing education and paid employment was exceedingly high—both among the 51 percent in the work force in 1964 and among the 49 percent out of it. Of the total group, almost three-fourths said they were planning to enroll in an educational or a training course in the future. Of these, more than half were motivated by job-connected reasons; the others, by cultural or personal interests. Although 46 percent of the June 1957 women graduates had taken at least one graduate or professional course in the 7-year period after graduation, few commented on the adequacy of their educational opportunities or suggested improvements.

More revealing clues to the educational experiences of adult women were provided in the Women's Bureau exploratory survey among women who had been out of college for 15 years.⁷ As most of this group had children in school, many were at an age when they were thinking of changing their pattern of living. When

⁵ Special Labor Force Report No. 92. Bureau of Labor Statistics, U.S. Department of Labor. 1968.

⁶ "College Women Seven Years After Graduation: Resurvey of Women Graduates—Class of 1957." Bull. 292. Women's Bureau, U.S. Department of Labor. 1966.

⁷ "15 Years After College—A Study of Alumnae of the Class of 1945." Bull. 283. Women's Bureau, U.S. Department of Labor. 1962.



Like these teachers, many women want to participate in the working world.

Significant numbers of women students leave college before they graduate in order to work and help finance the education of their husbands or to care for their homes and children. Studies that trace college freshmen from initial enrollment through graduation are not available, but other statistics shed some light on the extent of their retention in school. According to the U.S. Office of Education, women first-time college enrollees in degree-credit programs numbered 430,293 in the fall of 1961.³ However, only 213,207 women earned a bachelor's degree during the school year 1964-65.⁴ A similar decrease occurred in the number of men: First-time enrollees in degree-credit programs totaled 595,794 in the fall of 1961, but there were only 279,777 baccalaureate graduates in 1964-65.

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⁴ "Summary Report on Bachelor's and Higher Degrees Conferred During the Year 1964-65." Bull. OE-54010-65. Office of Education, U.S. Department of Health, Education, and Welfare.

associated with continuing family responsibilities and reentry into the labor force at a mature age. The alumnae also felt that many of their counselors were not aware of existing services and facilities that could help in solving their problems.

The various suggestions and criticisms made by these college alumnae shed light on the special interests of mature women in continuing their education. The responses also raised doubts about the adequacy of many courses and services available to mature women in colleges and universities.

EXAMPLES OF EDUCATIONAL PROGRAMS

The forerunners of the so-called "continuing education programs for women" were the courses instituted following World War II. College graduates with a background in liberal arts were given intensive courses in education leading to teacher certification. Some colleges and universities also scheduled refresher courses for professional nurses.

But the continuing education programs developed for women in the 1960's acquired some interesting new features. Although generally not all offered by the same college or university, some of the principal features are: limited course loads in degree or nondegree programs, flexible scheduling of classes at hours convenient for housewives, liberal provision for transfer credits, educational and employment counseling, financial assistance for part-time study, nursery services, and job placement or referral services.

In 1960 the University of Minnesota formally organized a facility specifically committed to making the resources of the university more efficiently and effectively useful to adult women. Now called the Minnesota Planning and Counseling Center for Women, it highlights individual counseling and information services for women at all levels of education. Women are referred to both educational and employment opportunities throughout the local metropolitan area. This comprehensive program also encompasses scholarship aid for adult women, nursery facilities, and job placement services. Beginning in 1966, the Center has offered the program Operation: Second Chance, through which over 60 post-high-school educational institutions provide advisory, counseling, and related services to adult women throughout the State. (See page 42.)

Comprehensive programs of continuing education for mature women are offered also by Oakland University (Michigan), the University of Michigan, the University of Wisconsin, and Washington University (Missouri).



Adult women students enjoy a course tailored specifically to their needs.

Sarah Lawrence College (New York) in 1962 initiated a program especially for adult women who wish to resume an interrupted college education on a part-time basis. The women are provided counseling assistance and refresher courses prior to admission as degree candidates. The enthusiastic response to this program stimulated the establishment of part-time arrangements for graduate study also. In addition to a master's degree program conducted on campus, the college has arranged with two other schools for part-time study programs leading to a master's degree in social work, library science, or early childhood and elementary education. (See page 56.)

Other colleges with continuing education programs designed especially for adult women who wish to complete (or to start) their undergraduate education include Armstrong State College (Georgia), Baltimore Junior College (Maryland), Beaver College (Pennsylvania), Bucks County Community College (Pennsylvania), College of Notre Dame (California), Connecticut College, Defiance College (Ohio), Highland Community College (Illinois), Lindenwood College for Women (Missouri), Middle Tennessee State University, Nassau Community College (New York), Saint Xavier College (Illinois), Santa Monica City College (California), Temple University (Pennsylvania), Tift College (Georgia), and the University of Pittsburgh (Pennsylvania).

General orientation workshops or courses have been developed by various colleges and universities in response to demand from adult women interested in entering or reentering the work force. These courses typically provide guest lectures on careers, information about educational courses and volunteer work, counseling on both a group and an individual basis, and placement assistance. Among the schools offering this type of continuing education program are Alverno College (Wisconsin), Barnard College (New York), George Washington University (District of Columbia), Hofstra University (New York), Long Beach City College (California), Michigan State University, Orange Coast College (California), Portland Community College (Oregon), State University Agricultural and Technical College (New York), the University of Akron (Ohio), the University of California at Los Angeles, the University of Missouri at St. Louis, and the University of Washington.

Especially noteworthy are the general orientation courses offered by the public school systems in two localities: Arlington, Virginia (page 86) and Port Washington, New York (page 84).

The Radcliffe Institute (Massachusetts) seeks highly qualified women, particularly those with advanced degrees, and provides generous financial assistance so they can combine a period of creative study with homemaking. Its expanded program also

includes two other fellowship programs, weekly seminars for adult women, a guidance laboratory, and a research program. (See page 37.)

A few institutions focus their continuing education activities on one field of study as, for example, Rutgers University (New Jersey), which offers a Retraining Program in Mathematics and Science. (See page 48.) Also, Wellesley College (Massachusetts) conducts an Institute in Chemistry that leads to a master's degree. (See page 38.) In addition, numerous schools offer refresher courses in professional nursing, teaching, home economics, or business skills.

A number of courses prepare adult women for employment in semiskilled occupations as assistants or aides. In this category are courses for "gericare-aides" and teacher aides (State University Agricultural and Technical College, New York), library aides (University of Missouri at St. Louis), mental health assistants (Sullivan County Community College, New York), nursery school assistants (Merritt College, California), research assistants (University of Missouri at Kansas City), and school library aides, social work aides, and teacher aides (University of Connecticut).

In addition, many other colleges and universities are attempting to meet specific educational needs of their alumnae, as well as of other women living in their area. A partial list of colleges and universities with special programs or services for women has been compiled by State and is shown in appendix A.

Various service-oriented organizations also have begun to develop special services or programs for mature women. Such groups include women's organizations, community organizations, high schools, State or local government agencies, as well as miscellaneous private groups. A partial list of these groups is given in appendix B.

In order to help stimulate institutions of higher education to increase their involvement in the solution of community problems, Congress has provided Federal funds which may be used to develop continuing education projects. Information about the Community Service and Continuing Education Program established by Congress and descriptions of some projects funded by this program are included in appendix C.

As assistance to institutions and agencies interested in developing continuing education programs or services for women, appendix D lists some pertinent questions that may help in the early planning stage. Interest in the development of practical guidelines may stimulate those engaged in project operations to formulate this highly useful type of program aid.

Many colleges and universities, of course, arrange programs and services that benefit both adult men and adult women. Since such activities are not highlighted in the appendix listings, it should be

emphasized that their offerings are valuable educational resources that bear exploring by adult women.

In addition, many private business, trade, and technical schools provide training programs which are advantageously scheduled from the viewpoint of adult women. Since these schools generally specialize in training for employment, they usually offer short-term, intensive, and practical courses. Their classes are often held both day and night and can be taken on a full- or part-time basis. Tuition varies widely, ranging from very modest to relatively high fees. The standards of instruction of these schools are regulated in some States, but generally it is wise for prospective students to inquire locally about the reputation and past performance of the private school they are considering attending.

As general background information, two reading lists are provided. Appendix E lists readings relating to continuing education for women; appendix F, readings on employment and training opportunities for women in the professions.

SPECIAL DEGREE PROGRAMS FOR ADULTS

In other experiments now underway, innovations in curriculums and educational practices are being developed through degree programs especially for adults. The need for a new approach results from the increasing number of mature men and women who want to work toward a degree but whose lives are not geared to regular classroom and credit hour requirements.

Degree programs designed for adults often include several of the following features: short-term residence requirements, independent study, credit for life experience, seminars, correspondence study, and programmed learning. Some of the schools with this type of program are Brooklyn College (New York), Goddard College (Vermont), Mundelein College (Illinois), Pacific Oaks College (California), Roosevelt University (Illinois), Syracuse University (New York), and the University of Oklahoma.

VALUE OF CONTINUING EDUCATION PROGRAMS

Support of continuing education programs for women is consistent with the principles of our democratic society that foster freedom of choice and personal fulfillment. Such programs help make it possible for women to engage in activities that use their individual abilities and energies. Women need opportunities to satisfy their yearning for self-development and expression. They want more college education either to expand intellectual interests or to prepare for employment.

Increased educational opportunities for mature women may bring numerous rewards. These rewards can extend beyond individual satisfaction to society at large. Economic forecasts indicate that the talents and energies of educated men and women will be needed urgently to help our country grow and to provide a better life for all our citizens.

If mature women are to be active and responsible participants in tomorrow's world, however, new responses must be made to changing social and economic developments. Mature women who find they have more free time and want to share in the excitement and responsibilities of the economic world need to be able to obtain suitable occupational skills. As the number who return to college and work continues to rise, they need to make known their interests in and their requirements for education and training.

University and college officials, in turn, need to review their current curriculum offerings to be sure that education is available to mature women at suitable times and places and in a manner appropriate to adult experience and patterns of life. These officials also need to understand how important is the establishment of a special educational facility or service for mature women. Whether they involve refresher courses, a counseling service, financial assistance, or some other form of special service, such programs demonstrate active support and encouragement of continuing education for women.



Schooldays for adult women mean careful budgeting of time for homework and housework.

APPENDIX A

Schools With Special Programs or Services for Adult Women, by State

A Partial List of Colleges and Universities With Continuing
Education Programs or Special Educational Services
Designed Primarily for Adult Women

In their regular undergraduate, graduate, and adult education programs, many colleges and universities offer the same educational services to adult women as to other persons. Especially in metropolitan areas, large universities schedule classes almost continuously during the daytime and evening. Their numerous courses often cover a wide array of professional and semiprofessional subjects, vocational information, and aspects of personal development.

The standard offerings of some institutions of higher education include summer sessions, part-time enrollment, short-term courses, public institutes, alumnae workshops, conferences, correspondence courses, televised courses, or audiovisual materials available on loan. In addition, some public universities operate a statewide extension service that has facilities for conducting in small cities and towns specific courses requested by the local residents.

Such varied educational opportunities are, of course, exceedingly valuable to adult women. Nevertheless, because of the relatively small proportion of mature women in the college population, women frequently feel that their educational needs and problems require special attention. Educational institutions, realizing that the needs and problems of many adult women are unique, often are interested in having these circumstances interpreted to them.

The following list of institutions is intended to be *illustrative* of those that have established continuing education programs or educational services with specific concern for adult women. Although institutions which offer courses of particular interest to

adult women are undoubtedly performing a valuable service, they are not listed unless their program contains special procedures or services designed specifically for mature women—the immediate focus of this study. As may be noted, the types of programs and services offered differ markedly from institution to institution. In general each program has been designed to meet the specific needs of mature women in the immediate area. The list is not all inclusive, since it was not based on an intensive and comprehensive survey.

ALABAMA

Auburn University (Auburn)

Offers special courses in the field of home economics to help women who wish to return to work review and update information about their profession. Also offers summer courses to those wishing to review or complete certification requirements for teaching, and permits adult women to enroll on a part-time basis to take education courses offered in the evening or on Saturday. Arranges off-campus classes for graduate courses in home economics and education.

Contact for information: Mr. Fred R. Robertson, Vice President for Extension, Auburn University, Auburn, Ala. 36830.

Enterprise State Junior College (Enterprise)

Offers noncredit courses in home economics through the Community Service Series to help homemakers refresh and update skills in such fields as interior designing, clothing construction, and dress designing.

Contact for information: Mr. W. F. Muth, Director, Evening Division, Enterprise State Junior College, Enterprise, Ala. 36330.

University of South Alabama (Mobile)

Arranges, through the Division of Continuing Education, various noncredit courses of special interest to women and permits them to enroll in a limited number of credit courses as nondegree students.

Contact for information: Mr. William A. Hoppe, Assistant Dean, Arts and Sciences, University of South Alabama, Mobile, Ala. 36608.

ARIZONA

Glendale Community College (Glendale)

Offers counseling assistance to adult women who wish to start or renew interrupted education and schedules a variety of vocational courses to enable women to prepare for employment or renew their skills.

Contact for information: Mr. Victor L. Capper, Dean of Continuing Education, Glendale Community College, 6000 West Olive Avenue, Glendale, Ariz. 85301.

Mesa Community College (Mesa)

Has several scholarships available to mature women, which are awarded by the campus and county chapters of the Association for Women's Active Return to Education (A.W.A.R.E.).

Contact for information: Mrs. Jinnett B. Kirk, Dean of Students, Mesa Community College, 1833 West Southern Avenue, Mesa, Ariz. 85201.

University of Arizona (Tucson)

Provides special programs for women on both a credit and noncredit basis. Schedules classes in the daytime, late afternoon, and evening and permits enrollment on a full- or part-time basis. Offers special counseling services concerning educational programs for women. Arranges off-campus, correspondence, and television courses for women living in distant parts of the State.

Contact for information: Dr. Pendleton Gaines, Dean of Continuing Education and the Summer Session, University of Arizona, Tucson, Ariz. 85721.

Booklet is available.

ARKANSAS

State College of Arkansas (Conway)

Encourages mature women to continue their education, giving credit for previously completed courses and admitting on the basis of test scores those without a high school diploma. Schedules late afternoon and Saturday classes. Permits part-time enrollment of students in degree programs.

Contact for information: Dean A. E. Burdick, State College of Arkansas, Conway, Ark. 72032.

CALIFORNIA *

Chabot College (Hayward)

Provides aptitude testing and vocational and educational guidance. Gives credit for previously completed courses and schedules late afternoon and evening classes. Offers a number of "brush-up" courses as well as initial training in technical-vocational subjects.

Contact for information: Mr. John R. McKinley, Dean of Instruction, Chabot College, 25555 Hesperian Boulevard, Hayward, Calif. 94545.

Chico State College (Chico)

Employs a counselor who specializes in counseling adult women.

Contact for information: Dr. Patricia Popp, Counselor, Chico State College, Chico, Calif. 95927.

City College of San Francisco (San Francisco)

Encourages mature women to continue their education, giving credit for previously completed courses and admitting on the basis of test scores those without a high school diploma. Also provides aptitude testing and vocational and educational guidance.

Contact for information: Dean Mary Golding, Dean of Women's Office, City College of San Francisco, San Francisco, Calif. 94112.

Claremont Colleges (Claremont)

Provides, through its Center for Continuing Education, counseling and testing services for interested adults, most of whom are women. Furnishes information and guidance about programs of study at colleges and universities throughout the country. Permits mature students to take proficiency examinations by petition to fulfill partial academic requirements. Conducts research and experimentation relating to education for adults.

Contact for information: Mrs. Elizabeth Cless, Director, Center for Continuing Education, Claremont University Center, Harper Hall, Claremont, Calif. 91711.

Booklet is available.

*See appendix B for additional services.

CALIFORNIA—Continued

College of Notre Dame (Belmont)

Admits mature women to an upper division degree program in the evening. The admission requirement of at least 58 units of transferable college credit may be qualified in individual cases by testing knowledge gained through personal experience or individual study. The program is also open to nonregistered students.

Contact for information: Sister Catherine Julie, President, College of Notre Dame, Belmont, Calif. 94002.

Dominican College (San Rafael)

Schedules late afternoon and evening classes, especially for education and graduate courses. Permits enrollment on a part-time basis and for single courses. Conducts an intern program whereby qualified graduate students, after one full semester of study, may combine full-time elementary school teaching with part-time study toward a teaching certificate.

Contact for information: Sister M. Martin, O.P., Dean of the Graduate Division, Dominican College, San Rafael, Calif. 94901.

Booklet on intern program is available.

