1775-13

# **AREA WAGE SURVEY**

Boston, Massachusetts, Metropolitan Area, August 1972

**Bulletin 1775-13** 



U.S. DEPARTMENT OF LABOR

Bureau of Labor Statistics

### Preface

This bulletin provides results of an August 1972 survey of occupational earnings and supplementary wage benefits in the Boston, Massachusetts, Standard Metropolitan Statistical Area (Suffolk County, 15 communities in Essex County, 30 in Middlesex County, 20 in Norfolk County, and 9 in Plymouth County). The survey was made as part of the Bureau of Labor Statistics' annual area wage survey program. The program is designed to yield data for individual metropolitan areas, as well as national and regional estimates for all Standard Metropolitan Areas in the United States, excluding Alaska and Hawaii, (as defined by the U.S. Office of Management and Budget through November 1971).

A major consideration in the area wage survey program is the need to describe the level and movement of wages in a variety of labor markets, through the analysis of (1) the level and distribution of wages by occupation, and (2) the movement of wages by occupational category and skill level. The program develops information that may be used for many purposes, including wage and salary administration, collective bargaining, and assistance in determining plant location. Survey results also are used by the U.S. Department of Labor to make wage determinations under the Service Contract Act of 1965.

Currently, 96 areas are included in the program. (See list of areas on inside back cover.) In each area, occupational earnings data are collected annually. Information on establishment practices and supplementary wage benefits, collected every second year in the past, is now obtained every third year.

Each year after all individual area wage surveys have been completed, two summary bulletins are issued. The first brings together data for each metropolitan area surveyed. The second summary bulletin presents national and regional estimates, projected from individual metropolitan area data.

The Boston survey was conducted by the Bureau's regional office in Boston, Mass., under the general direction of Paul V. Mulkern, Assistant Regional Director for Operations. The survey could not have been accomplished without the cooperation of the many firms whose wage and salary data provided the basis for the statistical information in this bulletin. The Bureau wishes to express sincere appreciation for the cooperation received.

#### Note:

Current reports on occupational earnings and supplementary wage provisions in the Boston area are available for the contract cleaning services (July 1971); footwear (March 1971); and women's and misses' dresses (August 1971); industries and for selected laundry and dry cleaning occupations (August 1972). Also available are listings of union wage rates for building trades, printing trades, local-transit operating employees, local truckdrivers and helpers, and grocery store employees. Free copies of these are available from the Bureau's regional offices. (See back cover for addresses.)



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## Introduction

This area is 1 of 96 in which the U.S. Department of Labor's Bureau of Labor Statistics conducts surveys of occupational earnings and related benefits on an areawide basis. In this area, data were obtained by personal visits of Bureau field economists to representative establishments within six broad industry divisions: Manufacturing; transportation, communication, and other public utilities; wholesale trade; retail trade; finance, insurance, and real estate; and services. Major industry groups excluded from these studies are government operations and the construction and extractive industries. Establishments having fewer than a prescribed number of workers are omitted because of insufficient employment in the occupations studied. Separate tabulations are provided for each of the broad industry divisions which meet publication criteria.

These surveys are conducted on a sample basis. The sampling procedures involve detailed stratification of all establishments within the scope of an individual area survey by industry and number of employees. From this stratified universe a probability sample is selected, with each establishment having a predetermined chance of selection. To obtain optimum accuracy at minimum cost, a greater proportion of large than small establishments is selected. When data are combined, each establishment is weighted according to its probability of selection, so that unbiased estimates are generated. For example, if one out of four establishments is selected, it is given a weight of four to represent itself plus three others. An alternate of the same original probability is chosen in the same industry-size classification if data are not available for the original sample member. If no suitable substitute is available, additional weight is assigned to a sample member that is similar to the missing unit.

#### Occupations and Earnings

The occupations selected for study are common to a variety of manufacturing and nonmanufacturing industries, and are of the following types: (1) Office clerical; (2) professional and technical; (3) maintenance and powerplant; and (4) custodial and material movement. Occupational classification is based on a uniform set of job descriptions designed to take account of interestablishment variation in duties within the same job. The occupations selected for study are listed and described in the appendix. Unless otherwise indicated, the earnings data following the job titles are for all industries combined. Earnings data for some of the occupations listed and described, or for some industry divisions within occupations, are not presented in

Included in the 96 areas are 10 studies conducted by the Bureau under contract. These areas are Austin, Tex.; Binghamton, N.Y. (New York portion only); Durham, N.C.; Fort Lauderdale—Hollywood and West Palm Beach, Fla.; Huntsville, Ala.; Lexington, Ky.; Poughkeepsie—Kingston—Newburgh, N.Y.; Rochester, N.Y. (office occupations only); Syracuse, N.Y.; and Utica—Rome, N.Y. In addition, the Bureau conducts more limited area studies in approximately 70 areas at the request of the Employment Standards Administration of the U.S. Department of Labor.

the A-series tables, because either (1) employment in the occupation is too small to provide enough data to merit presentation, or (2) there is possibility of disclosure of individual establishment data. Earnings data not shown separately for industry divisions are included in all industries combined data, where shown. Likewise, data are included in the overall classification when a subclassification of electronics technicians, secretaries, or truckdrivers is not shown or information to subclassify is not available.

Occupational employment and earnings data are shown for full-time workers, i.e., those hired to work a regular weekly schedule. Earnings data exclude premium pay for overtime and for work on weekends, holidays, and late shifts. Nonproduction bonuses are excluded, but cost-of-living allowances and incentive earnings are included. Where weekly hours are reported, as for office clerical occupations, reference is to the standard workweek (rounded to the nearest half hour) for which employees receive their regular straight-time salaries (exclusive of pay for overtime at regular and/or premium rates). Average weekly earnings for these occupations are rounded to the nearest half dollar.

These surveys measure the level of occupational earnings in an area at a particular time. Comparisons of individual occupational averages over time may not reflect expected wage changes. The averages for individual jobs are affected by changes in wages and employment patterns. For example, proportions of workers employed by high- or low-wage firms may change or high-wage workers may advance to better jobs and be replaced by new workers at lower rates. Such shifts in employment could decrease an occupational average even though most establishments in an area increase wages during the year. Trends in earnings of occupational groups, shown in table 2, are better indicators of wage trends than individual jobs within the groups.

Average earnings reflect composite, areawide estimates. Industries and establishments differ in pay level and job staffing, and thus contribute differently to the estimates for each job. Pay averages may fail to reflect accurately the wage differential among jobs in individual establishments.

Average pay levels for men and women in selected occupations should not be assumed to reflect differences in pay of the sexes within individual establishments. Factors which may contribute to differences include progression within established rate ranges, since only the rates paid incumbents are collected, and performance of specific duties within the general survey job descriptions. Job descriptions used to classify employees in these surveys usually are more generalized than those used in individual establishments and allow for minor differences among establishments in specific duties performed.

Occupational employment estimates represent the total in all establishments within the scope of the study and not the number actually surveyed. Because occupational structures among establishments differ, estimates of occupational employment obtained from the sample of establishments studied serve only to indicate the relative importance of the jobs studied. These differences in occupational structure do not affect materially the accuracy of the earnings data.

#### Establishment Practices and Supplementary Wage Provisions

Information is presented (in the B-series tables) on selected establishment practices and supplementary wage provisions for plantworkers and officeworkers. Data for industry divisions not presented separately are included in the estimates for "all industries." Administrative, executive, and professional employees, and construction workers who are utilized as a separate work force are excluded. "Plantworkers" include working foremen and all nonsupervisory workers (including leadmen and trainees) engaged in nonoffice functions. "Officeworkers" include working supervisors and nonsupervisory workers performing clerical or related functions. Cafeteria workers and routemen are excluded in manufacturing industries, but included in nonmanufacturing industries.

Minimum entrance salaries for women officeworkers relate only to the establishments visited. (See table B-1.) Because of the optimum sampling techniques used and the probability that large establishments are more likely than small establishments to have formal entrance rates above the subclerical level, the table is more representative of policies in medium and large establishments.

Shift differential data are limited to plantworkers in manufacturing industries. (See table B-2.) This information is presented in terms of (1) establishment policy for total plantworker employment, and (2) effective practice for workers actually employed on the specified shift at the time of the survey. In establishments having varied differentials, the amount applying to a majority is used; if no amount applies to a majority, the classification "other" is used. In establishments having some late-shift hours paid at normal rates, a difference is recorded only if it applies to a majority of the shift hours.

The scheduled weekly hours and days of a majority of the first-shift workers in an establishment are tabulated as applying to all of the plantworkers or officeworkers of that establishment. (See table B-3.) Scheduled weekly hours and days are those which a majority of full-time employees are expected to work, whether they are paid straight-time or overtime rates.

<sup>2</sup> An establishment is considered as having a policy if it met either of the following conditions: (1) Operated late shifts at the time of the survey, or (2) had formal provisions covering late shifts. An establishment was considered as having formal provisions if it (1) had operated late shifts during the 12 months before the survey, or (2) had provisions in written form for operating late shifts.

Paid holidays; paid vacations; and health, insurance, and pension plans are treated statistically on the basis that these are applicable to all plantworkers or officeworkers if a majority of such workers are eligible or may eventually qualify for the practices listed. (See tables B-4 through B-6.) Sums of individual items in tables B-2 through B-6 may not equal totals because of rounding.

Data on paid holidays are limited to holidays granted annually on a formal basis; i.e., (1) are provided for in written form, or (2) are established by custom. (See table B-4.) Holidays ordinarily granted are included even though they may fall on a nonworkday and the worker is not granted another day off. The first part of the paid holidays table presents the number of whole and half holidays actually granted. The second part combines whole and half holidays to show total holiday time. Table B-4a reports the incidence of the most common paid holidays.

The summary of vacation plans is a statistical measure of vacation provisions rather than a measure of the proportion of workers actually receiving specific benefits. (See table B-5.) Provisions apply to all plantworkers or officeworkers in an establishment regardless of length of service. Payments on other than a time basis are converted to a time period; for example, 2 percent of annual earnings are considered equivalent to 1 weeks' pay. Only basic plans are included. Estimates exclude vacation bonuses, vacation-savings plans, and "extended" or "sabbatical" benefits beyond basic plans. Such provisions are typical in the steel, aluminum, and can industries.

Health, insurance, and pension plans for which the employer pays at least a part of the cost include those (1) underwritten by a commercial insurance company or nonprofit organization, (2) provided through a union fund, or (3) paid directly by the employer out of current operating funds or from a fund set aside for this purpose. (See table B-6.) An establishment is considered to have such a plan if the majority of employees are covered under the plan even if less than a majority elect to participate because employees are required to contribute toward the cost of the plan. Excluded are legally required plans, such as workmen's compensation, social security, and railroad retirement.

Sickness and accident insurance is limited to that type of insurance under which predetermined cash payments are made directly to the insured during temporary illness or accident disability. Information is presented for all such plans to which the employer contributes. However, in New York and New Jersey, which have enacted temporary disability insurance laws requiring employer contributions, plans are included only if the employer (1) contributes more than is legally required, or (2) provides the employee with benefits which exceed the requirements of the law. Tabulations of paid sick leave plans

 $<sup>^3</sup>$  The temporary disability laws in California and Rhode Island do not require employer contributions.

are limited to formal plans <sup>4</sup> which provide full pay or a proportion of the worker's pay during absence from work because of illness. Separate tabulations are presented according to (1) plans which provide full pay and no waiting period, and (2) plans which provide either partial pay or a waiting period. In addition to the presentation of proportions of workers provided sickness and accident insurance or paid sick leave, an unduplicated total is shown of workers who receive either or both types of benefits.

Long-term disability insurance plans provide payments to totally disabled employees upon the expiration of their paid sick leave and/or sickness and accident insurance, or after a predetermined period of disability (typically 6 months). Payments are made until

<sup>4</sup> An establishment is considered as having a formal plan if it established at least the minimum number of days of sick leave available to each employee. Such a plan need not be written, but informal sick leave allowances, determined on an individual basis, are excluded.

the end of the disability, a maximum age, or eligibility for retirement benefits. Full or partial payments are almost always reduced by social security, workmen's compensation, and private pension benefits payable to the disabled employee.

Major medical insurance plans protect employees from sickness and injury expenses beyond the coverage of basic hospitalization, medical, and surgical plans. Typical features of major medical plans are (1) a "deductible" (e.g., \$50) paid by the insured before benefits begin; (2) a coinsurance feature requiring the insured to pay a portion (e.g., 20 percent) of certain expenses; and (3) stated dollar maximum benefits (e.g., \$10,000 a year). Medical insurance provides complete or partial payment of doctors' fees. Dental insurance usually covers fillings, extractions, and X-rays. Excluded are plans which cover only oral surgery or accident damage. Retirement pension plans provide payments for the remainder of the worker's life.

Table 1. Establishments and workers within scope of survey and number studied in Boston, Mass., by major industry division, August 1972

		Number of est	ablishments		Wor	rkers in establishme	nts	
	Minimum employment				Within scop	pe of study		Studied
Industry division	in establish- ments in scope	Within scope of study 3	Studied	Total	al <sup>4</sup>	Plant	Office	Studied
	of study			Number	Percent	Plant	Office	Total <sup>4</sup>
All establishments								
All divisions		1,514	314	474,050	100	252, 155	104,377	273,990
Manufacturing	100	392 1,122	80 234	181,706 292,344	38 62	112, 159 139, 996	24,809 79,568	104,777 169,213
other public utilities 5 Wholesale trade Retail trade	50	64 303 184	25 51 44	43,788 36,823 88,240	9 8 19	22,043 19,440 68,563	10,666 8,501 10,791	35,702 11,033 55,787
Finance, insurance, and real estate 6 Services 8	50 50	235 336	43 71	67,451 56,042	14 12	7 <sub>1,976</sub> 27,974	42, 162 7,448	42,307 24,384
Large establishments All divisions		158	114	266,422	100	131, 157	66,005	236,019
Manufacturing Nonmanufacturing Transportation, communication, and		62 96	40 74	110,548 155,874	41 59	60,133 71,024	17,422 48,583	95,110 140,909
other public utilities 5	. 500 500	14	10	34,524 4,864	13	16,457 1,820	8,943 1,238	31,988 4,347
Retail trade	500	39 22	25 20	61,742 39,025	23 15	46,599	8,683 26,644	51,664 37,909
Services 8	500	15	14	15,719	6	6, 148	3,075	15,001

1 The Boston Standard Metropolitan Statistical Area, as defined by the Office of Management and Budget through November 1971, consists of Suffolk County, 15 communities in Essex County, 30 in Middlesex County, 20 in Norfolk County, and 9 in Plymouth County. The "workers within scope of study" estimates shown in this table provide a reasonably accurate description of the size and composition of the labor force included in the survey. The estimates are not intended, however, to serve as a basis of comparison with other employment indexes for the area to measure employment trends or levels since (1) planning of wage surveys requires the use of establishment data compiled considerably in advance of the payroll period studied, and (2) small establishments are excluded from the scope of the survey.

The 1967 edition of the Standard Industrial Classification Manual was used in classifying establishments by industry division.

Includes all establishments with total employment at or above the minimum limitation. All outlets (within the area) of companies in such industries as trade, finance, auto repair service, and motion picture theaters are considered as 1 establishment.

4 Includes executive, professional, and other workers excluded from the separate plant and office categories.
5 Abbreviated to "public utilities" in the A- and B-series tables. Taxicabs and services incidental to water transportation were excluded. Boston's transit system is municipally operated and is excluded by definition from the scope of the study.

Abbreviated to "finance" in the A- and B-series tables.

Estimate relates to real estate establishments only. Workers from the entire industry division are represented in the Series A tables, but from the real estate portion only in "all industry" estimates in the Series B tables.

Hotels and motels; laundries and other personal services; business services; automobile repair, rental, and parking; motion pictures; nonprofit membership organizations (excluding religious and charitable organizations); and engineering and architectural services.

#### Industrial composition in manufacturing

Over one-third of the workers within scope of the survey in the Boston area were employed in manufacturing firms. The following presents the major industry groups and specific industries as a percent of all manufacturing:

Industry groups	Specific industries
Electrical equipment and supplies 22	Communication equipment10 Aircraft and parts9
Transportation equipment 14	Electronic components and
Machinery, except electrical 11	accessories6
Instruments and related	Photographic equipment
products9	and supplies5
Food and kindred products 8	
Printing and publishing 7	
Fabricated metal products 5	

This information is based on estimates of total employment derived from universe materials compiled prior to actual survey. Proportions in various industry divisions may differ from proportions based on the results of the survey as shown in table I above.

#### Labor-management agreement coverage

The following tabulation shows the percent of plantworkers and officeworkers employed in establishments in which a contract or contracts covered a majority of the workers in the respective categories, Boston, Mass., August 1972:

	Plantworkers	Officeworker
All industries	55	13
Manufacturing		12
Public utilities		88
Wholesale trade	49	9
Retail trade	37	7
Finance	65	2
Services	42	**

An establishment is considered to have a contract covering all plantworkers o. officeworkers if a majority of such workers are covered by a labor-management agreement. Therefore, all other plantworkers or officeworkers are employed in establishments that either do not have labor-management contracts in effect, or have contracts that apply to fewer than half of their plantworkers or officeworkers. Estimates are not necessarily representative of the extent to which all workers in the area may be covered by the provisions of labor-management agreements, because small establishments are excluded and the industrial scope of the survey is limited. \* Less than 0.5 percent.

# Wage Trends for Selected Occupational Groups

Presented in table 2 are indexes and percents of change in average weekly salaries of office clerical workers and industrial nurses, and in average hourly earnings of selected plantworker groups. The indexes are a measure of wages at a given time, expressed as a percent of wages during the base period. Subtracting 100 from the index yields the percent change in wages from the base period to the date of the index. The percents of change or increase relate to wage changes between the indicated dates. Annual rates of increase, where shown, reflect the amount of increase for 12 months when the time period between surveys was other than 12 months. These computations are based on the assumption that wages increased at a constant rate between surveys. These estimates are measures of change in averages for the area; they are not intended to measure average pay changes in the establishments in the area.

#### Method of Computing

Each of the following key occupations within an occupational group is assigned a constant weight based on its proportionate employment in the occupational group:

Office clerical (men and	Office clerical (men and	Skilled maintenance (men):
women):	women)—Continued	Carpenters
Bookkeeping-machine	Secretaries	Electricians
operators, class B	Stenographers, general	Machinists
Clerks, accounting, classes	Stenographers, senior	Mechanics
A and B	Switchboard operators, classes	Mechanics (automotive)
Clerks, file, classes	A and B	Painters
A, B, and C	Tabulating-machine operators,	Pipefitters
Clerks, order	class B	Tool and die makers
Clerks, payroll	Typists, classes A and B	
Keypunch operators, classes		Unskilled plant (men):
A and B	Industrial nurses (men and	Janitors, porters, and
Messengers (office boys or	women):	cleaners
girls)	Nurses, industrial (registered)	Laborers, material handling

NOTE: Comptometer operators, used in the computation of previous trends, are no longer surveyed by the Bureau.

The average (mean) earnings for each occupation are multiplied by the occupational weight, and the products for all occupations in the group are totaled. The aggregates for 2 consecutive years are related by subtracting the aggregate for the earlier year from the aggregate for the later year and dividing the remainder by the aggregate for the earlier year. The result times 100 shows the percent of change.

The index is a measure of wages at a given time and is expressed as a percent of wages in the base year. The base year is assigned the value of 100 percent. The index is computed by multiplying the base year relative (100 percent) by the relative (the percent change plus 100 percent) for the next succeeding year and then continuing to multiply (compound) each year's relative by the previous year's index.

For office clerical workers and industrial nurses, the wage trends relate to regular weekly salaries for the normal workweek, exclusive of earnings for overtime. For plantworker groups, they measure changes in average straight-time hourly earnings, excluding premium pay for overtime and for work on weekends, holidays, and late shifts. The percents are based on data for selected key occupations and include most of the numerically important jobs within each group.

#### Limitations of Data

The indexes and percents of change, as measures of change in area averages, are influenced by: (1) General salary and wage changes, (2) merit or other increases in pay received by individual workers while in the same job, and (3) changes in average wages due to changes in the labor force resulting from labor turnover, force expansions, force reductions, and changes in the proportions of workers employed by establishments with different pay levels. Changes in the labor force can cause increases or decreases in the occupational averages without actual wage changes. It is conceivable that even though all establishments in an area gave wage increases, average wages may have declined because lower-paying establishments entered the area or expanded their work forces. Similarly, wages may have remained relatively constant, yet averages for an area may have risen considerably because higher-paying establishments entered the area.

The use of constant employment weights eliminates the effect of changes in the proportion of workers represented in each job included in the data. The percents of change reflect only changes in average pay for straight-time hours. They are not influenced by changes in standard work schedules, as such, or by premium pay for overtime. Where necessary, data are adjusted to remove from the indexes and percents of change any significant effect caused by changes in the scope of the survey.

Table 2. Indexes of earnings for selected occupational groups in Boston, Mass., August 1971 and August 1972, and percents of increase for selected periods

		All in	dustries			Manuf	acturing	
	Weekly	earnings	Hourly e	arnings	Weekly	earnings	Hourly 6	arnings
Period	Office clerical (men and women)	Industrial nurses (men and women)	Skilled maintenance trades (men)	Unskilled plant- workers (men)	Office clerical (men and women)	Industrial nurses (men and women)	Skilled maintenance trades (men)	Unskilled plant- workers (men)
			Ir	dexes (Septe	mber 1967:10	0)		
August 1971	129.1	132.0	131.0	128.4	131.6	135.6	130.2	129.5
August 1972	136.5	142.4	139.6	134.2	137.5	144.5	138.7	133.6
				Percents	of increase			
October 1959 to October 1960	4.9	4. 1	4.7	4.6	4.0	4. 1	4.8	4.6
October 1960 to October 1961	3.9	4.5	2.2	2.8	3. 3	4.0	1.1	. 7
October 1961 to October 1962	2.5	3.8	3.5	3. 4	3. 1	4.4	3.5	2.2
October 1962 to October 1963	2.9	2.6	3. 1	2.8	2.9	2. 1	3, 1	2.4
October 1963 to October 1964	2.8	4.1	2.4	1. 2	3.8	5.6	2.2	2.6
October 1964 to October 1965	4.8	4.9	4.1	. 3	3, 2	4.4	3.7	1.6
October 1965 to October 1966 October 1966 to September 1967;	3.8	3. 3	4,5	4.6	3.6	3, 7	4,6	6.0
11-month increase	5.5	12.7	4.3	4.7	4.1	9.9	4.5	4.5
Annual rate of increase	6.0	13.9	4.7	5, 1	4.5	10.8	4.9	4.9
September 1967 to September 1968 September 1968 to August 1969:	6.1	6.4	7.0	6.5	6,0	7.8	6.8	4.8
11-month increase	7.1	6.8	4.8	5.9	6.6	6.4	4.7	5.9
Annual rate of increase	7.8	7.4	5.2	6.5	7.2	7.0	5.1	6.5
August 1969 to August 1970	7.5	8.8	8,4	5, 7	8.9	9.3	8.4	8.1
August 1970 to August 1971	5.7	6, 8	7.8	7.7	6.9	8.1	7.4	7.9
August 1971 to August 1972	5.7	7.9	6.6	4, 5	4.5	6.6	6.5	3. 2

# A. Occupational earnings

## Table A-1. Office occupations: Weekly earnings

(Average straight-time weekly hours and earnings of workers in selected occupations by industry division, Boston, Mass., August 1972)

				Weekly e						N	lumbe	of w	orkers	rece	iving s	straigh	t-tim	e weel	kly ear	rnings	of—					
Occupation and industry division	Number of workers	Average weekly hours <sup>1</sup> (standard	Mean 2		Middle range <sup>2</sup>	Under	and under	80	85	90	100	110	120	130	140	150	160	170	180	190	200	210	220	230	240	aı
MEN AND WUMEN COMBINED							80	85	901	100	110	120	130	140	150	160	170	180	190	200	210	220	230	240	250	ov
ILLERS, MACHINE (BILLING MACHINE)	214	38.5	100.00	99.50	\$ 84.00-113.50 83.50-112.50 94.50-114.00	30		20 20 10	19 8 3			66 59 59	27 8 6	1 -	4 4 4		-	-	7 7 -	:	-	-	:	:	-	
LLERS, MACHINE (BOOKKEEPING MACHINE) NONMANUFACTURING					98.50-129.00 97.00-129.00		=	4	14 14	17 17	17 17	6	39 25	3 3	3	-	14	-	1 -	2 -	-	-	-	=	=	
OKKEEPING-MACHINE OPERATORS, LASS A					127.50-153.50 129.50-155.00		-	-	-	-	-	23 21	29 10	17	32 21	52 52	13 13	-	-	-	=	-	Ξ	-	-	
OKKEEPING-MACHINE OPERATORS, LASS B	61 230 130	39.0 38.0 39.0	114.50 111.00 113.50	117.00 111.50 113.50	98.00-126.50 96.00-127.50 98.50-126.00 99.50-127.00 95.00-121.00	=		2 2 -	13 13 12 1		38 4 34 15 12	59 10 49 23 21	91 16 75 54 17	1	2			7 5 2 2 -	-		-	11111	11111	11111	-	
ERKS, ACCOUNTING, CLASS A MANUFACTURING	437 2,096 531 255 278 792	39.0 38.0 38.5 38.5 38.0 37.0	147.00 139.00 156.00 148.50 126.00 127.50	140.50 137.00 147.50 142.50 123.50 127.00	123.50-152.50 128.00-165.50 122.50-150.50 142.50-179.00 133.50-165.00 113.00-135.00 127.50-155.00	-		1 1	8	2 33 - - 8	219 7 212 14 - 48 131 19	247 47 200 36 5 43 96 20	482 72 410 7 41 92 240 30	353 88 265 21 66 26 98 54	59 431	43 137 14 16	125 25 100 14 55 1 14 16	108 12 96 35 7 - 49 5	25 101 73	91 29 62 46 - 2 -	36 19 17 5 2 2	27 9 18 4 4 -	4 - 4	1		
ERKS, ACCOUNTING, CLASS B MANUFACTURING NONMANUFACTURING	543 2,626 647 507 508	39.0 38.0 39.0 37.5 36.5	118.00 114.00 115.50 99.00 107.00	116.50 111.00 119.00 98.00 103.00	100.00-125.00 107.00-128.00 99.00-124.50 107.00-123.50 91.50-105.00 96.50-120.50 109.00-128.00	4	8 - 8 - 7 1	54 2 52 13 34 5	82 16 48 17 1	62 570 60 194 187	126			167 49 118 10 4 21	33 172 22 2	6	75 7 68 7 - 6	24 3 21 3 -	5 1	20 6 -	1111111				-	
LERKS, FILE, CLASS A	- 387 - 292	37.5 37.0	111.50	104.00	98.00-124.00 97.00-122.50 94.00-115.50 127.00-154.50	=	-	13 13 13	29 29 29	77		88 79 77 2	72 63 25 11	17 13 1 12	17 10 1 6		5 5 5	5 - 3	3 - 2	-	-	-	-	-	-	
LERKS, FILE, CLASS B NONMANUFACTURING FINANCE	- 471	37.0	96.00	93.50	86.00-103.50	-	14 14 10	103 88 73	71 70 59	153	72 64 46	51 48 21	29 16 4	11 11 1	7		3 -	-	=	=	:	:	-	=	-	
ERKS, FILE, CLASS C	687	37.5	95.50	94.00	84.50-107.00 85.00-101.50	33	19	141 127 12 108	101 99 5 88	141	161 139 14 32	77 77 5	43	6	3	-	-			-	-	-	-	-	-	

\* Workers were distributed as follows: 10 at \$65 to \$75; and 20 at \$70 to \$75.

