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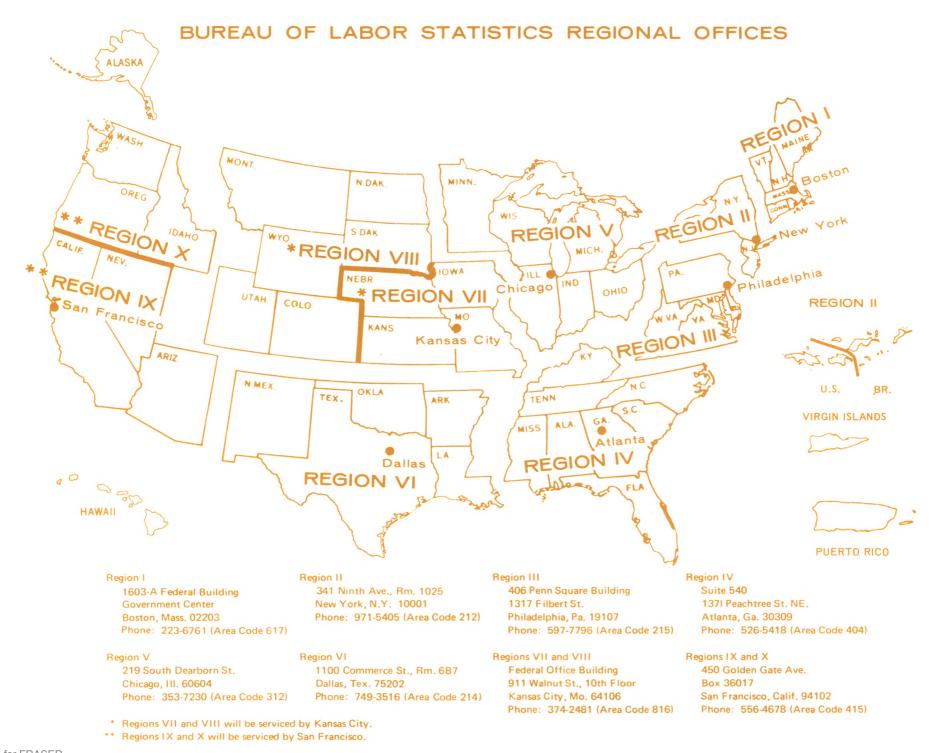
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AREA WAGE SURVEY

The Milwaukee, Wisconsin, Metropolitan Area, May 1971

Bulletin 1685-76





U.S. DEPARTMENT OF LABOR

J. D. Hodgson, Secretary

BUREAU OF LABOR STATISTICS Geoffrey H. Moore, Commissioner

AREA WAGE SURVEY

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August 1971

Preface

The Bureau of Labor Statistics program of annual occupational wage surveys in metropolitan areas is designed to provide data on occupational earnings, and establishment practices and supplementary wage provisions. It yields detailed data by selected industry division for each of the areas studied, for geographic regions, and for the United States. A major consideration in the program is the need for greater insight into (1) the movement of wages by occupational category and skill level, and (2) the structure and level of wages among areas and industry divisions.

At the end of each survey, an individual area bulletin presents the survey results. After completion of all of the individual area bulletins for a round of surveys, two summary bulletins are issued. The first brings data for each of the metropolitan areas

studied into one bulletin. The second presents information which has been projected from individual metropolitan area data to relate to geographic regions and the United States.

Ninety areas currently are included in the program. In each area, information on occupational earnings is collected annually and on establishment practices and supplementary wage provisions biennially.

This bulletin presents results of the survey in Milwaukee, Wis., in May 1971. The Standard Metropolitan Statistical Area, as defined by the Bureau of the Budget through January 1968, consists of Milwaukee, Ozaukee, Washington, and Waukesha Counties. This study was conducted by the Bureau's regional office in Chicago, Ill., under the general direction of Lois L. Orr, Assistant Regional Director for Operations.

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NOTE: Similar tabulations are available for other areas. (See inside back cover.)

Current reports on occupational earnings and supplementary wage provisions in the Milwaukee area are also available for banking (November 1969), nonferrous foundries (June 1970), and the paperboard containers and boxes industry (March 1970). Union scales, indicative of prevailing pay levels, are available for building construction; printing; local-transit operating employees; and local truckdrivers and helpers.