Long Beach City College (Long Beach)

Encourages mothers to become full-time students (with at least 9 credit hours of undergraduate courses) by operating a Child Development Center which nursery-age children may attend during the afternoons their mothers are in class. Conducts once a week for 17 weeks an evening course, College and Career Opportunities for Women, which provides counseling, testing, information on educational and professional opportunities, and lectures on women's role in society. Also offers short courses for upgrading business skills.

Contact for information: Mrs. Beverly O'Neill, Women's Advisor, Long Beach City College, Liberal Arts Campus, 4901 East Carson Street, Long Beach, Calif. 90808.

Information sheets are available.

Los Angeles Pierce College (Woodland Hills)

Offers vocational and educational counseling to mature women in the community, schedules classes in both the daytime and evening, and permits enrollment on either a part- or full-time basis.

CALIFORNIA—Continued

Contact for information: Mr. Ray Johnson, Dean of Instruction, Los Angeles Pierce College, 6201 Winnetka Avenue, Woodland Hills, Calif. 91364.

Merritt College (Oakland)

Encourages mature women to enter the Nursery School Assistant Program, which is scheduled during the day and evening to meet individual needs. Enrollment in the program may be on a full- or part-time basis. Also offers a course in methods of tutoring culturally different elementary school children. This course prepares women primarily for volunteer service in the public schools but also may lead to enrollment for a degree in education or preparation as a teacher assistant.

Contact for information: Director of Admissions, Merritt College, 5714 Grove Street, Oakland, Calif. 94609.

Orange Coast College (Costa Mesa)

Offers one evening a week a noncredit course, Economic and Social Opportunities for Women. The course provides information about educational and vocational opportunities with the use of lectures, films, and guest speakers. Standardized tests are given to help students determine their aptitudes, skills, and interests.

Contact for information: Mrs. Wandalyn Hiltunen, Instructor-Counselor, Orange Coast College, 2701 Fairview Road, Costa Mesa, Calif. 92626.

Pacific Oaks College (Pasadena)

Arranges individual study plans in baccalaureate and post baccalaureate programs in child development, psychology, and sociology. Permits part-time enrollment, independent study, short periods of residence, and enrollment of the students' children in the Children's School operated by the college.

Contact for information: Miss Beatrice Ranker, Director of Admissions, Pacific Oaks College, 714 West California Boulevard, Pasadena, Calif. 91105.

Leaflets are available.

Pasadena City College (Pasadena)

Offers specifically for adult women Clerical-Secretarial Training, an intensified daytime course combining training in typing,

CALIFORNIA—Continued

shorthand, business English, business mathematics, office practices, and office machines.

Contact for information: Mr. J. R. Toothaker, Director, Vocational Education, Pasadena City College, 1570 East Colorado Boulevard, Pasadena, Calif. 91106.

San Francisco College for Women (San Francisco)

Schedules late afternoon and Saturday classes. Permits part-time attendance by students working toward a bachelor of arts degree. Also allows special students not seeking a degree to enroll for credit in courses for which they qualify.

Contact for information: Mother Natalie White, Academic Dean, San Francisco College for Women, San Francisco, Calif. 94118.

San Joaquin Delta College (Stockton)

Offers courses of special interest to adult women, such as a refresher course for registered nurses and a workshop in clothing design and construction.

Contact for information: Instruction Office, San Joaquin Delta College, 3301 Kensington Way, Stockton, Calif. 95204.

San Jose State College (San Jose)

Encourages enrollment of mature women by providing counselors interested in the special problems of mature women and by developing a special orientation program for them. Has assisted with the establishment of the Women's Special Instructional Center where mature women can study; hold their seminars, meetings, and social events; and relax. Has approved formation of a club called College Women Over 29.

Contact for information: Mrs. Phyllis Sutphen, Assistant to the Associate Dean of Students, San Jose State College, San Jose, Calif. 95114.

Brochure is available.

Santa Monica City College (Santa Monica)

Offers a course that provides guidance and counseling to women 25 to 65 years of age in preparation for enrollment in the regular college program. Has scholarships available for women who are either full- or part-time students.

CALIFORNIA—Continued

Contact for information: Mrs. Rovena F. Jacobson, 1815 Pearl Street, Santa Monica, Calif. 90405.

University of California (Berkeley)

Conducts a summer workshop for housemothers and professionally trained residence personnel on a 3-year rotating basis with Oregon State University and the University of Washington. Through University Extension offers a wide range of courses on both a credit and noncredit basis in the daytime and evening.

Contact for information: Mrs. Betty H. Neely, Dean of Women, 201 Sproul Hall, University of California, Berkeley, Calif. 94720.

Leaflet is available.

University of California (Irvine)

Conducts a six-session lecture-discussion series, Career Planning for Mature Women, which provides information on career opportunities.

Contact for information: Mrs. Alice L. Anderson, Program Coordinator, University Extension, University of California, Irvine, Calif. 92664.

Leaflet is available.

University of California (Los Angeles)

Offers, through the Extension Division, a weekly course, Group Counseling for Women, which helps participants to analyze realistically their goals, skill aptitudes, and interests, and provides information about opportunities for women in educational, vocational, and volunteer activities. Also offers a course, Developing Personal Potential, which provides group experience in identifying personal strengths and ways of expanding individual potential. Presents a daytime program of continuing education courses, workshops, and lecture series in various subject fields, planned particularly for the vocational, volunteer, and personal enrichment of mature women.

Contact for information: Mrs. Rosalind K. Loring, Coordinator, Daytime Programs and Special Projects, University of California Extension, Los Angeles, Calif. 90024.

Booklet is available.

CALIFORNIA—Continued

University of California (Riverside)

Offers, through the Extension Division, a course, *The Next Step: Choice and Challenge*, which provides individual and group counseling and lectures on employment opportunities to help adult women plan a course of action in light of their interests, skills, needs, and goals. Also offers a course, *Personal Potential, Goals, and Action*, which includes group discussions and extensive testing. The general daytime program for women provides training for volunteer workers as well as a wide array of credit and noncredit courses of general interest to women.

Contact for information: Mrs. Louise Scriven, Coordinator, Daytime Programs, University of California, Riverside, Calif. 92502.

University of California (San Francisco)

Offers, through the Daytime Program of Extension, credit and noncredit courses and conferences designed to meet the needs of mature women, including a conference, *Executive Women*.

Contact for information: Mrs. Jeanne Brewer, Coordinator, Daytime Program, University of California Extension, 55 Laguna Street, San Francisco, Calif. 94102.

Booklet is available.

University of San Francisco (San Francisco)

Offers a program in the School of Nursing that enables registered nurses to obtain a baccalaureate degree.

Contact for information: Dean, School of Nursing, University of San Francisco, San Francisco, Calif. 94117.

COLORADO

Colorado State College (Greeley)

Conducts a summer workshop for housemothers and for professionally trained residence personnel, offering them the option of working for academic credits.

Contact for information: Dr. June E. Stuckey, Dean of Women, Colorado State College, Greeley, Colo. 80631.

Mesa College (Grand Junction)

Offers, through the Child Development Center, a 2-year training program for prospective directors, head teachers, group leaders,

COLORADO—Continued

and other key personnel of child care centers. Admits experienced personnel as well as those seeking to enter the field of child care.

Contact for information: Mr. Keith Miller, Director, Continuing Education Program, Mesa College, Grand Junction, Colo. 81501.

Leaflet is available.

Southern Colorado State College (Pueblo)

Offers Career Opportunities for the Mature Woman, a series of informal discussions exploring occupational opportunities for women college graduates over 35 years of age. Also conducts a day nursery for preschool children of mothers who are students at the college.

Contact for information: Mrs. Betty Jo Tucker, Dean of Women, Southern Colorado State College, Pueblo, Colo. 81005.

Material is available.

University of Colorado (Boulder)

Operates a Women's Center, as part of its Center for Student Life Programs and Studies, which encourages and facilitates the enrollment of adult women. Provides individual and group counseling and arranges for special financial grants to part-time students. Sponsors various noncredit courses of current interest to adult women in the area. Also offers a noncredit lecture series primarily for students' wives at a local church with nursery facilities. Sponsors State conferences for educators and others interested in continuing education for women.

Contact for information: Miss Pauline A. Parish, Director, Women's Center, University of Colorado, Boulder, Colo. 80304.

CONNECTICUT*

Central Connecticut State College (New Britain)

Conducts an Intensive Program for College Graduates to prepare participants for a teaching career in the elementary schools of Connecticut. Completion of the special 8-week summer program is followed by fall teaching with on-the-job supervision

* See appendix B for additional services.

CONNECTICUT—Continued

and a 6-week study program the second summer. Mothers with school-age children may enroll them during the summer in the laboratory school or playground program.

Contact for information: Mr. Ashley Gray, Coordinator, Intensive Program for College Graduates, Central Connecticut State College, 1615 Stanley Street, New Britain, Conn. 06050.

Material is available.

Connecticut College (New London)

Offers a Return to College Program for adult women who have completed at least 1 year of college study at an accredited institution. The program, which includes a short noncredit course to prepare adult women for the resumption of college study, is scheduled on a part-time basis and designed in accordance with the needs and previous experience of individual students.

Contact for information: Mrs. Marcia Pond, Director, Return to College Program, Connecticut College, New London, Conn. 06320.

Leaflet is available.

University of Bridgeport (Bridgeport)

Permits adult women to enroll on a part- or full-time basis in liberal arts, science, business administration, education, and engineering courses offered during the daytime and evening and leading toward a degree.

Contact for information: Mr. James W. Southouse, Director, Evening Division, University of Bridgeport, Bridgeport, Conn. 06602.

University of Connecticut (Storrs)

Provides, in cooperation with the Office of Continuing Education Services, a variety of noncredit courses given in various cities throughout the State and designed either for general enrichment or for entry into professional careers. The latter program includes a refresher course for registered nurses and courses for social work aides, school library aides, and teacher aides.

Contact for information: Mrs. Elizabeth K. Roper, Specialist, Continuing Education for Women, University of Connecticut, Storrs, Conn. 06268.

Booklet is available.

DELAWARE

University of Delaware (Newark)

Conducts Educational Services for Women, which offers adult women counseling and testing services, guidance in planning a program of study, and referral to other resources of the university. Under this program the university has offered Great Expectations for Women, a four-session course aimed at providing adult women with a better understanding of themselves, the variety of outside activities, and the influence of such activities on family life.

Contact for information: Mrs. Mary Ella Boyle, Educational Adviser for Women, Division of University Extension, University of Delaware, Newark, Del. 19711.

Leaflets are available.

DISTRICT OF COLUMBIA*

George Washington University

Offers each semester a 15-week noncredit orientation course, Developing New Horizons for Women, which includes lectures, discussion, psychological testing, and guest speakers. The course helps adult women to plan for continuing education, careers, or community service. Also offers off-campus credit courses during morning hours. Provides four tuition fellowships for part-time graduate study.

Contact for information: Dr. Ruth Osborn, Director, Continuing Education for Women, College of General Studies, George Washington University, Washington, D.C. 20006.

Leaflet is available.

FLORIDA*

Barry College (Miami)

Conducts a testing service available to women in the community. Also cooperates with the Council for the Continuing Education of Women in providing information and referral services to adult women.

Contact for information: Sister Marie Siena, O.P., Dean of Students, Barry College, 11300 NE. Second Avenue, Miami, Fla. 33161.

* See appendix B for additional services.

FLORIDA—Continued

Florida Atlantic University (Boca Raton)

Cooperates with the Council for the Continuing Education of Women in providing information and referral services to adult women.

Florida State University (Tallahassee)

Develops and coordinates statewide educational activities to provide information about educational resources, employment opportunities, and volunteer services. Also conducts enrichment seminars for alumnae and wives of students, faculty, and staff.

Contact for information: Mrs. Jeanne D. Brock, Office of Continuing Education, Florida State University, 118 North Woodward Street, Tallahassee, Fla. 32306.

Lake-Sumter Junior College (Leesburg)

Offers various short courses of special interest to women, including two evening series, Seminar for Secretaries and The Home Executive.

Contact for information: Mr. Joseph E. Rhile, Chairman, Business and Special Education, Lake-Sumter Junior College, Leesburg, Fla. 32748.

Flyers are available.

Marymount College (Boca Raton)

Offers special evening classes for women. Conducted a pilot project, Total Woman, with lectures focusing on women's major roles in life.

Contact for information: Sister de la Croix, RSHM, President, Marymount College, Boca Raton, Fla. 33432.

Miami-Dade Junior College (Miami)

Cooperates with the Council for the Continuing Education of Women in providing information and referral services to adult women.

Offers on the North Campus a paramedical program to train community service technicians. The program, which provides technical information as well as general educational background, lasts 2 years on a full-time basis but may be taken on a part-time basis.

FLORIDA—Continued

Contact for information: Dr. Harold Zabsky, Coordinator of Medically Related Courses, Miami-Dade Junior College, 11380 NW. 27th Avenue, Miami, Fla. 33167.

Rollins College (Winter Park)

Provides counseling and placement services to mature women graduates of any college or university. Schedules graduate courses after the usual school hours and during the summer to enable current and future teachers to work toward a master of arts in teaching. Also offers nondegree courses in music and art.

Contact for information: Central Florida School for Continuing Studies, Park Avenue, Winter Park, Fla. 32789.

University of Miami (Coral Gables)

Cooperates with the Council for the Continuing Education of Women in providing information and referral services to adult women.

University of South Florida (Tampa, St. Petersburg)

Has designed specifically for women a series of morning lectures on a variety of cultural subjects.

Contact for information: Mr. R. Brightwell, Director, Center for Continuing Education, University of South Florida, Bay Campus, 830 First Street South, St. Petersburg, Fla. 33701.

Leaflet is available.

University of Tampa (Tampa)

Offers an Estate Planning Seminar, which is especially adapted to women and offered at six weekly sessions in the morning. Also offers a course to augment the education of legal secretaries.

Contact for information: Mr. Ray W. Clifton, Director of Continuing Education, University of Tampa, Tampa, Fla. 33606.

Leaflet is available.

GEORGIA

Agnes Scott College (Decatur)

Offers, through its Alumnae Association, a series of noncredit liberal arts courses open to alumnae and their husbands and conducted during evening hours.

GEORGIA—Continued

Contact for information: Alumnae Director, Agnes Scott College, Decatur, Ga. 30030.

Leaflet is available.

Armstrong State College (Savannah)

Offers Operation Return, a program designed to encourage adult women to start or complete study toward a degree or enroll in some of the many short noncredit courses scheduled during morning and evening hours.

Contact for information: Operation Return, Armstrong State College, 11935 Abercorn Street, Savannah, Ga. 31406.

Leaflet is available.

Berry College (Mt. Berry)

Offers special courses to enable registered nurses to obtain a baccalaureate degree. Also offers various workshops and continuing education courses mainly in the evening and permits adult women to work toward a degree on a part- or full-time basis.

Contact for information: Director of Admissions, Berry College, Mt. Berry, Ga. 30149.

Emory University (Atlanta)

Offers a program of noncredit courses mostly in the evening but schedules one course in the morning especially for housewives and older women.

Contact for information: Miss Dora Byron, Associate Director, Community Educational Services, Emory University, Atlanta, Ga. 30322.

Booklet is available.

Georgia State College (Atlanta)

Provides special workshops for teacher certification and various refresher courses in liberal arts and business subjects to help prepare adult women for reentry into the work force. Mu Rho Sigma (MRS) is available as a social organization for married women.

Contact for information: Mrs. Nell H. Trotter, Dean of Women, Georgia State College, 33 Gilmer Street SE., Atlanta, Ga. 30303.

GEORGIA—Continued

Tift College (Forsyth)

Operates a program during the summer to enable inservice teachers who have not completed their basic education to obtain a baccalaureate degree. Also offers a special program to assist registered nurses in obtaining a baccalaureate degree.

Contact for information: Dean Gordon S. Miller, Tift College, Forsyth, Ga. 31029.

University of Georgia (Athens)

Provides, through its Center for Continuing Education, a variety of credit and noncredit courses, workshops, and conferences of interest to adult women. Offers advisory services for women who have been out of college for some years. Helps conduct special training conferences for service organizations.

Contact for information: Miss Elizabeth Powell, Home Study Supervisor, Georgia Center for Continuing Education, University of Georgia, Athens, Ga. 30601.

Booklet is available.

IDAHO

College of Southern Idaho (Twin Falls)

Provides individual counseling, program planning assistance, and noncredit classes scheduled at hours convenient for adult women.

Contact for information: Dr. Adele Thompson, Dean of Women, College of Southern Idaho, Post Office Box 1238, Twin Falls, Idaho 83301.