## Table A-1. Office occupations: Weekly earnings—Continued

(Average straight-time weekly hours and earnings of workers in selected occupations by industry division, Boston, Mass., August 1972)

				Weekly (stan						N				recei												
Occupation and industry division	Number of workers	Average weekly hours <sup>1</sup> (standard)	Mean 2	Median 2	Middle range <sup>2</sup>	Under	75 and under 80		\$ 85 - 90	-	100	110	120	\$ 130 - 140	140	150	160	170	180	190	200	210	220	230	-	ar
MEN AND WOMEN COMBINED CONTINUED																										
CLERKS, ORDER	489 739 666	39.0 39.0 39.0	123.00 134.50 138.00	119.50 126.00 129.50	\$ 108.50-145.50 106.50-138.50 110.00-152.00 113.00-155.00 97.50-116.50	2	3 - 3	4 - 4	13 10 3 -	40 53	232 111 121 104 17			108 50 58 58	113 38 75 75	76 22 54 54	101 41 60 60	14 9 5 5	20 20 19	6	11 11 11	12 12 12	12 - 12 12			4
CLERKS, PAYROLL  MANUFACTURING  NONMANUFACTURING  PUBLIC UTILITIES  WHOLESALE TRADE  RETAIL TRADE  FINANCE  SERVICES	320 378 38 69 137 75	39.0 38.0 39.0 38.5 38.0 36.5	117.50 130.00 163.00 148.50 111.50 125.50	119.50 127.00 160.50 151.50 109.00 122.00	109,00-140.50 105.50-134.00 111.00-151.50 144.00-192.00 140.50-161.50 97.50-127.50 109.00-150.00 122.00-149.00		24 24	10 6 4 - 4 4	24 12 12 - - 11 1	51 15 36 - 28 8	72 32 40 - 28 12	113 77 36 4 - 16 15	136 58 78 1 8 22 15	93 54 39 4 9 14 4 8	62 32 30 1 15 7 2	52 5 47 9 16 7	29 1 28 6 19 -	12 1 11 2 2 -	5 1 4 1 - - 3	7 1 6 3 3	7 7 7	1				
KEYPUNCH OPERATORS, CLASS A MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES WHOLESALE TRADE RETAIL TRADE FINANCE SERVICES	582 822 126 124 99 357	38.5 37.5 39.0 37.5 38.0 36.5	121.50 123.00 143.50 119.50 117.00 116.00	122.00 122.00 139.50 119.50 114.50 116.50	111.50-131.00 113.00-128.50 119.50-134.00 132.00-158.50 108.00-134.50 109.50-126.50 104.50-125.50 123.50-135.00				16 	72 11 61 - 10 6 45	215 99 116 1 26 20 69	303 136 167 19 29 30 78 11	420 224 196 8 18 25 85 60	221 80 141 38 28 13 43 19	61 23 38 15 2 5 7	44 2 42 17 9 -	32 32 18 1 -	7 4 1 - 2 -	10 7 3 3 -	3 3						
KEYPUNCH OPERATORS, CLASS B MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES MHOLESALE TRADE	238 932 114 158 289	39.5 38.0 39.0 39.5 37.5	109.50 110.50 126.50 118.00 104.00	110.00 107.50 117.00		2 - 2	1 - 1	27 12 15 - - 2 13	31 2 29 - 3 6 20	270 35 235 7 44 90 94	309 71 238 46 12 99 78	213 65 148 9 12 54 65	201 45 156 7 56 33 57	49 5 44 1 13 2 28	5 3 - 2	24 - 24 24 - -	19 2 17 14 3	16 1 15 3 12	3 - 3							
MESSENGERS (OFFICE BOYS) MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES HHOLESALE TRADE FINANCE SERVICES	997 144 853 45 60 541 160	39.0 37.5 39.0 38.5 37.0	104.50 95.00 103.50 101.50 94.00	95.00 102.50 94.50 102.00 105.00 93.50 93.00	92.50-116.50 86.50-103.00 98.00-107.00 93.00-111.50 85.50-102.00	5 - 1	36	144 10 134 - 1 100 18	146 17 129 - 13 83 26	18	227 25 202 21 23 113 39	89 33 56 3 18 21	1 -	20 3 17 2 - 15	3 3						111,11111					
MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES HHOLESALE TRADE RETAIL TRADE FINANCE SERVICES	5,900 440 891 572 2,824	39.0 37.5 38.5 38.5 37.5 36.5	152.00 144.50 180.00 143.00 136.50 139.50	150.50 142.50 173.00 141.00 134.00 139.00	131.50-161.50 137.00-164.00 128.00-159.00 160.50-202.00 131.00-152.50 121.50-152.50 124.00-153.00 133.00-160.50			1 - 1 - 1 - 1 - 1	26 - 26 - 5 - 21	1 121 - 18 12	43	149 461 - 58 64 282	336 769 9 111 121		606 1149 26		976 401 575 104 51 53 268 99	617 293 324 47 49 24 123 81	277 143 134 33 16 8 47 30	201 89 112 22 11 10 38 31	224 87 137 62 11 4 42 18	118 31 87 37 6 4 5	38 18 20 8 8 1 2	23 8 15 12 1 - 1	18 3 15 2 3 - 9	1
SECRETARIES, CLASS A	435 163 272 85 94	39.0 37.5 37.5	179.00 174.50 161.50	173.50 170.50 156.50	154.00-199.00 163.50-205.00 152.50-197.00 145.00-176.00 157.00-197.50	=				=			12 7 5 - 2	23 9 14 5 3	51 15 36 26 8	35 35 14 14	89 44 45 16 14	46 11 35 11 14	39 18 21 3 11	38 9 29 -	52 30 22 7 1	18 7 11 - 5	7 3 4 2 1	4 2 2 - 1	14 3 11 1 9	

## Table A-1. Office occupations: Weekly earnings-Continued

(Average straight-time weekly hours and earnings of workers in selected occupations by industry division, Boston, Mass., August 1972)

				Weekly (star	earnings 1														kly ea:							
Occupation and industry division	Number of workers	Average weekly hours 1 (standard	Mean <sup>2</sup>		Middle range <sup>2</sup>	Under	75 and under 80	-	85	90	100	110	120	130	140	150	160	170	180	190	200	210	220	230	240	2 ar
MEN AND WOMEN COMBINED																										
CRETARIES - CONTINUED																										
SECRETARIES, CLASS 8	715	39.0 37.5 38.5 37.0 36.5	164.50 163.00 153.00 148.00 154.50	165.50 160.00 148.00 146.00 155.00	\$ 147.00-178.50 153.50-177.50 144.00-181.50 140.50-164.00 135.50-161.00 142.00-170.00 152.00-182.50	-			,,,,,,,	9 - 9 - 9 -	24 24 24 20	74 22 52 17 2 33	59 18 41 10 10 17 4	16 98 12 19	262	118	176 183 14 12		138 58 80 5 6 34 14	93 26 67 9 2 25 14	111 10 101 4 2 37 5	64 8 56 3 - 20	19 10 9 2 -	16 3 13 1	4 2 -	
MANUFACTURING	186 379 240 802	39.0 38.0 38.5 38.5 38.0 37.0	155.00 143.00 163.50 142.00 135.00 139.00	155.00 141.00 164.50 138.50 133.00 137.50	133.50-160.00 145.00-162.50 130.00-157.00 154.50-169.00 132.00-151.00 123.00-149.00 127.00-150.50 136.00-162.00				11111111	29 - 29 - 17 7 5	47 6 41 1 - 15 25	18 110 - 17 20	48 286 2 21 66 156		13 76 36	665 419 246 30 40 23 86 67	354 123 231 87 17 22 81 24	176 77 99 17 25 4 28 25	63 40 23 8 8 - 2	51 38 13 2 2 5 3	47 37 10 4 - 1 4	34 15 19 3 3	11 4 7 2 4 1			
MANUFACTURING	1,456 2,455 67 262 160	39.0 37.5 40.0 38.0 36.5 36.0	140.00 133.00 160.00 133.00 121.00 129.00	138.50 133.50 160.00 133.00 120.00 131.50	124.00-147.00 128.50-148.00 120.50-146.00 143.50-178.00 125.50-142.50 110.00-129.50 116.00-145.00 129.00-148.50	-		1 - 1 - 1 - 1 1	26 26 5 - 21	1 83 - 1 5	174 6 34	109 299 - 24 42 181	263 437 7 80 42 189	543 8 60 16	348 531 11 57 7 272	315 141 174 8 21 8 65 72	10	85 27 58 11 4 1 18 24	37 27 10 4 - - 6	19 16 3 3	14 10 4 4	2 1 1 1	1	3 3		
ENOGRAPHERS, GENERAL		39.0 38.0 39.0 38.0 37.0	122.50 124.00 141.00 109.50 121.00	125.50 121.50 141.00 113.00 123.50	112.50-131.00 116.50-128.50 111.00-136.50 114.50-161.00 102.00-119.50 109.50-135.50 113.50-127.00	10		1 - 1 - 1 - 1	9 1 8 - 8 -	13 27 - 12	134 43 91 18 10 42 16	66	332 216 116 2 11 65 37	39	30 3 27 18 - 4	34 19 2 10 3	27 27 25 -	14 9 5 4 - 1		8 8 -	7 7 7					
ENOGRAPHERS, SENIOR	862 177 685 74 303 284	39.0 37.5 38.5 37.5	135.00 135.00 132.00 127.50	134.00 135.00 135.50 123.00	121.00-149.50 120.50-146.00 121.50-150.00 116.00-146.00 114.00-144.50 133.00-154.00	-			111111	25 5 20 - 20	49 11 38 6 29 3	27	154 24 139 7 75 39	184 51 133 25 25 81	126 26 100 3 32 61	96 3 93 12 37 44	49 12 37 5 -	38 16 22 1 6 14	22 20  15 3	,,,,,,	1					
MANUFACTURING	63	39.0 38.5 40.0 39.5 37.5 37.5	128.00 123.50 139.50 123.50 115.50 125.00	124.00 123.00 147.00 122.00 115.00 130.00	112.00-134.50 116.00-134.50 110.50-134.50 114.00-134.00 104.50-131.00 116.00-134.50				9 - 9 - - 1 8	35 4 31 - 5 6 11 9	25 56 - 10 24	36 77 15 9 13 21		133 42 91 - 10 14 46 21	56 8 48 10 2 1 26 9	27 8 19 9 2 2 5	6 5 1	9 6 3 3	3 - 3	2 2	1					
ITCHBOARD OPERATORS, CLASS B NONMANUFACTURING FINANCE SERVICES		38.0	106.00	103.50	96.00-121.00 95.00-121.00 100.50-124.50 88.00-102.00	6	6 6 1 5	8 8 1 6	35 35 14 21	79 77 15 40	63 47 8 26	58 46 35 7	55 45 42 1	19 19 11	7 7 -	8 8 -	-		2 -	1111					::::	

# Table A-1. Office occupations: Weekly earnings—Continued

(Average straight-time weekly hours and earnings of workers in selected occupations by industry division, Boston, Mass., August 1972)

					earnings <sup>1</sup> sdard)												nt-time									
	Number	Average					75	80	85	\$ 90	100	110	120	130	140	152	160	170	180	190	\$ 200	\$ 21.0	\$ 220	\$ 230	\$ 240	\$ 25
Occupation and industry division	of workers	weekly hours I (standard	Mean 2	Median 2	Middle range 2	Unde \$ 75	and under	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	ar
	-						80	85	90,	100	110	120	130	140	150	160	170	180	190	200	210	220	230	240	250	ov
MEN AND WOMEN COMBINED CONTI VUED																										
MITCHBOARD OPERATOR-RECEPTIONISTS- MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES WHOLESALE TRADE FINANCE	715 260 455 25 181 56	38.5 38.0 40.0 38.5 37.5 36.0	115.00 115.00 186.00 110.50 100.50 113.50	114.00 113.00 191.50 112.50 101.50 112.00	\$ 105.50-122.50 107.50-124.50 104.50-120.50 177.00-201.00 102.50-118.00 88.50-114.00 107.00-114.50	2 - 2		15 15 5 1	22 1 21 - 5 16	97 53 44 - 24 8 12	83 18 65 - 29 6 18	295 102 193 - 84 14 40	79 27 52 - 19 8 9	52 33 19 5 1	36 19 17 - 8 - 9	10 7 3 1 2	3 3	7 7 7		7 7 7	7 7 7					
SERVICES BULATING-MACHINE OPERATORS, LASS A NONMANUFACTURING	72 53	38.0	141.00	135.50	128.00-156.00 128.00-156.00 123.00-142.00	-	-	-	-	:	3 3	7 7	10 8	21 20	12	4	7 3	2	4	:	2	:	:	:	:	
BULATING-MACHINE OPERATORS.	65	38.5	135.50	128.50	113.00-145.00	-		1	2	3	3	18	7	6	13	1	1	3	-	-	3	2	2	-	-	
ANSCRIBING-MACHINE OPERATORS, ENERAL	286 91 195 147	39.0	119.00	122.00	106.00-125.00 114.50-125.00 100.00-125.00 100.00-119.00	-	1 1		11 11 11	37 37 25	44 15 29 29	77 18 59 50	69 47 22 17	32 11 21 12	8 2	:	7		:	:	:	:	:	:::	:	
PISTS, CLASS A	1,343 185 1,158 71 125 652 299	39.5 37.5 38.0 38.5 36.5	118.00 114.50 127.00 119.50 107.00	121.00 113.00 105.00 120.50 109.00	103.50-124.00 109.00-124.50 102.50-124.00 102.50-158.00 107.00-127.00 97.50-115.50 116.00-141.00			9 1 8 - 7 -	51 51 	10	303 39 264 37 26 157 41	331 31 300 2 25 215 55	80	96 19 77 2 19 22 34	73 1 72 2 1 5	35 1 34 16 - 1	13 1 12 7 - 5	7 7 3 3 - 1	3 - 3			1				
PISTS, CLASS B	2,288 443 1,845 146 97	40.0 37.5 39.0 39.5	105.00 100.50 135.50 96.00		94.50-114.50 89.00-108.00 118.00-143.50 83.50-106.50	15	22	142 38 104 - 36 62	35	18	461 104 357 30 20 218	8 16	171 50 121 57 2 32	14 3 11 3	24 3 21 20 -					28 28 28						

## Table A-1a. Office occupations—large establishments: Weekly earnings

(Average straight-time weekly hours and earnings of workers in selected occupations in establishments employing 500 workers or more by industry division, Boston, Mass., August 1972)

				Weekly (stan	earnings 1 dard)									s rece												
Occupation and industry division	Number of workers	Average weekly hours <sup>1</sup> (standard)	Mean 2	Median 2	Middle range <sup>2</sup>	Unde \$ 75	\$ 75 and under 80	80	85	90	95	100	110	\$ 120 - 130	130	140	150	160	170	180	190	200	210	220	230	ar
MEN AND WOMEN COMBINED																										
LERKS, ACCOUNTING, CLASS A MANUFACTURING NONMANUFACTURING	272 989 206 254	39.5 38.0 37.5 36.5	148.00 141.50 127.00 123.50	143.00 142.00 125.00 123.50	\$ 122.50-156.50 130.50-163.00 120.50-153.00 113.50-138.50 109.00-136.00 124.00-156.00	=		1 - 1	8 8 2 6	11 10 4 6	15 1 14 4 10	101 7 94 28 49 3	141 24 117 37 41 7	146 32 114 57 39 14	170 60 110 26 55 13	296 34 262 21 28 12	82 40 42 16 10 6	50 18 32 1 4	52 9 43 - 4 3	99 18 81 6 1	60 11 49 2 -	19 8 11 2 -	10 9 1 -		:	
LERKS, ACCOUNTING, CLASS B MANUFACTURING NOMMANUFACTURING RETAIL TRADE FINANCE	269 1,337 415	39.5 37.5 37.0	119.50 113.00 99.00	120.00 107.50 97.00	98.50-127.50 102.00-134.00 97.50-126.00 90.50-107.50 95.50-116.00	4	8 - 8 7 1	38 2 36 34 2	59 59 48 11	138 19 119 93 26	236 36 200 56 24	347 42 305 87 39	225 37 188 45 29	192 58 134 35 30	109 31 78 4 3	152 25 127 2 1	35 9 26 -	57 7 50 -	4 3 1 -	2 -	:	:	:	:::::::::::::::::::::::::::::::::::::::	=	
PERKS, FILE, CLASS A	167	37.5	111.00	106.00 104.00 99.00	94.50-124.00	-	:	13 13 13	11 11 11	21 20 20	27 25 23	41 32 30	28 19 17	26 17 10	10 6 1	7 7 1	6	5	3	3	=	-	=	:	=	
ERKS, FILE, CLASS B NONMANUFACTURING FINANCE	287	37.0	98.50 97.00 92.50	93.50		-	14	71 67 60	38 37 29	37 37 32	34 30 21	51 43 40	28 25 15	29 16 4	11 11 1	7	=	3 -	:	=	=	=	=	=	=	
LERKS, FILE, CLASS C	382	38.0	98.00 98.00 88.00	99.50		5	19	58 58 51	39 37 31	43 41 37	36 36 22	104 104 17	52 52 1	30 30 1	=	-	=	=	Ξ	Ξ	=	=	=	=	=	
LERKS, ORDER MANUFACTURING NONMANUFACTURING RETAIL TRADE	183 126	39.5	126.00	122.50	106.50-154.50 105.00-142.50 111.50-163.50 97.50-117.50	=		4 4	6 3 3 3	13 9 4 4	23 20 3 3	42 31 11 11	48 24 24 24	22 14 8 8	25 25 -	26 22 4	33 15 18	48 12 36	7 2 5	3 1	6 6 -	=	::::	:	=	
LERKS, PAYROLL	110	39.5 38.0	125.00	129.00	104.50-137.00 112.00-139.00 102.50-133.50 98.00-127.00	-		10 6 4 4	13 1 12 11	18 4 14 12	13 4 9 6	37 6 31 28	55 23 32 16	48 11 37 20	53 30 23 14	25 13 12 7	14 5 9 3	7 1 6	3 1 2	2 1 1		:	1 -		-	
EYPUNCH OPERATORS, CLASS A MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES RETAIL TRADE FINANCE	301 534 114 95	39.5 37.5 39.0 38.0	125.00 122.00 141.50 117.00	126.00 119.50 139.50 114.00	111.50-132.50 116.50-131.00 109.50-134.00 130.50-157.00 109.00-127.00 103.50-123.50	-	-		13 13 - 13	13 13 - 13	29 3 26 - 6 20	29	197 62 135 19 30 69	220 122 98 8 21 52	138 53 85 32 13 25	55 23 32 15 5	20 2 18 17	22 22 18 - 2	7 - 7 4 - 2	7 7						
EYPUNCH OPERATORS, CLASS B MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES FINANCE	156 521 87 233	39.5 37.5 38.5 37.5	110.00 106.00 120.50 104.00	111.00 103.00 104.50 104.00	97.50-115.50 100.50-119.00 97.00-113.00 102.00-155.00 97.50-112.00 93.50-108.50	2 - 2	1 - 1	12 - 12 - 2 10	19 2 17 - 6 11	86 27 59 - 21 38	108 8 100 7 49 44	212 36 176 44 84 48	139 51 88 9 48 26	49 24 25 1 18 3	18 5 13 - 2 10	5 3 - 2	9 - 9 9 -	16 2 14 14 -	1							
ESSENGERS (OFFICE BOYS) MANUFACTURING NOMMANUFACTURING PUBLIC UTILITIES FINANCE	- 125 - 461 - 40	39.0 37.0 38.5	92.50	105.00 92.00 102.00	93.50-118.00 84.00-100.50 98.00-107.50	5	32	103 10 93 -	89 15 74 - 44	86 9 77 - 49	73 11 62 16 37	114 25 89 18 52	54 33 21 3 15	22 16 6 1 5	5 3 2 2 -	3	-		:	=	=	:			-	

# Table A-1a. Office occupations—large establishments: Weekly earnings—Continued

(Average straight-time weekly hours and earnings of workers in selected occupations in establishments employing 500 workers or more by industry division, Boston, Mass., August 1972)

				Weekly (stan	earnings <sup>1</sup> dard)														kly ea							
Occupation and industry division	Number of workers	Average weekly hours <sup>1</sup> (standard)	Mean <sup>2</sup>	Median <sup>2</sup>	Middle range <sup>2</sup>	Under	and under	80	85	90	95	100	110	120	136	140	150	160	170	180	190	200	210	220	230	an
MEN AND WOMEN COMBINED CONTINUED																										
SECRETARIES  MANUFACTURING NONMANUFACTURING HHOLESALE TRADE RETAIL TRADE FINANCE SERVICES	2,634 3,122 208 521 1,362	39.5 37.5 38.0 37.0 36.5	152.50 145.00 155.50 135.00 136.50	149.50 141.50 148.50 132.50 135.00	\$ 131.50-162.50 137.00-164.00 126.00-161.50 138.50-168.00 120.00-150.50 120.50-152.50 132.00-157.50			1 - 1 - 1 -	18 - 18 - - 18	26 - 26 - 7 19	46 1 45 1 5 39	28 167 1 53	64	250 438 18 111 222	480 525 40 77	467 50 71 193	516 342 30 46	220 325 20 43 111	176 13 24	199 111 88 10 8 29 18	136 78 58 9 3 14 10	154 73 81 4 6 5	84 31 53 3 4 5	34 18 16 4 1 2	23 8 15 1 -	
SECRETARIES, CLASS A MANUFACTURING NONMANUFACTURING	88	39.0	197.50	203.50	162.50-206.00 180.00-209.50 154.00-186.00	-	:	=	-	=	-	=	=	3 - 3	11 2 9	16 2 14	19 - 19	41 15 26	31 3 28	22 7 15	16 9 7	35 30 5	18 7 11	7 3 4	2 2	
SECRETARIES, CLASS B	420 587	39.5 38.0 37.5 37.0	170.00 174.50 148.50 159.00	173.50 172.00 147.50 159.00	155.50-185.00 158.50-179.00 152.50-195.50 134.50-162.50 145.00-173.50 164.50-184.00							6 4 2 -	8 8 2 6	22 4 18 10 8	55 16 39 15 21 2	43 66 26	117 51 66 14 42 6		228 153 75 9 32 19	94 37 57 6 19	56 15 41 - 10 6	75 10 65 2 4	46 8 38 - - 4	19 10 9 - 1	16 3 13	
SECRETARIES, CLASS C MANUFACTURING NOMMANUFACTURING	860 1,085 169 212	39.5 37.5 38.5 37.5 36.5	157.00 143.50 163.00 132.00 138.50	155.50 142.50 164.50 131.50 137.00	135.00-161.50 147.50-164.50 128.50-160.00 155.00-168.50 122.00-144.50 126.50-151.50 140.00-164.00	11111111	-			9 - 7 2 -	3 - 3 - 3 -	41 6 35 1 15 19	70	2	80 202 17 40	126 166	345 149 23	85 12	57 56 15 4	50 40 10 2 - 2 2	45 38 7 2 - 3 1	37 30 7 4 1 1	18 15 3 3	7 4 3 2 1		
SECRETARIES, CLASS D MANUFACTURING NOMANUFACTURING RETAIL TRADE FINANCE SERVICES	1.266	39.5 38.0 36.5 36.5	140.50 130.00 121.00 121.00	138.50 131.00 120.00 121.50	123.50-146.50 129.50-148.00 116.50-143.00 110.00-129.50 108.00-134.50 128.50-149.00	-		1 - 1 - 1 -	18 - 18 - 18	17 17 	43 1 42 5 36	22 126 34	85 188	217 235 42	275 16 92	532 311 221 7 61 111	108	94 57 37 5 8 24	37 20 17 1	33 27 6 - - 6	19 16 3 -	7 3 4	2 1 1 -	1	3	
TENOGRAPHERS, GENERAL	564 323 241 119 59	39.0 38.0 38.5	123.50 124.00 132.50	126.00 117.00 130.00	112.50-129.50 118.50-128.50 109.00-142.00 112.50-158.50 97.00-120.00	-	:	1 - 1	9 1 8 - 8	12 9 3 - 2	16 4 12 - 10	72 32 40 18 11	115 41 74 40 13	214 198 16 2 5	47 26 21 9 4	27 3 24 15 4	12 - 12 8 1	24 - 24 22 -	14 9 5 4		1 1 -			-	-	
TENOGRAPHERS, SENIOR	142	39.5 37.5	132.00	133.00	113.00-137.50 121.00-140.50 108.50-129.50 102.50-120.00	-	:		-	1 1	24 5 19 19	43 11 32 29	63 16 47 35	67 24 43 19	69 50 19 7	32 26 6	9 3 6 1	7 - 7 -	8 5 3	2 2 -	:	1 -	-	:	-	
MITCHBOARD OPERATORS, CLASS A MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES RETAIL TRADE FINANCE	348 142 206 37 59 58	39.5 38.5 40.0 37.5	131.00 123.50 138.50 115.50	130.00 119.00 145.00 110.00	112.00-135.50 118.50-137.00 109.50-134.50 113.00-159.50 104.00-131.50 103.00-123.50	-			1 - 1	5 1 4 - 3 1	17 3 14 - 3 10	49 14 35 - 24 9	75 22 53 15 9 18	57 31 26 2 3 9	79 42 37 - 14 6	17 8 9 3 1 2	23 8 15 9 2	6 5 -	9 6 3 3 -	7 4 3	2 2	1 1				
WITCHBOARD OPERATORS, CLASS B NONMANUFACTURING	94 68			105.00			1	2 2	11	4 2	17 17	25	13	8 5	10 10	2 2	-	-	-	-	:	-	-	-	-	

# Table A-1a. Office occupations—large establishments: Weekly earnings—Continued

(Average straight-time weekly hours and earnings of workers in selected occupations in establishments employing 500 workers or more by industry division, Boston, Mass., August 1972)

