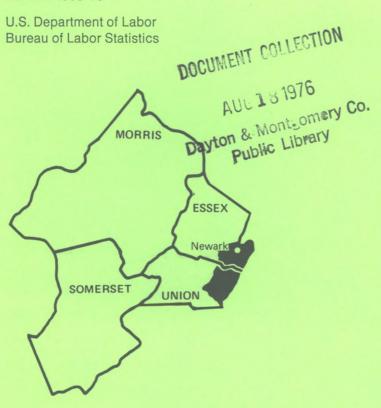
# Area Wage Survey Newark, New Jersey, Metropolitan Area, January 1976



Bulletin 1900-10



AUG 17.76

### **Preface**

This bulletin provides results of a January 1976 survey of occupational earnings in the Newark, New Jersey, Standard Metropolitan Statistical Area (Essex, Morris, Somerset, and Union Counties). The survey was made as part of the Bureau of Labor Statistics' annual area wage survey program, which is designed to yield data for individual metropolitan areas as well as national and regional estimates for all Standard Metropolitan Statistical Areas in the United States, excluding Alaska and Hawaii.

A major consideration in the area wage survey program is the need to describe the level and movement of wages in a variety of labor markets, through the analysis of (1) the level and distribution of wages by occupation, and (2) the movement of wages by occupational category and skill level. The program develops information that may be used for many purposes, including wage and salary administration, collective bargaining, and assistance in determining plant location. Survey results also are used by the U.S. Department of Labor to make wage determinations under the Service Contract Act of 1965.

Currently, 84 areas are included in the program. (See list of areas on inside back cover.) In each area, occupational earnings data are collected annually. Information on establishment practices and supplementary wage benefits is obtained every third year.

Each year after all individual area wage surveys have been completed, two summary bulletins are issued. The first brings together data for each metropolitan area surveyed; the second presents national and regional estimates, projected from individual metropolitan area data.

The Newark survey was conducted by the Bureau's regional office in New York, N.Y., under the general direction of Alvin I. Margulis, Assistant Regional Commissioner for Operations. The survey could not have been accomplished without the cooperation of the many firms whose wage and salary data provided the basis for the statistical information in this bulletin. The Bureau wishes to express sincere appreciation for the cooperation received.

#### Note:

A current report on occupational earnings in the Newark area is available for the moving and storage industry. Also available are listings of union wage rates for building trades, printing trades, local-transit operating employees, local truckdrivers and helpers, and grocery store employees. Free copies of these are available from the Bureau's regional offices. (See back cover for addresses.)

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### Introduction

This area is 1 of 84 in which the U.S. Department of Labor's Bureau of Labor Statistics conducts surveys of occupational earnings and related benefits. In this area, data were obtained by a combination of personal visit, mail questionnaire, and telephone interview. Representative establishments within six broad industry divisions were contacted: Manufacturing; transportation, communication, and other public utilities; wholesale trade; retail trade; finance, insurance, and real estate; and services. Major industry groups excluded from these studies are government operations and the construction and extractive industries. Establishments having fewer than a prescribed number of workers are omitted because of insufficient employment in the occupations studied. Separate tabulations are provided for each of the broad industry divisions which meet publication criteria.

#### A-series tables

Tables A-1 through A-6 provide estimates of straight-time weekly or hourly earnings for workers in occupations common to a variety of manufacturing and nonmanufacturing industries. Occupations were selected from the following categories: (a) Office clerical, (b) professional and technical,

(c) maintenance, toolroom, and powerplant, and (d) material movement and custodial. In the 31 largest survey areas, tables A-la through A-6a provide similar data for establishments employing 500 workers or more.

Table A-7 provides percent changes in average hourly earnings of office clerical workers, electronic data processing workers, industrial nurses, skilled maintenance trades workers, and unskilled plant workers. Where possible, data are presented for all industries, manufacturing, and nonmanufacturing. This table provides a measure of wage trends after elimination of changes in average earnings caused by employment shifts among establishments as well as turnover of establishments included in survey samples. For further details, see appendix A.

#### Appendixes

Appendix A describes the methods and concepts used in the area wage survey program and provides information on the scope of the survey.

Appendix B provides job descriptions used by Bureau field economists to classify workers by occupation.

# A. Earnings

Table A-1. Weekly earnings of office workers in Newark, N.J., January 1976

					earnings <sup>1</sup> idard)					N	umbe	r of w	orkers	recei	iving	straigh	nt-tim	e wee	kly ea	rnings	of—					
Occupation and industry division	Number of workers	Average weekly hours I (standard	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \		Middle range 2	\$ 85 and under 90	-	95	100	110	120	130	140	150	160	170	180	190	- 605	- 220	240	260	-	300		an
ALL WORKERS						70	,,	100	1.0	****	100	110	100		1.0	100		200		2.10	200	200	300	320	340	-
MANUFACTURING NONMANUFACTURING NONMANUFACTURING PUBLIC UTILITIES WHOLESALE TRADE FINANCE SERVICES	3,863 2,685 277 307	38.5 37.0 37.5 38.0 36.5	189.00 195.00 228.00 222.50 171.50	184.00 188.00 220.50 226.00 168.00	\$ 165.00-216.00 166.00-210.00 161.00-220.50 197.50-244.50 186.50-257.50 150.00-190.00 185.00-245.50	:		1	13 13 - 8	35 14 21 - 18	7	150 107	212 204 4 14	540 308 232 2 13 177 25	512 256 11 15	489 258 16 25	507	556 342 214 35 26 99 52	973 553 420 46 38 159 162	758 532 226 40 57 45 80	284 97 187 48 29 26 80	237 105 132 25 45 8 52	77 14 63 7 17 6 33	16 36 16 8	20 3 17 9 3	
SECRETARIES, CLASS A MANUFACTURING NONMANUFACTURING FINANCE	218 96 122 52	38.5 37.0	228.00	225.00	183.00-257.00 202.00-246.00 175.00-284.50 175.00-247.00	:	:	:	:	:	5	:	1	12 12 5	4 4 3	11 11 11	22	7 7 -	21 16 5 2	49 26 23 14	32 12 2) 11	14 11 3 1	14 4 10 3	9 2 7 2	10	
SECRETARIES, CLASS B	1,033 438 595 58 57 338 95	38.5 37.0 38.0 37.5 36.5	222.50 202.50 242.00 238.00 187.00	224.50 193.00 236.50 235.50 190.00	180.00-237.00 200.00-243.00 169.00-226.00 193.50-285.50 218.00-269.00 166.50-207.00 176.50-288.00	:	:		1	1	21	29 29 - 18 7	21 21 - 18 1	48 5 43 - 6 23	48 5 43 3 1 27 6	77 33 44 1 - 22 17	93 35 50 5	87 27 60 3 2 49	195 81 114 12 15 70	168 120 48 4 9 26	80 56 24 2 6 15	96 71 25 8 3 7	34 5 29 6 3 3	21 21 11 8	5 3	
SECRETARIES, CLASS C	2,555 1,541 1,014 177 193 367 249	39.0 37.5 36.5 38.5 36.0	197.00 207.50 219.00 223.00 180.00	196.00 200.50 217.00 226.50 180.00	175.00-220.50 175.00-214.00 177.00-241.00 199.50-242.50 196.00-253.50 167.50-195.00 202.00-262.00		:	1	5 - 1 -	1	3 - 2 -	42 25 17 - 6 8	47 18 29 4 8 13	90 38 52 - 4 39 8	266 189 77 8 8 54 6	287 175 112 12 15 69 16	305 225 80 6 61	299 163 116 26 22 47 21	553 393 160 34 21 70 29	327 237 90 19 44 5	169 28 141 43 22 -74	100 9 91 17 29 -	29 5 24 1 14	22 14 8 4	3	
SECRETARIES, CLASS D MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES FINANCE	1,788 954 26	38.5 37.0 40.0	172.00 171.50 208.50	169.00 165.00 225.00	151.00-186.00 152.00-185.50 147.50-194.50 194.50-225.00 143.00-165.00	:	:	:	7 7 7	33 14 19 -	40 7 33 -	-	347 194 153 -	265 125 2	450 318 132 -	372 281 91 3 61	306 225 81 -	163 132 31 6 3	204 63 141 -	214 149 65 14	3 1 2 1	27 14 13	:	:	=======================================	
TENOGRAPHERS, GENERAL	183 488 158	38.0 37.5 37.0	158.00 163.00 188.50	157.00 154.00 190.00	140.00-180.50 141.00-175.00 137.50-189.50 174.50-199.00 124.50-145.00	=	:	:	3 2 1 -	31 4 27 -	72 14 58 - 54	60 16 44 -	113 23 90 8 43	71 35 36 10 14	35 5 30 15 3	109 70 39 20	44 26	83 14 69 44 1	34 34 24	5 5	11 6 -	:	:	:	:	
TENOGRAPHERS, SENIOR	137 116	38.5 37.5 38.0 35.5	185.00 180.50 196.00 149.50	184.00 178.50 201.50 149.00	156.00-201.50 172.00-206.50 152.00-201.50 178.00-213.00 138.00-160.00 165.00-197.50	:	:	:::::::::::::::::::::::::::::::::::::::	1 - 1 -	5.	13 4 9 1 8	47 15 32 5 20 7	89 25 64 5 33 26	90 22 68 13 20 34	62 8 54 9 11 33	121 46 75 2 10 62	157 92 65 6 6 52	80 21 59 9 2	165 76 89 66 -	69 8 61 14 -	21 7 14 7	11 10 1 -	: : :	:	:	
RANSCRIBING-MACHINE TYPISTS NONMANUFACTURING FINANCE	212 189 184	36.0	141.50	142.00	134.00-155.00 130.50-148.50 131.50-148.00	:	Ξ	:	:	22 22 20	21 21 20	46 46 46	56 56 56	20 20	13 13 11	13 11 11	14	:	5 -	Ξ	:	Ξ	=	:	:	
YPISTS, CLASS A	211 650 26 546	39.0 36.5 37.0 36.0	144.50 140.50 220.00 132.00	142.50 132.50 219.00 130.00	122.50-151.00 130.00-151.50 122.00-149.00 202.50-245.50 120.00-143.50 161.50-181.50	:	:	2 - 2	-	-	190 32 158 -	42	187 66 121 - 115 2	63 17 46 - 36 2	56 16 40 - 15 23	21 4 17 3 8 6	20 2 18 -	24 15 9 2	17 1 16 13	5 1 4 - 3	8 8	2 - 2	:		::::::	

Table A-1. Weekly earnings of office workers in Newark, N.J., January 1976—Continued

				(stan	earnings <sup>1</sup> dard)						Numbe								-							
Occupation and industry division	Number of workers	Average weekly hours <sup>1</sup> (standard)	Mean 2	Median 2	Middle range 2	\$ 85 and under	90	\$ 95 -	100	110	120 - 130	130	140	-	160	170	180	190	200	-	240	260	280	-	-	ar
ALL WORKERS CONTINUED								100			100						• 70	200	ZZV	240	200	200	300	320	340	00
YPISTS, CLASS B	1,664 484 1,180 104 104 898	38.5 36.5 37.0 38.5	134.00 131.50 170.50 170.50	130.00 124.50 173.00 173.00	\$ 116.00-143.50 122.00-145.00 115.00-142.00 157.00-182.50 133.50-178.50 111.00-132.00		7 - 7	29 27 27 -	134		406 140 266 - 13 228	239 83 156 4 10 125	196 87 109 11 4	95 29 66 19 7 30	61 31 30 11 5	84 19 65 27 33 5	25 1 24 21 1 2	13 4 9 6 3		3 3 -	21 21 2 19	:	:	:	:	
LE CLERKS, CLASS A	101 83 65	36.5	140.50	145.00	134.50-162.00 117.00-153.50 128.50-151.50	:	:	3 3 3	9 9 9	10 10 3	2 2	12 12 12	16 16 14	21 21 18	7 4 2	6 4 2	- 2	1 -	7 -	5 2	:	:	:	Ξ	:	
LE CLERKS, CLASS B NONMANUFACTURINGFINANCE	220 190 150	37.0	132.50	127.00	112.50-137.00 111.50-136.50 110.00-132.50	-	6 6	2 2	28	33 31 21	58 55 47	44 37 35	17 10 9	6 2 2	3	Ξ	2	:	6	Ξ	10 10	:	:	Ξ	:	
LE CLERKS, CLASS C MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES FINANCE	761 96 665 36 568	39.0 37.0 36.5	119.50 112.00 147.50	115.50 107.00 137.00	100.00-121.00 110.00-125.50 99.50-120.00 134.50-157.00 98.00-115.00	6	66 66	114 6 108 -	216	151 59 92 - 86	78 9 69 9 38	55 2 53 11 39	47 15 32 2 28	14 11 13 6	6 2 4 4 -	:	3 1 2	2 2	:	1 1 -	:	:	:	:	:	
ESENGERS	517 166 351 182 110	38.5 37.5 37.0	139.50 132.00 112.50	134.50 120.50 106.00	111.00-147.00 124.50-147.00 106.00-149.00 100.00-120.00 118.00-149.00	=	:::::::::::::::::::::::::::::::::::::::	15 2 13 6 6	91	64 5 59 34 23	117 55 62 32 29	51 38 13 8 5	51 23 28 3 20	31 13 18 8 8	21 2 19 -	23 9 14	3	18	8 8 -	5	9 1 8 -	1 -	:	:	:	
MITCHBOARD OPERATORS	351 87 264 117 55	39.0 38.0 37.0	166.00 152.50 128.50	164.50 142.50 126.00	121.00-185.00 141.00-179.00 119.00-187.50 112.00-143.00 122.50-192.00	15 15	1 -	1	10	43 43 31 1	38 5 33 18 11	30 6 24 16 8	38 13 25 14 2	27 11 16 8 2	23 15 8 1	31 13 18 9 7	12 8 4 1	22 20 2 12	33 8 25 -	15 15 5	9 3 6 - 1	1 -	:	:	:	
WITCHBOARD OPERATOR-RECEPTIONISTS- MANUFACTURING NONMANUFACTURING WHOLESALE TRADE SERVICES	576 328 248 102 61 67	38.0 37.5 37.5 37.5	149.00 146.00 155.50 131.00	150.00 142.00 148.00 125.00	132.50-163.00 138.00-163.50 125.00-162.00 139.00-173.00 120.00-132.50 140.00-162.00	:	:	:	2 2	42 14 28 - 12 12	87 44 43 12 30	66 42 24 19 4	127 57 70 23 1 35	88 74 14 5 9	82 61 21 14 1 6	35 13 22 22	35 16 19 - 4 13	:	9 3 6 6		3 2 1 1	:	:	:	:	
RDER CLERKS	429 252 177 160	38.0	164.50	156.50 134.00	133.00-173.50 136.50-177.50 116.00-166.00 105.00-166.50	:	:	:	43 43 42	10 10 6	24 20 4	80 44 36 35	34 31 3 2	63 37 26 20	56 38 18 18	21	24 15 5	15 13 2 2	6 2	4	24 20 4 4	5 5 5	18 18 18	:	:	
COUNTING CLERKS, CLASS A MANUFACTURING	926 521 405 31 87 172 84	38.5 38.0 40.0 39.0 36.5	175.50 195.00 239.00 244.00 159.00	171.00 174.00 253.00 257.00 157.00	153.00-200.00 152.00-188.00 155.50-232.00 234.00-253.00 221.00-289.00 142.00-173.00 160.50-248.00	:			4 - 4 - 1 3 -	1	16	57 30 27 - 1 19 2	87 59 28 - 21 4	133 89 44 - 3 31 9	105 60 45 - 6 26 10	123 76 47 - 7 27	101 64 37 3 - 12 14	41 34 7 3	18 1 2	69 38 31 5 17 2	36 6 30 17 6 2 5	9 7 2 2	62 13 49 2 42	6 - 1 - 5	3 - 3	

Table A-1. Weekly earnings of office workers in Newark, N.J., January 1976—Continued

					earnings 1 ndard)					1	Numbe	r of w	orker	s rece	iving s	straigl	ht-tim	e wee	kly ea	rnings	of—					
Occupation and industry division	Number of workers	Average weekly hours I (standard)	Mean 2	Median 2	Middle range <sup>2</sup>	\$ 85 and under	90	\$ 95 -	100	110	120	130					180				\$ 240 -	260	\$ 280	300	320	3 aı
						90	95	100	110	120	130	140	150	160	170	180	190	200	220	240	260	280	300	320	340	, ov
ALL WORKERS CUNTINUED																										
CCOUNTING CLERKS. CLASS 8	1,309	37.5	155.50	147.50	132.50-168.00	-	4	-	24	98	148	191	249	161	116	69	55	76	41	17	4	56	-	-		
MANUFACTURING	519	38.5	151.00	148.00	136.00-164.00		-	-	4	26	35	106	121	78	65	21	26	9	26	5	-	-	-	-	-	
NONMANUFACTURING	790				128.50-177.00	-	4	-	20	72	113	85	128	83	51	48	54	67	15	15	4	56	-	-	-	1
PUBLIC UTILITIES					173.50-226.50		4	-	-	2	11	18	24	17	8 16	17	19	67	6	13	4	12	-	-	-	0
FINANCE					120.00-145.00		4	_	15	65	78	54	79	22	15	5	5	- 1	1	2		12	-	-	- :	
SERVICES	83				129.50-159.50	-	-	-	-	5	19	3	14	24	9	9	-	-	_	_	-	-	-	-	-	
OOKKEEPING-MACHINE OPERATORS, CLASS B	145	36.5	135.50	135.00	105.00-155.00	_	12.0	-	44	1	18	18	_	44	8	9	_			_	_			_	_	
NONMANUFACTURING					105.00-150.50	-	-	-	39	î	18	18	-	8	8	8	_	4	-	-	-	_	_	-	-	,
SILLING-MACHINE BILLERS	91	37.5	157.00	145.00	125.00-188.00	-		-	5	7	14	17	16	2	-	6	12	-	-	4	4	4		-	_	
PAYRULL CLERKS	165	37.0	166 50	165 40	147.00-179.00			-			20	,	15	22	24	38				_	-					
MANUFACTURING	103	37.0	163.50	165.00	135.00-174.50	-			_	5	20	3	3	12	14	30	13	8	6	5	3	3		-		
NONMANUFACTURING	62				150.50-182.00	-	-	-	-	-	-	-	12	10	10	8	11	8	-	-	3	-	-	-	-	
EYPUNCH OPERATORS, CLASS A	659	37.5	177.50	167-00	150.06-197.00	_		-	_	9	9	52	87	113	71	51	5u	77	48	25	53	11	3			
MANUFACTURING	232				147.00-183.50	-	-	-	-	_	ź	22	42	28	51	24	23	14	16	-	-	7	3	-	-	
NONMANUFACTURING	427	37.0	182.00	176.00	150.00-201.50	-	-	-	-	9	7	30	45	85	20	27	27	63	35	25	53	4	-	-	-	
WHOLESALE TRADE	121	38.5	207.00	198.00	195.50-233.00	-	-	-	-	-	-	-	9	5	3	. 2	3	45	51	8	24	4	-	-	-	
FINANCE	187	36.0	154.50	152.00	145.00-165.50	-	-	-	-	9	5	27	20	72	16	12	50	6	-	-	-	-	-	-	-	
EYPUNCH OPERATORS, CLASS &	1.012	37.5	153.50	151.00	130.00-173.00	-	2	2	12	117	116	111	119	119	119	125	36	98	7	14	11	2	-	-	-	
MANUFACTURING	302				140.00-169.00		-	-	2	11	32	17	67	54	49	27	4	33	3	-	1	5	-	-	-	
NONMANUFACTURING	710				127.00-175.00		2	2	10	106	84	94	52	65	70	98	34	65	4	14	10	-	-	-	-	
WHOLESALE TRADE	194				165.00-191.50	:	:		-	2	6	3 28	11	50	23	34	16	63	4	14	10	-	-	-	-	
FINANCE	322				122.00-156.50	-	-	-	3	68	64	54	31	41	26	21	14	-	-	-	10	-		-	-	
AND ATTHE MACHINE OPERATORS																		- 1								
CLASS C	87	27.5	140 00	131 00	126.00-149.00				1	13	24	10	19	2	6	-	٠	-			- 1				_	
NONMANUFACTURING	85				126.00-147.00		-	-	i	13	24	10	19	2	6	4	1	5	-			Ξ				