ILLINOIS*

Highland Community College (Freeport)

Conducts the program Operation: New Horizons for Women, which facilitates the return of adult women to college by providing special counseling and help in planning workable study schedules. Has waived, specifically for mature women, the A.C.T. tests as admission requirements and physical education

* See appendix B for additional services.

ILLINOIS—Continued

courses as graduation requirements. Services of the Students' Child Care Cooperative are available to women who take adult education courses.

Contact for information: Mr. Lester Gill, Director, Office of Special Services, Illinois Planning and Counseling Center for Women, Highland Community College, Freeport, Ill. 61032.

Mineographed material is available.

Mundelein College (Chicago)

Admits women who are over 26 years of age and have a high school diploma into a special degree program that provides basic studies seminars, use of tutorial and independent study techniques, credit for life experience, and allows limited classroom attendance.

Contact for information: Mr. Norbert Hruby, Director, Division of Continuing Education, Mundelein College, 6363 Sheridan Road, Chicago, Ill. 60626.

Booklet is available.

Roosevelt University (Chicago)

Offers to men and women 25 years of age and over a program leading to a bachelor of general studies degree and consisting of a proseminar that provides intensive preparation for study and evaluation of life experience in terms of theoretical knowledge, concentrated study in an area of interest, three "integrating seminars" that cover large areas of human knowledge, and an internship as a volunteer in a community agency.

Contact for information: Mrs. Anne Tinker, Associate Director, Division of Continuing Education, Roosevelt University, 430 South Michigan Avenue, Chicago, Ill. 60605.

Booklet is available.

Saint Xavier College (Chicago)

Provides adult women with individual and group counseling, testing, and noncredit seminars to help update rusty skills, thus preparing them for subsequent enrollment in the regular undergraduate program.

Contact for information: Dr. Dorothy M. Binder, Director, Continuing Education Program, Saint Xavier College, 103d and Central Park Avenue, Chicago, Ill. 60655.

Leaflet is available.

ILLINOIS—Continued

University of Illinois (Urbana-Champaign)

Offers, through its University Extension Division, a series of nondegree liberal arts courses designed for adult women to broaden their knowledge of the arts. Conducts a House Director Training Program and also a Student Personnel Training Program for Mature Women. Has established, in the Office of the Dean of Women, the position of Assistant Dean for Married Students to provide additional counseling and advisory services for women who wish to continue their education.

Contact for information: Office of the Dean of Women, University of Illinois, 130 Student Services Building, Champaign, Ill. 61822.

Material on training programs is available.

INDIANA

Indiana University (Bloomington)

Offers Refresher Course for Nurses, a 16-week noncredit course.

Contact for information: Miss Sharon L. Smith, Administrative Assistant, Owen Hall, Indiana University, Bloomington, Ind. 47401.

Purdue University (Fort Wayne)

Provides, through its Continuing Education Program for Women, individual counseling for area women interested in starting or continuing their college education and refers them to appropriate facilities of the university. Organizes credit and noncredit courses to meet the needs of specific groups of women.

Contact for information: Miss Joanne B. Lantz, Coordinator of Continuing Education for Women, Purdue University, Fort Wayne Regional Campus, 2101 East U.S. 30, Fort Wayne, Ind. 46805.

IOWA

Drake University (Des Moines)

Offers, through its Center for Continuing Education, counseling services to women interested in continuing their education and provides information about courses offered by the university.

IOWA—Continued

Arranges for provision of such ancillary services as testing and clinics in modern methods of reading and studying. Permits enrollment in a degree program on a part-time basis.

Contact for information: Mr. Clarence H. Thompson, Dean, Center for Continuing Education, University College, Drake University, Des Moines, Iowa 50311.

Iowa State University of Science and Technology (Ames)

Conducts 2- and 3-week workshops during the summer in various subject matter areas relating to home economics for current teachers or those wishing to renew their certification. Permits part-time study in the regular university program and offers short noncredit courses in vocational fields and off-campus credit courses in the evening.

Contact for information: Miss Julia M. Faltinson, Associate Dean, College of Home Economics, Iowa State University, Ames, Iowa 50010.

Booklet is available.

Iowa Wesleyan College (Mount Pleasant)

Provides adult women with counseling, placement assistance, and financial assistance when possible. Schedules a variety of Saturday and evening classes on campus and evening classes off campus.

Contact for information: Miss Carol Nemitz, Dean of Women, Iowa Wesleyan College, Mount Pleasant, Iowa 52641.

KANSAS

Marymount College (Salina)

Offers adults, in the evening and on Saturdays, a variety of credit and noncredit courses that include refresher courses with a vocational purpose.

Contact for information: Sister Louise Marie Vaughan, Academic Dean, Marymount College, Salina, Kans. 67401.

University of Kansas (Lawrence)

Conducts daytime workshops for adult women in such fields as education, music, and the arts. Adult women also may enroll as special students in university courses for which they qualify and may receive credits toward a degree.

KANSAS—Continued

Contact for information: Dr. Emily Taylor, Dean of Women, 220 Strong Hall, University of Kansas, Lawrence, Kans. 66045.

Wichita State University (Wichita)

Provides, through the Office for the Continuing Education of Women, general information about educational and occupational opportunities for women and arranges special noncredit courses and conferences. Also refers women to such auxiliary services on campus as academic advising, psychological counseling, testing, and job placement.

Contact for information: Mrs. Helen M. Crockett, Director, Division of Continuing Education, Wichita State University, Wichita, Kans. 67208.

KENTUCKY

Catherine Spalding College (Louisville)

Provides testing and counseling services to adult women to help them assess their interests and aptitudes before making decisions about beginning or completing a degree program. Offers a program, Tuesdays and Thursdays for Continuing Education, which schedules credit courses during a period and a half on 2 days instead of the usual 3 days. Also offers nursery service on these 2 days for children aged 2 to 5 years.

Contact for information: Mrs. Robert Haragan, Director, Center for Continuing Education, Catherine Spalding College, 851 South Fourth Street, Louisville, Ky. 40203.

Brochure is available.

University of Louisville (Louisville)

Offers several specialized programs of primary interest to women, including a course in Professional Development for Women in Business. Also provides a limited number of scholarships during the summer session for training teachers in special education of the handicapped.

Contact for information about professional development: Director of Community Services. Contact for information about summer scholarships: Mr. George Cunningham, University College, University of Louisville, Louisville, Ky. 40208.

Leaflets are available.

KENTUCKY—Continued

Western Kentucky University (Bowling Green)

Offers during the day and in the evening 1- and 2-year programs of study in such subjects as data processing, small business management, and secretarial studies.

Contact for information: Dr. William M. Jenkins, Jr., Dean, Bowling Green College of Commerce, Western Kentucky University, Bowling Green, Ky. 42101.

LOUISIANA

Southern University and A & M College (Baton Rouge)

Permits adult women to enroll on a part-time basis in regular courses in the evening and on Saturdays, provides a guidance program, offers resident assistantships for those in programs leading to a bachelor's or master's degree, and sponsors workshops providing educational and vocational information.

Contact for information: Mrs. Ollie Butler-Moore, Dean of Women, Southern University, Baton Rouge, La. 70813.

Leaflet is available.

Tulane University of Louisiana (New Orleans)

Offers, in cooperation with the Newcomb College Alumnae Association, a series of morning courses, Estate Planning for Women, for those interested in financial affairs.

Contact for information: Mrs. Georgia S. Fischer, Tulane Alumni House, 6319 Willow Street, New Orleans, La. 70118.

Leaflet is available.

MAINE*

University of Maine (Orono)

Offers noncredit cultural courses for adults during the morning at both Orono and Portland to help increase understanding of the arts.

Contact for information: Continuing Education Division, Merrill Hall, University of Maine, Orono, Maine 04473.

Brochure is available.

* See appendix B for additional services.

MARYLAND

Baltimore Junior College (Baltimore)

Offers a College Seminar Program which meets 2 hours every week to help adult women orient themselves to college study and qualify for enrollment in a degree program.

Contact for information: Admissions Office, Baltimore Junior College, 2901 Liberty Heights Avenue, Baltimore, Md. 21215.

Information sheet is available.

MASSACHUSETTS*

Anna Maria College (Paxton)

Offers special guidance to adult women who wish to enroll in regularly scheduled courses and allows women not seeking a degree to enroll as special students in courses for which they qualify.

Contact for information: Sister M. Rose Bernadette, S.S.A., Dean, Anna Maria College, Paxton, Mass. 01612.

Brandeis University (Waltham)

Offers weekly noncredit Morning Seminars for Women in various subjects, particularly in the humanities, fine arts, and social sciences. Also conducts annual summer institutes that are open to adults on a noncredit basis and consist of two 1-week programs focusing on specific themes.

Contact for information: Mrs. Eunice Gilford, Director of Adult Education, Brandeis University, Waltham, Mass. 02154.

Booklets are available.

Harvard Graduate School of Education (Cambridge)

Offers two programs which permit a few women with family responsibilities to enroll on a half-time basis. The Master of Arts in Teaching Program prepares specialists for both elementary and secondary schools. The Master of Education in Guidance Program consists of study and practice at the Harvard-Newton Summer School, a year of primarily academic work, and up to 1 year of clinical internship.

Contact for information about the teaching program: Mrs. Doris Christo, 118 Longfellow Hall. Contact for information about

* See appendix B for additional services.

MASSACHUSETTS—Continued

the guidance program: Mrs. Freda Aldort, 118 Longfellow Hall, Harvard Graduate School of Education, Cambridge, Mass. 02138.

Lesley College (Cambridge)

Provides programs of full- or part-time study for mature women or liberal arts graduates who wish to teach elementary, kindergarten, or special education classes.

Contact for information: Mr. Boris Gertz, Director of Graduate Programs, Lesley College, Cambridge, Mass. 02138.

Northeastern University (Boston, Burlington)

Maintains an Office of Programs for Adult Women, which provides educational counseling; arranges for course scheduling at times and places convenient to adult women; and offers numerous orientation, noncredit, and undergraduate courses on a weekly basis during the daytime. Courses leading to a degree may be taken on a part-time basis.

Contact for information: Miss Virginia Bullard, Director, Programs for Adult Women, Northeastern University, 360 Huntington Avenue, Boston, Mass. 02115.

Booklet is available.

Radcliffe College (Cambridge)

The Radcliffe Institute provides fellowships to enable highly qualified women to engage in part-time or, occasionally, full-time research or creative work while they still have family commitments. Administers a special fellowship program for women physicians engaged in graduate and professional medical training in the Boston area; this training may be pursued on a part- or full-time basis. Also provides fellowships to women for part-time graduate study in colleges and universities in Connecticut, Massachusetts, or Rhode Island. Conducts the Radcliffe Seminars, in which courses are offered weekly to adult women on a credit or noncredit basis and which provide advanced study in various subjects. Also maintains a guidance laboratory and a research program.

Contact for information: Miss Constance E. Smith, Dean of the Radcliffe Institute, 78 Mount Auburn Street, Cambridge, Mass. 02138.

Booklets are available.

MASSACHUSETTS—Continued

Simmons College (Boston)

Maintains an Office of Continuing Education that provides counseling for mature women and schedules programs on a part-time basis during the daytime. Included are nondegree refresher courses and programs leading to an undergraduate degree or to a master's degree in English, Spanish, library science, social work, home economics education, or urban teaching.

Contact for information: Mrs. Katharine M. Davis, Director of Continuing Education, Simmons College, 300 The Fenway, Boston, Mass. 02115.

Booklet is available.

State College at Framingham (Framingham)

Offers a Part-Time Program of Baccalaureate Study for those who wish to major in elementary education, home economics, English, history, or biology. An individual adviser helps each student select her courses and arrange an academic schedule to fit in with home or work obligations.

Contact for information: Dr. Vincent J. Mara, Director of Admissions, State College at Framingham, Framingham, Mass. 01701.

Brochure is available.

Wellesley College (Wellesley)

Conducts an Institute in Chemistry that provides for half-time study for 2 years that leads to a master's degree. The program is open to women who obtained their bachelor's degree (ordinarily with a minimum of 18 hours of chemistry) 5 or more years ago. New participants are required to enroll in a preliminary program given during the summer.

Contact for information: Dr. Eleanor R. Webster, Associate Professor of Chemistry, Wellesley College, Wellesley, Mass. 02181.

Leaflet is available.

Wheelock College (Boston)

Offers New Careers for Men and Women, a master's degree program for college graduates who wish to prepare for teaching in nursery school, kindergarten, or primary grades. Enrollment

MASSACHUSETTS—Continued

may be on a full- or part-time basis. A limited number of student assistantships are available for full-time students.

Contact for information: Graduate Division, Wheelock College, 39 Pilgrim Road, Boston, Mass. 02215.

Leaflet is available.

MICHIGAN

Flint Community Junior College (Flint)

Offers special counseling services to adult women at the college and in the community. Provides information on testing, employment, tutoring, transferring to other colleges, and financial aid. Also cooperates with community groups in providing programs and services for adult women.

Contact for information: Miss Barbara Stephenson, Counselor, Room 120 Curtice Building, Flint Community Junior College, Flint, Mich. 48503.

Macomb County Community College (Warren)

Provides testing and counseling services to help individuals make educational and employment decisions. Permits adult women to enroll as special students in credit or noncredit courses. Cooperates with the U.S. Small Business Administration in offering business seminars scheduled over a 5- to 12-week period.

Contact for information: Mr. Frank J. Anthonis, Director, Division of Continuing Education, Macomb County Community College, 14500 Twelve Mile Road, Warren, Mich. 48093.

Marygrove College (Detroit)

Offers a graduate program in teacher education leading to a master of education degree. Classes are offered during evening, Saturday, and summer sessions. Two- and three-week courses are scheduled during the summer to enable the student to concentrate on one subject at a time.

Contact for information: Graduate Division, Marygrove College, 8425 West McNichols Road, Detroit, Mich. 48221.

Brochure is available.

Michigan State University (East Lansing)

Provides special counseling services for adult men and women. Nonenrolled persons must pay a fee. Cosponsors with the

MICHIGAN—Continued

Lansing Public Library a community project, Re-Evaluation and Education for Adults Project (R.E.A.P.), which provides information about counseling and testing services; educational, training, and employment opportunities; financial assistance; parent-education courses; and cultural courses and events. With the Lansing Community College and employment and civic agencies, cosponsors an Orientation Course for Women to help them assess their abilities and inform them of services available for developing their potential. Also conducts research on curriculum effectiveness in preparing women for modern life.

Contact for information: Miss Kay Eyde, Coordinator, Programs for Women, 60 Kellogg Center, Michigan State University, East Lansing, Mich. 48823.

Oakland University (Rochester)

Operates the Continuum Center, which offers individual counseling in four specialties: personal identity, educational courses, employment opportunities, and volunteer activities. Offers a 10-week course, Investigation Into Identity, which includes group testing, lectures on changing roles and on decisionmaking, and discussions. Develops courses to meet women's special needs; conducts conferences of interest to women; provides scholarships. Also operates a child care center for preschool children of women returning to school.

Contact for information: Mrs. Priscilla Jackson, Director, Continuum Center for Women, Oakland University, Rochester, Mich. 48063.

Booklet is available.

University of Detroit (Detroit)

Presents annually a counseling conference for women who wish to return to school and/or work. The conference is held one night a week for 4 weeks and includes information about educational and employment opportunities. Offers a program leading to a master's degree and teacher certification for college graduates with no previous courses in professional education.

Contact for information: Miss Helen E. Kean, Dean of Women, University of Detroit, 4001 West McNichols Road, Detroit, Mich. 48221.

Leaflet is available.

MICHIGAN—Continued

University of Michigan (Ann Arbor)

Provides, through the Center for Continuing Education of Women, educational and vocational counseling to women interested in continuing their education on a graduate or an undergraduate level. Also provides information on employment opportunities and maintains a reference file of vocational materials and a small lending library of books and pamphlets of special interest to adult women. Prepares publications on subjects related to education for the professions and subprofessions.

Contact for information: Mrs. Jean W. Campbell, Director, Center for Continuing Education of Women, University of Michigan, Ann Arbor, Mich. 48104.

Leaflet and fact sheet are available.

MINNESOTA*

College of St. Catherine (St. Paul)

Assists adult women in completing requirements for a teaching certificate. Offers special courses in the summer to upgrade professional preparation for elementary school teaching. Also permits alumnae to audit any college course free of charge.

Contact for information: Office of the President, College of St. Catherine, St. Paul, Minn. 55116.

Macalester College (St. Paul)

Offers courses in professional education which enable non-degree students to qualify for a teaching certificate in Minnesota.

Contact for information: Mr. Kenneth P. Goodrich, Dean of the College, Macalester College, St. Paul, Minn. 55101.

Moorhead State College (Moorhead)

Conducts a counseling program and a social program for women students 25 years of age or older to facilitate discussions about their common interests and concerns.

