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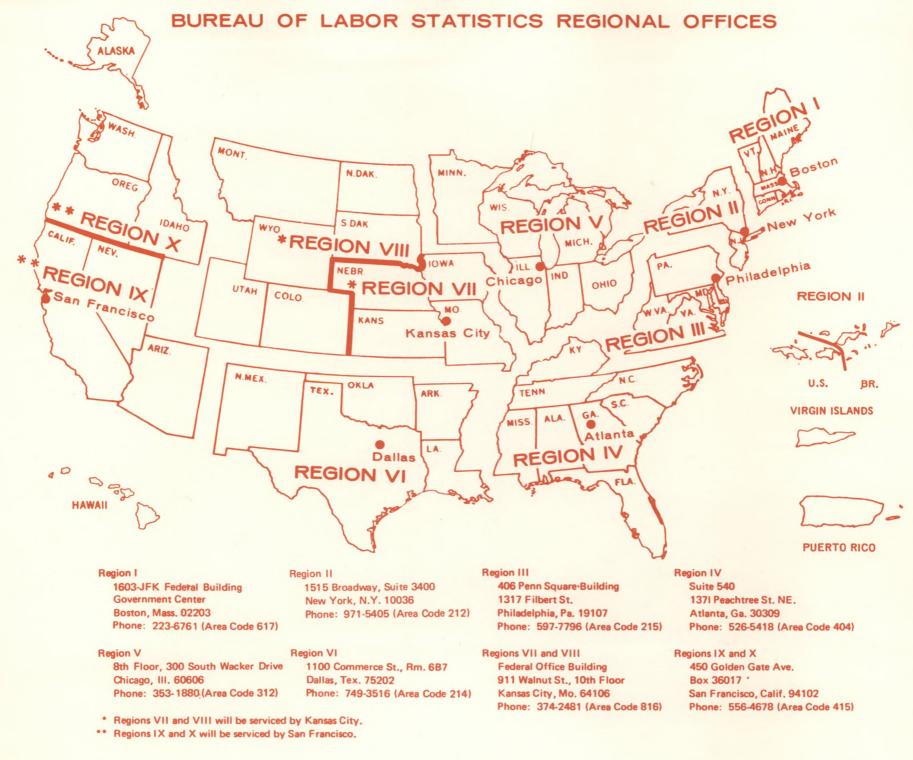
AREA WAGE SURVEY

The Milwaukee, Wisconsin, Metropolitan Area, May 1972

Bulletin 1725-83

U.S. DEPARTMENT OF LABOR / Bureau of Labor Statistics

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The Milwaukee, Wisconsin, Metropolitan Area, May 1972

CONTENTS

Page

- 1. Introduction
- 5. Wage trends for selected occupational groups

Tables:

- 4. 1. Establishments and workers within scope of survey and number studied
- 6. 2. Indexes of standard weekly salaries and straight-time hourly earnings for selected occupational groups, and percents of increase for selected periods
 - A. Occupational earnings:
- 7. A-1. Office occupations-men and women
- 10. A-la. Office occupations-large establishments-men and women
- 12. A-2. Professional and technical occupations-men and women
- 13. A-2a. Professional and technical occupations-large establishments-men and women
- 14. A-3. Office, professional, and technical occupations-men and women combined
- 15. A-3a. Office, professional, and technical occupations-large establishments-men and women combined
- 16. A-4. Maintenance and powerplant occupations
- 17. A-4a. Maintenance and powerplant occupations-large establishments
- 18. A-5. Custodial and material movement occupations
- 20. A-5a. Custodial and material movement occupations-large establishments
 - B. Establishment practices and supplementary wage provisions:
- 22. B-1. Minimum entrance salaries for women officeworkers
- 23. B-2. Shift differentials
- 24. B-3. Scheduled weekly hours and days
- 25. B-4. Paid holidays
- 26. B-5. Paid vacations
- 29. B-6. Health, insurance, and pension plans
- 31. Appendix. Occupational descriptions

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Preface

The Bureau of Labor Statistics program of annual occupational wage surveys in metropolitan areas is designed to provide data on occupational earnings, and establishment practices and supplementary wage provisions. It yields detailed data by selected industry division for each of the areas studied, for geographic regions, and for the United States. A major consideration in the program is the need for greater insight into (1) the movement of wages by occupational category and skill level, and (2) the structure and level of wages among areas and industry divisions.

At the end of each survey, an individual area bulletin presents the results. After completion of all individual area bulletins for a round of surveys, two summary bulletins are issued. The first brings data for each of the metropolitan areas studied into one bulletin. The second presents information which has been projected from individual metropolitan area data to relate to geographic regions and the United States.

Ninety-four areas currently are included in the program. In each area, information on occupational earnings is collected annually and on establishment practices and supplementary wage provisions biennially.

This bulletin presents results of the survey in Milwaukee, Wis., in May 1972. The Standard Metropolitan Statistical Area, as defined by the Office of Management and Budget (formerly the Bureau of the Budget) through January 1968, consists of Milwaukee, Ozaukee, Washington, and Waukesha Counties. This study was conducted by the Bureau's regional office in Chicago, Ill., under the general direction of Lois L. Orr, Assistant Regional Director for Operations.

Note:

Similar reports are available for other areas. (See inside back cover.)

A current report on occupational earnings and supplementary wage provisions in the Milwaukee area is also available for machinery (January 1971). Union wage rates, indicative of prevailing pay levels, are available for building construction; printing; local-transit operating employees; local truckdrivers and helpers; and grocery store employees.

Introduction

This area is 1 of 94 in which the U.S. Department of Labor's Bureau of Labor Statistics conducts surveys of occupational earnings and related benefits on an areawide basis.¹ In this area, data were obtained by personal visits of Bureau field economists to representative establishments within six broad industry divisions: Manufacturing; transportation, communication, and other public utilities; wholesale trade; retail trade; finance, insurance, and real estate; and services. Major industry groups excluded from these studies are government operations and the construction and extractive industries. Establishments having fewer than a prescribed number of workers are omitted because they tend to furnish insufficient employment in the occupations studied to warrant inclusion. Separate tabulations are provided for each of the broad industry divisions which meet publication criteria.

These surveys are conducted on a sample basis because of the unnecessary cost involved in surveying all establishments. To obtain optimum accuracy at minimum cost, a greater proportion of large than of small establishments is studied. In combining the data, however, all establishments are given their appropriate weight. Estimates based on the establishments studied are presented, therefore, as relating to all establishments in the industry grouping and area, except for those below the minimum size studied.

Occupations and Earnings

The occupations selected for study are common to a variety of manufacturing and nonmanufacturing industries, and are of the following types: (1) Office clerical; (2) professional and technical; (3) maintenance and powerplant: and (4) custodial and material movement. Occupational classification is based on a uniform set of job descriptions designed to take account of interestablishment variation in duties within the same job. The occupations selected for study are listed and described in the appendix. Unless otherwise indicated, the earnings data following the job titles are for all industries combined. Earnings data for some of the occupations listed and described, or for some industry divisions within occupations, are not presented in the A-series tables, because either (1) employment in the occupation is too small to provide enough data to merit presentation, or (2) there is possibility of disclosure of individual establishment data. Earnings data not shown separately for industry divisions are included in all industries combined data, where shown. Likewise, data are included in the overall classification when a subclassification of secretaries or truckdrivers is not shown or information to subclassify is not available.

¹ Included in the 94 areas are eight studies conducted by the Bureau under contract. These areas are Binghamton, N.Y. (New York portion only); Durham, N.C.; Fort Lauderdale-Hollywood and West Palm Beach, Fla.; Huntsville, Ala.; Poughkeepsie-Kingston-Newburgh, N.Y.; Rochester, N.Y. (office occupations only); Syracuse, N.Y.; and Utica-Rome, N.Y. In addition the Bureau conducts more limited area studies in 64 areas at the request of the Employment Standards Administration of the U.S. Department of Labor.

Occupational employment and earnings data are shown for full-time workers, i.e., those hired to work a regular weekly schedule. Earnings data exclude premium pay for overtime and for work on weekends, holidays, and late shifts. Nonproduction bonuses are excluded, but cost-of-living allowances and incentive earnings are included.² Where weekly hours are reported, as for office clerical occupations, reference is to the standard workweek (rounded to the nearest half hour) for which employees receive their regular straight-time salaries (exclusive of pay for overtime at regular and/or premium rates). Average weekly earnings for these occupations have been rounded to the nearest half dollar.

These surveys measure the level of occupational earnings in an area at a particular time. Comparisons of individual occupational averages over time may not reflect expected wage changes. The averages for individual jobs are affected by changes in wages and employment patterns. For example, proportions of workers employed by high- or low-wage firms may change or high-wage workers may advance to better jobs and be replaced by new workers at lower rates. Such shifts in employment could decrease an occupational average even though most establishments in an area increase wages during the year. Trends in earnings of occupational groups, shown in table 2, are better indicators of wage trends than individual jobs within the groups.

The averages presented reflect composite, areawide estimates. Industries and establishments differ in pay level and job staffing and, thus, contribute differently to the estimates for each job. The pay relationship obtainable from the averages may fail to reflect accurately the wage spread or differential maintained among jobs in individual establishments. Similarly, differences in average pay levels for men and women in any of the selected occupations should not be assumed to reflect differences in pay treatment of the sexes withinindividual establishments. Other possible factors which may contribute to differences in pay for men and women include: Differences in progression within established rate ranges, since only the actual rates paid incumbents are collected; and differences in specific duties performed, although the workers are classified appropriately within the same survey job description. Job descriptions used in classifying employees in these surveys are usually more generalized than those used in individual establishments and allow for minor differences among establishments in the specific duties performed.

Occupational employment estimates represent the total in all establishments within the scope of the study and not the number actually surveyed. Because of differences in occupational structure among establishments, the estimates of occupational employment obtained

² Special payments provided for work in designated parts of the area by companies not considering such payments a part of the regular salary or hourly rate were not included because of reporting problems. Such instances are few and do not have a large impact on the published data. from the sample of establishments studied serve only to indicate the relative importance of the jobs studied. These differences in occupational structure do not affect materially the accuracy of the earnings data.

Establishment Practices and Supplementary Wage Provisions

Information is presented (in the B-series tables) on selected establishment practices and supplementary wage provisions as they relate to plant- and officeworkers. Data for industry divisions not presented separately are included in the estimates for "all industries." Administrative, executive, and professional employees, and construction workers who are utilized as a separate work force are excluded. "Plantworkers" include working foremen and all nonsupervisory workers (including leadmen and trainees) engaged in nonoffice functions. "Officeworkers" include working supervisors and nonsupervisory workers performing clerical or related functions. Cafeteria workers and routemen are excluded in manufacturing industries, but included in nonmanufacturing industries.

Minimum entrance salaries for women officeworkers (table B-1) relate only to the establishments visited. Because of the optimum sampling techniques used, and the probability that large establishments are more likely to have formal entrance rates for workers above the subclerical level than small establishments, the table is more-representative of policies in medium and large establishments.

Shift differential data (table B-2) are limited to plantworkers in manufacturing industries. This information is presented both in terms of (1) establishment policy, ³ presented in terms of total plantworker employment, and (2) effective practice, presented in terms of workers actually employed on the specified shift at the time of the survey. In establishments having varied differentials, the amount applying to a majority was used or, if no amount applied to a majority, the classification "other" was used. In establishments in which some late-shift hours are paid at normal rates, a differential was recorded only if it applied to a majority of the shift hours.

The scheduled weekly hours and days (table B-3) of a majority of the first-shift workers in an establishment are tabulated as applying to all of the plant- or officeworkers of that establishment. Scheduled weekly hours and days are those which a majority of fulltime employees were expected to work, whether they were paid for at straight-time or overtime rates.

Paid holidays; paid vacations; and health, insurance, and pension plans (tables B-4 through B-6) are treated statistically on the basis that these are applicable to all plant- or officeworkers if a

³ An establishment was considered as having a policy if it met either of the following conditions: (1) Operated late shifts at the time of the survey, or (2) had formal provisions covering late shifts. An establishment was considered as having formal provisions if it (1) had operated late shifts during the 12 months prior to the survey, or (2) had provisions in written form for operating late shifts. majority of such workers are eligible or may eventually qualify for the practices listed. Sums of individual items in tables B-2 through B-6 may not equal totals because of rounding.

Data on paid holidays (table B-4) are limited to data on holidays granted annually on a formal basis; i.e., (1) are provided for in written form, or (2) have been established by custom. Holidays ordinarily granted are included even though they may fall on a nonworkday and the worker is not granted another day off. The first part of the paid holidays table presents the number of whole and half holidays actually granted. The second part combines whole and half holidays to show total holiday time.

The summary of vacation plans (table B-5) is limited to a statistical measure of vacation provisions. It is not intended as a measure of the proportion of workers actually receiving specific benefits. Provisions of an establishment for all lengths of service were tabulated as applying to all plant- or officeworkers of the establishment, regardless of length of service. Provisions for payment on other than a time basis were converted to a time basis; for example, a payment of 2 percent of annual earnings was considered as the equivalent of 1 week's pay. Only basic plans are included. Estimates exclude vacation bonus and vacation-savings plans and those which offer "extended" or "sabbatical" benefits beyond basic plans with qualifying lengths of service. Such exclusions are typical in the steel, aluminum, and can industries.

Data on health, insurance, and pension plans (table B-6) include those plans for which the employer pays at least a part of the cost. Such plans include those underwritten by a commercial insurance company and those provided through a union fund or paid directly by the employer out of current operating funds or from a fund set aside for this purpose. An establishment was considered to have a plan if the majority of employees was eligible to be covered under the plan, even if less than a majority elected to participate because employees were required to contribute toward the cost of the plan. Legally required plans, such as workmen's compensation, social security, and railroad retirement were excluded.

Sickness and accident insurance is limited to that type of insurance under which predetermined cash payments are made directly to the insured during temporary illness or accident disability. Information is presented for all such plans to which the employer contributes. However, in New York and New Jersey, which have enacted temporary disability insurance laws which require employer contributions,⁴ plans are included only if the employer (1) contributes more than is legally required, or (2) provides the employee with benefits which exceed the requirements of the law. Tabulations of paid sick

⁴ The temporary disability laws in California and Rhode Island do not require employer contributions.

leave plans are limited to formal plans⁵ which provide full pay or a proportion of the worker's pay during absence from work because of illness. Separate tabulations are presented according to (1) plans which provide full pay and no waiting period, and (2) plans which provide either partial pay or a waiting period. In addition to the presentation of the proportions of workers who are provided sickness and accident insurance or paid sick leave, an unduplicated total is shown of workers who receive either or both types of benefits.

Long-term disability plans provide payments to totally disabled employees upon the expiration of their paid sick leave and/or sickness and accident insurance, or after a predetermined period of disability (typically 6 months). Payments are made until the end of

⁵ An establishment was considered as having a formal plan if it established at least the minimum number of days of sick leave available to each employee. Such a plan need not be written, but informal sick leave allowances, determined on an individual basis, were excluded. the disability, a maximum age, or eligibility for retirement benefits. Payments may be at full or partial pay but are almost always reduced by social security, workmen's compensation, and private pension benefits payable to the disabled employee.

Major medical insurance includes those plans which are designed to protect employees in case of sickness and injury involving expenses beyond the coverage of basic hospitalization, medical, and surgical plans. Medical insurance refers to plans providing for complete or partial payment of doctors' fees. Dental insurance usually covers fillings, extractions, and X-rays. Excluded are plans which cover only oral surgery or accident damage. Plans may be underwritten by commerical insurance companies or nonprofit organizations or they may be paid for by the employer out of a fund set aside for this purpose. Tabulations of retirement pension plans are limited to those plans that provide regular payments for the remainder of the worker's life.

Table 1. Establishments and workers within scope of survey and number studied in Milwaukee, Wis.,¹ by major industry division,² May 1972

	Minimum	Number of es	tablishments		Wo	orkers in establishm	ents	
	employment				Within sco	ope of study		
Industry division	in establish- ments in scope	Within scope of study ³	Studied	То	tal ⁴	Plant	011	Studied
	of study			Number	Percent	Plant	Office	Total ⁴
All establishments		51.2				4		
All divisions	-	1,147	216	289, 167	100	187,567	49,225	170,655
Manufacturing Nonmanufacturing		510 637	94 122	176,608 112,559	61 39	123, 356 64, 211	23, 346 25, 879	103,097 67,558
Transportation, communication, and other public utilities ⁵ Wholesale trade Retail trade Finance, insurance, and real estate Services ⁸	50 50	77 107 238 95 120	22 17 40 18 25	24, 249 11, 651 47, 210 15, 619 13, 830	8 4 16 6 5	13, 838 (⁶) 37, 183 (⁷) (⁶)	(6) (5,589 (6) (6)	18,808 3,902 31,019 9,266 4,563
Large establishments All divisions	-	102	77	168, 130	100	109, 705	30, 595	146,776
Manufacturing Nonmanufacturing Transportation, communication, and		69 33	45 32	114,001 54,129	68 32	78, 127 31, 578	16,649 13,946	93, 234 53, 542
other public utilities ⁵ Wholesale trade Retail trade Finance, insurance, and real estate	500 500 500	7 4 16 5	7 3 16 5	16,418 2,484 27,629 6,948	10 1 16 4	8, 297 (⁶) 21, 379	3, 752 (⁶) 4, 211 (⁶)	16,418 1,897 27,629 6,948
	500	16 5 1	16 5 1		16 4 1	21, 379 (⁶)	4, 211 (⁶ (⁶	}

¹ The Milwaukee Standard Metropolitan Statistical Area, as defined by the Office of Management and Budget (formerly the Bureau of the Budget) through January 1968, consists of Milwaukee, Ozaukee, Washington, and Waukesha Counties. The "workers within scope of study" estimates shown in this table provide a reasonably accurate description of the size and composition of the labor force included in the survey. The estimates are not intended, however, to serve as a basis of comparison with other employment indexes for the area to measure employment trends or levels since (1) planning of wage surveys requires the use of establishment data compiled considerably in advance of the payroll period studied, and (2) small establishments are excluded from the scope of the survey. ² The 1967 edition of the <u>Standard Industrial Classification Manual</u> was used in classifying establishments by industry division.

³ Includes all establishments with total employment at or above the minimum limitation. All outlets (within the area) of companies in such industries as trade, finance, auto repair service, and motion picture theaters are considered as 1 establishment.

Includes executive, professional, and other workers excluded from the separate plant and office categories.

Abbreviated to "public utilities" in the A- and B-series tables. Taxicabs and services incidental to water transportation were excluded. This industry division is represented in estimates for "all industries" and "nonmanufacturing" in the Series A tables, and for "all industries" in the Series B tables. Separate presentation of data for this division is not made for one or more of the following reasons: (1) Employment in the division is too small to provide enough data to merit separate study, (2) the sample was not designed initially to permit separate presentation, (3) response was insufficient or inadequate to permit separate presentation, and (4) there is possibility of disclosure of individual establishment data. Workers from this entire industry division are represented in estimates for "all industries" and "nonmanufacturing" in the Series A tables, but from the real estate portion only in estimates for "all industries" in the Series B tables. Separate presentation of data for this division is not made for one or more of the reasons given in footnote 6 above.

⁸ Hotels and motels; laundries and other personal services; business services; automobile repair, rental, and parking; motion pictures; nonprofit membership organizations (excluding religious and charitable organizations); and engineering and architectural services.

f	Over three-fifths of the workers within scope of the survey is ollowing presents the major industry groups and specific industries a	n the Milwaukee area were employed in manufacturing firms. The as a percent of all manufacturing:
	Industry groups	Specific industries
	Machinery, except electrical. 29 Electrical equipment and supplies 15 Fabricated metal products 9 Food and kindred products 9 Primary metal industries 9 Transportation equipment 8 Printing and publishing 5	Engines and turbines
F	This information is based on estimates of total employment Proportions in various industry divisions may differ from proportio	derived from universe materials compiled prior to actual survey. ns based on the results of the survey as shown in table 1 above.

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Wage Trends for Selected Occupational Groups

Presented in table 2 are indexes and percentages of change in average salaries of office clerical workers and industrial nurses, and in average earnings of selected plantworker groups. The indexes are a measure of wages at a given time, expressed as a percent of wages during the base period. Subtracting 100 from the index yields the percentage change in wages from the base period to the date of the index. The percentages of change or increase relate to wage changes between the indicated dates. Annual rates of increase, where shown, reflect the amount of increase for 12 months when the time period between surveys was other than 12 months. These computations were based on the assumption that wages increased at a constant rate between surveys. These estimates are measures of change in averages for the area; they are not intended to measure average pay changes in the establishments in the area.

Method of Computing

Each of the following key occupations within an occupational group was assigned a constant weight based on its proportionate employment in the occupational group:

Office clerical (men and women):	Office clerical (men and women)-	Skilled maintenance (men):
Bookkeeping-machine	Continued	Carpenters
operators, class B	Secretaries	Electricians
Clerks, accounting, classes	Stenographers, general	Machinists

A and B	Stenographers, senior	Mechanics
Clerks, file, classes	Switchboard operators, classes	Mechanics (automotive)
A, B, and C	A and B	Painters
Clerks, order	Tabulating-machine operators,	Pipefitters
Clerks, payroll	class B	Tool and die makers
Comptometer operators	Typists, classes A and B	
Keypunch operators, classes		Unskilled plant (men):
A and B	Industrial nurses (men and	Janitors, porters, and
Messengers (office boys or	women):	cleaners
girls)	Nurses, industrial (registered)	Laborers, material handling

The average (mean) earnings for each occupation were multiplied by the occupational weight, and the products for all occupations in the group were totaled. The aggregates for 2 consecutive years were related by dividing the aggregate for the later year by the aggregate for the earlier year. The resultant relative, less 100 percent, shows the percentage change. The index is the product of multiplying the base year relative (100) by the relative for the next succeeding year and continuing to multiply (compound) each year's relative by the previous year's index.