				Weekly (stan	earnings 1					N	lumbe	r of w	orkers	rece	iving s	traigh	t-time	e week	ly ea	rnings	of-					
Occupation and industry division	Number of workers	Average weekly hours <sup>1</sup> (standard)	Mean 2	Median 2	Middle range 2	Under \$ 75	\$ 75 and under 80	80 - 85	85	90 - 95	-	100	-	-	-	-	150 - 160	-	-	-	-	-	-	-	-	and
MEN AND WOMEN COMBINED CONTINUED																										
SWITCHBOARD OPERATOR-RECEPTIONISTS-	60	38.5	\$ 113.00	\$ 111.50	\$ \$ \$ \$ \$ 00	2	-	2	5	2	4	13	10	11	2	1	8		_	_	_		_	_	_	
TABULATING-MACHINE OPERATORS, CLASS A	67	38.0	141.00	134.50	126.00-158.50	-	-	-	-	-	_	3	7	10	21	7	4	7	2	4	-	2	_	-	_	
ABULATING-MACHINE OPERATORS, CLASS B	52	38.5	137.50	134.00	116.00-145.00	-	-	1	2	2	1	3	8	7	6	13	1	1	-	-	-	3	2	2	-	
RANSCRIBING-MACHINE OPERATORS, GENERAL NONMANUFACTURING	103 98 71	37.5	111.50	110.00	98.00-123.50 97.50-124.50 98.00-121.50	-	1 1 1	=	8 8 8	7 7 3	18 18 10	17 16 16	22 18 14	14 14 14	7 7 3	5 5 2	:	:	:	:	:	:	:	:	-	
YPISTS, CLASS A MANUFACTURING NONMANUFACTURING FINANCE SERVICES	607 167 440 248 84	40.0 37.5 36.5	117.00 111.50 102.00	120.00 107.00 101.50	101.00-123.50 108.00-123.50 98.00-123.00 92.00-111.00 112.00-135.00	=		9 1 8 7	45 45 41 3	40 5 35 34 1	43 6 37 30 6	157 39 118 69 8	110 31 79 44 24	110 73 37 13 12	45 8 37 4 15	19 1 18 5 10	15 1 14 1 3	10 1 9 - 2	3 -	-	:::::::::::::::::::::::::::::::::::::::	:::::	1			
YPISTS, CLASS B MANUFACTURING NOMMANUFACTURING FINANCE	854 187 667 465	40.0 37.5	109.00	109.00	91.50-112.00 100.00-119.00 89.50-109.00 87.50-104.00	-	22 22 22	48 1 47 41	111 5 106 101	113 19 94 86	95 22 73 57	228 54 174 105	115 43 72 38	89 37 52 12	12 3 9 2	21 3 18 1	:	:	:	:	:	-	:	:	-	

## Table A-2. Professional and technical occupations: Weekly earnings

(Average straight-time weekly hours and earnings of workers in selected occupations by industry division, Boston, Mass., August 1972)

				(stan	earnings <sup>1</sup> dard)									recei		_										
Occupation and industry division	Number of workers	Average weekly hours 1 (standard)	W	Median 2	Middle range <sup>2</sup>	Under		110						170												s a
							110	120	130	140	150	160	170	180	190	200	210	220	230	240	250	260	270	280	290	0
MEN AND WOMEN COMBINED	1		\$	\$	\$ \$																					
OMPUTER OPERATORS, CLASS A MANUFACTURING NONMANUFACTURING	- 166	40.0	180.50	180.50	158.50-192.50 166.00-196.50 154.50-186.50	-	=	1	4	16	40 6 34	60 19 41	78 32 46	59 25 34	56 18 38	65 44 21	32 13 19	2	7 4 3	2 7	1	=	=	-	=	
RETAIL TRADE	- 51	38.0	165.00	162.00	150.00-174.00 149.00-185.00	-	-	1	1 3	6	6 26	11 20	10	7 21	1 24	11	13	1	2	-	=	-	-	-	-	
OMPUTER OPERATORS, CLASS B					138.50-164.50 142.00-159.00		2	29	61	81 25	158	111	79 18	47	33	24	3	1	4	2	6	-	-	1	-	
NONMANUFACTURING	453 52	37.5	153.00	150.00	135.00-167.00	=	2	29	50	56 5	93 10	65	61	39	24	19	3	1	4	1 -	6	:	:	-	-	
FINANCESERVICES	- 251	36.5	149.00	148.50	132.00-168.00 131.50-164.00 142.50-170.00	-	2	24	32 3	16 26 9	56 23	7 39 11	10 27 8	21 7	13	3 7 6	3	1	-	-	=	=	-	=	:	
OMPUTER OPERATORS, CLASS C	- 280				123.50-144.00		24	29	45	70 16	61	34	4	8	-	-	-	-	-	-	-	-	-	-	-	
NONMANUFACTURING	- 230	37.0	132.00	135.50	121.50-143.50	5	21	29	36 13	54 38	53 40	26 16	4	2	-	-	-	-	-	1	-	:	-	-	=	
OMPUTER PROGRAMERS, BUSINESS, CLASS A	462	38.0	241.00	241.50	221.00-259.00	_	_	_	_	_	-	_	-	2	20	13	12	62	50	61	73	60	44	23	13	
MANUFACTURING NONMANUFACTURING FINANCE	320	37.0	240.50	240.00	220.50-271.00 221.00-255.00 221.00-251.50	-	-	-	=	-	-	-	-	-	19	3 10 8	11 7	10 52 34	16 34 24	53 43	21 52 37	11 49 33	15 29 13	14 9 4	5 8 4	
OMPUTER PROGRAMERS, BUSINESS, CLASS B	645	38.0	197.00	199.00	180.00-215.50		_		_	18	2	42	48	49	91	79	103	74	65	34	17	14	4	3	1	
MANUFACTURING	160	39.5	206.00	211.50	185.50-227.00	-		-	-	2	1	33	12	7 42	27	75	15 88	20 54	30 35	14	9	6	2 2	1	1	
RETAIL TRADE	- 52	38.0	207.50	204.50	180.50-229.00	-	-	-	-	12	1	28	6 24	7 31	4	5	65	7	26	16	4	2	1	1	=	
OMPUTER PROGRAMERS, BUSINESS, CLASS C	232	38.0	166.50	165.00	153.50-178.00		_	_	3	20	30	18	73	36	16	21	9	3	2	1	-	-	_	-	_	
MANUFACTURING	- 50	40.0	186.00	183.50	176.00-197.00	-	-	-	2	20	30	1	72	18	9	9	5	2	2	1	-	-	-	-	-	
FINANCE					154.00-171.50		-	-	i	14	18	8	61	17	7	12	2	1	-	-	-	-	-	-	-	
OMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS A					265.00-316.00		-	-	-	-	-	-	-	-	-	1	2	8	16	16	26	37	54	65	40	
MANUFACTURING	337				274.00-313.00 258.00-318.00		-	-	-	-	-	-	-	-	-	1	1	8	16	14	22	31	30	41	21 19	
FINANCE	144	36.5	271.50	267.00	250.00-291.50	-	-	-	-	-	-	-	-	-	-	1	-	1	9	10	15	26	16	17	12	
DMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS B					218.50-264.00		-	-	-	-	2	-	2	7	10	20	37	35	33	70	36	53	40	20	13	
MANUFACTURING					223.00-265.50		-	-	-	-	2	-	2	1 6	10	20	30	13	12	24	27	13	32	10	5	
FINANCE					203.00-249.00		-	-	-	-	-	-	-	4	7	16	19	10	12	21	14	4	14	3	5	
OMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS C	. 79	38.0	191.00	184.00	172.00-210.50	_	_	-	-	-	2	5	9	11	20	5	7	10	1	2	6	1	_	-	_	
NONMANUFACTURING					170.50-204.00		-	-	-	-	2	5	9	10	18	4	7	9	1	-	2	-	-	-	-	

<sup>\*</sup> Workers were distributed as follows: 62 at \$290 to \$300; 73 at \$300 to \$320; 42 at \$320 to \$340; 40 at \$340 to \$360; 17 at \$360 to \$380; and 5 at \$380 and over. \*\* Workers were distributed as follows: 25 at \$290 to \$300; 9 at \$300 to \$310; 5 at \$310 to \$320; 7 at \$320 to \$330; and 2 at \$330 to \$340.

# Table A-2. Professional and technical occupations: Weekly earnings—Continued

(Average straight-time weekly hours and earnings of workers in selected occupations by industry division, Boston, Mass., August 1972)

				Weekly of	earnings 1						umber															
Occupation and industry division	Number of workers	Average weekly hours I (standard)	Mean <sup>2</sup>	Median 2	Middle range <sup>2</sup>	Under \$ 100	and under	110	120	130	140	150	160	170	180	190	200	-	-	230	240	250	260	270	280	aı
MEN AND WIMEN COMBINED == CONTINUED											.,,,	100		100	170	200						200	210	200	2,0	
MANUFACTURING	932 434 498 443	40.0	217.00	220.50	\$ 200.50-242.00 194.50-234.00 201.50-249.00 201.00-241.00	=	:		:	:	1 -	1 -	16 4 12 10	22 9 13 11	97 62 35 34	88 55 33 33	170 32 138 137	101 51 50 49	97 64 33 33	84 60 24 21	97 57 40 24	35 17 18 17	38 20 18 3	7 2 5 -	22 22 15	
AFTSMEN, CLASS B MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES SERVICES	466	40.0 38.5 40.0	184.50 198.00 209.50	188.00 191.50 209.50	172.50-204.00 165.50-199.50 184.00-215.50 173.50-242.50 185.00-207.50	=	:		-	1 - 1	19 15 4 - 4	75 46 29 1 26	106 80 26 3 21	103 67 36 10 23	166 37 129 -	175 118 57 - 56	107 30 77 9 63	70 41 29 -	38 24 14 -	33 5 28 1 27	26 3 23 19 4	2 - 2	3 - 3	13 13	13 13 -	
AFTSMEN, CLASS C	247	39.5 38.5 40.0	149.00 154.50 161.50	148.50 157.00 167.50	136.00-172.00 132.00-163.50 138.50-177.00 144.00-186.00 148.00-178.00	2	10	32 15 17 5 4	46 39 7 - 2	58 31 27 -	85 51 34 10 24	55 34 21 -	55 31 24 4 18	64 18 46 6 39	48 17 31 5 26	13 9 4 4	:	1 -	1			-		-	-	S. C. C. C. C.
AFTSMEN-TRACERS	71	38.5	113.00	114.00	110.00-122.50	*11	7	29	18	3	3	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
ECTRONICS TECHNICIANS MANUFACTURING NONMANUFACTURING SERVICES	867 869	40.0	181.50	179.50 193.50	165.50-211.00 164.50-202.50 167.00-220.00 165.50-206.00	=	:	9 9 -	23 13 10 4	34 18 16 9	89 34 55 10	165 104 61 18	217 120 97 31	235 141 94 30	189 108 81 27	171 89 82 29	146 58 88 43	152 84 68 23	148 73 75 7	147 16 131 5	2 2 2	9 - 9	-		-	
ELECTRONICS TECHNICIANS, CLASS A- MANUFACTURING NONMANUFACTURING SERVICES	396 497	40.0	197.50	198.00	188.00-223.00 184.00-214.50 193.00-230.50 186.00-214.50	=	:	:	:	-	-	11 4 7 1	34 25 9 6	94 56 38 17	120 67 53 17	107 55 52 23	112 45 67 24	126 69 57 15	145 73 72 7	133 2 131 5	2 2 2	9 - 9	:	:	:	
ELECTRONICS TECHNICIANS, CLASS B- MANUFACTURING NONMANUFACTURING	243	40.0	177.50	172.50	161.00-185.50 165.00-189.00 156.00-180.00	-	Ξ	=	1	3 1 2	37 8 29	75 32 43	121 57 64	111 58 53	52 29 23	46 19 27	14 9 5	19 15 4	3	14 14	=	:	-	:	:	
ELECTRONICS TECHNICIANS, CLASS C- MANUFACTURING NONMANUFACTURING	139	40.0	147.50	153.00	139.00-159.50 139.00-159.00 139.00-160.50	-	=	9	22 12 10	31 17 14	45 19 26	65 54 11	43 20 23	8 8 -	:	-	=	-	=	=	:	=	=	-	:	
RSES, INDUSTRIAL (REGISTERED) MANUFACTURING NONMANUFACTURING		40.0	177.00	179.50	167.00-193.00 167.00-192.00 166.50-196.50	-	7	:	2 - 2	=	2 2	9 6 3	32 20 12	42 24 18	30 23 7	21 11 10	15 9 6	11 8 3	3 2 1	2	=	=	-	=	=	

\* Workers were distributed as follows: 2 at \$80 to \$90; and 9 at \$90 to \$100.

## Table A-2a. Professional and technical occupations-large establishments: Weekly earnings

(Average straight-time weekly hours and earnings of workers in selected occupations in establishments employing 500 workers or more by industry division, Boston, Mass., August 1972)

				(stan	earnings <sup>1</sup> dard)									s recei												
Occupation and industry division	Number of workers	Average weekly hours <sup>1</sup> (standard)		Median 2	Middle range <sup>2</sup>	90 and under	100	110	120	130	140	150	160	\$ 170 - 180	180	190	200	210	220	230	240	250	260	270	280	aı
MEN AND WOMEN COMBINED								120	130	140	.,,	100	110	100	170	200			230	240		200	210	200	270	
COMPUTER OPERATORS, CLASS A	356	38.5	\$ 173.00	\$ 172.00	\$ \$ 158.00-190.00	-	_	1	4	16	28	54	61	56	48	49	23	6	7	2	1	_	_	_	_	
MANUFACTURING					164.50-197.00		-	-	-	-	6	19	26	25	18	34	13	2	4	2		-	-	-	-	-
NONMANUFACTURING					154.00-183.00		-	1	4	16		35	35	31	30	15	10	4	3			-	-	-	-	
FINANCE					150.00-174.00 152.00-183.50		-	1	3	10	14	20	10	7 18	21	8	7	1	1		-	-	-	-	-	
OMPUTER OPERATORS, CLASS B					135.50-166.50	-	2	20	43	64	85	60	50	36	24	15	3	1	1	2	6	-	-	1	-	
MANUFACTURING					142.50-166.50		2	20	39	18	33 52	22 38	18	28	15	10	3	1	1	1			-	1	_	
RETAIL TRADE					131.50-169.50		-	5	6	12	4	7		8	2	3	_	-	-	-	-	_	-	_	_	
FINANCE	194	36.5	148.50	146.50	130.00-163.00	-	2	15	32	26	41	24	15	15	13	7	3	1	-	-	-	-	-	-	-	
MPUTER OPERATORS, CLASS C					122.00-144.50	5	24	23	30	63	39	29	4	8	-	-	-	-	-	-	-	-	-	-	-	
FINANCE					119.00-143.50		21	23 17	28 13	47 38	33	21 16	4	1	-	-	-	-	-	-	-	-	-	_	Ξ	
OMPUTER PROGRAMERS,																										
SUSINESS, CLASS A					224.00-264.50	-	-	-	-	-	-	-	-	2	3	13	12	30	38	37	64	33		21		
NONMANUFACTURING					234.50-276.00	_		_	-	-	-	-	_	2	2	10	11		29	8 29	21 43		15	14		
FINANCE					222.00-251.50		-	-	-	-	-	-	-	-	-	8	7	16	21	25	31	15	13	4	4	
OMPUTER PROGRAMERS,																										
MANUFACTURING	132				189.50-216.50		-	-	-	2	2	28	38	45	66	68	66	69	46	25	14	12		1	1	
NONMANUFACTURING	361				180.50-212.50		-	-		3	i	19	26	38	53	64	51	49	30	11	5	6		2		
FINANCE	293	37.0	192.50	194.00	179.50-209.50	-	-	-	-	3	1	19	21	31	47	59	41	38	23	7	-	2	1	-	-	P
OMPUTER PROGRAMERS, BUSINESS, CLASS C	184	38-0	168-50	167-00	158.50-182.00	_	_	_	3	16	20	9	60	27	16	18	9	3	2	1	_					
NONMANUFACTURING	140	37.0	162.50	164.00	149.00-170.50	-	-	-	1	16	20	8	59	15	7		4	1	-			-	-	-	-	
FINANCE	132	37.0	162.50	164.00	150.50-170.50	-	-	-	1	14	18	8	58	14	7	9	2	1	-	-	-	-	-	-	-	
OMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS A	389	38.5	294 .00	201 50	267.50-319.50				_		_	_	-	_	_	1	2	3		16	15	25	38	41	40	
MANUFACTURING	153				276.00-314.50	-	-	-	-	-	-	-	-	-	-	-	ī	-	-	2		6	17			
NONMANUFACTURING	236 108				261.00-324.50	-	=	-	-	-	-	-	-	-	-	1	1	3	8	14	11	19	21 13	24 17	19 12	
DMPUTER SYSTEMS ANALYSTS,																										
BUSINESS, CLASS B					220.50-267.00	7	-	-	-	-	2	-	2	7	10	20	24	24	26	58	33		40	20	13	
MANUFACTURING					237.00-274.00	_	-	-			2	-	2	6	10	20	23	22	5	17	24	13	32	10	5	5
FINANCE					203.00-250.00	-	-	-	-	-	-	-	-	4	7	16	19	10	12		11	4	14	3		
MPUTER SYSTEMS ANALYSTS, USINESS, CLASS C	61	37.5	193.00	188.50	169.50-213.00	-	_	-	-	-	2	5	9	6	10	5	7	7	1	2	6	1	-	_	_	
RAFTSMEN, CLASS A	537	39.5	219.00	216.00	202.00-235.00	-	_	-	-	-	1	1	9	15	30	42	123	69	74	41	63	22	27	7	9	,
MANUFACTURING	312	40.0	219.00	221.00	202.50-234.50	-	-	-	-	-	-	i	4	9	23	33	32	45	53	38	46	17	9	2	-	
NONMANUFACTURING	225	39.0	219.50	208.00	202.00-245.50	-	-	-	-	-	1	-	5	6	7	9	91	24	21	3	17	5	18	5	9	,

\* Workers were distributed as follows: 42 at \$290 to \$300; 63 at \$300 to \$320; 42 at \$320 to \$340; 31 at \$340 to \$360; 17 at \$360 to \$380; and 5 at \$380 and over.

\*\* Workers were distributed as follows: 21 at \$290 to \$300; 9 at \$300 to \$310; 5 at \$310 to \$320; 7 at \$320 to \$330; and 2 at \$330 to \$340.

## Table A-2a. Professional and technical occupations-large establishments: Weekly earnings-Continued

(Average straight-time weekly hours and earnings of workers in selected occupations in establishments employing 500 workers or more by industry division, Boston, Mass., August 1972)

					earnings 1 dard)						Numbe	r of w	vorker	s rece	iving	straig	ht-tim	e wee	kly ea	rning	s of-					
Occupation and industry division	Number of workers	Average weekly hours 1 (standard	Mean <sup>2</sup>	Median 2	Middle range 2	and under	-	-	120	130	140	150	160	170	180	190	-	210	220	230	240	-	260 - 270	-	-	an
MEN AND WOMEN COMBINED CONTINUED																										
DRAFTSMEN, CLASS B MANUFACTURING NONMANUFACTURING	471 320 151	40.0	191.50	196.50	\$ 183.00-204.50 178.00-203.00 185.00-208.50		:	-	-	1 - 1	15 15	20 13 7	31 27 4	32 29 3	63 26 37	165 118 47	48 30 18	33 30 3	25 24 1	7 5 2	26 3 23	2 - 2	3 - 3	:	:	
DRAFTSMEN, CLASS C	263 189 74	40.0	155.50	156.50	139.00-169.00 144.00-169.50 117.00-168.00		10	17 9 8	18 11 7	22 20 2	51 38 13	42 34 8	39 31 8	25 18 7	22 17 5	13 9 4	=	1 1 -	1	:	=	:	Ξ	:	:	
MANUFACTURINGNOMMANUFACTURING SERVICES SERVICES	1,056 828 228 191	40.0	180.50	178.50	165.00-203.00 164.50-199.50 166.00-212.00 165.00-205.50	-		9 9 -	20 13 7 1	13 7 6 6	38 34 4 4	122 104 18 18	151 120 31 31	167 141 26 24	127 108 19 15	116 89 27 26	87 58 29 27	89 70 19 16	99 73 26 7	7 2 5 5	2 2 2	9 - 9	:	1	=	
ELECTRONICS TECHNICIANS, CLASS A- MANUFACTURING NONMANUFACTURING SERVICES	526 396 130 114	40.0	197.50	198.00	185.50-216.50 184.00-214.50 192.00-225.00 190.00-216.50	-	:	:	-	-	:	5 4 1 1	31 25 6 6	70 56 14 14	75 67 8 8	78 55 23 23	69 45 24 24	84 69 15 15	96 73 23 7	7 2 5 5	2 2 2	9 - 9	:	111	. :	
ELECTRONICS TECHNICIANS, CLASS B- MANUFACTURING NONMANUFACTURING	297 215 82	40.0	171.50	171.00	161.50-182.00 163.00-181.50 160.00-184.50	=	:	=	1	3 1 2	11 8 3	48 32 16	81 57 24	70 58 12	38 29 9	23 19 4	14 9 5	5 1 4	3 - 3	=	=	=	=	=	:	
ELECTRONICS TECHNICIANS, CLASS C-	141 128				137.00-159.00 143.50-159.50	=	Ξ	9	19	10	20 19	55 54	20 20	8	-	-	-	:	-	-	-	:	-	-	-	-
NURSES, INDUSTRIAL (REGISTERED) MANUFACTURING NONMANUFACTURING	145 83 62	40.0	180.00	180.00	170.50-191.00 171.50-189.00 168.50-197.00	-	-	-	2 - 2	:	2 2	9 6 3	20 10 10	42 24 18	30 23 7	21 11 10	8 2 6	1 3	3 2 1	2	=	=	-	=	=	

## Table A-3. Office, professional, and technical occupations: Average weekly earnings, by sex

(Average straight-time weekly hours and earnings of workers in selected occupations by industry division, Boston, Mass., August 1972)

		Av	erage			Ave	rage			Av	erage
Sex, occupation, and industry division	of workers	Weekly hours 1 (standard)	Weekly earnings 1 (standard)	Sex, occupation, and industry division	Number of workers	Weekly hours <sup>1</sup> (standard)	Weekly earnings 1 (standard)	Sex, occupation, and industry division	Number of workers	Weekly hours <sup>1</sup> (standard)	Weekly earnings (standar
OFFICE OCCUPATIONS - MEN				OFFICE OCCUPATIONS -				OFFICE OCCUPATIONS -			
	100	20 5	\$	WOMENCONTINUED				WOMENCONTINUED			
MANUFACTURING	436 106		161.00	CLERKS, FILE, CLASS A	420	27 5	112.00	SECRETARIES - CONTINUED			
NONMANUFACTURING	330		162.00	NONMANUFACTURING	379		111.50	SECRETARIES - CONTINUED			\$
WHOLESALE TRADE	59		172.00	FINANCE	285		104.0C	SECRETARIES, CLASS A	434	38.0	176
FINANCE	101		134.50	SERVICES	53		138.00	MANUFACTURING	162		
		1			193			NONMANUFACTURING	272		
LERKS, ACCOUNTING, CLASS B	229		128.50		506			WHOLESALE TRADE	85		
MANUFACTURING	52		135.00	NONMANUFACTURING	462			FINANCE	94	37.0	179
NONMANUFACTURING	177		127.00	FINANCE	346	36.5	92.50		2 022	20.0	111
WHOLESALE TRADE	84	38.5	129.00	CLERKS ETTE CLASS C	705	37.5	95.50	SECRETARIES, CLASS B	715		
CLERKS, ORDER	394	39.5	158.50	NONMANUFACTURING	665			MANUFACTURING			
MANUFACTURING	55		158.00	PUBLIC UTILITIES	112		112.00	WHOLESALE TRADE	165		
NONMANUFACTURING	339		158.50	WHOLESALE TRADE	65		92.00	RETAIL TRADE	121		
WHOLESALE TRADE	337		158.50	FINANCE	381			FINANCE	641	36.5	
	1000	Man A						SERVICES	196	38.5	169
ESSENGERS (OFFICE BOYS)	692			CLERKS, ORDER	834		117.00				
MANUFACTURING	104		105.00	MANUFACTURING	434		119.00	SECRETARIES, CLASS C	2,997		
NONMANUFACTURING	588			MANUFACTURING NCNMANUFACTURING WHOLESALE TRADE	400		114.50	MANUFACTURING			
PUBLIC UTILITIES	40		103.50	WHULESALE TRADE	329		117.00	NONMANUFACTURING			
SERVICES	369 119			RETAIL TRADE	67	30.5	104.00	PUBLIC UTILITIES	186		
SEKAICES	117	30.3	70.00	CLERKS, PAYROLL	664	38.5	123.00	RETAIL TRADE	240		
OFFICE OCCUPATIONS - WOMEN				MANUFACTURING	317		117.00	FINANCE	800		
				NONMANUFACTURING	347		128.00	SERVICES	253		
BILLERS, MACHINE (BILLING	1			PUBLIC UTILITIES	29		160.00				1000
MACHINE)	248			WHOLESALE TRADE	51		147.00	SECRETARIES, CLASS D	3,910		
NONMANUFACTURING	199			RETAIL TRADE	136		111.50	MANUFACTURING	1,456		
WHOLESALE TRADE	112	39.5	108.00	FINANCE	75		125.50	NONMANUFACTURING	2,454		
THE MACHINE LOCONNECTING	1			SERVICES	56	38.0	136.50	PUBLIC UTILITIES	67	1000000	
MACHINE)	118	37.0	116.50	KEYPUNCH OPERATORS, CLASS A	1,402	38.0	122.50	WHOLESALE TRADE	262 160		
NONMANUFACTURING	103		115.00	MANUFACTURING	582		121.50	FINANCE	1,286		
No. IV. A. C.	1			NONMANUFACTURING	820		123.00	SERVICES	679		
BOOKKEEPING-MACHINE OPERATORS.			1000	PUBLIC UTILITIES	126		143.50			1	1000
CLASS A	166		141.00	WHOLESALE TRADE	124		119.50	STENOGRAPHERS, GENERAL			
NONMANUFACTURING	118	35.5	144.CO	RETAIL TRADE	97		116.50	MANUFACTURING	390		
	1			FINANCE	357		116.00	NONMANUFACTURING	616		
CLASS B	281	20 0	111.50	SERVICES	116	38.5	130.50	WHOLESALE TRADE	152		
MANUFACTURING	61			KEYPUNCH OPERATORS, CLASS B	1,165	38.0	110.50	FINANCE	238		
NONMANUFACTURING	220		110.50	MANUFACTURING	238		109.50	SERVICES	117		
WHOLESALE TRADE	121		112.50	NONMANUFACTURING	927		110.50				
FINANCE	68	35.5	110.00	PUBLIC UTILITIES	114	39.0	126.50	STENOGRAPHERS, SENIOR	862	38.0	135
				WHOLESALE TRADE	155		118.50	MANUFACTURING	177		
LERKS, ACCOUNTING, CLASS A			136.00	RETAIL TRADE	289		104.00	NONMANUFACTURING	685		
MANUFACTURING	331		144.00	FINANCE	355	37.0	107.00	FINANCE	74		
NONMANUFACTURING	1,766		134.50	HEREFICENCE ADELICE CIDIES	205	20 0	01 50	FINANCE	303		
WHOLESALE TRADE	196			MESSENGERS (OFFICE GIRLS)	305			SERVICES	284	37.5	143
FINANCE	691		123.00	NONMANUFACTURING	265 172			SWITCHBOARD OPERATORS, CLASS A	578	38.5	124
SERVICES	204		141.50	THANCE	112	31.00	00.00	MANUFACTURING	173		
30.77003	204	30.0	- 12000	SECRETARIES	9,369	38.0	147.50	NONMANUFACTURING	405		
LERKS, ACCOUNTING, CLASS B	2,940	38.0	113.50	MANUFACTURING	3,472		152.00	PUBLIC UTILITIES	44		
MANUFACTURING	491		116.00	MANUFACTURING	5,897		144.50	WHOLESALE TRADE			
NONFANUFACTURING		38.0	113.00	PUBLIC UTILITIES	440	38.5	180.00	RETAIL TRADE	63	37.5	115
WHOLESALE TRADE	563	39.0	113.50	WHOLESALE TRADE	891		143.00	FINANCE	152		
RETAIL TRADE	494		99.00	RETAIL TRADE	572		136.50	SERVICES	87	39.0	118
FINANCE	466		107.00	FINANCE	2,821		139.50				
SERVICES	129	38.5	118.50	SERVICES	1,173	39.5	149.00		1	1	