Table A-1a. Weekly earnings of office workers-large establishments in Newark, N.J., January 1976

					earnings 1					1	Numbe			s rece	-	straig	ht-tim	e wee	kly ea	rnings	of—					
Occupation and industry division	Number of workers	Average weekly hours l (standard	Mean 2	Median 2	Middle range <sup>2</sup>	\$ 85 and under 90	90	95 - 100		110	120	130	140	150	160		180	-	-	- 220	240	-	280		-	and
ALL WORKERS																										
SECRETARIES	4,924 2,975 1,949 269 175 986	39.0 37.0 37.5 38.5	191.50 198.50 228.50 230.00	186.00 192.50 220.50 233.50	\$ \$ 165.00-220.00 166.00-215.00 163.00-229.00 199.50-243.00 196.50-261.50 149.00-190.00	-	:::::::::::::::::::::::::::::::::::::::	1	13 13 - 8	17 17 - 14	47 1 46 - 43	180 100 80 -	305 155 150 4 6 130	349 219 130 - 7 114	606 422 184 11 10 146	503 341 162 16 11		421 277 144 35 11 75	757 455 302 46 18 102	644 467 177 40 38 34	254 83 171 46 25 22	194 89 105 23 22 8	61 14 47 7 8 6	41 5 36 16 8 2	20 3 17 9 3	19
SECRETARIES, CLASS A	86 54				242.00-307.00 235.00-320.50		:	:	:	:	:	:	1	:	2	:	:	:	5	13	18 10	14	7	9	10	
SECRETARIES, CLASS B MANUFACTURING NOMMANUFACTURING PUBLIC UTILITIES FINANCE	750 357 393 55 233	38.5 37.0 38.0	229.00 216.00 243.50	230.00 206.60 237.50	192.00-247.00 210.00-247.00 179.05-248.00 203.00-286.50 173.00-217.00	:	:	:	1 -	1 -	10	10	8 - 6	15 15 12	33 5 28 3 21	36 10 26 1 21	53 20 33 6 23	61 21 40 3 33	140 65 75 12 53	145 110 35 4 25	78 54 24 2 15	91 67 24 7	34 5 29 6 3	21	5	
SECREIARIES, CLASS C	2,016 1,253 763 174 116 280	39.0 37.0 36.5 38.0	199.00 211.00 218.50 224.50	198.00 207.00 217.00 233.50	179.00-225.50 179.50-216.00 178.50-245.00 198.00-242.50 201.50-250.00 165.00-194.00	:	:::::::::::::::::::::::::::::::::::::::	1	5 - 1	1	3 - 2	13 4 9 - 6	34 7 27 4 6 13	57 22 35 - 4 30	207 159 48 8 3 36	197 127 70 12 7 51	231 164 67 9 2 52	240 167 73 26 7 39	451 346 105 34 13 45	301 222 79 19 35 5	155 20 135 41 18	80 5 75 16 16	20 5 15 1	11 3 8 4	5 2 3	
SECRETARIES, CLASS D	2,072 1,333 739 452	39.0 37.0	172.50	169.00	151.00-186.00 153.00-185.00 145.00-197.50 140.00-164.00	-	:	:	7 - 7 7	15 15 14	34 1 33 33	157 96 61 59	262 148 114 111	277 197 80 72	364 258 106 87	270 204 66 42	208 158 50 22	120 89 31 3	161 44 117 2	185 131 54	3 1 2	9 6 3	:	:	:	
STENUGRAPHERS, GENERAL  MANUFACTURING NOMANUFACTURING PUBLIC UTILITIES FINANCE	456 87 369 152 100	39.5 37.5 36.5	147.50 168.00 186.50	141.00 168.50 189.50	137.50-195.00 132.00-159.00 140.50-197.50 174.00-199.00 126.00-145.50	:	:	:	3 2 1 -	12 4 8 - 8	53 14 39 -	56 16 40 -	67 23 44 8 16	32 7 25 10 10	35 5 30 15 3	33 2 31 20 1	44 26	79 14 65 44 1	34 34 24	5 5	3	:	:	:	:	
STENOGRAPHERS, SENIOR MANUFACTURINGNONMANUFACTURING	474 179 295 115	39.0	180.00	184.50	154.00-207.50 155.50-207.50 154.00-215.50 137.50-159.50	-	:	:	1 1	5 5 5	12 4 8 8	24 4 20 20	55 22 33 33	40 19 21 20	20 8 12 11	45 22 23 10	65 40 25 5	14 2 12 2	122 50 72	56 8 48	14	1	:	:	:	
TRANSCRIBING-MACHINE TYPISTS NONMANUFACTURING FINANCE	82 77 72	36.5	144.00	145.00	129.00-160.00 128.50-156.00 129.50-155.50	-	:	Ξ	:	13 13 11	8 8 7	12 12 12	12 12 12	16 16 16	9 7	7 7 7	:	Ξ	5 -	:	:	:	:	:	:	
TYPISTS, CLASS A	529 155 374 316	39.5 36.0	145.50	141.00	122.00-155.50 130.00-157.00 117.50-155.50 116.00-141.00	=	:	2 2	19 19 19	85 6 79 78	109 32 77 76	93 33 60 60	63 36 27 25	41 13 28 26	45 16 29 13	21 4 17 8	13 2 11 9	13 11 2	13 1 12	5 1 4	5	2	:	:	:	
TYPISTS, CLASS B  MANUFACTURING	905 222 683 104 78 464	39.0 36.5 37.0 38.5	133.00 139.50 170.50 180.00	130.00 134.00 173.00 173.00	119.00-149.00 122.00-142.00 118.00-153.50 157.00-182.50 143.50-191.00 111.50-140.00	:	7 - 7	11 2 9 - 8	86 13 73 - 71	135 26 109 - 9	171 65 106 - 8 87	143 52 91 4 2 77	129 26 103 11 3 80	59 21 38 19	31 6 25 11	75 10 65 27 33 5	25 1 24 21 1 2	9 6 3		3 3 3	21 21 2 19	:		:	:	
FILE CLERKS, CLASS A	92 74 65	36.5	142.50	145.00	136.00-166.00 134.50-153.50 128.50-151.50	-	:	3 3 3	9 9	3 3 3	2 2	12 12 12	16 16 14	20 20 18	7 4 2	5 3 2	- 2	1 -	7 -	5 2 -	:	:	:	:	:	

Table A-1a. Weekly earnings of office workers-large establishments in Newark, N.J., January 1976—Continued

				Weekly	earnings 1 idard)					1	Numbe	r of w	orker	s rece	iving	straig	ht-tim	e wee	kly ea	rning	of—					
Occupation and industry division	Number of workers	Average weekly hours <sup>1</sup> (standard)	Mean 2		Middle range <sup>2</sup>	\$ 85 and under 90	90	95 -	100	110	120	-	140	-	160	170	180	190	-	- 220	240	-	280	-	\$ 320 - 340	an
ALL WORKERS CONTINUED																										
FILE CLERKS, CLASS &	175 155 119	37.0	132.50	127.00	116.00-133.50 116.00-132.50 111.50-131.50	-	6 6 6.	2 2	23 19 19	24 22 12	58 55 47	30 28 26	8 6 5	6 2 2	3	:	-	:	2 2	:	10 10	Ξ	:	:	:	
FILE CLERKS. CLASS C	237	37.0	122.00	117.50	110.00-134.00 109.00-134.50 108.50-127.00	-	2 2	13 7 4	58 56 50	87 67 61	43 38 22	27 27 17	34 28 24	7 6 -	-	:	3 2	5	:	1	:	:	:	:	Ξ	
MESSENGERS	363 99 264 137	39.0 37.5	135.50	129.00	111.00-149.50 124.00-145.00 106.00-159.00 100.00-120.50	=	:	9 2 7 6	77 7 70 70	38 5 33 24	81 37 44 22	30 17 13 8	38 17 21 3	15 1 14 4	21 19	23 9 14	3	18	:	:	9 1 8	1 -	:	:	=	
SWITCHBOARD OPERATORS  MANUFACTURING  NUMMANUFACTURING  FINANCE	223 73 150 56	39.0 38.5	165.50	163.00 156.50	140.00-194.50 141.00-175.00 136.50-202.60 129.50-144.60	:	1	1	5 5 2	10	15 5 10 9	22 6 16 16	38 13 25 14	24 11 13 7	20 15 5 1	8 5 3 1	8 4 4 1	21 2 19 1	33 8 25	11	5 3 2	1 1 -	:	:	:	
ORDER CLERKS	135 106				136.00-174.00 141.50-174.50		:	:	1 -	4	12	20 16	23 20	21 15	11 11	17 17	0 0	9	4 2	:	5	5	-	:	:	
ACCOUNTING CLERKS, CLASS A MANUFACTURING NONMANUFACTURING	491 280 211 101	39.0 37.5	185.50	179.50 179.50	158.00-218.50 159.00-206.00 157.00-238.50 155.00-179.50	-	:	:	4 3	18 12 6 3	14 6 8 6	23 8 15 7	20 17 3 1	53 31 22 17	54 34 20 17	60 32 28 23	58 34 24 12	30 27 3	37 27 10 8	41 26 15 2	36 6 30 2	9 7 2	20 13 7	6	3	
ACCOUNTING CLERKS, CLASS B MANUFACTURING NOMANUFACTURING PUBLIC UTILITIES WHOLESALE TRADE FINANCE	204 80	39.0 37.0 37.0 38.0	153.00 169.00 200.50 160.50	150.00 158.00 191.50 147.00	136.50-181.00 138.00-165.00 133.00-191.50 175.06-235.00 132.00-167.50 120.00-147.50	:	4 - 4 -	:	18 2 16 -	38 16 22 - 2 20	73 21 52 - 11 35	112 66 46 9 8 27	102 53 49 4 18 25	99 55 44 17 13	70 48 22 8 4 7	45 21 24 17 2 5	26 23 17 2	73 6 67 67	22 11 11 2 8 1	17 2 15 13 2	4 4	50 50 44 6	:	:::::::::::::::::::::::::::::::::::::::	:	
PAYROLL CLERKS	55	37.5	185.50	181.00	163.50-191.50			-	-	-	-	-	8	4	6	4	13	8	2	5	2	3	-	-	-	
KEYPUNCH OPERATORS, CLASS A MANUFACTURINGNONMANUFACTURING	181 375	39.0 36.5	168.50	162.00	149.00-196.00 146.00-184.50 150.00-197.00 144.50-160.00	:	:	:	:	9 9	9 2 7 5	52 22 30 27	76 31 45 20	113 28 85 72	50 30 20 16	38 18 20 12	35 16 19 12	76 14 62 5	42 10 32	17	29	7 7 -	3	:	:	
KEYPUNCH OPERATORS, CLASS B MANUFACTURING NONMANUFACTURING	186 522 190 78	39.0 36.5 35.5 37.5	157.00 157.50 178.50 175.50	158.00 160.00 182.00 174.00	131.00-177.50 140.00-170.00 129.00-179.20 165.00-191.50 153.50-178.50 121.00-158.50	:	2	2 -	12 2 10 - 1 3	75 11 64 - 2 46	72 15 57 6 6 37	73 15 58 3 7 45	62 34 28 11 3 13	59 18 41 20 2 17	88 41 47 23	109 23 86 30 41 13	34 16 4 14	66 21 65 63 2	7 3 4 4 -	14 14 14	11 10 -	2	:::::::::::::::::::::::::::::::::::::::	:	:	
TABULATING-MACHINE OPERATORS, CLASS C	87 85	37.5 37.5	140.00 139.50	131.60	126.00-149.00 126.00-147.00	:	-	:	1	13 13	24 24	10 10	19 19	2	6	5	2	5	=	:	:	:	:	:	:	

Table A-2. Weekly earnings of professional and technical workers in Newark, N.J., January 1976

					earnings 1 ndard)					N	lumbe	r of w	orker	s rece	iving	straigl	nt-time	week	ly ear	nings	of—					
Occupation and industry division	Number of workers	Average weekly hours! (standard)	Mean 2	Median 2	Middle range 2	Under	140	150				190	200	\$ 220	240	\$ 260 -	\$ 28v -	300		\$ 340 -	\$ 360 -	380	\$ 400 -	\$ 440 -	480	\$ 50 an
						140		160	170	180	190	200	220	240	260	280	300	320	340	360	380	400	440	400	520	ov
ALL WORKERS																										
OMPUTER SYSTEMS ANALYSTS (BUSINESS), CLASS A MANUFACTURING NUMMANUFACTURING FINANCE		38.5 36.5	381.00	380.00	\$ \$ 350.00-435.00 340.00-423.50 350.50-447.50 333.00-383.00	-	:	:	:	:	:		:	:	:	3 3 3	22 6 16 16	27 20 7 5	42 13 29 27	73 25 48 39	56 16 40 36	64 26 38 29	77 33 44 16	82 21 61	16 1 15 4	
OMPUTER SYSTEMS ANALYSTS (BUSINESS), CLASS B	564 139 425 256	39.0 36.5	321.00 334.50	318.00	301.50-360.00 294.50-352.00 303.50-363.50 290.00-329.00	-	=======================================	:	:	:	:		10	3	19 7 12 10	37 12 25 24	60 22 44 43	114 27 87 81	103 24 79 43	68 28 40 24	51 5 46 12	38 10 28 4	55 1 54 6	:	:	
OMPUTER SYSTEMS ANALYSTS (BUSINESS), CLASS C	120 55 65	38.5	282.50	280.00	267.00-322.50 255.50-303.50 287.50-341.50	-	Ξ	:	:	Ξ	:	:	2 -	8 8	16 7 9	15 10 5	25 10 15	23 10 13	12 6	4 - 4	6	3 - 3	6 2 4	Ξ	Ξ	
OMPUTER PROGRAMMERS (BUSINESS)  CLASS A  MANUFACTURING  NONAMOUFACTURING  FINANCE	303 80 223 67	38.5 37.5	342.50	328.50	278.50-349.00 299.50-406.00 275.00-339.30 257.00-334.50	-	:	:	:	:	:	5 5	11 11 8	10 10 4	10 10 3	50 9 41 3	44 13 31 6	36 7 29 17	53 19 34 10	27 7 20 9	10 1 9 1	15 15 4	29 24 5	6	:	
OMPUTER PROGRAMMERS (BUSINESS), CLASS B  MANUFACTURING NONANUFACTURING FINANCE		38.5 37.5	275.00	259.00	243.50-280.00 243.50-296.00 243.50-280.00 244.00-272.50	-	:	:	1 -	2 2 1	3 2 1	8 5	17 2 15 8	70 18 52 39	131 34 97 92	106 15 91 85	51 13 38 28	24 - 24 9	19 2 17 2	12	20 15 5		:	:	:	
OMPUTER PROGRAMMERS (BUSINESS), CLASS C		37.0	216.00	215.00	200.00-230.50 201.00-230.00 202.00-230.50	-	1 1 1	3 3 2	11 11 3	4 4 4	22 8 8	18 18 11	81 74 63	70 64 58	21 17 17	3 2	4 =	:	5 5 1	1 1 -	:	:	:	Ξ	:	
OMPUTER OPERATURS, CLASS A MANUFACTURING NOMANUFACTURING FINANCE	73 173	39.0 37.0	219.50	215.00	200.00-243.50 200.00-221.50 198.00-249.50 195.00-228.50	:	:	:	1 1 1	24 6 18 10	11 1 10 7	22 7 15 13	40	37 9 28 28	19 5 14 6	19 1 18 5	7 7 1	8 1 7	4 1 3	6 2 4	:	:	:	:	:	
COMPUTER OPERATORS, CLASS B MANUFACTURING NONMANUFACTURING WHOLESALE TRADE FINANCE SERVICES	117 441 92 229	39.0 37.5 38.5 37.0	201.00 209.50 281.00 178.50	195.00 193.50 278.50 181.00	173.00-230.00 184.00-207.00 172.50-239.50 227.50-332.50 161.50-194.00 177.50-247.50	25 *25	22 4 18 - 10 8	27 4 23 1 22	35 9 26 - 16 10	69 5 64 10 37 16	82 28 54 - 47	54 26 28 1 25	10	41 12 29 9 6	44 40 6 1 32	31 3 28 15 2	11 9	5 1 4 4	9 1 8 8	6 2 4 4			15 15 15	:		
COMPUTER OPERATORS, CLASS C MANUFACTURING NONMANUFACTURING	231	39.0 36.5	169.50	162.50	159.00-208.00 155.50-178.50 160.50-208.00 140.00-161.50	24	20 3 17 15	25 11 14 12	38 18 20 17	12 3 9 4	10 2 8 4	28 2 26	4	17 5 12	4 -	12	4 - 4 -	:	:	:	:	:	:	:	:	
PRAFTERS, CLASS A	294	39.5	258.00	257.00	234.00-306.50 234.00-272.00 247.00-355.00	-	Ξ	:	Ë	2	=	15 9 6	25 13 12	84 77 7	85 64 21	77 67 10	34 26 8	46 26 20	26 6 20	9	8	27	4	Ξ	:	

<sup>\*</sup> Workers were distributed as follows: 3 at \$ 120 to \$ 130; and 22 at \$ 130 to \$ 140.
\*\* Workers were distributed as follows: 1 at \$ 100 to \$ 110; 2 at \$ 110 to \$ 120; 4 at \$ 120 to \$ 130; and 11 at \$ 130 to \$ 140.

Table A-2. Weekly earnings of professional and technical workers in Newark, N.J., January 1976—Continued

					earnings 1 adard)					1	Numbe	r of v	vorker	s rece	iving	straig	ht-time	e week	ly ear	nings	of-					
Occupation and industry division	Number of workers	Average weekly hours I				Under		\$ 150	160	\$ 170	180	190	200	220	\$ 240			300	\$ 320	\$ 340	\$ 360	380	400	440	\$ 480	5
	workers	(standard)	Mean 2	Median 2	Middle range 2	\$ 140	under	•		•	-	-	-	•	-	-	•	•	•	•	-	-	•	-	•	8
ALL WORKERS CONTINUED							150	160	170	180	190	200	220	240	260	280	300	320	340	360	380	400	440	480	520	
AFTERS, CLASS B MANUFACTURING NONMANUFACTURING SERVICES	690 220 470 381	39.0	216.50	209.50	200.00-276.00 194.00-236.00 205.00-287.00 200.00-270.00	-	:	23 5 18 18	24 9 15 15	9 6 3 2	27 18 9 8	89 55 34 34	114 40 74 65	127 40 87 85	69 16 53 46	44 16 28 25	83 12 71 41	53 53 41	20 2 18	8 1 7 1	:	:	:	:	:	
AFTERS, CLASS C	256 91 165	39.0	181.00	169.00	167.00-208.50 161.00-196.00 170.00-216.50	-	5 5 -	19 16 3	34 25 9	31 10 21	12 6 6	15 8 7	69 8 61	31 11 20	12 2 10	7 7	Ξ	3	:	Ξ	:	=	:	:	:	
CTRONICS TECHNICIANS MANUFACTURINGNONMANUFACTURING:	545 497	39.5	205.00	209.00	187.00-220.00 186.50-219.00	:	:	13 12	45 42	48 47	42 41	69 67	175 171	72 60	45 44	3	10	8 2	:	14	1	=	:	:	:	
PUBLIC UTILITIESLECTRONICS TECHNICIANS, CLASS A-MANUFACTURING	26 146 126	39.5	239.50	215.00	289.00-342.00 213.00-243.00 213.00-242.5c	:	:	-	=	:	:	:	76 72	13	35 34	3	4	1 -	:	13	1 1	=	:	:	:	
LECTRONICS TECHNICIANS, CLASS B-	182 161				199.00-219.00 199.00-216.00	:	:	:	1 -	7 6	7 6	32 30	91 91	31 20	6	:	:	6	:	1	:	-	:	:	:	
LECTRONICS TECHNICIANS, CLASS C-	217 210				169.50-193.50 169.50-193.00	:	:	13 12	44 42	41 41	35 35	37 37	8 8	28 28	4	:	6 2	1	:	:	=	=	:	:	=	
ISTERED INDUSTRIAL NURSES MANUFACTURING	198 153				204.50-249.00	=	:	-	3	2	25 23	10	50 45	40 34	24 17	21 12	18	5	1	:	:	-	:	-	-	

<sup>\*</sup> Workers were at \$ 120 to \$ 130.