For office clerical workers and industrial nurses, the wage trends relate to regular weekly salaries for the normal workweek, exclusive of earnings for overtime. For plantworker groups, they measure changes in average straight-time hourly earnings, excluding premium pay for overtime and for work on weekends, holidays, and late shifts. The percentages are based on data for selected key occupations and include most of the numerically important jobs within each group.

Limitations of Data

The indexes and percentages of change, as measures of change in area averages, are influenced by: (1) general salary and wage changes, (2) merit or other increases in pay received by individual workers while in the same job, and (3) changes in average wages due to changes in the labor force resulting from labor turnover, force expansions, force reductions, and changes in the proportions of workers employed by establishments with different pay levels. Changes in the labor force can cause increases or decreases in the occupational averages without actual wage changes. It is conceivable that even though all establishments in an area gave wage increases, average wages may have declined because lower-paying establishments entered the area or expanded their work forces. Similarly, wages may have remained relatively constant, yet the averages for an area may have risen considerably because higher-paying establishments entered the area.

The use of constant employment weights eliminates the effect of changes in the proportion of workers represented in each job included in the data. The percentages of change reflect only changes in average pay for straight-time hours. They are not influenced by changes in standard work schedules, as such, or by premium pay for overtime. Where necessary, data were adjusted to remove from the indexes and percentages of change any significant effect caused by changes in the scope of the survey.

		All inc	lustries			Manufa	acturing	
Period	Office clerical (men and women)	Industrial nurses (men and women)	Skilled maintenance trades (men)	Unskilled plant- workers (men)	Office clerical (men and women)	Industrial nurses (men and women)	Skilled maintenance trades (men)	Unskilled plant- workers (men)
				Indexes (Apr	il 1967=100)			
May 1971	123.8	137.8	130.4	129.0	123.2	137.8	129.9	131.4
May 1972	132.0	147.0	139.7	136.4	130.7	147.4	138.7	137.3
				Percents of	of increase			
April 1960 to April 1961	3.1	5.0	3.5	3.6	4.0	5.0	3.6	3.5
April 1961 to April 1962	2.3	4.3	2.6	2.4	2.5	4.3	2.1	2.3
pril 1962 to April 1963	3.4	3.6	3.9	3.8	3.4	3.6	3.8	4.6
pril 1963 to April 1964	2.7	3.4	2.7	2.6	3.0	3.4	2.4	3.4
pril 1964 to April 1965	2.9	1.4	2.4	1.4	2.1	1.4	2.5	1.3
pril 1965 to April 1966	1.6	3.3	3.4	3.1	1.7	2.8	3.3	3.5
pril 1966 to April 1967	5.0	8.2	5.0	7.0	3.3	8.7	5.2	4.0
pril 1967 to April 1968	4.8	6.7	6.2	5.0	4.8	8.0	6.1	4.4
pril 1968 to April 1969	5.3	9.4	5.6	6.7	5.0	8.2	5.8	6.7
pril 1969 to May 1970:								
13-month increase	5.8	8.6	7.7	6.2	6.3	8.6	7.9	8.7
Annual rate of increase/	5.3	7.9	7.1	5.7	5.8	7.9	7.3	8.0
May 1970 to May 1971	6.0	8.6	8.0	8.4	5.4	8.6	7.3	8.4
May 1971 to May 1972	6.6	6.7	7.1	5.7	6.1	7.0	6.8	4.5

Table 2. Indexes of standard weekly salaries and straight-time hourly earnings for selected occupational groups in Milwaukee, Wis., May 1971 and May 1972, and percents of increase for selected periods

A. Occupational earnings

Table A-1. Office occupations-men and women

(Average straight-time weekly hours and earnings for selected occupations studied on an area basis by industry division, Milwaukee, Wis., May 1972)

1 563					earnings 1 ndard)					N	umber	of we	orker	s rece	iving	straigh	ht-tim	e wee	kly ea	rnings	of—					
Sex, occupation, and industry division	Number of workers	Average weekly hours ¹ (standard)	Mean ²	Median ²	Middle range ²		65 -	70		80 ÷	-	90 -	95 -	\$ 100 - 110	-	120	-	-	-	-	170	180	190	200	-	an
MEN								r.																1:		
LERKS, ACCOUNTING, CLASS A MANUFACTURING NONMANUFACTURING	183 126 57	40.0	176.50	173.00	\$ 147.50-193.00 160.50-194.00 141.00-182.50	Ξ	-	Ξ	Ξ	:	Ξ	Ē		-	Ξ	19 8 11	6 5 1	23 10 13	16 6 10	31 28 3	16 11 5	13 12 1	29 21 8	11 10 1	8 7 1	1
LERKS, ACCOUNTING, CLASS B	66	39.0	132.00	129.00	124.00-150.50	-	-	-	-	•	-	4	-	2	1	30	11	1	13	2	2	-	-	-	-	
MANUFACTURING	112 57				156.00-177.00 147.00-199.00	=	:	:	:	:	:	:	:	:	:	3	6	11 10	50 7	11 8	7	43	6 3	3	8	
ESSENGERS (OFFICE BOYS) MANUFACTURING NONMANUFACTURING	149 55 94	40.0		97.50 91.00 100.50	84.50-113.50		Ξ	:	6 2 4	15 13 2	22 12 10	25 4 21	13 3 10	17 6 11	24 6 18	15 3 12	2 1 1	3 3 -	5 1 4	1	Ē	1		Ξ	=	
WOMEN																					****					
OOKKEEPING-MACHINE OPERATORS, CLASS A MANUFACTURING NONMANUFACTURING	119 56 63	40.0	119.00	118.50	113.00-140.50 113.50-127.50 112.50-144.50	=	Ξ	:	Ξ	:	Ξ	Ξ	-	23 9 14	28 24 4	26 16 10	12 5 7	15 1 14	:	14	:	1	Ξ	Ξ	Ξ	
OOKKEEPING-HACHINE OPERATORS, CLASS B Manufacturing Nonmanufacturing	175 62 113	39.5	119.00		91.00-109.00 106.50-131.50 86.50-104.00	-	Ξ	Ξ	3-3	3-3	20 1 19	6 5 1	6 2 4	84 18 66	8	10 10	13 13	1	2 2	:	2	Ξ	Ξ	Ξ	=	
LERKS, ACCOUNTING, CLASS A MANUFACTURING	608 286 322 57 93	40.0 39.0 40.0	146.00 139.00 160.50	141.50 132.50 158.00	121.50-161.50 126.50-166.50 119.00-157.50 140.50-172.00 110.50-165.00					2 - 2 - 2		2 - 2 - 1	1 - -	62 28 34 - 20	69 20 49 11 15	96 44 52 - 14	98 42 56 3 2	72 49 23 7 8	50 19 31 12 6	67 33 34 8 22	36 17 19 7 2	9 2 7 2 1	15 10 5 1	20 19 1	2	
LERKS, ACCOUNTING, CLASS B MANUFACTURING NONMANUFACTURING RETAIL TRADE	1,306 550 756 206	39.5 39.5	114.50 111.50	106.00 109.00 105.00 91.00	99.00-129.50 90.50-129.50	:	:	17 3 14 9	52 6 46 27	53 9 44 29	82 7 75 30	113 36 77 38	148 92 56 15	257 127 130 17	167 98 69 21	97 38 59 6	119 43 76 9	116 56 60 4	15 10 5 1	14	4 3 1 -	9 7 2 -	43 1 42	-	Ē	
MANUFACTURING	149 71 78	40.0	121.50	116.00	100.50-134.50 103.50-141.00 97.50-128.00	:	Ξ	Ξ	Ξ	:	2 1 1	18 3 15	16 8 8	37 17 20	22 11 11	10 4 6	10 9 1	11 8 3	14 5 9	5	3	Ξ	1 - 1	:	-	
LERKS, FILE, CLASS B MANUFACTURING NOMMANUFACTURING PUBLIC UTILITIES	369 180 189 34	40.0	100.50 104.50	97.50 98.50 96.00 107.00	88.50-106.50 85.00-116.00	:	:	4	22 13 9	58 22 36	43 14 29	21 12 9	74 42 32 11	57 38 19 9	29 23 6 3	22 7 15 1	8 5 3	10 2 8 1	13 2 11 1	-	2 - 2 2		6 - 6 6		=	
LERKS, FILE, CLASS C Nonmanufacturing	146 109		84.00 85.00			1	2 2	9 4	30 21	59 47	17 9	16 15	4	6 4	:	:	2 2	:	:	:	:	:	:	:	:	
LERKS, ORDER MANUFACTURING NONMANUFACTURING	484 146 338	39.5	114.00	100.50 104.00 99.50	94.00-137.50	=	:	14 3 11	31 3 28	34 34	15 6 9	55 30 25	88 17 71	115 20 95	36 12 24	35 11 24	20 14 6	24 19 5	9 7 2	4 2 2	1	2 1 1	1	:	=	

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Table A-1. Office occupations-men and women-Continued

					earnings ¹ idard)									s rece												
Sex, occupation, and industry division	Number of workers	Average weekly hours ¹ (standard)	Mean ²	Median ²	Middle range ²	\$ 60 and under 65	65 - 70	70 -	75 -	80 -	85	-	95	\$ 100 - 110	-	120	130	140	150 -	-	170	-	190 -	200	210	an
WOMEN - CONTINUED					\$ \$																					
CLERKS, PAYROLL MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES RETAIL TRADE	506 334 172 25 57	40.0 39.0 40.0	130.00 125.00 153.00	133.00 123.00 162.50	<pre>></pre>			5 3 2 - 2	4 3 1 - 1	10 5 5 5	743	18 6 12 - 4	35 29 6 1	72 53 19 1 7	51 31 20 1 6	49 20 29 -	75 57 18 3 2	55 37 18 4 2	62 45 17 -	16 7 9 8 -	15 9 6 6	16 16 - -	10 6 4 1	3		
COMPTOMETER OPERATORS	173 135	38.5 38.0	108.50	107.50	95.50-122.50 94.00-117.50	:	:	:	6	9 9	5	22 17	11 7	44 38	31 24	25 23	13 4	2	3 1	Ξ	1	1	:	2	:	
REYPUNCH OPERATORS, CLASS A Manufacturing Nonmanufacturing Public utilities	758 349 409 32	40.0	119.50	117.00	107.50-133.50 107.50-129.00 107.00-140.50 131.00-168.00	:	:	:	:	:	10	23 9 14	30 12 18	170 85 85	159 98 61 3	130 65 65 5	89 40 49 4	106 21 85 6	11 7 4 3	17 6 11 6	8 2 6 4	4 3 1 1	1 - -	:	-	
KEYPUNCH OPERATORS, CLASS B MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES RETAIL TRADE	701 347 354 56 62	40.0	115.00 99.50 117.50	102.00 108.50 94.50 109.00 94.50	94.50-129.00 87.50-107.50 106.00-128.50		:	9 - 9 - 2	30 6 24 - 9	47 11 36 - 9	71 34 37 4	118 39 79 6 8	58 29 29 -	142 68 74 26 6	74 55 19 6 7	37 21 16 6 5	19 12 7 2 1	42 24 18 6	22 20 2 -	16 16 -	9544	77		:		
MESSENGERS (OFFICE GIRLS) MANUFACTURING NONMANUFACTURING	164 57 107	39.0 40.0 38.5	103.50			Ξ	Ξ	Ξ	25 4 21	14 7 7	38 6 32	24 9 15	24 4 20	11 5 6	14 12 2	3 1 2	5	44	Ξ	2 - 2	Ξ	Ξ	Ξ	Ξ	Ξ	
SECRETARIES MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES RETAIL TRADE	2,405 1,508 897 200 97	40.0 39.0 40.0	147.50 142.00 161.50	145.00 140.00 158.50	126.00-162.00 130.50-163.00 120.50-159.50 150.00-179.00 106.00-143.00	-				2 - 2 - 2	6 - 6 - 4	16 7 9 - 1	47 35 12 5	38		308 181 127 20 12	379 273 106 11 10		359 225 134 67 14	271 188 83 16 5	133 94 39 20	93 56 37 17	58 37 21 10 1	48 27 21 11	28 15 13 6	1
SECRETARIES, CLASS A MANUFACTURING NONMANUFACTURING	299 219 80	39.5	164.50	161.50	148.50-183.50 150.50-180.50 140.50-188.50	Ξ	Ξ	Ξ	Ξ	1 - 1	1 - 1	Ē	7 5 2	6 - 6	15 10 5	16 14 2	10 7 3	24 17 7	59 53 6	47 26 21	33 32 1	27 19 8	16 14 2	12 9 3	10 2 8	1
SECRETARIES, CLASS B MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	683 405 278 62	40.0	157.00	157.50	137.50-168.00 141.50-168.00 131.00-168.50 144.00-193.00	Ē	:	:	:		-	7	4 4	11 1 10 1	8	71 35 36 11	99 57 42 3	81 48 33 3	114 81 33 3	147 104 43 9	49 33 16 8	37 20 17 8	20 12 8 6	21 5 16 9	11 6 5 1	
SECRETARIES, CLASS C MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	984 646 338 70	40.0	144.50 135.50	141.50 130.00	125.00-154.50 131.50-154.50 114.00-155.00 151.50-177.00	-	:	:	-	Ē	2 - 2 -	4 3 1 -	16 13 3	61 14 47	97 25 72 3	124 80 44	189 163 26 6	173 140 33 4	132 85 47 27	66 50 16 7	48 27 21 11	25 13 12 7	22 11 11 4	15 13 2 -	77	
SECRETARIES, CLASS D MANUFACTURING NONMANUFACTURING	423 238 185	39.5	123.50	121.00	116.50-140.00 112.50-133.50 123.00-152.50	:	=	Ξ	Ξ	Ξ	1 1	5 4 1	18 17 1	28 23 5	92 66 26	95 52 43	80 46 34	32 10 22	54 6 48	11 8 3	3 2 1	4 4 -	Ξ	Ξ	=	
STENDGRAPHERS, GENERAL MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	782 438 344 178	40.0	108.00	105.00	96.50-125.00 92.00-117.00 102.00-137.00 120.00-144.50	-		8 8 -	18 15 3	47 37 10	65 41 24	40 23 17	53 37 16		125 91 34 18	73 22 51 46	46 12 34 29	28 2 26 18	27 10 17 12	35 28 7 6	11 1 10 10	8 2 6	6 - 6 6	:		
TENOGRAPHERS, SENIOR Manufacturing Nonmanufacturing Public utilities	924 619 305 42	40.0	134.00	125.50 124.50	114.50-143.50 115.50-144.50 111.00-142.50 136.50-182.00	:	:		:	:	-	17 16 1	27 15 12		202 145 57	110	133 98 35 8	63 33 30 4		20 12 8 1	37 18 19 8	58 48 10 4	38 37 1 1			

(Average straight-time weekly hours and earnings for selected occupations studied on an area basis by industry division, Milwaukee, Wis., May 1972)

Table A-1. Office occupations-men and women-Continued

					earnings 1 ndard)					1	Numbe	er of v	vorke	rs rec	eiving	straig	ht-tim	ne wee	kly ea	rning	of—					
Sex, occupation, and industry division	Number of workers	Average weekly hours ¹ (standard)	Mean ²	Median ²	Middl e rang e ² -	\$ \$ 60 and under 65	65 - 70	70 - 75	75 - 80	\$ 80 - 85	85	\$ 90 - 95	95 -	100	\$ 110 - 120	-	130	140	150	160	170	-	-	\$ 200 - 210	\$ 210 - 220	and
WOMEN - CONTINUED																										
SWITCHBOARD OPERATORS, CLASS A Manufacturing	125 83				\$ 110.50-137.00 115.50-139.00		:	:	:	:	1	2	15 5		33 22	17 11	18 16	75	6 5	43	9	:	:	Ξ	:	
SWITCHBOARD OPERATORS, CLASS B Nonmanufacturing	111 96			100.00 97.50		2	:	8 8	22	15 15	17 16	6 5	5 1	25 20	9 8	14 12	1	3 2	22	1	1	:	2	2	:	
SWITCHBOARD OPERATOR-RECEPTIONISTS- Manufacturing Nonmanufacturing Retail trade	480 215 265 66	40.0	116.00			-	-	-	6	39 39 34	46 10 36 17	12 11 1 1	20 20 1	88 45 43 9	102 78 24	56 24 32 2	47 20 27	42 20 22 1	9 2 7	6 5 1 1	1		6 - 6 -	:	-	
TRANSCRIBING-MACHINE OPERATORS, GENERAL	324 167 157	40.0	115.50	116.00	104.50-119.50 103.00-124.50 105.50-116.00	Ξ	Ξ	Ξ	Ξ	10 6 4	17 13 4	11 7 4	9 2 7	105 37 68	98 45 53	44 29 15	12 11 1	2 1 1	13 13 -	Ξ	3.	Ξ	:	Ξ	Ξ	
TYPISTS, CLASS A MANUFACTURING NONMANUFACTURING	727 409 318	40.0	122.00	115.50	99.00-124.50 104.00-129.00 97.00-120.50	Ξ	Ξ	Ξ	Ξ	11 1 10	18 7 11	67 38 29	105 27 78	66	187 132 55	75 43 32	17 13 4	14 5 9	37 16 21	37 24 13	24 21 3	15 15	Ξ	1	Ξ	
TYPISTS, CLASS B MANUFACTURING NONMANUFACTURING RETAIL TRADE	1,100 447 653 127	39.5 38.5	98.50 100.50 97.50 95.00	94.00	88.00-112.00 86.50-106.00		:	26 10 16 3	46 19 27 10	116 36 80 16	211 84 127 23	139 46 93 36	101 41 60 7	63	162 113 49 4	57 17 40 14	31 10 21 3	8 3 5 -	6 5 1 -	:	:	:	:		:	

(Average straight-time weekly hours and earnings for selected occupations studied on an area basis by industry division, Milwaukee, Wis., May 1972)

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Table A-1a. Office occupations-large establishments-men and women