Table A-3. Office, professional, and technical occupations: Average weekly earnings, by sex—Continued

(Average straight-time weekly hours and earnings of workers in selected occupations by industry division, Boston, Mass., August 1972)

		Av	erage			Ave	rage			Av	erage
Sex. occupation, and industry division	Number of workers	Weekly hours <sup>1</sup> (standard)	Weekly earnings 1 (standard)	Sex, occupation, and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings 1 (standard)	Sex, occupation, and industry division	Number of workers	Weekly hours 1 standard)	Weekly earnings (standar
OFFICE OCCUPATIONS - WOMENCONTINUED				PROFESSIONAL AND TECHNICAL				PROFESSIONAL AND TECHNICAL OCCUPATIONS - MENCONTINUED			
WOFENCONTINUED			\$	OCCUPATIONS - MENCONTINUED			\$	OCCUPATIONS - MEN-CONTINUED			\$
SWITCHBOARD OPERATORS, CLASS B	338			COMPUTER OPERATORS, CLASS C	239			DRAFTSMEN-TRACERS	66	38.0	113.
NONMANUFACTURING	298		105.00	NONMANUFACTURING	203		131.50				
SERVICES	128		94.00		138	30.5	130.50	MANUFACTURING	1,724		
SEKAICES	111	30.3	94.00	COMPUTER PROGRAMERS,				NONPANUFACTURING	860		
WITCHBOARD OPERATOR-RECEPTIONISTS-	715	38.0	115.00		343	38.0	244.00	SERVICES	238		
MANUFACTURING	260		115.00		127		243.50				
NONMANUFACTURING	455		115.00		216		244.00	ELECTRONICS TECHNICIANS, CLASS A-	893		
PUBLIC UTILITIES	25		186.00		129	36.5	240.00	MANUFACTURING	396		
WHOLESALE TRADE			110.50				THE ST	NONMANUFACTURING	497		
RETAIL TRADE				COMPUTER PROGRAMERS,			200 00	SERVICES	126	40.0	201.
FINANCE	89		113.50		128		200.00	51 55 TROUTES TESTINISTANS 51 455 B	101	39.0	174
SERVICES	104	39.0	114.50	NONMANUFACTURING	314		206.50	ELECTRONICS TECHNICIANS, CLASS B-	494 241		
TRANSCRIBING-MACHINE OPERATORS,				FINANCE	231		193.50	NCNMANUFACTURING	253		
GENERAL	281	37.5	115.50			30.5	1,3.30	Heminion action inc		2000	
MANUFACTURING				COMPUTER PROGRAMERS.				ELECTRONICS TECHNICIANS, CLASS C-	217	39.0	147.
NONMANUFACTURING			114.00		163	38.0	168.50	MANUFACTURING	139		
FINANCE		36.5	110.00		116	37.5	162.00	NONMANUFACTURING	78	37.0	147.
				FINANCE	88	37.0	163.50				
TYPISTS, CLASS A			115.0C					PROFESSIONAL AND TECHNICAL			
MANUFACTURING				COMPUTER SYSTEMS ANALYSTS.				OCCUPATIONS - WOMENCONTINUED			
NONMANUFACTURING			114.00		424		289.00		1		1
FINANCE			119.50		154 270		296.50	COMPUTER OPERATORS, CLASS B	55	37.0	147
SERVICES			126.00		117		273.00	COMPOTER OPERATORS, CLASS &	,,,	31.00	141.
SENTICES		30.0		1111100		30.2	213.00	COMPUTER PROGRAMERS,			
TYPISTS, CLASS B	2,273	37.5	101.00	COMPUTER SYSTEMS ANALYSTS.				BUSINESS, CLASS A	119	37.0	233.
MANUFACTURING			105.00		343	38.0	244.50	NONPANUFACTURING	104	37.0	233.
NONMANUFACTURING			100.00		104		244.00	FINANCE	80	36.0	232.
PUBLIC UTILITIES	139		133.00		239		245.00				
WHOLESALE TRADE	94		95.50		104	37.0	233.50	COMPUTER PROGRAMERS,			
RETAIL TRADE			108.00					BUSINESS, CLASS B	203		191.
FINANCE	1,115	30.5	96.50	BUSINESS, CLASS C	50	38.0	193.00	NONMANUFACTURING	171		191.
PROFESSIONAL AND TECHNICAL				DRAFTSMEN, CLASS A	928			COMPUTER PROGRAMERS,			1
OCCUPATIONS - MEN				MANUFACTURING	433		217.00	BUSINESS. CLASS C	69		
OCCUPATIONS - MEN				NONMANUFACTURING	495		228.50	NONMANUFACTURING	66		160.
COMPUTER OPERATORS, CLASS A	412	29 5	174.50	SERVICES	440	39.0	225.50	FINANCE	53	37.0	163.
MANUFACTURING				DRAFTSMEN, CLASS B	010	20.0	192.00	COMPUTER SYSTEMS ANALYSTS,			
NONMANUFACTURING		37.5	170.50	MANUFACTURING	910		184.50	BUSINESS, CLASS A	80	37.0	204
RETAIL TRACE			165.00		464		199.00	NONMANUFACTURING	67		
FINANCE			167.50		43		209.50	HOMPANOT ACTORING	0.	31.00	- / 1.
	-			SERVICES	405		198.50	COMPUTER SYSTEMS ANALYSTS.			1000
COMPUTER OPERATORS, CLASS B	587		153.00					BUSINESS, CLASS B	83	37.5	233.
MANUFACTURING	169			DRAFTSMEN, CLASS C	439		152.50	NONMANUFACTURING	79		
NONMANUFACTURING			153.00		235		149.00				370
RETAIL TRADE			148.50		204			NURSES, INDUSTRIAL (REGISTERED)	168		
FINANCE			149.50		34		161.50	MANUFACTURING	104		178.
SERVICES	70	39.5	156.50	SERVICES	141	38.5	162.60	NONPANUFACTURING	64	38.0	178.

# Table A-3a. Office, professional, and technical occupations—large establishments: Average weekly earnings, by sex

(Average straight-time weekly hours and earnings for selected occupations in establishments employing 500 workers or more by industry division, Boston, Mass., August 1972)

		Av	erage			Av	rerage			Ave	erage
Sex, occupation, and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings 1 (standard)	Sex, occupation, and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings 1 (standard)	Sex, occupation, and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings (standard
OFFICE OCCUPATIONS - MEN			4	OFFICE OCCUPATIONS -				OFFICE OCCUPATIONS -			
CLERKS, ACCOUNTING, CLASS A	300	38.5	156.00	WOMENCONTINUED			\$	WOMENCONTINUED			
MANUFACTURING	79	39.5	144.00		675		107.00	SWITCHBOARD OPERATORS, CLASS A	347	38.5	126.
NONMANUFACTURING	221		160.50	MANUFACTURING	156		110.00	MANUFACTURING	141		130.
FINANCE	76	36.0	130.50	NCNMANUFACTURING	519		106.00	NONMANUFACTURING	206		123.
TI FORE ACCOUNTING CLASS B	75	20 5	127 00	PUBLIC UTILITIES	233		120.50	PUBLIC UTILITIES	37		138.
CLERKS, ACCOUNTING, CLASS B	75	30.5	127.00	FINANCE	190		101.50	FINANCE	59 58		115.
LERKS, ORDER	81	39.5	161.00			1			30	31.0	114.
				MESSENGERS (OFFICE GIRLS)	261			SWITCHBOARD OPERATORS, CLASS B	94		105.
ESSENGERS (OFFICE BCYS)	325		98.50	NONMANUFACTURING	228			NONMANUFACTURING	68	37.5	105.
MANUFACTURING	92		95.50	FINANCE	163	37.0	88.50	SHITCHBOARD COSPATOR OF CERTIFICATION			
FINANCE	233 137			SECRETARIES	5,752	38.5	148.50	SWITCHBOARD OPERATOR-RECEPTIONISTS-	60	38.5	113.
PINANCE	131	30.5	95.00	MANUFACTURING	2,633		152.50	TRANSCRIBING-MACHINE OPERATORS,			
				NONMANUFACTURING	3,119		145.00	GENERAL	103	27 5	111.
OFFICE OCCUPATIONS - WOMEN		+		WHOLESALE TRADE	208		155.50	NONMANUFACTURING	98		111.
OTTICE COCCURTIONS NOTEN				RETAIL TRADE	521	37.0	135.00	FINANCE	71		108.
			D. C. L.	FINANCE	1,359		136.50				
LERKS, ACCOUNTING, CLASS A	961		138.50	SERVICES	672	40.0	146.00		598	38.0	112.5
MANUFACTURING	193		149.50					MANUFACTURING	167		117.0
NONMANUFACTURING	768		136.00	SECRETARIES, CLASS A	233		182.50	NONMANUFACTURING	431		111.0
FINANCE	190		125.50	NONMANUFACTURING	146		173.50	FINANCE	244		102.0
SERVICES	53		135.00	NONFAROFACTORING	140	31.03	113.30	SEKAICE2	84	39.5	122.0
JERVICES		3,		SECRETARIES, CLASS B	1,007	38.5	172.50	TYPISTS, CLASS B	849	38.0	102.5
CLERKS, ACCOUNTING, CLASS B	1,531	38.0	113.50	MANUFACTURING	420	39.5	170.00	MANUFACTURING	187		109.0
MANUFACTURING	239		117.50	NONMANUFACTURING	587		174.50	NONMANUFACTURING	662		100.5
NONMANUFACTURING			112.50	RETAIL TRADE	100		148.50	FINANCE	463		95.5
RETAIL TRADE	402		98.50	FINANCE	213		159.00		OLD DO		
FINANCE	152	30.5	105.50	SERVICES	71	40.0	173.50	PROFESSIONAL AND TECHNICAL OCCUPATIONS - MEN			
CLERKS, FILE, CLASS A	193		111.50	SECRETARIES, CLASS C	1,943		149.50				
NONMANUFACTURING	159		111.00	MANUFACTURING	860		157.00	COMPUTER OPERATORS, CLASS A	345		173.5
FINANCE	119	37.0	100.50	NONMANUFACTURING	1,083		143.50	MANUFACTURING	146		180.5
		1 27 0	00 50	PUBLIC UTILITIES	169		163.00	NONMANUFACTURING	199		168.0
NONMANUFACTURING	311 278	37.0	98.50	FINANCE	212 548		132.00	FINANCE	116		165.0
FINANCE	207		92.50	SERVICES	107		151.00	FINANCE	110	30.0	101.0
11111100								COMPUTER OPERATORS, CLASS B	399	38.0	152.5
CLERKS, FILE, CLASS C	364	38.0	97.50	SECRETARIES, CLASS D	2,564		135.00	MANUFACTURING	117		155.5
NONMANUFACTURING	360	38.0	97.50	MANUFACTURING	1,266		140.50	NONMANUFACTURING	282		151.5
FINANCE	179	37.5	88.50	NONMANUFACTURING	1,298		130.00	RETAIL TRADE	55		149.5
	220	20 5		FINANCE	160 531		121.00 121.00	FINANCE	188	37.0	148.5
MANUFACTURING	228 157		118.00	SERVICES	482		139.50	COMPUTER OPERATORS, CLASS C	205	37.5	132.5
NONMANUFACTURING	71		114.50	SERVICES	402	40.0	133.50	NONMANUFACTURING	169		131.0
RETAIL TRADE	59		105.50	STENOGRAPHERS, GENERAL	559	38.5	123.50	FINANCE	126	37.0	
ACTALE THATE		3,44		MANUFACTURING	323		123.50				
LERKS, PAYROLL	296	38.5	120.50	NONMANUFACTURING	236	38.0	123.50	COMPUTER PROGRAMERS,			
MANUFACTURING	107		124.00	PUBLIC UTILITIES	114		131.50	BUSINESS, CLASS A	244	38.5	
NCMMANUFACTURING	189		118.00	FINANCE	59	37.0	109.00	MANUFACTURING	103	40.0	
RETAIL TRADE	120	38.0	111.50	STENGERARMERS SERVICE	220	20 -	124 00	NCMMANUFACTURING	141	37.5	
	000	20 -		STENOGRAPHERS, SENIOR	328		126.00	FINANCE	96	36.5	237.5
EYPUNCH OPERATORS, CLASS A	833		123.00	MANUFACTURING	142		132.00	COMPUTER PROGRAMERS,			
MANUFACTURING	301 532		125.00	FINANCE	111		111.50		354	38.0	200 0
PUBLIC UTILITIES	114		141.50	TAMANGE	111	30.0	111.50	MANUFACTURING	114		200.0
RETAIL TRADE	93		116.50					NONMANUFACTURING	240		196.5
FINANCE	260		113.50					FINANCE	186		191.5
· ············	200	1	1								

# Table A-3a. Office, professional, and technical occupations—large establishments: Average weekly earnings, by sex—Continued

(Average straight-time weekly hours and earnings for selected occupations in establishments employing 500 workers or more by industry division, Boston, Mass., August 1972)

		Av	erage			Av	erage	1		Av	erage
Sex, occupation, and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings <sup>1</sup> (standard)	Sex, occupation, and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings 1 (standard)	Sex, occupation, and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings (standard
PROFESSIONAL AND TECHNICAL OCCUPATIONS - MENCONTINUED				PROFESSIONAL AND TECHNICAL OCCUPATIONS - MENCONTINUED			\$	PROFESSIONAL AND TECHNICAL OCCUPATIONS - WOMENCONTINUED			
COMPUTER PROGRAMERS.			\$	ELECTRONICS TECHNICIANS	1.047	40.0	183.00	COMPUTER PROGRAMERS,			\$
BUSINESS. CLASS C	127	38.0	169.50	MANUFACTURING	825	40.0	180.50		139	37.5	197.0
NONMANUFACTURING	86		162.00	NONMANUFACTURING	222	40.0	190.50		121		196.0
FINANCE	79		162.00	SERVICES	185		189.00		107		194.5
COMPUTER SYSTEMS ANALYSTS.				ELECTRONICS TECHNICIANS, CLASS A-	526	40.0	199.50	COMPUTER PROGRAMERS.			
BUSINESS. CLASS A	321	38.5	293.00	MANUFACTURING	396		197.50		57	37.5	165.0
MANUFACTURING	147		297.50	NONPANUFACTURING	130	40.0	206.00		54		163.0
NONMANUFACTURING	174		289.50	SERVICES	114		203.50			37.0	
FINANCE	84		269.00			17.7				3.00	
TIMMOL		30.0	20,000	ELECTRONICS TECHNICIANS, CLASS B-	295	40.0	172.00	COMPUTER SYSTEMS ANALYSTS,			
COMPUTER SYSTEMS ANALYSTS,				MANUFACTURING	213		171.50		68	37.5	298.5
BUSINESS. CLASS B	286	38.0	247.00	NCMMANUFACTURING	82		173.00			37.0	
MANUFACTURING	73		255.50						-	3.00	
NONMANUFACTURING	213		244.00	ELECTRONICS TECHNICIANS, CLASS C-	138	40.0	147.50	CCMPUTER SYSTEMS ANALYSTS.			
FINANCE	101		233.50		128		148.50		74	37-0	233.5
FINANCE	101	31.00	233.30	The state of the s				NONMANUFACTURING	70		233.0
DRAFTSMEN, CLASS A	536	39.5	219.00								
MANUFACTURING	311		219.00					NURSES, INDUSTRIAL (REGISTERED)	142		179.5
NONMANUFACTURING	225	39.0	219.50	OCCUPATIONS - WOMEN				MANUFACTURING	80 62		180.0
CRAFTSMEN. CLASS B	461	39.5	194.00					HOMINIO ACTORING	02	30.0	117.0
MANUFACTURING	311			COMPUTER PROGRAMERS.							
NONMANUFACTURING	150		199.50		83	37.5	238.50				
				NONMANUFACTURING	68		238.50				
DRAFTSMEN. CLASS C	239	39.5	154.50	FINANCE	50		238.50		- 1		
MANUFACTURING	177		156.00								
NONMANUFACTURING	62		150.00				1				

## Table A-4. Maintenance and powerplant occupations: Hourly earnings

(Average straight-time hourly earnings of workers in selected occupations by industry division, Boston, Mass., August 1972)

			Hourly ea	rnings 3												straigh											
Occupation and industry division	Number of workers	Mean 2	Median <sup>2</sup>	Middle range <sup>2</sup>	Under \$ 2.80	and under	\$ 2.90 - 3.00	3.00	3.10	3.20	3.30	3.40	3.50	3.60	3.70	3.80	4.00	4.20	4.40	4.60	4.80	5.00	5.20	5.40	5.60	5.80	and
MEN AND WOMEN CUMBINED  CARPENTERS, MAINTENANCE  MANUFACTURING  NONMANUFACTURING  RETAIL TRADE	358 214 144 76	4.71 5.49	4.53	\$ 4.36- 5.28 4.43- 5.06 4.11- 6.98 5.05- 8.22	-				4 - 4 2		1111	8 -	6 4 2 -	4 - 4 2	2 2 -	21 9 12 4	12 4 8 6	39 20 19 2	97 93 4 2	12 6 6	18 9 9	27 25 2	26 21 5 4	17 13 4	11 6 5 1		*54 52 52
ELECTRICIANS, MAINTENANCE MANUFACTURING NONMANUFACTURING	922 733 189	4.87	4.94	4.53- 5.26 4.43- 5.19 4.78- 5.48	-	-	=	=	:	-	=	5	=	37 35 2	7 6 1	28 24 4	97 93 4	33 21 12	44 37 7	98 84 14	171 159 12	148 103 45	84 59 25	94 43 51	35 32 3	19 19 -	18
ENGINEERS, STATIONARY	242 183 59	5.05	4.89	4.61- 5.41 4.63- 5.64 4.41- 5.23	-	-	=	=	=	:	-	=	=	6	-	2 2 -	16 11 5	18 15 3	15 6 9	49 46 3	41 34 7	20 11 9	15 6 9	3	21 18 3	5 3 2	**31 28 3
FIREMEN, STATIONARY BOILER MANUFACTURING NONMANUFACTURING	382 289 93	4.12	4.11	3.59- 4.30 3.81- 4.40 2.86- 4.03	-	40 - 40	=	=	Ξ	-	1	31 31	27 7 20	15 14 1	21 15 6	75 72 3	44 38 6	45 40 5	13 9 4	30 30	33 28 5	6 4 2	=	1 1	=	=	-
HELPERS, MAINTENANCE TRADES MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	305 200 105 55	3.58	3.68 4.82	3.45- 4.17 3.41- 3.85 3.69- 5.05 4.88- 5.22	13	-	-	22 22 -	6 2 4 -	7 5 2	9 6 3	32 24 8	15 14 1	24 18 6	5	84 79 5	11 9 2	5 3 2		14	18 18 18	21 21 21	16 16 16				
MACHINE-TOOL OPERATORS, TOOLROOM MANUFACTURING	156 141			4.42- 4.83 4.39- 4.82		-	1	-	1	-	-	-	-	-	-	1	14 14	22 22	63 58	9	35 35	9	3	:	:	-	-
MACHINISTS, MAINTENANCE MANUFACTURING	1,118			4.41- 4.98 4.40- 4.97		-	-	1	2 2	2 2	2 2	2 2	11 11	28 28	27 27	75 74	80 80	46 46	160 160	71 66	349 349	121 121	59 53	16 16	18 10	7	41
MECHANICS, AUTOMOTIVE  (MAINTENANCE)	914 183 731 492 66	4.69 5.06	4.78 5.42	4.63- 5.49 4.42- 5.08 4.65- 5.53 4.72- 5.62 4.47- 5.45	=			11111	11111				2 -		7 7		35 15 20 - 8	71 17 54 44 6	65 39 26 18 4	305 22 283 136	54 25 29 21 4	49 43 6	27 1 26 14 12	166 7 159 127 32	28 7 21 21	80 80 80	25
MECHANICS, MAINTENANCE	1,883 1,589 294 81	4.67	4.81 5.12	4.21- 5.15 4.20- 5.10 4.42- 5.51 4.05- 4.85	=		=	-	14 - 14 -	-	44 44 -	22 22 -	50 50 -	31 18 13 4	37 37 -	85 70 15 6	179 153 26 25	133 131 2	158 130 28 9	160 132 28 17	304 299 5	294 229 65 1	105 92 13 10	151 82 69 3	98 97 1 1	11 11	4
MILLWRIGHTS	357 348	4.42		4.06- 5.00 4.05- 5.01		-	Ξ	-	=	Ξ	-	-	-	-	11 11	64	47 46	80 73	55 55	2	7	89 89	2	-	-	:	
PAINTERS, MAINTENANCE	246 90 156	4.59	4.33	3.00- 4.83 4.24- 5.04 2.96- 4.67	-	-	62	3 - 3	2 - 2	9 - 9	1 -	3	9 2 7	7 2 5	4 - 4	6 2 4	10 6 4	51 44 7	10 6 4	8 - 8	6 4 2	14 6 8	9	15 2 13	13 5 8	1 - 1	1
PIPEFITTERS, MAINTENANCE MANUFACTURING	419 405			4.13- 5.03 4.10- 5.02		-	1	-	-	1	2	-	:	8	16 16	43 41	41 41	20 20	53 53	31 23	100 100	15 15	18 18	17 17	53 49	-	4
SHEET-METAL WORKERS, MAINTENANCE MANUFACTURING	109 91			4.53- 4.98 4.58- 4.99		-	-	-	-	-	-	:	:	:	7 7	2	8	4	20 5	8	39 39	8	7 6	1	4	-	1
TOOL AND DIE MAKERS	615 615			4.85- 5.27 4.85- 5.27		-	-	1	-	1	1	1	2	1	-	2 2	15 15	21 21	27 27	43 43	98 98	160 160	168 168	19 19	19 19	27 27	14

\* Workers were distributed as follows: 5 at \$6.00 to \$6.20; 1 at \$6.20 to \$6.40; 6 at \$6.40 to \$6.60; 6 at \$6.80 to \$7; 3 at \$7 to \$7.20; 7 at \$7.60 to \$7.80; and 26 at \$8.20 to \$8.40. \*\* Workers were distributed as follows: 16 at \$6.20; and 15 at \$6.20 to \$6.40.

## Table A-4a. Maintenance and powerplant occupations-large establishments: Hourly earnings

(Average straight-time hourly earnings of workers in selected occupations in establishments employing 500 workers or more by industry division, Boston, Mass., August 1972)

			Hourly ear	mings 3												-		e hourl	•								
Occupation and industry division	Number of workers	Mean 2	Median <sup>2</sup>	Middle range <sup>2</sup>	Under \$ 3.00 to	3.00 3 and	-	3.20	3.30	-	3.50	- 60	- 1	3.80	3.90 4	-00	- 10	4.20	-40	\$ 4.60 -	\$ 4.80	5.00	5.20	5.40	5.60	\$ 5.80 -	6. a
						3.10	3.20	3.30 3	3.40 3	3.50	3.60	3.70	3.80 3	3.90	+.00 4	.10	4.20	4.40	.60	4.80	5.00	5.20	5.40	5.60	5.80	6.00	0
MEN AND WOMEN COMBINED																											
RPENTERS, MAINTENANCE MANUFACTURING NONMANUFACTURING RETAIL TRADE	305 180 125 70	4.71 5.64	4.52	4.21- 7.45	-	:	2 2 2	:	:	7 -	6 4 2 -	4 - 4 2	2 -	3 3 3	11 2 9 1	5 3 2 1	3 1 2 1	33 18 15 2	88 86 2	12 6 6	18 9 9	16 14 2	19 14 5 4	15 13 2	7 6 1 1	=	
ECTRICIANS, MAINTENANCE MANUFACTURING NONMANUFACTURING	613 467 146	4.96	4.94	1707 070	-	=	=	:	=	2 - 2	=	2 2	7 6 1	14 13 1	7 4 3	37 35 2	13 13	25 21 4	22 17 5	53 45 8	169 157 12	85 40 45	56 34 22	51 18 33	27 25 2	19 19	
GINEERS, STATIONARY	122 83				=	-	-	Ξ	-	:	- :	-	-	2 2	-	9	7 2	7 4	15 6	19 18	21 16	20 11	7 2	3	8 7	3	
REMEN, STATIONARY BOILER MANUFACTURING	100 72				=	-	:	-	1	10 10	8	1	7	11 11	3	5	2 2	32 27	10 9	2 2	5	2	-	1 -	:	-	
LPERS, MAINTENANCE TRADES MANUFACTURING				3.43- 3.99 3.44- 3.84	5 2	1	6 2	7 5	5	26 24	15 14	8	5	19 19	2	6	5	3	-	:	18	-	-	-	-	-	
CHINE-TOOL OPERATORS, TOOLROOM MANUFACTURING	141 141					Ξ	-	Ξ	Ξ	Ξ	-	Ξ	=	-	1	7	7 7	22	58 58	4	35 35	4	3	=	=	Ξ	
CHINISTS, MAINTENANCE	815 809				=	1	2 2	2 2	2 2	2 2	11 11	6	13 13	12 12	14 13	21 21	48 48	26 26		71 66	349 349	37 37	36 36	16 16	10 10	-	
CHANICS, AUTOMOTIVE MAINTENANCE)	122	4.75 5.39	4.81 5.47	4.64- 5.68 4.45- 5.12 4.91- 5.85 5.43- 5.87	-	:	1	:	:	:	2 - 2 -	:	:	:	:	:	18 10 8 -	4 - 4	39 39 -	28 11 17	48 25 23 19	29 29 -	1 1 -	35 35 35	7 7 -	45 45 45	
CHANICS, MAINTENANCE MANUFACTURING NONMANUFACTURING RETAIL TRADE	914 172	4.63 5.17	4.65 5.23	4.21- 5.21 4.12- 5.00 4.77- 5.56 4.45- 5.26	-				:	:	50 50 -	18 18 -	37 37 -	29 22 7 6	48 48 -	49 48 1	33 28 5	117 115 2	69 55 14 9	111 92 19 17	177 176 1	70 35 35 1	67 57 10 10	116 54 62 3	77 76 1	11	
INTERS, MAINTENANCE MANUFACTURING NONMANUFACTURING	90	4.59	4.33		-	3 - 3	=	3	1 - 1	1 1	9 2 7	7 2 5	4	2 2	2 - 2	8 5 3	2 1 1	49 44 5	10 6 4	8 - 8	6 4 2	14 6 8	9	15 2 13	13 5 8	1 -	
PEFITTERS, MAINTENANCE				4.44- 5.20 4.44- 5.22		Ξ	-	-	-	:	-	8	2 2	7	8	37 37	4	8	46 46	31 23	100 100	15 15	18 18	17 17	49 49	:	
EET-METAL WORKERS, MAINTENANCE MANUFACTURING					-	-	-	-	-	1	-	-	-	1	1	8	-	3	20 5	8	39 39	8	7 6	1	4	-	
OL AND DIE MAKERS				5.04- 5.29 5.04- 5.29		-	-	1	-	-	-	1	-	-	2 2	-	3	9	9	27 27	59 59	127 127	168 168	12	19 19	27 27	

\* Workers were distributed as follows: 5 at \$6 to \$6.20; 1 at \$6.20 to \$6.40; 6 at \$6.40 to \$6.60; 6 at \$6.80 to \$7; 3 at \$7 to \$7.20; 7 at \$7.60 to \$7.80; and 26 at \$8.20 to \$8.40. \*\* Workers were distributed as follows: 3 at \$6 to \$6.20; 8 at \$6.20 to \$6.40; and 5 at \$6.40 to \$6.60.