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Introduction

This area is 1 of 90 in which the U.S. Department of Labor's Bureau of Labor Statistics conducts surveys of occupational earnings and related benefits on an areawide basis.¹

This bulletin presents current occupational employment and earnings information obtained largely by mail from the establishments visited by Bureau field economists in the last previous survey for occupations reported in that earlier study. Personal visits were made to nonrespondents and to those respondents reporting unusual changes since the previous survey.

In each area, data are obtained from representative establishments within six broad industry divisions: Manufacturing; transportation, communication, and other public utilities; wholesale trade; retail trade; finance, insurance, and real estate; and services. Major industry groups excluded from these studies are government operations and the construction and extractive industries. Establishments having fewer than a prescribed number of workers are omitted because they tend to furnish insufficient employment in the occupations studied to warrant inclusion. Separate tabulations are provided for each of the broad industry divisions which meet publication criteria.

These surveys are conducted on a sample basis because of the unnecessary cost involved in surveying all establishments. To obtain optimum accuracy at minimum cost, a greater proportion of large than of small establishments is studied. In combining the data, however, all establishments are given their appropriate weight. Estimates based on the establishments studied are presented, therefore, as relating to all establishments in the industry grouping and area, except for those below the minimum size studied.

Occupations and Earnings

The occupations selected for study are common to a variety of manufacturing and nonmanufacturing industries, and are of the following types: (1) Office clerical; (2) professional and technical; (3) maintenance and powerplant; and (4) custodial and material movement. Occupational classification is based on a uniform set of job descriptions designed to take account of interestablishment variation in duties within the same job. The occupations selected for study are listed and described in the appendix. The earnings data following the job titles are for all industries combined. Earnings data for some of the occupations listed and described, or for some industry divisions within occupations, are not presented in the A-series tables, because

either (1) employment in the occupation is too small to provide enough data to merit presentation, or (2) there is possibility of disclosure of individual establishment data. Earnings data not shown separately for industry divisions are included in all industries combined data, where shown. Likewise, data are included in the overall classification when a subclassification of secretaries or truckdrivers is not shown or information to subclassify is not available.

Occupational employment and earnings data are shown for full-time workers, i.e., those hired to work a regular weekly schedule in the given occupational classification. Earnings data exclude premium pay for overtime and for work on weekends, holidays, and late shifts. Nonproduction bonuses are excluded, but cost-of-living allowances and incentive earnings are included. Where weekly hours are reported, as for office clerical occupations, reference is to the standard workweek (rounded to the nearest half hour) for which employees receive their regular straight-time salaries (exclusive of pay for overtime at regular and/or premium rates). Average weekly earnings for these occupations have been rounded to the nearest half dollar.

These surveys measure the level of occupational earnings in an area at a particular time. Comparisons of individual occupational averages over time may not reflect expected wage changes. The averages for individual jobs are affected by changes in wages and employment patterns. For example, proportions of workers employed by high- or low-wage firms may change or high-wage workers may advance to better jobs and be replaced by new workers at lower rates. Such shifts in employment could decrease an occupational average even though most establishments in an area increase wages during the year. Trends in earnings of occupational groups, shown in table 2, are better indicators of wage trends than individual jobs within the groups.

The averages presented reflect composite, areawide estimates. Industries and establishments differ in pay level and job staffing and, thus, contribute differently to the estimates for each job. The pay relationship obtainable from the averages may fail to reflect accurately the wage spread or differential maintained among jobs in individual establishments. Similarly, differences in average pay levels for men and women in any of the selected occupations should not be assumed to reflect differences in pay treatment of the sexes within individual establishments. Other possible factors which may contribute to differences in pay for men and women include: Differences in progression within established rate ranges, since only the actual rates paid incumbents are collected; and differences in specific duties performed, although the workers are classified appropriately within the same survey job description. Job descriptions used in classifying

Included in the 90 areas are four studies conducted under contract with the New York State Department of Labor. These areas are Binghamton (New York portion only); Rochester (office occupations only); Syracuse; and Utica—Rome. In addition, the Bureau conducts more limited area studies in 77 areas at the request of the Wage and Hour Division of the U.S. Department of Labor.

employees in these surveys are usually more generalized than those used in individual establishments and allow for minor differences among establishments in the specific duties performed.

Occupational employment estimates represent the total in all establishments within the scope of the study and not the number actually surveyed. Because of differences in occupational structure among establishments, the estimates of occupational employment obtained from the sample of establishments studied serve only to indicate the relative importance of the jobs studied. These differences in occupational structure do not affect materially the accuracy of the earnings data.