				Weekly (stan	earnings ¹ dard)										-	straig				-						
Sex, occupation, and industry division	Number of workers	Average weekly hours ¹ (standard)	Mean ²	Median ²	Middle range ²	\$ 70 and under 75	75 - 80	80 -	85 -	90 -	95 -	-	-	-	-	\$ 120 - 130	130	140	-	-	170	180	190 -	200	-	an
MEN																										
CLERKS, ACCOUNTING, CLASS A Manufacturing	118 96				\$ 160.50-199.50 160.00-201.00	:	:	2	:	:	:	:	2	:	-	8 8	5	65	9 6	22 19	14 11	8 7	18 10	10 10	8 7	1
CLERKS, ORDER	52	40.0	176.00	177.50	148.00-207.00	-	-	-	-	-	-	-	-	-		3	6	5	2	8	4	4	6	3	8	
MESSENGERS (DFFICE BOYS) Manufacturing Nonmanufacturing	107 55 52	40.0	100.50	91.00	87.50-121.00 84.50-113.50 94.00-127.00	Ξ	3 2 1	15 13 2	18 12 6	9 4 5	6 3 3	7 3 4	5 3 2	11 3 8	6 3 3	15 3 12	2 1 1	3 3 -	5 1 4	1 - 1	:	1 1	=	:	:	
WOMEN																										
CLERKS, ACCOUNTING, CLASS A MANUFACTURING NONMANUFACTURING		40.0	147.50	143.50	126.50-163.00 130.00-166.00 120.50-159.50	=	Ξ	Ξ	:	1 - 1	Ξ	7 4 3	8 2 6	18 5 13	19 9 10	45 23 22	44 28 16	51 34 17	34 19 15	25 17 8	29 17 12	8 2 6	15 10 5	2 1 1	22	
CLERKS, ACCOUNTING, CLASS B MANUFACTURING NONMANUFACTURING RETAIL TRADE	702 289 413 122	40.0	117.00	111.00 112.50 110.00 95.00	99.00-136.00	3	16 6 10 10	21 9 12 12	23 7 16 11	56 24 32 19	66 37 29 15	78 38 40 11	72 11 61 6	42 22 20 6	58 30 28 8	48 15 33 6	93 30 63 4	79 22 57 4	12 10 2 1	14	3 3 -	8 7 1 -	1	Ē	-	
CLERKS, FILE, CLASS A MANUFACTURING	76 58				105.00-148.50 103.50-145.50	=	2	Ξ	1	6 3	8 8	4	6 5	9	6 5	7	4	8 8	8 5	5 5	3	:	1	:	:	
CLERKS, FILE, CLASS B MANUFACTURING NONMANUFACTURING	277 168 109	40.0	100.50	97.50 98.50 96.50	88.00-108.50	4 - 4	18 13 5	38 21 17	29 14 15	21 12 9	53 37 16	37 24 13	14 8 6	10 6 4	19 17 2	8 7 1	5 5 -	9 2 7	12 2 10	Ξ	Ξ	Ξ	:	Ξ	:	
CLERKS, ORDER MANUFACTURING	267 67				83.50-109.00 93.50-131.50	13 3	31 3	32	14 6	24 7	27 1	26 12	43 2	5 4	11 4	14 8	74	8 5	:	4 2	1_	2 1	1	:	:	
CLERKS, PAYROLL MANUFACTURING NONMANUFACTURING	186 120 66	40.0	137.50	139.50	107.50-155.50 114.00-158.50 102.00-137.50		1 1	6 3 3	3 - 3	8 4 4	8 6 2	11 6 5	10 6 4	11 3 8	16 12 4	12 3 9	23 15 8	18 12 6	23 22 1	9 7 2	3 3 -	6 6 -	10 6 4	3	3	
COMPTOMETER OPERATORS	130 95				94.00-119.00 91.50-113.50	-	6 6	9 9	5 5	17 15	11 7	16 14	16 12	10 6	11 8	9 7	13 4	2	3 1	:	1	1	:	:	:	
KEYPUNCH OPERATORS, CLASS A MANUFACTURING NONMANUFACTURING	254	40.0	123.00	120.00	110.50-135.50 112.50-130.00 107.50-141.50		-	Ξ	2 - 2	13 2 11	26 8 18	35 6 29	60 27 33	63 42 21	63 43 20	111 62 49	61 35 26	95 10 85	11 7 4	11 6 5	4 2 2	4 3 1	1	:	Ξ	
KEYPUNCH OPERATORS, CLASS B MANUFACTURING Nonmanufacturing Retail trade	278 178	40.0	119.50	114.00	93.00-127.00 100.00-141.50 88.50-109.00 82.50-104.00	- 2	15 6 9 9	31 9 22 9	33 17 16 4	57 23 34 8	32 14 18 11	40 18 22 5	45 31 14 1	37 28 9 7	27 27 -	32 21 11 5	15 12 3 1	36 24 12	22 20 2	16 16 -	9 5 4 -	77	-	-	:	
MESSENGERS (OFFICE GIRLS)	93	39.0	102.00	96.50	89.50-111.50	-	2	9	14	18	15	6	5	5	5	3	5	4	-	2	-	-	-	-	-	
SECRETARIES	1,181 472	40.0 39.0 40.0	150.50 145.50 168.00	148.00 145.00 160.00	130.50-165.00 132.50-165.00 121.50-164.50 155.50-185.09 106.00-144.00			2 - 2 - 2	4 - 4 - 4	8 7 1 - 1	17 10 7 5	39 16 23 - 11	38 19 19 - 6	35 16 19 - 9	72 41 31 2 9	128	256 207 49 8 10	223 178 45 11 6	253 170 83 46 14	181 153 28 9 5	120 88 32 17	79 53 26 16	55 37 18 10 1	40 27 13 5	21 15 6 5	
SECRETARIES, CLASS A	173				153.50-192.00 163.00-191.50	-	2	1	1	Ξ	2	3	3	1	4	6	9 7	10 7	11 10	25 23	32 31	18 16	14 14	12	62	1

(Average straight-time weekly hours and earnings for selected occupations studied in establishments employing 500 workers or more by industry division, Milwaukee, Wis., May 1972)

Table A-1a. Office occupations-large establishments-men and women-Continued

					earnings ¹ dard)					1	Numbe	r of w	orker	s rece	iving	straig	ht-tim	ne wee	kly ea	rning	s of—					
Sex, occupation, and industry division	Number of workers	Average weekly hours ¹ (standard)	Mean ²	Median ²	Middle range ²	\$ 70 and under 75	75 - 80	80 -	85 -	90 -	95 -	-	-	-	-	\$ 120 - 130	-	-	-	-	170	180	190	200	210	an
WOMEN - CONTINUED																										
SECRETARIES - CONTINUED																										
SECRETARIES, CLASS B MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES		40.0	161.50 172.00	160.00	\$ 151.00-175.00 150.50-170.00 156.00-188.50 172.50-196.00	:	:		:	:	Ē	1	:	-		17 15 2	29 24 5	44 37 7 2	90 79 11 2	88 80 8 2	49 33 16 8	36 20 16 7	19 12 7 6	13 5 8 3		
SECRETARIES, CLASS C MANUFACTURING		40.0	145.50 140.00	142.00 134.00	129.00-156.50 132.00-155.00 117.50-161.00 152.00-182.00		:	:	:	3 -	5 3 2	20 3 17	22 9 13	18 7 11	32 14 18 2	103 72 31	164 144 20 6	142 127 15 2	100 75 25 7	62 47 15 7	37 22 15 9	21 13 8 7	22 11 11 4	15 13 2		
SECRETARIES, CLASS D MANUFACTURING NONMANUFACTURING	291 161 130	40.0	124.50	122.00	118.00-146.00 113.50-133.50 126.00-156.00	:	Ξ	Ξ	1 1	5 4 1	8 7 1	13 13	12 10 2	14 9 5	34 27 7	61 37 24	53 32 21	26 7 19	52 6 46	6 3 3	2	4	Ξ	Ξ	Ξ	
STENOGRAPHERS, GENERAL MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	566 328 238 161	40.0	108.50	101.50	95.00-129.50 89.00-118.50 105.50-138.00 118.00-141.50	-	18 15 3	31 27 4	55 41 14	31 23 8	47 37 10	62 43 19 6	42 17 25 19	36 21 15 12	34 21 13 6		43 12 31 29	20 2 18 18	21 10 11 6	34 28 6 5	11 1 10 10	8 2 6 6	:	:	:	
STENOGRAPHERS, SENIOR MANUFACTURING NONMANUFACTURING	690 536 154	40.0	136.00	126.50	114.00-148.00 116.00-153.50 108.00-137.50	-	Ξ	Ξ	Ξ	14 13 1	27 15 12	39 25 14	45 26 19	62 44 18	89 68 21	130 110 20	77 62 15	41 33 8	30 25 5	17 12 5	29 18 11	52 48 4	38 37 1	Ξ	Ξ	
SWITCHBOARD OPERATORS, CLASS A MANUFACTURING	100 75				112.50-137.50 115.00-142.50	:	Ξ	Ξ	1	2 2	75	2	9 7	9	21 15	16 11	12 11	65	5	43	6	:	Ξ	:	:	
SWITCHBOARD OPERATORS, CLASS B	56	40.0	102.00	100.00	86.50-119.50	3	2	7	7	4	5	10	-	2	3	7	1	3	1	1	-	-	-	-	-	
SWITCHBOARD OPERATOR-RECEPTIONISTS- MANUFACTURING	74 63				106.50-134.00 108.00-134.00	:	Ξ	Ξ	:	7	1	9 7	65	9 9	6	12 10	9 7	7	2 2	6 5	:	:	:	:	:	
TRANSCRIBING-MACHINE OPERATORS, GENERAL MANUFACTURING	118 86				107.00-130.50 113.50-133.50	:	:	Ξ	:	1	7 2	16 4	14 8	13 10	16 13	21 20	12 11	2	13 13	Ξ	3	Ξ	Ξ	:	:	
TYPISTS, CLASS A MANUFACTURING NONMANUFACTURING	517 368 149	40.0	122.50	115.00	101.00-131.50 103.00-132.00 98.00-132.50	=	:	9 1 8	16 7 9	47 37 10	46 27 19	63 36 27	38 27 11	54 51 3	65 54 11	46 33 13	16 13 3	11 5 6	35 16 19	31 24 7	24 21 3	15 15	:	11	Ξ	
TYPISTS, CLASS B MANUFACTURING NONMANUFACTURING	571 283 288	40.0	98.50	98.00 96.00 100.50		10	25 13 12	59 32 27	87 51 36	62 30 32	63 32 31	54 26 28	66 24 42	47 29 18	21 12 9	29 6 23	31 10 21	8 3 5	6 5 1	Ξ	Ξ	Ξ	:	:	Ξ	

(Average straight-time weekly hours and earnings for selected occupations studied in establishments employing 500 workers or more by industry division, Milwaukee, Wis., May 1972)

See footnotes at end of tables.

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Table A-2. Professional and technical occupations-men and women

				Weekly (sta:	earnings ¹ ndard)						Numb	er of	worke	rs ree	ceiving	g strai	ght-ti	me we	ekly e	arning	s of	•				
Sex, occupation, and industry division	Number of workers	Average weekly hours ¹ (standard)	Mean ²	Median ²	Middle range ²	\$ 80 and under 90	90 -	-	-	-	-	-	-	-	170	\$ 180 - 190	-	200	210	220	230	240	250	260	270	and
MEN																										
COMPUTER OPERATORS, CLASS A Manuf Cturing Nonma U-acturing	174 105 69	40.0	174.00	169.50	\$ 155.50-188.00 156.00-189.50 153.00-186.50		=	Ξ	Ξ	2 - 2	10 4 6	13 6 7	30 25 5	28 20 8	33 13 20	24 13 11	14 9 5	12 10 2	2	2 1 1	2 1 1	Ξ	1 1	Ξ	Ξ	
MANULACE CERATORS, CLASS B MANULACE CERENG	234 122 112	40.0	149.00	149.50	130.50-156.50 132.00-159.00 128.50-153.50	-	-	13 11 2	20 7 13	23 7 16	35 21 14	41 16 25	60 33 27	19 6 13	8 8 -	4	3 1 2	3	2	1 1 -	2	Ξ	:	Ξ	Ξ	
COMPUTER OPERATORS, CLASS C Manufacturing Nonmanufacturing	125 58 67	40.0	145.00	138.00	121.50-142.00 127.50-156.00 116.00-137.50	-	3 1 2	13	12 5 7	32 16 16	30 11 19	13 6 7	8 6 2	1 - 1	3	777	1 1 -	1	1 1 -	Ξ	Ξ	Ξ	-	Ξ	:	
COMPUTER PROGRAMERS, BUSINESS, CLASS A	211 94 117	40.0	245.00	242.50	204.50-263.50 212.50-279.00 200.50-245.50		E	:	Ξ	:	Ξ	Ξ	Ξ	1 1	10 1 9	9 3 6	18 5 13	29 11 18	33 11 22	13 7 6	19 8 11	11 5 6	9 5 4	18 9 9	11 7 4	3 *2
COMPUTER PROGRAMERS, BUSINESS, CLASS B	214 134 80	40.0	191.00	186.50	168.50-207.50 171.00-208.50 158.00-204.00		Ξ	Ξ	Ξ	:	11 11 -	20 1 19	4 2 2	22 17 5	34 20 14	36 23 13	18 11 7	21 19 2	11 7 4	12 3 9	8 5 3	14 13 1	2 1 1	1 1 -	Ξ	
COMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS A Manufacturing Nonmanufacturing	180 120 60	40.0	275.50	273.50	252.00-299.50 251.00-296.00 255.50-317.00		E	Ξ	Ē	Ξ	:	Ē	Ē	Ē	=	E	Ξ	3 3 -	4 2 2	4 3 1	19 12 7	11 9 2	20 15 5	14 11 3	16 14 2*	8 **5 ***3
COMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS B MANUFACTURING NODMANUFACTURING	210 121 89 46	40.0	239.50 250.50	236.00 247.50	221.00-264.00 218.00-254.50 224.00-283.50 239.50-295.50	-	:	:	:	:	:		1	1	2 1 1	44	8 8 -	14 6 8 -	20 15 5 1	19 8 11 3	39 27 12 8	22 12 10 2	23 12 11 8	11 7 4 1	9 8 1 1	3 1 2 † 2
COMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS C	70	40.0	209.00	207.00	193.50-226.00	-	-	-	-	-	1	ı	1	4	3	5	7	18	9	8	7	1	-	1	ı	
MANUFACTURING	615 593				185.00-223.00 185.00-221.00	:	2	2	:	:	:	4	4	31 31	71 66	113 113	89 88	73 72	67 65	32 29	28 23	28 27	2 2	12 10	9 7	5
DRAFTSMEN, CLASS B MANUFACTURING NONMANUFACTURING	489 425 64	40.0	169.50	166.00	152.50-191.50 151.00-183.50 169.50-209.00		Ξ	Ξ	Ξ	5 5 -	55 55	51 42 9	53 53	97 89 8	69 66 3	30 23 7	47 40 7	45 27 18	15 12 3	1 1	3 2 1	8 4 4	7 5 2	3 2 1	Ξ	
DRAFTSMEN, CLASS C MANUFACTURING	293 254				121.00-153.50 121.00-153.50	:	:	17 9	52 52	29 28	48 43	55 42	38 28	21 20	16 15	5 5	8 8	2	:	:	2	:	:	:	:	
DRAFTSMEN-TRACERS	51	40.0	108.00	107.50	95.50-120.00	8	14	5	12	6	5	1	-	-	-	-	-	-	-	-	-	-	-	-	-	
WOMEN COMPUTER OPERATORS, CLASS B Nonmanufacturing	121 96				122.00-141.00 123.00-149.00		Ξ	1C 10	9 7	35 17	37 35	4	20 20	1	1	3	1	:	:	Ξ	Ξ	:	:	:	:	
NURSES, INDUSTRIAL (REGISTERED) MANUFACTURING	151 134				159.50-188.00 159.00-189.00		2	:	:	2	2	14 13	25 23	38 35	17 13	26 20	13 12	4	6	5 5	:	2	2	2	1	

(Average straight-time weekly hours and earnings for selected occupations studied on an area basis by industry division, Milwaukee, Wis., May 1972)

Workers were distributed as follows: 18 at \$280 to \$300; 3 at \$300 to \$320; and 1 at \$340 to \$360.
 Workers were distributed as follows: 29 at \$280 to \$300; 14 at \$300 to \$320; 3 at \$320 to \$340; and 5 at \$340 and over.
 Workers were distributed as follows: 17 at \$280 to \$300; 9 at \$300 to \$320; 3 at \$320 to \$340; 6 at \$340 to \$360; and 3 at \$360 and over.
 Workers were distributed as follows: 13 at \$280 to \$300; 9 at \$300 to \$320.

Table A-2a. Professional and technical occupations-large establishments-men and women

(Average straight-time hourly earnings for men in selected occupations studied in establishments employing 500 workers or more by industry division, Milwaukee, Wis., May 1972)

					earnings 1 idard)									recei	-	-				-						
Sex, occupation, and industry division	Number of workers	Average weekly hours ¹ (standard)	Mean ²	Median ²	Middle range ²	90 and under	100	-	120	-	-	-	-	\$ 170 - 180	180 -	190	200	210	220	230	240	250	260	270	-	а
MEN																										
OMPUTER OPERATORS, CLASS A Manufacturing Nonmanufacturing	99	40.0	174.50	171.00	\$ 155.50-188.00 155.50-190.00 156.00-186.50	-	:	:	2-2	9 4 5	11 6 5	29 25 4	22 14 8	30 13 17	24 13 11	13 9 4	11 10 1	2	2 1 1	2 1 1	:	1 1	Ξ	Ξ	:	
DMPUTER OPERATORS, CLASS B MANUFACTURING	84	40.0	150.50	144.50	134.50-158.00 132.50-160.00 140.00-155.00	-	-	12 7 5	11 7 4	30 21 9	31 13 18	38 16 22	18 6 12	3	2 -	2 1 1	3	2	1	2	Ξ	Ξ	Ξ	:	-	
MPUTER OPERATORS, CLASS C					125.00-145.00 122.50-139.00		1	11 6	21 15	30 19	12	8 2	1	3	7	1	1	1	:	Ξ	Ξ	:	Ξ	Ξ	:	
DMPUTER PROGRAMERS, BUSINESS, CLASS A MANUFACTURING	89	40.0	247.00	247.50	209.00-268.00 215.50-280.50 204.00-255.00	-	:	Ē	Ē	Ξ	Ē	:	1 1	5 1 4	9 3 6	13 5 8	19 6 13	24 11 13	12 7 5	18 8 10	11 5 6	9 5 4	18 9 9	11 7 4	17 13 4	
MPUTER PROGRAMERS, IUSINESS, CLASS B Manufacturing Nonmanufacturing	108	40.0	197.50	191.00	175.00-218.00 175.00-214.59 175.50-221.50	-	Ξ	:	Ξ	Ξ	2 1 1	4 2 2	13 10 3	33 20 13	28 20 8	17 11 6	16 14 2	11 7 4	12 3 9	8 5 3	14 13 1	2 1 1	1	Ξ	Ξ	
DMPUTER SYSTEMS ANALYSTS, DUSINESS, CLASS A MANUFACTURING NONMANUFACTURING	111	40.0	277.00	274.50	255.00-301.50 252.00-297.00 265.00-319.00	-	:	:	:	Ξ	Ξ	:	:	:	:	:	3 3	4 2 2	3 3 -	13 9 4	11 9 2	17 12 5	14 11 3	16 14 2	19 11 8	
DMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS B	188 116 72 45	40.0	239.50 259.50	235.00 252.00	223.50-269.50 217.50-255.00 235.00-296.00 242.50-294.50	-	:	Ē	=	=	Ē	1	1 1 -	1 1 -	44	8 8 -	7 6 1 -	18 15 3 1	14 8 6 2	36 24 12 8	20 10 10 2	21 12 9 8	11 7 4 1	9 8 1 1	11 4 7 7	
MPUTER SYSTEMS ANALYSTS, USINESS, CLASS C	68	40.0	210.00	207.50	195.50-227.00	-	-	-	-	1	-	1	4	3	5	6	18	9	8	7	1	-	1	1	1	
AFTSMEN, CLASS A MANUFACTURING	489 471				184.50-229.50 184.00-227.00		:	Ξ	Ξ	:	4	4	31 31	47 46	82 82	68 67	63 62	42 40	28 25	28 23	17 16	2 2	12 10	9 7	8 8	
AFTSMEN, CLASS B MANUFACTURING					156.00-203.50 153.50-194.00	:	:	Ξ	5	17 17	24 23	42 42	28 28	41 38	17 12	25 18	38 20	15 12	1	32	8	75	3 2	:	:	
AFTSMEN, CLASS C MANUFACTURING	190 171				127.00-162.00 124.50-163.50		9 9	18 18	24 23	24 23	35 26	28 22	19 18	16 15	5 5	8 8	2	:	:	22	:	:	:	:	:	
WOMEN																										
RSES, INDUSTRIAL (REGISTERED) MANUFACTURING	132 115				162.50-189.50 162.00-191.00		:	Ξ	Ξ	:	11 10	17 15	30 27	17 13	26 20	13 12	4	6	5 5	:	2	:	:	1	:	

Workers were distributed as follows: 15 at \$290 to \$300; 14 at \$300 to \$320; 3 at \$320 to \$340; 1 at \$340 to \$360; 1 at \$360 to \$380; 2 at \$400 to \$420; and 1 at \$420 to \$440.
 Workers were distributed as follows: 8 at \$290 to \$300; 9 at \$300 to \$320; 3 at \$320 to \$340; 6 at \$340 to \$360; 2 at \$360 to \$380; and 1 at \$380 to \$400.
 Workers were distributed as follows: 6 at \$290 to \$300; and 9 at \$300 to \$320.