Table A-5. Custodial and material movement occupations: Hourly earnings

(Average straight-time hourly earnings of workers in selected occupations by industry division, Boston, Mass., August 1972)

			Hourly ea	rnings 3											iving s												
Occupation and industry division	Number of workers	Mean 2	Median <sup>2</sup>	Middle range <sup>2</sup>	Under \$ 1.80	and under	1.90	-	2.20	2.40	-	2.80	3.00	3.20	3.40	3.60	3.80	4.00 -	4.20	4.40	4.60	4.80	5.00	5.20	5.40	\$ 5.60 - 5.80	5.
MEN AND WUMEN COMBINED																											
MANUFACTURINGNONMANUFACTURING	781	3.48	3.34	\$ 2.02- 3.07 3.23- 3.73 2.01- 2.28	-	-	-	1806 1 1805	7	116 1 115	30	201 51 150	39	304	241 99 142	152 96 56	46	144 37 107	62 31 31	9 9 -	34 28 6	1 1 -	1 1 -		=	=	
UARDS MANUFACTURING	536	3.56	3.34	3.25- 3.76	-	-	-	1	4	1	6	11	3	260	86	41	20	37	31	9	24	1	1		-	-	
ATCHMEN MANUFACTURING	245	3.32	3.34	2.98- 3.71	-	-	-	-	3	-	24	40	36	44	13	55	26	-	-	-	4	-	-	-	-	-	
NITORS, PORTERS, AND CLEANERS MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES WHOLESALE TRADE RETAIL TRADE FINANCE SERVICES	1,902 5,720 429 116 382 837	3.15 2.47 3.30 3.37 2.79 2.50	3.10 2.35 3.16 3.50 2.73 2.20	2.21- 2.57 3.01- 3.67 2.73- 4.00	26 	12 - 12 - 4 - 8	-	1184 - 15 35 439	32 1813 3 - 45 68		275 8 8 102 54		429	399 283 116 30 - 8 66 12	181 75 106 25 - 34 36 11	192 74 118 81 - 19 16 2	52 1 51 20 30 -	131 63 68 44 4 20	94 66 28 - 24 4 -	12	45 45				22 22		
BORERS, MATERIAL HANDLING MANUFACTURING NONHANUFACTURING PUBLIC UTILITIES HODLESALE TRADE RETAIL TRADE	1,435 1,407 91 781	3.11 3.49 4.09 3.70	3.12 3.62 3.88 3.93	2.85- 4.46	9 -		4 - 4	110 78	187 58 129 - 100 22	133		182 136 46 - 3 36	205 60	237 110 127 - 100 27	245 179 66 - 1 65	376 219 157 8 56 92	4	35 1 34 5 13 15	78 33 45 3 -	327 65 262 10 252	76 76 17 59	1 - 1	28 - 28 - 28	:	:		
DER FILLERS MANUFACTURING NONMANUFACTURING WHOLESALE TRADE	488 1,689	3.01	3.95	2.93- 4.24	-	:	77 77 -	81 28 53 53	70 6 64 56	140 50 90 90	109 15 94 87	203 47 156 147	179 91 88 78	82 30 52 41	112 47 65 29	60 8 52 2	236 7 223 1	278 21 257 257	270 53 217 75	234 6 228 228	52 2 50 50		-	:	-	:	
CKERS, SHIPPING	868	3.20 2.96 2.92	3.26 2.82 2.77	2.27- 3.86 2.47- 3.53 2.42- 3.68	-		136 132 4 - 4	84 59 25 17 8	78 55 23 21 2	59 18 41 33 8	91 65 26 15	53 21 32 25 7	71 66 5 -	83 52 31 6 24		148 141 7 7	78 27 51 37	-	11 11 -	189 189 -					-		
CEIVING CLERKS	179	3.53 3.59 3.46	3.58 3.75 3.66	2.99- 4.08	-	4 - 4	, , , ,	4 - 4	9 - 9 3 6	20 20 18	17 7 10 3 6	37 19 18 13	54 31 23 17 6	31 15 16 12 4	19	148 28 120 27 90	125 39 86 - 56	66 7 59 47 12	21 11 10 -	7 - 7 3 4	5 - 5	3 -	-	-			
IPPING CLERKS MANUFACTURING NONMANUFACTURING WHOLESALE TRADE	213 183	3.77 3.56	3.83		-		-	4 - 4 -	-	2 2 -	7 - 7 3	38 2 36 34	27 17 10	33 18 15 12	41 37 4	49 21 28 12	84 61 23 17	56 21 35 29	19 17 2	19 14 5 5	12 12 3	:	-	3 3 -	:	=	
IPPING AND RECEIVING CLERKS MANUFACTURING NONMANUFACTURING WHOLESALE TRADE		3.97 3.86	4.01 3.93	3.87- 4.19	-	-	10	30 30 15	25 25 25	5 2 3	20 2 18 5	1	43 11 32 5	14 - 14 7	42 2 40 28	61 18 43 10	102 51 51 29	69 50 19 15	50 30 20	17 2 15 5	63 5 58 5	86 86 5	16 5 11 11	-	:	16 16 16	

Table A-5. Custodial and material movement occupations: Hourly earnings—Continued

(Average straight-time hourly earnings of workers in selected occupations by industry division, Boston, Mass., August 1972)

			Hourly ea	rnings 3																nings o							
Occupation and industry division	Number of workers	Mean 2	Median <sup>2</sup>	Middle range <sup>2</sup>	Under \$ 1.80	and inder	-	-	2.20	-	2.60	2.80	3.00	3.20	3.40	3.60	3.80	4.00	4.20	4.40	4.60	4.80	5.00	5.20	5.40	5.60	
MEN AND WOMEN COMBINED CUNTINUED						1.90	2.00	2.20	2.40	2.60	2.80	3.00	3.20	3.40	3.60	3.80	4.00	4.20	4.40	4.60	4.80	5.00	5.20	5.40	5.60	5.80	6.
TRUCKDRIVERS  MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES WHOLESALE TRADE RETAIL TRADE SERVICES	4,815 932 3,883 2,070 1,289 423 87	4.66 4.97 5.45	4.61 5.37 5.74 4.36 4.53		-	111111		39 - 39 - 39 -		18 7 11 - - 11	18 7 11 - - 10	44 6 38 - 27 2 8	126 24 102 41 50	91 33 58 18 24 10	169 51 118 15 64 20 19	124 55 69 10 15 20 23	247 75 172 161 5	504 52 452 5 381 60	210 104 106 24 57 21	151 50 101 - 100	290 71 219 5 106 104 4	32 8 24 - 10 14	12	385 4 381 - 320 61	227	1891 20 1871 1759 112	12
TRUCKDRIVERS, LIGHT (UNDER 1-1/2 TONS) NONMANUFACTURING WHOLESALE TRADE	299 138 83	2.80	2.83	2.82- 5.84 2.19- 3.20 2.15- 2.89	-	-	-	39 39 39		18 11 -	10	42 36 27	8 8 -	17 16 12	9 2 2	20 14 3	6 -	3 1 -	=	1	1 -	:	:	-	:	:	1
TRUCKDRIVERS, MEDIUM (1-1/2 TO AND INCLUDING 4 TONS) MANUFACTURING NONMANUFACTURING MHOLESALE TRADE RETAIL TRADE	1,367 472 895 524 62	4.65 4.49 4.32	4.68 4.14 4.10	4.01- 5.51 3.92- 5.41 4.01- 5.61 4.04- 4.73 3.52- 4.22	-		-		11111		8 7 1 -	2 - 2	91 24 67 25	21 28	78 28 50 17 20	56 30 26 -	42 23 19 5	344 22 322 313 4	61 44 17 -	34 32 2 - 2	92 7 85 80	7 4	:		227 227 -	272 272 72	
TRUCKDRIVERS, HEAVY (OVER 4 TONS, TRAILER TYPE)  MANUFACTURING	1,674 174 1,500 717 557 217	4.41 5.23 5.70 4.94	4.36 5.70 5.75 5.23	4.70- 5.27	-	111111			-						56 2 54 - 45	19 19 - -	22 22 -	154 26 128 4 68 56	56 33 23 - 12 11	46  46  46	182 52 130 - 26 104		40	315 3 312 -		693	
TRUCKORIVERS, HEAVY (OVER 4 TONS, OTHER THAN TRAILER TYPE) MANUFACTURING NONMANUFACTURING MHOLESALE TRADE	1,126 109 1,017 122	4.21 5.37	4.24 5.73	3.84- 4.56	-		=						25 - 25 25		8 7 1	24 - 24 12	24 24 -	3 2 1 -	93 27 66 45	70 18 52	15 11 4		22 4 18 6	37 1 36 8	:	748 4 744 4	
TRUCKERS, POWER (FORKLIFT) MANUFACTURING NONMANUFACTURING HHOLESALE TRADE RETAIL TRADE	1,714 1,006 708 145 276	3.65 4.62 3.99	3.55 4.43 4.04		-	11111	:		-	18 18 - -	8	38 38 - -	259 243 16 2 14		170 161 9 4 4	186 133 53 26 27	119 26 93 -	116 30 86 69 16	236 188 48 - 48	109 9 100 -	105 74 31 30 1	22 1 21 -	:	6 6 -	-	231	
TRUCKERS, POWER (OTHER THAN FORKLIFT)	51	3.52	3.30	3.24- 3.73	-	-	-	-	-	-	-	-	3	24	2	18	1	-	1	1	1	-	-	-	-	-	
IAREHOUSEMEN	1,183 132 1,051 815 159	3.78 3.88 3.96	4.00 3.96 4.01	3.36- 4.13 3.38- 4.11			-	8 - 8 - 8	10	1 1 - 1	9 - 9	16 - 16 - 16	46 4 42 - 10	13 274 262	53 21 32 24 1	100 7 93 87	67 22 45 4 41	390 65 325 301 1	51 - 51 2 49	35 35 28 7	16 16 14 1	16 16 15	=	18 18 18	:	60 60 60	

# Table A-5a. Custodial and material movement occupations—large establishments: Hourly earnings

(Average straight-time hourly earnings in selected occupations in establishments employing 500 workers or more by industry division. Boston. Mass., August 1972)

			Hourly ea	rmings 3												traigh											
Occupation and industry division	Number of workers	Mean 2	Median <sup>2</sup>	Middle range <sup>2</sup>	Under \$	1.90 and	2.00	2.10	2.20	2.40	2.60	\$ 2.80	3.00	3.20	3.40	3.60	3.80	4.00	4.20	4.40	\$ 4.60	4.80	5.00	5.20	5.40	5.60	5.8
111					1.90		2.10	2.20	2.40	2.60	2.80	3.00	3.20	3.40	3.60	3.80	4.00	4.20	4.40	4.60	4.80	5.00	5.20	5.40	5.60	5.80	6.0
MEN AND WOMEN COMBINED																											
GUARDS AND WATCHMEN	1,433 648 785	3.47	3.32	3.24- 3.64	-	=	=	105 1 104	7	5 1 4	31 24 7	79 27 52		332 304 28		117 82 35	63 18 45	34 23 11	48 17 31	3	28 28	1	1	:	=	-	:
GUARDS MANUFACTURING	477	3.53	3.30	3.25- 3.63	-	-	-	1	4	1	-	5	3	260	80	41	13	23	17	3	24	1	1	-	-	-	
WATCHMEN MANUFACTURING	171	3.29	3.34	2.95- 3.66	-	-	-	-	3	-	24	22	15	44	13	41	5		-	-	4	-	-	-	-	-	
JANITORS, PORTERS, AND CLEANERS MANUFACTURING NONMANUFACTURING RETAIL TRADE FINANCE SERVICES	1,197	3.23 2.64 2.84 2.95	3.15 2.50 2.75 3.03	2.94- 3.28 2.26- 3.02 2.43- 3.25 2.70- 3.22	5 4	33 33 4 - 29	124 1 123 7 2 114	84 26 3 55	39 12	34	358 186 172 87 26 55	321 159 162 37 39 13	600 377 223 7 74 26	356 255 101 8 57 8	99 29 70 34 9 2	94 14 80 19 4	17 1 16 - 1	111 52 59 20	56 52 4 4	12	45 45 - -						
LABORERS, MATERIAL HANDLING MANUFACTURING NONMANUFACTURING	1,175 709 466 376	3.21 3.38	3.19 3.50	2.99- 3.49	2	4 4	12 12 12	5 4	29 3 26 2	83 67 16 4	83 50 33 32	102 63 39 36	222 183 39 34	139 110 29 27	223 157 66 65	130 34 96 92	9 4 5 5	23 1 22 15	45 45 42	47 37 10	17	=	:		:	:	
ORDER FILLERS MANUFACTURING NONMANUFACTURING	518 177 341	3.36	3.19	2.89- 4.01	-	=	6	-	:	22 22 -	11 3 8	43 23 20	52 35 17	30 2 28	60 26 34	60 8 52	48 7 41	22 21 1	156 16 140	6	2 2 -	=	=	Ξ	=	=	
PACKERS, SHIPPING	305 226 79 68	3.00	2.94 3.08		-	:	6	14 6 8 8	11 9 2 2	19 11 8 8	76 65 11 11	28 21 7 7	24 19 5 5	61 30 31 24	37 32 5 3	25 23 2	4 4 -	:	:	-	:	=		-	-	-	
RECEIVING CLERKS	306 82 224 220	3.46	3.47	3.63- 3.87	-	=	2 2 2	-	4 4	:	7 - 7 6	1 3 3	28 22 6 6	13 9 4 4	39 19 20 20	110 17 93 90	70 14 56 56	12 - 12 12	8 - 8 8	4 4	5 5 5	:	:		:	-	
SHIPPING CLERKS MANUFACTURING NONMANUFACTURING	132 81 51	3.59	3.64		-	-	=	4	=	2 2 -	=	2 2	14 8 6	15 12 3	19 15 4	30 21 9	20 14 6	8 2 6	2 2	3	9 - 9	Ξ	=	-	=	=	-
TRUCKDRIVERS	1,216 538 678 320 328	4.91 4.64 4.87	5.40 4.60 5.72	4.11- 5.49 4.13- 5.71 3.66- 5.76	=			11111	11111	-	2 -	3 - 2	54 8 46 41	28 4 24 18	49 31 18 15	58 26 32 10 14	54 43 11 9	115 52 63 1 60	24	108 7 101 - 100	5	5 1 4 - 4	25 13 12 12	37 4 33 - 33	150 150 -	165 165 165	145 125 20 20
TRUCKDRIVERS, MEDIUM (1-1/2 TO AND INCLUDING 4 TONS)	502	4.87	5.44	3.99- 5.72	-	-	_	-	-	-	1	2	50	9	32	18	15	27	22	2	5	4	-	-	150	165	-
TRUCKDRIVERS, HEAVY (OVER 4 TONS, TRAILER TYPE)	327 100 227 207	4.39	4.62	4.17- 4.67 4.12- 4.68 4.29- 4.67 4.19- 4.65	-	-			1111				1111		2 2 -	8 8 -	8 8 -	82 26 56 56	1 - 1 1	46 - 46 46	156 52 104 104	1 1 -	::	3	-	:::::::::::::::::::::::::::::::::::::::	20
TRUCKDRIVERS, HEAVY (OVER 4 TONS, OTHER THAN TRAILER TYPE)	162 55					-	-	-	:	:	:	-	-	14	2	10	24 24	3 2	22	59 7	11 11	-	16	1	-	:	-

## Table A-5a. Custodial and material movement occupations—large establishments: Hourly earnings—Continued

(Average straight-time hourly earnings in selected occupations in establishments employing 500 workers or more by industry division. Boston, Mass., August 1972)

MANUFACTURING	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
TRUCKERS, POMER (FORKLIFT) 604 3.89 3.87 3.50- MANUFACTURING 294 3.63 3.55 3.26- NONMANUFACTURING 310 4.14 4.33 3.85-	\$
RETAIL TRADE	26-3.93

# Table A-6. Maintenance, powerplant, custodial, and material handling occupations: Average hourly earnings, by sex

(Average straight-time hourly earnings of workers in selected occupations by industry division, Boston, Mass., August 1972)

Sex, occupation, and industry division	Number of workers	Average (mean <sup>2</sup> ) hourly earnings <sup>3</sup>	Sex, occupation, and industry division	Number of workers	Average (mean <sup>2</sup> ) hourly earnings <sup>3</sup>	Sex, occupation, and industry division	Number of workers	hourly
MAINTENANCE AND POWERPLANT OCCUPATIONS - MEN			CUSTUDIAL AND MATERIAL HANDLING USCUPATIONS - MEN			CUSTUDIAL AND MATERIAL HANDLING		
		\$			\$			
MANUFACTURING	358		GUARDS AND WATCHMEN	4,753		TRUCKDRIVERS - CONTINUED		
NCMMANUFACTURING	214		NONMANUFACTURING	781	3.48	TRUCKDRIVERS, LIGHT (UNDER		\$
RETAIL TRADE	76		NON-MOTACIONING	31712	2.50	1-1/2 TONS)	299	4.15
			GUARCS			NONMANUFACTURING	138	
MANUFACTURING	922 733		MANUFACTURING	536	3.56	WHOLESALE TRADE	83	2.63
NONPANUFACTURING	189		WATCHMEN			TRUCKDRIVERS, MEDIUM (1-1/2 TO		
			MANUFACTURING	245	3.32	AND INCLUDING 4 TONS)	1,367	4.55
ENGINEERS, STATIONARY	242					MANUFACTURING	472	4.65
MANUFACTURING	183		JANITORS, PORTERS, AND CLEANERS	6,103		NCMMANUFACTURING	895	
NONMANUFACTURING	59	4.83	MANUFACTURING	1,807		RETAIL TRADE	524	3.76
FIREMEN, STATIONARY BOILER	382	3.98	PUBLIC UTILITIES	339		KETATE TRADE	02	3.10
MANUFACTURING	289		WHOLESALE TRADE	115		TRUCKORIVERS, HEAVY (OVER 4 TONS,		
NONMANUFACTURING	93	3.53	RETAIL TRACE	338		MANUFACTURING	1,674	
	205		FINANCE	310		MANUFACTURING	174	
MANUFACTURING	305 200		SEKAICES	3,194	2.33	PUBLIC UTILITIES	717	5.23
NONMANUFACTURING	105		LABORERS, MATERIAL HANDLING	2,842	3.30	WHOLESALE TRADE	557	
PUBLIC UTILITIES	55		MANUFACTURING	1,435		RETAIL TRADE	217	4.50
			NONMANUFACTURING	1,407			11 . 151	1100
MACHINE-TOOL CPERATORS, TOOLROOM	156		PUBLIC UTILITIES	91		TRUCKORIVERS, HEAVY (GVER 4 TONS,		
MANUFACTURING	141	4.56	RETAIL TRADE	781		OTHER THAN TRAILER TYPE) MANUFACTURING	1,126	5.26
MACHINISTS, MAINTENANCE	1,118	4.71	KETAIL TRAVE	436	3.22	NCMMANUFACTURING	1,017	5.37
MANUFACTURING	1,098	4.70	ORDER FILLERS	1,835	3.71	WHOLESALE TRADE	122	4.41
			MANUFACTURING	340	3.31			
MECHANICS, AUTOMOTIVE			NONMANUFACTURING	1,495			1,714	4.05
MANUFACTURING	914 183		WHOLESALE TRADE	1,008	3.75	MANUFACTURING	708	4.62
NONMANUFACTURING	731		PACKERS, SHIPPING	716	3.52	WHOLESALE TRADE	145	
PUBLIC UTILITIES	492	5.23	MANUFACTURING	523		RETAIL TRADE	276	
WHOLESALE TRADE	66	5.06	NONMANUFACTURING	193				
WEST WATER WATER			WHOLESALE TRADE	163	2.92	TRUCKERS, POWER (OTHER THAN		2 55
MECHANICS, MAINTENANCE	1,883	4.70	RECEIVING CLERKS	590	3.57	FORKLIFT)	51	3.52
NONPANUFACTURING	294		MANUFACTURING	179		WAREHOUSEMEN	1,183	3.87
RETAIL TRADE	81		NCNMANUFACTURING	411		MANUFACTURING	132	3.78
			WHOLESALE TRADE	143		NONMANUFACTURING	1,051	
MILLWRIGHTS	357		RETAIL TRADE	230	3.65	WHOLESALE TRADE	815	
MANUFACTURING	348	4.42	SHIPPING CLERKS	396	3.67	RETAIL TRADE	159	3.63
PAINTERS, MAINTENANCE	246	4.11	MANUFACTURING	213	3.77	CUSTUDIAL AND MATERIAL HANDLING		
MANUFACTURING	90	4.59	NONMANUFACTURING	183	3.56	DECUPATIONS - WOMEN		
NONMANUFACTURING	156	3.83	WHOLESALE TRADE	115	3.57			
NOCESTATEOS MAINTENANCE						JANITORS, PORTERS, AND CLEANERS	1,519	
MANUFACTURING	419		SHIPPING AND RECEIVING CLERKS	653 178		MANUFACTURING	1,424	
HANDI ACTORING	403	4.13	NONMANUFACTURING	475	3.91	SERVICES	762	
SHEET-METAL WORKERS, MAINTENANCE	109	4.76	WHOLESALE TRADE	166	3.79		,	
MANUFACTURING	91	4.80				ORDER FILLERS	342	2.41
TOOL ALD DIE HAVEDS			TRUCKDRIVERS	4,815	4.91	DACKEDS CHIRDLAS		
MANUFACTURING	615		MANUFACTURING	932		PACKERS, SHIPPING	402	
MANUFACTOR ING	015	3.09	PUBLIC UTILITIES	3,883	5.45	FARUFACIONING	345	2.42
			WHOLESALE TRADE	1,289				
			RETAIL TRADE	423	4.44			
			SERVICES	87	3.50			1

# Table A-6a. Maintenance, powerplant, custodial, and material handling occupations—large establishments: Average hourly earnings, by sex

(Average straight-time hourly earnings of workers in selected occupations in establishments employing 500 workers or more by industry division, Boston, Mass., August 1972)

Sex, occupation, and industry division	Number of workers	Average (mean <sup>2</sup> ) hourly earnings <sup>3</sup>	Sex, occupation, and industry division	Number of workers	Average (mean a) hourly earnings 3	Sex, occupation, and industry division	Number of workers	Average (mean <sup>2</sup> ) hourly earnings
MAINTENANCE AND PUWERPLANT OCCUPATIONS - MEN		\$	MAINTENANCE AND POWERPLANT OCCUPATIONS - MENCONTINUED		\$	SUSTUDIAL AND MATERIAL HANDLING UCCUPATIONS - MEN-SUNTIOUD		\$
CARPENTERS, MAINTENANCE	305	5.09	SHEET-METAL WORKERS, MAINTENANCE	102	4.83	SHIPPING CLERKS	132	3.63
MANUFACTURING	180			84	4.89	MANUFACTURING	81	3.59
NONMANUFACTURING	125					NONMANUFACTURING	51	3.68
RETAIL TRADE	70	6.68	TOOL AND DIE MAKERS	478	5.19			
			MANUFACTURING	478	5.19	TRUCKORIVERS	1,216	
ELECTRICIANS, MAINTENANCE	613					MANUFACTURING	538	
MANUFACTURING	467					NONMANUFACTURING	678	
NONMANUFACTURING	146	5.10	OCCUPATIONS - MEY			PUBLIC UTILITIES	320	
						RETAIL TRADE	328	4.52
ENGINEERS, STATIONARY	122		GUARDS AND WATCHMEN	1,433		TOUGHDOTHEDS HEATHER 11 142 TO		
MANUFACTURING	83	4.83		648		TRUCKDRIVERS, MEDIUM (1-1/2 TO	500	4 0
FIREMEN STATIONARY ROLLER	100		NONPANUFACTURING	785	2.83	AND INCLUDING 4 TCNS)	502	4.87
FIREMEN, STATIONARY BOILER	100					TOUCHCOINEDS HEAVY LOVED & TONG		lane C
MANUFACTURING	72	4.04	GUARDS MANUFACTURING		2	TRUCKCRIVERS, HEAVY LOVER 4 TONS,	227	
HELPERS. MAINTENANCE TRADES	121	3.76		477	3.53	MANUFACTURING		4.55
MANUFACTURING	131					NONMANUFACTURING	100	
MANUFACTORING	90	3.03	MANUFACTURING	171	3.29	RETAIL TRADE	227	
MACHINE-TOOL OPERATORS, TOOLROOM	141	4.56	HANCI ACTONING	111	3.29	KETAIL TRADE	201	4.50
MANUFACTURING	141		JANITORS, PORTERS, AND CLEANERS	2,774	2.91	TRUCKDRIVERS, HEAVY (OVER 4 TONS,		
			MANUFACTURING	1,109	3.25	OTHER THAN TRAILER TYPE)	162	4.27
MACHINISTS. MAINTENANCE	815	4.73	NCNMANUFACTURING	1,665		MANUFACTURING	55	
MANUFACTURING	809	4.73	RETAIL TRADE	286	2.93		-	1
	1		FINANCE	160		TRUCKERS. POWER (FORKLIFT)	604	3.89
MECHANICS. AUTOMOTIVE			SERVICES	943	2.34	MANUFACTURING	294	
(MAINTENANCE)	272	5.10			1 200	NCNMANUFACTURING	310	4.14
MANUFACTURING	122	4.75	LABORERS, MATERIAL HANDLING	1,175	3.28	RETAIL TRADE	276	4.19
NONMANUFACTURING	150	5.39		709	3.21			
PUBLIC UTILITIES	115	5.67		466		WAREHOUSEMEN	433	
			RETAIL TRADE	376	3.38	NONPANUFACTURING	324	
MECHANICS, MAINTENANCE	1,086					RETAIL TRADE	159	3.63
MANUFACTURING	914		CKDER FILLERS	440				
NONMANUFACTURING	172		MANUFACTURING	128	3.49			1
RETAIL TRADE	57	4.83	NCMMANUFACTURING	312	3.87	CUSTODIAL AND MATERIAL HANDLING		
PAINTERS, MAINTENANCE	172	A 57	PACKERS, SHIPPING	120	3.36	UCCUPATIONS - WIMEN		
MANUFACTURING	90			98		JANITORS, PORTERS, AND CLEANERS	527	2.54
NONMANUFACTURING	82			,0	2001	MANUFACTURING	88	
TOTAL MOTOR THO	02	4.54	RECEIVING CLERKS	306	3.63	NONPANUFACTURING	439	
PIPEFITTERS. MAINTENANCE	354	4.85	MANUFACTURING	82		FINANCE	93	
MANUFACTURING	344			224		Timmot .	75	2013
	1	7.30	RETAIL TRADE	220		PACKERS, SHIPPING	185	2.75
				220	30.10	Thomas districted	103	2013