Table A-2a. Weekly earnings of professional and technical workers—large establishments in Newark, N.J., January 1976

					earnings 1 ndard)					1	Numbe	r of v	vorker	s rece	iving	straig	ht-tin	ne we	ekly ea	arning	s of-					
Occupation and industry division	Number of workers	Average weekly hours I (standard)	Mean <sup>2</sup>	Median 2	Middle range <sup>2</sup>	Unde \$ 140	140 and under	150	160	170		-	200	-	240	•	280	300	\$ 320 - 340	340	360	-	400	440	480	-
ALL WORKERS													7-													
COMPUTER SYSTEMS ANALYSTS (BUSINESS), CLASS A	398 133 265 155	39.0 36.0	384.50 387.50	380.00	\$ \$ 351.50-431.00 355.00-422.50 350.00-438.00 333.00-376.00	=	:	:	:	:	:		::::	:	:	3 3 3	18 0 12 12	19 12 7 5	33 4 29 27	65 25 40 39	56 16 40 36	64 26 38 29	54 22 32 4	78 21 57	8 1 7	
OMPUTER SYSTEMS ANALYSTS (BUSINESS), CLASS B MANUFACTURING NOMMANUFACTURING FINANCE	508 115 393 240	39.0 36.5	322.00 334.00	335.50	301.50-360.00 291.00-353.00 303.50-362.50 295.00-330.50	:	:	:	:	:	:		10 10 9	3	19 7 12 10	29 12 17 16	62 15 44 43	91 12 79 73	98 19 79 43	64 28 36 24	47 5 42 12	38 10 28 4	47 1 46 6	:	:	
OMPUTER SYSTEMS ANALYSTS (BUSINESS), CLASS C	108 51 57	38.5	284.00	286.00	274.00-330.00 253.00-305.50 287.50-346.50	-	:	:	:	Ξ	:	-	2 2	8 8 -	12 7 5	11 6 5	25 10 15	19 10 9	12 6 6	4 - 4	6	3 - 3	6 2 4	:	:	
OMPUTER PROGRAMMERS (BUSINESS), CLASS A	233 74 159 51	39.0 37.0	340.50 295.00	328.50	278.00-334.00 299.50-410.50 266.50-328.50 239.00-314.50	-	:	:	:	:	:	2 2	11 11 8	10 10 4	10 10 3	34 9 25 3	42 11 31 6	32 7 25 13	41 19 22 6	19 7 12 5	6 1 5	3	21 20 1	2 -	Ξ	
OMPUTER PROGRAMMERS (BUSINESS), CLASS B	352 73 279 244	39.0 37.0	277.50 258.50	259.00	241.00-270.00 238.00-321.50 244.09-275.00 245.50-273.50	:	:	:	1 -	2 2 1	3 2 1	8 - 8 5	17 2 15 8	54 18 36 31	97 20 77 76	93 6 87 85	35 6 29 27	14 - 14 9	8 2 6 2	2 2	16 15 1	:	:	:	=	
OMPUTER PROGRAMMERS (BUSINESS), CLASS C NUNMANUFACTURING FINANCE	151	37.0	216.00	214.60	202.00-232.00 202.00-230.50 202.00-230.50	-	1 1 1	3 3 2	3 3 2	4 4 4	5 4 4	8 8 7	73 66 63	50 44 42	17 13 13	3 2	4 -	:	1 1 1	1	:	:	:	:	:	
OMPUTER OPERATORS, CLASS A MANUFACTURING NONMANUFACTURING FINANCE	55 134	39.0 36.5	219.00	215.00	200.00-239.00 200.00-219.00 202.00-250.50 201.00-232.00	-	:	:	1 1	10 6 4 4	10 1 9 6	22 7 15 13	72 28 44 38	27 3 24 24	11 5 6 6	11 1 10 5	7 7 1	8 1 7	4 1 3	6 2 4	:	:	:	:	:	
OMPUTER OPERATORS, CLASS B MANUFACTURING NONMANUFACTURING FINANCE	305	39.5	207.00	195.50	176.00-226.50 185.00-225.00 174.50-226.50 170.00-197.50	15	6	23 4 19 18	21 7 14 12	48 5 43 37	68 14 54 47	41 17 24 21	62 15 47 38	35 12 23 6	32 4 28 1	24 3 21 2	11	1 -	1 -	2 -	:	:	:	:	:	
OMPUTER OPERATORS, CLASS C MANUFACTURING NONMANUFACTURING FINANCE	53 185	39.0 35.5	169.50	162.50	155.50-208.00 155.50-178.50 156.00-208.00 139.50-164.00	23	3 16	25 11 14 12	34 18 16 13	12 3 9 4	10 2 8 4	20 2 18	81 4 77	9 5 4	:	:	:	:	:	:	:	:	:	:	=	
MANUFACTURING					257.00-326.50 248.50-296.50		:	:	:	2	:	4	8	15 14	41 41	28 24	21 19	34 26	8	9	8	27	4 4	:	:	

<sup>\*</sup> Workers were distributed as follows: 1 at \$100 to \$110; 2 at \$110 to \$120; 6 at \$120 to \$130; and 19 at \$130 to \$140.

Table A-2a. Weekly earnings of professional and technical workers—large establishments in Newark, N.J., January 1976—Continued

					earnings 1					1	Numbe	r of w	vorker	s rece	iving	straig	ht-tin	ne we	ekly e	arning	s of—	-				
Occupation and industry division	Number of workers	Average weekly hours !				Under		\$ 150	\$ 160	170	180	190	200	220	\$ 240	\$ 260	280	\$ 300	320	\$ 340	\$ 360	380	400	\$ 440	480	52
	workers	(standard)	Mean 2	Median 2	Middle range 2	5	under	-	-	-	-	-	-	-	-	-	-	-	•	•	-	-	-	-	-	-
				-			150	160	170	180	190	200	220	240	260	280	300	320	340	360	380	400	440	450	520	56
ALL WORKERS CONTINUED																							-			
RAFTERS, CLASS B	319		\$ 257.50	\$ 271.00	215.00-294.50	-	-	-	6	9	8	32	36	38	19	31	71	41	20	8	-	_	-	-	-	,
MANUFACTURING	91				195.00-265.50		-	-	4	6	5	32 16 16	36 10 26	18	19 8 11	9	12	41	50	1	-	-	-	•	-	
NONMANUFACTURING	228	38.0	269.00	285.00	221.00-305.00	-	-	-	2	3	3	10	26	20	11	22	59	41	18	7	•	-	-	-	-	
RAFTERS, CLASS C	185	38.5	261.50	201.50	172.00-220.50	-	-	9	32 23	14	12	8	63	25	12	7	-	3	-	-	-	-	-	-	-	
MANUFACTURING	62				165.00-212:50		-	6	23	14 5 9	6	1 7	8	25 11 14	2	-	-	-	-	-	-	-	-	-	-	
NONMANUFACTURING	123	38.0	508 <b>.0</b> 0	201.50	193.50-221.00	-	-	3	9	9	6	7	55	14	10	7	-	3	-	-	-	-	-	-		
LECTRONICS TECHNICIANS	345	40.0	213.50	210.50	188.50-219.00	-	-	4	39	31	22	37	132	20	24	3	10	8	-	14	1	-	-	-	-	
PUBLIC UTILITIES	26	40.0	316.00	330.00	289.00-342.00	-	-	-	-	-	-		-	3	-	-	4	6	-	13	-	-	-	-	-	
ELECTRONICS TECHNICIANS, CLASS A-	129	40.0	239.00	215.00	213.00-246.50	-	-	-	_	-	_	_	76 72	13	18	3	4	1	-	13	1		-	-	-	
MANUFACTURING	109				213.00-234.50		-	-	-	-	-	-	72	13	18	3	4	-	-	-	1	-	-	-	-	
EGISTERED INDUSTRIAL NURSES	156				204.00-254.00		-	-	3	4	20	10	35 31	26 20	24 17	21	10	2	1	-	-	-	-	-	-	
MANUFACTURING	112	39.0	222.50	217.50	199.50-244.00	-	-	-	1	5	18	7	31	20	17	12	6	2	-	-	-	-	-	-	-	

Table A-3. Average weekly earnings of office, professional, and technical workers, by sex, in Newark, N.J., January 1976

			erage ean <sup>2</sup> )			Ave:				Ave (me	erage
Sex, 3 occupation, and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings <sup>1</sup> (standard)	Sex, 3 occupation, and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings <sup>1</sup> (standard)	Sex, 3 occupation, and industry division	Number of workers	Weekly hours 1 (standard)	Weekly
OFFICE OCCUPATIONS - MEN				OFFICE OCCUPATIONS -				OFFICE OCCUPATIONS -			
MESSENGERS	265	37.5	138.50	WOMENCONTINUED				WOMENCONTINUED			\$
MANUFACTURING	108			STENOGRAPHERS, GENERAL	667	37.5	161.50	SWITCHBOARD OPERATOR-RECEPTIONISTS-	576	37.5	147.
NONMANUFACTURING	157	37.0	138.00	MANUFACTURING	183	38.0	158.00	MANUFACTURING	328	38.0	149.
FINANCE	82	36.5	114.50	NONMANUFACTURING	484		162.50	NONMANUFACTURING	248		146.
RDER CLERKS	82	39.5	198.00	PURLIC UTILITIES	154 181		188.50 135.50	WHOLESALE TRADEFINANCE	102		155.
NONMANUFACTURING	62		201.00	TIMANUE		30.3	133.30	SERVICES	67		148.
WHOLESALE TRADE	62			STENOGRAPHERS, SENIOR	931		182.00			1000	
	1		225	MANUFACTURING	334		185.00	ORDER CLERKS	347		153.
MANUFACTURING	168		229.50	NONMANUFACTURING	597 137		180.50	MANUFACTURING	232		162.
NONMANUFACTURING	104		238.50	FINANCE	116		149.50	NONMANUFACTORING ========	113	30.0	133.
Nothing Action 2.10		1 5760	2000	SERVICES	326			ACCOUNTING CLERKS, CLASS A	758	38.0	174.
CCOUNTING CLERKS, CLASS B	93	38.5	195.50				13.0	MANUFACTURING	457		170.
NONMANUFACTURING	70 36		198.00		212		146.00	NONMANUFACTURING	301		180.
PUBLIC UTILITIES	36	39.0	221.50	NONMANUFACTURING	189 184		141.50		148		205.
				TIVANCE	104	30.0	141.50	SERVICES	-	1 30.0	1.030
				TYPISTS. CLASS A	860			ACCOUNTING CLERKS. CLASS B			152.
OFFICE OCCUPATIONS - WOMEN				MANUFACTURING	211		144.50		496		149.
				NONMANUFACTURING	649 25		219.00		720		154
ECRETARIES	6,526	38-0	191.50	FINANCE	546		132.00		322		132
MANUFACTURING	3,857		189.00	SERVICES	58		176.00		82		147.
NONMANUFACTURING	2,669		194.50							1	
PUBLIC UTILITIES	269	37.5	226.50	TYPISTS, CLASS B	1,655			BOOKKEEPING-MACHINE OPERATORS,	145	24 5	136.
WHOLESALE TRADEFINANCE	1,348		222.50 171.50	MANUFACTURING	1,171		134.00		142		131
SERVICES	654		219.00	PUBLIC UTILITIES	99		168.50	NONMANON ACTORING	1	3,	1131.
			2000	WHOLESALE TRADE	103	38.5	170.50	BILLING-MACHINE BILLERS	85	37.5	151
SECRETARIES, CLASS A	217		230.50		896	36.5	123.00				
MANUFACTURING	121		228.00		97	27.0	150 00	PAYROLL CLERKS	143		166
NONMANUFACTURINGFINANCE	52		217.00	FILE CLERKS, CLASS A	81		150.00				162
THANGE				FINANCE	65		138.00			3.00	1
SECRETARIES, CLASS B	1,030		211.00		100		2000	KEYPUNCH OPERATORS, CLASS A	655		177
MANUFACTURING	438			FILE CLERKS, CLASS B	212		132.50	MANUFACTURING	230		168
NONMANUFACTURING	592		202.00		183 147		132.00	NONMANUFACTURING	12		181
WHOLESALE TRADE			238.00	FINANCE	147	30.5	122.50	FINANCE			154
FINANCE	338			FILE CLERKS. CLASS C	744	37.0	112.50			1	120.
SERVICES	95	37.5	229.00	MANUFACTURING	96	39.0	119.50	KEYPUNCH OPERATORS, CLASS &			153
				NONMANUFACTURING	648		111.50	MANUFACTURING			156
SECRETARIES, CLASS C	1,539		201.00	PUBLIC UTILITIES	32 558		148.50	NONMANUFACTURING	699		152
NONMANUFACTURING	1,002		207.00	FINANCE	550	37.0	108.50	WHOLESALE TRADE	111		165
PUBLIC UTILITIES	173			MESSENGERS	252	37.5	130.00	FINANCE	316		138
WHOLESALE TRADE	191	38.5	222.50	MANUFACTURING	58	38.0	138.50			1	1
FINANCE	36		180.00	NONMANUFACTURING	194		127.50				
SERVICES	243	38.5	233.50	SERVICES	74	38.5	136.00	CLASS C	5		146
SECRETARIES, CLASS D	2,738	38-0	172.00	SWITCHBOARD OPERATORS	351	38.5	156.00	NUMMANUF ACTURING	5	31.0	145.
MANUFACTURING			172.00	MANUFACTURING	87		166.00				
NUNMANUFACTURING	954	4 37.0	171.50	NONMANUFACTURING	264		152.50				
PUBLIC UTILITIES	26		208.50	FINANCE	117	37.0	128.50				
FINANCE	59	36.0	153.50	SERVICES	55	39.0	159.50		1	1	

Table A-3. Average weekly earnings of office, professional, and technical workers, by sex, in Newark, N.J., January 1976—Continued

			erage ean <sup>2</sup> )			Ave (me				Ave (me	erage an <sup>2</sup> )
Sex, $^{3}$ occupation, and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings 1 (standard)	Sex, 3 occupation, and industry division	Number of workers	Weekly hours <sup>1</sup> (standard)	Weekly earnings 1 (standard)	Sex, 3 occupation, and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings (standar
PROFESSIONAL AND TECHNICAL OCCUPATIONS - MEN				PROFESSIONAL AND TECHNICAL OCCUPATIONS - MENCONTINUED				PROFESSIONAL AND TECHNICAL OCCUPATIONS - MENCONTINUED			
OMPUTER SYSTEMS ANALYSTS				COMPUTER OPERATORS, CLASS A	210		\$30.00	ELECTRONICS TECHNICIANS CONTINUED			
(BUSINESS) + CLASS A	426		388.00	MANUFACTURING	68		219.00				\$
MANUFACTURING	156 270		379.50		142		235.50		182		214.
FINANCE	152		358.50		72	30.5	217.50	MANOF ACTORING	101	37.53	
		33.0		COMPUTER OPERATORS, CLASS &	503		210.00	ELECTRONICS TECHNICIANS, CLASS C-	196		188.
OMPUTER SYSTEMS ANALYSTS				MANUFACTURING	115		201.00		189	40.0	186.
(BUSINESS), CLASS B	460 132		331.00		388 91		281.00				
NONMANUFACTURING	328		335.00		190		178.50				1
FINANCE	201		309.50		82		214.50				1
	1	1000						COMPUTER SYSTEMS ANALYSTS			1
OMPUTER SYSTEMS ANALYSTS	0.	27.5	207	COMPUTER OPERATORS, CLASS C	169		181.00		104		331.
(BUSINESS), CLASS C	94 51		297.50		130 57		149.00		"	30.0	333.
HOMPANOI ACTORING	3.	30.0	300.30	THANCE	٠,	30.0	149.00	COMPUTER PROGRAMMERS (BUSINESS) .		12.3	
OMPUTER PROGRAMMERS (BUSINESS) .				DRAFTERS, CLASS A	419		276.00	CLASS A	90		302.
CLASS A	213		325.00	MANUFACTURING	280		260.00	NONMANUFACTURING	66	37.0	288.
MANUFACTURING	56 157		343.50 318.00		139	37.5	308.50	COMPUTER PROGRAMMERS (BUSINESS).			
FINANCE	51			DRAFTERS, CLASS B	618	38.5	237.50		111	37.5	257.
		30.0	303000	MANUFACTURING	212		216.50		100		256.
OMPUTER PROGRAMMERS (BUSINESS) .			Santa Carlo	NONMANUFACTURING	406		248.00		75	37.0	258.
MANUFACTURING	353		269.50		320	38.5	236.50			1000	
NONMANUFACTURING	261		267.50		225	38.5	193.50	COMPUTER PROGRAMMERS (BUSINESS),	100	38-0	208.
FINANCE	194		257.00	MANUFACTURING	81		181.50		75		209.
	1000			NONMANUFACTURING	144	38.5	200.50	FINANCE	59	37.0	212.
OMPUTER PROGRAMMERS (BUSINESS),	145	37.0	333 50	ELECTRONICS TECHNICIANS	E 21	30 E	211 50				
NONMANUFACTURING	134		220.00		521 473		206.00	COMPUTER OPERATORS, CLASS B	53		187.
FINANCE	iii		217.50	NONMANUFACTURING:	4.5	37.03	200.00	NONHANDI ACTORING	"	31.00	1.0.0
				PUBLIC UTILITIES	26	40.0	316.00	DRAFTERS, CLASS B	72	38.0	221.
				FI FETTONIAG TEGUNTATURE ALLAS A				NUNMANUFACTURING	64		223.
				ELECTRONICS TECHNICIANS, CLASS A-	143	39.5	240.00	SERVICES	61	38.0	223.
				MAILO ACTORATIO	123	37.3	223.00	REGISTERED INDUSTRIAL NURSES	193	38.5	228.
								MANUFACTURING	148		224.