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Table A-3. Office, professional, and technical occupations-men and women combined

(Average straight-time weekly hours and earnings for selected occupations studied on an area basis by industry division, Milwaukee, Wis., May 1972)

		Ave	rage			Ave	rage			Av	verage
Occupation and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings ¹ (standard)	Occupation and industry division	Number of workers	Weekly hours ¹ (standard)	Weekly earnings ¹ (standard)	Occupation and industry division	Number of workers	Weekly hours 1 (standard)	We earr
OFFICE OCCUPATIONS				OFFICE OCCUPATIONS - CONTINUED				OFFICE OCCUPATIONS - CONTINUED			
LLERS, MACHINE (BILLING			\$	MESSENGERS (DFFICE BOYS AND GIRLS)-	313	39.0	\$ 99.50	TYPISTS, CLASS B	1,100	39.0	9
ACHINE)	51	40.0	121.00	MANUFACTURING	112	40.0	102.00	MANUFACTURING	447	39.5	10
OKKEEPING-MACHINE OPERATORS,				NONMANUFACTURING	201	39.0	97.50	NONMANUFACTURING	653		
LASS A	120	40.0	127.00		2,410	39.5	145.50		121	39.0	1
MANUFACTURING	57		119.50	MANUFACTURING	1,511	40.0	147.50	PROFESSIONAL AND TECHNICAL OCCUPATIONS			
NONMANUFACTURING	63	40.0	134.00	NONMANUFACTURING	899	39.0	142.00		104	40.0	. ł.
DKKEEPING-MACHINE OPERATORS,				PUBLIC UTILITIES	202	40.0	162.00	COMPUTER OPERATORS, CLASS A MANUFACTURING	194		
ASS 8	175	39.5	102.00	RETAIL TRADE	97	39.0	123.00	NONMANUFACTURING	79		
MANUFACTURING	62	39.5	119.00	SECRETARIES, CLASS A	300	39.5	163.50				
NONMANUFACTURING	113	39.5	93.00	MANUFACTURING	220			COMPUTER OPERATORS, CLASS B	355		
THE ACCOUNTING CLASS A	791	20 5	149.00	NONMANUFACTURING	80	39.0	160.50	MANUFACTURING	147 208		
RKS, ACCOUNTING, CLASS A MANUFACTURING	412	40.0	155.50	SECRETARIES, CLASS B	684	30 5	154.50	NONMANOFACTORING	200	39.5	1
NONMANUFACTURING	379		142.00	MANUFACTURING	406	40.0	157.00	COMPUTER OPERATORS, CLASS C	165	39.5	1
PUBLIC UTILITIES	72		167.00	NONMANUFACTURING	278		151.00	MANUFACTURING	87		
RETAIL TRADE	94	38.5	133.50	PUBLIC UTILITIES	62	40.0	166.50	NONMANUFACTURING	78	39.0	1
ERKS, ACCOUNTING, CLASS B	1,372	30.5	114.00	SECRETARIES, CLASS C	0.07	20 5		COMPUTER PROGRAMERS,			
MANUFACTURING	585		116.00	MANUFACTURING	987 647	40.0	141.50	BUSINESS. CLASS A	250	39.5	2
NONMANUFACTURING	787		112.00	NONMANUFACTURING	340		136.00	MANUFACTURING	95	40.0	2
RETAIL TRADE	206	39.0	94.50	PUBLIC UTILITIES	72		162.50	NONMANUFACTURING	155	39.5	2
ERKS, FILE, CLASS A	150	39.0	118.00	SECRETARIES, CLASS D	423	20 6	120 50	COMPUTER PROGRAMERS,			
MANUFACTURING	71		121.50	MANUFACTURING	238	39.5	123.50	BUSINESS, CLASS B	262	39.5	1
NONMANUFACTURING	79	38.5	115.00	NONMANUFACTURING	185		135.00	MANUFACTURING	152		
	375	20 6	103.00					NONMANUFACTURING	110	39.0	1
MANUFACTURING	184		101.50	STENDGRAPHERS, GENERAL MANUFACTURING	782 438	40.0	113.50	COMPUTER PROGRAMERS,			
NONMANUFACTURING	191		105.00	NONMANUFACTURING	344		120.00		55	39.0	1
PUBLIC UTILITIES	35	40.0	127.00	PUBLIC UTILITIES	178		134.50				
		1 20 0	84.00					COMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS A	187	40.0	
NONMANUFACTURING	146			STENDGRAPHERS, SENIOR	924 619		133.00	MANUFACTURING	126		
				NONMANUFACTURING	305		130.50	NONMANUFACTURING	61		
ERKS, ORDER	596		116.50	PUBLIC UTILITIES	42		159.50				
MANUFACTURING	203		130.00					COMPUTER SYSTEMS ANALYSTS,			1
NONMANUFACTURING	393	39.5	110.00		126		126.00	BUSINESS, CLASS B	231		2
ERKS. PAYROLL	544	39.5	130.00	MANUFACTURING	83	39.5	128.50	NONMANUFACTURING	96		
MANUFACTURING	365		131.00	SWITCHBOARD OPERATORS, CLASS B	111	39.0	100.00	PUBLIC UTILITIES	49		
NONMANUFACTURING	179		127.50	NONMANUFACTURING	96		99.50				
PUBLIC UTILITIES	30		161.00					COMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS C	74	40.0	
RETAIL TRADE	51	38.5	109.50	SWITCHBOARD OPERATOR-RECEPTIONISTS- MANUFACTURING	480 215		113.50	BUSINESS, CLASS C	74	40.0	12
MPTOMETER OPERATORS	174	38.5	109.00	NONMANUFACTURING	265		111.50	DRAFTSMEN, CLASS A	617	40.0	2
NONMANUFACTURING	136	38.0	106.50	RETAIL TRADE	66		90.00	MANUFACTURING	595		
		1 20 5									
MANUFACTURING	760	40.0	119.50	TRANSCRIBING-MACHINE OPERATORS, GENERAL	324	20 6	112.50	DRAFTSMEN, CLASS B	508		
NONMANUFACTURING	411		122.50	MANUFACTURING	167		115.50	NONMANUFACTURING	64	40.0	
PUBLIC UTILITIES	32		148.50	NONMANUFACTURING	157		110.00				
								DRAFTSMEN. CLASS C	304		
YPUNCH OPERATORS, CLASS B MANUFACTURING	701	39.5	107.00	TYPISTS, CLASS A	727	10.0	117.50	MANUFACTURING	265	40.0	1
NONMANUFACTURING	354		99.50	NONMANUFACTURING	409	40.0	122.00	DRAFTSMEN-TRACERS	58	40.0	h
PUBLIC UTILITIES	56	40.0	117.50		518	37.5					
RETAIL TRADE	62	39.0	94.50					NURSES, INDUSTRIAL (REGISTERED)	151		
	1	1	1			1		MANUFACTURING	134	40.0	11

Table A-3a. Office, professional, and technical occupations-large establishments-men and women combined

		Av	erage			Ave	rage			Av	erage
Occupation and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings ¹ (standard)	Occupation and industry division	Number of workers	Weekly hours ¹ (standard)	Weekly earnings ¹ (standard)	Occupation and industry division	Number of workers	Weekly hours 1 (standard)	Wee earnin (stand
OFFICE OCCUPATIONS			*	OFFICE OCCUPATIONS - CONTINUED				PROFESSIONAL AND TECHNICAL OCCUPATIONS			
LERKS, ACCOUNTING, CLASS A	427	39.5	154.00	SECRETARIES - CONTINUED						1	\$
MANUFACTURING	270	40.0	158.00		L I		\$	COMPUTER OPERATORS, CLASS A	174		
NONMANUFACTURING	157	39.0	147.00		398		163.50	MANUFACTURING	104	40.0	
LERKS, ACCOUNTING, CLASS B	717	20 5	116.00	MANUFACTURING	-315		161.00			57.5	10,
MANUFACTURING	304		119.00		83	39.0	172.00	COMPUTER OPERATORS, CLASS B	193	40.0	146
NONMANUFACTURING	413		113.50		31	40.0	102.00	MANUFACTURING	91	40.0	150
RETAIL TRADE			98.00		779	39.5	144.50	NONMANUFACTURING	102	39.5	142
				MANUFACTURING	573	40.0	145.50				
LERKS, FILE, CLASS A	76		125.00	NONMANUFACTURING	206			COMPUTER OPERATORS, CLASS C	114		
MANUFACTURING	58	40.0	122.50	PUBLIC UTILITIES	47	40.0	168.00	MANUFACTURING	59		
LERKS, FILE, CLASS B	282	20 5	102.00	SECRETARIES CLASS D	201		1			37.0	1.50
MANUFACTURING	172		101.50	SECRETARIES, CLASS D	291 161		131.00	COMPUTER PROGRAMERS,			
NONMANUFACTURING	110		102.50		130		139.00	BUSINESS, CLASS A	215		
								MANUFACTURING	90		
LERKS, ORDER	319			STENOGRAPHERS, GENERAL	566		114.50	NONMANUFACTURING	125	39.0	226
MANUFACTURING	114	40.0	139.00		328	40.0	108.50				
EDKE DAVADIL	200	20 E	135.00	NONMANUFACTURING	238	39.5	122.50	COMPUTER PROGRAMERS, BUSINESS, CLASS B	207	39.5	195
MANUFACTURING	208 135		139.50	POBLIC OTILITIES	161	40.0	131.50	MANUFACTURING	126		
NONMANUFACTURING	73			STENOGRAPHERS, SENIOR	690	40.0	133.50	NONMANUFACTURING	81		
				MANUFACTURING	536	10 0	121 00				
OMPTOMETER OPERATORS	131	38.0	108.00	NONMANUFACTURING	154	39.5	125.50	COMPUTER SYSTEMS ANALYSTS,			
NONMANUFACTURING	96	37.5	103.00					BUSINESS, CLASS A	173		
				SWITCHBOARD OPERATORS, CLASS A	101		126.50	MANUFACTURING	117		
MANUFACTURING	561		123.00	MANUFACTURING	75	40.0	129.00				
NONMANUFACTURING	254 307		123.00	SWITCHBOARD OPERATORS, CLASS B	56	40.0	102.00	COMPUTER SYSTEMS ANALYSTS,			
	501		123100				102000	BUSINESS, CLASS B	209	40.0	
EYPUNCH OPERATORS, CLASS B	456		113.00		74		121.50	MANUFACTURING	130		
MANUFACTURING	278		119.50	MANUFACTURING	63	40.0	122.00	NONMANUFACTURING	79 48		
NONMANUFACTURING	178		102.50	TRANSCO TRANS MACHINE OREDATORS				POBLIC UTILITIES	40	40.0	205
RETAIL TRADE	62	39.0	94.50	TRANSCRIBING-MACHINE OPERATORS, GENERAL	118	20 5	1 21 50	COMPUTER SYSTEMS ANALYSTS,			
ESSENGERS (OFFICE BOYS AND GIRLS)-	200	39.5	104.00	MANUFACTURING	86	40.0	126.00	BUSINESS, CLASS C	72	40.0	211
MANUFACTURING	101		102.50								
NONMANUFACTURING	99	39.0	106.00	TYPISTS, CLASS A	517			DRAFTSMEN, CLASS A	491	40.0	
				MANUFACTURING	368		122.50	MANUFACTURING	473	40.0	212
ECRETARIES	1,658		149.00	NONMANUFACTURING	149	39.5	116.00	DRAFTSMEN, CLASS B	288	40.0	179
MANUFACTURING	1,184	40.0	150.50	TYPISTS, CLASS B	571	40.0	100.50	MANUFACTURING	242		
PUBLIC UTILITIES	134		169.00	MANUFACTURING	283						
RETAIL TRADE	95		123.50		288	39.5	102.00	DRAFTSMEN, CLASS C	201	40.0	
								MANUFACTURING	182	40.0	145
SECRETARIES, CLASS A	174		171.50								
MANUFACTURING	135	39.5	177.50					NURSES, INDUSTRIAL (REGISTERED) MANUFACTURING	132	40.0	

(Average straight-time weekly hours and earnings for selected occupations studied in establishments employing 500 workers or more by industry division, Milwaukee, Wis., May 1972)

See footnote at end of tables.

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Table A-4. Maintenance and powerplant occupations

(Average straight-time hourly earnings for selected occupations studied on an area basis by industry division, Milwaukee, Wis., May 1972)

			Hourly eas	mings ³										s recei	-	-				-							
Sex, occupation, and industry division	Number of workers	Mean ²	Median ²	Middle range ²	Under \$ 3.00	and inder	s 3.10 - 3.20	-	-	-	.50 3 -	-	- 70	3.80	4.00	4.20	-	-	-	5.00 -	5.20 -	5.40 -	5.60	-	-	-	a
MEN ARPENTERS, MAINTENANCE MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES LECTRICIANS, MAINTENANCE MANUFACTURING NGINEERS, STATIONARY	887	5.04	4.97 4.48 4.47	\$ 4.44- 5.26 4.71- 5.25 4.40- 5.28 4.42- 4.98 5.02- 5.97 4.86- 5.91 4.57- 5.26	-							12	1	1 1 - 18 18	7 7 - 2 2 2	24 15 9 9 17 17	33 6 27 27 67 66 28	18 17 1 - 98 97 28	42 35 7 6 43 42 22	21 19 2 2 140 139	22 13 9 9 91 91 48	12 11 1 93 14	7 4 3 - 159 152 13	- - - 75 58	- - - 65 52 2	1 1 - - 39 12	*
MANUFACTURING IREMEN, STATIONARY BOILER MANUFACTURING NONMANUFACTURING	161 354 270	4.94 4.13 4.30	4.95 4.05 4.25	4.59- 5.27 3.69- 4.53 3.96- 4.58 3.60- 3.69	- 21 4	-	- 3 -	-	- 12 12	-	954	- 48 - 48	55-	64 64	- 44 36 8	16 38 36 2	27 43 43	27 3 2 1	21 16 16	1 6 6	43 36 32 4	13 5 5	11 1 1	-	2	:	
ELPERS, MAINTENANCE TRADES MANUFACTURING NOMMANUFACTURING PUBLIC UTILITIES	92 200	4.09	4.50 4.10 4.59 4.69	4.04- 4.77 3.97- 4.43 4.19- 4.84 4.55- 4.86	15	12	14 2 12	1 1 -	:	2	1 1 -	10 10 -		10 10 -	48 35 13 13	4 1 3 3	79 29 50 50	28 1 27 27	58 58 58	2 - 2 2	8 - 8 8	:	:	:	:		
ACHINE-TOOL OPERATORS, TOOLROOM MANUFACTURING	634	5.25	5.38 5.38 5.50 5.49	4.90- 5.64 4.90- 5.64 4.92- 6.16 4.93- 6.16	-	-	:	:	- 11 11	:	:	- 2 2		9 9 - -	3 3 2 2	50 50 12 12	43 43 40 40	39 38 63 62	73 71 55 48	114 114 76 76	48 48 35 35	97 97 51 51	219 219 25 24	28 28 24 10	10 10 143 143	- 17 17	
ECHANICS, AUTOMOTIVE (MAINTENANCE) Manufacturing Nommanufacturing Public utilities	173 561	4.95	5.61 4.69 5.63 5.63	4.81- 5.66 4.45- 5.26 4.88- 5.66 4.87- 5.66	- 3	8 - 8 8	:	8 - 8 8	:		2 - 2 2	=		4 3 1 1	5 3 2 2	24 24 -	68 56 12 12	52 2 50 50	90 18 72 72	15 9 6 3	35 26 9 5	-	379 4 375 373	1 - 1 1	19 19 -	=	
MANUFACTURING		4.79	4.85 4.83 5.32	4.32- 5.29 4.32- 5.28 4.34- 5.66	-	-	Ξ	12 12	Ξ	Ξ	29 28 1	Ξ	3 2 1	9 8 1	122	207 193 14	98 98 -	94 90 4	47 43 4	88 88	264 256 8	111 97 14	51 43 8	36 23 13	Ξ	:	
ILLWRIGHTS MANUFACTURING	309 306		5.17 5.17	4.87- 5.70 4.87- 5.71	=	2	:	Ξ	2	:	Ξ	:	-	:	22	777	17 17	21 21	49 49	69 69	22	15 15	94 91	1	:	:	
AINTERS, MAINTENANCE MANUFACTURING	74	5.23	5.24	4.71- 6.62	-	-	:	-	-	:	:	2	43	1	13 13	3	4	17	8-	3	10 10	9	65	-	-	-*	*
IPEFITTERS, MAINTENANCE MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES		5.41	5.28	4.99- 5.66 5.01- 5.69 4.27- 5.46	-	-	-	-	-	-	-	-	-	18 18 -	777	21 8 13	7 7 -	9	23 21 2	57	36 34 2	60 46 14	42 41	12	1	-	
HEET-METAL WORKERS, MAINTENANCE Manufacturing			5.09 5.09	4.94- 5.43 4.94- 5.41		:	:	:	:	:	:	:	-	:	6	22	3 3	4	37 37	15 15	23 23	10 10	17 14	:	:	:	
DOL AND DIE MAKERS MANUFACTURING	1,220		5.62 5.62	5.21- 5.83 5.21- 5.83	-	2	2	2	2	2	Ξ	Ξ	-	:	Ξ	1	23 23	43 43		169 169		125 125		243 243	98 98	11 11	

Workers were distributed as follows: 3 at \$6.80 to \$7; 11 at \$7 to \$7.20; and 1 at \$7.80 to \$8.
 Workers were distributed as follows: 5 at \$2.40 to \$2.50; 6 at \$2.50 to \$2.60; and 6 at \$2.60 to \$2.70.
 Workers were distributed as follows: 1 at \$6.40 to \$6.60; and 32 at \$6.60 to \$6.80.

Table A-4a. Maintenance and powerplant occupations-large establishments

	1.5		Hourly ea	mings 3						N	umbe	r of w	orkers	s rece	iving	straigh	nt-time	e nour	ly ear	rnings	to						
Sex, occupation, and industry division	Number of workers	Mean ²	Median ²	Middle range ²	s 3.10 and under				\$ 3.50 -		\$ 3.70 -						\$ 4.40 -										\$ 6.
					3.20	3,.30	3.40	3.50	3.60	3.70	3.80	3.90	4.00	4.10	4.20	4.40	4.60	4.80	5.00	5.20	5.40	5.60	5.80	6.00	6.20	6.40	C
MEN		\$	\$	\$\$																							
RPENTERS, MAINTENANCE Manufacturing Nommanufacturing Public utilities	197 124 73 53	5.15 5.12 5.21	4.98 5.00 4.69	4.46- 5.29 4.90- 5.28	=		-		-	-	1 1 -	Ē	1 1 -	3 3 -		24 15 9 9	33 6 27 27	4 3 1 -	41 35 6 5	21 19 2 2	22 13 9 9	12 11 1 1	7 4 3	-	Ē	1 1 -	
ECTRICIANS, MAINTENANCE Manufacturing	950 788			5.04- 5.97 5.00- 5.92	:	:	:	:	:	:	:	:	:	:	-	12 12	57 56	86 85	43 42	125 124	76 76	93 14	159 152	75 58	63 50	39 12	
IGINEERS, STATIONARY MANUFACTURING	134 120			4.56- 5.29 4.56- 5.29	=	:	:	:	1	:	1	:	:	:	-	16 16	24 23	10 9	3 2	6 1	44 43	14 13	13 11	:	2	-	
IREMEN, STATIONARY BOILER MANUFACTURING	156 145		4.40 4.39	4.10- 5.21 4.11- 5.21	3	2	2	:	9 5	:	5 5	1	5 5	16 16	12 12	28 26	25 25	3 2	1 1	6 6	36 32	5 5	1	:	:	-	
LPERS, MAINTENANCE TRADES Manufacturing Nonmanufacturing Public utilities	237 86 151	4.10	4.12	4.17- 4.80 3.96- 4.43 4.54- 4.84	2 2	1 1 -	-	2 2	1 1 -	10 10	:	:	9 9 -	15 15	28 15 13	4 1 3	79 29 50	28 1 27	58 - 58	:	-	:	-	-	-	-	
ACHINE-TOOL OPERATORS, TOOLROOM MANUFACTURING	643 640		5.44 5.44	4.98- 5.65 4.99- 5.65	:	:	:	:	:	:	:	:	9 9	2	1	35 35	43 43	39 38	37 35	94 94	48 48	72 72	219 219	28 28	10 10	:	
CHINISTS, MAINTENANCE Manufacturing	555 532		5.65 5.63	5.04- 6.17 5.04- 6.17	-	:	:	:	:	:	:	:	:	1	1	2	19 19	50 49	44 37	76 76	35 35	40 40	25 24	24 10	143 143	17 17	
CHANICS, AUTOMOTIVE Maintenance) Manufacturing	237 85	5.14 5.41	4.90 5.25	4.82- 5.58 4.94- 6.14	:	:	:	:	:	:	:	:	3 3	:	3	2	12	27 2	85 17	10 5	26 21	12	28 4	1	19 19	:	
MANUFACTURING	732 688		5.25 5.23	4.88- 5.41 4.82- 5.37	:	2	:	:	:	:	22	3 3	:	17 17	-	71 71	56 56	19 19	40 40	73 73	263 255	111 97	51 43	25 12	Ξ	2	
LLWRIGHTS MANUFACTURING	309 306		5.17 5.17	4.87- 5.70 4.87- 5.71	-	:	2	2	:	Ξ	:	:	2	:	2 2	7	17 17	21 21	49 49	69 69	2	15 15	94 91	1 1	Ξ	2	
INTERS, MAINTENANCE MANUFACTURING	107 74		5.24 5.21	4.69- 6.61 4.26- 5.83	Ξ	2	2	:	:	:	43	:	1	1 1	12 12	3 3	4 1	15 13	8-	3 3	10 10	9 4	6 5	2	Ξ	:	;
PEFITTERS, MAINTENANCE Manufacturing Nonmanufacturing Public utilities	313 281 31	5.51		5.03- 5.68 5.04- 5.71 4.27- 5.46	-	-	-	-	-	:	:	:	:	:	777	21 8 13	777	9 9 -	23 21 2	57 57	36 34 2	60 46 14	42 41	12	1	-	
IEET-METAL WORKERS, MAINTENANCE Manufacturing	123 120		5.09 5.09	4.94- 5.43 4.94- 5.41	-	Ξ	:	:	:	:	:	:	Ξ	3 3	3	2	3 3	4	37 37	15 15	23 23	10 10	17 14	:	:	:	
OL AND DIE MAKERS Manufacturing	1,045 1,045			5.25- 5.86 5.25- 5.86	=	:	:	:	:	:	:	:	:	:	-	1	23 23	38 38	43 43	100 100	151 151	113 113	224 224	243 243	98 98	11 11	

(Average straight-time hourly earnings for men in selected occupations studied in establishments employing 500 workers or more by industry division, Milwaukee, Wis., May 1972)

Workers were distributed as follows: 3 at \$6.80 to \$7; 11 at \$7 to \$7.20; and 1 at \$7.80 to \$8.
 ** Workers were distributed as follows: 1 at \$6.40 to \$6.60; and 30 at \$6.60 to \$6.80.

See footnotes at end of tables.