# B. Establishment practices and supplementary wage provisions

# Table B-1. Minimum entrance salaries for women officeworkers

(Distribution of establishments studied in all industries and in industry divisions by minimum entrance salary for selected categories of inexperienced women officeworkers, Boston, Mass., August 1972)

			Inexp	erience	ed typists					Other	nexper	ienced	clerical wor	kers 5		
		Manuf	acturin	g	Non	manufa	cturing			Manu	facturin	g	Non	manufa	cturing	g
Minimum weekly straight-time salary 4	All	В	ased o	n stand	ard weekly h	ours 6	of—		All	I	Based o	n stand	ard weekly h	ours 6	of—	
	industries	All schedules	371/2	40	All schedules	361/4	371/2	40	industries	All schedules	371/2	40	All schedules	361/4	371/2	40
Establishments studied	314	80	ххх	ххх	234	xxx	xxx	xxx	314	80	xxx	xxx	234	xxx	xxx	XXX
stablishments having a specified minimum	136	39	7	29	97	13	23	36	166	47	10	32	119	14	31	42
\$65.00 and under \$67.50	1 1 7 5 26 12 13 3 21 9 11 11	2 1 10 1 2 1 9 4 2	1 3 1 - 1	- - 1 1 6 - 2 1 7 4 1	1	1 5 4 - 2 1	1	1 1 1 1 2 2 2 5 3 6 3	2 1 5 1 10 6 35 7 16 4 25 8 12	1 2 1 10 10 1 3 1 11 5 3	1 3 1 - 2 1 1	1 1 6 - 2 1 7 4 2	2 1 4 1 8 5 25 6 13 3 14 3 9	1 6 - 3 1 2 2	1 1 2 - 4 1 7 2 3 1 3 1 3	11 11 11 11 11 11 11 11 11 11 11 11 11
\$ 100.00 and under \$ 105.00		3 - 2 1 1	1	2 2 1 1	10 - 2 - 1 2 1		4	3 - 1 - 1 2 1	16 2 4 3 3 -	4 - 2 1 2 -	1	3 - 2 1 1	12 2 2 2 1 -	1	5	
stablishments having no specified minimumstablishments which did not employ workers n this category		17	xxx	xxx	36	xxx	xxx	XXX	77	25	xxx	xxx	52 63	xxx	xxx	xx

## Table B-2. Shift differentials

(Late-shift pay provisions for manufacturing plantworkers by type and amount of pay differential, Boston, Mass., August 1972)

(All plantworkers in manufacturing = 100 percent)

		Percent of manufactu	ring plantworkers	
Late-shift pay provision		having provisions 7 te shifts	Actually worki	ng on late shifts
	Second shift	Third or other shift	Second shift	Third or other shift
Total	85.0	77.4	14.2	4.7
No pay differential for work on late shift	2.5	0.9	0.6	0.1
Pay differential for work on late shift	82.5	76.5	13.6	4.6
Type and amount of differential:				
Uniform cents (per hour)	33.1	26.7	6.0	2.3
5 cents	2.2	-	.3	-
6 cents	.8	-	.2	-
7 <sup>1</sup> / <sub>2</sub> cents	-	1.1	-	.1
8 cents	3.7	-	.7	-
9 cents	.9		.3	-
10 cents	8.4	2.5	1.9	.2
11 cents	.9	-	.1	-
12 cents	1.9	2.7	.1	(8)
13 cents	1.9		.3	-
14 cents	1.7	3.2	.2	.3
15 cents	1.2	1.6	.2	
16 cents	, -,	2.5	-	.4
17 cents	1.1	1.1	.3	.1
18 cents	1.5	.8	-,	(8)
19 cents	1.5	1.1	.4	.4
20 cents	2.9	1.9	.5	.1
25 cents	.6	3.8	.2	.4
27 cents	2.1	1.5		.1
30 cents	1.2	1.2	.2	-
40 cents		1.7	-	.1
Uniform percentage	46.0	42.6	7.2	1.7
5 percent	3.8	-	.9	_
7 percent	5.0	5.0	.4	.1
7½ percent	1.9	1.3	.6	-
10 percent	33.6	23.4	5.0	.9
12 percent	1.7	.5	.2	-
12½ percent	-	1.9	-	.1
15 percent	3	10,5	-	.5
Full day's pay for reduced hours	-	1.8	-	.2
Other formal pay differential	3.3	5.4	.4	.4

# Table B-3. Scheduled weekly hours and days

(Percent of plantworkers and officeworkers in all industries and in industry divisions by scheduled weekly hours and days of first-shift workers, Boston, Mass., August 1972)

			Plant	workers						Officeworker	S		
Weekly hours and days	All industries	Manu- facturing	Public utilities	Wholesale trade	Retail trade	Services	All industries	Manu- facturing	Public utilities	Wholesale trade	Retail trade	Finance	Service
All workers	100	100	100	100	100	100	100	100	100	100	100	100	100
0 hours-5 days	1	_		_	2	3	(9)	-	-	-	-	-	(9)
5 hours5 days	- (9)	-	-	-	-	4	'-'	-	-	-		-	-
ver 25 and under 35 hours	1	-	-	- 1	2	2	1	-	-	-	-	2	-
5 days		-	-	-	_	2	1	-	-	-	-	2	-
51/2 days		-	-	- 1	2	_	-	_	_	_	-	-	-
5 hours		3	-	- 1	7	-	11	5	2	5	10	20	6
4 days		-	-			-	1	_	-	-	-	1	-
5 days		3	-	-	7	-	11	5	2	5	10	18	6
ver 35 and under 361/4 hours			-		2		2	2			(9)	4	1 2
4 days							2				. /	4	1
5 days							(9)				191	1	
1/4 hours—5 days	(9)			2			10	1		4	11	21	3
5 <sup>1</sup> / <sub>2</sub> hours—5 days				-			1		2	1	**	3	-
$6^2/_3$ hours—5 days							3					6	
6 <sup>3</sup> / <sub>4</sub> hours—5 days					-	-	(9)	(9)		-	-	1	-
7 <sup>1</sup> / <sub>4</sub> hours—5 days	1		-	4	3	-	(9)			2	-	1	-
		5	-	(9)	3	-		19	55	26	20	31	29
7½ hours—5 days		2	-	( )	9	)	30	19	33	20	28	8	29
8 hours—5 days		-	-	-	9	-	(9)	1	-	-	14	8	-
8½ hours—5 days		-	-	- 1	-	-	(,)	-	-	-	1	-	-
8 <sup>2</sup> / <sub>3</sub> hours—5 days		-	-		- 6	-	-	-	-			-	1
8 <sup>3</sup> / <sub>4</sub> hours—5 days	- 1	-	-	4	1	(9)	(9)	2	-	15	18	-	14
over 383/4 and under 40 hours—5 days		-	-	-	1			-7	-	49	16	-	1
0 hours—5 days	- 80	88	98	81	63	70	32	71	43	49	16	4	47
3 hours -5 days		-	-	1 1	-	-	-	-	-	-	-	-	-
4 hours—51/2 days		2	7	7 1	-	-	-	-	-	-	-	-	-
5 hours		1	1	6	-	-	-	-	-	-	-	-	-
5 days	- 1	1	1	3	-	-	-	-	-	-	-	-	-
51/2 days	- (°)	(9)	-	4	-	-	-	-	-	-	-	-	-
71/2 hours—5 days		-	-	2	-		-	-	-	-	-	-	-
8 hours—6 days		-		-	2	14	-	-	-	-	-	-	-
hours—5 days		1	-	-	7	-	-	7	-	-	-	-	-
2 hours		-	1	-	1	-	-	-	-	-	-	-	-
5½ days	-	-	-	-	1	-	-	-	-	-	-	-	-
6 days	- (4)	-	1	-	-	-	-	-	-	-	-	-	-

Table B-4. Annual paid holidays

(Percent of plantworkers and officeworkers in all industries and in industry divisions by number of paid holidays, Boston, Mass., August 1972)

			Planty	vorkers						Officeworker	S		
Item	All industries	Manu- facturing	Public utilities	Wholesale trade	Retail trade	Services	All industries	Manu- facturing	Public utilities	Wholesale trade	Retail trade	Finance	Services
	-												
All workers	100	100	100	100	100	100	100	100	100	100	100	100	100
Workers in establishments providing													
paid holidays	95	100	100	100	87	82	99	100	100	100	98	100	99
Workers in establishments providing													
no paid holidays	5	-	-	-	13	18	(9)	-	-	-	2	-	(9)
Number of days													
Less than 6 holidays	2	-	-	-	6	2	(9)	-	-	-	-	-	(9)
6 holidays		-	1	-	4	15	1	2	-	-	4	1	1
7 holidays	4	5	2	5	-	15	1	2	2	1	-	-	2
7 holidays plus 1 or 2 half days	1	-	-	-	2	-	(9)	-	-	-	-	-	(9)
8 holidays	8	4	7	8	16	10	2	1	1	7	5	-	2
8 holidays plus 1 half day	2	5	-	-	-	-	1	4	-	-	-	-	-
8 holidays plus 2 half days		2	-	4	-	-	(9)	1	-	2	-	-	-
8 holidays plus 3 half days	(9)	-	-	4	-	-	(*)	-		4	-	-	1
9 holidays	23	28	25	7	21	18	14	25 5	11	12	30	(9)	38
9 holidays plus 1 half day		12		2		3	2	5		3 3			14
9 holidays plus 2 half days10 holidays		14	50	44	34	7	24	15	66	38	38	14	16
10 holidays plus 1 half day		7	1	3	34	4	3	9	(°)	5	(9)	2	10
10 holidays plus 2 half days		1	-	3	3	_	3	2	( )	5	8	2	-
10 holidays plus 3 half days	(9)	î	-	-	-	-	(9)	2	-	_	-	-	-
11 holidays		7	15	8	1	6	29	22	15	13	4	48	22
11 holidays plus 1 half day		1	-	2	1	_	8	1	-	-	6	18	(9)
12 holidays	4	6	-	9 1	-	3	7	2	5	5	-	13	3
12 holidays plus 1 half day	1	1	-	-	-	-	1	1	-	-	3	2	-
13 holidays plus 1 half day	-	-	-	-	-	-	(9)	-	-	-	-	-	2
14 holidays	(°)	1	-	-	-	-	(9)	(9)	-	-	-	-	-
19 holidays	(*)	-	-	3	-	-	(%)	-	-	2	-	-	-
Total holiday time 10													
19 days	(°)	-	-	3	-	-	(9)	-	-	2	-	-	-
14 days or more	1	1	-	3	-	-	(9)	(9)	-	2	-	-	-
13 <sup>1</sup> / <sub>2</sub> days or more		1	-	3	-	-	(4)	(9)	-	2	-	-	2
12 1/2 days or more		2	-	3	-	-	2	1	1	2	3	2	2
12 days or more		8	-	11	-	2	9	4	5	7	3	15	5
111/2 days or more	6	10	15	11	1 5	3	17	7	5	7	9	33	5
11 days or more	18	18 25	15 16	23 26	5	13	49 52	31 40	20 20	25	21	83 85	27
10 days or more	47	51	66	71	38	20	78	60	86	71	21 59	99	27
10 days or more9 <sup>1</sup> / <sub>2</sub> days or more	50	57	66	77	38	23	81	65	86	77	59	99	43 57
9 days or more		87	91	87	59	41	95	91	97	91	89	99	95
8 <sup>1</sup> / <sub>2</sub> days or more	77	91	91	87	59	41	96	95	97	91	89	99	95
8 days or more		95	97	95	77	51	98	96	98	99	94	99	96
7 <sup>1</sup> / <sub>2</sub> days or more	86	95	97	95	77	51	98	96	98	99	94	99	96
7 days or more	90	100	99	100	77	66	98	98	100	100	94	99	98
6 days or more	93	100	100	100	81	81	98	100	100	100	98	100	98
5 days or more	93	100	100	100	83	81	98	100	100	100	98	100	98
2 days or more	93	100	100	100	83	82	99	100	100	100	98	100	99
1 day or more	95	100	100	100	87	82	99	100	100	100	98	100	99
,			1.77			1				1		1	1

# Table B-4a. Identification of major paid holidays

(Percent of plantworkers and officeworkers in all industries and in industry divisions by paid holidays, Boston, Mass., August 1972)

			Planty	vorkers						Officeworker	S		
Holiday	All industries	Manu- facturing	Public utilities	Wholesale trade	Retail trade	Services	All industries	Manu- facturing	Public utilities	Wholesale trade	Retail trade	Finance	Service
All workers	100	100	100	100	100	100	100	100	100	100	100	100	100
lew Year's Day	69	98 72 15	100 98 26	100 73 17	83 60 5	72 53 2	99 82 12	99 62 24	100 99 12	100 79 19	98 78 14	100 96 4	99 60 7
ood Friday, half day Patriots' Day Patriots' Day, half day	42 (9)	43	50	38	47 1	22	3 72 1	59	78	49	3 39 6	6 94 -	(°) 52
lemorial Day	91	100 5 95	100 15 100	100 2 100	81	81 4 78	99 26 99	100 4 98	100 19 100	100 4 100	98 4 98	100 50 100	99 23 99
abor Day	63	97 64 58 8	100 69 72	100 81 86	83 64 65	78 38 46	96 85 85 2	83 62 63	100 95 92	100 87 92 3	98 88 87	97 96 (9)	99 66 73
eneral Election Day	93	100 23 14	100	98	83	82 8 11	99 23 6	100 31 13	100	99	98 5 12	100	99 22 11
hristmas Eve, half dayhristmas Day	95	32 100	100	17 100	3 87	3 82	18 99	28 99	100	100	8 98	19 99	14 99
ll working days between Christmas Day and New Year's Eve <sup>11</sup>	2	3 3 18	-	6 6 11	- - 3	- - 4	(°) (°) 4	1 2 11	-	1 1 10	- 3	-	- 2
loating, 1 day	(9)	18 - 3	24	5 - 4	26	7 3 1	16 1 4	39 - 2	2 - 5	7 - 5	13	13	9 8 13

Table B-5. Paid vacations

(Percent of plantworkers and officeworkers in all industries and in industry divisions by vacation pay provisions, Boston, Mass., August 1972)

			Planty	vorkers						Officeworkers	3		
Vacation policy	All industries	Manu- facturing	Public utilities	Wholesale trade	Retail trade	Services	All industries	Manu- facturing	Public utilities	Wholesale trade	Retail trade	Finance	Services
All workers	100	100	100	100	100	100	100	100	100	100	100	100	100
Method of payment													
Workers in establishments providing paid vacations  Length-of-time payment Percentage payment. Other Workers in establishments providing no paid vacations	99 88 9 1	100 83 15 2	100 87 13	100 98 2 (°)	97 97 - - 3	97 84 12 -	99 99 1 ( <sup>9</sup> )	100 97 3 -	100 98 2 -	100 99 - 1	100	100	99 99 - - (*)
Amount of vacation pay 13													
After 6 months of service													
Under 1 week	13 26 2 5 (9)	23 24 1 2	21 10 45	7 32 1 -	8 34 - 3 -	1 12 7 -	5 44 9 26 1	4 62 10 2 2	1 20 10 57	60 1 -	7 51 - 6	8 35 9 46 2	3 46 22 1
After 1 year of service													
Under l week	1 54 1 40 (°) 3	2 61 2 30 - 5	24 - 76 -	49	49 - 47 -	68 - 23 3 3	8 (°) 86 (°) 5	11 (°) 86 -	13 - 87 -	15 3 82 -	79 -	90	75 5
After 2 years of service													
Under 1 week	1 22 1 70 2 3	2 40 3 46 5 5	- 5 - 95 -	23	- 1 96 -	11 1 79 3 3	- 1 - 92 2 5	- 3 - 92 3 2	99	- 4 - 96 -	- - - 99 (°)	88 2 10	1 - 84 6 9
After 3 years of service													
l week	4 5 83 4 3	7 11 70 6 6	100	2 6 92 -	95 2	4 1 86 3 3	(9) (9) 89 2 8	1 2 90 5 3	100	2 - 97 1	- 99 (°) (°)	83 2 15	1 - 85 6 9
After 4 years of service													
l weekOver 1 and under 2 weeks	2 5 83 4 5	4 10 70 6 10	100	2 6 87 - 5	95 2	4 - 87 3 3	(°) (°) 89 3 8	1 2 89 5 4	100	2 96 1	99 (°) (°)	82 3 15	1 - 85 6 9

Table B-5. Paid vacations—Continued

(Percent of plantworkers and officeworkers in all industries and in industry divisions by vacation pay provisions, Boston, Mass., August 1972)

			Planty	vorkers						Officeworkers	3		
Vacation policy	All industries	Manu- facturing	Public utilities	Wholesale trade	Retail trade	Services	All industries	Manu- facturing	Public utilities	Wholesale trade	Retail trade	Finance	Service
Amount of vacation pay 13—Continued													
After 5 years of service													
	195						/91						(0)
week Over 1 and under 2 weeks	(9)	2		2		2	(9)			2		1 3	(*)
weeks	69	70	72	83	55	85	46	71	82	78	55	10	67
ver 2 and under 3 weeksweeks	23	9	28	15	39	4 6	7 47	13 16	18	19	45	8 82	6 26
After 10 years of service													20
week	(9)		_	2		2	(9)	- 5	-	2			(9)
weeks	12	12	-	18	9	25	7	7	-	26	21	1	5
ver 2 and under 3 weeks	4	7	-	6		6	1	2	7	1	-	1	5
weeks ver 3 and under 4 weeks		72	100	68	60	63	81	85 1	100	66	48	87	73
weeks		8	-	6	27	(9)	8	5	-	5	31	6 5	2 15
After 12 years of service													
week	(9)	-	-	2		2	(9)	_	_	2	_	-	(9)
weeks		9	-	18	8	25	5	6	-	26	6	1	5
wer 2 and under 3 weeksweeks		8 71	100	6 64	59	66	1 80	2 84	100	65	60	1 84	68
ver 3 and under 4 weeks		3	-	-	-	2	5	3	-	1	-	9	9
weeks		8	-	11	30	(9)	8	5	-	6	34	5	15
After 15 years of service													
week	(9)	-	-	2	-	2	(9)	-	-	2	-	-	(9)
weeks	8	3		18	7	25	3	1	-	24	3	(9)	4
weeksver 3 and under 4 weeks		64	42	45	26	55	58	71	62	45	35	58 12	58
weeks	40	29	58	36	64	13	33	26	38	28	62	30	36
After 20 years of service													
week	(9)	-	-	2	-	2	(9)	-	-	2	1.4	-	(9)
weeks	7	2	-	18	7	25	3	1	-	24	3		4
weeksweeks	20	2 23	1	12	15	37	16	13	1	16	23	16	38
ver 3 and under 4 weeks	(9)	(9)	-	-	-	1	1	(9)	-	16	-	10	2
weeks	65	68	76	61,	73	32	75	82	88	53	71	78	56
weeksweeks	1 5	1 3	23	7	3	-	2 3	3	11	5	3	6	1
After 25 years of service													
week	(9)			2	_	2	(9)			2			(9)
weeks	7	2		18	7	25	3	1	-	24	3		( )
er 2 and under 3 weeks	1	2	-	-	-	-	-	-		-	-	-	-
weeks		20	1	12	13	34	12	12	1	16	23	9	24
ver 3 and under 4 weeksweeks	(9)	(°) 61	29	46	57	35	(°) 59	(°) 72	22	40	67	61	70
ver 4 and under 5 weeks	1	2	-	-	-	-	4	1	-	- 40	-	9	-
weeks	18	13	63	22	20	-	22	14	74	18	8	21	-
weeks	1	1	6	-	-	-	(9)	(9)	4	-	-	-	-

# Table B-5. Paid vacations-Continued

(Percent of plantworkers and officeworkers in all industries and in industry divisions by vacation pay provisions, Boston, Mass., August 1972)

			Planty	vorkers						Officeworker	s		
Vacation policy	All industries	Manu- facturing	Public utilities	Wholesale trade	Retail trade	Services	All industries	Manu- facturing	Public utilities	Wholesale trade	Retail trade	Finance	Service
Amount of vacation pay 13—Continued													
After 30 years of service													
l week		-	-	2	-	2	(9)	-	-	2	-	-	(9)
2 weeks		2	-	18	7	25	3	1	-	24	3	-	4
Over 2 and under 3 weeks		20	-	12	13	31	12	12	-	16	23	-	122
weeks over 3 and under 4 weeks		(9)	1	12	13	31	(9)	(9)	1	16	23	9	23
weeks		47	25	44	57	38	53	58	18	35	67	57	71
Over 4 and under 5 weeks		2	-	-	-	-	1	1	-	-	-	2	-
weeks	. 24	25	63	24	20	-	29	24	72	23	8	32	-
weeks	. 2	3	11	-	-	-	2	4	9	-	-	-	-
Maximum vacation available													
week	. (9)	-	-	2	-	2	(9)	-	-	2	-	-	(9)
weeks	7	2	-	18	7	25	3	1	-	24	3	-	4
ver 2 and under 3 weeks		2	-						-	1 .	-	-	
weeks	18	(9)	1	12	13	31	12	12	1	16	23	9	23
ver 3 and under 4 weeks		47	22	44	54	38	52	58	15	35	62	56	71
weeks ever 4 and under 5 weeks		2	-	- 1	54	30	1	1	15	35	02	2	11
weeks		23	67	24	20	-	27	21	75	23	8	29	
weeks		5	11	-	-	-	3	7	9	-	-		-
		-	-	-	4	-	2	-	-	-	4	3	-
Over 6 weeks		-	-	-	4				/	-	4		

# Table B-6. Health, insurance, and pension plans

(Percent of plantworkers and officeworkers in all industries and in industry divisions employed in establishments providing health, insurance, or pension benefits, Boston, Mass., August 1972)

Type of benefit and financing 4 ind  All workers	All dustries	Manu- facturing	Public utilities	Wholesale trade	Retail trade	Services	All industries	Manu- facturing	Public utilities	Wholesale trade	Retail	Finance	Service
Vorkers in establishments providing at least 1 of the benefits shown below	100	100	100										
Vorkers in establishments providing at least 1 of the benefits shown below	100	100	100	1									
least 1 of the benefits shown below			100	100	100	100	100	100	100	100	100	100	100
least 1 of the benefits shown below													
Life incurance	97	99	100	100	95	90	99	99	100	99	99	100	99
	92	96	100	90	86	84	97	96	100	88	95	100	96
Noncontributory plans	66	72	79	69	55	60	70	57	92	55	65	80	44
Accidental death and dismemberment													
insurance	70	73	78	72	61	69	68	67	93	54	71	64	72
Noncontributory plans	51	55	75	55	36	55	46	37	91	34	46	44	40
Sickness and accident insurance or													
sick leave or both 15	87	96	93	90	81	61	91	92	99	88	94	87	9:
Sickness and accident insurance	70	85	37	64	66	51	52	74	26	45	74	40	56
Noncontributory plans	49	63	30	51	40	34	31	41	21	26	48	24	3
Sick leave (full pay and no													
waiting period)	37	31	62	42	42	22	74	72	85	76	58	79	65
Sick leave (partial pay or													
waiting period)	10	6	9	12	20	-	5	2	9	5	24	(9)	
Long-term disability insurance	13	17	8	32	6	4	18	18	6	28	19	18	1.
Noncontributory plans	10	15	7	16	6	2	13	14	6	9	19	15	1 2
Hospitalization insurance	94	99	100	97	87	90	98	99	100	95	95	98	98
Noncontributory plans	58	62	97	60	41	59	51	66	98	34	29	43	26
Surgical insurance	94	99	100	97	87	90	99	99	100	95	95	99	98
Noncontributory plans	58	62	97	60	41	59	51	66	98	34	29	45	26
Medical insurance	91	96	100	95	83	90	97	98	100	95	86	99	91
Noncontributory plans	58	62	97	57	41	59	51	66	98	34	29	45	26
Major medical insurance	86	91	100	92	80	67	98	98	100	93	93	99	94
Noncontributory plans	51	55	95	54	38	33	50	58	96	35	40	45	2
Dental insurance	5	4	17	11	2	-	3	(9)	10	2	(9)	5	(9
Noncontributory plans	5	4	17	9	2	- 1	1	(9)	10	- 1	(9)	-	1
Retirement pension	80	87	81	86	79	51	88	86	92	76	85	96	6
Noncontributory plans	69	74	78	81	68	43	68	50	88	61	71	78	48

# Footnotes

All of these standard footnotes may not apply to this bulletin.

1 Standard hours reflect the workweek for which employees receive their regular straight-time salaries (exclusive of pay for overtime at regular and/or premium rates), and the earnings correspond to these weekly hours.

The mean is computed for each job by totaling the earnings of all workers and dividing by the number of workers. The median designates position—half of the employees surveyed receive more than the rate shown; half receive less than the rate shown. The middle range is defined by 2 rates of pay; a fourth of the workers earn less than the lower of these rates and a fourth earn more than the higher rate.

3 Excludes premium pay for overtime and for work on weekends, holidays, and late shifts.

4 These salaries relate to formally established minimum starting (hiring) regular straight-time salaries that are paid for standard workweeks.

<sup>5</sup> Excludes workers in subclerical jobs such as messenger.

bata are presented for all standard workweeks combined, and for the most common standard workweeks reported.

<sup>7</sup> Includes all plantworkers in establishments currently operating late shifts, and establishments whose formal provisions cover late shifts, even though the establishments were not currently operating late shifts.

8 Less than 0.05 percent.

9 Less than 0.5 percent.

All combinations of full and half days that add to the same amount are combined; for example, the proportion of workers receiving a total of 9 days includes those with 9 full days and no half days, 8 full days and 2 half days, 7 full days and 4 half days, and so on. Proportions then were cumulated.