Table A-3a. Average weekly earnings of office, professional, and technical workers, by sex–large establishments in Newark, N.J., January 1976

		(m	rerage ean <sup>2</sup> )			Ave (mea	in <sup>2</sup> )			(me	erage an <sup>2</sup> )
Sex, 3 occupation, and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings <sup>1</sup> (standard)	Sex, 3 occupation, and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings <sup>1</sup> (standard)	Sex, 3 occupation, and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings (standard
OFFICE OCCUPATIONS - MEN			4	OFFICE OCCUPATIONS - WOMENCONTINUED				OFFICE UCCUPATIONS - WOMENCONTINUED			
MESSENGERS	153		142.00				\$				
MANUFACTURING	57 96			TYPISTS, CLASS A	529 155	37.0	141.50	TABULATING-MACHINE OPERATORS,	57	37.5	146.5
NONMANUFACTURING	90	31.0	146.50	NUNMANUFACTURING	374		140.00	NONMANUFACTURING	55		145.5
NONMANUFACTURING	93 53		223.00 224.00	FINANCE	316		131.00				
CCOUNTING CLERKS, CLASS B	78	38.5	190.50	TYPISTS, CLASS B	896		137.50	PROFESSIONAL AND TECHNICAL			
NONMANUFACTURING	67	38.0	194.50	NONMANUFACTURING	674	36.5	139.00	OCCUPATIONS - MEN			
PUBLIC UTILITIES	36	39.0	221.50	PUBLIC UTILITIES	77		168.50		100		
				WHOLESALE TRADEFINANCE	462		180.00	COMPUTER SYSTEMS ANALYSTS			1
The Children will be be as one of the				FINANCE COLUMN	402	30.0	120030	(BUSINESS), CLASS A	358	37.0	385.
OFFICE OCCUPATIONS - WOMEN				FILE CLERKS, CLASS A	88		152.50	MANUFACTURING	128	39.0	382.5
				NONMANUFACTURING	72 65		142.00	NUMMANUFACTURING	230		386.
ECRETARIES	4,916	38.0	194.00	FINANCE TOTAL	05	30.0	130.00	FINANCE	132	36.5	350.5
MANUFACTURING	2.972	39.0	191.50	FILE CLERKS. CLASS B	167	37.0	132.50	COMPUTER SYSTEMS ANALYSTS			
NONMANUFACTURING	1,944		198.50	NONMANUFACTURING	148 116	30.5	132.00	(BUSINESS) . CLASS B	408		330 .
PUBLIC UTILITIES	264 175		227.00	FINANCE	110	30.0	122.50	MANUFACTURING	108 300		323.
FINANCE	986			FILE CLERKS, CLASS C	268		121.50	FINANCE	189		310.
				NONMANUFACTURING	226 178	37.0	121.50				
SECRETARIES, CLASS A	85 53	36.5	271.00		170	31.5	119.00	COMPUTER SYSTEMS ANALYSTS (BUSINESS), CLASS C	86	37.0	299.
Nothing the Part of the Part o	50	30.3		MESSENGERS	210	38.0	130.50		"	31.0	2770.
SECRETARIES, CLASS B	748	38.0	222.00	NONMANUFACTURING	168	37.5	129.00	COMPUTER PROGRAMMERS (BUSINESS).			
MANUFACTURING	357 391		229.00	SWITCHBOARD OPERATORS	223	38.5	166.50	MANUFACTURING	155 50		313.
PUBLIC UTILITIES	53	38.0	241.50	MANUFACTURING	73	39.0	165.50	NONMANUFACTURING	105		300.
FINANCE	233	36.5	196.00	NONMANUFACTURING	150	38.5	167.00				
SECRETARIES, CLASS C	2,012	38.5	203.50	FINANCE	56	31.0	138.50	COMPUTER PROGRAMMERS (BUSINESS),	272	37 5	263.
MANUFACTURING			199.00	ORDER CLERKS	122	38.5	159.00	MANUFACTURING	69		277.
NONMANUFACTURING	761	37.5	211.00	MANUFACTURING	94	38.5	159.50	NONMANUFACTURING	203	37.0	258.
PUBLIC UTILITIES	172		218.50	ACCOUNTING OF FORE OF ASS A	398	20 5	182.50	FINANCE	177	36.5	258.
WHOLESALE TRADEFINANCE	116 280		179.00	ACCOUNTING CLERKS, CLASS A	240	39.0	179.50	COMPUTER PROGRAMMERS (BUSINESS).			
				NONMANUFACTURING	158	31.03	101.00	II CLASS C	110	37.5	223.
SECRETARIES, CLASS D			172.00	FINANCE	77	36.0	160.50		99		550 .
MANUFACTURING	1,332		172.50	ACCOUNTING CLERKS, CLASS B	698	38-0	159.00	FINANCE	90	37.0	219.
FINANCE	452		151.00	MANUFACTURING	316	39.0	152.50	COMPUTER OPERATORS, CLASS A	169	37.0	229.
		13000		NONMANUFACTURING	382	31.0	104.50	MANUFACTURING	1 52	39.0	219.
TENOGRAPHERS, GENERAL	454		164-00	WHOLESALE TRADEFINANCE	132		156.00		117		233.
MANUFACTURING	87 367		147.50	FINANCE	132	30.5	133.00	FINANCE	83	36.5	218.
PUBLIC UTILITIES	150		187.00	PAYROLL CLERKS	54	37.5	184.00	COMPUTER OPERATORS, CLASS &	349	37.5	202.
FINANCE	100		135.00					MANUFACTURING	83	39.5	207.
TENOCOADUEDS CENTOD	474	20.0		KEYPUNCH OPERATORS, CLASS A	552 179		173.00				200
TENOGRAPHERS, SENIOR	474 179		184.50	NONMANUFACTURING	373		175.50		170	37.0	180.
NONMANUFACTURING	295	37.0	187.00	FINANCE	178			COMPUTER OPERATORS, CLASS C	123	37.0	163.
FINANCE	115	35.5	149.50	MEMBRINON COSTATIONS OF ACC. 1	693			NONMANUFACTURING	84	36.0	162.
DANSCRIBING_MACHINE TURISTS	93	36 F	147.50	KEYPUNCH OPERATORS. CLASS B			157.50		51	35.5	148.
RANSCRIBING-MACHINE TYPISTS NONMANUFACTURING	82 77		144.00	MANUFACTURING	507	36.5		DRAFTERS. CLASS A	197	38.5	299.
FINANCE	72		144.00	PUBLIC UTILITIES	180	35.5	180.00	MANUFACTURING	139		273.
				WHOLESALE TRADE	206		175.50				1
				FINANCE	200	30.5	139.00				

Table A-3a. Average weekly earnings of office, professional, and technical workers, by sex–large establishments in Newark, N.J., January 1976—Continued

			verage (ean <sup>2</sup> )			Av.	erage (an <sup>2</sup> )				erage ean <sup>2</sup> )
Sex, 3 occupation, and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings <sup>1</sup> (standard)	Sex, 3 occupation, and industry division	Number of workers	Weekly hours 1 (standard	Weekly earnings l (standard)	Sex, 3 occupation, and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings (standard
PROFESSIONAL AND TECHNICAL OCCUPATIONS - MEN-CONTINUED				PROFESSIONAL AND TECHNICAL OCCUPATIONS - MENCONTINUED				PROFESSIONAL AND TECHNICAL OCCUPATIONS - WOMENCONTINUED			
PRAFTERS, CLASS B	301 83 218	39.5	\$ 259.00 231.50 270.00		126 106	40.0 40.0	\$ 239.50 227.00	COMPUTER PROGRAMMERS (BUSINESS), CLASS A	78 54		\$ 302.5 285.5
PRAFTERS, CLASS C	174 54 120	40.0	202.00 189.00 207.50					COMPUTER PROGRAMMERS (BUSINESS), CLASS B NONMANUFACTURING FINANCE	80 76 67	37.0	259.5 258.0 260.0
LECTRONICS TECHNICIANS NONMANUFACTURING: PUBLIC UTILITIES	333 26		214.50 316.00					COMPUTER PROGRAMMERS (BUSINESS),	64	38.0	210.5
				COMPUTER SYSTEMS ANALYSTS (BUSINESS), CLASS B NONMANUFACTURING	100 93		334.00 336.00	REGISTERED INDUSTRIAL NURSES	156 112		228.0

Table A-4. Hourly earnings of maintenance, toolroom, and powerplant workers in Newark, N.J., January 1976

			Hourly ea	mings 3						N	lumbe	r of w	orker	s rece	iving	straig	ht-tim	e hou	rly ea	rning	s of—						
Occupation and industry division	Number of workers	Mean 2	Median <sup>2</sup>	Middle range <sup>2</sup>	Unde: \$ 3.80	and under	\$ 4.00 - 4.20	4.20	-	4.60	- 80	5.00	5.20	5.40	-	5.80	6.00	-	6.40	6.60	•	-	7.40	-	-	-	and
ALL WORKERS  MAINTENANCE CARPENTERS  MANUFACTURING  NONMANUFACTURING  PUBLIC UTLITIES	207 105	6.63	7.11 6.98	5.97- 7.11 5.55- 7.31	:	:	:	:::	:	2 - 2	3 3 -	2 2	3 3 -	49 15 34 34	24	6 6 -	18 17 1	3 2 1 1	8 4 4	9 8 1	33 2 31	115 109 6 6	22 12 10	:::	4 - 4	:	1
MAINTENANCE ELECTRICIANS MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	986 868 118 69	6.49 6.39 7.19 7.30	6.05 7.15	5.62- 7.11 6.63- 7.77	=	:	:	:	:	15 5 10	12	11 11 -	8	119 119	175 175	71 71 -	62 58 4	15 11 4 3	29 18 11 9	47 34 13 11	82 82	174 148 26 7	73 30 43 39	83 83 -	:	:	1
MAINTENANCE PAINTERS	193 164	6.50 6.31				:	Ξ	3	2	:	:	Ξ	8	17 16	:	34 34	9	38 34	8	17 17	5	12 12	30 20	6	5	=	
MAINTENANCE MACHINISTS MANUFACTURING	667 649	6.33 6.32				:	:	:	6	:	34 34	39 39	6	5	150 150	43 43	72 69	10 10	15	25 25	84 84	91 84	90 90	:	Ξ	:	
MAINTENANCE MECHANICS (MACHINERY) - MANUFACTURING NONMANUFACTURING		6.20 6.14 6.52		5.50- 6.76	-	=	:	20 20	:	26 26	49 49	93 81 12	141 99 42	127 103 24	179 179	67 65 2	232 232	24 18 6	28 25 3	90 73 17	24 12 12	46 8 38	59 21 38	555 55¢	:	4	;
MAINTENANCE MECHANICS (MOTOR VEHICLES) MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES WHOLESALE TRADE	164 792 640	6.84 6.41 6.93 7.06 6.71	5.98 7.13 7.14	5.74- 7.20 6.66- 7.31 7.09- 7.31	=		:	:	:	:	4 - 4	11	61 61 40	41 41 40	60 50 10 9	45 45 -	16 6 10 10	14 9 5	17 2 15 15	55 1 54 54	2 2 2	454 12 442 428 14	85 15 70 61	71 24 47 1	20 20 20	:	
MAINTENANCE PIPEFITTERS MANUFACTURING NONMANUFACTURING	776 716 60	6.76 6.73 7.09	7.11	5.81- 7.20	-	:	:	:	1	Ξ	24 24	:	:	25 25	135 129 6	75 75 -	26 23 3	2 1	17 12 5	29 29	27 8 19	302 287 15	72 68 4	3	:	:	38
MAINTENANCE SHEET-METAL WORKERS MANUFACTURING	107 100	6.61 6.59				:	:	:	:	:	:	:	:	1	27 27	5	12 12	:	4	6	10	24 24	16 16	2	-	=	
MILLWRIGHTS	377 355	6.73				:	:	:	:	12 12	6	4	:	:	4	105 105	15 15	:	:	2	67 52	59 59	103 96	:	:	:	
MAINTENANCE TRADES HELPERS MANUFACTURINGNONMANUFACTURING	142 73 69	4.92 4.66 5.19	4.74	4.42- 4.97	7 -	3	11	18 2 16	6	27 27	6	23 18 5	10	30 30	5	:	Ξ	:	2	:	Ξ	=	Ξ	:	:	:	
MACHINE-TOOL OPERATORS (TOOLROOM) - MANUFACTURING	273 273					:	Ξ	:	10 10	:	8	2	14 14	:	110 110	5	:	:	:	:	:	:	2	122	:	:	:
TOOL AND DIE MAKERS	799 709	6.67	6.61			:	:	:	:	:	:	:	6	20 20	65 65	76 76	111 111	60 60	16 16	141 141	27 27	161 71	30 30	86 86	:	-	:
STATIONARY ENGINEERS	240		7.42	5.79- 8.37	7 -	1	:	:	Ξ	:	3	:	29 12 17	34 32 2	34 29 5	15 2 13	3	1	16 16	27 10 17	13 13	53 2 51	24 22 2	34 28 6	28 28	36 36	*20
BÓILER TENDERS MANUFACTURING NONMANUFACTURING	249 175 74	5.76	5.60	5.23- 6.09	-	-	12	8	24 12 12	2 - 2	6	6	40 40	13 13	44 32 12	12 11 1	11 11	4	1	2	9	6	:	8	14 14	:	***

<sup>\*</sup> Workers were at \$9.40 to \$9.80.

\*\* Workers were distributed as follows:

\*\*\* Workers were distributed as follows:

4 at \$9 to \$9.40; and 4 at \$9.40 to \$9.80.

See footnotes at end of tables.

Table A-4a. Hourly earnings of maintenance, toolroom, and powerplant workers-large establishments in Newark, N.J., January 1976

			Hourly ear	mings 3							Numbe					_											
Occupation and industry division	Number of workers	Mean <sup>2</sup>	Median <sup>2</sup>	Middle range <sup>2</sup>	3.60 and under	3.80	4.00	4.20	\$ 4.40 - 4.60	4.60	4.80	5.00	5•20 -	5.40	-	5.80	-	- 20	6.40	6.60	-	7.00	-	-	-	-	ar
ALL WORKERS																											
AINTENANCE CARPENTERS	184 104 80 27	6.36 7.28	6.05	5.64- 7.20 6.98- 7.77	:	:	:	:	:	2 -	:	2 -	3	25 15 10 10	15 15 -	6	15 14 1 1	2 -	8 4 4	9 8 1	33 2 31	27 21 6 6	22 12 10 6	:	4	:	4
AINTENANCE ELECTRICIANS MANUFACTURING NONMANUFACTURING	569 485 84	6.57	6.60	5.97- 7.50 5.81- 7.20 7.15- 7.77	:	:	:	:	:	:	Ξ	11 11	:	40 40	69 69 -	61	43 43	5 1 4	16 14 2	36 34 2	61 61	76 50 26	64 21 43	80 80	Ξ	Ξ	
AINTENANCE PAINTERS MANUFACTURING	145 120		6.40	5.95- 7.41 5.95- 6.72	:	:	:	:	2	:	Ξ	Ξ	8	17 16	:	34 34	8	5	8	17 17	5	9	24 14	6	5	:	
AINTENANCE MACHINISTS MANUFACTURING				5.91- 7.68 5.91- 7.68	:	:	:	:	:	:	:	:	:	2	66 66	23 23	33 30	1	7	7	70 70	27 20	90 90	:	=	:	
AINTENANCE MECHANICS (MACHINERY) - MANUFACTURING	678 559		6.75 6.05		:	:	:	:	:	12	:	25 25	:	77 77	70 70	2	124 124	3	18 15	20	14	46 8	38	219	:	4	
AINTENANCE MECHANICS (MOTOR VEHICLES) MANUFACTURING NOMMANUFACTURING PURLIC UTILITIES		6.93 7.19	7.70 7.31	5.66- 7.84 7.09- 7.31	:	:	:	=	:	:	:	:	:	:	31 22 9	:	16 6 10 10	=	17 2 15 15	33 1 32 32	5 5 5	393 4 389 389	76 15 61 61	25 24 1 1	20 20 20	:	
AINTENANCE PIPEFITTERS MANUFACTURING NUNMANUFACTURING	466 408 58	6.82	6.60	5.97- 7.23	:	:	Ξ	:	Ξ	Ξ	:	Ξ	Ξ	25 25 -	62 56 6	75 75	26 23 3	1	17 12 5	29 29	27 8 19	94 79 15	72 68 4	=	-	- 1	
AINTENANCE SHEET-METAL WORKERS MANUFACTURING			6.63		:	:	:	:	:	:	:	=	=	1	21 21	5	8	:	4	6	10	16 16	16 16	2	. 5	:	
ILLWRIGHTS	377 355				=	=	:	:	-	12	6	4	=	:	4	105 105	15 15	:	:	5	67 52	59 59	103 96	-	:	:	
AINTENANCE TRADES HELPERS MANUFACTURING	101 58		5.06 4.74		:	:	3	:	6	27 27	6	17 16	10	30	:	:	:	:	5	=	=	:	:	:	Z	:	
ACHINE-TOOL OPERATORS (TOULROOM) - MANUFACTURING	210		7.88 7.88		=	:	:	:	:	:	8	5	:	:	71 71	5 5	:	:	:	:	=	:	5 5	122	:	:	
OOL AND DIE MAKERS					:	:	:	:	:	:	:	:	-	6	:	18 18	78 78	9	12	141 141	5	139 49	30 30	86 86	:	-	
TATIONARY ENGINEERS MANUFACTURING NONMANUFACTURING	157	7.36		6.60- 8.57 5.96- 8.68 6.78- 7.42	=	:	Ξ	:	=	:	3	Ξ	14 12 2	20 18 2	10 5 5	6 2 4	3	1	6	23 10 13	11	53 2 51	12 10 2	22 16 6	19 19	36 36	**
OILER TENDERS				5.28- 7.65 5.28- 6.89	:	2	:	:	6	5	6	6	20	13 13	12	:	:	4	1	2	9	6	:	8	14	:	

<sup>\*</sup> Workers were distributed as follows: 2 at 9.40 tó 9.80; 8 at 9.80 to 10.20; and 1 at 10.20 to 10.60. \*\* Workers were at 9.40 to 9.80.