Contact for information: Dr. Margaret F. Reed, Associate Professor of Sociology, Moorhead State College, Moorhead, Minn. 56560.

* See appendix B for additional services.

MINNESOTA—Continued

University of Minnesota (Minneapolis)

Operates the Minnesota Planning and Counseling Center for Women, open to Minnesota women at all levels of education. The center provides advice, counseling, and information on educational and employment opportunities in the Minneapolis-St. Paul area. Also offers scholarship, child care, and job placement services. Conducts a statewide program, Operation: Second Chance, through which post-high-school educational institutions provide advice, counseling, and related services to adult women throughout the State.

Contact for information: Dr. Kathryn Scott Randolph, Director, Minnesota Planning and Counseling Center for Women, 219 TNM, University of Minnesota, Minneapolis, Minn. 55455.

Leaflet is available.

Provides, through the General Extension Division, a program of special short courses and liberal arts seminars for adult women.

Contact for information: Mrs. Louise Roff, Director, Continuing Education for Women, 310 Nolte Center for Continuing Education, University of Minnesota, Minneapolis, Minn. 55455.

Leaflet is available.

MISSISSIPPI

Mississippi State College for Women (Columbus)

Offers, through its Continuing Education Center, a program of educational and cultural activities to meet the needs of adult women. Provides academic and vocational testing for women interested in formal study or career planning.

Contact for information: Mrs. Dorene Angeles, Assistant Coordinator, Continuing Education, Mississippi State College for Women, Columbus, Miss. 39701.

Leaflet is available.

University of Mississippi (University)

Conducts professional programs regularly for dietitians and secretaries. Offers a planned reading program for adult women who wish to continue their education through an informal study of books of literary or topical merit. Arranges credit and noncredit courses through the Mississippi Universities Center in

MISSISSIPPI—Continued

Jackson that enable women in that area to adapt study schedules to home responsibilities.

Contact for information: Mr. Maurice N. Inman, Director, University Extension, University of Mississippi, University, Miss. 38677.

MISSOURI

Central Missouri State College (Warrensburg)

Conducts a summer workshop for housemothers and for professionally trained residence personnel. Also offers women short courses to upgrade basic business skills.

Contact for information: Mrs. Floy Timmerman, Dean of Women, Central Missouri State College, Warrensburg, Mo. 64093.

Culver-Stockton College (Canton)

Makes special arrangements to assist adult women who have some college education to continue their study and attain a degree.

Contact for information: Miss Olga W. Bays, Registrar, Culver-Stockton College, Canton, Mo. 63435.

Drury College (Springfield)

Conducts, through its Adult Education Division, a Daytime Program of short-term courses covering a variety of subjects of interest to women. Also offers counseling and testing services.

Contact for information: Mrs. Adelaide H. Jones, Director, Adult Education Division, Drury College, Springfield, Mo. 65802.

Leaflet is available.

Kansas City Art Institute (Kansas City)

Encourages mature women to develop their artistic abilities, sharpen professional skills, or broaden art understanding in courses offered evenings, Saturday, or in the summer. Courses may be taken for credit or noncredit on a part- or full-time basis.

Contact for information: Mrs. Nancy Steele, Public Information, Kansas City Art Institute, 4415 Warwick Boulevard, Kansas City, Mo. 64111.

MISSOURI—Continued

Lindenwood College for Women (St. Charles)

Conducts a Program for the Continuing Education of Women in which adult women who wish a college education may enroll on a part- or full-time basis and receive testing services, vocational counseling, and special consideration regarding requirements. Offers two 6-week sessions of enrichment courses available on a credit or noncredit basis for women in surrounding communities.

Contact for information: Miss Mary Lichliter, Dean of Students, Lindenwood College, St. Charles, Mo. 63301.

Leaflet is available.

Saint Louis University (St. Louis)

Conducts Daytime Programs Especially for Ladies, which include both liberal arts and vocationally oriented courses.

Contact for information: Mr. Robert G. Walrond, Director of First Campus Programs, Saint Louis University, 221 North Grand Boulevard, St. Louis, Mo. 63103.

Leaflet is available.

Stephens College (Columbia)

Sponsors a series of 1-day seminars, Challenge to Change, around the country in cooperation with its alumnae clubs and local colleges or universities to stimulate discussion about the impact of new developments on the lives of educated women and the necessity of continuing education.

Contact for information: Miss Margaret A. Witt, Alumnae Secretary, Stephens College Alumnae Association, Columbia, Mo. 65201.

Seminar programs are available.

University of Missouri (Columbia)

Conducts educational programs for adult women on a statewide basis through noncredit courses, educational literature, and mass media—with the focus on choicemaking, the world of work, home management and family life, and community development and public affairs. Also encourages the enrollment of adult women on a part- or full-time basis in degree or nondegree courses.

MISSOURI—Continued

Contact for information: Miss Mary Nell Greenwood, Director, Continuing Education for Women, Cooperative Extension Service, University of Missouri, Whitten Hall, Columbia, Mo. 65201.

University of Missouri (Kansas City)

Offers daytime noncredit courses, including liberal arts courses, a special training seminar for women interested in becoming research assistants on a paid or volunteer basis, and a course on Social Change and Women's Roles in Contemporary America. Conducts a series of lectures featuring distinguished women. Provides advisory services for mature women wishing to resume their education or seek employment and consultative services for groups interested in initiating conferences or courses for women and girls. Also conducts research on the education and employment of women.

Contact for information: Dr. Jane Berry, Director, Continuing Education for Women, University of Missouri, Kansas City, Mo. 64110.

Booklet is available.

University of Missouri (St. Louis)

Offers, through its Office of Continuing Education for Women, a 12-week noncredit course, Wider Horizons for Women, which provides group and individual counseling, information on employment opportunities, and placement assistance. Also offers special courses designed for registered nurses desiring a baccalaureate degree and for other women wishing to become library aides. Permits enrollment on a part-time basis in degree and nondegree courses, assists mature women with their course scheduling, and refers them to specialized services when necessary.

Contact for information: Dr. Margaret C. Fagin, Director, Extension Division, Continuing Education for Women, University of Missouri, 8001 Natural Bridge Road, St. Louis, Mo. 63121.

Leaflet is available.

Washington University (St. Louis)

Provides, through the Office of the Coordinator of Continuing Education for Women, general counseling for adult women interested in degree, certificate, or noncredit programs on a full- or part-time basis. Helps women plan flexible study schedules to

MISSOURI—Continued

meet their individual needs and employment goals, and refers them as necessary to such specialized services as testing, academic counseling, financial aid, and placement.

Contact for information: Mrs. J. M. Pennington, Coordinator, Continuing Education for Women, Box 1095, Washington University, St. Louis, Mo. 63130.

Leaflet is available.

MONTANA

Eastern Montana College (Billings)

Operates, in cooperation with the local branch of the American Association of University Women, a Plan for Continuing Education for Women, which refers women to academic, vocational, scholarship, placement, and other counseling services and conducts special conferences and meetings relating to educational and employment opportunities for women.

Contact for information: Dr. Fred R. Van Valkenburg, McM105, Eastern Montana College, Billings, Mont. 59101.

Leaflet is available.

NEBRASKA

College of Saint Mary (Omaha)

Encourages teachers to continue work toward a degree by permitting part-time study, providing late afternoon and evening classes, and granting a tuition discount to teachers. Conducts evening lecture series on contemporary topics for alumnae and friends.

Contact for information: Sister Mary Ellen Quinn, R.S.M., Dean, College of Saint Mary, 72d Street and Mercy Road, Omaha, Nebr. 68124.

Creighton University (Omaha)

Offers once a year a program of five morning lectures, Estate Planning and Management Seminar for Women. Also schedules both graduate and undergraduate courses during late afternoon and evening.

NEBRASKA—Continued

Contact for information: Mr. J. N. Williams, Registrar, Creighton University, Omaha, Nebr. 68131.

Municipal University of Omaha (Omaha)

Provides a noncredit program of Community Service Courses scheduled at hours which have particular appeal to women. Also conducts various workshops and conferences particularly for women, including the United Community Services Volunteer Bureau Conference.

Contact for information: Mr. William T. Utley, Dean, Municipal University of Omaha, Box 688 Downtown Station, Omaha, Nebr. 68101.

University of Nebraska (Lincoln)

Operates Project Retrieve, which is designed for women college graduates whose family responsibilities have lessened and who are interested in returning to professional employment. The project enables 10 women between the ages of 30 and 50 to receive specialized counseling, advanced study, and placement assistance as well as a \$1,000 stipend from the University of Nebraska Foundation to cover such costs as tuition, fees, and books.

Contact for information: Dr. Benjamin W. McCashland, Assistant Dean, Graduate College, University of Nebraska, Lincoln, Nebr. 68508.

Leaflet is available.

NEW HAMPSHIRE

Rivier College (Nashua)

Offers adult women a variety of courses that they may take on either a credit or noncredit basis. Permits part- or full-time enrollment in the undergraduate program and a part-time study schedule for graduates.

Contact for information: Sister M. Claire, Dean, Rivier College, Nashua, N.H. 03060.

NEW JERSEY*

Fairleigh Dickinson University (Madison, Rutherford, Teaneck)

Provides a 1-year program leading to a master of arts in teaching for academically gifted college graduates who need not have previous study in education. The program combines study in the liberal arts and sciences with practice teaching under the supervision of "master teachers" and includes up to \$3,000 in financial assistance.

Contact for information: Mr. Richard W. Holub, Director, Master of Arts in Teaching Program, Fairleigh Dickinson University, Teaneck, N.J. 07666.

Booklet is available.

Middlesex County College (Edison)

Has developed a 1-year college credit program, Job Horizons for Women, to provide mature women with clerical retraining and to build self-confidence. Schedules courses in business subjects, communications, and social sciences at times convenient for mothers of school-age children. Also offers counseling and guidance in job placement.

Contact for information: Mrs. Anita E. Voorhees, Coordinator, Job Horizons for Women, Middlesex County College, Edison, N.J. 08817.

Leaflet is available.

Rutgers, The State University (New Brunswick)

Conducts a Retraining Program in Mathematics and Science that offers morning and early afternoon courses in the review and updating of mathematics and science, the teaching of the new mathematics, computer programming, and statistics. The program, which includes professional counseling and guidance in job placement, is geared especially to the needs of housewives who wish to prepare for teaching or for mathematical work in industry. Courses are offered also in Newark.

Contact for information: Dr. Miriam L. Yevick, Director, Retraining Program, Rutgers University, 137 Church Street, New Brunswick, N.J. 08901.

Leaflet is available.

Conducts, through the University Extension Division, a Continuing Education Program for Nurses in cooperation with the

*See appendix B for additional services.

NEW JERSEY—Continued

Rutgers College of Nursing; social welfare extension courses in cooperation with the Graduate School of Social Work; and an evening nondegree program of individual courses and sequential courses leading to certificates.

Contact for information: Dean, University Extension Division, Rutgers University, 77 Hamilton Street, New Brunswick, N.J. 08903.

Seton Hall University (East Orange)

Offers to selected graduates of accredited colleges who wish to become teachers in elementary or secondary schools a graduate course of study leading to a New Jersey teaching certificate and the master of arts degree in elementary or secondary education. Students may enroll on a part-time basis and complete courses in the evening.

Contact for information: Dr. John H. Callan, Dean of the School of Education, Seton Hall University, East Orange, N.J. 07079.

Booklet is available.

NEW MEXICO

College of the Southwest (Hobbs)

Assists women college graduates to obtain a teaching certificate in New Mexico by arranging course schedules that take into consideration their home or work responsibilities. Provides summer workshops in the field of special education.

Contact for information: Mrs. Inez Livergood, Registrar, College of the Southwest, Hobbs, N. Mex. 88240.

NEW YORK*

Bank Street College of Education (New York)

Offers a graduate program in teacher education that permits adult women to adapt their study schedules to home responsibilities and that enables qualified students to engage in supervised teaching with full-time pay after their first semester. Also offers, in cooperation with Sarah Lawrence College, a

*See appendix B for additional services.

NEW YORK—Continued

3-year part-time program leading to a degree of master of arts in guidance and certification as a school counselor.

Contact for information: Dean of the Faculties, Bank Street College of Education, 216 West 14th Street, New York, N.Y. 10011.

Information sheet is available.

Barnard College (New York)

Does not charge tuition to its alumnae who return to take any of the regular courses offered. Sponsors the Barnard College Community Service Workshop, which is open to women who have attended any accredited college. Two 12-session workshops are offered, beginning in September and February, as well as a 3-day Residential Workshop, which is held in May and is followed by four weekly sessions. Both types of workshops provide information about occupational fields, employment counseling, guidance to continuing education, and placement in community service jobs.

Contact for information: Mrs. Carol H. Stix, Director, Barnard College Community Service Workshop, Barnard College, 606 West 120th Street, New York, N.Y. 10027.

Brochure is available.

Bennett College (Millbrook)

Conducts a noncredit seminar in philosophy two afternoons a week for women of the community and holds occasional evening seminars in American social problems.

Contact for information: Office of the President, Bennett College, Millbrook, N.Y. 12545.

Brooklyn College (New York)

Offers a Special Baccalaureate Program that allows individual pace of study, independent study, and tutorial assistance and grants academic credit for life experience. Admits selected college graduates to a program that prepares them to teach in elementary schools in disadvantaged areas.

Contact for information about the special baccalaureate program: Dean Bernard H. Stern, School of General Studies. Contact for information about the disadvantaged program: Professor Helen Brell, Department of Education, Brooklyn College, Brooklyn, N.Y. 11210.

Descriptive statement is available.

NEW YORK—Continued

Broome Technical Community College (Binghamton)

Provides a workshop on Job Horizons for Women and a workshop on Local Opportunities for Substitute Teaching as well as an Office Procedures Workshop.

Contact for information: Job Horizons for Women, Extension Division, Broome Technical Community College, Binghamton, N.Y. 13902.

Leaflets are available.

Columbia University (New York)

Conducts a New Careers Program for persons who have held responsible positions in the business world and wish to change to a nonprofit, service-oriented field such as teaching, library work, hospital administration, or social work. Has available New Career Fellowships, which provide limited financial assistance for a year of full-time study at a division of the university.

Contact for information: New Careers Office, School of General Studies, Columbia University, New York, N.Y. 10027.

Brochure is available.

Hofstra University (Hempstead)

Offers each year two 10-week workshops, Career Horizons for Women, which provide women who have had some college education such services as group guidance and counseling as well as information about educational and employment opportunities and about the world of work in relation to family responsibilities and individual needs. Permits adult women to attend daytime classes as part-time students. Also offers a new course in social science research techniques to women who are at least 25 years of age, have at least 2 years of college, and are members of a nonprofit civic organization.

Contact for information: Dr. Leonard Brickman, Institute for Community Education, Hofstra University, Hempstead, N.Y. 11550.

Descriptive material is available.

Hudson Valley Community College (Troy)

Offers Mature Returning Students (MRS), a program that is geared to the hours and training needs of women who wish to train or retrain for employment. Program offerings include short-term noncredit courses, certificate courses, the associate

NEW YORK—Continued

degree program, and the first 2 years of a liberal arts program that may be pursued on a part-time basis.

Contact for information: Mrs. Selma S. Axelrod, Coordinator of Women's Programs, Hudson Valley Community College, Troy, N.Y. 12180.

Leaflets are available.

Jamestown Community College (Jamestown)

Provides, especially for adult women, several courses that are scheduled one evening a week. Has offered a Substitute Teaching Seminar in cooperation with the local chapter of the American Association of University Women and a course in Better Business Communication for Office Personnel in cooperation with the local chapter of the National Secretaries Association.

Contact for information: Mr. Robert J. Pascuillo, Director of Continuing Education Department, Jamestown Community College, Jamestown, N.Y. 14701.

Keuka College (Keuka Park)

Encourages mature women to complete requirements for a college degree by providing guidance and financial aid and permitting part-time enrollment.

Contact for information: Mrs. Beulah C. Compton, Dean of the College, Keuka College, Keuka Park, N.Y. 14478.

Long Island University (Brookville)

Provides individual counseling, program planning assistance, and classes scheduled at hours convenient for adult women in degree and nondegree courses, including special sections of English, philosophy, mathematics, and art. Also operates the New York State Teacher Reserve Center, which enables college graduates to work toward a teaching certificate on a part- or full-time basis and arranges refresher courses for certified teachers. The teacher reserve program includes educational guidance for mature women and assistance in obtaining part-time jobs.

Contact for information about the general program: Miss Ruth Norton, Director, Center for Adult Studies. Contact for information about the teacher program: Dr. Rita L. Stafford, Regional Director, Teacher Reserve Center, Graduate School of Education, Long Island University, Brookville, N.Y. 11548.