These days are provided as part of a Christmas—New Year holiday period which typically begins with Christmas Eve and ends with New Year's Day. Such a holiday period is common in the automobile, aerospace, and farm implement industries. Because of year-to-year variation in the number of workdays during the period, pay for a Sunday in December, frequently referred to as a "bonus holiday," may be provided to equalize each year's total holiday pay.

12 "Floating" holidays vary from year to year according to employer or employee choice.

13 Includes payments other than "length of time," such as percentage of annual earnings or flat-sum payments, converted to an equivalent time basis; for example, 2 percent of annual earnings was considered as 1 week's pay. Periods of service are chosen arbitrarily and do not necessarily reflect individual provisions for progression; for example, changes in proportions at 10 years include changes between 5 and 10 years. Estimates are cumulative. Thus, the proportion eligible for at least 3 weeks' pay after 10 years includes those eligible for at least 3 weeks' pay after fewer years of service.

weeks' pay after fewer years of service.

14 Estimates listed after type of benefit are for all plans for which at least a part of the cost is borne by the employer. "Noncontributory plans" include only those financed entirely by the employer. Excluded are legally required plans, such as workmen's compensation, social

security, and railroad retirement.

15 Unduplicated total of workers receiving sick leave or sickness and accident insurance shown separately below. Sick leave plans are limited to those which definitely establish at least the minimum number of days' pay that each employee can expect. Informal sick leave allowances determined on an individual basis are excluded.

## Appendix. Occupational Descriptions

The primary purpose of preparing job descriptions for the Bureau's wage surveys is to assist its field staff in classifying into appropriate occupations workers who are employed under a variety of payroll titles and different work arrangements from establishment to establishment and from area to area. This permits the grouping of occupational wage rates representing comparable job content. Because of this emphasis on interestablishment and interarea comparability of occupational content, the Bureau's job descriptions may differ significantly from those in use in individual establishments or those prepared for other purposes. In applying these job descriptions, the Bureau's field economists are instructed to exclude working supervisors; apprentices; learners; beginners; trainees; and handicapped, part-time, temporary, and probationary workers.

# **OFFICE**

#### BILLER, MACHINE

Prepares statements, bills, and invoices on a machine other than an ordinary or electromatic typewriter. May also keep records as to billings or shipping charges or perform other clerical work incidental to billing operations. For wage study purposes, billers, machine, are classified by type of machine, as follows:

Biller, machine (billing machine). Uses a special billing machine (combination typing and adding machine) to prepare bills and invoices from customers' purchase orders, interally prepared orders, shipping memorandums, etc. Usually involves application of predetermined discounts and shipping charges and entry of necessary extensions, which may or may not be computed on the billing machine, and totals which are automatically accumulated by machine. The operation usually involves a large number of carbon copies of the bill being prepared and is often done on a fanfold machine.

Biller, machine (bookkeeping machine). Uses a bookkeeping machine (with or without a typewriter keyboard) to prepare customers' bills as part of the accounts receivable operation. Generally involves the simultaneous entry of figures on customers' ledger record. The machine automatically accumulates figures on a number of vertical columns and computes and usually prints automatically the debit or credit balances. Does not involve a knowledge of bookkeeping. Works from uniform and standard types of sales and credit slips.

#### BOOKKEEPING-MACHINE OPERATOR

Operates a bookkeeping machine (with or without a typewriter keyboard) to keep a record of business transactions.

Class A. Keeps a set of records requiring a knowledge of and experience in basic bookkeeping principles, and familiarity with the structure of the particular accounting system used. Determines proper records and distribution of debit and credit items to be used in each phase of the work. May prepare consolidated reports, balance sheets, and other records by hand.

Class B. Keeps a record of one or more phases or sections of a set of records usually requiring little knowledge of basic bookkeeping. Phases or sections include accounts payable, payroll, customers' accounts (not including a simple type of billing described under biller, machine), cost distribution, expense distribution, inventory control, etc. May check or assist in preparation of trial balances and prepare control sheets for the accounting department.

## CLERK, ACCOUNTING

Performs one or more accounting clerical tasks such as posting to registers and ledgers; reconciling bank accounts: verifying the internal consistency, completeness, and mathematical accuracy of accounting documents: assigning prescribed accounting distribution codes; examining and verifying for clerical accuracy various types of reports, lists, calculations, posting, etc.; or preparing simple or assisting in preparing more complicated journal vouchers. May work in either a manual or automated accounting system.

The work requires a knowledge of clerical methods and office practices and procedures which relates to the clerical processing and recording of transactions and accounting information. With experience, the worker typically becomes familiar with the bookkeeping and accounting terms and procedures used in the assigned work, but is not required to have a knowledge of the formal principles of bookkeeping and accounting.

#### CLERK, ACCOUNTING-Continued

Positions are classified into levels on the basis of the following definitions.

Class A. Under general supervision, performs accounting clerical operations which require the application of experience and judgment, for example, clerically processing complicated or nonrepetitive accounting transactions, selecting among a substantial variety of prescribed accounting codes and classifications, or tracing transactions through previous accounting actions to determine source of discrepancies. May be assisted by one or more class B accounting clerks.

Class B. Under close supervision, following detailed instructions and standardized procedures, performs one or more routine accounting clerical operations, such as posting to ledgers, cards, or worksheets where identification of items and locations of postings are clearly indicated; checking accuracy and completeness of standardized and repetitive records or accounting documents; and coding documents using a few prescribed accounting codes.

#### CLERK, FILE

Files, classifies, and retrieves material in an established filing system. May perform clerical and manual tasks required to maintain files. Positions are classified into levels on the basis of the following definitions.

Class A. Classifies and indexes file material such as correspondence, reports, technical documents, etc., in an established filing system containing a number of varied subject matter files. May also file this material. May keep records of various types in conjunction with the files. May lead a small group of lower level file clerks.

<u>Class B.</u> Sorts, codes, and files unclassified material by simple (subject matter) headings or partly classified material by finer subheadings. Prepares simple related index and cross-reference aids. As requested, locates clearly identified material in files and forwards material. May perform related clerical tasks required to maintain and service files.

Class C. Performs routine filing of material that has already been classified or which is easily classified in a simple serial classification system (e.g., alphabetical, chronological, or numerical). As requested, locates readily available material in files and forwards material; and may fill out withdrawal charge. May perform simple clerical and manual tasks required to maintain and service files.

## CLERK, ORDER

Receives customers' orders for material or merchandise by mail, phone, or personally. Duties involve any combination of the following: Quoting prices to customers; making out an order sheet listing the items to make up the order; checking prices and quantities of items on order sheet; and distributing order sheets to respective departments to be filled. May check with credit department to determine credit rating of customer, acknowledge receipt of orders from customers, follow up orders to see that they have been filled, keep file of orders received, and check shipping invoices with original orders.

#### CLERK, PAYROLL

Computes wages of company employees and enters the necessary data on the payroll sheets. Duties involve: Calculating workers' earnings based on time or production records; and posting calculated data on payroll sheet, showing information such as worker's name, working days, time, rate, deductions for insurance, and total wages due. May make out paychecks and assist paymaster in making up and distributing pay envelopes. May use a calculating machine.

NOTE: Since the last survey in this area, the Bureau has (1) discontinued collecting data for Comptometer operators, (2) changed the electronics technicians classification from a single level to a three level job, and (3) begun collecting data for warehousemen.

#### KEYPUNCH OPERATOR

Operates a keypunch machine to record or verify alphabetic and/or numeric data on tabulating cards or on tape.

Positions are classified into levels on the basis of the following definitions.

Class A. Work requires the application of experience and judgment in selecting procedures to be followed and in searching for, interpreting, selecting, or coding items to be keypunched from a variety of source documents. On occasion may also perform some routine keypunch work. May train inexperienced keypunch operators.

<u>Class B.</u> Work is routine and repetitive. Under close supervision or following specific procedures or instructions, works from various standardized source documents which have been coded, and follows specified procedures which have been prescribed in detail and require little or no selecting, coding, or interpreting of data to be recorded. Refers to supervisor problems arising from erroneous items or codes or missing information.

## MESSENGER (Office Boy or Girl)

Performs various routine duties such as running errands, operating minor office machines such as sealers or mailers, opening and distributing mail, and other minor clerical work. Exclude positions that require operation of a motor vehicle as a significant duty.

#### SECRETARY

Assigned as personal secretary, normally to one individual. Maintains a close and highly responsive relationship to the day-to-day work of the supervisor. Works fairly independently receiving a minimum of detailed supervision and guidance. Performs varied clerical and secretarial duties, usually including most of the following:

a. Receives telephone calls, personal callers, and incoming mail, answers routine inquires, and routes technical inquiries to the proper persons;

- b. Establishes, maintains, and revises the supervisor's files;
- c. Maintains the supervisor's calendar and makes appointments as instructed;
- d. Relays messages from supervisor to subordinates;

e. Reviews correspondence, memorandums, and reports prepared by others for the supervisor's signature to assure procedural and typographic accuracy;

f. Performs stenographic and typing work.

May also perform other clerical and secretarial tasks of comparable nature and difficulty. The work typically requires knowledge of office routine and understanding of the organization, programs, and procedures related to the work of the supervisor.

## Exclusions

Not all positions that are titled "secretary" possess the above characteristics. Examples of positions which are excluded from the definition are as follows:

- a. Positions which do not meet the "personal" secretary concept described above;
- b. Stenographers not fully trained in secretarial type duties;
- c. Stenographers serving as office assistants to a group of professional, technical, or managerial persons;
- d. Secretary positions in which the duties are either substantially more routine or substantially more complex and responsible than those characterized in the definition;
- e. Assistant type positions which involve more difficult or more responsible technical, administrative, supervisory, or specialized clerical duties which are not typical of secretarial work.

## SECRETARY-Continued

NOTE: The term "corporate officer," used in the level definitions following, refers to those officials who have a significant corporate-wide policymaking role with regard to major company activities. The title "vice president," though normally indicative of this role, does not in all cases identify such positions. Vice presidents whose primary responsibility is to act personally on individual cases or transactions (e.g., approve or deny individual loan or credit actions; administer individual trust accounts; directly supervise a clerical staff) are not considered to be "corporate officers" for purposes of applying the following level definitions.

#### Class A

- 1. Secretary to the chairman of the board or president of a company that employs, in all, over 100 but fewer than 5,000 persons; or
- 2. Secretary to a corporate officer (other than the chairman of the board or president) of a company that employs, in all, over 5,000 but fewer than 25,000 persons; or
- 3. Secretary to the head, immediately below the corporate officer level, of a major segment or subsidiary of a company that employs, in all, over 25,000 persons.

#### Class E

- 1. Secretary to the chairman of the board or president of a company that employs, in all,  $\underline{\text{fewer than 100 persons}}$ ; or
- 2. Secretary to a corporate officer (other than the chairman of the board or president) of a company that employs, in all, over 100 but fewer than 5,000 persons; or
- 3. Secretary to the head, immediately below the officer level, over either a major corporate-wide functional activity (e.g., marketing, research, operations, industrial relations, etc.) or a major geographic or organizational segment (e.g., a regional headquarters; a major division) of a company that employs, in all, over 5,000 but fewer than 25,000 employees; or
- 4. Secretary to the head of an individual plant, factory, etc. (or other equivalent level of official) that employs, in all, over 5,000 persons; or
- 5. Secretary to the head of a large and important organizational segment (e.g., a middle management supervisor of an organizational segment often involving as many as several hundred persons) or a company that employs, in all, over 25,000 persons.

#### Class C

- 1. Secretary to an executive or managerial person whose responsibility is not equivalent to one of the specific level situations in the definition for class B, but whose organizational unit normally numbers at least several dozen employees and is usually divided into organizational segments which are often, in turn, further subdivided. In some companies, this level includes a wide range of organizational echelons; in others, only one or two; or
- 2. Secretary to the head of an individual plant, factory, etc. (or other equivalent level of official) that employs, in all, fewer than 5,000 persons.

#### Class D

- 1. Secretary to the supervisor or head of a small organizational unit (e.g., fewer than about 25 or 30 persons); or
- Secretary to a nonsupervisory staff specialist, professional employee, administrative officer, or assistant, skilled technician or expert. (NOTE: Many companies assign stenographers, rather than secretaries as described above, to this level of supervisory or nonsupervisory worker.)

#### STENOGRAPHER

Primary duty is to take dictation using shorthand, and to transcribe the dictation. May also type from written copy. May operate from a stenographic pool. May occasionally transcribe from voice recordings (if primary duty is transcribing from recordings, see Transcribing-Machine Operator, General).

NOTE: This job is distinguished from that of a secretary in that a secretary normally works in a confidential relationship with only one manager or executive and performs more responsible and discretionary tasks as described in the secretary job definition.

## Stenographer, General

Dictation involves a normal routine vocabulary. May maintain files, keep simple records, or perform other relatively routine clerical tasks.

#### STENOGRAPHER-Continued

#### Stenographer, Senior

Dictation involves a varied technical or specialized vocabulary such as in legal briefs or reports on scientific research. May also set up and maintain files, keep records, etc.

#### OR

Performs stenographic duties requiring significantly greater independence and responsibility than stenographer, general, as evidenced by the following: Work requires a high degree of stenographic speed and accuracy; a thorough working knowledge of general business and office procedure: and of the specific business operations, organization, policies, procedures, files, workflow, etc. Uses this knowledge in performing stenographic duties and responsible clerical tasks such as maintaining followup files; assembling material for reports, memorandums, and letters; composing simple letters from general instructions; reading and routing incoming mail: and answering routine questions, etc.

## SWITCHBOARD OPERATOR

Class A. Operates a single- or multiple-position telephone switchboard handling incoming, outgoing, intraplant or office calls. Performs full telephone information service or handles complex calls, such as conference, collect, overseas, or similar calls, either in addition to doing routine work as described for switchboard operator, class B, or as a full-time assignment. ("Full" telephone information service occurs when the establishment has varied functions that are not readily understandable for telephone information purposes, e.g., because of overlapping or interrelated functions, and consequently present frequent problems as to which extensions are appropriate for calls.)

Class B. Operates a single- or multiple-position telephone switchboard handling incoming, outgoing, intraplant or office calls. May handle routine long distance calls and record tolls. May perform limited telephone information service. ("Limited" telephone information service occurs if the functions of the establishment serviced are readily understandable for telephone information purposes, or if the requests are routine, e.g., giving extension numbers when specific names are furnished, or if complex calls are referred to another operator.)

These classifications do not include switchboard operators in telephone companies who assist customers in placing calls,

## SWITCHBOARD OPERATOR-RECEPTIONIST

In addition to performing duties of operator on a single-position or monitor-type switchboard, acts as receptionist and may also type or perform routine clerical work as part of regular duties. This typing or clerical work may take the major part of this worker's time while at switchboard.

## TABULATING-MACHINE OPERATOR (Electric Accounting Machine Operator)

Operates one or a variety of machines such as the tabulator, calculator, collator, interpreter, sorter, reproducing punch, etc. Excluded from this definition are working supervisors. Also excluded are operators of electronic digital computers, even though they may also operate EAM equipment.

#### TABULATING-MACHINE OPERATOR (Electric Accounting Machine Operator) -- Continued

Positions are classified into levels on the basis of the following definitions.

Class A. Performs complete reporting and tabulating assignments including devising difficult control panel wiring under general supervision. Assignments typically involve a variety of long and complex reports which often are irregular or nonrecurring, requiring some planning of the nature and sequencing of operations, and the use of a variety of machines. Is typically involved in training new operators in machine operations or training lower level operators in wiring from diagrams and in the operating sequences of long and complex reports. Does not include positions in which wiring responsibility is limited to selection and insertion of prewired boards.

Class B. Performs work according to established procedures and under specific instructions. Assignments typically involve complete but routine and recurring reports or parts of larger and more complex reports. Operates more difficult tabulating or electrical accounting machines such as the tabulator and calculator, in addition to the simpler machines used by class C operators. May be required to do some wiring from diagrams. May train new employees in basic machine operations.

Class C. Under specific instructions, operates simple tabulating or electrical accounting machines such as the sorter, interpreter, reproducing punch, collator, etc. Assignments typically involve portions of a work unit, for example, individual sorting or collating runs, or repetitive operations. May perform simple wiring from diagrams, and do some filing work.

#### TRANSCRIBING-MACHINE OPERATOR, GENERAL

Primary duty is to transcribe dictation involving a normal routine vocabulary from transcribing-machine records. May also type from written copy and do simple clerical work. Workers transcribing dictation involving a varied technical or specialized vocabulary such as legal briefs or reports on scientific research are not included. A worker who takes dictation in shorthand or by Stenotype or similar machine is classified as a stenographer.

#### TYPIST

Uses a typewriter to make copies of various materials or to make out bills after calculations have been made by another person. May include typing of stencils, mats, or similar materials for use in duplicating processes. May do clerical work involving little special training, such as keeping simple records, filing records and reports, or sorting and distributing incoming mail.

Class A. Performs one or more of the following: Typing material in final form when it involves combining material from several sources; or responsibility for correct spelling, syllabication, punctuation, etc., of technical or unusual words or foreign language material; or planning layout and typing of complicated statistical tables to maintain uniformity and balance in spacing. May type routine form letters, varying details to suit circumstances.

Class B. Performs one or more of the following: Copy typing from rough or clear drafts; or routine typing of forms, insurance policies, etc.; or setting up simple standard tabulations; or copying more complex tables already set up and spaced properly.

# PROFESSIONAL AND TECHNICAL

## COMPUTER OPERATOR

Monitors and operates the control console of a digital computer to process data according to operating instructions, usually prepared by a programer. Work includes most of the following: Studies instructions to determine equipment setup and operations; loads equipment with required items (tape reels, cards, etc.); switches necessary auxiliary equipment into circuit, and starts and operates computer; makes adjustments to computer to correct operating problems and meet special conditions; reviews errors made during operation and determines cause or refers problem to supervisor or programer; and maintains operating records. May test and assist in correcting program.

For wage study purposes, computer operators are classified as follows:

Class A. Operates independently, or under only general direction, a computer running programs with most of the following characteristics: New programs are frequently tested and introduced; scheduling requirements are of critical importance to minimize downtime; the programs are of complex design so that identification of error source often requires a working knowledge of the total program, and alternate programs may not be available. May give direction and guidance to lower level operators.

Class B. Operates independently, or under only general direction, a computer running programs with most of the following characteristics: Most of the programs are established production runs, typically run on a regularly recurring basis; there is little or no testing

### COMPUTER OPERATOR-Continued

of new programs required; alternate programs are provided in case original program needs major change or cannot be corrected within a reasonable time. In common error situations, diagnoses cause and takes corrective action. This usually involves applying previously programed corrective steps, or using standard correction techniques.

#### OR

Operates under direct supervision a computer running programs or segments of programs with the characteristics described for class A. May assist a higher level operator by independently performing less difficult tasks assigned, and performing difficult tasks following detailed instructions and with frequent review of operations performed.

Class C. Works on routine programs under close supervision. Is expected to develop working knowledge of the computer equipment used and ability to detect problems involved in running routine programs. Usually has received some formal training in computer operation. May assist higher level operator on complex programs.

#### COMPUTER PROGRAMER, BUSINESS

Converts statements of business problems, typically prepared by a systems analyst, into a sequence of detailed instructions which are required to solve the problems by automatic data processing equipment. Working from charts or diagrams, the programer develops the precise instructions which, when entered into the computer system in coded language, cause the manipulation

#### COMPUTER PROGRAMER, BUSINESS-Continued

of data to achieve desired results. Work involves most of the following: Applies knowledge of computer capabilities, mathematics, logic employed by computers, and particular subject matter involved to analyze charts and diagrams of the problem to be programed; develops sequence of program steps; writes detailed flow charts to show order in which data will be processed; converts these charts to coded instructions for machine to follow; tests and corrects programs; prepares instructions for operating personnel during production run; analyzes, reviews, and alters programs to increase operating efficiency or adapt to new requirements; maintains records of program development and revisions. (NOTE: Workers performing both systems analysis and programing should be classified as systems analysis if this is the skill used to determine their pay,)

Does not include employees primarily responsible for the management or supervision of other electronic data processing employees, or programers primarily concerned with scientific and/or engineering problems.

For wage study purposes, programers are classified as follows:

Class A. Works independently or under only general direction on complex problems which require competence in all phases of programing concepts and practices. Working from diagrams and charts which identify the nature of desired results, major processing steps to be accomplished, and the relationships between various steps of the problem solving routine; plans the full range of programing actions needed to efficiently utilize the computer system in achieving desired end products.

At this level, programing is difficult because computer equipment must be organized to produce several interrelated but diverse products from numerous and diverse data elements, A wide variety and extensive number of internal processing actions must occur. This requires such actions as development of common operations which can be reused, establishment of linkage points between operations, adjustments to data when program requirements exceed computer storage capacity, and substantial manipulation and resequencing of data elements to form a highly integrated program.

May provide functional direction to lower level programers who are assigned to assist.

Class B. Works independently or under only general direction on relatively simple programs, or on simple segments of complex programs. Programs (or segments) usually process information to produce data in two or three varied sequences or formats. Reports and listings are produced by refining, adapting, arraying, or making minor additions to or deletions from input data which are readily available. While numerous records may be processed, the data have been refined in prior actions so that the accuracy and sequencing of data can be tested by using a few routine checks. Typically, the program deals with routine record-keeping type operations.

OF

Works on complex programs (as described for class A) under close direction of a higher level programer or supervisor. May assist higher level programer by independently performing less difficult tasks assigned, and performing more difficult tasks under fairly close direction.

May guide or instruct lower level programers.

<u>Class C.</u> Makes practical applications of programing practices and concepts usually learned in formal training courses. Assignments are designed to develop competence in the application of standard procedures to routine problems. Receives close supervision on new aspects of assignments; and work is reviewed to verify its accuracy and conformance with required procedures.

## COMPUTER SYSTEMS ANALYST, BUSINESS

Analyzes business problems to formulate procedures for solving them by use of electronic data processing equipment. Develops a complete description of all specifications needed to enable programers to prepare required digital computer programs. Work involves most of the following: Analyzes subject-matter operations to be automated and identifies conditions and criteria required to achieve satisfactory results; specifies number and types of records, files, and documents to be used; outlines actions to be performed by personnel and computers in sufficient detail for presentation to management and for programing (typically this involves preparation of work and data flow charts); coordinates the development of test problems and participates in trial runs of new and revised systems; and recommends equipment changes to obtain more effective overall operations. (NOTE: Workers performing both systems analysis and programing should be classified as systems analysts if this is the skill used to determine their pay.)

Does not include employees primarily responsible for the management or supervision of other electronic data processing employees, or systems analysts primarily concerned with scientific or engineering problems.

For wage study purposes, systems analysts are classified as follows:

Class A. Works independently or under only general direction on complex problems involving all phases of systems analysis. Problems are complex because of diverse sources of input data and multiple-use requirements of output data. (For example, develops an integrated production scheduling, inventory control, cost analysis, and sales analysis record in which

### COMPUTER SYSTEMS ANALYST, BUSINESS-Continued

every item of each type is automatically processed through the full system of records and appropriate followup actions are initiated by the computer.) Confers with persons concerned to determine the data processing problems and advises subject-matter personnel on the implications of new or revised systems of data processing operations. Makes recommendations, if needed, for approval of major systems installations or changes and for obtaining equipment.

May provide functional direction to lower level systems analysts who are assigned to assist.

Class B. Works independently or under only general direction on problems that are relatively uncomplicated to analyze, plan, program, and operate. Problems are of limited complexity because sources of input data are homogeneous and the output data are closely related. (For example, develops systems for maintaining depositor accounts in a bank, maintaining accounts receivable in a retail establishment, or maintaining inventory accounts in a manufacturing or wholesale establishment.) Confers with persons concerned to determine the data processing problems and advises subject-matter personnel on the implications of the data processing systems to be applied.

OR

Works on a segment of a complex data processing scheme or system, as described for class A. Works independently on routine assignments and receives instruction and guidance on complex assignments. Work is reviewed for accuracy of judgment, compliance with instructions, and to insure proper alinement with the overall system.

Class C. Works under immediate supervision, carrying out analyses as assigned, usually of a single activity. Assignments are designed to develop and expand practical experience in the application of procedures and skills required for systems analysis work. For example, may assist a higher level systems analyst by preparing the detailed specifications required by programers from information developed by the higher level analyst.

#### DRAFTSMAN

Class A. Plans the graphic presentation of complex items having distinctive design features that differ significantly from established drafting precedents. Works in close support with the design originator, and may recommend minor design changes. Analyzes the effect of each change on the details of form, function, and positional relationships of components and parts. Works with a minimum of supervisory assistance. Completed work is reviewed by design originator for consistency with prior engineering determinations. May either prepare drawings, or direct their preparation by lower level draftsmen.

Class B. Performs nonroutine and complex drafting assignments that require the application of most of the standardized drawing techniques regularly used. Duties typically involve such work as: Prepares working drawings of subassemblies with irregular shapes, multiple functions, and precise positional relationships between components; prepares architectural drawings for construction of a building including detail drawings of foundations, wall sections, floor plans, and roof. Uses accepted formulas and manuals in making necessary computations to determine quantities of materials to be used, load capacities, strengths, stresses, etc. Receives initial instructions, requirements, and advice from supervisor. Completed work is checked for technical adequacy.

Class C. Prepares detail drawings of single units or parts for engineering, construction, manufacturing, or repair purposes. Types of drawings prepared include isometric projections (depicting three dimensions in accurate scale) and sectional views to clarify positioning of components and convey needed information. Consolidates details from a number of sources and adjusts or transposes scale as required. Suggested methods of approach, applicable precedents, and advice on source materials are given with initial assignments. Instructions are less complete when assignments recur. Work may be spot-checked during progress.

#### DRAFTSMAN-TRACER

Copies plans and drawings prepared by others by placing tracing cloth or paper over drawings and tracing with pen or pencil. (Does not include tracing limited to plans primarily consisting of straight lines and a large scale not requiring close delineation.)

### AND/OR

Prepares simple or repetitive drawings of easily visualized items. Work is closely supervised during progress.

#### ELECTRONICS TECHNICIAN

Works on various types of electronic equipment and related devices by performing one or a combination of the following: Installing, maintaining, repairing, overhauling, troubleshooting, modifying, constructing, and testing. Work requires practical application of technical knowledge of electronics principles, ability to determine malfunctions, and skill to put equipment in required operating condition.

#### ELECTRONICS TECHNICIAN-Continued

The equipment—consisting of either many different kinds of circuits or multiple repetition of the same kind of circuit—includes, but is not limited to, the following: (a) Electronic transmitting and receiving equipment (e.g., radar, radio, television, telephone, sonar, navigational aids), (b) digital and analog computers, and (c) industrial and medical measuring and controlling equipment.

This classification excludes repairmen of such standard electronic equipment as common office machines and household radio and television sets; production assemblers and testers; workers whose primary duty is servicing electronic test instruments; technicians who have administrative or supervisory responsibility; and draftsmen, designers, and professional engineers.

Positions are classified into levels on the basis of the following definitions.