Table A-5. Hourly earnings of material movement and custodial workers in Newark, N.J., January 1976

			Hourly ea	mings 3						N	lumber	of wo	rker	s rece	iving s	traigh	nt-tim	e hou	rly ea	rnings	of—						
	Number					5			2.60 2			3 30							\$ 40					5	3	\$	5
Occupation and industry division	of workers	Mean 2	Median <sup>2</sup>	Middle range <sup>2</sup>	and under	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	and
					2.30	2.40	2.50 2	.60	2.80	3.00	3.20	3.40	3.60	3.80	4.20	4.60	5.005	.40	5.80	6.20	6,60	7.00	7.40	7.89	8.20	8.60	ove
ALL WORKERS																											
RUCKDRIVERS	5,296	\$ 6.82	\$ 7.03	\$ \$ 6.38- 7.14	_	_		_	_		12	6	41	60	129	91	491	124	229	58	499	366	1958	21/	_	782	
MANUFACTURING	1,187	6.53	6.39	4.75- 7.15		-	-	-	-	-	-	-	-	54	46	58	210		02	19	197		168	314	-	128	
NONMANUFACTURING	4,109				-	•	-	-	-	-	12	6	41	6	83	23	281		107	39	302		1790	314	-	654	
WHOLESALE TRADE	1,990				:			- 1	_	-	-	6	40	6	35	5	271	12	105	27	302		1561	314	-	654	
SERVICES	78			3.87- 4.10	-	-	-	-	-	-	12	-	1	-	48	5	-	-	7	-	-	5	-	-	-	-	
TRUCKDRIVERS, MEDIUM TRUCK				5.86- 6.87	-	-	-	-	-	-	12	-	-	-	59	39	93	40	31	11	304	276	146	_	-	_	1
MANUFACTURING	267 844				-	-	-	-	-	-	12	-	-	-	33 26	33	20	38	55	11	4		. 6	-	-	-	1
	044	6.34	6.38	6.38- 6.87	_		-	-1	-	-	12	-		-	20	6	73	2	9		300	276	140	-	-	-	
TRUCKDRIVERS, HEAVY TRUCK (TRAILER)	1,916	6.96	7-13	7.02- 7.13		_	_	-		_	_	_	1	44	8	14	27	20	74	8	73	84	1309	214		_	
MANUFACTURING	423	6.36	6.57	5.42- 7.14	-	-	-	-	-	-	-	-	-	44	8	14	21	19	34	8	71		162	- 14	-	-	
NONMANUFACTURING	1,493			7.13- 7.13		-	-	-	-	-	-	-	1	-	-	-	6	1	40	-	2	82	1147	214	-	-	
PUBLIC UTILITIES						-	-	-		-	-	-	-	-	-	-	6	1	-		2	82	935	214		-	
TRUCKDRIVERS, HEAVY TRUCK								- 1																			
(OTHER THAN TRAILER)						-	-	-	-	-	-	6	-	10	45	12	323	61	19	-	108	2	500	9	-	128	,
MANUFACTURING	425 798					-	-	-	-	-	-	6	-	10	45	12	130	45	4	-	108	-	-	-	-	128	
PUBLIC UTILITIES	486					-	-	-	-	-	-	-	-	-	-	-	193	16	15	-	-	5	500 486	-	-	-	
HIPPING CLERKS	196	5.24	5.03	4.50- 5.49	-	_	-	-	_	_	_	_	_	3	8	58	52	44	22	17	_	_	_	19	3		
MANUFACTURING	183					-	-	-	-	-	-	-	-	3	8	53	22	42	16	17	-	-	-	19	3	-	
ECEIVING CLERKS	269		4.58	4.23- 5:04	-	-	-	-	-	-	-	22	11	11	16	84	19	58	2	-	31	-	-	15	-	-	
MANUFACTURING				4.32- 5.47	-	-	-	-	-	-	-	-			9	70	14	43	5	-	30	-	-	15	-	-	
NONMANUFACTURING			3.75	3.40- 4.59		-	•	-	-	•	-	55	11	11	7	14	5	15	-	-	1	-	-	-	-	-	
HIPPING AND RECEIVING CLERKS MANUFACTURING						-	- 1	-	:	2	-	-	-	10	11	26 26	46	80 71	15	-	21	4	2	-	-	-	
			1.00																	10	,				-	-	
MANUFACTURING						-	1	4	7	10	77	-	133	119	145	624	337	75 43	15	217	147	948 318	100	190	-	-	
NONMANUFACTURING						-	1	4	7	-	77	-	73	92	37	557	273		2				100	-	-	-	
RDER FILLERS		5.09	5.12	3.65- 6.32	-	36	1	10	32	9	40	49	44	49	22	31	39	159	73	-	210	157	_		-		
MANUFACTURING						-	-	-		-	-	-	-	6	-	22	26	155	28	-	-	-	-	-	-	-	/
NONMANUFACTURING	724 406			3.40- 6.49		36 36	1	10	32 14	9	40	49	44	43	55	7	13	4	45		210	157	:	:		:	
HIPPING PACKERS	545	4.17	4.07	3.39- 4.65			-		30	3	23	84	15	21	122	40	129										
MANUFACTURING	353					-	-	-	-	-	6	44	5	13	51	33	129	62 58	5	-	10	-	-		4	-	
NONMANUFACTURING			3.45	3.17- 4.06	-	-	-	-	30	3	17	40	10	8	71	7	-	4	-	-	5	-	-	-	-	-	
WHOLESALE TRADE	100	3.26	3,25	2.75- 3.32	-	-	-	-	28	-	16	40	6	1	-	7	•	-	-	-	5	-	-	-	•	-	
ATERIAL HANDLING LABORERS						35	62	47	35	81	98	82	81	61	349	343		187	235	133	166		-	-	-	-	,
MANUFACTURING						35	62	47	35	50 31	31 67	58 24	58 23	39	313 36	286 57	31	128	167	43 90	72		-	-	-	-	
PUBLIC UTILITIES	662	6.36	6.83	5.79- 6.87	-	-	-	-	-	-	-	-	-	-	-	45	-	1	139	82		395	-	-		-	
WHOLESALE TRADE	365					15	40	35	27	28	58	15	14	13	8	4	24	-	-	-	84	-	-	-	-	-	
RETAIL TRADE	213	4.54	4.00	2.53- 6.97	-	20	22	12	8	3	9	9	9	9	7	7	5	4	24	-	8	57	-	-	-	-	/

<sup>\*</sup> Workers were distributed as follows: 36 at \$9 to \$9.40; 1 at \$10.20 to \$10.60; 3 at \$10.60 to \$11; 2 at \$11 to \$11.40; 18 at \$11.40 to \$11.80; 64 at \$11.80 to \$12.20; 11 at \$12.20 to \$12.60; and 1 at \$12.60 to \$13.

Table A-5. Hourly earnings of material movement and custodial workers in Newark, N.J., January 1976—Continued

			Hourly ea	mings 3						N	umber	of wo	rkers	rece	iving s	straigh	t-tim	e hou	rly ea	rnings	of—						
Occupation and industry division	Number of workers	Mean <sup>2</sup>	Median <sup>2</sup>	Middle range <sup>2</sup>	and under	-	•	-	-	•	3.00	-	3.40	3.60	3.80	4.20	4.60	5.00	-	5.80	6.20	6.60	-		-	8.20 - 8.60	an
ALL WORKERS— CONTINUED  ORKLIFT OPERATORS MANUFACTURING NUNNANUFACTURING PUBLIC UTILITIES WHOLESALE TRADE		5.07	5.01 6.46 7.03	4.74- 5.35 5.08- 7.03 4.77- 7.03	=	:	: : :			3 - 3	3 - 3	1 - 1	1 - 1	63 62 1 -	27 26 1 -	164 154 10		406 386 20	170 93 77 5	88 88 -	167 81 86 -	34 1 33	194 26 168 168	:	:	:	
OWER-TRUCK OPERATORS (OTHER THAN FORKLIFT)	67 60	4.36			:	:	:	4	:	:	:	:	:	:	4	38 38	18 18	3	:	:	:	:	:	:	:	:	
UARDS AND WATCHMEN	562 3,946 60 89 263	4.42 2.84 4.99 3.30 3.90	4.47 2.50 5.75 3.15 3.81	3.87- 5.03 2.40- 3.00 3.33- 5.75 2.90- 3.70 3.41- 4.50	315	547 -	380 380 1 379	836 12 824 2 - 822	31 642 1 12 1	236 4 232 12 14 15 191	358 - 358 - 22 26 308	71 71 - 4 24 43	56 5 51 1 5 13 32	167 8 159 - 15 41 100	278 171 107 1 15 42 49	88 38 50 1 1 41 7	179 109 70 6	60 56 4 - - 4	135 22 113 24	22	15 12 3	60 40 20 12	:	::::::		:	
GUARDS: MANUFACTURING	446	4.72	4.67	3.87- 5.23	-	-	-		4	4	_	-	5	3	155	38	97	56	10	22	12	40	-			-	
MATCHMEN: MANUFACTURING	116	3.30	2.70	2.35- 3.99	8	24		12	27	-	-	-	-	5	16	_	12	-	12	_			_	-	-	-	
ANITORS, PORTERS, AND CLEANERS MANUFACTURING NOMANUFACTURING PUBLIC UTLLITIES WHOLESALE TRADE FINANCE SERVICES	1,573 5,340 382 164 271 370	4.63 3.03 5.00 4.11 3.04 3.42	4.72 2.65 5.01 3.83 2.80 3.50	4.02- 4.92 2.50- 3.22 4.69- 5.04 3.25- 5.47 2.60- 3.30 3.18- 3.50	336	311	190	1322 6 1316 - 12 27	1 12 65 5	149 149 6 10 11	739 43 696 - 3 45 91 557	228 32 196 - 15 20 10	365 22 343 - 9 34 190 110	146 62 84 1 23 3 42	487 280 207 9 18 17 18 145	408 272 136 81 23 1 3 28	519 180	00	236 166 70 41 29	83 62 21 13	31 12 19 6 13	19 19 19		22			

Table A-5a. Hourly earnings of material movement and custodial workers—large establishments in Newark N.J., January 1976

			Hourly ear	mings 4						1	Numbe	r of w	orker	s rece	iving	straig	ht-tim	e hour	ly ear	nings	of—						
Occupation and industry division	Number of workers	Mean 2	Median <sup>2</sup>	Middle range <sup>2</sup>	and under	-	•	-	\$ 2.60 - 2.80	2.80	3.00	3.20	-	3.60	3.80	4.20	4.60	-	5•40 -	5.80	6.20	6.60	7.00	-	-	-	aı
ALL WORKERS		\$	\$	\$ \$																							
RUCKDRIVERS	1,045 390 655 559	8.46	8.43	5.80- 8.43 6.18-10.87 5.80- 6.87 6.18- 6.87	=	:	:	:	:	:	:	6	:	:	10 1 9	13 1 12 5	39 22 17 9	75 44 31 12	159 21 138 98	40 13 27 27	20 18 2		-	:	=	128	
TRUCKDRIVERS, HEAVY TRUCK (TRAILER)	248 67			5.58- 7.02 5.42- 9.23		:	:	:	:	:	:	:	:	:	:	:	12	7 6	46 6	5	2	6	137	:	:	:	
MANUFACTURING	92 84				:	:	:	:	:	:	=	-	Ξ	3	5	3	19 19	38 36	6	5 5	:	:	:	16 16	-		
CEIVING CLERKS	119 83				=	=	:	:	:	=	Ξ	13	11	:	3	28 24	12	17 16	2	:	17 16	:	:	15 15	:	:	
REHOUSEMEN	1,903					:	:	:	3 -	:	2	=	59	86	29	131 46	40 10	44 43	15 13	217 50	147		-	190	:	:	
DER FILLERS	527 485				=	36 36	1	10 10	14	9	6	29 29	9	10 10	9	14	8	4	73 45	:	144 144	151 151	:	:	:	:	:
PPING PACKERS	161 115					2	Ξ	:	5	3	5	13	4	8	29 24	19 19	35 35	27 23	5	:	10	:	:	:	4	:	
TERIAL HANDLING LABORERS MANUFACTURING NONMANUFACTURING RETAIL TRADE	1,073 498 575 213	4.72	4.49	4.18- 5.23 2.56- 5.80	=	35 20	62 62 22	47 47 12		31 31 3	28 3 25 9	24 24 9	23	22	147 132 15 7	199 186 13 7	53 46 7 5	88 29 59	99 68 31 24	10 1 9	43 21 22 8	127 12 115 57	:	:	:	:	
RKLIFT OPERATORS	906 775 131	5.16	5.01	4.82- 5.61	-	:	:	:	:	3	3	1	1	1	5 4 1	50 46 4	311 309 2	233 217 10	79 69 10	46 46	137 81 56	34 1 33	5	:	:		
ARDS AND WATCHMEN MANUFACTURING NONMANUFACTURING:	1,726					76	73	306	194	41	257	49	28 5	133	211 155	62 24	55 48	60 56	108	55 55	3	48 40	:	:	:	:	
RETAIL TRADEFINANCE	89 143					-	1 -	:	12	14 15	22 15	13	5 13	15 17	15 30	36	3	:	:	:	:	:		:	:	:	
UARDS: MANUFACTURING	360	4.72	4.47	3.87- 5.32	-		-	-	-		-		5		155	24	48	56	10	22		40	-				
NITORS, PORTERS, AND CLEANERS MANUFACTURING NOMMANUFACTURING PUBLIC UTILITIES WHOLESALE TRADE RETAIL TRADE	1,121 900 361 61	4.83 4.34 5.02 5.12	4.81 4.58 5.01 5.47	4.33- 5.09 3.48- 5.01 4.69- 5.04	1 1	:	1 - 1	6	44	21 - 10	104 104 - 3 10	23 23 2 11	50 3 47 - 2 26	69 22 47 1 1 3	174 44 1 6	216 115 79	176	197 48 149 149	229 166 63 34 29	83 62 21 13	19 19 6 13	19	:	22	:		

<sup>\*</sup> Workers were distributed as follows: 36 at \$9 to \$9.40; 1 at \$10.20 to \$10.60; 3 at \$10.60 to \$11; 2 at \$11 to \$11.40; 18 at \$11.40 to \$11.80; 64 at \$11.80 to \$12.20; 11 at \$12.20 to \$12.60; and 1 at \$12.60 to \$13.

Table A-6. Average hourly earnings of maintenance, toolroom, powerplant, material movement, and custodial workers, by sex, in Newark, N.J., January 1976

Sex, $^3$ occupation, and industry division	Number of workers	Average (mean <sup>2</sup> ) hourly earnings <sup>4</sup>	Sex, 3 occupation, and industry division	Number of workers	Average (mean <sup>2</sup> ) hourly earnings <sup>4</sup>	Sex, 3 occupation, and industry division	Number of workers	Average (mean <sup>2</sup> ) hourly earnings <sup>4</sup>
MAINTENANCE, TOOLROOM, AND POWERPLANT OCCUPATIONS - MEN			MATERIAL MOVEMENT AND CUSTODIAL OCCUPATIONS - MEN			MATERIAL MOVEMENT AND CUSTODIAL OCCUPATIONS - MENCONTINUED		
MAINTENANCE CARPENTERS	312	5 71	TRUCKDRIVERS	5,295	\$ 6 93	FORKLIFT OPERATORS	1,749	\$ 5.36
MANUFACTURING	207		MANUFACTURING	1,186		MANUFACTURING	1,256	5.07
NONMANUFACTURING	105		NONMANUFACTURING	4,109		NONMANUFACTURING	493	
PUBLIC UTILITIES	52			1,990	6.94	PUBLIC UTILITIES	239	6.38
MAINTENANCE ELECTRICIANS	986		SERVICES	78	4.19			
MANUFACTURING	868					POWER-TRUCK OPERATORS (OTHER		
NONMANUFACTURING	118			1,111		THAN FORKLIFT)	67	
PUBLIC UTILITIES	69		MANUFACTURING	267 844		MANUFACTURING	60	
MAINTENANCE PAINTERS	191					GUARDS AND WATCHMEN	4,407	
MANUFACTURING	162	6.31				MANUFACTURING	546	
	447		(TRAILER)	1.916		NONMANUFACTURING	3,861	
MAINTENANCE MACHINISTS	667 649	6.33		1,493		WHOLESALE TRADE	60 89	
MANUFACTURING	047	0.32	PUBLIC UTILITIES	935		FINANCE	263	
MAINTENANCE MECHANICS (MACHINERY) -	1,437	6.20		517		SERVICES	3,426	
MANUFACTURING	1,233			311	1.21	SERVICES	3,420	2.07
NONMANUFACTURING	204	6.52		1,223	6.25	GUARDS: MANUFACTURING	430	4.74
MAINTENANCE MECHANICS			MANUFACTURING	425		The state of the s		
(MOTOR VEHICLES)	956		NONMANUFACTURING	798	6.22	WATCHMEN:		
MANUFACTURING	164		PUBLIC UTILITIES	486	7.03	MANUFACTURING	116	3.30
NONMANUFACTURING	792							
PUBLIC UTILITIES	640		SHIPPING CLERKS	193		JANITORS, PORTERS, AND CLEANERS	4,984	
WHOLESALE TRADE	113	6.71	MANUFACTURING	180	5.26	MANUFACTURING	1,402	
	776	. 74	acastusus areas	240		NONMANUFACTURING	3,582	
MAINTENANCE PIPEFITTERS	776 716		MANUFACTURING	249 182		PUBLIC UTILITIES	148	
NONMANUFACTURING	60			67		RETAIL TRADE	230	
NORMANOF ACTOR ING	- 00	,	NORMANOF ACTORING	0,	4.22	SERVICES	2,626	
MAINTENANCE SHEET-METAL WORKERS	107		SHIPPING AND RECEIVING CLERKS	213	5.06			1
MANUFACTURING	100	6.59	MANUFACTURING	170	4.86			
MILLWRIGHTS	377		WAREHOUSEMEN	3,149				
MANUFACTURING	355	6.70		951				
			NONMANUFACTURING	2,198	5.38			
MAINTENANCE TRADES HELPERS	142							
MANUFACTURING	73 69		ORDER FILLERS	805 231		NONMANUFACTURING	156 150	
NUNMANUFACTURING	0,	5.17	NONMANUFACTURING	574		NUMMANUF ACTURING	150	2.95
MACHINE-TOOL OPERATORS (TOOLROOM) -	273	6.60		274		SHIPPING PACKERS	115	4.14
MANUFACTURING	273			214	4.02	MANUFACTURING	85	
			SHIPPING PACKERS	430				
TOOL AND DIE MAKERS	799			268	4.52	GUARDS AND WATCHMEN	101	3.00
MANUFACTURING	709	6.59	NUNMANUFACTURING	162	3.62			
			Test Tree			JANITORS, PORTERS, AND CLEANERS	1,929	
STATIONARY ENGINEERS	377		MATERIAL HANDLING LABORERS	2,446		MANUFACTURING	171	
MANUFACTURING	240			1,233		NONMANUFACTURING	1,758	
NONMANUFACTURING	137	7.10		1.213		SERVICES	1,527	2.76
	247	5.59	PUBLIC UTILITIES	662				
BOILER' TENDERS				254 205				
MANUFACTURING	173 74			203	4.30			1

Table A-6a. Average hourly earnings of maintenance, toolroom, powerplant, material movement, and custodial workers, by sex—large establishments in Newark, N.J., January 1976

Sex, 3 occupation, and industry division	Number of workers	Average (mean <sup>2</sup> ) hourly earnings <sup>4</sup>	Sex, 3 occupation, and industry division	Number of workers	Average (mean <sup>2</sup> hourly earnings
MAINTENANCE, TOOLROOM, AND POWERPLANT OCCUPATIONS - MEN			MATERIAL MOVEMENT AND CUSTODIAL OCCUPATIONS - MENCONTINUED		
MAINTENANCE CARPENTERS	184		TRUCKDRIVERS - CONTINUED		
MANUFACTURING	104	6.36			
PUBLIC UTILITIES	27	7•28 6•83	TRUCKDRIVERS, HEAVY TRUCK (TRAILER)	248 67	
MAINTENANCE ELECTRICIANS	569	6.73	MANOR ACTORING	٠.	1.00
MANUFACTURING	485 84		SHIPPING CLERKS	92 84	
	143			99	100
MAINTENANCE PAINTERS	118	6.54	MANUFACTURING	82	
MAINTENANCE MACHINISTS	326		WAREHOUSEMEN	1,903	
MANUFACTURING	316	6.71		663	
MAINTENANCE MECHANICS (MACHINERY) - MANUFACTURING	6 <b>7</b> 8 559	6.74	NONMANUFACTURING	395 353	
MAINTENANCE MECHANICS			SHIPPING PACKERS	70	4.8
(MOTUR VEHICLES)	613		MANUFACTURING	54	5.0
MANUFACTURING	74				
NONMANUFACTURING	539		MATERIAL HANDLING LABORERS	950	
PUBLIC UTILITIES	539	7.19	MANUFACTURING	494	
			NONMANUFACTURING	456	
MAINTENANCE PIPEFITTERS	466		RETAIL TRADE	205	4.5
MANUFACTURING	408 58		FORM IST ORGATORS	906	F 3
NONMANUFACTURING	30	1.14	FORKLIFT OPERATORS	775	
MAINTENANCE SHEET-METAL WORKERS	89 82		NONMANUFACTURING	131	
The state of the s		0.00	GUARDS AND WATCHMEN	1,677	3.4
MILLWRIGHTS	377	6.73	MANUFACTURING	356	
MANUFACTURING	355	6.70	NONMANUFACTURING:	1	1
			RETAIL TRADE	89	3.3
MAINTENANCE TRADES HELPERS	101		FINANCE	143	3.7
MANUFACTURING	58	4.78			
MACHINE-TOOL OPERATORS (TOOLROOM) -	210	6.96	GUARDS:	344	4.7
MANUFACTURING	210		MANUFACTURING	344	7.
			JANITORS, PORTERS, AND CLEANERS		
TOOL AND DIE MAKERS	524		MANUFACTURING	965	
MANUFACTURING	434	6.89	NONMANUFACTURING	649	
	2/5		PUBLIC UTILITIES	295	
STATIONARY ENGINEERS	265		WHOLESALE TRADE	57	
MANUFACTURING	157 108		FINANCE	110	
BOILER TENDERS	117	6.35			
MANUFACTURING	82		MATERIAL MOVEMENT AND CUSTODIAL OCCUPATIONS - WOMEN		
MATERIAL MOVEMENT AND CUSTODIAL		1			
OCCUPATIONS - MEN			SHIPPING PACKERS	91	
TRUCKDRIVERS	1,044	7.15	The state of the s	"	1
MANUFACTURING	389			407	4.0
NONMANUFACTURING	655	6.36	MANUFACTURING	156	
PUBLIC UTILITIES	559	6.57	NONMANUFACTURING	251	

Table A-7. Percent increases in average hourly earnings for selected occupational groups, adjusted for employment shifts, in Newark, N.J., January 1975 to January 1976

Industry and occupational group (men and women combined)	January 1975 to January 1976	
All industries:	7.5	
Office clerical	7.5	
Electronic data processing	7.0	
Industrial nurses	7.9	
Skilled maintenance trades	8.7	
Unskilled plant workers	6.8	
Manufacturing:		
Office clerical	6.4	
Electronic data processing	4.0	
Industrial nurses	7.1	
Skilled maintenance trades	7.7	
Unskilled plant workers	9.2	
Nonmanufacturing:		
Office clerical	8.6	
Electronic data processing	8.2	
Industrial nurses	*	
Skilled maintenance trades	*	
Unskilled plant workers	5.5	

\* Data do not meet publication criteria.