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Table A-5. Custodial and material movement occupations

			Hourly ea	arnings ³						N	umbe	r of we	orkers	s rece	iving a	straigh	nt-tim	e hour	ly ear	nings	of						
Sex, occupation, and industry division	Number of workers	Mean ²	Median ²	Middle range ²	and under	-	-	-	\$ 2.00 - 2.20	2.20	2.40	-	2.80	3.00	3.20	3.40	3.60	3.80	4.00 -	4.20	4.40	4.60 -	4.80 -	5.00	5.20	5.40	and
MEN																											
GUARDS AND WATCHMEN MANUFACTURING NONMANUFACTURING	1,504 475 1,029	3.66	3.69	\$ 2.07- 3.20 3.13- 4.39 1.98- 2.25	=	:	8 - 8	302 3 299	9	355 3 352	16 14 2	47 44 3	39 39 -	17 16 1	72	15 15	45 45 -	64 60 4	19 16 3	26 21 5	86 77 9	41 41 -	:	Ξ	7	Ξ	-
GUARDS MANUFACTURING	326	3.68	3.65	3.26- 4.13	-	-	-	-	-	-	11	25	26	16	60	14	42	49	2	1	39	41	-	-	-	-	-
WATCHMEN MANUFACTURING	149	3.63	3.88	2.80- 4.45	-	-	-	3	9	3	3	19	13	-	12	1	3	11	14	20	38	-	-	-	-	-	-
JANITORS, PORTERS, AND CLEANERS MANUFACTURING	2,619 1,428 1,191 81 180	3.47 2.21 4.06		3.37- 4.49	148	280 280 6	140	56 56 -	249 47 202 18	104 58 46 -	62 29 33 5	106 18 88 - 77	66 20 46 3 22	165 134 31 5 24	283 252 31 17	326 319 7 - 3	214 202 12 2 1	168 153 15 13 2	64 52 12 12	99 96 3 3	70 48 22 11	1 - 1	1 - 1 - 1	5 - 5 2 3	12 12 12		
LABORERS, MATERIAL HANDLING Manufacturing Nonmanufacturing Public utilities	3,739 2,685 1,054 560	3.71 4.43	3.79 3.74 5.40 5.45	3.19- 5.45	20	-	-		146 144 2 -	13	69 10 59	130 66 64	119 59 60	434 381 53	124 80 44	352 342 10	516 460 56	445 409 36 32	99 93 6	329 328 1 1	113 68 45	28 26 2	30 4 26	236 213 23	7	529 2 527 527	-
ORDER FILLERS MANUFACTURING Nonmanufacturing Retail trade	916 398 518 149	3.95	3.57	3.54- 4.37 3.70- 4.09 3.50- 4.60 3.54- 5.32	-	-	1 -	-	1 - 1 -	2 - 2 -	1 - 1	1 - 1 -	3	22	108 17 91 5	244 36 208 35	50 47 3 1	126 116 10 1	101 93 8 -	64 64 -	66 - 66	18 17 1	25 25 8	57 1 56 55	34 - 34 34	10 10 10	2
PACKERS, SHIPPING MANUFACTURING	960 878		3.96 3.96	3.61- 4.17 3.71- 4.16	:	Ξ	Ξ	:	1 -	3 3	:	10 10	Ξ	73 73	90 72	61 36	105 105	181 181	242 242	61 61	62 24	29 29	3 3	12 12	1 1	5 5	21 21
RECEIVING CLERKS MANUFACTURING NONMANUFACTURING	349 280 69	3.81	3.83	3.43- 4.24 3.39- 4.20 3.52- 5.18	-	3	Ξ	3	=	Ξ	3	19 18 1	:	22 19 3	42 37 5	30 13 17	43 42 1	50 39 11	45 42 3	36 35 1	32 28 4	5 4 1	4 3 1	2 - 2	7 7	9 - 9	-
SHIPPING CLERKS MANUFACTURING	290 253		4.03			2	Ξ	:	=	18 18	:	:	22	:	4	35 21	24 24	57 51	31 31	27 21	24 24	30 24	24 24	5 3	7 4	22	-
SHIPPING AND RECEIVING CLERKS MANUFACTURING	264 243		4.02	3.76- 4.19 3.69- 4.18	=	2	:	2	=	Ξ	:	10 10	1	:	19 19	24 23	14 9	57 57	78 74	33 31	10 10	4	6 6	:	2 2	5 1	1
TRUCKDRIVERS	3,377 889 2,488 1,991 300	4.28 5.30 5.48	5.55	3.91- 4.56 5.49- 5.58	=				3	17				26 22 4 - 1	61 43 18 -	120 73 47 5	33 33 - -	104 73 31 -	118 109 9 3	227 151 76 40 7	284 185 99 31 68	78 27 51 7 44	86 28 58 - 58	100		1699 9 1690 1595 95	273 36 237 235 2
TRUCKDRIVERS, LIGHT (UNDER 1-1/2 TONS)	204 124 80	3.95	4.23	3.67- 4.27	-	:	Ξ	Ξ	3	17	3	Ξ	Ξ	19 19 -	Ξ	42	18	9 6 3	:	73 72 1	3	6 6 -	Ξ	Ξ	14 - 14	:	-
TRUCKDRIVERS, MEDIUM (1-1/2 TO AND INCLUDING 4 TONS) MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	587 354 233 111	3.96	4.01 4.53		1 :	:			-	:	:	-		1 1 -	61 43 18	78 73 5	11	72 44 28	66 66 -	52 11 41 40	148 75 73 5	28 21 7 7	9 9 -	:		2 - 2 2	*59 - 59 57

(Average straight-time hourly earnings for selected occupations studied on an area basis by industry division, Milwaukee, Wis., May 1972)

* All workers were at \$ 5.60 to \$ 5.80.

Table A-5. Custodial and material movement occupations-Continued

			Hourly ea	mings ³						N	umber	of wo	rkers	recei	ving s	traigh	t-time	e hour	ly ear	nings	of						
Sex, occupation, and industry division	Number of workers	Mean ²	Median ²	Middle range ²	1.60 and under	-	-	-	\$ 1 2.00 2 - 2.20 2	-	-	-	-	-	-	-	3.60	3.80	-	• -	-	-	-	-	-	-	and
MEN - CONTINUED					1.70	1.00	1.70 2		2.20 2			2.00		5.20	3.40	5.00	5.00	4.00	4.20	4.40	4.00	4.80	5.00	3.20	2.40	5.80	over
TRUCKDRIVERS - CONTINUED																											
TRUCKDRIVERS, HEAVY (OVER 4 TONS, TRAILER TYPE)	1,541 236 1,305 1,058 170	\$ 5.30 4.52 5.44 5.51 5.18	4.48 5.54 5.55	\$ 5.30- 5.57 4.35- 4.84 5.50- 5.58 5.52- 5.58 4.94- 5.48	=	:			:			:		2 1 1 - 1			**	12	35 35 - -	36 13 23 -	107	16 16 16	77 19 58 - 58	66 44 22 -	112 112 80	965 1 964 869 95	10
TRUCKDRIVERS, HEAVY (OVER 4 TONS, OTHER THAN TRAILER TYPE) Manufacturing Nonmanufacturing Public utilities	627 168 459 414	5.24 4.90 5.37 5.46	5.03	5.03- 5.58 4.33- 5.43 5.51- 5.59 5.52- 5.59	-	:	:		:	:	:	:	:	1	:	:	:	8 8 -	13 4 9 3	66 55 11	26 26 26	28	=	56	:	324 8 316 316	30
TRUCKERS, POWER (FORKLIFT) MANUFACTURING NONMANUFACTURING	2,369 2,068 301	4.07 4.09 3.93	4.03		-	Ξ	Ξ	-	:	3	27 3 24	11 3 8	28 18 10	72 53 19	191 173 18	181 121 60	285 256 29	374 372 2	458 458 -	77 40 37	181 180 1	56 5 51	12 9 3	383 377 6	30 30	3	-
TRUCKERS, POWER LOTHER THAN FORKLIFT) MANUFACTURING	178 170	4.14 4.11		3.57- 4.61 3.56- 4.07	=	:	:	-	:	:	:	:	:	:	:	64 64	21 21	40 40	6 5	2 2	1	4 2	3-	:	:	37 36	
WOMEN																											
JANITORS, PORTERS, AND CLEANERS MANUFACTURING	592 223 369 84 65	2.64 3.53 2.11 2.58 2.09		3.19- 3.70		65 65	41 41 12	28 1 27 - 8	38 1 37 - 19	65 65 5	89 4 85 76 1	29 22 7 4 3	25 18 7 - 7	11	18	23	75 72 3 3	11 10 1 1	17	99	9 9 - -	8 8 - -					
PACKERS, SHIPPING MANUFACTURING	267 96	2.89 3.24	2.95 3.30	2.42- 3.22 2.25- 4.05	=	1_	3	6	43 24	12	37 10	10	40 -	44	23 15	6 6	:	:	36 36	2	3 3	1	:	:	:	:	

(Average straight-time hourly earnings for selected occupations studied on an area basis by industry division, Milwaukee, Wis., May 1972)

* All workers were at \$ 5.60 to \$ 5.80.

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See footnotes at end of tables.

19

Table A-5a. Custodial and material movement occupations-large establishments

(Average straight-time hourly earnings for selected occupations studied in establishments employing 500 workers or more by industry division, Milwaukee, Wis., May 1972)

			Hourly ea	mings ³															hourl									_
Sex, occupation, and industry division	Number of workers	Mean ²	Median ²	Middle r	ange ²	and under	1.80	1.90	2.00	2.10	\$ 2.20 - 2.40	-	-	-	3.00 -	3.20	3.40	3.60	3.80	4.00 -	4.20	4.40 -	4.60 -	4.80 -	-	-	5.40	a
MEN						1.00	1.70	2.00	2010	2.20	2.40				5120	5140						1000	1100			2110		0
JARDS AND WATCHMEN Manufacturing				\$ 3.37- 3.37-		=	:	:	:	-	2	3 1	8	24 24	17 16	72 72	15 15	45 45	64 60	19 16	26 21	86 77	41 41	Ξ	:	<u> </u>	:	
UARDS MANUFACTURING	286	3.82	3.74	3.35-	4.42	-	-	-	-	-	-	1	5	16	16	60	14	42	49	2	1	39	41	-	-	-	-	
MANUFACTURING	107	4.09	4.23	3.83-	4.53	-	-	-	-	-	-	-	-	8	-	12	1	3	11	14	20	38	-	-	-	-	-	
NITORS, PORTERS, AND CLEANERS MANUFACTURING Nonmanufacturing Public utilities		3.67	3.70 3.68	3.33- 3.35- 3.01- 3.37-	3.90	-	-	-	Ē	2 - 2 -	8 - 8 -	5 - 5 -	1 7 -	28 14 14 2	92 81 11 5	177 160 17 17	155 148 7	196 184 12 2	133 118 15 13	64 52 12 12	81 78 3 3	70 48 22 11	1 1 1	1	3	6 6	-	
BORERS, MATERIAL HANDLING MANUFACTURING NONMANUFACTURING	1,524	3.99	3.81	3.47- 3.66- 2.78-	4.29		:	:	-	2-2	13 13	57 57	64 - 64	55 1 54	113 60 53	86 42 44	242 232 10	478 422 56	258 222 36	94 88 6	155 154 1	113 68 45	20 18 2	30 4 26	236 213 23	7 7	:	
DER FILLERS MANUFACTURING NONMANUFACTURING RETAIL TRADE	219	3.96	3.89	3.82- 3.69- 4.52- 3.54-	4.06	=	-	-	:		=		:		-	5 - 5 5	53 18 35 35	43 42 1 1	84 83 1 1	40 40 -	16 16 -	66 66	18 17 1	25 25 8	57 1 56 55	34 34 34	10 10 10	
MANUFACTURING				3.91- 3.89-			:	2	2	1	:	:	:	:	:	1	26 25	23 23	77 77	80 80	61 61	52 14	6	3 3	1	1 1	5 5	
CEIVING CLERKS MANUFACTURING	186 138			3.74-3.76-			2	:	2	2	:	1	1	2	4	24 19	12 7	13 13	27 22	27 24	23 22	27 23	5	4 3	2	7	9 -	
IPPING CLERKS MANUFACTURING				3.99- 3.96-			2	:	Ξ	2	:	:	:	2 2	:	:	1 1	6 6	22 22	31 31	16 16	13 13	10 4	6	5 3	7	1	
IPPING AND RECEIVING CLERKS MANUFACTURING			4.17 4.16				2	:	2	2	-	:	:	1	:	2	1	11 9	-	37 35	12 12	4	4	6	:	2 2	5 1	
RUCKDRIVERS	279 405	4.49 5.30	4.58 5.49	4.45- 4.02- 4.97- 4.96-	5.03	=	-	-	-		=	-	:	-	4 3 1 1	3 3 -	99-	31 31 -	24 21 3 3	34 31 3	57 15 42 2	35 30 5	14 7 7	86 28 58 58	118 100 18	4	1	
TRUCKDRIVERS, MEDIUM (1-1/2 TO AND INCLUDING 4 TONS) MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	61 110	4.01 5.04	4.01 5.60	4.15- 3.64- 4.27- 4.27-	4.30	=		-	Ē	-			:	:	1 1 -	3	9 9 -	9 9 -	8 8 -	16 16 -	41 41 40	10 5 5 5	8 1 7 7	99-		:	-	
TRUCKDRIVERS, HEAVY (OVER 4 TONS, TRAILER TYPE) MANUFACTURING	331	4.71	4.86	4.93- 4.43- 4.99-	5.04	-	Ξ	-	:	=	-	-	:	:	2 1 1	Ξ	:	4 4 -	1 1 -	777	13	22	Ξ	77 19 58	62 44 18	4-4	96 1 95	

* All workers were at \$5.60 to \$5.80.

Table A-5a. Custodial and material movement occupations-large establishments-Continued

(Average straight-time hourly earnings for selected occupations studied in establishments employing 500 workers or more by industry division, Milwaukee, Wis., May 1972)

			Hourly eas	mings ³							Nu	umber	of wo	rkers	recei	ving st	traight	-time	hourl	y earn	nings o	of—						
Sex, occupation, and industry division	Number of workers	Mean ²	Median ²	Middle rang	ge ²	and inder	-	-	-	-	-	-	-	-	-	-	\$ 3.40 - 3.60	-	-	-	-	-	-	-	-	-	-	and
MEN - CONTINUED						1.00				2020	2010	2000			5000	5110												
TRUCKDRIVERS - CONTINUED TRUCKDRIVERS, HEAVY (OVER 4 TONS, OTHER THAN TRAILER TYPE)	138	\$ 5.27	\$ 5.35	\$ 5.04-	5.65	-	-	-	-	_	-	-	-	_	1	-	-	-	3	7	2	-	-	-	56	-		*6
TRUCKERS, POWER (FORKLIFT) MANUFACTURING NONMANUFACTURING	1,718 1,483 235	4.27	4.15	3.85- 4 3.91- 5 3.19- 4	5.00	Ξ	Ξ	Ξ	Ξ			24 24	8 - 8	10 10	72 53 19	43 25 18	56 56	180 151 29	177	430 430	73 40 33	161 160 1	56 5 51	12 9 3	383 377 6	30 30	3	
WOMEN JANITORS, PORTERS, AND CLEANERS Manufacturing	394 190 204	3.64	3.64	2.30- 3.41- 2.21-	8.83	5-5	12	8 - 8	9 - 9	10	61	85 4 81	8 1 7	20 13 7	11	18 18	23	75 72 3	6 5 1	17	9	9	8	:	-	=	Ξ	
PUBLIC UTILITIES RETAIL TRADE	84 60	2.58	2.50	2.45- 2	2:56	5	12	8	- 9	10	5	76 1	43	7	-	-	-	3	1	-	-	-	-	:	-	-	-	

* All workers were at \$5.60 to \$5.80.

B. Establishment practices and supplementary wage provisions

Table B-1. Minimum entrance salaries for women officeworkers

(Distribution of establishments studied in all industries and in industry divisions by minimum entrance salary for selected categories of inexperienced women officeworkers, Milwaukee, Wis., May 1972)

kers ⁵	al workers ⁵	rienced clerica	Other inexpen			sts	perienced typi	Inex		
lonmanufacturing	Nonmanu	turing	Manufac		acturing	Nonmanuf	turing	Manufac		
hours ⁶ of-	weekly hours ⁶	d on standard w	Based	All industries	of—	weekly hours ⁶	on standard	Based	All	Minimum weekly straight-time salary ⁴
	All schedules	40	All schedules	industries	40	All schedules	40	All schedules	industries	
122 xx	122	xxx	94	216	xxx	122	xxx	94	216	Establishments studied
61 4	61	55	61	122	27	42	47	50	92	stablishments having a specified minimum
1	1	-	-	1	-	-	-	-	-	\$57.50 and under \$60.00
2	2	-	-	2	-	-	-	-	-	\$60.00 and under \$62.50
1	1	-	-	1	1	1	-	-	1	\$62.50 and under \$65.00
2		1	1	3	-	-	1	1	1	\$65.00 and under \$67.50
2	2	1	2	4	1	1	1	1	2	\$67.50 and under \$70.00
7	7		-	7	3	4	-	-	4	\$70.00 and under \$72.50
4	4	5	6	10	1	1	3	4	5	\$72.50 and under \$75.00
6		4	5	11	3	5	2	2	7	\$75.00 and under \$77.50
5		6	6	11	-	2	2	2	4	\$77.50 and under \$80.00
9	, ,	15	15	24	1	3	11	11	14	\$80.00 and under \$82.50
2	-	3	4	6	2	3	3	3	6	\$82.50 and under \$85.00
1	1	5	6	7	1	2	6	6	8	\$85.00 and under \$87.50
-	-	3	3	3	-	-	5	6	6	\$87.50 and under \$90.00
4	-	2	2	6	3	4	3	3	7	\$90.00 and under \$92.50
2	-	- 2	2		2	2	- 2	2	27	\$92.50 and under \$95.00
4	4 -	-	-	6	-	-	-	-	-	\$95.00 and under \$97.50 \$97.50 and under \$100.00
1	1	-	1	2	1	1	1	2	3	\$100.00 and under \$105.00
1	1	1	1	2	1	2	1	1	3	\$105.00 and under \$110.00
2	2	1	1	3	1	1	1	1	2	\$110.00 and under \$115.00
-	-	-	-	- 1	-	-	-	-	-	\$115.00 and under \$120.00
1	1	1	1	2	-	1	1	1	2	\$120.00 and under \$125.00
1	1	1	1	2	-	-	1	1	1	
-	-	1	1	1	-	-	1	1		
1	1	2	2	3			2	2		
2	2	1	1	3	2	2	-	-	2	\$140.00 and over
23 xx	23	xxx	20	43	xxx	16	xxx	11	27	stablishments having no specified minimum
38 xx	38	xxx	13	51	xxx	64	xxx	33	97	
2	2	1 xxx	1 20	1 3 3 43				11		<pre>\$ 125. 00 and under \$ 130, 00 \$ 130, 00 and under \$ 135. 00 \$ 135. 00 and under \$ 140. 00 \$ 140. 00 and over Establishments having no specified minimum Establishments which did not employ workers in this category</pre>

See footnotes at end of tables.

22

Table B-2. Shift differentials

(Late-shift pay provisions for manufacturing plantworkers by type and amount of pay differential, Milwaukee, Wis., May 1972)

(All plantworkers in manufacturing = 100 percent)

		Percent of manufactu	ring plantworkers	•
Late-shift pay provision		having provisions ⁷ te shifts	Actually worki	ng on late shifts
	Second shift	Third or other shift	Second shift	Third or other shift
Total	92.7	85.8	19.9	5.7
No pay differential for work on late shift	0.3		(8)	
to pay differential for work on fate shift		-		-
Pay differential for work on late shift	92.4	85.8	19.8	5.7
Type and amount of differential:				
Uniform cents (per hour)	77.6	65.9	17.4	4.3
5 cents	1.3		. 1	-
6 cents	2.1		. 1	-
7 or $7\frac{1}{2}$ cents	1.4		. 3	-
8 or 8 ¹ / ₂ cents	1.9		. 3	-
10 cents	11.3	3.1	2.7	. 1
11 cents	5.9	-	1.6	-
12 cents	6.8		1.5	-
13 cents	11.3		2.9	-
14 cents	4.6	5.9	1.0	. 6
15 cents	23.5	11.6	5.7	.4
16 cents	2. 2	10.8 3.0	.2	.8
17 cents	2.2	3.7	. 2	.1
18 cents		1.0	-	.1
20 cents	-	17.8	-	1.2
22 or 23 cents	2.4	1.8	.5	1.2
25 cents	2. 4	2.9		.2
28 or 30 cents	.7	1.3	. 2	1 .1
38 or 40 cents	1.3	.7	.2	.1
48 cents		1.3	-	.1
50 cents	.9	.9	.1	
Uniform percentage	13.1	13.1	2. 2	. 8
5 percent	3.3	-	. 2	-
6 percent	6.0	- 1	1.3	
7 percent	-	1.0	-	(8)
8 percent	-	1.1	-	.1
9 percent	-	3.9	-	.4
10 percent	3.7	7.1	.7	. 3
Other formal pay differential	1.7	6.8	. 2	.6

See footnotes at end of tables.