Leaflet about the teacher program is available.

NEW YORK—Continued

Nassau Community College (Garden City)

Conducts a Mature Adult Program of part- and full-time study for women and men 25 years of age and over who are beginning or continuing a college education. Program includes individual advisement and counseling; special registration for classes at hours that fit the individual student's needs; orientation sessions; tutorial classes in selected subjects; and community-wide seminars designed to explore career opportunities for prospective 2-year college graduates.

Contact for information: Mrs. Marjorie Raab, Senior Counselor, Nassau Community College, Stewart Avenue, Garden City, N.Y. 11533.

Leaflet is available.

New School for Social Research (New York)

Offers, through its Human Relations Center, a daytime program for adults, including multidisciplinary courses in psychology, sociology, philosophy, history, current affairs, and ethics. Program includes noncredit courses in Planning for Work and Study and in Volunteer Training for subprofessional assistants. A certificate program is also available for those who wish to refurbish skills in academic fields and self-discipline.

Contact for information: Mrs. Ruth Van Doren, Director, Human Relations Center, New School for Social Research, 66 West 12th Street, New York, N.Y. 10011.

Booklet is available.

New York Medical College (New York)

Conducts an approved psychiatric residency for married women medical doctors, in which their work and study schedules and residence requirements are adjusted to their home needs. This training program will make the candidate eligible to take examinations leading to certification by the American Board of Psychiatry and Neurology.

Contact for information: Dr. Alfred M. Freedman, Department of Psychiatry, New York Medical College, Flower and Fifth Avenue Hospitals, 5 East 102d Street, New York, N.Y. 10029.

New York State School of Industrial and Labor Relations (Albany)

Conducts a seminar in Managerial Development for Women that focuses on the human elements of management.

NEW YORK—Continued

Contact for information: Mr. William A. Toomey, Jr., Conference Chairman, New York State School of Industrial and Labor Relations, 11 North Pearl Street, Albany, N.Y. 12207.
Leaflet is available.

New York University (New York)

Offers a Women's Law Class and conducts discussion programs and lecture courses in about 65 suburban locations.

Contact for information: Professor Henry Sellin or Assistant Dean Stanley Gabor, New York University, Washington Square, New York, N.Y. 10003.

Conducted during the summer of 1967, in cooperation with the Board of Education of the City of New York, a tuition-free intensified study program that enabled college graduates to prepare for teaching in the New York City public school system.

Contact for information: Mr. Joseph A. Mandina, Project Director, Board of Education, 110 Livingston Street, Brooklyn, N.Y. 11201.

New York University (White Plains)

Operates, especially for women, a part-time program during the day that leads to a master's degree in social work or in early childhood and elementary education.

Contact for information: Mr. Louis S. Bershen, Director, Westchester Project, New York University, Washington Square, New York, N.Y. 10003.

Progress report is available.

Operates a Career Information and Planning Service for Women that is open to all women without charge and provides information about paid and unpaid employment opportunities and about educational programs in the New York metropolitan area.

Contact for information: The Career Service, New York University, 200 Bloomingdale Road, White Plains, N.Y. 10605.

Folder is available.

NEW YORK—Continued

Orange County Community College (Middletown)

Conducts a Woman's Program, which offers individual counseling and a variety of noncredit and credit courses that are block-scheduled once a week during the daytime.

Contact for information: Miss Helen T. Clarke, Coordinator, Woman's Program, Orange County Community College, Middletown, N.Y. 10940.

Pace College (New York)

Permits adult women to pursue their studies toward a degree on a part- or full-time basis during convenient daytime hours. Offers individual counseling and guidance. Schedules courses in downtown New York City and also at Pleasantville in Westchester County.

Contact for information: Dr. Rhea R. Riso, Director of Counseling Services, Pace College, 41 Park Row, New York, N.Y. 10038.

Leaflet is available.

Queensborough Community College (Bayside)

Offers adult women special career counseling, the opportunity to enroll on a part-time basis, and special courses in secretarial studies leading to certification as a school secretary with the New York City Board of Education.

Contact for information: Mr. George Alterman, Dean of Evening and General Studies, Queensborough Community College, Bayside, N.Y. 11364.

Rosary Hill College (Buffalo)

Encourages adult women to work toward a degree by permitting part-time enrollment. Does not charge tuition to alumnae for any college course they wish to take.

Contact for information: Sister Marita, O.S.F., Vice President and Academic Dean, Rosary Hill College, 4380 Main Street, Buffalo, N.Y. 14226.

St. Joseph's College for Women (New York)

Conducts a Program for Continuing Education that permits adult women to enroll in a part-time study program of credit courses.

NEW YORK—Continued

Contact for information: Sister John Baptist, Academic Dean, St. Joseph's College for Women, 245 Clinton Avenue, Brooklyn, N.Y. 11205.

Sarah Lawrence College (Bronxville)

Operates the Center for Continuing Education and Community Studies, which provides educational counseling and coordinates (1) special courses and a part-time study program for women who left college before graduation, (2) a graduate program designed on an individual basis and leading to a master's degree, and (3) part-time study programs that have been arranged with cooperating institutions, are located initially in Westchester County, and lead to a master's degree in social work, library science, early childhood and elementary education, or guidance. The Institute for Community Studies at the Center carries out research projects and develops programs in cooperation with local groups.

Contact for information: Mr. Bert James Loewenberg, Director, Center for Continuing Education and Community Studies, Sarah Lawrence College, Bronxville, N.Y. 10708.

Booklet and progress report are available.

State University Agricultural and Technical College (Farmingdale)

Conducts a 15-session noncredit workshop, Gateway to Careers, which provides adult women with information about opportunities for continuing education, employment, and volunteer work. The course helps women appraise their aptitudes and abilities, reestablish self-confidence, and learn job search techniques. Other special offerings for women include leadership training for women's programs; a workshop covering discussion techniques; an orientation and training program for women with limited education, skills, and income; a teacher-aide training program; a geriatric-aide training program; training for instructors of advanced sewing and tailoring; and training for school lunchroom management. Also operates an Educational Programs Information Center for Long Island (EPIC).

Contact for information: Mrs. Sylvia R. Kaplan, Assistant Dean of Evening College, State University Agricultural and Technical College, Farmingdale, N.Y. 11735.

Leaflet is available.

NEW YORK—Continued

State University of New York (Albany)

Provides counseling services and permits enrollment in the College of General Studies on a credit or noncredit basis with possible transfer of credits to other colleges of the university. Arranges television courses through the University of the Air.

Contact for information: Mr. Irving A. Verschoor, Dean, State University of New York, Albany, N.Y. 12203.

Sullivan County Community College (South Fallsburg)

Encourages adult women to return to college by assisting them in arranging programs to suit their individual needs. Offers a pilot program to train mental health assistants.

Contact for information: Office of the President, Sullivan County Community College, South Fallsburg, N.Y. 12779.

Syracuse University (Syracuse)

Operates a Center for the Continuing Education of Women that provides academic counseling and information about part-time study opportunities, admission requirements, financial arrangements, proficiency examinations, and advanced placement. The staff of the Center works with others in the university to develop graduate programs for women in education, social work, nursing, and home economics. Special programs include an Institute for Teacher Re-entry (for holders of teaching certificates who wish to return to part-time elementary teaching), Mid-Career Training for Teaching (for college graduates who wish to obtain a teaching certificate in elementary education), and Mid-Career Program in Child Development and Education (for college graduates who want to engage in part-time study of early childhood education).

Contact for information: Mrs. Mary Iversen, Program Administrator, University College, 610 East Fayette Street, Syracuse, N.Y. 13202.

Leaflets are available.

University of Rochester (Rochester)

Conducts for 10 weeks during the fall semester an afternoon lecture series on cultural subjects.

Contact for information: Miss Anne Ludlow, Assistant Dean, University of Rochester, River Campus Station, Rochester, N.Y. 14627.

NEW YORK—Continued

Vassar College (Poughkeepsie)

Permits married women to enroll in a part-time study program focused toward a baccalaureate degree, but requires former students of other colleges who have been out of school quite a while to take a few courses before being accepted into the degree program.

Contact for information: Dean of Studies, Vassar College, Poughkeepsie, N.Y. 12601.

Yeshiva University (New York)

Assists adult women in adjusting academic schedules to home and work obligations. Permits a limited number of women candidates for the degree of master of social work to complete degree requirements in 5 years instead of the usual 2 years of full-time study.

Contact for information: Mr. Morris Silverman, Registrar, Yeshiva University, Amsterdam Avenue and 186th Street, New York, N.Y. 10033.

NORTH CAROLINA

Asheville-Biltmore College (Asheville)

Offers two lecture-discussion courses on contemporary subjects on a weekly basis during the spring semester.

Contact for information: Mr. W. W. Kaempfer, Dean of the Faculty, Asheville-Biltmore College, Asheville, N.C. 28801.

Queens College (Charlotte)

Conducts, primarily for adult women, a daytime program of noncredit college-level courses in numerous liberal arts disciplines. Helps individual women to progress at their own pace by encouraging them to do independent study with tutorial guidance in addition to classroom work.

Contact for information: Mr. Robert W. Shaw, Director, Department of Adult Education, Queens College, 1900 Selwyn Avenue, Charlotte, N.C. 28207.

Leaflet is available.

NORTH CAROLINA—Continued

University of North Carolina (Chapel Hill)

Provides at its Guidance and Testing Center a counselor who is specifically trained in giving educational and vocational counseling services to mature women. Also includes in its occupational information library a large section pertaining to women's life and education.

Contact for information: Guidance and Testing Center, 019 Peabody Hall, University of North Carolina, Chapel Hill, N.C. 27514.

NORTH DAKOTA

Mary College (Bismarck)

Offers several programs of special interest to mature women, including programs whereby registered nurses may complete requirements for a degree and teachers with a standard certificate may complete their elementary education program.

Contact for information: Sister Brigid, O.S.B., Registrar, Mary College, Apple Creek Road, Bismarck, N.Dak. 58501.

OHIO*

Cuyahoga Community College (Cleveland)

Operates a counseling and information service for women who wish to continue their education, evaluate their career goals, or engage in meaningful volunteer work.

Contact for information: Miss Lynn Holl, Director, Project EVE, Cuyahoga Community College, 626 Huron Road, Cleveland, Ohio 44115.

Defiance College (Defiance)

Encourages mature women to continue their education by admitting on the basis of test scores, mature women who do not have a high school diploma. Operates a nonmatriculated program that allows them to complete almost a full year of college work before academic testing or submission of academic credentials is required. Also provides, on request, aptitude testing and vocational and educational guidance.

*See appendix B for additional services.

OHIO—Continued

Contact for information: Mr. Gerald E. Mallott, Registrar, Defiance College, Defiance, Ohio 43512.

Kent State University (Kent)

Operates the Kent Plan for Graduate Women, which provides educational counseling; supplies information on professional, civic, and related matters; and offers programs of study designed to meet the special needs of women graduates.

Contact for information: Mrs. Janet G. Kimball, The Graduate School, Kent State University, Kent, Ohio 44240.

Leaflet is available.

Lake Erie College (Painesville)

Offers a variety of undergraduate and noncredit vocational courses scheduled to suit the needs of adult women. Enrollment may be on a part-time basis.

Contact for information: Office of the President, Lake Erie College, Painesville, Ohio 44077.

Miami University (Middletown)

Encourages mature women to continue their education in the regular evening program or with noncredit courses offered both in the daytime and evening.

Contact for information: Mrs. Clare A. Easton, Assistant to the Director, Miami University, 4200 Manchester Road, Middletown, Ohio 45042.

Ohio State University (Columbus)

Provides, through its Continuing Education for Women project, educational counseling for mature women as well as noncredit lecture-seminars and special residential workshops. Adult women may enroll in a part-time study program or as special students in the regular program.

Contact for information: Dr. Robert W. McCormick, Division of Continuing Education, Ohio State University, 109 Administration Building, 190 North Oval Drive, Columbus, Ohio 43210.

Leaflets are available.

Ohio University (Athens)

Conducts a summer workshop for house mothers and house directors.

Contact for information: Miss Margaret Deppen, Associate Dean of Students, McGuffey Hall, Ohio University, Athens, Ohio 45701.

Leaflet is available.

University of Akron (Akron)

Offers, during 10 weekly sessions, a course, Opportunities for Women: Plan for the Second Half of Your Life, which covers general appraisal of individual talents, work requirements, and job opportunities. Also permits both undergraduate and graduate students to enroll on a part-time basis.

Contact for information: Mrs. Kathryn Hunter, Coordinator of Special Programs for Women, University of Akron, 302 East Buchtel Avenue, Akron, Ohio 44304.

Leaflet is available.

University of Dayton (Dayton)

Offers noncredit courses during the daytime and evening in a variety of liberal arts subjects, such as Contemporary Civilization, and vocationally oriented subjects, such as Computer Concepts. Encourages adult women to enroll in credit programs, at both graduate and undergraduate levels, on a part-time basis.

Contact for information: Miss Nora Duffy, University of Dayton, Dayton, Ohio 45409.

Ursuline College for Women (Cleveland)

Permits qualified women to take courses for credit or audit. During their first term, they are usually admitted as special students and later are transferred to a degree program as full-time students. Also schedules art and home economics courses designed especially for adult women and offered on a noncredit basis.

Contact for information: Sister James Therese, Academic Dean, Ursuline College for Women, 2600 Lander Road, Cleveland, Ohio 44124.

OHIO—Continued

Western Reserve University (Cleveland)

Presents, in cooperation with the Women's Association of Cleveland College, a daytime lecture series and an evening Living Room Learning class which provide lectures and discussions on topics of current interest.

Contact for information: Mrs. Prudence Randall, Flora Stone Mather College Alumnae Association, Western Reserve University, 11220 Bellflower Road, Cleveland, Ohio 44106.

Leaflet is available.

OKLAHOMA

Oklahoma City University (Oklahoma City)

Conducts the Mothers Return to School Institute, which provides counseling services and educational information for mothers who wish to start or return to college.

Contact for information: Mrs. Mildred Rickard, Department of Education, Oklahoma City University, Oklahoma City, Okla. 73106.

University of Oklahoma (Norman)

Enables adults to work toward a bachelor of liberal studies degree, proceeding at their own pace with independent study and with only short periods of residence. The program includes seminars in broad areas of study and special examinations that measure knowledge acquired through earlier education or experience.

Contact for information: College of Continuing Education, University of Oklahoma, 1700 Asp Avenue, Norman, Okla. 73069.

Brochure is available.

OREGON*

Oregon College of Education (Monmouth)

Conducts Cultural Lectures for Women, a series which features professors from various departments in the college.

*See appendix B for additional services.

OREGON—Continued

Contact for information: Mr. Kenneth Waldroff, Head, Monmouth Center, Oregon College of Education, Monmouth, Oreg. 97361.

Oregon State University (Corvallis)

Provides special counseling and advisory services for adults, encouraging them to continue or begin study toward a degree. Conducts a summer workshop for housemothers and professionally trained residence personnel on a 3-year rotating basis with the University of California at Berkeley and the University of Washington.

Contact for information: Dr. Jo Anne Johnson, Dean of Women, 114 Bexell Hall, Oregon State University, Corvallis, Oreg. 97331.

Portland Community College (Portland)

Offers an evening course in Career Horizons for mature women who are interested in entering or reentering the world of work. The course is scheduled on a weekly basis for 10 weeks. Class sessions include such aspects as counseling, testing, self-appraisal, consideration of home and work schedules, and occupational information.

Contact for information: Mrs. Commery Warrell, Chairman, Home Economics Department, Portland Community College, 049 SW. Porter Street, Portland, Oreg. 97201.

Leaflet is available.

University of Oregon (Eugene)

Permits mature women to enroll without formal admission and matriculation requirements. Also offers two special lecture series each term for women.

Contact for information: Mr. Thomas L. Dahle, Center Head, Office of Continuing Education, University of Oregon, Eugene, Oreg. 97403.

PENNSYLVANIA

Albright College (Reading)

Offers, especially for women, Man's Search for Meaning, a noncredit course scheduled 1 day a week.

PENNSYLVANIA—Continued

Contact for information: Mr. Samuel B. Shirk, Director of Admissions, Albright College, Reading, Pa. 19604.

Beaver College (Glenside)

Encourages mature women to continue or begin their undergraduate education on a full- or part-time basis by exempting them from College Board examinations, by providing course credits through proficiency examinations, and by accepting credit for courses completed with a grade C or better at accredited colleges. Provides a special counselor for mature women as well as access to regular vocational guidance and placement services of the college.