Establishment Practices and Supplementary Wage Provisions

Tabulations on selected establishment practices and supplementary wage provisions (B-series tables) are not presented in this bulletin. Information for these tabulations is collected biennially. These tabulations on minimum entrance salaries for inexperienced women office workers; shift differentials; scheduled weekly hours; paid holidays; paid vacations; and health, insurance, and pension plans are presented (in the B-series tables) in previous bulletins for this area.

Table 1. Establishments and workers within scope of survey and number studied in Milwaukee, Wis,,1 by major industry division,2 May 1971

	Minimum	Number of est	ablishments	Wor	kers in establish	ments
Industry division	employment in establish-	Within scope		Within sco	pe of study 4	
	ments in scope of study	of study 3	Studied	Number	Percent	Studied
All establishments						
All divisions		1,090	210	288, 799	100	169, 813
Manufacturing	50	507	97	179,072	62	107, 384
Nonmanufacturing	-	583	113	109,727	38	62, 429
Transportation, communication, and other public utilities 5	50	73	23	23, 979	8	18,946
Wholesale trade	50	110	17	10,429	4	3, 433
Retail trade 6	50	203	32	43, 876	15	26, 545
Finance, insurance, and real estate Services 67	50 50	84 113	17 24	16, 833 14, 610	6 5	9, 519
Large establishments						
All divisions	-	97	73	163, 988	100	145, 498
Manufacturing	500	70	48	114, 179	70	97, 239
Transportation, communication, and	-	27	25	49, 809	30	48, 259
other public utilities 5	500	7	7	16,466	10	16, 466
Transportation, communication, and other public utilities 5	500	2	2	1, 234	1	1,234
Retail trade 6	500	13	11	24, 805	15	23, 255
Finance, insurance, and real estate 6 Services 6 7	500 500	5	5	7, 304	4 -	7, 304

The Milwaukee Standard Metropolitan Statistical Area, as defined by the Bureau of the Budget through January 1968, consists of Milwaukee, Ozaukee, Washington, and Waukesha Counties. The "workers within scope of study" estimates shown in this table provide a reasonably accurate description of the size and composition of the labor force included in the survey. The estimates are not intended, however, to serve as a basis of comparison with other employment indexes for the area to measure employment trends or levels since (1) planning of wage surveys requires the use of establishment data compiled considerably in advance of the payroll period studied, and (2) small establishments are excluded from the scope

The 1967 edition of the Standard Industrial Classification Manual was used in classifying establishments by industry division.

Includes all establishments with total employment at or above the minimum limitation. All outlets (within the area) of companies in such industries as trade, finance, auto repair service, and motion picture theaters are considered as 1 establishment.

Includes all workers in all establishments with total employment (within the area) at or above the minimum limitation.

5 Abbreviated to "public utilities" in the A-series tables. Taxicabs and services incidental to water transportation were excluded.
6 This industry division is represented in estimates for "all industries" and "nonmanufacturing" in the Series A tables. Separate presentation of data for this division is not made for one or more of the following reasons: (1) Employment in the division is too small to provide enough data to merit separate study, (2) the sample was not designed initially to permit separate presentation, (3) response was insufficient or inadequate to permit separate presentation, and (4) there is possibility of disclosure of individual establishment data.

Hotels and motels; laundries and other personal services; business services; automobile repair, rental, and parking; motion pictures; nonprofit membership organizations (excluding religious and charitable organizations); and engineering and architectural services.

Over three-fifths of the workers within scope of the survey in the Milwaukee area were employed in manufacturing firms. The following presents the major industry groups and specific industries as a percent of all manufacturing:

0 1		1	
Industry groups		Specific industries	
Machinery, except electrical	31	Engines and turbines	9
Electrical equipment and supplies	14	Construction and related machinery	8
Food and kindred products	9	Electrical industrial apparatus	8
Primary metal industries	9	Farm machinery	6
Fabricated metal products	8	Motor vehicles and equipment	6
Transportation equipment	7		
Printing and publishing	5		

This information is based on estimates of total employment derived from universe materials compiled prior to actual survey. Proportions in various industry divisions may differ from proportions based on the results of the survey as shown in table 1 above.