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Table B-3. Scheduled weekly hours and days	Table B-3.	Scheduled	weekly	hours	and davs
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(Percent distribution of plantworkers and officeworkers in all industries and in industry divisions by scheduled weekly hours and days of first-shift workers, Milwaukee, Wis., May 1972)

		Plantw	orkers			Office	workers	
Weekly hours and days	All industries	Manufacturing	Public utilities	Retail trade	All industries	Manufacturing	Public utilities	Retail trad
All workers	100	100	100	100	100	100	100	100
Jnder 35 hours—5 days	$ \begin{array}{c} 1\\ 1\\ -\\ 4\\ (^{9})\\ (^{9})\\ 83\\ (^{9})\\ 82\\ 2\\ 1\\ 1\\ 1\\ 1\\ 1\\ 1\\ 1\\ (^{9})\\ 2\\ 1\\ 1\\ 1\\ (^{9})\\ 1\\ (^{9})\\ 1\\ 1 \end{array} $	$\binom{9}{-1}$ - - - - - - - - - - - - -	92 92 92 	- 4 - 4 1 1 80 - - 2 - - - 3 3 - - - 1 1 - 1 -	(⁹) 1 - 7 7 7 7 7 7 7 7 7 7 7 7 7	- - - - - - - - - - - - - - - - - - -	100	21

Table B-4. Paid holidays

(Percent distribution of plantworkers and officeworkers in all industries and in industry divisions by number of paid holidays provided annually, Milwaukee, Wis., May 1972)

		Plantw	vorkers	V		Officew	vorkers	
Item	All industries	Manufacturing	Public utilities	Retail trade	All industries	Manufacturing	Public utilities	Retail trad
All workers	100	100	100	100	100	100	100	100
Workers in establishments providing								
paid holidays Workers in establishments providing	96	99	100	85	99	99	100	99
no paid holidays	4	1	-	15	(9)	(°)	-	1
Number of days								
holidays	(°)	-	-	2	(%)	-	-	1
bolidays	(°)	-		-	(9)	-	- 6	-
holidays holidays plus 1 half day	14 (⁹)	2	1 3	53	9	(9)	0	57 1
holidays plus 2 half days	2	1	-	2	2	(9)		i
holidays plus 3 half days	-	-	-	-	1	-	-	4
holidays plus 4 half days	(*)	-	-	-	(9)	-	-	-
holidays	7	2	9	18	4	5	4	11
holidays plus 1 half day	-	-	-	-	1		-	-
holidays plus 2 half days	2	2	-	-	2	1	2	-
holidays plus 3 half days	(*)	5	63	10	(⁹) 12	6	48	13
holidays plus 1 half day	1	ĩ	-	-	3	1	(9)	-
Bholidays plus 2 half days	2	2	-	-	3	1	-	-
holidays plus 3 half days	:-	-	-	-	1	2	-	-
holidays	17	26	7	-	14	23	1	-
) holidays plus l half day) holidays plus 2 half days	1	1		-	1 5	1 2	-	-
0 holidays	21	30	18	-	25	34	38	12
0 holidays plus 1 or 2 half days	1	1	-	-	1	2	-	-
1 holidays	13	20	-	-	8	117	-	-
1 holidays plus 2 half days	-	-	-	-	1	-	-	-
2 holidays	3	4	-	-	2	3	-	-
3 holidays plus 1 half day	-	-	-	-	(9)	-	-	-
Total holiday time ¹⁰								
3 ¹ /2 days	-	-	-	-	(°)	-	-	-
2 days or more	3	4 24		-	4	3 22	-	-
1 days or more $0^{1}/_{2}$ days or more $$	16 17	24 25	-	-	12 13	22		
0 days or more	39	56	18	-	42	58	38	12
0 days or more	40	57	18	-	44	62	38	12
days or more	59	85	24	-	61	85	39	12
31/2 days or more	60	86	24	-	64	86	40	12
days or more	73	93	87	10	78	93	90	25
1/2 days or more		93 97	87	10 31	81 87	93 98	90	29
days or more	81 81	97	96 99	31	87	98 98	94 94	41 42
¹ / ₂ days or more	95	99	100	84	90	99	100	98
days or more	95	99	100	84	98	99	100	98
	96	99	100	85	99	99	100	99
days or more	90	,,,	100	00	//	.,	100	

Table B-5. Paid vacations

		Plantw	orkers	1		Officew	vorkers	ers		
Vacation policy	All industries	Manufacturing	Public utilities	Retail trade	All industries	Manufacturing	Public utilities	Retail trad		
All workers	100	100	100	100	100	100	100	100		
Method of payment		,								
Workers in establishments providing										
paid vacations	99	100	100	99	100	100	100	100		
Length-of-time payment	86	79	100	99	98	96	100	100		
Percentage payment	14	21	-	-	2	4	-	-		
Workers in establishments providing no paid vacations	(*)	-	-	1	-	-	-	-		
Amount of vacation pay ¹¹										
After 6 months of service										
Jnder 1 week	16	24	-	-	3	3	-	-		
week	14	6	14	40	58	49	31	66		
Over 1 and under 2 weeks	-	-	-		(°) 2	1	1	1		
After 1 year of service										
week	77	83	50	64	33	39	65	36		
Over 1 and under 2 weeks	7	8	31	-	2	4	1	-		
weeks	13	6	19	35	64	56	34	64		
Over 2 and under 3 weeks 3 weeks	1	2		-	(*)	(9)	-	-		
Over 3 and under 4 weeks	î	1	1		-	-	1 2			
After 2 years of service										
week	33	41	16	17	4	6	(9)	6		
Over 1 and under 2 weeks	11 52	14 42	53	3 79	2 93	4 89	- 99	2 93		
Over 2 and under 3 weeks	3	1	31	-	1	1	1 1	93		
8 weeks	1	2	-	-	(9)	(9)		-		
Over 3 and under 4 weeks	1	1	-	-	-	-	-	-		
After 3 years of service										
week	7	7	3	10	1	1	-	5		
Over 1 and under 2 weeks	6	8		-	2	3	-	-		
weeks Over 2 and under 3 weeks	76	72	66 31	89	91	83 12	99	95		
weeks	1	2	51	-	6 (⁹)	(9)	1			
Over 3 and under 4 weeks	î	1	-	-	-	-	-	-		
After 4 years of service										
week	5	5	3	9	1	1	-	5		
Over 1 and under 2 weeks	5 77	7	66	91	2	3	-	-		
2 weeks Over 2 and under 3 weeks	9	11	31	91	90	82 12	99	95		
3 weeks	2	3	-		1	2	1 1			
Over 3 and under 4 weeks	1	ī	-	-	-	-	-	-		
After 5 years of service										
l week	(9)	-	-	1	· ·	-	-	-		
Over 1 and under 2 weeks	(°)	-	-	-	-	-	-	-		
2 weeks	79	76	63	93	75	74	96	86		
Over 2 and under 3 weeks		14	27	- 5	8	11	- 3			
3 weeks Over 3 and under 4 weeks		8	5 4	5	16 (9)	15	3	14		
				-	(9)	-	1 1			

(Percent distribution of plantworkers and officeworkers in all industries and in industry divisions by vacation pay provisions, Milwaukee, Wis., May 1972)

Table B-5. Paid vacations—Continued

(Percent distribution of	plantworkers and	officeworkers in	all industries	and in industry	v divisions b	v vacation n	av provisions.	Milwaukee.	Wis	Mav	1972)	,

		Plantw	orkers	5	Officeworkers				
Vacation policy	All industries Manufacturin		Public utilities Retail trade		All industries Manufacturing		Public utilities	Retail trade	
Amount of vacation pay ¹¹ Continued							. Jar		
After 10 years of service								26-2	
week	(9)	-	-	1	-	-	-	-	
weeks	9	4	1	17	8	4	1	10	
Over 2 and under 3 weeks		4 72	62	81	(⁹) 83	(⁹) 79	98	90	
3 weeks Over 3 and under 4 weeks	11	12	37	-	5	10	96	90	
4 weeks	5	7	-	-	4	6	1.00	1 .	
After 12 years of service									
week	(9)	-	-	1	-		_	-	
2 weeks	6	2	1	15	6	2	1	10	
Over 2 and under 3 weeks	3	4	-	-	(°)	(9)	-	-	
3 weeks	74	72	62	83	79	78	98	90	
Over 3 and under 4 weeks	9	10 10	37	-	8	7	1	-	
Dver 4 and under 5 weeks	í	2	-	-	2	4	-		
After 15 years of service								i dep	
l week	(9)	-	-	1	-	-	-		
2 weeks	3	1	1	9	3	1	1	5	
3 weeks Over 3 and under 4 weeks	49 7	41 11	52	67	56 8	47	85	90	
weeks	33	40	16	23	29	36	14	5	
Over 4 and under 5 weeks	4	3	31		2	5	1	-	
5 weeks	3	4	-	-	2	3	-	-	
After 20 years of service									
l week	(9)	-	-	1	-	-	-	-	
2 weeks		1	1	9	3	1	1	5	
3 weeks Over 3 and under 4 weeks	12	8	4	19	10	5 (9)	1	12	
weeks		65	59	51	(⁹) 76	(⁹) 75	97	82	
Over 4 and under 5 weeks	8	9	31	-	2 6	5	1	-	
5 weeks	9	7	5	19	6	8	(9)	2	
Over 5 and under 6 weeks	1	2	-	-	2	4	-	-	
oweeks Over 6 weeks	- 3	- 4		-	(⁹)			-	
After 25 years of service									
week	(9)								
week weeks	(⁹) 3	ī	ī	1 9	- 3	1	ī	- 5	
weeks	9	6	4	18	5	2	1	11	
Over 3 and under 4 weeks	1	1	-	-	1 -	-			
weeks	32	26	15	52	35	27	24	82	
Over 4 and under 5 weeks	6	6	31	-	5	4	1	-	
weeks	40	48	49	19	46	57	73	2	
Over 5 and under 6 weeks	5	7 1	:	-	3	6	-	-	
) weeks Over 6 weeks	3	4		-	1	1.			

See footnotes at end of tables.

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Table B-5. Paid vacations-Continued

(Percent distribution of plantworkers and officeworkers in all industries and in industry divisions by vacation pay provisions, Milwaukee, Wis., May 1972)

		Plantw	orkers	Officeworkers				
Vacation policy	All industries	Manufacturing	Public utilities	Retail trade	All industries	Manufacturing	Public utilities	Retail trade
Amount of vacation pay ¹¹ —Continued <u>After 30 years of service</u> weeks	3 9 1 30 4 34	- 1 6 1 23 2 39 10 14 4	1 4 - 14 31 50 -	1 9 18 - 52 - 19 -	- 3 - 3 2 1 48 4 6 1	- 1 2 - 23 1 52 8 12 1	1 1 23 1 74 -	5 11 - - -
Maximum vacation available week	30 4 33	- 1 23 2 37 6 18 6	1 4 14 31 50 -	1 9 18 - 52 - 19 - -	- 3 7 32 1 46 2 7 2	- 22 1 50 5 15 4	1 1 23 1 74 - -	5 11 82 - -

See footnotes at end of tables.

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28

Table B-6. Health, insurance, and pension plans

(Percent of plantworkers and officeworkers in all industries and in industry divisions employed in establishments providing health, insurance, or pension benefits, Milwaukee, Wis., May 1972)

Type of benefit and		Plantw	vorkers		Officeworkers				
financing ¹²	All industries	Manufacturing	Public utilities	Retail trade	All industries	Manufacturing	Public utilities	Retail trade	
All workers	100	100	100	100	100	100	100	100	
orkers in establishments providing at									
least 1 of the benefits shown below	99	100	100	96	99	100	99	99	
Life insurance	91	97	99	71	95	99	99	71	
Noncontributory plans	73	77	94	53	69	78	87	47	
Accidental death and dismemberment									
insurance	73	82	70	47	69	83	55	45	
Noncontributory plans	59	66	68	35	49	66	54	29	
Sickness and accident insurance or									
sick leave or both ¹³	91	97	87	75	87	90	99	76	
Sickness and accident insurance	78	96	49	34	59	77	41	19	
Noncontributory plans	59	73	33	24	36	53	10	7	
Sick leave (full pay and no									
waiting period)	16	13	12	22	59	57	63	44	
Sick leave (partial pay or									
waiting period)	8	1	41	23	12	8	34	29	
Long-term disability insurance	12	14	-	10	39	44	-	14	
Noncontributory plans	9	11	-	4	23	30	-	1	
Hospitalization insurance	96	100	100	84	97	100	99	72	
Noncontributory plans	68	72	84	45	60	70	97	34	
Surgical insurance	96	100	100	84	97	100	99	72	
Noncontributory plans	68	72	84	44	60	70	97	33	
Medical insurance	91	95	100	77	93	96	99	58	
Noncontributory plans	66	70	84	44	60	69	97	33	
Major medical insurance	76	81	71	63	91	95	94	48	
Noncontributory plans	50	56	55	26	48	52	92	9	
Dental insurance		3	38	12	5	5	7	14	
Noncontributory plans	2 80	85	11 84	5 70	2 89	2 92	2 84	83	
Retirement pension	80 71	85 78	84 69	70	89	92 79	84 55	68	
Noncontributory plans	11	18	09	39	/1	19	55	08	

See footnotes at end of tables.

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Footnotes

All of these standard footnotes may not apply to this bulletin.

¹ Standard hours reflect the workweek for which employees receive their regular straight-time salaries (exclusive of pay for overtime at regular and/or premium rates), and the earnings correspond to these weekly hours.

² The mean is computed for each job by totaling the earnings of all workers and dividing by the number of workers. The median designates position—half of the employees surveyed receive more than the rate shown; half receive less than the rate shown. The middle range is defined by 2 rates of pay; a fourth of the workers earn less than the lower of these rates and a fourth earn more than the higher rate.

³ Excludes premium pay for overtime and for work on weekends, holidays, and late shifts.

⁴ These salaries relate to formally established minimum starting (hiring) regular straight-time salaries that are paid for standard workweeks.

⁵ Excludes workers in subclerical jobs such as messenger.

⁶ Data are presented for all standard workweeks combined, and for the most common standard workweeks reported.

7 Includes all plantworkers in establishments currently operating late shifts, and establishments whose formal provisions cover late shifts, even though the establishments were not currently operating late shifts.

³ Less than 0.05 percent.

⁹ Less than 0.5 percent.

¹⁰ All combinations of full and half days that add to the same amount are combined; for example, the proportion of workers receiving a total of 9 days includes those with 9 full days and no half days, 8 full days and 2 half days, 7 full days and 4 half days, and so on. Proportions then were cumulated.

¹¹ Includes payments other than "length of time," such as percentage of annual earnings or flat-sum payments, converted to an equivalent time basis; for example, a payment of 2 percent of annual earnings was considered as 1 week's pay. Periods of service were chosen arbitrarily and do not necessarily reflect the individual provisions for progression. For example, the changes in proportions indicated at 10 years' service include changes in provisions occurring between 5 and 10 years. Estimates are cumulative. Thus, the proportion eligible for 3 weeks' pay or more after 10 years includes those eligible for 3 weeks' pay or more after fewer years of service.

¹² Estimates listed after type of benefit are for all plans for which at least a part of the cost is borne by the employer. "Noncontributory plans" include only those plans financed entirely by the employer. Excluded are legally required plans, such as workmen's compensation, social security, and railroad retirement.

^{13'} Unduplicated total of workers receiving sick leave or sickness and accident insurance shown separately below. Sick leave plans are limited to those which definitely establish at least the minimum number of days' pay that can be expected by each employee. Informal sick leave allowances determined on an individual basis are excluded.

Appendix. Occupational Descriptions

The primary purpose of preparing job descriptions for the Bureau's wage surveys is to assist its field staff in classifying into appropriate occupations workers who are employed under a variety of payroll titles and different work arrangements from establishment to establishment and from area to area. This permits the grouping of occupational wage rates representing comparable job content. Because of this emphasis on interestablishment and interarea comparability of occupational content, the Bureau's job descriptions may differ significantly from those in use in individual establishments or those prepared for other purposes. In applying these job descriptions, the Bureau's field economists are instructed to exclude working supervisors; apprentices; learners; beginners; trainees; and handicapped, part-time, temporary, and probationary workers.

OFFICE

BILLER, MACHINE

Prepares statements, bills, and invoices on a machine other than an ordinary or electromatic typewriter. May also keep records as to billings or shipping charges or perform other clerical work incidental to billing operations. For wage study purposes, billers, machine, are classified by type of machine, as follows:

Biller, machine (billing machine). Uses a special billing machine (combination typing and adding machine) to prepare bills and invoices from customers' purchase orders, internally prepared orders, shipping memorandums, etc. Usually involves application of predetermined discounts and shipping charges and entry of necessary extensions, which may or may not be computed on the billing machine, and totals which are automatically accumulated by machine. The operation usually involves a large number of carbon copies of the bill being prepared and is often done on a fanfold machine.

<u>Biller, machine (bookkeeping machine)</u>. Uses a bookkeeping machine (with or without a typewriter keyboard) to prepare customers' bills as part of the accounts receivable operation. Generally involves the simultaneous entry of figures on customers ledger record. The machine automatically accumulates figures on a number of vertical columns and computes and usually prints automatically the debit or credit balances.' Does not involve a knowledge of bookkeeping. Works from uniform and standard types of sales and credit slips.

BOOKKEEPING-MACHINE OPERATOR

Operates a bookkeeping machine (with or without a typewriter keyboard) to keep a record **of business transactions**.

<u>Class A.</u> Keeps a set of records requiring a knowledge of and experience in basic bookkeeping principles, and familiarity with the structure of the particular accounting system used. Determines proper records and distribution of debit and credit items to be used in each phase of the work. May prepare consolidated reports, balance sheets, and other records by hand.

<u>Class B.</u> Keeps a record of one or more phases or sections of a set of records usually requiring little knowledge of basic bookkeeping. Phases or sections include accounts payable, payroll, customers' accounts (not including a simple type of billing described under biller, machine), cost distribution, expense distribution, inventory control, etc. May check or assist in preparation of trial balances and prepare control sheets for the accounting department.

CLERK, ACCOUNTING

Performs one or more accounting clerical tasks such as posting to registers and ledgers; reconciling bank accounts; verifying the internal consistency, completeness, and mathematical accuracy of accounting documents; assigning prescribed accounting distribution codes; examining and verifying for clerical accuracy various types of reports, lists, calculations, posting, etc.; or preparing simple or assisting in preparing more complicated journal vouchers. May work in either a manual or automated accounting system.

The work requires a knowledge of clerical methods and office practices and procedures which relates to the clerical processing and recording of transactions and accounting information. With experience, the worker typically becomes familiar with the bookkeeping and accounting terms and procedures used in the assigned work, but is not required to have a knowledge of the formal principles of bookkeeping and accounting.

CLERK, ACCOUNTING-Continued

Positions are classified into levels on the basis of the following definitions.

<u>Class A.</u> Under general supervision, performs accounting clerical operations which require the application of experience and judgment, for example, clerically processing complicated or nonrepetitive accounting transactions, selecting among a substantial variety of prescribed accounting codes and classifications, or tracing transactions through previous accounting actions to determine source of discrepancies. May be assisted by one or more class B accounting clerks.

<u>Class B</u>. Under close supervision, following detailed instructions and standardized procedures, performs one or more routine accounting clerical operations, such as posting to ledgers, cards, or worksheets where identification of items and locations of postings are clearly indicated; checking accuracy and completeness of standardized and repetitive records or accounting documents; and coding documents using a few prescribed accounting codes.

CLERK, FILE

Files, classifies, and retrieves material in an established filing system. May perform clerical and manual tasks required to maintain files. Positions are classified into levels on the basis of the following definitions.

<u>Class A</u>. Classifies and indexes file material such as correspondence, reports, technical documents, etc., in an established filing system containing a number of varied subject matter files. May also file this material. May keep records of various types in conjunction with the files. May lead a small group of lower level file clerks.

<u>Class B</u>. Sorts, codes, and files unclassified material by simple (subject matter) headings or partly classified material by finer subheadings. Prepares simple related index and cross-reference aids. As requested, locates clearly identified material in files and forwards material. May perform related clerical tasks required to maintain and service files.

<u>Class C</u>. Performs routine filing of material that has already been classified or which is easily classified in a simple serial classification system (e.g., alphabetical, chronological, or numerical). As requested, locates readily available material in files and forwards material; and may fill out withdrawal charge. May perform simple clerical and manual tasks required to maintain and service files.

CLERK, ORDER

Receives customers' orders for material or merchandise by mail, phone, or personally. Duties involve any combination of the following: Quoting prices to customers; making out an order sheet listing the items to make up the order; checking prices and quantities of items on order sheet; and distributing order sheets to respective departments to be filled. May check with credit department to determine credit rating of customer, acknowledge receipt of orders from customers, follow up orders to see that they have been filled, keep file of orders received, and check shipping invoices with original orders.

CLERK, PAYROLL

Computes wages of company employees and enters the necessary data on the payroll sheets. Duties involve: Calculating workers' earnings based on time or production records; and posting calculated data on payroll sheet, showing information such as worker's name, working days, time, rate, deductions for insurance, and total wages due. May make out paychecks and assist paymaster in making up and distributing pay envelopes. May use a calculating machine.

NOTE: The Bureau has discontinued collecting data for oilers and plumbers.

COMPTOMETER OPERATOR

Primary duty is to operate a Comptometer to perform mathematical computations. This job is not to be confused with that of statistical or other type of clerk, which may involve frequent use of a Comptometer but, in which, use of this machine is incidental to performance of other duties.

KEYPUNCH OPERATOR

Operates a keypunch machine to record or verify alphabetic and/or numeric data on tabulating cards or on tape.

Positions are classified into levels on the basis of the following definitions.