Class A. Applies advanced technical knowledge to solve unusually complex problems (i.e., those that typically cannot be solved solely by reference to manufacturers' manuals or similar documents) in working on electronic equipment. Examples of such problems include location and density of circuitry, electro-magnetic radiation, isolating malfunctions, and frequent engineering changes. Work involves: A detailed understanding of the interrelation ships of circuits; exercising independent judgment in performing such tasks as making circuit analyses, calculating wave forms, tracing relationships in signal flow; and regularly using complex test instruments (e.g., dual trace oscilloscopes, Q-meters, deviation meters, pulse generators).

Work may be reviewed by supervisor (frequently an engineer or designer) for general compliance with accepted practices. May provide technical guidance to lower level technicians.

Class B. Applies comprehensive technical knowledge to solve complex problems (i.e., those that typically can be solved solely by properly interpreting manufacturers' manuals or similar documents) in working on electronic equipment. Work involves: A familiarity with the interrelationships of circuits; and judgment in determining work sequence and in selecting tools and testing instruments, usually less complex than those used by the class A technician.

#### ELECTRONICS TECHNICIAN—Continued

Receives technical guidance, as required, from supervisor or higher level technician, and work is reviewed for specific compliance with accepted practices and work assignments. May provide technical guidance to lower level technicians.

Class C. Applies working technical knowledge to perform simple or routine tasks in working on electronic equipment, following detailed instructions which cover virtually all procedures. Work typically involves such tasks as: Assisting higher level technicians by performing such activities as replacing components, wiring circuits, and taking test readings; repairing simple electronic equipment; and using tools and common test instruments (e.g., multimeters, audio signal generators, tube testers, oscilloscopes). Is not required to be familiar with the interrelationships of circuits. This knowledge, however, may be acquired through assignments designed to increase competence (including classroom training) so that worker can advance to higher level technician.

Receives technical guidance, as required, from supervisor or higher level technician. Work is typically spot checked, but is given detailed review when new or advanced assignments are involved.

## NURSE, INDUSTRIAL (Registered)

A registered nurse who gives nursing service under general medical direction to ill or injured employees or other persons who become ill or suffer an accident on the premises of a factory or other establishment. Duties involve a combination of the following: Giving first aid to the ill or injured; attending to subsequent dressing of employees' injuries; keeping records of patients treated; preparing accident reports for compensation or other purposes; assisting in physical examinations and health evaluations of applicants and employees; and planning and carrying out programs involving health education, accident prevention, evaluation of plant environment, or other activities affecting the health, welfare, and safety of all personnel. Nursing supervisors or head nurses in establishments employing more than one nurse are excluded.

## MAINTENANCE AND POWERPLANT

### CARPENTER, MAINTENANCE

Performs the carpentry duties necessary to construct and maintain in good repair building woodwork and equipment such as bins, cribs, counters, benches, partitions, doors, floors, stairs, casings, and trim made of wood in an establishment. Work involves most of the following: Planning and laying out of work from blueprints, drawings, models, or verbal instructions; using a variety of carpenter's handtools, portable power tools, and standard measuring instruments; making standard shop computations relating to dimensions of work; and selecting materials necessary for the work. In general, the work of the maintenance carpenter requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

#### ELECTRICIAN, MAINTENANCE

Performs a variety of electrical trade functions such as the installation, maintenance, or repair of equipment for the generation, distribution, or utilization of electric energy in an establishment. Work involves most of the following: Installing or repairing any of a variety of electrical equipment such as generators, transformers, switchboards, controllers, circuit breakers, motors, heating units, conduit systems, or other transmission equipment: working from blueprints, drawings, layouts, or other specifications; locating and diagnosing trouble in the electrical system or equipment; working standard computations relating to load requirements of wiring or electrical equipment; and using a variety of electrician's handtools and measuring and testing instruments. In general, the work of the maintenance electrician requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience

#### ENGINEER, STATIONARY

Operates and maintains and may also supervise the operation of stationary engines and equipment (mechanical or electrical) to supply the establishment in which employed with power, heat, refrigeration, or air-conditioning. Work involves: Operating and maintaining equipment such as steam engines, air compressors, generators, motors, turbines, ventilating and refrigerating equipment, steam boilers and boiler-fed water pumps; making equipment repairs; and keeping a record of operation of machinery, temperature, and fuel consumption. May also supervise these operations. Head or chief engineers in establishments employing more than one engineer are excluded.

### FIREMAN, STATIONARY BOILER

Fires stationary boilers to furnish the establishment in which employed with heat, power, or steam. Feeds fuels to fire by hand or operates a mechanical stoker, gas, or oil burner; and checks water and safety valves. May clean, oil, or assist in repairing boilerroom equipment.

## HELPER, MAINTENANCE TRADES

Assists one or more workers in the skilled maintenance trades, by performing specific or general duties of lesser skill, such as keeping a worker supplied with materials and tools; cleaning working area, machine, and equipment; assisting journeyman by holding materials or tools; and performing other unskilled tasks as directed by journeyman. The kind of work the helper is permitted to perform varies from trade to trade: In some trades the helper is confined to supplying, lifting, and holding materials and tools, and cleaning working areas; and in others he is permitted to perform specialized machine operations, or parts of a trade that are also performed by workers on a full-time basis.

#### MACHINE-TOOL OPERATOR, TOOLROOM

Specializes in the operation of one or more types of machine tools, such as jig borers, cylindrical or surface grinders, engine lathes, or milling machines, in the construction of machine-shop tools, gages, jigs, fixtures, or dies. Work involves most of the following: Planning and performing difficult machining operations; processing items requiring complicated setups or a high degree of accuracy; using a variety of precision measuring instruments; selecting feeds, speeds, tooling, and operation sequence; and making necessary adjustments during operation to achieve requisite tolerances or dimensions. May be required to recognize when tools need dressing, to dress tools, and to select proper coolants and cutting and lubricating oils. For cross-industry wage study purposes, machine-tool operators, toolroom, in tool and die jobbing shops are excluded from this classification.

#### MACHINIST, MAINTENANCE

Produces replacement parts and new parts in making repairs of metal parts of mechanical equipment operated in an establishment. Work involves most of the following: Interpreting written instructions and specifications; planning and laying out of work; using a variety of machinist's

#### MACHINIST, MAINTENANCE-Continued

handtools and precision measuring instruments; setting up and operating standard machine tools; shaping of metal parts to close tolerances; making standard shop computations relating to dimensions of work, tooling, feeds, and speeds of machining; knowledge of the working properties of the common metals; selecting standard materials, parts, and equipment required for his work; and fitting and assembling parts into mechanical equipment. In general, the machinist's work normally requires a rounded training in machine-shop practice usually acquired through a formal apprenticeship or equivalent training and experience.

## MECHANIC, AUTOMOTIVE (Maintenance)

Repairs automobiles, buses, motortrucks, and tractors of an establishment. Work involves most of the following: Examining automotive equipment to diagnose source of trouble; disassembling equipment and performing repairs that involve the use of such handtools as wrenches, gages, drills, or specialized equipment in disassembling or fitting parts; replacing broken or defective parts from stock; grinding and adjusting valves; reassembling and installing the various assemblies in the vehicle and making necessary adjustments; and alining wheels, adjusting brakes and lights, or tightening body bolts. In general, the work of the automotive mechanic requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

This classification does not include mechanics who repair customers' vehicles in automobile repair shops.

#### MECHANIC, MAINTENANCE

Repairs machinery or mechanical equipment of an establishment. Work involves most of the following: Examining machines and mechanical equipment to diagnose source of trouble; dismantling or partly dismantling machines and performing repairs that mainly involve the use of handtools in scraping and fitting parts; replacing broken or defective parts with items obtained from stock; ordering the production of a replacement part by a machine shop or sending of the machine to a machine shop for major repairs; preparing written specifications for major repairs or for the production of parts ordered from machine shop; reassembling machines; and making all necessary adjustments for operation. In general, the work of a maintenance mechanic requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience. Excluded from this classification are workers whose primary duties involve setting up or adjusting machines.

#### MILLWRIGHT

Installs new machines or heavy equipment, and dismantles and installs machines or heavy equipment when changes in the plant layout are required. Work involves most of the following: Planning and laying out of the work; interpreting blueprints or other specifications; using a variety of handtools and rigging; making standard shop computations relating to stresses, strength of materials, and centers of gravity; alining and balancing of equipment; selecting standard tools, equipment, and parts to be used; and installing and maintaining in good order power transmission equipment such as drives and speed reducers. In general, the millwright's work normally requires a rounded training and experience in the trade acquired through a formal apprenticeship or equivalent training and experience.

### PAINTER, MAINTENANCE

Paints and redecorates walls, woodwork, and fixtures of an establishment. Work involves the following: Knowledge of surface peculiarities and types of paint required for different applications: preparing surface for painting by removing old finish or by placing putty or filler in nail holes and interstices; and applying paint with spray gun or brush. May mix colors, oils, white lead, and other paint ingredients to obtain proper color or consistency. In general, the work of the maintenance painter requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

#### PIPEFITTER, MAINTENANCE

Installs or repairs water, steam, gas, or other types of pipe and pipefittings in an establishment. Work involves most of the following: Laying out of work and measuring to locate position of pipe from drawings or other written specifications; cutting various sizes of pipe to correct lengths with chisel and hammer or oxyacetylene torch or pipe-cutting machines; threading pipe with stocks and dies; bending pipe by hand-driven or power-driven machines; assembling pipe with couplings and fastening pipe to hangers; making standard shop computations relating to pressures, flow, and size of pipe required; and making standard tests to determine whether finished pipes meet specifications. In general, the work of the maintenance pipefitter requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience. Workers primarily engaged in installing and repairing building sanitation or heating systems are excluded.

### SHEET-METAL WORKER, MAINTENANCE

Fabricates, installs, and maintains in good repair the sheet-metal equipment and fixtures (such as machine guards, grease pans, shelves, lockers, tanks, ventilators, chutes, ducts, metal roofing) of an establishment. Work involves most of the following: Planning and laying out all types of sheet-metal maintenance work from blueprints, models, or other specifications; setting up and operating all available types of sheet-metal working machines; using a variety of handtools in cutting, bending, forming, shaping, fitting, and assembling; and installing sheet-metal articles as required. In general, the work of the maintenance sheet-metal worker requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

#### TOOL AND DIE MAKER

Constructs and repairs machine-shop tools, gages, jigs, fixtures or dies for forgings, punching, and other metal-forming work. Work involves most of the following: Planning and laying out of work from models, blueprints, drawings, or other oral and written specifications; using a variety of tool and die maker's handtools and precision measuring instruments; understanding of the working properties of common metals and alloys; setting up and operating of machine tools and related equipment; making necessary shop computations relating to dimensions of work, speeds, feeds, and tooling of machines; heat-treating of metal parts during fabrication as well as of finished tools and dies to achieve required qualities; working to close tolerances; fitting and assembling of parts to prescribed tolerances and allowances; and selecting appropriate materials, tools, and processes. In general, the tool and die maker's work requires a rounded training in machine-shop and toolroom practice usually acquired through a formal apprenticeship or equivalent training and experience.

For cross-industry wage study purposes, tool and die makers in tool and die jobbing shops are excluded from this classification.

## CUSTODIAL AND MATERIAL MOVEMENT

#### GUARD AND WATCHMEN

Guard. Performs routine police duties, either at fixed post or on tour, maintaining order, using arms or force where necessary. Includes gatemen who are stationed at gate and check on identity of employees and other persons entering.

Watchman. Makes rounds of premises periodically in protecting property against fire, theft, and illegal entry.

## JANITOR, PORTER, OR CLEANER

Cleans and keeps in an orderly condition factory working areas and washrooms, or premises of an office, apartment house, or commercial or other establishment. Duties involve a combination of the following: Sweeping, mopping or scrubbing, and polishing floors; removing chips, trash, and other refuse; dusting equipment, furniture, or fixtures; polishing metal fixtures or trimmings; providing supplies and minor maintenance services; and cleaning lavatories, showers, and restrooms. Workers who specialize in window washing are excluded.

#### LABORER, MATERIAL HANDLING

A worker employed in a warehouse, manufacturing plant, store, or other establishment whose duties involve one or more of the following: Loading and unloading various materials and merchandise on or from freight cars, trucks, or other transporting devices; unpacking, shelving, or placing materials or merchandise in proper storage location; and transporting materials or merchandise by handtruck, car, or wheelbarrow. Longshoremen, who load and unload ships are excluded.

#### ORDER FILLER

Fills shipping or transfer orders for finished goods from stored merchandise in accordance with specifications on sales slips, customers' orders, or other instructions. May, in addition to filling orders and indicating items filled or omitted, keep records of outgoing orders, requisition additional stock or report short supplies to supervisor, and perform other related duties.

#### PACKER, SHIPPING

Prepares finished products for shipment or storage by placing them in shipping containers, the specific operations performed being dependent upon the type, size, and number of units to be packed, the type of container employed, and method of shipment. Work requires the placing of items in shipping containers and may involve one or more of the following: Knowledge of various items of stock in order to verify content; selection of appropriate type and size of container; inserting enclosures in container; using excelsior or other material to prevent breakage or damage; closing and sealing container; and applying labels or entering identifying data on container. Packers who also make wooden boxes or crates are excluded.

#### SHIPPING AND RECEIVING CLERK

Prepares merchandise for shipment, or receives and is responsible for incoming shipments of merchandise or other materials. Shipping work involves: A knowledge of shipping procedures, practices, routes, available means of transportation, and rates; and preparing records of the goods shipped, making up bills of lading, posting weight and shipping charges, and keeping a file of shipping records. May direct or assist in preparing the merchandise for shipment. Receiving work involves: Verifying or directing others in verifying the correctness of shipments against bills of lading, invoices, or other records; checking for shortages and rejecting damaged goods; routing merchandise or materials to proper departments; and maintaining necessary records and files.

For wage study purposes, workers are classified as follows:

Receiving clerk Shipping clerk Shipping and receiving clerk

#### TRUCKDRIVER

Drives a truck within a city or industrial area to transport materials, merchandise, equipment, or men between various types of establishments such as: Manufacturing plants, freight depots, warehouses, wholesale and retail establishments, or between retail establishments and customers' houses or places of business. May also load or unload truck with or without helpers, make minor mechanical repairs, and keep truck in good working order. Driver-salesmen and over-the-road drivers are excluded.

#### TRUCKDRIVER-Continued

For wage study purposes, truckdrivers are classified by size and type of equipment, as follows: (Tractor-trailer should be rated on the basis of trailer capacity.)

Truckdriver (combination of sizes listed separately) Truckdriver, light (under  $1^{1/2}$  tons) Truckdriver, medium ( $1^{1/2}$  to and including 4 tons) Truckdriver, heavy (over 4 tons, trailer type) Truckdriver, heavy (over 4 tons, other than trailer type)

#### TRUCKER, POWER

Operates a manually controlled gasoline- or electric-powered truck or tractor to transport goods and materials of all kinds about a warehouse, manufacturing plant, or other establishment.

For wage study purposes, workers are classified by type of truck, as follows:

Trucker, power (forklift)
Trucker, power (other than forklift)

#### WAREHOUSEMAN

As directed, performs a variety of warehousing duties which require an understanding of the establishment's storage plan. Work involves most of the following: Verifying materials (or merchandise) against receiving documents, noting and reporting discrepancies and obvious damages; routing materials to prescribed storage locations; storing, stacking, or palletizing materials in accordance with prescribed storage methods: rearranging and taking inventory of stored materials; examining stored materials and reporting deterioration and damage: removing material from storage and preparing it for shipment. May operate hand or power trucks in performing warehousing duties.

Exclude workers whose <u>primary</u> duties involve shipping and receiving work (see shipping and receiving clerk and packer, shipping), order filling (see order filler), or operating power trucks (see trucker, power).

# Available On Request-

The following areas are surveyed periodically for use in administering the Service Contract Act of 1965. Copies of public releases are or will be available at no cost while supplies last from any of the BLS regional offices shown on the back cover.

Alamogordo-Las Cruces, N. Mex. Alaska Albany, Ga. Amarillo, Tex. Atlantic City, N.J. Augusta, Ga.-S.C. Bakersfield, Calif. Baton Rouge, La. Biloxi, Gulfport, and Pascagoula, Miss. Bridgeport, Norwalk, and Stamford, Conn. Cedar Rapids, Iowa Champaign-Urbana, Ill. Charleston, S.C. Clarksville, Tenn., and Hopkinsville, Ky. Colorado Springs, Colo. Columbia, S.C. Columbus, Ga.-Ala. Corpus Christi, Tex. Crane, Ind. Dothan, Ala. Duluth-Superior, Minn.-Wis. El Paso, Tex. Eugene-Springfield, Oreg. Fargo-Moorhead, N. Dak .- Minn. Fayetteville, N.C. Fitchburg-Leominster, Mass. Frederick-Hagerstown, Md.-Pa.-W. Va. Fresno, Calif. Grand Forks, N. Dak. Grand Island-Hastings, Nebr. Greenboro-Winston Salem-High Point, N.C. Harrisburg, Pa. Knoxville, Tenn.

Laredo, Tex. Las Vegas, Nev. Lower Eastern Shore, Md .- Va. Macon, Ga. Marquette, Escanaba, Sault Ste. Marie, Mich. Melbourne-Titusville-Cocoa, Fla. (Brevard Co.) Meridian, Miss. Middlesex, Monmouth, Ocean, and Somerset Cos., N.J. Mobile, Ala., and Pensacola, Fla. Montgomery, Ala. Nashville, Tenn. Northeastern Maine Norwich-Groton-New London, Conn. Ogden, Utah Orlando, Fla. Oxnard-Simi Valley-Ventura, Calif. Panama City, Fla. Portsmouth, N.H.-Maine-Mass. Pueblo, Colo. Reno, Nev. Sacramento, Calif. Santa Barbara-Santa Maria-Lompoc, Calif. Sherman-Denison, Tex. Shreveport, La. Springfield-Chicopee-Holyoke, Mass.-Conn. Topeka, Kans. Tucson, Ariz. Vallejo-Fairfield-Napa, Calif. Wilmington, Del.-N.J.-Md. Yuma, Ariz.

Reports for the following surveys conducted in the prior year but since discontinued are also available:

Alpena, Standish, and Tawas City, Mich. Asheville, N.C. Austin, Tex.\*
Fort Smith, Ark.—Okla.
Great Falls, Mont.

Lexington, Ky.\*
Pine Bluff, Ark.
Stockton, Calif.
Tacoma, Wash.
Wichita Falls, Tex.

\* Expanded to an area wage survey in fiscal year 1973. See inside back cover.

The twelfth annual report on salaries for accountants, auditors, chief accountants, attorneys, job analysts, directors of personnel, buyers, chemists, engineers, engineering technicians, draftsmen, and clerical employees. Order as BLS Bulletin 1742, National Survey of Professional, Administrative, Technical, and Clerical Pay, June 1971, 75 cents a copy, from any of the BLS regional sales offices shown on the back cover, or from the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C., 20402.

# Area Wage Surveys

A list of the latest available bulletins is presented below. A directory of area wage studies including more limited studies conducted at the request of the Employment Standards Administration of the Department of Labor is available on request. Bulletins may be purchased from any of the BLS regional sales offices shown on the back cover, or from the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C., 20402.

Area	Bulletin and p	number	Area	Bulletin number and price		
Akron, Ohio, July 1971 1	1685-87	40 cents	Milwaukee, Wis., May 1972 1	1725-83	45 cents	
Albany-Schenectady-Troy, N.Y., Mar. 1972	1725-49.	30 cents	Minneapolis-St. Paul, Minn., Jan. 1972	1725-45.	50 cents	
Albuquerque, N. Mex., Mar. 1972	1725-59	35 cents	Muskegon-Muskegon Heights, Mich., June 1972 1	1725-85.	35 cents	
Allentown-Bethlehem-Easton, PaN.J., May 1972 1	1725-87	35 cents	Newark and Jersey City, N.J., Jan. 1972 1	1725-52	50 cents	
Atlanta, Ga., May 1972 1	1725-77	45 cents	New Haven, Conn., Jan. 1972	1725-41.	35 cents	
Austin Tex Dec 1972 (to be surveyed)	1123-11,	15 cents	New Orleans, La., Jan. 1972	1725-35.	30 cents	
Austin, Tex., Dec. 1972 (to be surveyed) Baltimore, Md., Aug. 1971	1725-16	35 cents	New York, N.Y., Apr. 1972 1	1725-90	50 cents	
Beaumont-Port Arthur-Orange, Tex., May 1972	1725-69	30 cents	Norfolk-Virginia Beach-Portsmouth and	1123-70,	Jo cents	
Binghamton, N.Y., July 1972	1775-5	45 cents	Newport News-Hampton, Va., Jan. 1972	1725-42	30 cents	
Birmingham, Ala., Mar. 1972	1725-58	30 cents	Oklahoma City, Okla., July 1972	1775-6	45 cents	
Boise City, Idaho, Nov. 1971	1725-27	30 cents	Omaha, NebrIowa, Sept. 1971	1775-13	35 cents	
Boston, Mass., Aug. 1972 1	1775-13	75 cents	Paterson-Clifton-Passaic, N.J., June 1972 1	1725 - 88	40 cents	
Buffalo, N.Y., Oct. 1971	1775 -13,	15 cents	Philadelphia, Pa.—N.J., Nov. 1971	1725-62	50 cents	
Burlington, Vt., Dec. 1971	1725-34,	25 cents	Phoenix, Ariz., June 1972 1	1725-02,	56 cents	
Conton Ohio Mars 1972	1725-25,	25 cents				
Canton, Ohio, May 1972	1725-15,	35 cents	Pittsburgh, Pa., Jan. 1972	1725 22	25 cents	
Charleston, W. Va., Mar. 1972	1725 40	35 cents	Portland, Maine, Nov. 1971	1725 -22,	35 cents	
Charlotte, N.C., Jan. 1972 1	1725-48,	35 cents	Portland, Oreg.—wash., May 1972	1725-89,	35 cents	
Chattanooga, TennGa., Sept. 1971	1725-14,	30 cents	Poughkeepsie-Kingston-Newburgh, N.Y., June 1972 1	1725 00	25 - 4-	
Chicago, Ill., June 1972	1725-92,	70 cents	June 1972	1725-80,	35 cents	
Cincinnati, Ohio-KyInd., Feb. 1972	1725-56,	35 cents	Providence-Warwick-Pawtucket, R.IMass.,	1725 70	20	
Cleveland, Ohio, Sept. 1971			May 1972Raleigh, N.C., Aug. 1972	1725-70,	30 cents	
Columbus, Ohio, Oct. 1971			Raleigh, N.C., Aug. 1972	1775-7,	45 cents	
Dallas, Tex., Oct. 1971	1725-26,	35 cents	Richmond, Va., Mar. 1972 1	1725-72,	35 cents	
Davenport-Rock Island-Moline, Iowa-Ill., Feb. 1972 1	1725-55,	35 cents	Riverside-San Bernardino-Ontario, Calif.,			
Dayton, Ohio, Dec. 1971 Denver, Colo., Dec. 1971 Des Moines, Iowa, May 1972	1725-36,	35 cents	Dec. 1971	1725-43,	30 cents	
Denver, Colo., Dec. 1971	1725-44,	35 cents	Rochester, N.Y. (office occupations only), July 1972	1775-4,	35 cents	
Des Moines, Iowa, May 1972	1725-86,	35 cents	Rockford, Ill., June 1972 1	1725-84,	35 cents	
Detroit, Mich., Feb. 1972	1725-68,	40 cents	St. Louis, MoIll., Mar. 1972	1725-61,	35 cents	
Durham, N.C., Apr. 1972 1	1725-64,	30 cents	Salt Lake City, Utah, Nov. 1971	1725-24,	30 cents	
Fort Lauderdale-Hollywood and West Palm			San Antonio, Tex., May 1972	1725-67,	30 cents	
Beach, Fla., Apr. 1972 1	1725-74,	35 cents	San Diego, Calif., Nov. 1971 1	1725-32,	35 cents	
Fort Worth, Tex., Oct. 1971	1725-21,	30 cents	San Francisco-Oakland, Calif., Oct. 1971 1	1725-33,	50 cents	
Green Bay, Wis., July 1972 1	1775-1,	55 cents	San Jose, Calif., Mar. 1972			
Greenville, S.C., May 1972	1725-66,	30 cents	Savannah, Ga., May 1972 1			
Houston, Tex., Apr. 1972	1725-79,	35 cents	Scranton, Pa., July 1972			
Huntsville, Ala., Feb. 1972 1	1725-50,	35 cents	Seattle-Everett, Wash., Jan. 1972	1725-47,	30 cents	
Indianapolis, Ind., Oct. 1971			Sioux Falls, S. Dak., Dec. 1971	1725-30,	25 cents	
Jackson, Miss., Jan. 1972			South Bend, Ind., May 1972 1	1725-60,	35 cents	
Jacksonville, Fla., Dec. 1971	1725-39,	30 cents	Spokane, Wash., June 1972 1	1725-91,	35 cents	
Kansas City, MoKans., Sept. 1971	1725-18,	35 cents	Syracuse, N.Y., July 1972	1775-11,	45 cents	
Lawrence-Haverhill, MassN.H., June 1972 1	1725-81,	35 cents	Tampa-St. Petersburg, Fla., Aug. 1972	1775-9,	45 cents	
Lexington, Ky., Nov. 1972 (to be surveyed)	•		Toledo, Ohio-Mich., Apr. 1972 1	1725-78.	35 cents	
Little Rock-North Little Rock, Ark., July 1972 1	1775-2.	55 cents	Trenton, N.J., Sept. 1972 1	1775-12.	55 cents	
Los Angeles-Long Beach and Anaheim-Santa Ana-		33	Utica-Rome, N.Y., July 1972	1775-3.	45 cents	
Garden Grove, Calif., Mar. 1972	1725-76.	45 cents	Washington, D.CMdVa., Mar. 1972 1	1725-93	70 cents	
Louisville, KyInd., Nov. 1971	1725-29	35 cents	Waterbury, Conn., Mar. 1972 1	1725-53	35 cents	
Lubbock Tex Mar 1972 1	1725-57	35 cente	Waterloo Jowa Nov 1971	1725-20	30 cents	
Manchester, N.H., July 1972 1  Memphis, TennArk., Nov. 1971 1	1775-8	55 cents	Waterloo, Iowa, Nov. 1971 Wichita, Kans., Apr. 1972 1	1725-82	35 cents	
Memphis Tenn -Ark Nov 1971	1725-40	35 cents	Worcester, Mass., May 1972 1	1725 71	35 cents	
Miami, Fla., Nov. 1971	1725-20	30 cents	Vork Do Fob 1972 1	1725 -11,	35 cents	
Midland and Odessa, Tex., Jan. 1972 1	1725 27	30 cents	York, Pa., Feb. 1972 1 Youngstown-Warren, Ohio, Nov. 1971 1	1725-54,	35 cents	
RASER	. 1125-51,	30 cents	Toungstown warren, Onto, Nov. 1971	1725-51,	35 cents	

Digitized for FRASER Data on establishment practices and supplementary wage provisions are also presented.

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