Contact for information: Mrs. Charles LeClair, Dean of the College, Beaver College, Glenside, Pa. 19038.

Bucks County Community College (Newtown)

Permits adult women to enroll on a part- or full-time basis, fulfill some course requirements through evaluation of previous experience, participate in special orientation sessions, have access to specific academic advisers, and join the Onzean Club (especially organized for women).

Contact for information: Office of the President, Bucks County Community College, Newtown, Pa. 18940.

Cedar Crest College (Allentown)

Provides special services for adult women by arranging programs for those who discontinued their college work before graduating or who graduated and wish the additional preparation needed to teach.

Contact for information: Office of the President, Cedar Crest College, Allentown, Pa. 18104.

Margaret Morrison Carnegie College, Carnegie Institute of Technology (Pittsburgh)

Provides counseling, educational information, and professional preparation to mature women who plan to seek employment.

Contact for information: Dean, Margaret Morrison Carnegie College, Pittsburgh, Pa. 15213.

Moore College of Art (Philadelphia)

Conducts a special program for women who wish to resume their education or reestablish themselves in the fine arts or

PENNSYLVANIA—Continued

professional arts. Permits enrollment on a part-time basis in a degree or nondegree program. For mature students, the required portfolio of artwork may include examples of art in which they have become proficient during their years out of school.

Contact for information: Miss Holly Draper, Director of Continuing Education, Moore College of Art, 20th and Race Streets, Philadelphia, Pa. 19103.

Booklet is available.

Pennsylvania State University (University Park)

Offers each spring a Management Program for Women Executives to provide better understanding of advanced management principles. Encourages adult women to enroll in the many credit and noncredit courses offered in about 100 communities throughout the State.

Contact for information about the management program: Dr. Earl Strong, Director, 120 Boucke Building, Pennsylvania State University, University Park, Pa. 16802.

Brochure is available.

Temple University (Philadelphia)

Operates a Continuing Education Plan that permits adult women to enroll on a part- or full-time basis, to fulfill some course requirements through evaluation of previous experience, to participate in special orientation sessions, to be assigned specific academic advisers, and to join the Encore Club, an organization for adult women.

Contact for information: Miss Lucile M. Scheuer, Dean of Women, Temple University, Philadelphia, Pa. 19122.

Booklet is available.

University of Pennsylvania (Philadelphia)

Conducts a Program of Continuing Education for Women that provides for educational counseling and enrollment on a part-time basis in either undergraduate or graduate programs. Accepts applicants on the basis of intellectual curiosity, enthusiasm for study, and ability to do college work.

Contact for information: Mrs. Virginia K. Henderson, Director, Continuing Education for Women, 119 Bennett Hall, University of Pennsylvania, Philadelphia, Pa. 19104.

Brochure is available.

PENNSYLVANIA—Continued

University of Pittsburgh (Pittsburgh)

Permits women over 30 years of age with a high school diploma or equivalent education to enroll, without taking College Board examinations, for as few as 6 credit hours during the day or 3 credit hours at night and to disregard the requirement that credits needed for a bachelor's degree be accumulated in 7 years. Provides, through its Office of Continuing Education for Women, special counseling services and orientation lectures on such subjects as study and reading techniques. Makes special effort to adjust academic schedules to each woman's home, family, or work obligations. Allows for part-time study in some graduate programs, such as in the School of Social Work.

Contact for information: Mrs. Hibberd V. B. Kline, Jr., Director, Continuing Education for Women, University of Pittsburgh, Pittsburgh, Pa. 15213.

RHODE ISLAND

University of Rhode Island (Providence)

Offers, through its Division of University Extension, daytime courses that are designed primarily for mature women seeking a career outside the home and that lead to the degree of bachelor of arts in English or bachelor of science in home economics. Daytime courses that are interchangeable with similar evening courses are scheduled in the morning when school-age children of the women students are in school.

Contact for information: Dr. Hollis B. Farnum, University of Rhode Island Extension Division, Promenade and Gaspee Streets, Providence, R.I. 02908.

TENNESSEE

Memphis Academy of Arts (Memphis)

Offers special daytime studio classes in fine arts designed primarily for mature women who wish to work for college credit or just pleasure. Also permits mature women to enroll in academic classes and lecture courses in art history and literature on either a credit or an audit basis.

Contact for information: Mrs. Phyllis A. Tickle, Dean of Humanities, Memphis Academy of Arts, Overton Park, Memphis, Tenn. 38112.

TENNESSEE—Continued

Middle Tennessee State University (Murfreesboro)

Encourages mature women to continue their education by permitting them to audit courses as special students, accepting credits transferred from other colleges, and arranging class schedules during evenings, Saturdays, and certain days of the week.

Contact for information: Mr. Howard Kirksey, Dean of Faculty, Middle Tennessee State University, Murfreesboro, Tenn. 37130.

University of Tennessee (Knoxville)

Offers through the College of Home Economics, short courses, workshops, and off-campus courses during the daytime and evening for women who wish retraining in or updating of various home economics subjects. Arranges individual programs of graduate study, including off-campus courses.

Contact for information: Dr. Margaret Perry, Assistant to the Dean, College of Home Economics, University of Tennessee, Knoxville, Tenn. 37916.

TEXAS

Incarnate Word College (San Antonio)

Permits adult women to enroll on a part- or full-time basis as degree candidates or auditors. May admit after individual consideration those who have not completed an approved secondary program. Schedules late afternoon, evening, and Saturday classes. Offers refresher courses, institutes, and workshops for teachers and nurses. Grants a reduction in tuition to alumnae who return for graduate work.

Contact for information: Sister M. Clement, Dean, Incarnate Word College, San Antonio, Tex. 78209.

Navarro Junior College (Corsicana)

Provides counseling, aptitude testing, financial aid, and information about college courses and job opportunities to adult women who wish to continue their education. Permits adult women to enroll on a part- or full-time basis in a variety of courses offered during the daytime and evening.

Contact for information: Mrs. W. B. Herrington, Director of Guidance, Navarro Junior College, Corsicana, Tex. 75110.

TEXAS—Continued

Southern Methodist University (Dallas)

Conducts annually a Management Seminar for Women Executives that emphasizes the woman's point of view in human relations and work management as well as management philosophy and techniques. Offers University Lectures for Women during morning hours and plans to extend into a short course a fall 1967 conference on The Husbandless Home. Welcomes adult women to degree programs on a full- or part-time basis.

Contact for information: Mrs. Mary E. Miller, Director of Continuing Education, Box 1099, Southern Methodist University, Dallas, Tex. 75222.

Brochure is available.

University of Houston (Houston)

Offers a variety of courses, workshops, and institutes of special interest to adult women.

Contact for information: Mr. James C. Taylor, Dean, Downtown School, University of Houston, 925 Caroline Street, Houston, Tex. 77002.

University of St. Thomas (Houston)

The Art Department offers in the evening a series of public lectures on a wide range of subjects in art and encourages adults to audit its daytime courses in art history by making them tuition free to members of Art Associates, its community program.

Contact for information: Art Department, University of St. Thomas, 3812 Montrose Boulevard, Houston, Tex. 77006.

Brochure is available.

UTAH

University of Utah (Salt Lake City)

Offers, through the Division of Continuing Education, specialized guidance services for adult women who wish to begin or return to college. Provides adult women with a variety of courses in business, creative homemaking, and personal perspective, scheduled during the early afternoon or evening. Also arranges conferences and provides consultative services for women's groups and other organizations.

UTAH—Continued

Contact for information: Mrs. Esther R. Landa, Director, Women's Programs, Division of Continuing Education, University of Utah, Post Office Box 200, Salt Lake City, Utah 84110.

Leaflet is available.

Utah State University (Logan)

Offers, through the College of Family Life or the Extension Service, various courses and workshops of special interest to adult women, covering such subjects as personality development, homemaking education, and school lunch operation.

Contact for information: Miss Phyllis R. Snow, Dean, College of Family Life, Utah State University, Logan, Utah 84321.

VERMONT

Bennington College (Bennington)

Offers primarily for alumnae but also for women graduates of other colleges a 2-week Summer Seminar that consists of lectures, discussions, and individual study of contemporary subjects. Husbands are invited to participate and school-age children are provided a semistructured program during the day.

Contact for information: Mr. Lionel Nowak, Director, Summer Program, Bennington College, Bennington, Vt. 05201.

Information sheets are available.

Goddard College (Plainfield)

Conducts an Adult Degree Program for men and women at least 26 years of age who have not graduated from college. Two-week resident seminars with lectures and discussions are alternated with 6-month periods of independent study carried on at home and supervised through correspondence with faculty. Permits adults 26 years of age and over who live within commuting distance to enroll in the undergraduate program on a full- or part-time basis. If credit toward a degree is not desired, the cost is one-half the usual amount.

Contact for information about the degree program: Mr. Wilfrid Hamlin, Dean of the Adult Degree Program. Contact for information about the courses for local adults: Mrs. Beverly B. Cassara, Director of Adult Education, Goddard College, Plainfield, Vt. 05667.

Leaflet is available.

VIRGINIA*

Mary Baldwin College (Staunton)

Provides educational counseling services for mature women who want to work toward a baccalaureate degree, and permits alumnae to audit courses without charge.

Contact for information: Dean Martha S. Grafton, Mary Baldwin College, Staunton, Va. 24401.

Medical College of Virginia (Richmond)

Schedules numerous courses, workshops, and institutes to help both practicing and inactive registered nurses update their knowledge and skills. Also offers a bachelor of science degree program for registered nurses who are graduates of diploma or associate degree programs.

Contact for information: Miss Betty H. Gwaltney, Director, Continuing Education, School of Nursing, Medical College of Virginia, Broad and 12th Streets, Richmond, Va. 23219.

University of Virginia, Northern Virginia Center (Arlington)

Offers during the daytime and evening noncredit study-discussion seminars designed to provide adult women with information about a variety of cultural and current subjects. The seminars are offered at low tuition on a weekly basis for 8-week periods in the fall and spring. Counseling services and daytime scheduling of credit courses have been expanded to meet the needs of housewives returning to school. Also offers special courses to bring registered nurses up to date on new developments in medicine.

Contact for information about the seminars: Mrs. Dorsey Baynham. Contact for information about credit courses: Mrs. Elise Dobson, Northern Virginia Center, University of Virginia, 1008 North Randolph Street, Arlington, Va. 22201.

Virginia Polytechnic Institute (Blacksburg)

Offers refresher courses in clothing, textiles, and nutrition in Abingdon, Fairfax, Lynchburg, Richmond, and Roanoke for home economists who wish to return to work. Offers special courses in various areas of interest to adult women.

Contact for information: Mr. William C. Burleson, Jr., Director, Division of Information Services, Virginia Polytechnic Institute, Blacksburg, Va. 24061.

*See appendix B for additional services.

WASHINGTON

Highline College (Midway)

Provides, especially for adult women, refresher courses in nursing and secretarial work.

Contact for information: Miss Shirley B. Gordon, Dean of Instruction, Highline College, Midway, Wash. 98031.

Spokane Community College (Spokane)

Offers an 8-week refresher course for professional nurses in cooperation with the Inland Empire Nurses Association.

Contact for information: Mrs. Helen Owen, Spokane Community College, 3403 East Mission Avenue, Spokane, Wash. 99202.

University of Washington (Seattle)

Offers a noncredit workshop, Decision Is Destiny, which provides educational and vocational counseling and guidance to adult women during daytime hours preparatory to employment, volunteer work, or enrollment in a regular university or college program. Offers a series of noncredit daytime courses at an off-campus center for women. In addition, the university's regular program includes two orientation sessions for returnees and makes financial aid available. Also conducts a summer workshop for housemothers and professionally trained residence personnel on a 3-year rotating basis with the University of California at Berkeley and Oregon State University.

Contact for information: Mrs. Dorothy R. Strawn, Dean of Women and Associate Dean of Students, 333 Student Union Building, University of Washington, Seattle, Wash. 98105.

Leaflet is available.

WISCONSIN

Alverno College (Milwaukee)

Conducts a degree program for adult women which includes introductory courses to establish college readiness. Provides special counseling services, administration of a high school equivalency test if necessary, and vocational interest and aptitude testing. Also offers a 10-session Workshop for Women to help adult women discover and increase their potential for employment and volunteer service.

WISCONSIN—Continued

Contact for information: Sister Agnes Pertzborn, Director, Continuing Education, Alverno College, 3401 South 39th Street, Milwaukee, Wis. 53215.

Flyer is available.

Marquette University (Milwaukee)

Offers adult women various courses, both cultural and vocational in nature, scheduled during the daytime and evening and available at off-campus locations as well as on campus.

Contact for information: Mr. Gerald W. Mullins, Assistant Director of Continuing Education, Marquette University, 617 North 13th Street, Milwaukee, Wis. 53233.

University of Wisconsin (Madison)

Provides special services for mature women, including educational counseling, scholarships for mature women interested in graduate work leading to a doctoral degree and in utilizing their advanced education, and a job placement clearinghouse. Conducts research on educational needs of mature women. Brochure is available.

Contact for information: Dr. Kathryn F. Clarenbach, Director, University Education of Women, University of Wisconsin, Madison, Wis. 53706.

Offers Season for Learning lecture courses covering a wide range of topics, including computer programming.

Contact for information: Mrs. Constance F. Threinen, Continuing Education for Women, University Extension, 432 North Lake Street, Madison, Wis. 53706.

University of Wisconsin (Milwaukee)

Provides mature women with educational counseling services and scholarships, and schedules classes especially for women during daytime hours. Assigns professors for study groups in off-campus seminars. Also provides consulting services for workshops and other projects.

Contact for information: Miss Dorothy Miniace, Coordinator, Continuing Education for Women, University of Wisconsin-Milwaukee, Milwaukee, Wis. 53201.

Brochures are available.

WISCONSIN—Continued

Wisconsin State University (Eau Claire)

Encourages adult women to continue their education by scheduling numerous classes at times which meet their needs. Also offers a master of arts in teaching program for liberal arts graduates.

Contact for information: Mr. Louis E. Slock, Director of Extension, Wisconsin State University, Eau Claire, Wis. 54701.

Wisconsin State University (Oshkosh)

Offers adult women counseling and placement services and noncredit seminars and workshops as well as a variety of courses both on and off campus.

Contact for information: Mr. Harold D. Crouse, Director, Division of Extended Services, Wisconsin State University, Oshkosh, Wis. 54901.

Wisconsin State University (Platteville)

Offers individual counseling to women who desire to start or resume their college education.

Contact for information: Mrs. Rosamond Risser Jones, Dean of Women, Wisconsin State University-Platteville, Platteville, Wis. 53818.

Wisconsin State University (Stevens Point)

Provides, through its Division of Extended Services, various credit and noncredit courses slanted toward the needs of adult women in the area. Classes are held both on campus and off campus and are scheduled at any time during the daytime or evening or on Saturday as needed.

Contact for information: Mr. Orland E. Radke, Director of Extended Services, Wisconsin State University, Stevens Point, Wis. 54481.



Lunchtime is also studytime for these housewives.

APPENDIX B

Related Services or Programs for Adult Women, by State

A Partial List of Miscellaneous Organizations That Offer Related Services or Programs Designed Primarily for Adult Women

Special services and programs designed for adult women are being set up not only by colleges and universities but also by a variety of other organizations, such as high schools, State or local government agencies, women's organizations, and community associations. Numerous programs illustrative of this new development are described briefly in this appendix. They indicate the kinds of special services requested by mature women and the activities they have stimulated. The following list is admittedly a partial one, since it is not based on a comprehensive survey.

NATIONAL COVERAGE

Altrusa International Foundation

Offers Founders Fund Vocational Aid Awards of \$50 to \$350 to women of all ages who need to work but lack the funds necessary to help them qualify for employment. Awards are given for such purposes as job training or retraining, purchase of wage-earning equipment, and personal rehabilitation. Applications for awards are submitted to the foundation by local Altrusa Clubs.

Contact for information: The president of the local Altrusa Club or Chairman, Founders Fund Vocational Aid Awards Committee, Altrusa International Foundation, 332 South Michigan Avenue, Chicago, Ill. 60604.

Leaflet is available.

American Association of University Women

Conducts the College Faculty Program, which provides tuition grants and stipends to college women 35 years of age and over in certain States for full-time graduate study that will qualify them for teaching, administrative, or research positions in colleges and universities. The award program operates in nine States (Illinois, Michigan, Minnesota, New Jersey, Ohio, Pennsylvania, Texas, Virginia, and Washington), and only women living in these States are eligible to participate.

Contact for information: Local chapters of the AAUW in the nine States named above or Mrs. Dorothy S. Abramson, Director of Development, American Association of University Women, 2401 Virginia Avenue NW., Washington, D.C. 20037. Brochure is available.