Wage Trends for Selected Occupational Groups

Presented in table 2 are indexes and percentages of change in average salaries of office clerical workers and industrial nurses, and in average earnings of selected plant worker groups. The indexes are a measure of wages at a given time, expressed as a percent of wages during the base period. Subtracting 100 from the index yields the percentage change in wages from the base period to the date of the index. The percentages of change or increase relate to wage changes between the indicated dates. Annual rates of increase, where shown, reflect the amount of increase for 12 months when the time period between surveys was other than 12 months. These computations were based on the assumption that wages increased at a constant rate between surveys. These estimates are measures of change in averages for the area; they are not intended to measure average pay changes in the establishments in the area.

Method of Computing

Office boys and girls

Each of the following key occupations within an occupational group was assigned a constant weight based on its proportionate employment in the occupational group:

Office clerical (men and women): Office clerical (men and women)- Skilled maintenance (men): Bookkeeping-machine Continued Carpenters Electricians operators, class B Secretaries Stenographers, general Machinists Clerks, accounting, classes Mechanics A and B Stenographers, senior Switchboard operators, classes Mechanics (automotive) Clerks, file, classes A and B Painters A, B, and C **Pipefitters** Tabulating-machine operators, Clerks, order Tool and die makers class B Clerks, payroll Comptometer operators Typists, classes A and B Unskilled plant (men): Keypunch operators, classes A and B Industrial nurses (men and women): Janitors, porters, and cleaners

The average (mean) earnings for each occupation were multiplied by the occupational weight, and the products for all occupations in the group were totaled. The aggregates for 2 consecutive years were related by dividing the aggregate for the later year by the aggregate for the earlier year. The resultant relative, less 100 percent,

Nurses, industrial (registered)

shows the percentage change. The index is the product of multiplying the base year relative (100) by the relative for the next succeeding year and continuing to multiply (compound) each year's relative by the previous year's index.

For office clerical workers and industrial nurses, the wage trends relate to regular weekly salaries for the normal workweek, exclusive of earnings for overtime. For plant worker groups, they measure changes in average straight-time hourly earnings, excluding premium pay for overtime and for work on weekends, holidays, and late shifts. The percentages are based on data for selected key occupations and include most of the numerically important jobs within each group.

Limitations of Data

The indexes and percentages of change, as measures of change in area averages, are influenced by: (1) general salary and wage changes, (2) merit or other increases in pay received by individual workers while in the same job, and (3) changes in average wages due to changes in the labor force resulting from labor turnover, force expansions, force reductions, and changes in the proportions of workers employed by establishments with different pay levels. Changes in the labor force can cause increases or decreases in the occupational averages without actual wage changes. It is conceivable that even though all establishments in an area gave wage increases, average wages may have declined because lower-paying establishments entered the area or expanded their work forces. Similarly, wages may have remained relatively constant, yet the averages for an area may have risen considerably because higher-paying establishments entered the area.

The use of constant employment weights eliminates the effect of changes in the proportion of workers represented in each job included in the data. The percentages of change reflect only changes in average pay for straight-time hours. They are not influenced by changes in standard work schedules, as such, or by premium pay for overtime. Where necessary, data were adjusted to remove from the indexes and percentages of change any significant effect caused by changes in the scope of the survey.

Laborers, material handling

Table 2. Indexes of standard weekly salaries and straight-time hourly earnings for selected occupational groups in Milwaukee, Wis., May 1970 and May 1971, and percents of increase for selected periods

2		All ind	lustries			Manufa	cturing	
Period	Office	Industrial	Skilled	Unskilled	Office	Industrial	Skilled	Unskilled
	clerical	nurses	maintenance	plant	clerical	nurses	maintenance	plant
	(men and	(men and	trades	workers	(men and	(men and	trades	workers
	women)	women)	(men)	(men)	women)	women)	(men)	(men)
				Indexes (Apr	il 1967=100)			
May 1970	116.8	126.9	120.7	119.0	116.9	126.9	121. 1	121. 2
	123.8	137.8	130.4	129.0	123.2	137.8	129. 9	131. 4
				Indexes (Apr	il 1961=100)			
April 1967	119.2	126.6	121.8	122.0	117.0	126.6	120. 9	120.5
May 1971	147.6	174.5	158.8	157.5	144.1	174.5	157. 1	158.3
				Percents o	of increase			
April 1960 to April 1961	3. 1	5. 0	3.5	3.6	4. 0	5. 0	3.6	3.5
	2. 3	4. 3	2.6	2.4	2. 5	4. 3	2.1	2.3
	3. 4	3. 6	3.9	3.8	3. 4	3. 6	3.8	4.6
	2. 7	3. 4	2.7	2.6	3. 0	3. 4	2.4	3.4
	2. 9	1. 4	2.4	1.4	2. 1	1. 4	2.5	1.3
	1. 6	3. 3	3.4	3.1	1. 7	2. 8	3.3	3.5
	5. 0	8. 2	5.0	7.0	3. 3	8. 7	5.2	4.0
	4. 8	6. 7	6.2	5.0	4. 8	8. 0	6.1	4.4
	5. 3	9. 4	5.6	6.7	5. 0	8. 2	5.8	6.7
	5. 8	8. 6	7.7	6.2	6. 3	8. 6	7.9	8.7
	6. 0	7. 9	7.1	5.7	5. 8	7. 9	7.3	8.0