### **Footnotes**

<sup>1</sup> Standard hours reflect the workweek for which employees receive their regular straight-time salaries (exclusive of pay for overtime at regular and/or premium rates), and the earnings correspond

to these weekly hours.

The mean is computed for each job by totaling the earnings of all workers and dividing by the number of workers. The median designates position—half of the employees surveyed receive more and half receive less than the rate shown. The middle range is defined by 2 rates of pay; a fourth of the workers earn less than the lower of these rates and a fourth earn more than the higher rate.

Earnings data relate only to workers whose sex identification was provided by the establishment.

Excludes premium pay for overtime and for work on weekends, holidays, and late shifts.

# Appendix A

Area wage and related benefits data are obtained by personal visits of Bureau field representatives at 3-year intervals. In each of the intervening years, information on employment and occupational earnings is collected by a combination of personal visit, mail questionnaire, and telephone interview from establishments participating in the previous survey.

In each of the 84 <sup>2</sup> areas currently surveyed, data are obtained from representative establishments within six broad industry divisions: Manufacturing; transportation, communication, and other public utilities; wholesale trade; retail trade; finance, insurance, and real estate; and services. Major industry groups excluded from these studies are government operations and the construction and extractive industries. Establishments having fewer than a prescribed number of workers are omitted because of insufficient employment in the occupations studied. Separate tabulations are provided for each of the broad industry divisions which meet publication criteria.

These surveys are conducted on a sample basis. The sampling procedures involve detailed stratification of all establishments within the scope of an individual area survey by industry and number of employees. From this stratified universe a probability sample is selected, with each establishment having a predetermined chance of selection. To obtain optimum accuracy at minimum cost, a greater proportion of large than small establishments is selected. When data are combined, each establishment is weighted according to its probability of selection, so that unbiased estimates are generated. For example, if one out of four establishments is selected, it is given a weight of four to represent itself plus three others. An alternate of the same original probability is chosen in the same industry-size classification if data are not available from the original sample member. If no suitable substitute is available, additional weight is assigned to a sample member that is similar to the missing unit.

#### Occupations and earnings

Occupations selected for study are common to a variety of manufacturing and nonmanufacturing industries, and are of the following types: (1) Office clerical; (2) professional and technical; (3) maintenance, toolroom, and powerplant; and (4) material movement and custodial. Occupational classification is based on a uniform set of job descriptions designed to take account of interestablishment variation in duties within the same job. Occupations selected for study are listed and described in appendix B. Unless otherwise indicated, the earnings data following the job titles are for all industries combined. Earnings data for some of the occupations listed and

described, or for some industry divisions within the scope of the survey, are not presented in the A-series tables, because either (1) employment in the occupation is too small to provide enough data to merit presentation, or (2) there is possibility of disclosure of individual establishment data. Separate men's and women's earnings data are not presented when the number of workers not identified by sex is 20 percent or more of the men or women identified in an occupation. Earnings data not shown separately for industry divisions are included in data for all industries combined. Likewise, data are included in the overall classification when a subclassification of electronics technicians, secretaries, or truckdrivers is not shown or information to subclassify is not available.

Occupational employment and earnings data are shown for full-time workers, i.e., those hired to work a regular weekly schedule. Earnings data exclude premium pay for overtime and for work on weekends, holidays, and late shifts. Nonproduction bonuses are excluded, but cost-of-living allowances and incentive bonuses are included. Weekly hours for office clerical and professional and technical occupations refer to the standard workweek (rounded to the nearest half hour) for which employees receive regular straight-time salaries (exclusive of pay for overtime at regular and/or premium rates). Average weekly earnings for these occupations are rounded to the nearest half dollar.

These surveys measure the level of occupational earnings in an area at a particular time. Comparisons of individual occupational averages over time may not reflect expected wage changes. The averages for individual jobs are affected by changes in wages and employment patterns. For example, proportions of workers employed by high- or low-wage firms may change, or high-wage workers may advance to better jobs and be replaced by new workers at lower rates. Such shifts in employment could decrease an occupational average even though most establishments in an area increase wages during the year. Changes in earnings of occupational groups, shown in table A-7, are better indicators of wage trends than are earnings changes for individual jobs within the groups.

Average earnings reflect composite, areawide estimates. Industries and establishments differ in pay level and job staffing, and thus contribute differently to the estimates for each job. Pay averages may fail to reflect accurately the wage differential among jobs in individual establishments.

Average pay levels for men and women in selected occupations should not be assumed to reflect differences in pay of the sexes within individual establishments. Factors which may contribute to differences include progression within established rate ranges (only the rates paid incumbents are collected) and performance of specific duties within the general survey job descriptions. Job descriptions used to classify employees in these surveys usually are more generalized than those used in individual establishments and allow for minor differences among establishments in specific duties performed.

<sup>1</sup> Personal visits were on a 2-year cycle before July 1972.

<sup>&</sup>lt;sup>2</sup> Included in the 84 areas are 14 studies conducted by the Bureau under contract. These areas are Akron, Ohio; Austin, Tex.; Binghamton, N.Y.-Pa.; Birmingham, Ala.; Fort Lauderdale-Hollywood and West Palm Beach-Boca Raton, Fla.; Lexington-Fayette, Ky.; Melbourne-Titusville-Cocoa, Fla.; Norfolk-Virginia Beach-Portsmouth and Newport News-Hampton, Va.-N.C.; Poughkeepsie-Kingston-Newburgh, N.Y.; Raleigh-Durham, N.C.; Stamford, Conn.; Syracuse, N.Y.; Utica-Rome, N.Y.; and Westchester County, N.Y. In addition, the Bureau conducts more limited area studies in approximately 70 areas at the request of the Employment Standards Administration of the U.S. Department of Labor.

Occupational employment estimates represent the total in all establishments within the scope of the study and not the number actually surveyed. Because occupational structures among establishments differ, estimates of occupational employment obtained from the sample of establishments studied serve only to indicate the relative importance of the jobs studied. These differences in occupational structure do not affect materially the accuracy of the earnings data.

#### Wage trends for selected occupational groups

The percent increases presented in table A-7 are based on changes in average hourly earnings for establishments reporting the trend jobs in both the current and previous year (matched establishments). The data are adjusted to remove the effects on average earnings of employment shifts among establishments and turnover of establishments included in survey samples. The percent increases, however, are still affected by factors other than wage increases. Hirings, layoffs, and turnover may affect an establishment average for an occupation when workers are paid under plans providing a range of wage rates for individual jobs. In periods of increased hiring, for example, new employees enter at the bottom of the range, depressing the average without a change in wage rates.

The percent changes relate to wage changes between the indicated dates. When the time span between surveys is other than 12 months, annual rates are shown. (It is assumed that wages increase at a constant rate between surveys.)

Occupations used to compute wage trends are:

Office cleric	1 (men	and
women):		

Secretaries
Stenographers, general
Stenographers, senior
Typists, classes A and B
File clerks, classes A,
B, and C
Messengers
Switchboard operators
Order clerks

# Office clerical (men and women)—Continued

Accounting clerks, classes A and B
Bookkeeping-machine operators, class B
Payroll clerks
Keypunch operators, classes A and B
Tabulating-machine operators, class B

# Electronic data processing (men and women):

Computer systems analysts, classes A, B, and C Computer programmers, classes A, B, and C Computer operators, classes A, B, and C

# Industrial nurses (men and women):

Registered industrial nurses

# Skilled maintenance (men and women):

Carpenters
Electricians
Painters
Machinists
Mechanics (machinery)
Mechanics (motor vehicle)
Pipefitters
Tool and die makers

# Unskilled plant (men and women):

Janitors, porters, and cleaners Material handling laborers

Percent changes for individual areas in the program are computed as follows:

- Each occupation is assigned a weight based on its proportionate employment in the occupational group in the base year.
- These weights are used to compute group averages. Each occupation's average (mean) earnings is multiplied by its weight. The products are totaled to obtain a group average.
- 3. The ratio of group averages for 2 consecutive years is computed by dividing the average for the current year by the average for the earlier year. The result—expressed as a percent—less 100 is the percent change.

For a more detailed description of the method used to compute these wage trends, see "Improving Area Wage Survey Indexes," Monthly Labor Review, January 1973, pp. 52-57.

#### Establishment practices and supplementary wage provisions

Tabulations on selected establishment practices and supplementary wage provisions (B-series tables) are not presented in this bulletin. Information for these tabulations is collected at 3-year intervals. These tabulations on minimum entrance salaries for inexperienced office workers; shift differentials; scheduled weekly hours and days; paid holidays; paid vacations; and health, insurance, and pension plans are presented (in the B-series tables) in previous bulletins for this area.

1 Personal visits were on a 2-year cycle before July 1972.

### Appendix table 1. Establishments and workers within scope of survey and number studied in Newark, N.J., January 1976

	Minimum	Number of est	ablishments	Wor	kers in establishme	nts
Industry division <sup>2</sup>	employment in establish-	Within scope.		Within scop	e of study 4	
	ments in scope of study	of study 3	Studied	Number	Percent	Studied
ALL ESTABLISHMENTS						
ALL DIVISIONS		1,208	248	352,912	100	184,549
ANUFACTURING	100	502	95	156.159	44	67.910
ONMANUFACTURINGTRANSPORTATION, COMMUNICATION, AND		706	153	196,753	56	116,639
OTHER PUBLIC UTILITIES5	100	58	22	39,434	11	33,942
WHOLESALE TRADE	50	175	35	27,788	8	13,823
RETAIL TRADE	100	90	23	42.269	12	26,506
FINANCE, INSURANCE, AND REAL ESTATE	50	149	32	44,977	13	25,035
SERVICES 7	50	234	41	42,285	12	17,333
LARGE ESTABLISHMENTS						
ALL DIVISIONS	-	137	86	193,891	10 3	155,291
ANUFACTURING	501	65	36	79.992	41	55.494
ONMANUFACTURING		72	50	113,899	59	99,797
TRANSPORTATION, COMMUNICATION, AND						
OTHER PUBLIC UTILITIES5	500	13	11	33.126	17	31,982
WHOLESALE TRADE	500	8	8	10,111	5	10,111
RETAIL TRADE	500	16	11	27,310	14	23,973
FINANCE, INSURANCE, AND REAL ESTATES	500	30	16	31,837	16	22,744
SERVICES 7	500	5	4	11,515	6	10,987

1 The Newark Standard Metropolitan Statistical Area, as defined by the Office of Management and Budget through February 1974, consists of Essex, Morris, Somerset, and Union Counties. The "workers within scope of study" estimates shown in this table provide a reasonably accurate description of the size and composition of the labor force included in the survey. Estimates are not intended, however, for comparison with other employment indexes to measure employment trends or levels since (1) planning of wage surveys requires establishment data compiled considerably in advance of the payroll period studied, and (2) small establishments are excluded from the scope of the survey.

The 1967 edition of the Standard Industrial Classification Manual was used in classifying establishments by industry division.

3 Includes all establishments with total employment at or above the minimum limitation. All outlets (within the area) of companies in industries such as trade, finance, auto repair service, and motion picture theaters are considered as 1 establishment.

Includes all workers in all establishments with total employment (within the area) at or above the minimum limitation.

Abbreviated to "public utilities" in the A-series tables. Taxicabs and services incidental to water transportation were excluded.

Abbreviated to "finance" in the A-series tables.

Hotels and motels; laundries and other personal services; business services; automobile repair, rental, and parking; motion pictures; nonprofit membership organizations (excluding religious and charitable organizations); and engineering and architectural services.

## **Appendix B. Occupational Descriptions**

The primary purpose of preparing job descriptions for the Bureau's wage surveys is to assist its field staff in classifying into appropriate occupations workers who are employed under a variety of payroll titles and different work arrangements from establishment to establishment and from area to area. This permits the grouping of occupational wage rates representing comparable job content. Because of this emphasis on interestablishment and interarea comparability of occupational content, the Bureau's job descriptions may differ significantly from those in use in individual establishments or those prepared for other purposes. In applying these job descriptions, the Bureau's field economists are instructed to exclude working supervisors; apprentices; learners; beginners; trainees; and handicapped, part-time, temporary, and probationary workers.

### **OFFICE**

#### SECRETARY

Assigned as personal secretary, normally to one individual. Maintains a close and highly responsive relationship to the day-to-day work of the supervisor. Works fairly independently receiving a minimum of detailed supervision and guidance. Performs varied clerical and secretarial duties, usually including most of the following:

a. Receives telephone calls, personal callers, and incoming mail, answers routine inquiries, and routes technical inquiries to the proper persons;

- b. Establishes, maintains, and revises the supervisor's files;
- c. Maintains the supervisor's calendar and makes appointments as instructed;
  - d. Relays messages from supervisor to subordinates;
- e. Reviews correspondence, memorandums, and reports prepared by others for the supervisor's signature to assure procedural and typographic accuracy;
  - f. Performs stenographic and typing work.

#### SECRETARY—Continued

May also perform other clerical and secretarial tasks of comparable nature and difficulty. The work typically requires knowledge of office routine and understanding of the organization, programs, and procedures related to the work of the supervisor.

#### Exclusions

Not all positions that are titled "secretary" possess the above characteristics. Examples of positions which are excluded from the definition are as follows:

- a. Positions which do not meet the "personal" secretary concept described above;
  - b. Stenographers not fully trained in secretarial-type duties;
- c. Stenographers serving as office assistants to a group of professional, technical, or managerial persons:
- d. Secretary positions in which the duties are either substantially more routine or substantially more complex and responsible than those characterized in the definition;

Beginning with calendar year 1976 surveys, the Bureau has grouped occupations studied in its area wage surveys into job families in order to present information on related occupations in sequence. Job families have not been titled, however, since doing so might have added extraneous elements to the job matching process.

The Bureau has also revised several occupational titles. The titles more nearly reflect usual word order and are more descriptive of the survey jobs.

#### Exclusions-Continued

e. Assistant-type positions which involve more difficult or more responsible technical, administrative, supervisory, or specialized clerical duties which are not typical of secretarial work.

NOTE: The term "corporate officer," used in the level definitions following, refers to those officials who have a significant corporatewide policymaking role with regard to major company activities. The title "vice president," though normally indicative of this role, does not in all cases identify such positions. Vice presidents whose primary responsibility is to act personally on individual cases or transactions (e.g., approve or deny individual loan or credit actions; administer individual trust accounts; directly supervise a clerical staff) are not considered to be "corporate officers" for purposes of applying the following level definitions.

#### Class A

1. Secretary to the chairman of the board or president of a company that employs, in all, over 100 but fewer than 5,000 persons; or

2. Secretary to a corporate officer (other than the chairman of the board or president) of a company that employs, in all, over 5,000 but fewer than 25,000 persons; or

3. Secretary to the head, immediately below the corporate officer level, of a major segment or subsidiary of a company that employs, in all, over 25,000 persons.

#### Class B

1. Secretary to the chairman of the board or president of a company that employs, in all, fewer than 100 persons; or

2. Secretary to a corporate officer (other than the chairman of the board or president) of a company that employs, in all, over 100 but fewer than 5.000 persons; or

3. Secretary to the head, immediately below the officer level, over either a major corporationwide functional activity (e.g., marketing, research, operations, industrial relations, etc.) or a major geographic or organizational segment (e.g., a regional headquarters; a major division) of a company that employs, in all, over 5,000 but fewer than 25,000 employees; or

4. Secretary to the head of an individual plant, factory, etc. (or other equivalent level of official) that employs, in all, over 5,000 persons; or

5. Secretary to the head of a large and important organizational segment (e.g., a middle management supervisor of an organizational segment often involving as many as several hundred persons) or a company that employs, in all, over 25,000 persons.

#### Class C

l. Secretary to an executive or managerial person whose responsibility is not equivalent to one of the specific level situations in the definition for class B, but whose organizational unit normally numbers at least several dozen employees and is usually divided into organizational segments which are often, in turn, further subdivided. In some companies, this level includes a wide range of organizational echelons; in others, only one or two; or

2. Secretary to the head of an individual plant, factory, etc. (or other equivalent level of official) that employs, in all, fewer than 5,000 persons.

#### Class D

1. Secretary to the supervisor or head of a <u>small</u> organizational unit (e.g., fewer than about 25 or 30 persons); or

2. Secretary to a nonsupervisory staff specialist, professional employee, administrative officer, or assistant, skilled technician, or expert. (NOTE: Many companies assign stenographers, rather than secretaries as described above, to this level of supervisory or nonsupervisory worker.)

#### STENOGRAPHER

Primary duty is to take dictation using shorthand, and to transcribe the dictation. May also type from written copy. May operate from a stenographic pool. May occasionally transcribe from voice recordings (if primary duty is transcribing from recordings, see Transcribing-Machine Typist).

NOTE: This job is distinguished from that of a secretary in that a secretary normally works in a confidential relationship with only one manager or executive and performs more responsible and discretionary tasks as described in the secretary job definition.

#### Stenographer, General

Dictation involves a normal routine vocabulary. May maintain files, keep simple records, or perform other relatively routine clerical tasks.

#### Stenographer, Senior

Dictation involves a varied technical or specialized vocabulary such as in legal briefs or reports on scientific research. May also set up and maintain files, keep records, etc.

#### OR

Performs stenographic duties requiring significantly greater independence and responsibility than stenographer, general as evidenced by the following: Work requires a high degree of stenographic speed and accuracy; a thorough working knowledge of general business and office procedure; and of the specific business operations, organization, policies, procedures, files, workflow, etc. Uses this knowledge in performing stenographic duties and responsible clerical tasks such as maintaining followup files; assembling material for reports, memorandums, and letters; composing simple letters from general instructions; reading and routing incoming mail; and answering routine questions, etc.

#### TRANSCRIBING-MACHINE TYPIST

Primary duty is to transcribe dictation involving a normal routine vocabulary from transcribing-machine records. May also type from written copy and do simple clerical work. Workers transcribing dictation involving a varied technical or specialized vocabulary such as legal briefs or reports on scientific research are not included. A worker who takes dictation in shorthand or by Stenotype or similar machine is classified as a stenographer.

#### TYPIST

Uses a typewriter to make copies of various materials or to make out bills after calculations have been made by another person. May include typing of stencils, mats, or similar materials for use in duplicating processes. May do clerical work involving little special training, such as keeping simple records, filing records and reports, or sorting and distributing incoming mail.

Class A. Performs one or more of the following: Typing material in final form when it involves combining material from several sources; or responsibility for correct spelling, syllabication, punctuation, etc., of technical or unusual words or foreign language material; or planning layout and typing of complicated statistical tables to maintain uniformity and balance in spacing. May type routine form letters, varying details to suit circumstances.

Class B. Performs one or more of the following: Copy typing from rough or clear drafts; or routine typing of forms, insurance policies, etc.; or setting up simple standard tabulations; or copying more complex tables already set up and spaced properly.

#### FILE CLERK

Files, classifies, and retrieves material in an established filing system. May perform clerical and manual tasks required to maintain files. Positions are classified into levels on the basis of the following definitions.