<u>Class A</u>. Work requires the application of experience and judgment in selecting procedures to be followed and in searching for, interpreting, selecting, or coding items to be keypunched from a variety of source documents. On occasion may also perform some routine keypunch work. May train inexperienced keypunch operators.

<u>Class B</u>. Work is routine and repetitive. Under close supervision or following specific procedures or instructions, works from various standardized source documents which have been coded, and follows specified procedures which have been prescribed in detail and require little or no selecting, coding, or interpreting of data to be recorded. Refers to supervisor problems arising from erroneous items or codes or missing information.

MESSENGER (Office Boy or Girl)

Performs various routine duties such as running errands, operating minor office machines such as sealers or mailers, opening and distributing mail, and other minor clerical work. Exclude positions that require operation of a motor vehicle as a significant duty.

SECRETARY

Assigned as personal secretary, normally to one individual. Maintains a close and highly responsive relationship to the day-to-day work of the supervisor. Works fairly independently receiving a minimum of detailed supervision and guidance. Performs varied clerical and secretarial duties, usually including most of the following:

a. Receives telephone calls, personal callers, and incoming mail, answers routine inquiries, and routes technical inquiries to the proper persons;

b. Establishes, maintains, and revises the supervisor's files;

c. Maintains the supervisor's calendar and makes appointments as instructed;

d. Relays messages from supervisor to subordinates;

e. Reviews correspondence, memorandums, and reports prepared by others for the supervisor's signature to assure procedural and typographic accuracy;

f. Performs stenographic and typing work.

May also perform other clerical and secretarial tasks of comparable nature and difficulty. The work typically requires knowledge of office routine and understanding of the organization, programs, and procedures related to the work of the supervisor.

Exclusions

Not all positions that are titled "secretary" possess the above characteristics. Examples of positions which are excluded from the definition are as follows:

- a. Positions which do not meet the "personal" secretary concept described above;
- b. Stenographers not fully trained in secretarial type duties;

c. Stenographers serving as office assistants to a group of professional, technical, or managerial persons;

d. Secretary positions in which the duties are either substantially more routine or substantially more complex and responsible than those characterized in the definition;

e. Assistant type positions which involve more difficult or more responsible technical, administrative, supervisory, or specialized clerical duties which are not typical of secretarial work.

SECRETARY-Continued

NOTE: The term "corporate officer," used in the level definitions following, refers to those officials who have a significant corporate-wide policymaking role with regard to major company activities. The title "vice president," though normally indicative of this role, does not in all cases identify such positions. Vice presidents whose primary responsibility is to act personally on individual cases or transactions (e.g., approve or deny individual loan or credit actions; administer individual trust accounts; directly supervise a clerical staff) are not considered to be "corporate officers" for purposes of applying the following level definitions.

Class A

1. Secretary to the chairman of the board or president of a company that employs, in all, over 100 but fewer than 5,000 persons; or

2. Secretary to a corporate officer (other than the chairman of the board or president) of a company that employs, in all, over 5,000 but fewer than 25,000 persons; or

3. Secretary to the head, immediately below the corporate officer level, of a major segment or subsidiary of a company that employs, in all, over 25,000 persons.

Class B

1. Secretary to the chairman of the board or president of a company that employs, in all, fewer than 100 persons; or

2. Secretary to a corporate officer (other than the chairman of the board or president) of a company that employs, in all, over 100 but fewer than 5,000 persons; or

3. Secretary to the head, immediately below the officer level, over either a major <u>corporate-wide</u> functional activity (e.g., marketing, research, operations, industrial relations, etc.) <u>or</u> a major geographic or organizational segment (e.g., a regional headquarters; a major division) of a company that employs, in all, <u>over 5,000 but fewer than 25,000</u> employees; or

4. Secretary to the head of an individual plant, factory, etc. (or other equivalent level of official) that employs, in all, over 5,000 persons; or

 Secretary to the head of a large and important organizational segment (e.g., a middle management supervisor of an organizational segment often involving as many as several hundred persons) or a company that employs, in all, over 25,000 persons.

Class C

1. Secretary to an executive or managerial person whose responsibility is not equivalent to one of the specific level situations in the definition for class B, but whose organizational unit normally numbers at least several dozen employees and is usually divided into organizational segments which are often, in turn, further subdivided. In some companies, this level includes a wide range of organizational echelons; in others, only one or two; or

2. Secretary to the head of an individual plant, factory, etc. (or other equivalent level of official) that employs, in all, fewer than 5,000 persons.

Class D

l. Secretary to the supervisor or head of a small organizational unit (e.g., fewer than about 25 or 30 persons); or

2. Secretary to a nonsupervisory staff specialist, professional employee, administrative officer, or assistant, skilled technician or expert. (NOTE: Many companies assign stenographers, rather than secretaries as described above, to this level of supervisory or nonsupervisory worker.)

STENOGRAPHER

Primary duty is to take dictation using shorthand, and to transcribe the dictation. May also type from written copy. May operate from a stenographic pool. May occasionally transcribe from voice recordings (if primary duty is transcribing from recordings, see Transcribing-Machine Operator, General).

 $\underbrace{\text{NOTE:}}_{\text{in a confidential relationship with only one manager or executive and performs more responsible and discretionary tasks as described in the secretary job definition.}$

Stenographer, General

Dictation involves a normal routine vocabulary. May maintain files, keep simple records, or perform other relatively routine clerical tasks.

STENOGRAPHER-Continued

Stenographer, Senior

Dictation involves a varied technical or specialized vocabulary such as in legal briefs or reports on scientific research. May also set up and maintain files, keep records, etc.

OR

Performs stenographic duties requiring significantly greater independence and responsibility than stenographer, general, as evidenced by the following: Work requires a high degree of stenographic speed and accuracy; a thorough working knowledge of general business and office procedure; and of the specific business operations, organization, policies, procedures, files, workflow, etc. Uses this knowledge in performing stenographic duties and responsible clerical tasks such as maintaining followup files; assembling material for reports, memorandums, and letters; composing simple letters from general instructions; reading and routing incoming mail; and answering routine questions, etc.

SWITCHBOARD OPERATOR

Class A. Operates a single- or multiple-position telephone switchboard handling incoming, outgoing, intraplant or office calls. Performs full telephone information service or handles complex calls, such as conference, collect, overseas, or similar calls, either in addition to doing routine work as described for switchboard operator, class B, or as a full-time assignment, ("Full" telephone information service occurs when the establishment has varied functions that are not readily understandable for telephone information purposes, e.g., because of overlapping or interrelated functions, and consequently present frequent problems as to which extensions are appropriate for calls.)

<u>Class B.</u> Operates a single- or multiple-position telephone switchboard handling incoming, outgoing, intraplant or office calls. May handle routine long distance calls and record tolls. May perform limited telephone information service. ("Limited" telephone information service occurs if the functions of the establishment serviced are readily understandable for telephone information purposes, or if the requests are routine, e.g., giving extension numbers when specific names are furnished, or if complex calls are referred to another operator.)

These classifications do not include switchboard operators in telephone companies who assist customers in placing calls.

SWITCHBOARD OPERATOR-RECEPTIONIST

In addition to performing duties of operator on a single-position or monitor-type switchboard, acts as receptionist and may also type or perform routine clerical work as part of regular duties. This typing or clerical work may take the major part of this worker's time while at switchboard.

TABULATING-MACHINE OPERATOR (Electric Accounting Machine Operator)

Operates one or a variety of machines such as the tabulator, calculator, collator, interpreter, sorter, reproducing punch, etc. Excluded from this definition are working supervisors. Also excluded are operators of electronic digital computers, even though they may also operate EAM equipment.

COMPUTER OPERATOR

Monitors and operates the control console of a digital computer to process data according to operating instructions, usually prepared by a programer. Work includes <u>most of the following</u>: Studies instructions to determine equipment setup and operations; loads equipment with required items (tape reels, cards, etc.); switches necessary auxiliary equipment into circuit, and starts and operates computer; makes adjustments to computer to correct operating problems and meet special conditions; reviews errors made during operation and determines cause or refers problem to supervisor or programer; and maintains operating records. May test and assist in correcting program.

For wage study purposes, computer operators are classified as follows:

Class A. Operates independently, or under only general direction, a computer running programs with most of the following characteristics: New programs are frequently tested and introduced; scheduling requirements are of critical importance to minimize downtime; the programs are of complex design so that identification of error source often requires a working knowledge of the total program, and alternate programs may not be available. May give direction and guidance to lower level operators.

Class B. Operates independently, or under only general direction, a computer running programs with most of the following characteristics: Most of the programs are established production runs, typically run on a regularly recurring basis; there is little or no testing

Positions are classified into levels on the basis of the following definitions.

Class A. Performs complete reporting and tabulating assignments including devising difficult control panel wiring under general supervision. Assignments typically involve a variety of long and complex reports which often are irregular or nonrecurring, requiring some planning of the nature and sequencing of operations, and the use of a variety of machines. Is typically involved in training new operators in machine operations or training lower level operators in wiring from diagrams and in the operating sequences of long and complex reports. Does not include positions in which wiring responsibility is limited to selection and insertion of prewired boards.

<u>Class B.</u> Performs work according to established procedures and under specific instructions. Assignments typically involve complete but routine and recurring reports or parts of larger and more complex reports. Operates more difficult tabulating or electrical accounting machines such as the tabulator and calculator, in addition to the simpler machines used by class C operators. May be required to do some wiring from diagrams. May train new employees in basic machine operations.

<u>Class C.</u> Under specific instructions, operates simple tabulating or electrical accounting machines such as the sorter, interpreter, reproducing punch, collator, etc. Assignments typically involve portions of a work unit, for example, individual sorting or collating runs, or repetitive operations. May perform simple wiring from diagrams, and do some filing work.

TRANSCRIBING-MACHINE OPERATOR, GENERAL

Primary duty is to transcribe dictation involving a normal routine vocabulary from transcribing-machine records. May also type from written copy and do simple clerical work. Workers transcribing dictation involving a varied technical or specialized vocabulary such as legal briefs or reports on scientific research are not included. A worker who takes dictation in shorthand or by Stenotype or similar machine is classified as a stenographer.

TYPIST

Uses a typewriter to make copies of various materials or to make out bills after calculations have been made by another person. May include typing of stencils, mats, or similar materials for use in duplicating processes. May do clerical work involving little special training, such as keeping simple records, filing records and reports, or sorting and distributing incoming mail.

<u>Class A.</u> Performs one or more of the following: Typing material in final form when it involves combining material from several sources; or responsibility for correct spelling, syllabication, punctuation, etc., of technical or unusual words or foreign language material; or planning layout and typing of complicated statistical tables to maintain uniformity and balance in spacing. May type routine form letters, varying details to suit circumstances.

Class <u>B</u>. Performs <u>one or more of the following</u>: Copy typing from rough or clear drafts; or routine typing of forms, insurance policies, etc.; or setting up simple standard tabulations; or copying more complex tables already set up and spaced properly.

PROFESSIONAL AND TECHNICAL

COMPUTER OPERATOR-Continued

of new programs required; alternate programs are provided in case original program needs major change or cannot be corrected within a reasonable time. In common error situations, diagnoses cause and takes corrective action. This usually involves applying previously programed corrective steps, or using standard correction techniques.

OR

Operates under direct supervision a computer running programs or segments of programs with the characteristics described for class A. May assist a higher level operator by independently performing less difficult tasks assigned, and performing difficult tasks following detailed instructions and with frequent review of operations performed.

<u>Class C</u>. Works on routine programs under close supervision. Is expected to develop working knowledge of the computer equipment used and ability to detect problems involved in running routine programs. Usually has received some formal training in computer operation. May assist higher level operator on complex programs.

COMPUTER PROGRAMER, BUSINESS

Converts statements of business problems, typically prepared by a systems analyst, into a sequence of detailed instructions which are required to solve the problems by automatic data processing equipment. Working from charts or diagrams, the programer develops the precise instructions which, when entered into the computer system in coded language, cause the manipulation

COMPUTER PROGRAMER, BUSINESS-Continued

of data to achieve desired results. Work involves most of the following: Applies knowledge of computer capabilities, mathematics, logic employed by computers, and particular subject matter involved to analyze charts and diagrams of the problem to be programed; develops sequence of program steps; writes detailed flow charts to show order in which data will be processed; converts these charts to coded instructions for machine to follow; tests and corrects programs; prepares instructions for operating personnel during production run; analyzes, reviews, and alters program sto increase operating efficiency or adapt to new requirements; maintains records of program development and revisions. (NOTE: Workers performing both systems analysis and programing should be classified as systems analysis if this is the skill used to determine their pay.)

Does not include employees primarily responsible for the management or supervision of other electronic data processing employees, or programers primarily concerned with scientific and/or engineering problems.

For wage study purposes, programers are classified as follows:

<u>Class A</u>. Works independently or under only general direction on complex problems which require competence in all phases of programing concepts and practices. Working from diagrams and charts which identify the nature of desired results, major processing steps to be accomplished, and the relationships between various steps of the problem solving routine; plans the full range of programing actions needed to efficiently utilize the computer system in achieving desired end products.

At this level, programing is difficult because computer equipment must be organized to produce several interrelated but diverse products from numerous and diverse data elements. A wide variety and extensive number of internal processing actions must occur. This requires such actions as development of common operations which can be reused, establishment of linkage points between operations, adjustments to data when program requirements exceed computer storage capacity, and substantial manipulation and resequencing of data elements to form a highly integrated program.

May provide functional direction to lower level programers who are assigned to assist.

<u>Class B</u>. Works independently or under only general direction on relatively simple programs, or on simple segments of complex programs. Programs (or segments) usually process information to produce data in two or three varied sequences or formats. Reports and listings are produced by refining, adapting, arraying, or making minor additions to or deletions from input data which are readily available. While numerous records may be processed, the data have been refined in prior actions so that the accuracy and sequencing of data can be tested by using a few routine checks. Typically, the program 'deals with routine record-keeping type operations.

OR

Works on complex programs (as described for class A) under close direction of a higher level programer or supervisor. May assist higher level programer by independently performing less difficult tasks assigned, and performing more difficult tasks under fairly close direction.

May guide or instruct lower level programers.

<u>Class C.</u> Makes practical applications of programing practices and concepts usually learned in formal training courses. Assignments are designed to develop competence in the application of standard procedures to routine problems. Receives close supervision on new aspects of assignments; and work is reviewed to verify its accuracy and conformance with required procedures.

COMPUTER SYSTEMS ANALYST, BUSINESS

Analyzes business problems to formulate procedures for solving them by use of electronic data processing equipment. Develops a complete description of all specifications needed to enable programers to prepare required digital computer programs. Work involves <u>most of the following</u>: Analyzes subject-matter operations to be automated and identifies conditions and criteria required to achieve satisfactory results; specifies number and types of records, files, and documents to be used; outlines actions to be performed by personnel and computers in sufficient detail for presentation to management and for programing (typically this involves preparation of work and data flow charts); coordinates the development of test problems and participates in trial runs of new and revised systems; and recommends equipment changes to obtain more effective overall operations. (NOTE: Workers performing both systems analysts if this is it the skill used to determine their pay.)

Does not include employees primarily responsible for the management or supervision of other electronic data processing employees, or systems analysts primarily concerned with scientific or engineering problems.

For wage study purposes, systems analysts are classified as follows:

<u>Class A.</u> Works independently or under only general direction on complex problems involving all phases of systems analysis. Problems are complex because of diverse sources of input data and multiple-use requirements of output data. (For example, develops an integrated production scheduling, inventory control, cost analysis, and sales analysis record in which

COMPUTER SYSTEMS ANALYST, BUSINESS-Continued

every item of each type is automatically processed through the full system of records and appropriate followup actions are initiated by the computer.) Confers with persons concerned to determine the data processing problems and advises subject-matter personnel on the implications of new or revised systems of data processing operations. Makes recommendations, if needed, for approval of major systems installations or changes and for obtaining equipment.

May provide functional direction to lower level systems analysts who are assigned to assist.

<u>Class B.</u> Works independently or under only general direction on problems that are relatively uncomplicated to analyze, plan, program, and operate. Problems are of limited complexity because sources of input data are homogeneous and the output data are closely related. (For example, develops systems for maintaining depositor accounts in a bank, maintaining accounts receivable in a retail establishment, or maintaining inventory accounts in a manufacturing or wholesale establishment.) Confers with persons concerned to determine the data processing problems and advises subject-matter personnel on the implications of the data processing systems to be applied.

OR

Works on a segment of a complex data processing scheme or system, as described for class A. Works independently on routine assignments and receives instruction and guidance on complex assignments. Work is reviewed for accuracy of judgment, compliance with instructions, and to insure proper alinement with the overall system.

<u>Class C</u>. Works under immediate supervision, carrying out analyses as assigned, usually of a single activity. Assignments are designed to develop and expand practical experience in the application of procedures and skills required for systems analysis work. For example, may assist a higher level systems analyst by preparing the detailed specifications required by programers from information developed by the higher level analyst.

DRAFTSMAN

<u>Class A.</u> Plans the graphic presentation of complex items having distinctive design features that differ significantly from established drafting precedents. Works in close support with the design originator, and may recommend minor design changes. Analyzes the effect of each change on the details of form, function, and positional relationships of components and parts. Works with a minimum of supervisory assistance. Completed work is reviewed by design originator for consistency with prior engineering determinations. May either prepare drawings, or direct their preparation by lower level draftsmen.

<u>Class B.</u> Performs nonroutine and complex drafting assignments that require the application of most of the standardized drawing techniques regularly used. Duties typically involve such work as: Prepares working drawings of subassemblies with irregular shapes, multiple functions, and precise positional relationships between components; prepares architectural drawings for construction of a building including detail drawings of foundations, wall sections, floor plans, and roof. Uses accepted formulas and manuals in making necessary computations to determine quantities of materials to be used, load capacities, strengths, stresses, etc. Receives initial instructions, requirements, and advice from supervisor. Completed work is checked for technical adequacy.

<u>Class C.</u> Prepares detail drawings of single units or parts for engineering, construction, manufacturing, or repair purposes. Types of drawings prepared include isometric projections (depicting three dimensions in accurate scale) and sectional views to clarify positioning of components and convey needed information. Consolidates details from a number of sources and adjusts or transposes scale as required. Suggested methods of approach, applicable precedents, and advice on source materials are given with initial assignments. Instructions are less complete when assignments recur. Work may be spot-checked during progress.

DRAFTSMAN-TRACER

Copies plans and drawings prepared by others by placing tracing cloth or paper over drawings and tracing with pen or pencil. (Does not include tracing limited to plans primarily consisting of straight lines and a large scale not requiring close delineation.)

AND/OR

Prepares simple or repetitive drawings of easily visualized items. Work is closely supervised during progress.

ELECTRONIC TECHNICIAN

Works on various types of electronic equipment or systems by performing <u>one or more</u> of the following operations: Modifying, installing, repairing, and overhauling. These operations require the performance of most or all of the following tasks: Assembling, testing, adjusting, calibrating, tuning, and alining.

Work is nonrepetitive and requires a knowledge of the theory and practice of electronics pertaining to the use of general and specialized electronic test equipment; trouble analysis; and the operation, relationship, and alinement of electronic systems, subsystems, and circuits having a variety of component parts.

ELECTRONIC TECHNICIAN-Continued

Electronic equipment or systems worked on typically include one or more of the following: Ground, vehicle, or airborne radio communications systems, relay systems, navigation aids; airborne or ground radar systems; radio and television transmitting or recording systems; electronic computers; missile and spacecraft guidance and control systems; industrial and medical measuring, indicating and controlling devices; etc.

(Exclude production assemblers and testers, craftsmen, draftsmen, designers, engineers, and repairmen of such standard electronic equipment as office machines, radio and television receiving sets.)

NURSE, INDUSTRIAL (Registered)

A registered nurse who gives nursing service under general medical direction to ill or injured employees or other persons who become ill or suffer an accident on the premises of a factory or other establishment. Duties involve <u>a combination of the following</u>: Giving first aid to the ill or injured; attending to subsequent dressing of employees' injuries; keeping records of patients treated; preparing accident reports for compensation or other purposes; assisting in physical examinations and health evaluations of applicants and employees; and planning and carrying out programs involving health education, accident prevention, evaluation of plant environment, or other activities affecting the health, welfare, and safety of all personnel. Nursing supervisors or head nurses in establishments employing more than one nurse are excluded.

MAINTENANCE AND POWERPLANT

CARPENTER, MAINTENANCE

Performs the carpentry duties necessary to construct and maintain in good repair building woodwork and equipment such as bins, cribs, counters, benches, partitions, doors, floors, stairs, casings, and trim made of wood in an establishment. Work involves most of the following: Planning and laying out of work from blueprints, drawings, models, or verbal instructions; using a variety of carpenter's handtools, portable power tools, and standard measuring instruments; making standard shop computations relating to dimensions of work; and selecting materials necessary for the work. In general, the work of the maintenance carpenter requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

ELECTRICIAN, MAINTENANCE

Performs a variety of electrical trade functions such as the installation, maintenance, or repair of equipment for the generation, distribution, or utilization of electric energy in an establishment. Work involves most of the following: Installing or repairing any of a variety of electrical equipment such as generators, transformers, switchboards, controllers, circuit breakers, motors, heating units, conduit systems, or other transmission equipment; working from blueprints, drawings, layouts, or other specifications; locating and diagnosing trouble in the electrical system or equipment; working standard computations relating to load requirements of wiring or electrical equipment; and using a variety of electrician's handtools and measuring and testing instruments. In general, the work of the maintenance electrician requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience. ENGINEER, STATIONARY

Operates and maintains and may also supervise the operation of stationary engines and equipment (mechanical or electrical) to supply the establishment in which employed with power, heat, refrigeration, or air-conditioning. Work involves: Operating and maintaining equipment such as steam engines, air compressors, generators, motors, turbines, ventilating and refrigerating equipment; steam boilers and boiler-fed water pumps; making equipment repairs; and keeping a record of operation of machinery, temperature, and fuel consumption. May also supervise these operations. Head or chief engineers in establishments employing more than one engineer are excluded.