Association for Women's Active Return to Education (A.W.A.R.E.)

Encourages women to strive for excellence by promoting their education and helping them develop their greatest potential ability. Has established chapters in some communities to help meet the local needs of adult women.

Contact for information: Mrs. Rovena F. Jacobson, President, Association for Women's Active Return to Education, 5455 Wilshire Boulevard, Suite 702, Los Angeles, Calif. 90036.

Leaflet is available.

Catalyst

Seeks to develop and bring to the country's service the unused capacities of women college graduates who want to combine family and work, by altering training programs and employment patterns where necessary. Engages in related research work under contracts or grants.

Contact for information: Mrs. Felice N. Schwartz, President, Catalyst, 55 East 92d Street, New York, N.Y. 10028.

Danforth Foundation

Awards annually approximately 35 Graduate Fellowships for Women to college graduates who are interested in preparing for college or secondary school teaching. Candidates must propose either a full- or part-time program of study leading to a master's or doctor's degree. They must have experienced a break of at least 3 years' duration in their earlier pattern of activity and at the time of their application may not be employed as full-time teachers nor enrolled as full-time graduate students. The awards

vary according to individual needs; in normal situations the maximum award for a year of study is \$3,000 plus tuition and fees or, for heads of households, \$4,000 plus tuition and fees. Each award is for a 1-year period beginning September 1 and renewable annually to fellows in good standing. Deadline for applications is early February each year.

Contact for information: Dr. Laura Bornholdt, Director, Graduate Fellowships for Women, The Danforth Foundation, 607 North Grand Boulevard, St. Louis, Mo. 63103.

Leaflet is available.

ERIC Clearinghouse on Adult Education

Acquires, indexes, abstracts, and disseminates information about research documents and other useful materials in all areas of adult education and training. Its activities cover all levels and types of educational facilities including public schools, junior colleges, universities, cooperative extension services, and continuing education organizations. Other services being developed include publication of bibliographies and literature reviews, search of the files of ERIC (Educational Resources Information Center) Clearinghouse on Adult Education in response to information requests, and assistance in developing adult education information services.

Contact for information: Mr. Roger DeCrow, Director, ERIC Clearinghouse on Adult Education, Syracuse University, 107 Roney Lane, Syracuse, N.Y. 13210.

Descriptive statement is available.

Hannah Harrison School

Operates, under the sponsorship of the Young Women's Christian Association, a residential training school for women who need financial aid in obtaining job preparation to earn their living. Conducts each year two 5-month courses in administrative housekeeping (for women 35 to 55 years of age) and one 12-month course in practical nursing (for women 18 to 50 years of age). Provides tuition, room, and board free of charge for about 40 women at a time. Requires applicants to have at least a 10th grade education but prefers high school graduates. Also requires applicants to be physically, mentally, and emotionally healthy. Accepts applications from any place in the United States.

Contact for information: Director, Hannah Harrison School, 4470 MacArthur Boulevard NW., Washington, D.C. 20007.

Brochure and application blank are available.

University of California Extension

“Choice: Challenge for Modern Woman,” a film and television series of 12 ½-hour programs, is available for distribution throughout the country on a rental or purchase basis, along with a “syllabus-discussion guide,” for which there is a charge. Produced by University of California Extension, the series is intended to stimulate followup discussions by women’s groups and others. The programs consider the roles and related concerns of modern women and provide information on opportunities for continuing education, paid employment, and volunteer service.

Contact for information about television use: Local educational television station or Mr. Henry C. Alter, National Educational Television and Radio Center, 10 Columbus Circle, New York, N.Y. 10019. Contact for information about 16-mm. film (kinescope): University of California Media Center, 2223 Fulton Street, Berkeley, Calif. 94720.

Leaflet is available from California.

University of Pittsburgh, Graduate School of Public and International Affairs

Makes available Fellowships for Mid-Career Women to college graduates 30 to 50 years of age who are interested in professional training for careers in public and community service. Financial assistance up to \$4,000 for full-time study (12 to 16 months) or up to \$1,000 a year for part-time study is awarded on the basis of career potential, previous academic and work achievement, community experience, and financial need. Qualified women may work toward a master’s or doctor’s degree in public administration or urban curriculums.

Contact for information: Admissions Officer, Mid-Career Fellowships, Graduate School of Public and International Affairs, University of Pittsburgh, Pittsburgh, Pa. 15213.

Leaflet is available.

CALIFORNIA

Everybody’s Village (Palm Springs)

Offers a variety of courses for adults, as well as teenagers and children, covering such fields as fine arts; conversational languages; and cultural, vocational, avocational, and innovative studies. Usually schedules classes on a weekly basis during the daytime or evening. Also schedules public forums and lectures in response to community needs.

CALIFORNIA—Continued

Contact for information: Registrar, Everybody's Village, 197 South Tahquitz Drive, Palm Springs, Calif. 92262.

Brochure is available.

Everywoman's Village (Van Nuys)

Offers a varied program of lectures, discussions, courses, workshops, and related events during the daytime and evening to help adult women achieve self-understanding through development of their intellectual, creative, and artistic abilities. The nondegree offerings generally are given once a week over a 12-week period.

Contact for information: Mrs. Gladys Wolf, Dean, Everywoman's Village, 5634 Sepulveda Boulevard, Van Nuys, Calif. 91401.

Leaflet is available.

Woman's Workshop (Northridge)

Presents a wide array of daytime and evening courses for women or men interested in exploring new areas of knowledge, developing their talents, or seeking self-expression. There are no formal educational requirements or grades. The nondegree courses generally are scheduled weekly over a 10-week period; during the year there are three sessions (fall, winter, and spring).

Contact for information: Mrs. Irene Weber, Director, Woman's Workshop, 17042 Devonshire Street, Northridge, Calif. 91324.

Flyer is available.

CONNECTICUT

Service Bureau for Women's Organizations (Hartford)

Serves as an educational resource for women and their organizations on numerous subjects, including education, techniques of organization, and volunteer work.

Contact for information: Mrs. Chase Going Woodhouse, Director, Service Bureau for Women's Organizations, 956 Main Street, Hartford, Conn. 06115.

Leaflet is available.

DISTRICT OF COLUMBIA

Washington Opportunities for Women

Operates an advisory service for adult women on a part-time basis. The volunteer staff conducts interviews without charge, provides information about flexible work and study opportunities in the local area, refers women jobseekers to employers, and undertakes research and special projects relating to part-time opportunities. Prepared the book "Washington Opportunities for Women: A Guide to Part-Time Work and Study for the Educated Woman."

Contact for information: Washington Opportunities for Women, Inc., 1000 16th Street NW., Room 705, Washington, D.C. 20036.

Leaflet is available.

FLORIDA

Council for Continuing Education for Women of Central Florida (Orlando)

Provides interviewing and referral services for mature women seeking information about educational, vocational, and volunteer opportunities.

Contact for information: Mrs. Sidney C. Gluckman, Chairman, Council for Continuing Education for Women of Central Florida, Inc., 60 West Robinson Avenue, Orlando, Florida 32801.

Council for the Continuing Education of Women (Miami)

Encourages women at all educational levels to continue their education by serving as an information and referral center for adult women concerning educational and vocational opportunities in the area. Also arranges for special meetings, panels, conferences, and speakers bureau services relating to the project. Operates as an interinstitutional program, sponsored by five area institutions: Barry College, Dade County Board of Public Instruction, Florida Atlantic University, Miami-Dade Junior College, and the University of Miami.

Contact for information: Mrs. Richard S. Kaynor, Coordinator, Council for the Continuing Education of Women, UM Koubek Center, 2705 SW. Third Street, Miami, Fla. 33135.

Leaflet is available.

ILLINOIS

Greenerfields (Glenview)

Offers various noncredit courses which are scheduled during the daytime once a week for 10 weeks for housewives interested in continuing their learning.

Contact for information: Mrs. John Mast or Mrs. Bradley Rippel, Codirectors, Greenerfields, Unlimited, 820 Pleasant Lane, Glenview, Ill. 60025.

Leaflet is available.

State of Illinois

Provides 1,000 scholarships for adult residents of the State who wish to complete or commence preparation for a teaching career at a State-supported college or university.

Contact for information: Mr. Ray Page, Superintendent of Public Instruction, Room 1800, State Office Building, 160 North LaSalle Street, Chicago, Ill. 60601.

MAINE

Women's Information and Advisory Service (Bangor)

Helps adult women make educational and career plans and provides information about opportunities for employment, education, and volunteer work in Maine.

Contact for information: Mrs. Catherine E. Cutler, Director, Women's Information and Advisory Service, 50 Columbia Street, Bangor, Maine 04401.

Leaflet is available.

MASSACHUSETTS

Women's Educational and Industrial Union (Boston)

Offers vocational counseling services to women of varied backgrounds and job levels without charge, whether or not they register for placement service, for which a charge is made. Also sponsors the Partnership Teaching Program, which recruits, pairs, and places two qualified women on a part-time basis in one full-time teaching position in elementary and secondary schools of Boston and its suburbs.

MASSACHUSETTS—Continued

Contact for information: Miss Ruth L. Bean, Executive Director, Women's Educational and Industrial Union, 264 Boylston Street, Boston, Mass. 02116.

Leaflets are available.

MINNESOTA

Career Clinic for Mature Women (Minneapolis)

Offers preemployment counseling and guidance to women 38 years of age and older. In cooperation with the Minneapolis public schools and the State Department of Vocational Education, provides five training courses for mature women. These last from 6 to 10 weeks and consist of practical training in the specific skills of typing and office practices, nurse aide work, food services, professional homemaking, and professional sewing and alterations. Also schedules guest speakers from business and the professions to discuss their fields of employment.

Contact for information: Mrs. Nannette Elmquist, Executive Director, Career Clinic for Mature Women, Inc., City Hall, Room 127, Minneapolis, Minn. 55415.

Booklets are available.

NEW JERSEY

Bergen County Extension Service (Hackensack)

Offers a correspondence course, Women Returning to Work, for the women of Bergen County and a limited number in Hudson County. The course consists of four lessons titled "Whys of Working"; "Saving Time and Money"; "Plan Well, Dress Well"; and "Convenience Cooking." Also conducts a 10-week course, Mother Returns to Work, covering home management topics of interest to working mothers and major opportunities for education and employment. Cooperates with the public employment service in connection with interviewing and testing class participants.

Contact for information: Mrs. Jean M. Carroll or Mrs. Miriam Optekar, County Home Economists, Bergen County Extension Service, Administrative Building, Hackensack, N.J. 07601.

Copies of correspondence course and detailed information about it are available to anyone interested in setting up a similar series.

NEW YORK

Alumnae Advisory Center (New York)

Conducts a 2-hour seminar for women interested in returning to work after a long absence. There is a charge for the seminar which includes a subsequent interview with each individual and access to the Center's placement services.

Contact for information: Miss Alice Gore King, Executive Director, Alumnae Advisory Center, Inc., 541 Madison Avenue, New York, N.Y. 10022.

Flyer is available.

Great Neck Woman Project (Great Neck)

Operates under the direction of the Adult Program of the Great Neck public schools as a cooperative endeavor of Adelphi and Hofstra Universities and Nassau, C. W. Post, and Queens Colleges. Offers four noncredit seminars and one credit course meeting once a week in the mornings. These are designed to provide a learning and inquiring atmosphere for mature women and help in maintaining their academic skills.

Contact for information: Mrs. Ruth Blank, College-Community Coordinator, Great Neck Public Schools, 345 Lakeville Road, Great Neck, N.Y. 11020.

Nassau County Vocational Center for Women (Mineola)

Provides adult women with information about labor market demands, helps them evaluate their own potential, and refers them to appropriate organizations for aptitude testing, refresher training, college or vocational courses, or job placement.

Contact for information: Mrs. Mary T. Egginton, Director, Nassau County Vocational Center for Women, County Executive Building, Mineola, N.Y. 11501.

Leaflet is available.

New York State Guidance Center for Women (Suffern)

As an agency of Rockland Community College, provides to adult women with varied educational and socioeconomic backgrounds help in attaining better understanding of their personal needs and capacities. Offers counseling on an individual and small group basis and selected testing. Maintains a library of educational and occupational information, particularly about the nearby metropolitan area. Presents a weekly

NEW YORK—Continued

program of career information over a local radio station. Offers a 10-week workshop in group leadership upon request of organizations or other groups.

Contact for information: Dr. Esther M. Westervelt, Director, New York State Guidance Center for Women, 12 Campbell Avenue, Suffern, N.Y. 10901.

Literature is available.

Port Washington Adult Education Program (Port Washington)

Offers a course, World of Work for Women, which lasts 2 hours a week for 10 weeks. Provides information on occupational opportunities, job seeking techniques, and home and family adjustment.

Contact for information: Mrs. Barbara Dank, Workshop Director, Port Washington Adult Education Program, Paul D. Schreiber High School, Campus Drive, Port Washington, N.Y. 11050.

Vistas for Women Program (White Plains)

Initiated by the National Board of the Young Women's Christian Association, assists mature women in assessing their own capabilities and in planning for community participation. Offers vocational counseling at a nominal fee and placement services without charge to women interested in professional careers. Holds forums periodically to provide information about opportunities in employment, education, and volunteer service. Conducts career workshops where experienced business and professional people are available for consultation. Is collecting a library of vocational materials and catalogs of educational institutions.

Contact for information: Mrs. Selma Diamond, Career Counselor, Vistas for Women Program, Young Women's Christian Association of White Plains and Central Westchester, 515 North Street, White Plains, N.Y. 10605.

Leaflet is available.

Women's Talent Corps (New York)

Conducts and arranges training programs leading to pre-professional positions in education, health, and social welfare for women at least 21 years of age with low income who are interested in community service and may have dropped out of

NEW YORK—Continued

school before obtaining a high school diploma. Training consists of 8 weeks of classroom orientation and academic work, followed by 6 months of combined academic work and field training. Agencies cooperating in the field training have generally employed the trainees in their program.

Contact for information: Mrs. Audrey C. Cohen, Executive Director, Women's Talent Corps, 346 Broadway, New York, N.Y. 10013.

Booklet is available.

OHIO

Career Clinic (Cleveland)

Conducts career clinics for mature women that provide information about employment opportunities, jobhunting techniques, human relations, and personality evaluation.

Contact for information: Miss Louise A. Brown, Executive Director, Cleveland Young Women's Christian Association, 1710 Prospect Avenue, Cleveland, Ohio 44115.

Flyer is available.

Learning Resources Unlimited (Berea)

Offers homemakers noncredit courses in a variety of subjects in the arts, humanities, and sciences and in practical, self-improvement, and other timely topics. Most courses consist of one class meeting a week for 9 weeks; all courses are held during the daytime.

Contact for information: Mrs. Louise Shoemaker, Director, Learning Resources Unlimited, 105 Front Street, Berea, Ohio 44017.

Leaflet is available.

OREGON

Portland Center for Continuing Education (Portland)

Conducts Women's Programs, a service that provides counseling, testing, and information about educational planning, financial aid for study, and professional placement. The Center is a branch of the Oregon State System of Higher Education.

OREGON—Continued

Contact for information: Mrs. Sue Gordon, Portland Center for Continuing Education, Post Office Box 1491, Portland, Oreg. 97207.

Leaflet is available.

Women's Programs of the Oregon State System of Higher Education

Sponsors, through the Division of Continuing Education and in cooperation with numerous colleges and universities throughout the State, a series of Campus Days for Women, which provide information about educational opportunities. Also sponsors in various cities and towns a series of Career Days for Women, at which employment opportunities are discussed, and testing and group and individual counseling are available. Also offers a course on Law for Women in cooperation with the Oregon State Bar.

Contact for information: Dr. Lillian Van Loan, Division of Continuing Education, 1250 Emerald Hall, University Campus, Eugene, Oreg. 97403.

Leaflet and other materials are available.

VIRGINIA

Arlington Adult Education Program (Arlington)

Conducts a course, Mature Women: From Family to Future, two mornings a week for 10 weeks with primary emphasis on occupational orientation for mature women. Includes in the course information on continuing education opportunities, self-assessment, and volunteer services. Also offers a course on Group Leadership for women active in social and civic affairs and many other courses of particular interest to women, including data processing and office machine operation.

Contact for information: Arlington Adult Education Program, 1212 North Quincy Street, Arlington, Va. 22201.

Flyer is available.



Graduation exercises mark the end of the first step toward return to work or to other activities outside the home.