NOTE: Most previously published indexes for the Milwaukee area used April 1961 as the base period. They can be converted to the new base period by dividing them by the corresponding index numbers for April 1967 on the April 1961 base period as shown in the table. (The result should be multiplied by 100.)

A. Occupational earnings

Table A-1. Office occupations-men and women

(Average straight-time weekly hours and earnings for selected occupations studied on an area basis by industry division, Milwaukee, Wis., May 1971)

					r earnings ¹ ndard)					1	Numbe	r of w	orker	s rece	iving	straig	ht-tim	e wee	kly ea	rning	s of—					
Sex, occupation, and industry division	Number of workers	Average weekly hours ¹ (standard)	Mean 2	Median ²	Middle range ²	\$ 60 and under		70								110									200	\$ 2 a
						65	70	75	80	85	90	95	100	105	110	120	130	140	150	160	170	180	190	200	210	01
MEN			\$	\$	\$ \$																					
MANUFACTURING	327 161				131.00-174.00 148.50-191.00		-	-	-	-	-	-	Ξ	16	-	4	57 2	56 11	42 30	43 26	7	44 34	13	29 28	8 5	
ERKS, ACCOUNTING, CLASS B	63	39.5	129.50	129.00	120.00-142.50	-	-	-	-	-	-	5	1	-	-	10	18	2	23	2	2	-	-	-	-	
ERKS, ORDER					127.00-179.00 114.00-170.00		:	-	-	-	-	-	1	8	-	12 12	6	6	10 7	15 11	7	6	3	6	10 7	
FFICE BOYS MANUFACTURING NONMANUFACTURING	157 68 89	40.0	95.50		80.00-109.50	-	:	=	17 17	20 16 4	34 5 29	7 3 4	9 4 5	11 5 6	12 2 10	33 7 26	7 5 2	1	4 1 3	=	2 2 -	=	=	-	=	
WOMEN																										
ILLERS, MACHINE (BOOKKEEPING MACHINE)	57	40.0	107.50	102.50	86.00-134.00	-	-	-	1	12	8	5	2	2	-	5	-	22	-	-	-	-	-	-	-	
OOKKEEPING-MACHINE OPERATORS, CLASS A	147 62 85	39.5	111.50	107.50	104.50-128.00 103.00-119.00 112.00-132.50	-	=	=	-	=	:	1	2 2 -	37 22 15	16 13 3	33 11 22	25 7 18	15 1 14	2 2 -	15 2 13	1	=	=	Ξ	:	
OOKKEEPING-MACHINE OPERATORS, CLASS B	253 92 161	40.0	107.50	104.00	83.00-102.00 130.50-114.50 74.00- 97.00	-	14 - 14	15	:	32 8 24	22 5 17	16 4 12	62 3 59	38 32 6	7 7 -	17 17	9	3 3 -	=	2 2 -	1	1	=	=	-	
ERKS, ACCOUNTING, CLASS A MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	539 271 268 38	39.5 39.5	135.50	133.50 125.50	117.50-144.00 121.00-148.00 114.00-140.00 114.50-151.00	-	-	:	-	-	1	17 17	6 1 5	17 8 9	16 8 8	101 46 55 11	103 46 57	113 63 50 9	68 38 30 9	43 34 9 3	21 11 10	21 11 10 1	4 1 3 1	6 2 4 4	1 -	
LERKS, ACCOUNTING, CLASS B MANUFACTURING NONMANUFACTURING	1,383 578 805	39.5	108.00	100.50 105.00 96.00	95.00-116.50	-	1	32 2 30	50 2 48	90 20 70	216 45 171	145 72 73	145 85 60	137 66 71	128 78 50	236 106 130	79 21 58	32 23 9	71 44 27	9 4 5	3 2 1	7	1	=	-	
ERKS, FILE, CLASS A	102 74			112.00	94.00-128.50 105.50-128.50		-	Ξ	Ξ	2 2	2	27 10	1	4	14 14	8 7	26 24	12 12	2	1	2 -	1	-	-	-	
ERKS, FILE, CLASS B MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	449 201 248 34	40.0 39.0	96.50	96.50 88.00	89.00-101.00 78.50- 97.00	-	-	16 7 9	93 18 75	40 14 26	41 15 26 4	73 28 45 13	82 66 16 5	37 21 16 1	12 8 4 1	15 11 4 2	14 8 6 1	14 5 9 4	8 - 8 -	4 3	:	-	=	-	-	
LERKS, FILE, CLASS C MANUFACTURING NONMANUFACTURING	179 70 109	40.0	77.50	77.50		-	2 -	33 25 8	68 18 50	37 16 21	29 9 20	4	1	=	:	-	5	-	=	=	=	=	=	-	=	
ERKS, ORDER MANUFACTURING NONMANUFACTURING	481 168 313	39.5		99.50 104.50 96.50	96.00-121.00	-	=	47 47	11 11	35 7 28	33 19 14	57 13 44	65 19 46	76 28 48	26 14 12	64 24 40	20 14 6	23 20 3	11 8 3	5 1 4	7 - 7	1	=	-	:	
ERKS, PAYROLL MANUFACTURING NONMANUFACTURING	574 391 183	40.0	122.00	114.50	101.50-139.00 101.50-139.00 101.00-139.00	-	4	8 6 2	2 2 -	15 6 9	28 6 22	7 5 2	53 45 8	88 74 14	22 16 6	82 42 40	54 34 20	74 58 16	66 34 32	17 9 8	15 15	24 24 -	10 7 3	4 3 1	1	