<u>Class A.</u> Classifies and indexes file material such as correspondence, reports, technical documents, etc., in an established filing system containing a number of varied subject matter files. May also file this material. May keep records of various types in conjunction with the files. May lead a small group of lower level file clerks.

Class B. Sorts, codes, and files unclassified material by simple (subject matter) headings or partly classified material by finer subheadings. Prepares simple related index and cross-reference aids. As requested, locates clearly identified material in files and forwards material. May perform related clerical tasks required to maintain and service files.

Class C. Performs routine filing of material that has already been classified or which is easily classified in a simple serial classification system (e.g., alphabetical, chronological, or numerical). As requested, locates readily available material in files and forwards material; and may fill out withdrawal charge. May perform simple clerical and manual tasks required to maintain and service files.

#### MESSENGER

Performs various routine duties such as running errands, operating minor office machines such as sealers or mailers, opening and distributing mail, and other minor clerical work. Exclude positions that require operation of a motor vehicle as a significant duty.

#### SWITCHBOARD OPERATOR

Operates a telephone switchboard or console used with a private branch exchange (PBX) system to relay incoming, outgoing, and intrasystem calls. May provide information to callers, record and transmit messages, keep record of calls placed and toll charges. Besides operating a telephone switchboard or console, may also type or perform routine clerical work (typing or routine clerical work may occupy the major portion of the worker's time, and is usually performed while at the switchboard or console). Chief or lead operators in establishments employing more than one operator are excluded. For an operator who also acts as a receptionist, see Switchboard Operator-Receptionist.

#### SWITCHBOARD OPERATOR-RECEPTIONIST

At a single-position telephone switchboard or console, acts both as an operator—see Switchboard Operator—and as a receptionist. Receptionist's work involves such duties as greeting visitors; determining nature of visitor's business and providing appropriate information; referring visitor to appropriate person in the organization or contacting that person by telephone and arranging an appointment; keeping a log of visitors.

#### ORDER CLERK

Receives customers' orders for material or merchandise by mail, phone, or personally. Duties involve any combination of the following: Quoting prices to customers; making out an order sheet listing the items to make up the order; checking prices and quantities of items on order sheet; and distributing order sheets to respective departments to be filled. May check with credit department to determine credit rating of customer, acknowledge receipt of orders from customers, follow up orders to see that they have been filled, keep file of orders received, and check shipping invoices with original orders.

#### ACCOUNTING CLERK

Performs one or more accounting clerical tasks such as posting to registers and ledgers; reconciling bank accounts; verifying the internal consistency, completeness, and mathematical accuracy of accounting documents; assigning prescribed accounting distribution codes; examining and verifying for clerical accuracy various types of reports, lists, calculations, posting, etc.; or preparing simple or assisting in preparing more complicated journal vouchers. May work in either a manual or automated accounting system.

The work requires a knowledge of clerical methods and office practices and procedures which relates to the clerical processing and recording of transactions and accounting information. With experience, the worker typically becomes familiar with the bookkeeping and accounting terms and procedures used in the assigned work, but is not required to have a knowledge of the formal principles of bookkeeping and accounting.

Positions are classified into levels on the basis of the following definitions.

Class A. Under general supervision, performs accounting clerical operations which require the application of experience and judgment, for example, clerically processing complicated or nonrepetitive accounting transactions, selecting among a substantial variety of prescribed accounting codes and classifications, or tracing transactions through previous accounting actions to determine source of discrepancies. May be assisted by one or more class B accounting clerks.

#### BOOKKEEPING-MACHINE OPERATOR

Operates a bookkeeping machine (with or without a typewriter keyboard) to keep a record of business transactions.

Class A. Keeps a set of records requiring a knowledge of and experience in basic bookkeeping principles, and familiarity with the structure of the particular accounting system used. Determines proper records and distribution of debit and credit items to be used in each phase of the work. May prepare consolidated reports, balance sheets, and other records by hand.

<u>Class B.</u> Keeps a record of one or more phases or sections of a set of records usually requiring little knowledge of basic bookkeeping. Phases or sections include accounts payable, payroll, customers' accounts (not including a simple type of billing described under machine biller), cost distribution, expense distribution, inventory control, etc. May check or assist in preparation of trial balances and prepare control sheets for the accounting department.

#### MACHINE BILLER

Prepares statements, bills, and invoices on a machine other than an ordinary or electromatic typewriter. May also keep records as to billings or shipping charges or perform other clerical work incidental to billing operations. For wage study purposes, machine billers are classified by type of machine, as follows:

Billing-machine biller. Uses a special billing machine (combination typing and adding machine) to prepare bills and invoices from customers' purchase orders, internally prepared orders, shipping memorandums, etc. Usually involves application of predetermined discounts and shipping charges and entry of necessary extensions, which may or may not be computed on the billing machine, and totals which are automatically accumulated by machine. The operation usually involves a large number of carbon copies of the bill being prepared and is often done on a fanfold machine.

Bookkeeping-machine biller. Uses a bookkeeping machine (with or without a typewriter keyboard) to prepare customers' bills as part of the accounts receivable operation. Generally involves the simultaneous entry of figures on customers' ledger record. The machine automatically accumulates figures on a number of vertical columns and computes and usually prints automatically the debit or credit balances. Does not involve a knowledge of bookkeeping. Works from uniform and standard types of sales and credit slips.

#### PAYROLL CLERK

Computes wages of company employees and enters the necessary data on the payroll sheets. Duties involve: Calculating workers' earnings based on time or production records; and posting calculated data on payroll sheet, showing information such as worker's name, working days, time, rate, deductions for insurance, and total wages due. May make out paychecks and assist paymaster in making up and distributing pay envelopes. May use a calculating machine.

#### KEYPUNCH OPERATOR

Operates a keypunch machine to record or verify alphabetic and/or numeric data on tabulating cards or on tape.

Positions are classified into levels on the basis of the following definitions.

Class A. Work requires the application of experience and judgment in selecting procedures to be followed and in searching for, interpreting, selecting, or coding items to be keypunched from a variety of source documents. On occasion may also perform some routine keypunch work. May train inexperienced keypunch operators.

Class B. Work is routine and repetitive. Under close supervision or following specific procedures or instructions, works from various standardized source documents which have been coded, and follows specified procedures which have been prescribed in detail and require little or no selecting, coding, or interpreting of data to be recorded. Refers to supervisor problems arising from erroneous items or codes or missing information.

#### TABULATING-MACHINE OPERATOR

Operates one or a variety of machines such as the tabulator, calculator, collator, interpreter, sorter, reproducing punch, etc. Excluded from this definition are working supervisors. Also excluded are operators of electronic digital computers, even though they may also operate electric accounting machine equipment.

Positions are classified into levels on the basis of the following definitions.

Class A. Performs complete reporting and tabulating assignments including devising difficult control panel wiring under general supervision. Assignments typically involve a variety of long and complex reports which often are irregular or nonrecurring, requiring some planning of the nature and sequencing of operations, and the use of a variety of machines. Is typically involved in training new operators in machine operations or training lower level operators in wiring from diagrams and in the operating sequences of long and complex reports. Does not include positions in which wiring responsibility is limited to selection and insertion of prewired boards.

Class B. Performs work according to established procedures and under specific instructions. Assignments typically involve complete but routine and recurring reports or parts of larger and more complex reports. Operates more difficult tabulating or electrical accounting machines such as the tabulator and calculator, in addition to the simpler machines used by class C operators. May be required to do some wiring from diagrams.

Class C. Under specific instructions, operates simple tabulating or electrical accounting machines such as the sorter, interpreter, reproducing punch, collator, etc. Assignments typically involve portions of a work unit, for example, individual sorting or collating runs, or repetitive operations. May perform simple wiring from diagrams, and do some filing work.

#### COMPUTER SYSTEMS ANALYST, BUSINESS

Analyzes business problems to formulate procedures for solving them by use of electronic data processing equipment. Develops a complete description of all specifications needed to enable programmers to prepare required digital computer programs. Work involves most of the following: Analyzes subject-matter operations to be automated and identifies conditions and criteria required to achieve satisfactory results; specifies number and types of records, files, and documents to be used; outlines actions to be performed by personnel and computers in sufficient detail for presentation to management and for programming (typically this involves preparation of work and data flow charts); coordinates the development of test problems and participates in trial runs of new and revised systems; and recommends equipment changes to obtain more effective overall operations. (NOTE: Workers performing both systems analysis and programming should be classified as systems analysts if this is the skill used to determine their pay.)

Does not include employees primarily responsible for the management or supervision of other electronic data processing employees, or systems analysts primarily concerned with scientific or engineering problems.

For wage study purposes, systems analysts are classified as follows:

Class A. Works independently or under only general direction on complex problems involving all phases of system analysis. Problems are complex because of diverse sources of input data and multiple-use requirements of output data. (For example, develops an integrated production scheduling, inventory control, cost analysis, and sales analysis record in which every item of each type is automatically processed through the full system of records and appropriate followup actions are initiated by the computer.) Confers with persons concerned to determine the data processing problems and advises subject-matter personnel on the implications of new or revised systems of data processing operations. Makes recommendations, if needed, for approval of major systems installations or changes and for obtaining equipment.

 $$\operatorname{May}$$  provide functional direction to lower level systems analysts who are assigned to assist.

Class B. Works independently or under only general direction on problems that are relatively uncomplicated to analyze, plan, program, and operate. Problems are of limited complexity because sources of input data are homogeneous and the output data are closely related. (For example, develops systems for maintaining depositor accounts in a bank, maintaining accounts receivable in a retail establishment, or maintaining inventory accounts in a manufacturing or wholesale establishment.) Confers with persons concerned to determine the data processing problems and advises subject-matter personnel on the implications of the data processing systems to be applied.

OR

Works on a segment of a complex data processing scheme or system, as described for class A. Works independently on routine assignments and receives instruction and guidance on complex assignments. Work is reviewed for accuracy of judgment, compliance with instructions, and to insure proper alignment with the overall system.

#### COMPUTER SYSTEMS ANALYST, BUSINESS-Continued

Class C. Works under immediate supervision, carrying out analyses as assigned, usually of a single activity. Assignments are designed to develop and expand practical experience in the application of procedures and skills required for systems analysis work. For example, may assist a higher level systems analyst by preparing the detailed specifications required by programmers from information developed by the higher level analyst.

#### COMPUTER PROGRAMMER, BUSINESS

Converts statements of business problems, typically prepared by a systems analyst, into a sequence of detailed instructions which are required to solve the problems by automatic data processing equipment. Working from charts or diagrams, the programmer develops the precise instructions which, when entered into the computer system in coded language, cause the manipulation of data to achieve desired results. Work involves most of the following: Applies knowledge of computer capabilities, mathematics, logic employed by computers, and particular subject matter involved to analyze charts and diagrams of the problem to be programmed; develops sequence of program steps; writes detailed flow charts to show order in which data will be processed; converts these charts to coded instructions for machine to follow; tests and corrects programs; prepares instructions for operating personnel during production run; analyzes, reviews, and alters programs to increase operating efficiency or adapt to new requirements; maintains records of program development and revisions. (NOTE: Workers performing both systems analysis and programming should be classified as systems analysts if this is the skill used to determine their pay.)

Does not include employees primarily responsible for the management or supervision of other electronic data processing employees, or programmers primarily concerned with scientific and/or engineering problems.

For wage study purposes, programmers are classified as follows:

Class A. Works independently or under only general direction on complex problems which require competence in all phases of programming concepts and practices. Working from diagrams and charts which identify the nature of desired results, major processing steps to be accomplished, and the relationships between various steps of the problem solving routine; plans the full range of programming actions needed to efficiently utilize the computer system in achieving desired end products.

At this level, programming is difficult because computer equipment must be organized to produce several interrelated but diverse products from numerous and diverse data elements. A wide variety and extensive number of internal processing actions must occur. This requires such actions as development of common operations which can be reused, establishment of linkage points between operations, adjustments to data when program requirements exceed computer storage capacity, and substantial manipulation and resequencing of data elements to form a highly integrated program.

May provide functional direction to lower level programmers who are assigned to assist.

Class B. Works independently or under only general direction on relatively simple programs, or on simple segments of complex programs. Programs (or segments) usually process information to produce data in two or three varied sequences or formats. Reports and listings are produced by refining, adapting, arraying, or making minor additions to or deletions from input data which are readily available. While numerous records may be processed, the data have been refined in prior actions so that the accuracy and sequencing of data can be tested by using a few routine checks. Typically, the program deals with routine recordkeeping operations.

OR

Works on complex programs (as described for class A) under close direction of a higher level programmer or supervisor. May assist higher level programmer by independently performing less difficult tasks assigned, and performing more difficult tasks under fairly close direction.

May guide or instruct lower level programmers.

<u>Class C.</u> Makes practical applications of programming practices and concepts usually learned in formal training courses. Assignments are designed to develop competence in the application of standard procedures to routine problems. Receives close supervision on new aspects of assignments; and work is reviewed to verify its accuracy and conformance with required procedures.

#### COMPUTER OPERATOR

Monitors and operates the control console of a digital computer to process data according to operating instructions, usually prepared by a programmer. Work includes most of the following: Studies instructions to determine equipment setup and operations; loads equipment with required items (tape reels, cards, etc.); switches necessary auxiliary equipment into circuit, and starts and operates computer; makes adjustments to computer to correct operating problems and meet special conditions; reviews errors made during operation and determines cause or refers problem to supervisor or programmer; and maintains operating records. May test and assist in correcting program.

For wage study purposes, computer operators are classified as follows:

Class A. Operates independently, or under only general direction, a computer running programs with most of the following characteristics: New programs are frequently tested and introduced; scheduling requirements are of critical importance to minimize downtime; the programs are of complex design so that identification of error source often requires a working knowledge of the total program, and alternate programs may not be available. May give direction and guidance to lower level operators.

Class B. Operates independently, or under only general direction, a computer running programs with most of the following characteristics: Most of the programs are established production runs, typically run on a regularly recurring basis; there is little or no testing of new programs required: alternate programs are provided in case original program needs

major change or cannot be corrected within a reasonably short time. In common error situations, diagnoses cause and takes corrective action. This usually involves applying previously programmed corrective steps, or using standard correction techniques.

OR

Operates under direct supervision a computer running programs or segments of programs with the characteristics described for class A. May assist a higher level operator by independently performing less difficult tasks assigned, and performing difficult tasks following detailed instructions and with frequent review of operations performed.

Class C. Works on routine programs under close supervision. Is expected to develop working knowledge of the computer equipment used and ability to detect problems involved in running routine programs. Usually has received some formal training in computer operation. May assist higher level operator on complex programs.

#### DRAFTER

Class A. Plans the graphic presentation of complex items having distinctive design features that differ significantly from established drafting precedents. Works in close support with the design originator, and may recommend minor design changes. Analyzes the effect of each change on the details of form, function, and positional relationships of components and parts. Works with a minimum of supervisory assistance. Completed work is reviewed by design originator for consistency with prior engineering determinations. May either prepare drawings or direct their preparation by lower level drafters.

Class B. Performs nonroutine and complex drafting assignments that require the application of most of the standardized drawing techniques regularly used. Duties typically involve such work as: Prepares working drawings of subassemblies with irregular shapes, multiple functions, and precise positional relationships between components; prepares architectural drawings for construction of a building including detail drawings of foundations, wall sections, floor plans, and roof. Uses accepted formulas and manuals in making necessary computations to determine quantities of materials to be used, load capacities, strengths, stresses, etc. Receives initial instructions, requirements, and advice from supervisor. Completed work is checked for technical adequacy.

Class C. Prepares detail drawings of single units or parts for engineering, construction, manufacturing, or repair purposes. Types of drawings prepared include isometric projections (depicting three dimensions in accurate scale) and sectional views to clarify positioning of components and convey needed information. Consolidates details from a number of sources and adjusts or transposes scale as required. Suggested methods of approach, applicable precedents, and advice on source materials are given with initial assignments. Instructions are less complete when assignments recur. Work may be spot-checked during progress.

#### DRAFTER-TRACER

Copies plans and drawings prepared by others by placing tracing cloth or paper over drawings and tracing with pen or pencil. (Does not include tracing limited to plans primarily consisting of straight lines and a large scale not requiring close delineation.)

#### AND/OR

Prepares simple or repetitive drawings of easily visualized items. Work is closely supervised during progress.

#### ELECTRONICS TECHNICIAN

Works on various types of electronic equipment and related devices by performing one or a combination of the following: Installing, maintaining, repairing, overhauling, troubleshooting, modifying, constructing, and testing. Work requires practical application of technical knowledge of electronics principles, ability to determine malfunctions, and skill to put equipment in required operating condition.

The equipment—consisting of either many different kinds of circuits or multiple repetition of the same kind of circuit—includes, but is not limited to, the following: (a) Electronic transmitting and receiving equipment (e.g., radar, radio, television, telephone, sonar, navigational aids), (b) digital and analog computers, and (c) industrial and medical measuring and controlling equipment.

This classification excludes repairers of such standard electronic equipment as common office machines and household radio and television sets; production assemblers and testers; workers whose primary duty is servicing electronic test instruments; technicians who have administrative or supervisory responsibility; and drafters, designers, and professional engineers.

Positions are classified into levels on the basis of the following definitions.

Class A. Applies advanced technical knowledge to solve unusually complex problems (i.e., those that typically cannot be solved solely by reference to manufacturers' manuals or similar documents) in working on electronic equipment. Examples of such problems include location and density of circuitry, electromagnetic radiation, isolating malfunctions, and frequent engineering changes. Work involves: A detailed understanding of the interrelationships of circuits; exercising independent judgment in performing such tasks as making circuit analyses, calculating wave forms, tracing relationships in signal flow; and regularly using complex test instruments (e.g., dual trace oscilloscopes, Q-meters, deviation meters, pulse generators).

#### ELECTRONICS TECHNICIAN—Continued

Work may be reviewed by supervisor (frequently an engineer or designer) for general compliance with accepted practices. May provide technical guidance to lower level technicians.

Class B. Applies comprehensive technical knowledge to solve complex problems (i.e., those that typically can be solved solely by properly interpreting manufacturers' manuals or similar documents) in working on electronic equipment. Work involves: A familiarity with the interrelationships of circuits; and judgment in determining work sequence and in selecting tools and testing instruments, usually less complex than those used by the class A technician.

Receives technical guidance, as required, from supervisor or higher level technician, and work is reviewed for specific compliance with accepted practices and work assignments. May provide technical guidance to lower level technicians.

Class C. Applies working technical knowledge to perform simple or routine tasks in working on electronic equipment, following detailed instructions which cover virtually all procedures. Work typically involves such tasks as: Assisting higher level technicians by performing such activities as replacing components, wiring circuits, and taking test readings; repairing simple electronic equipment; and using tools and common test instruments (e.g., multimeters, audio signal generators, tube testers, oscilloscopes). Is not required to be familiar with the interrelationships of circuits. This knowledge, however, may be acquired through assignments designed to increase competence (including classroom training) so that worker can advance to higher level technician.

Receives technical guidance, as required, from supervisor or higher level technician. Work is typically spot checked, but is given detailed review when new or advanced assignments are involved.

#### REGISTERED INDUSTRIAL NURSE

A registered nurse who gives nursing service under general medical direction to ill or injured employees or other persons who become ill or suffer an accident on the premises of a factory or other establishment. Duties involve a combination of the following: Giving first aid to the ill or injured; attending to subsequent dressing of employees' injuries; keeping records of patients treated; preparing accident reports for compensation or other purposes; assisting in physical examinations and health evaluations of applicants and employees; and planning and carrying out programs involving health education, accident prevention, evaluation of plant environment, or other activities affecting the health, welfare, and safety of all personnel. Nursing supervisors or head nurses in establishments employing more than one nurse are excluded.