APPENDIX C

Federal Funds for Continuing Education Programs

Continuing education programs proposed by institutions of higher education may qualify for Federal assistance under the Community Service and Continuing Education Programs authorized under title I of the Higher Education Act of 1965. Between passage of the act in November 1965 and June 30, 1967, there were 24 programs approved for Federal funding which provide counseling, training, or academic instruction specifically for women. In addition, the total of 1,152 programs approved during this 19-month period included a few programs for nurses, home economics and other teachers, medical secretaries, and other occupational groups comprised mainly of women. Other programs focus on family responsibility and management and also attract primarily women participants.

The objectives of the Community Service and Continuing Education Programs are "to apply the resources of institutions of higher education, both public and private, to the solution of community problems by enlarging and extending university extension and continuing education programs." Community problems in rural, urban, or suburban areas are of concern, with particular emphasis on urban and suburban problems, such as housing, poverty, government, recreation, employment, youth opportunities, transportation, health, and land use.

To be eligible for funds, the community service programs sponsored by higher education institutions should be developed "to meet the unique educational needs of the adult population who have either completed or interrupted their formal education." Participation in the programs must be voluntary and open to any adult involved in the community problem specified. Numerous types of instructional methods are permitted.

State agencies that have been designated or created by the Governor of each State and approved by the U.S. Office of Education are the channels for information and approval of funds.

To obtain the name and address of your State agency, write to the Office of Community Service and Continuing Education, Division of Adult Education Programs, Office of Education, U.S. Department of Health, Education, and Welfare, Washington, D.C. 20202.

The following list supplied by the Office of Education describes, by State and institution of higher education, the projects specifically designed for women. Dollar figures indicate the Federal allotment, which is 75 percent of the total project cost. The remaining portion must be supplied from non-Federal sources.

Approved During Year Ending June 30, 1966

DELAWARE

University of Delaware—Counseling, testing, and guidance in planning college-level courses and programs as preparation for employment—\$8,000.

FLORIDA

Florida State University—Exploration of role of women; reorientation to labor market and community; stress on continuing education of civic leaders—\$15,000.

Marymount College—Study of changing role of women and of fulfillment through community involvement—\$10,350.

University of Miami—Counseling and testing; developing new procedures and courses for continuing education—\$3,235.

MASSACHUSETTS

Radcliffe College—Seminars for volunteers to increase communications skills, general effectiveness, and understanding of social change—\$900.

MICHIGAN

Flint Community Junior College—Educational and vocational counseling; support as women move into new fields—\$27,059.

MINNESOTA

University of Minnesota—Development of statewide interagency counseling services—\$23,775.

NEW YORK

Barnard College—Motivation and preparation of college-educated women for community service—\$15,000.

Hofstra University—Training of social science research assistants—\$24,336.

State University Agricultural and Technical College at Farmingdale—Counseling and workshops for subprofessional jobs in community service—\$12,000.

OHIO

Cuyahoga Community College—Information center, seminars, and conferences concerning opportunities in education, volunteer work, and employment—\$32,535.

Approved During Year Ending June 30, 1967

CONNECTICUT

Hartford College for Women—Survey of job opportunities for women—\$14,310.

DELAWARE

University of Delaware—Educational counseling for women—\$8,000.

FLORIDA

University of Miami—General program of continuing education for women—\$34,200.

KANSAS

Wichita State University—General program of continuing education for women—\$17,766.

MAINE

University of Maine—Women's information and advisory service—\$16,700.

MICHIGAN

Flint Community Junior College—Educational and job counseling service for women—\$27,496.

MINNESOTA

North Hennepin Junior College—Program of information about educational opportunities for women returning to school—\$4,050.

NEW JERSEY

Middlesex County College—Vocational education training for women—\$14,495.

NEW YORK

Bank Street College of Education—Training women for day care of children in disadvantaged areas—\$29,958.

Hofstra University—Training women as social science research assistants for community service agencies—\$26,555.

State University Agricultural and Technical College at Farmingdale—Training women counselors to conduct women's programs; training women for work as nurses' aides for care of the elderly—\$15,000.

VIRGINIA

Virginia Polytechnic Institute—Refresher course in home economics to encourage return to work of professionals—\$20,157.

WISCONSIN

Alverno College—Workshop to increase women's role in community service programs—\$6,831.



Many women engage in volunteer service when their home responsibilities lessen.

APPENDIX D

Questions for Program Planners

Numerous questions arise when educators and others consider establishing a continuing education program or service especially for women. Answers to many of these questions will vary with each situation. Since answers to the questions that may be applied broadly will require further study, the preparation of definitive guidelines for continuing education programs lies in the future. In the interim, the following questions are presented as an aid to planners or revisers of programs.

Needs of Adult Women

1. Does your area provide opportunities that help meet the educational and related needs of adult women? Examples of such opportunities include:
 - Adequate numbers and types of training courses
 - Appropriate time schedules for classes
 - Child care facilities
 - Counseling geared to the special circumstances of adult women's lives
 - Enrollment on a part-time basis
 - Financial aid for part-time study
 - Information about educational, employment, and volunteer opportunities
 - Job-placement assistance
 - Part-time job opportunities
 - Reasonable rules covering transfer of credits
 - Refresher courses
 - Reorientation courses
 - Other special needs

2. If there is doubt about the adequacy of opportunities available to adult women in your area, would it be desirable

to hold a conference of adult women and other interested persons to ascertain the need?

3. Would it be feasible to conduct a questionnaire survey of adult women in your area to learn more about their interests and needs?

Educational Facilities

4. What educational offerings are available to adult women in your area?
5. Have ideas about additional educational programs been discussed with officials of local educational organizations?
6. Have background materials been requested from institutions or organizations operating pertinent programs in other locations?
7. Would it be feasible to visit universities and colleges with pertinent programs to observe their operations?

Employment Opportunities

8. What industries in your area are potential employers of adult women? What kinds of jobs do they offer?
9. Would it be feasible to contact industry officials in the area to stimulate their interest in employing larger numbers of adult women?
10. Can more employers be encouraged to provide part-time job opportunities?

Interest of Community Groups

11. What groups or organizations have indicated interest in a continuing education program or service specifically for women?
12. Have local employment offices (public and private) been contacted to determine the kind of help they might give the program?

13. What organizations in the area are interested in utilizing adult women in a volunteer capacity?

Development of Program

14. Has a representative committee of key persons from educational institutions, industry, labor, women's organizations, employment agencies, and other pertinent groups been set up to help with planning?
15. Have the goals of the program been spelled out?
16. What financial resources are available?
17. Can trained staff be recruited?
18. Will the operating staff need supportive assistance from clerical staff, counselors, program advisers, resource consultants, and others?
19. Where will the program be conducted? Are the physical facilities adequate?
20. Are plans being made to establish a library of background materials relating to the program?
21. What publicity channels are available for disseminating information about any program that is established?
22. Would it be helpful to the operating staff to have an advisory committee for the ongoing program?

Program Design

23. How many participants will the program be able to accommodate?
24. If entry requirements are set, how will these be evaluated?
25. For what types of women, in terms of educational level, occupational experience, income level, or anticipated goals, is the program designed?

26. If the program attracts significant numbers of women in any specific category, would it be feasible to provide separate courses for them?
27. Have methods of establishing rapport among program participants been considered?
28. Will a variety of teaching techniques, including discussions, lectures, role playing, and visual aides, be utilized to appeal to various persons and to increase individual involvement?
29. What kind of classroom materials or related resources will be needed?
30. Would it be feasible to utilize such community resources as guest speakers or field trips in the program?
31. Will the guest speakers be primarily persons with whom the women students can relate?
32. Will the program take into consideration opportunities for women nationally as well as locally?
33. What innovative aspects will the program include?
34. Will the program participants need supportive services, such as counseling, child care facilities, and job referral services?
35. Will program arrangements be flexible enough to allow for adjustments after the program is in operation?
36. Will some form of recognition, such as a certificate or a graduation ceremony, be provided for women who complete a program of study?

Followup Activities

37. Would it be possible to obtain information about the followup activities of the program participants?
38. Will a report of program goals, operations, and accomplishments be prepared for public distribution?
39. Are procedures for evaluating the program in terms of achievement of goals and cost of operation being built into the program at the planning stage?
40. If the need exists, will consideration be given to program expansion—in terms of either size or type of offerings?

APPENDIX E

Selected Readings Relating to Continuing Education

- American Association of University Women Educational Foundation. *Counseling Techniques for Mature Women. Report of the Adult Counselor Program June 14 - August 6, 1965.* Washington, D.C., 1966.
- Berry, Jane, *and others.* *Counseling Girls and Women: Awareness, Analysis, and Action.* Kansas City, Mo., University of Missouri at Kansas City, 1966.
- Berry, Jane, *and* Sandra Epstein. *Continuing Education of Women: Needs, Aspirations, and Plans.* Kansas City, Mo., The University of Kansas City (now the University of Missouri at Kansas City), 1963.
- Bunting, Mary I.:
A Huge Waste: Educated Womanpower. *In* the New York Times Magazine, May 7, 1961.
The Radcliffe Institute for Independent Study. *In* Educational Record, October 1961.
- Bureau of Social Science Research, Inc. *Two Years After the College Degree: Work and Further Study Patterns. Report on the 1960 Survey of 1958 College Graduates.* Washington, D.C., 1963.
- Change and Choice for the College Woman. *In* Journal of the American Association of University Women, May 1962.
- Dennis, Lawrence E., *ed.* *Education and a Woman's Life. Proceedings of the Itasca Conference on the Continuing Education of Women.* Washington, D.C., American Council on Education, 1963.
- Dolan, Eleanor F.:
Counseling the Mature Woman. *In* Journal of the American Association of University Women, January 1966.

- Higher Education for Women: Time for Reappraisal. *In* Higher Education, September 1963.
- Ford Foundation Program for the Retraining in Mathematics of College Graduate Women. *In* Notes and Comments, New Brunswick, N.J., Rutgers, The State University, May 1963.
- Ginzberg, Eli. Life Styles of Educated Women. New York, N.Y., Columbia University Press, 1966.
- Gross, Irma H., *ed.* Potentialities of Women in the Middle Years. East Lansing, Mich., Michigan State University Press, 1956.
- Hedges, Janice N.:
 Pilot Conferences on . . . Counseling Girls Toward New Perspectives. *In* Employment Service Review, December 1966.¹
 Some Special Considerations . . . Counseling of Girls and Mature Women. *In* Employment Service Review, December 1964.¹
- London, Jack. Continuing Education: Ladies' Choice, Nation's Responsibility. *In* Employment Service Review, May 1967.
- A Lot More To Learn. *In* Mademoiselle, February 1962.
- Ludwig, Jack. New Shining Minds for Rusty Ladies. *In* Glamour, July 1961.
- New England Board of Higher Education. Opportunities for Adult Higher Education in New England Colleges and Universities. Winchester, Mass., 1964.
- O'Neill, Barbara Powell. Careers for Women After Marriage and Children. New York, N.Y., Macmillan Co., 1965.
- Opportunities for Women Through Education. Conference-Workshop Proceedings, Center for Continuing Education of Women, March 16, 1965. Ann Arbor, Mich., The University of Michigan, 1965.
- President's Commission on the Status of Women:
 American Women. 1963.²
 Report of the Committee on Education. October 1963.²
- Proceeding From the First Catalyst on Campus Conference—A Program Proposal. Held at Margaret Morrison Carnegie College, May 15-16, 1964. Pittsburgh, Pa., Carnegie Institute of Technology, 1964.
- Rausenbush, Esther. Unfinished Business: Continuing Education for Women. *In* Educational Record, October 1961.

¹ Single copies of reprints may be obtained without charge from the Women's Bureau, U.S. Department of Labor, Washington, D.C. 20210.

² Single copies may be obtained without charge from the Women's Bureau, U.S. Department of Labor, Washington, D.C. 20210.

- Scates, Alice Y. *Women Moving Ahead*. In *American Education*, March 1966.
- Senders, Virginia L. *The Minnesota Plan for Women's Continuing Education: A Progress Report*. In *Educational Record*, October 1961.
- Spiegel, Jeanne, *ed.* *A Selected Annotated Bibliography—Continuing Education for Women*. Washington, D.C., Business and Professional Women's Foundation, 1967.
- Stern, Bernard H. *Never Too Late for College: The Brooklyn Degree Program for Adults*. Chicago, Ill., The Center for the Study of Liberal Education for Adults, 1963.
- University of the State of New York, State Education Department, Bureau of Continuing Education Curriculum Development. *Back to Work Workshop for Women*. Albany, N.Y., 1967.
- Useem, Ruth Hill. *The Furor Over Women's Education*. In *University College Quarterly*, East Lansing, Mich., Michigan State University, May 1963.
- U.S. Department of Health, Education, and Welfare, Office of Education. *First Annual Report of the National Advisory Council on Extension and Continuing Education*, 1967.
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- College Women Seven Years After Graduation: Resurvey of Women Graduates—Class of 1957*. Bull. 292. 1966.
 - Counseling Girls Toward New Perspectives. A Report of the Middle Atlantic Regional Pilot Conference, held in Philadelphia, Pa., December 2-4, 1965*. 1966.
 - Fifteen Years After College—A Study of Alumnae of the Class of 1945*. Bull. 283. 1962.
 - First Jobs of College Women—Report on Women Graduates, Class of 1957*. Bull. 268. 1959.
 - Job Horizons for College Women*. Bull. 288, revised. 1967.
 - Keyserling, Mary Dublin. *Continuing Education for Women—A Growing Challenge*. Speech before the Twenty-second National Conference on Higher Education, Chicago, Ill., March 7, 1967.
 - New Approaches to Counseling Girls in the 1960's. A Report of the Midwest Regional Pilot Conference, held at the University of Chicago, Chicago, Ill., February 26-27, 1965*.
 - Trends in Educational Attainment of Women*. June 1967.
 - 1965 Handbook on Women Workers*. Bull. 290. 1966.

³ Single copies may be obtained without charge from the Women's Bureau, U.S. Department of Labor, Washington, D.C. 20210.

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White, Martha S., *ed.* The Next Step—A Guide to Part-Time Opportunities in Greater Boston for the Educated Woman. Cambridge, Mass., Radcliffe Institute for Independent Study, 1964.

APPENDIX F

Selected Readings on Employment and Training Opportunities in the Professions

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- A Career in Psychology. Washington, D.C., American Psychological Association, 1963.
- Careers Ahead in the Chemical Industry. Washington, D.C., Manufacturing Chemists' Association, 1965.
- Careers in Botany. Austin, Tex., Botanical Society of America.
- Careers in Statistics. Washington, D.C., American Statistical Association, 1962.
- Catalyst in Education. Teaching: A National Directory of Preparatory Programs for Women College Graduates. Englewood Cliffs, N.J., Prentice-Hall, Inc., 1964.
- Do You Want To Be a Nurse? New York, N.Y., National League for Nursing, 1963.
- Feldman, Sidney. Increasing Role for Women in Electronic Engineering. *In Electronic Industries*, February 1964.
- Jobs in Professional Home Economics. Chicago, Ill., Science Research Associates, Inc., 1965.
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- Librarianship as a Career. Lake Bluff, Ill., Tanglely Oaks Educational Center, 1965.
- Medicine as a Career for Women. New York, N.Y., American Medical Women's Association, 1965.

¹ Single copies may be obtained without charge from the Women's Bureau, U.S. Department of Labor, Washington, D.C. 20210.

- New Careers for Women, 1970-80. Washington, D.C., American Association of University Women Educational Foundation, Inc., 1966.
- O'Neill, Barbara. Careers for Women After Marriage and Children. New York, N.Y., Macmillan Co., 1965.
- Rewarding Careers for Women in Physics. New York, N.Y., American Institute of Physics, 1962.
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Federal Career Directory. 1966.
Federal Careers for Women. Pamphlet 35. October 1967.
- U.S. Department of Labor, Manpower Administration, Bureau of Employment Security. Occupations in Electronic Computing Systems. July 1965.
- U.S. Department of Labor, Bureau of Labor Statistics. Occupational Outlook Handbook, 1968-69 ed. Bull. 1550.² In press.
- U.S. Department of Labor, Women's Bureau. Job Horizons for College Women. Bull. 288, revised. 1967.
- Which Way Young Lady? A Career Information Booklet. Chicago, Ill., American Woman's Society of Certified Public Accountants, 1962.
- White, James J. Women in the Law. *In Michigan Law Review*, April 1967.

² A limited number of reprints are available from the Women's Bureau for the following professions: Accountants; Architects; Biological Scientists; Dentists; Dietitians; Engineers; Home Economists; Lawyers; Librarians; Mathematicians, Statisticians, and Actuaries; Medical Record Librarians; Medical Technologists; Occupational Therapists; Personnel Workers; Physical Scientists; Psychologists; Recreation Workers; Registered Professional Nurses; Social Scientists; Social Workers; Teachers; and Technical Writers.

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