FIREMAN, STATIONARY BOILER

Fires stationary boilers to furnish the establishment in which employed with heat, power, or steam. Feeds fuels to fire by hand or operates a mechanical stoker, gas, or oil burner; and checks water and safety valves. May clean, oil, or assist in repairing boilerroom equipment.

HELPER, MAINTENANCE TRADES

Assists one or more workers in the skilled maintenance trades, by performing specific or general duties of lesser skill, such as keeping a worker supplied with materials and tools; cleaning working area, machine, and equipment; assisting journeyman by holding materials or tools; and performing other unskilled tasks as directed by journeyman. The kind of work the helper is permitted to perform varies from trade to trade: In some trades the helper is confined to supplying, lifting, and holding materials and tools, and cleaning working areas; and in others he is permitted to perform specialized machine operations, or parts of a trade that are also performed by workers on a full-time basis.

MACHINE-TOOL OPERATOR, TOOLROOM

Specializes in the operation of one or more types of machine tools, such as jig borers, cylindrical or surface grinders, engine lathes, or milling machines, in the construction of machine-shop tools, gages, jigs, fixtures, or dies. Work involves most of the following: Planning and performing difficult machining operations; processing items requiring complicated setups or a high degree of accuracy; using a variety of precision measuring instruments; selecting feeds, speeds, tooling, and operation, sequence; and making necessary adjustments during operation to achieve requisite tolerances or dimensions. May be required to recognize when tools need dressing, to dress tools, and to select proper coolants and cutting and lubricating oils. For cross-industry wage study purposes, machine-tool operators, toolroom, in tool and die jobbing shops are excluded from this classification.

MACHINIST, MAINTENANCE

Produces replacement parts and new parts in making repairs of metal parts of mechanical equipment operated in an establishment. Work involves <u>most of the following</u>: Interpreting written instructions and specifications; planning and laying out of work; using a variety of machinist's handtools and precision measuring instruments; setting up and operating standard machine tools; shaping of metal parts to close tolerances; making standard shop computations relating to dimensions of work, tooling, feeds, and speeds of machinig; knowledge of the working properties of the common metals; selecting standard materials, parts, and equipment required for his work; and fitting and assembling parts into mechanical equipment. In general, the machinist's work normally requires a rounded training in machine-shop practice usually acquired through a formal apprenticeship or equivalent training and experience.

MECHANIC, AUTOMOTIVE (Maintenance)

Repairs automobiles, buses, motortrucks, and tractors of an establishment. Work involves <u>most of the following</u>: Examining automotive equipment to diagnose source of trouble; disassembling equipment and performing repairs that involve the use of such handtools as wrenches, gages, drills, or specialized equipment in disassembling or fitting parts; replacing broken or defective parts from stock; grinding and adjusting valves; reassembling and installing the various assemblies in the vehicle and making necessary adjustments; and alining wheels, adjusting brakes and lights, or tightening body bolts. In general, the work of the automotive mechanic requires rounded training and experience.

This classification does not include mechanics who repair customers' vehicles in automobile repair shops.

MECHANIC, MAINTENANCE

Repairs machinery or mechanical equipment of an establishment. Work involves <u>most</u> of the following: Examining machines and mechanical equipment to diagnose source of trouble; dismantling or partly dismantling machines and performing repairs that mainly involve the use of handtools in scraping and fitting parts; replacing broken or defective parts with items obtained from stock; ordering the production of a replacement part by a machine shop or sending of the machine to a machine shop for major repairs; preparing written specifications for major repairs or for the production of parts ordered from machine shop; reassembling machines; and making all necessary adjustments for operation. In general, the work of a maintenance mechanic requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience. Excluded from this classification are workers whose primary duties involve setting up or adjusting machines.

MILLWRIGHT

Installs new machines or heavy equipment, and dismantles and installs machines or heavy equipment when changes in the plant layout are required. Work involves <u>most of the following</u>: Planning and laying out of the work; interpreting blueprints or other specifications; using a variety of handtools and rigging; making standard shop computations relating to stresses, strength of materials, and centers of gravity; alining and balancing of equipment; selecting standard tools, equipment, and parts to be used; and installing and maintaining in good order power transmission equipment such as drives and speed reducers. In general, the millwright's work normally requires a rounded training and experience in the trade acquired through a formal apprenticeship or equivalent training and experience.

PAINTER, MAINTENANCE

Paints and redecorates walls, woodwork, and fixtures of an establishment. Work <u>involves</u> the following: Knowledge of surface peculiarities and types of paint required for different applications; preparing surface for painting by removing old finish or by placing putty or filler in nail

PAINTER, MAINTENANCE-Continued

holes and interstices; and applying paint with spray gun or brush. May mix colors, oils, white lead, and other paint ingredients to obtain proper color or consistency. In general, the work of the maintenance painter requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

PIPEFITTER, MAINTENANCE

Installs or repairs water, steam, gas, or other types of pipe and pipefittings in an establishment. Work involves <u>most of the following</u>: Laying out of work and measuring to locate position of pipe from drawings or other written specifications; cutting various sizes of pipe to correct lengths with chisel and hammer or oxyacetylene torch or pipe-cutting machines; threading pipe with stocks and dies; bending pipe by hand-driven or power-driven machines; assembling pipe with couplings and fastening pipe to hangers; making standard tests to determine whether finished pipes meet specifications. In general, the work of the maintenance pipefitter requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training systems are <u>excluded</u>.

SHEET-METAL WORKER, MAINTENANCE

Fabricates, installs, and maintains in good repair the sheet-metal equipment and fixtures (such as machine guards, grease pans, shelves, lockers, tanks, ventilators, chutes, ducts, metal roofing) of an establishment. Work involves most of the following: Planning and laying out all types of sheet-metal maintenance work from blueprints, models, or other specifications; setting

GUARD AND WATCHMAN

<u>Guard</u>. Performs routine police duties, either at fixed post or on tour, maintaining order, using arms or force where necessary. Includes gatemen who are stationed at gate and check on identity of employees and other persons entering.

Watchman. Makes rounds of premises periodically in protecting property against fire, theft, and illegal entry.

JANITOR, PORTER, OR CLEANER

(Sweeper; charwoman; janitress)

Cleans and keeps in an orderly condition factory working areas and washrooms, or premises of an office, apartment house, or commercial or other establishment. Duties involve a combination of the following: Sweeping, mooping or scrubbing, and polishing floors; removing chips, trash, and other refuse; dusting equipment, furniture, or fixtures; polishing metal fixtures or trimmings; providing supplies and minor maintenance services; and cleaning lavatories, showers, and restrooms. Workers who specialize in window washing are excluded.

LABORER, MATERIAL HANDLING

(Loader and unloader; handler and stacker; shelver; trucker; stockman or stock helper; warehouseman or warehouse helper)

A worker employed in a warehouse, manufacturing plant, store, or other establishment whose duties involve one or more of the following: Loading and unloading various materials and merchandise on or from freight cars, trucks, or other transporting devices; unpacking, shelving, or placing materials or merchandise in proper storage location; and transporting materials or merchandise by handtruck, car, or wheelbarrow. Longshoremen, who load and unload ships are excluded.

ORDER FILLER

(Order picker; stock selector; warehouse stockman)

Fills shipping or transfer orders for finished goods from stored merchandise in accordance with specifications on sales slips, customers' orders, or other instructions. May, in addition to filling orders and indicating items filled or omitted, keep records of outgoing orders, requisition additional stock or report short supplies to supervisor, and perform other related duties.

PACKER, SHIPPING

Prepares finished products for shipment or storage by placing them in shipping containers, the specific operations performed being dependent upon the type, size, and number of units to be packed, the type of container employed, and method of shipment. Work requires the placing of items in shipping containers and may involve one or more of the following: Knowledge of various items of stock in order to verify content; selection of appropriate type

SHEET-METAL WORKER, MAINTENANCE--Continued

up and operating all available types of sheet-metal working machines; using a variety of handtools in cutting, bending, forming, shaping, fitting, and assembling; and installing sheet-metal articles as required. In general, the work of the maintenance sheet-metal worker requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

TOOL AND DIE MAKER

(Die maker; jig maker; tool maker; fixture maker; gage maker)

Constructs and repairs machine-shop tools, gages, jigs, fixtures or dies for forgings, punching, and other metal-forming work. Work involves most of the following: Planning and laying out of work from models, blueprints, drawings, or other oral and written specifications; using a variety of tool and die maker's handtools and precision measuring instruments; understanding of the working properties of common metals and alloys; setting up and operating of machine tools and related equipment; making necessary shop computations relating to dimensions of work, speeds, feeds, and tooling of machines; heat-treating of metal parts during fabrication as well as of finished tools and dies to achieve required qualities; working to close tolerances; fitting and assembling of parts to prescribed tolerances and allowances; and selecting appropriate materials, tools, and processes. In general, the tool and die maker's work requires a rounded training in machine-shop and toolroom practice usually acquired through a formal apprenticeship or equivalent training and experience.

For cross-industry wage study purposes, tool and die makers in tool and die jobbing shops are excluded from this classification.

CUSTODIAL AND MATERIAL MOVEMENT

PACKER, SHIPPING-Continued

and size of container; inserting enclosures in container; using excelsior or other material to prevent breakage or damage; closing and sealing container; and applying labels or entering identifying data on container. <u>Packers who also make wooden boxes or crates are excluded</u>. SHIPPING AND RECEIVING CLERK

Prepares merchandise for shipment, or receives and is responsible for incoming shipments of merchandise or other materials. Shipping work involves: A knowledge of shipping procedures, practices, routes, available means of transportation, and rates; and preparing records of the goods shipped, making up bills of lading, posting weight and shipping charges, and keeping a file of shipping records. May direct or assist in preparing the merchandise for shipment. <u>Receiving work involves</u>: Verifying or directing others in verifying the correctness of shipments against bills of lading, invoices, or other records; checking for shortages and rejecting damaged goods; routing merchandise or materials to proper departments; and maintaining necessary records and files.

For wage study purposes, workers are classified as follows:

Receiving clerk Shipping clerk Shipping and receiving clerk

TRUCKDRIVER

Drives a truck within a city or industrial area to transport materials, merchandise, equipment, or men between various types of establishments such as: Manufacturing plants, freight depots, warehouses, wholesale and retail establishments, or between retail establishments and customers' houses or places of business. May also load or unload truck with or without helpers, make minor mechanical repairs, and keep truck in good working order. <u>Driver-salesmen and</u> over-the-road drivers are excluded.

For wage study purposes, truckdrivers are classified by size and type of equipment, as follows: (Tractor-trailer should be rated on the basis of trailer capacity.)

Truckdriver (combination of sizes listed separately) Truckdriver, light (under l^{1}_{2} tons) Truckdriver, medium (l^{1}_{2} to and including 4 tons) Truckdriver, heavy (over 4 tons, trailer type) Truckdriver, heavy (over 4 tons, other than trailer type)

TRUCKER, POWER

Operates a manually controlled gasoline- or electric-powered truck or tractor to transport goods and materials of all kinds about a warehouse, manufacturing plant, or other establishment.

For wage study purposes, workers are classified by type of truck, as follows:

Trucker, power (forklift) Trucker, power (other than forklift)

Available On Request—

The following areas are surveyed periodically for use in administering the Service Contract Act of 1965. Copies of public releases are available at no cost while supplies last from any of the BLS regional offices shown on the inside front cover.

Alaska Albany, Ga. Alpena, Standish, and Tawas City, Mich. Amarillo, Tex. Asheville, N.C. Atlantic City, N.J. Augusta, Ga.-S.C. Austin, Tex. Bakersfield, Calif. Baton Rouge, La. Biloxi, Gulfport, and Pascagoula, Miss. Bridgeport, Norwalk, and Stamford, Conn. Charleston, S.C. Clarksville, Tenn., and Hopkinsville, Ky. Colorado Springs, Colo. Columbia, S.C. Columbus, Ga.-Ala. Crane, Ind. Dothan, Ala. Duluth-Superior, Minn.-Wis. Durham, N.C. El Paso, Tex. Eugene, Oreg. Fargo-Moorhead, N. Dak.-Minn. Fayetteville, N.C. Fitchburg-Leominster, Mass. Fort Smith, Ark.-Okla. Frederick-Hagerstown, Md.-Pa.-W. Va. Great Falls, Mont. Greensboro-Winston Salem-High Point, N.C. Harrisburg, Pa. Huntsville, Ala. Knoxville, Tenn.

Laredo, Tex. Las Vegas, Nev. Lexington, Ky. Lower Eastern Shore, Md.-Va. Macon, Ga. Marquette, Escanaba, Sault Ste. Marie, Mich. Meridian, Miss. Middlesex, Monmouth, Ocean and Somerset Cos., N.J. Mobile, Ala., and Pensacola, Fla. Montgomery, Ala. Nashville, Tenn. New London-Groton-Norwich, Conn. Northeastern Maine Ogden, Utah Orlando, Fla. Oxnard-Ventura, Calif. Panama City, Fla. Pine Bluff, Ark. Portsmouth, N.H.-Maine-Mass. Pueblo, Colo. Reno, Nev. Sacramento, Calif. Santa Barbara, Calif. Shreveport, La. Springfield-Chicopee-Holyoke, Mass.-Conn. Stockton, Calif. Tacoma, Wash. Topeka, Kans. Tucson, Ariz. Vallejo-Napa, Calif. Wichita Falls, Tex. Wilmington, Del.-N.J.-Md.

The twelfth annual report on salaries for accountants, auditors, chief accountants, attorneys, job analysts, directors of personnel, buyers, chemists, engineers, engineering technicians, draftsmen, and clerical employees. Order as BLS Bulletin 1742, <u>National</u> <u>Survey of Professional, Administrative, Technical, and Clerical Pay, June 1971</u>, 75 cents a copy, from the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C., 20402, or any of its regional sales offices.

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Area Wage Surveys

A list of the latest available bulletins is presented below. A directory of area wage studies including more limited studies conducted at the request of the Employment Standards Administration of the Department of Labor is available on request. Bulletins may be purchased from the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C., 20402, or from any of the BLS regional sales offices shown on the inside front cover.

Area	Bulletin number and price		Area		number price
Akron, Ohio, July 1971 ¹	1685-87	40 cents	Minneapolis-St. Paul, Minn., Jan. 1972 ¹	1725-45	50 conte
Albany-Schenectady-Troy, N.Y., Mar. 1972	1725-49	30 cents	Muskegon-Muskegon Heights, Mich., June 1971		
Albuquerque, N. Mex., Mar. 1972 ¹			Newark and Jersey City, N.J., Jan. 1972 ¹		
Allentown-Bethlehem-Easton, PaN.J., May 1.971			New Haven, Conn., Jan. 1972 ¹	1725-41	35 cents
Atlanta, Ga., May 1972 ¹			New Orleans, La., Jan. 1972	1725-35	30 cents
Baltimore, Md., Aug. 1971			New York, N.Y., Apr. 1971	1685-89	65 cents
Beaumont-Port Arthur-Orange, Tex., May 1972			Norfolk-Portsmouth and Newport News-	1005-07,	05 cents
Binghamton, N.Y., July 1971			Hampton, Va., Jan. 1972	1725-42	30 cents
Birmingham, Ala., Mar. 1972	1725-58	30 cents	Oklahoma City, Okla., July 1971 ¹	1725-8	35 cents
Boise City, Idaho, Nov. 1971	1725-27	30 cents	Omaha, NebrIowa, Sept. 1971	1725-13	35 cents
Boston, Mass., Aug. 1971			Paterson-Clifton-Passaic, N.J., June 1971		
Buffalo, N.Y., Oct. 1971			Philadelphia, PaN.J., Nov. 1971 ¹		
Burlington, Vt., Dec. 1971	1725-25	25 cents	Phoenix, Ariz., June 1971		
Canton, Ohio, May 1972 ¹			Pittsburgh, Pa., Jan. 1972		
Charleston, W. Va., Mar. 1972 ¹			Portland, Maine, Nov. 1971 ¹		
Charlotte, N.C., Jan. 1972 ¹			Portland, OregWash., May 1971		
Chattanooga, TennGa., Sept. 1971	1725-14	30 cents	Poughkeepsie-Kingston-Newburgh,	1005-05,	55 cents
Chicago, Ill., June 1971 ¹			N.Y., June 1972 ¹	1725 90	35 conto
Cincinnati, Ohio-KyInd., Feb. 1972			Providence-Pawtucket-Warwick, R.IMass.,	1725-00,	JJ Cents
Cleveland, Ohio, Sept. 1971			May 1972	1725-70	30 cente
Columbus, Ohio, Oct. 1971			Raleigh, N.C., Aug. 1971		
Dallas, Tex., Oct. 1971	1725-26	35 cente	Richmond, Va., Mar. 1972 ¹		
Davenport-Rock Island-Moline, Iowa-Ill., Feb. 1972 ¹	1725-55	35 cente	Rochester, N.Y. (office occupations only), July 1971 ¹		35 cents
Davenport-Rock Island-Moline, Iowa-III., Feb. 1772 Dayton, Ohio, Dec. 1971 ¹	1725-36	35 cents	Rockford, Ill., May 1971	1685-79	
Denver, Colo., Dec. 1971	1725-44	35 cente	St. Louis, MoIll., Mar. 1972		
Des Moines, Iowa, May 1971	1685-70	30 cents	Salt Lake City, Utah, Nov. 1971		
Detroit, Mich., Feb. 1972	1725-68	40 cents	San Antonio, Tex., May 1972	1725-67	30 cents
Durham, N.C., Apr. 1972 ¹	1725-64	30 cents	San Bernardino-Riverside-Ontario, Calif.,		50 001100
Fort Lauderdale-Hollywood and West Palm	1125-01,	50 00110	Dec. 1971	1725-43	30 cents
Beach, Fla., Apr. 1972 ¹	1725-74	35 cente	San Diego, Calif., Nov. 1971 ¹		
Fort Worth, Tex., Oct. 1971			San Francisco-Oakland, Calif., Oct. 1971	1725-33	50 cents
Green Bay, Wis., July 1971	1725-3.	30 cents	San Jose, Calif., Mar. 1972		
Greenville, S.C., May 1972	1725-66	30 cents	Savannah, Ga., May 1972 ¹		
Houston, Tex., Apr. 1972	1725-79	35 cents	Scranton, Pa., July 1971		
Huntsville, Ala., February 1972 ¹	1725-50	35 cents	Seattle-Everett, Wash., Jan. 1972		
Indianapolis, Ind., Oct. 1971	1725-23	30 cents	Sioux Falls, S. Dak., Dec. 1971		
Jackson, Miss., Jan. 1972	1725-38	30 cents	South Bend, Ind., May 1972 ¹		
Jacksonville, Fla., Dec. 1971	1725-39	30 cents	Spokane, Wash., June 1971		
Vancas City Mo-Kans Sont 1071	1725-18	35 cente	Syracuse, N.Y., July 1971 ¹		
Kansas City, MoKans., Sept. 1971 Lawrence-Haverhill, MassN.H., June 1972 ¹	1725-81	35 cente	Tampa-St. Petersburg, Fla., Nov. 1971 ¹		
Little Dock North Little Dock Ark July 1071	1725-4	30 cents	Toledo, Ohio-Mich., Apr. 1972 ¹		
Little Rock-North Little Rock, Ark., July 1971	1125-4,	JU CEILS			
Los Angeles-Long Beach and Anaheim-Santa Ana-	1725 76	45 conto	Trenton, N.J., Sept. 1971		
Garden Grove, Calif., Mar. 1972.	1725 20	25 cents	Utica-Rome, N.Y., July 1971 ¹		
Louisville, KyInd., Nov. 1971 ¹			Washington, D.CMdVa., Apr. 1971	1725 52	40 cents
Lubbock, Tex., Mar. 1972 ¹	1725 2		Waterbury, Conn., Mar. 1972 ¹		
Manchester, N.H., July 1971	1725-40	30 cents	Waterloo, Iowa, Nov. 1971	1725-20,	50 cents
Memphis, TennArk., Nov. 1971 ¹	1725-40,	35 cents	Wichita, Kans., Apr. 1972 ¹	1725-82,	35 cents
Miami, Fla., Nov. 1971	1725-28,	30 cents	Worcester, Mass., May 1972 ¹	1725-71,	35 cents
Midland and Odessa, Tex., Jan. 1972 ¹	1725-31,	30 cents	York, Pa., Feb. 1972	1725-54,	35 cents
Milwaukee, Wis., May 1972 ¹	1725-83,	45 cents	Youngstown-Warren, Ohio, Nov. 1971 ¹	1725-51,	35 cents

¹ Data on establishment practices and supplementary wage provisions are also presented. Digitized for FRASER

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