### MAINTENANCE, TOOLROOM, AND POWERPLANT

#### MAINTENANCE CARPENTER

Performs the carpentry duties necessary to construct and maintain in good repair building woodwork and equipment such as bins, cribs, counters, benches, partitions, doors, floors, stairs, casings, and trim made of wood in an establishment. Work involves most of the following: Planning and laying out of work from blueprints, drawings, models, or verbal instructions;

#### MAINTENANCE CARPENTER-Continued

using a variety of carpenter's handtools, portable power tools, and standard measuring instruments; making standard shop computations relating to dimensions of work; and selecting materials necessary for the work. In general, the work of the maintenance carpenter requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

#### MAINTENANCE ELECTRICIAN

Performs a variety of electrical trade functions such as the installation, maintenance, or repair of equipment for the generation, distribution, or utilization of electric energy in an establishment. Work involves most of the following: Installing or repairing any of a variety of electrical equipment such as generators, transformers, switchboards, controllers, circuit breakers, motors, heating units, conduit systems, or other transmission equipment; working from blueprints, drawings, layouts, or other specifications; locating and diagnosing trouble in the electrical system or equipment; working standard computations relating to load requirements of wiring or electrical equipment; and using a variety of electrician's handtools and measuring and testing instruments. In general, the work of the maintenance electrician requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

#### MAINTENANCE PAINTER

Paints and redecorates walls, woodwork, and fixtures of an establishment. Work involves the following: Knowledge of surface peculiarities and types of paint required for different applications; preparing surface for painting by removing old finish or by placing putty or filler in nail holes and interstices; and applying paint with spray gun or brush. May mix colors, oils, white lead, and other paint ingredients to obtain proper color or consistency. In general, the work of the maintenance painter requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

#### MAINTENANCE MACHINIST

Produces replacement parts and new parts in making repairs of metal parts of mechanical equipment operated in an establishment. Work involves most of the following: Interpreting written instructions and specifications; planning and laying out of work; using a variety of machinist's handtools and precision measuring instruments; setting up and operating standard machine tools; shaping of metal parts to close tolerances; making standard shop computations relating to dimensions of work, tooling, feeds, and speeds of machining; knowledge of the working properties of the common metals; selecting standard materials, parts, and equipment required for this work; and fitting and assembling parts into mechanical equipment. In general, the machinist's work normally requires a rounded training in machine-shop practice usually acquired through a formal apprenticeship or equivalent training and experience.

#### MAINTENANCE MECHANIC (Machinery)

Repairs machinery or mechanical equipment of an establishment. Work involves most of the following: Examining machines and mechanical equipment to diagnose source of trouble; dismantling or partly dismantling machines and performing repairs that mainly involve the use of handtools in scraping and fitting parts; replacing broken or defective parts with items obtained from stock; ordering the production of a replacement part by a machine shop or sending the machine to a machine shop for major repairs; preparing written specifications for major repairs or for the production of parts ordered from machine shops; reassembling machines; and making all necessary adjustments for operation. In general, the work of a machinery maintenance mechanic requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience. Excluded from this classification are workers whose primary duties involve setting up or adjusting machines.

#### MAINTENANCE MECHANIC (Motor vehicle)

Repairs automobiles, buses, motortrucks, and tractors of an establishment. Work involves most of the following: Examining automotive equipment to diagnose source of trouble; disassembling equipment and performing repairs that involve the use of such handtools as wrenches, gauges, drills, or specialized equipment in disassembling or fitting parts; replacing broken or defective parts from stock; grinding and adjusting valves; reassembling and installing the various assemblies in the vehicle and making necessary adjustments; and aligning wheels, adjusting brakes and lights, or tightening body bolts. In general, the work of the motor vehicle maintenance mechanic requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

This classification does not include mechanics who repair customers' vehicles in automobile repair shops.

#### MAINTENANCE PIPEFITTER

Installs or repairs water, steam, gas, or other types of pipe and pipefittings in an establishment. Work involves most of the following: Laying out work and measuring to locate position of pipe from drawings or other written specifications; cutting various sizes of pipe to correct lengths with chisel and hammer or oxyacetylene torch or pipe-cutting machines; threading pipe with stocks and dies; bending pipe by hand-driven or power-driven machines; assembling pipe with couplings and fastening pipe to hangers; making standard shop computations relating to pressures, flow, and size of pipe required; and making standard tests to determine whether finished pipes meet specifications. In general, the work of the maintenance pipefitter requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience. Workers primarily engaged in installing and repairing building sanitation or heating systems are excluded.

#### MAINTENANCE SHEET-METAL WORKER

Fabricates, installs, and maintains in good repair the sheet-metal equipment and fixtures (such as machine guards, grease pans, shelves, lockers, tanks, ventilators, chutes, ducts, metal roofing) of an establishment. Work involves most of the following: Planning and laying out all types of sheet-metal maintenance work from blueprints, models, or other specifications; setting up and operating all available types of sheet-metal working machines; using a variety of handtools in cutting, bending, forming, shaping, fitting, and assembling; and installing sheet-metal articles as required. In general, the work of the maintenance sheet-metal worker requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

#### MILLWRIGHT

Installs new machines or heavy equipment, and dismantles and installs machines or heavy equipment when changes in the plant layout are required. Work involves most of the following: Planning and laying out work; interpreting blueprints or other specifications; using a variety of handtools and rigging; making standard shop computations relating to stresses, strength of materials, and centers of gravity; aligning and balancing equipment; selecting standard tools, equipment, and parts to be used; and installing and maintaining in good order power transmission equipment such as drives and speed reducers. In general, the millwright's work normally requires a rounded training and experience in the trade acquired through a formal apprenticeship or equivalent training and experience.

#### MAINTENANCE TRADES HELPER

Assists one or more workers in the skilled maintenance trades, by performing specific or general duties of lesser skill, such as keeping a worker supplied with materials and tools; cleaning working area, machine, and equipment; assisting journeyman by holding materials or tools; and performing other unskilled tasks as directed by journeyman. The kind of work the helper is permitted to perform varies from trade to trade: In some trades the helper is confined to supplying, lifting, and holding materials and tools, and cleaning working areas; and in others he is permitted to perform specialized machine operations, or parts of a trade that are also performed by workers on a full-time basis.

#### MACHINE-TOOL OPERATOR (Toolroom)

Specializes in operating one or more than one type of machine tool (e.g., jig borer, grinding machine, engine lathe, milling machine) to machine metal for use in making or maintaining jigs, fixtures, cutting tools, gauges, or metal dies or molds used in shaping or forming metal or nonmetallic material (e.g., plastic, plaster, rubber, glass). Work typically involves: Planning and performing difficult machining operations which require complicated setups or a high degree of accuracy; setting up machine tool or tools (e.g., install cutting tools and adjust guides, stops, working tables, and other controls to handle the size of stock to be machined; determine proper feeds, speeds, tooling, and operation sequence or select those prescribed in drawings, blueprints, or layouts); using a variety of precision measuring instruments; making necessary adjustments during machining operation to achieve requisite dimensions to very close tolerances. May be required to select proper coolants and cutting and lubricating oils, to recognize when tools need dressing, and to dress tools. In general, the work of a machine-tool operator (toolroom) at the skill level called for in this classification requires extensive knowledge of machine-shop and toolroom practice usually acquired through considerable on-the-job training and experience.

For cross-industry wage study purposes, this classification does <u>not</u> include machine-tool operators (toolroom) employed in tool and die jobbing shops.

#### TOOL AND DIE MAKER

Constructs and repairs jigs, fixtures, cutting tools, gauges, or metal dies or molds used in shaping or forming metal or nonmetallic material (e.g., plastic, plaster, rubber, glass). Work typically involves: Planning and laying out work according to models, blueprints, drawings, or other written or oral specifications; understanding the working properties of common metals and alloys; selecting appropriate materials, tools, and processes required to complete tasks; making necessary shop computations; setting up and operating various machine tools and related equipment; using various tool and die maker's handtools and precision measuring instruments; working to very close tolerances; heat-treating metal parts and finished tools and dies to achieve required qualities; fitting and assembling parts to prescribed tolerances and allowances. In general, the tool and die maker's work requires rounded training in machine-shop and toolroom practice usually acquired through formal apprenticeship or equivalent training and experience.

For cross-industry wage study purposes, this classification does <u>not</u> include tool and die makers who (1) are employed in tool and die jobbing shops or (2) produce forging dies (die sinkers).

#### STATIONARY ENGINEER

Operates and maintains and may also supervise the operation of stationary engines and equipment (mechanical or electrical) to supply the establishment in which employed with power, heat, refrigeration, or airconditioning. Work involves: Operating and maintaining equipment such as steam engines, air compressors, generators, motors, turbines, ventilating and refrigerating equipment, steam boilers and boiler-fed water pumps; making equipment repairs; and keeping a record of operation of machinery, temperature, and fuel consumption. May also supervise these operations. Head or chief engineers in establishments employing more than one engineer are excluded.

#### BOILER TENDER

Fires stationary boilers to furnish the establishment in which employed with heat, power, or steam. Feeds fuels to fire by hand or operates a mechanical stoker, gas, or oil burner; and checks water and safety valves. May clean, oil, or assist in repairing boilerroom equipment.

### MATERIAL MOVEMENT AND CUSTODIAL

#### TRUCKDRIVER

Drives a truck within a city or industrial area to transport materials, merchandise, equipment, or workers between various types of establishments such as: Manufacturing plants, freight depots, warehouses, wholesale and retail establishments, or between retail establishments and customers' houses or places of business. May also load or unload truck with or without helpers, make minor mechanical repairs, and keep truck in good working order. Sales-route and over-the-road drivers are excluded.

For wage study purposes, truckdrivers are classified by size and type of equipment, as follows: (Tractor-trailer should be rated on the basis of trailer capacity.)

#### TRUCKDRIVER-Continued

Truckdriver, light truck (under  $1\frac{1}{2}$  tons) Truckdriver, medium truck ( $1\frac{1}{2}$  to and including 4 tons) Truckdriver, heavy truck (trailer) (over 4 tons) Truckdriver, heavy truck (other than trailer) (over 4 tons)

#### SHIPPING AND RECEIVING CLERK

Prepares merchandise for shipment, or receives and is responsible for incoming shipments of merchandise or other materials. Shipping work involves: A knowledge of shipping procedures, practices, routes, available means of transportation, and rates; and preparing records of the goods

#### SHIPPING AND RECEIVING CLERK-Continued

shipped, making up bills of lading, posting weight and shipping charges, and keeping a file of shipping records. May direct or assist in preparing the merchandise for shipment. Receiving work involves: Verifying or directing others in verifying the correctness of shipments against bills of lading, invoices, or other records; checking for shortages and rejecting damaged goods; routing merchandise or materials to proper departments; and maintaining necessary records and files.

For wage study purposes, workers are classified as follows:

Shipping clerk Receiving clerk Shipping and receiving clerk

#### WAREHOUSEMAN

As directed, performs a variety of warehousing duties which require an understanding of the establishment's storage plan. Work involves most of the following: Verifying materials (or merchandise) against receiving documents, noting and reporting discrepancies and obvious damages; routing materials to prescribed storage locations; storing, stacking, or palletizing materials in accordance with prescribed storage methods; rearranging and taking inventory of stored materials; examining stored materials and reporting deterioration and damage; removing material from storage and preparing it for shipment. May operate hand or power trucks in performing warehousing duties.

Exclude workers whose primary duties involve shipping and receiving work (see Shipping and Receiving Clerk and Shipping Packer), order filling (see Order Filler), or operating power trucks (see Power-Truck Operator).

#### ORDER FILLER

Fills shipping or transfer orders for finished goods from stored merchandise in accordance with specifications on sales slips, customers' orders, or other instructions. May, in addition to filling orders and indicating items filled or omitted, keep records of outgoing orders, requisition additional stock or report short supplies to supervisor, and perform other related duties.

#### SHIPPING PACKER

Prepares finished products for shipment or storage by placing them in shipping containers, the specific operations performed being dependent upon the type, size, and number of units to be packed, the type of container employed, and method of shipment. Work requires the placing of items in

#### SHIPPING PACKER-Continued

shipping containers and may involve one or more of the following: Knowledge of various items of stock in order to verify content; selection of appropriate type and size of container; inserting enclosures in container; using excelsior or other material to prevent breakage or damage; closing and sealing container; and applying labels or entering identifying data on container. Packers who also make wooden boxes or crates are excluded.

#### MATERIAL HANDLING LABORER

A worker employed in a warehouse, manufacturing plant, store, or other establishment whose duties involve one or more of the following: Loading and unloading various materials and merchandise on or from freight cars, trucks, or other transporting devices; unpacking, shelving, or placing materials or merchandise in proper storage location; and transporting materials or merchandise by handtruck, car, or wheelbarrow. Longshore workers, who load and unload ships, are excluded.

#### POWER-TRUCK OPERATOR

Operates a manually controlled gasoline- or electric-powered truck or tractor to transport goods and materials of all kinds about a warehouse, manufacturing plant, or other establishment.

For wage study purposes, workers are classified by type of power-truck, as follows:

Forklift operator Power-truck operator (other than forklift)

#### GUARD AND WATCHMAN

Guard. Performs routine police duties, either at fixed post or on tour, maintaining order, using arms or force where necessary. Includes guards who are stationed at gate and check on identity of employees and other persons entering.

Watchman. Makes rounds of premises periodically in protecting property against fire, theft, and illegal entry.

#### JANITOR, PORTER, OR CLEANER

Cleans and keeps in an orderly condition factory working areas and washrooms, or premises of an office, apartment house, or commercial or other establishment. Duties involve a combination of the following: Sweeping, mopping or scrubbing, and polishing floors; removing chips, trash, and other refuse; dusting equipment, furniture, or fixtures; polishing metal fixtures or trimmings; providing supplies and minor maintenance services; and cleaning lavatories, showers, and restrooms. Workers who specialize in window washing are excluded.

### **Area Wage Surveys**

A list of the latest available bulletins or bulletin supplements is presented below. A directory of area wage studies including more limited studies conducted at the request of the Employment Standards Administration of the Department of Labor is available on request. Bulletins may be purchased from any of the BLS regional offices shown on the back cover. Bulletin supplements may be obtained without cost, where indicated, from BLS regional offices.

	Bulletin number	
Area	and price *	
Akron, Ohio, Dec. 1975	1850-80,	45 cents
Albany-Schenectady-Troy, N.Y., Sept. 1975	1850-63,	\$1.20
Anaheim-Santa Ana-Garden Grove, Calif. Oct. 1975	1850-75	85 cente
Atlanta, Ga., May 1975 1	1850-25,	\$1.00
Atlanta, Ga., May 1975 1	1850-83,	75 cents
Baltimore, Md., Aug. 1975 1	1850-62.	\$1.30
Billings, Mont., July 1975	1850-46.	65 cents
Binghamton, N.YPa., July 1975	1850-50,	65 cents
Birmingham, Ala., Mar. 1976 1	1900-11.	95 cents
Boston, Mass., Aug. 1975 1		
Buffalo, N.Y., Oct. 19751	1850-69.	95 cents
Canton, Ohio, May 1975	Suppl.	Free
Chattanooga, TennGa., Sept. 1975	1850-67	85 cents
Chicago, Ill., May 1975	1850-33	85 cents
Cincinnati, Ohio-Ky,-Ind., Mar. 1976	1900-7	75 cents
Cleveland, Ohio, Sept. 1975		
Columbus, Ohio, Oct. 1975	1850 78	Q5 cente
Corpus Christi, Tex., July 1975		
Dallas-Fort Worth, Tex., Oct. 1975	1850 59	\$1.50
Davenport-Rock Island-Moline, Iowa-Ill., Feb. 1975	Cuppl	Free
Dayton, Ohio, Dec. 1975		
Dayton, Onto, Dec. 1775	1850-73,	45 cents
Denver-Boulder, Colo., Dec. 1975		
Detroit, Mich., Mar. 1975	1850-22,	85 cents
Fort Lauderdale-Hollywood and West Palm Beach-	1050 5/	
Boca Raton, Fla., Apr. 19751	1850-26,	80 cents
Fresno, Calif., June 1975		
Gainesville, Fla., Sept. 1975	1850-57,	\$1.10
Green Bay, Wis., July 1975 1		
Greensboro-Winston-Salem-High Point, N.C., Aug. 1975		
Greenville-Spartanburg, S.C., June 1975		
Hartford, Conn., Mar. 1975 1		
Houston, Tex., Apr. 1975		
Huntsville, Ala., Feb. 1975	Suppl.	Free
Indianapolis, Ind., Oct. 1975 1	1850-66,	95 cents
Jackson, Miss., Feb. 1976		
Jacksonville, Fla., Dec. 1975		
Kansas City, MoKans., Sept. 1975	1850-55,	80 cents
Lexington-Fayette, Ky., Nov. 1975 Los Angeles-Long Beach, Calif., Oct. 1	1850-84,	75 cents
Los Angeles-Long Beach, Calif., Oct. 1975 1	1850-86,	\$1.15
Louisville, KyInd., Nov. 1975	1850-79.	45 cents
Melbourne-Titusville-Cocoa, Fla., Aug. 1975		
Memphis, TennArkMiss., Nov. 1975	1850-85,	45 cents

Area	Bulletin number and price*	
Miami, Fla., Oct. 1975 Milwaukee, Wis., Apr. 19751	1850-76,	95 cents
Minneapolis-St. Paul, MinnWis., Jan. 1976	1900-3,	95 cents
Nassau-Suffolk, N.Y., June 1975		
Newark, N.J., Jan. 1976		
New Orleans, La., Jan. 1976	1900-2,	75 cents
New York, N.YN.J., May 1975 1		
Norfolk-Virginia Beach-Portsmouth, VaN.C., May 1975	1850-29,	65 cents
Norfolk-Virginia Beach-Portsmouth and Newport News-		
Hampton, VaN.C., May 1975	1850-30,	65 cents
Northeast Pennsylvania, Aug. 1975		
Oklahoma City, Okla., Aug. 1975		
Omaha, NebrIowa, Oct. 1975	1850-56,	\$1.10
Paterson-Clifton-Passaic, N.J., June 1975		
Philadelphia, PaN.J., Nov. 1975		
Pittsburgh, Pa., Jan. 1976		
Portland, Maine, Nov. 1975		
Portland, OregWash., May 1975	1850-40,	75 cents
Poughkeepsie, N.Y., June 1975 <sup>1</sup> Poughkeepsie-Kingston-Newburgh, N.Y., June 1975 <sup>1</sup>	1850-70,	65 cents
Poughkeepsie-Kingston-Newburgh, N.Y., June 1975	1-850-68,	75 cents
Providence-Warwick-Pawtucket, R.I., -Mass., June 1975		
Raleigh-Durham, N.C., Feb. 1975		
Richmond, Va., June 1975		
St. Louis, MoIll., Mar. 1975		
Sacramento, Calif., Dec. 1975		
Saginaw, Mich., Nov. 1975	1850-71,	35 cents
Salt Lake City-Ogden, Utah, Nov. 19751		
San Antonio, Tex., May 1975		
San Diego, Calif., Nov. 1975		
San Francisco-Oakland, Calif., Mar. 1976		
San Jose, Calif., Mar. 1975		
Seattle-Everett, Wash., Jan. 1976		
South Bend, Ind., Mar. 1976	1900-5,	55 cents
Stamford, Conn. 1 2		
Syracuse, N.Y., July 1975 Toledo, Ohio-Mich., May 1975	1850-43,	65 cents
Toledo, Omo-Mich., May 1975	1850-34,	80 cents
Trenton, N.J., Sept. 1975 1	1050-60,	\$1.20
Utica-Rome, N.Y., July 1975 <sup>1</sup> Washington, D.CMdVa., Mar. 1975 <sup>1</sup>	1050-48,	e i oo
Westchester County, N.Y., May 1975	1050-31,	\$1.00
Wichita, Kans., Apr. 1975		
Worcester, Mass., May 1975		
York, Pa., Feb. 1976	1900-4,	oo cents

Prices are determined by the Government Printing Office and are subject to change.
 Data on establishment practices and supplementary wage provisions are also presented.
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