Table A-1. Office occupations-men and women-Continued

(Average straight-time weekly hours and earnings for selected occupations studied on an area basis by industry division, Milwaukee, Wis., May 1971)

					earnings ¹ ndard)											straig										
Sex, occupation, and industry division	Number of workers	Average weekly hours l (standard)	Mean 2	Median 2	Middle range ²	60 and under	65		75							110					160			\$ 190 -	\$ 200 -	\$ 2
						65	70	75	80	85	90	95	100	105	110	120	130	140	150	160	170	180	190	200	210	01
WOMEN - CONTINUED OMPTOMETER OPERATORS MANUFACTURING NONMANUFACTURING	288 101 187	40.0	113.00	114.00	\$ \$ 92.00-117.00 108.00-121.00 89.00-115.00	-	-	1 - 1	9 1 8	17 2 15	29 1 28	37 3 34	28 10 18	26 6 20	15 4 11	79 45 34	31 23 8	7 3 4	6 2 4	1	1 - 1	1	-	-	=	
YPUNCH OPERATORS, CLASS A MANUFACTURING NONMANUFACTURING	802 409 393	40.0	112.50	110.50	104.00-124.50 102.50-120.50 105.50-130.00	-	-	-	=	3 1 2	25 25 -	19 7 12	61 36 25	115 62 53	117 66 51	189 107 82	142 72 70	95 16 79	18 7 11	8 4 4	7 3 4	2 -	1	-	-	
YPUNCH OPERATORS, CLASS B MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	785 404 381 54	39.5 39.5	94.00	96.00 101.00 90.50 97.50	93.50-114.50 85.50- 99.50	-	8 - 8 -	7 4 3 -	36 4 32	30	135 34 101 18	111 42 69 4	119 81 38 11	83 48 35 3	48 30 18 4	64 47 17 8	26 23 3	36 24 12 2	24 21 3	8 4 4	8 8 -	4 4 - -	-	-	-	
FICE GIRLS MANUFACTURING NONMANUFACTURING	215 67 148	39.5	83.00 89.00 80.50	83.50	73.00- 89.50 77.50- 99.00 71.50- 85.00	-	18 - 18	8 36	41 18 23	39 12 27	14 5 9	19 4 15	11 5 6	7 6 1	2 1 1	1	8 8 -	=	3 - 3	-	-	-	=	-	-	
CRETARIES MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	1,685	39.5 39.0	138.50	136.50 133.00	120.50-152.00 122.50-152.00 118.50-151.50 131.00-163.00	-	:	-	5	10 8 2	12 2 10	36 15 21	57 40 17	73 33 40 2	101 54 47 1	372 214 158 24	475 277 198 26	442 292 150 47	448 291 157 21	251 153 98 36	210 141 69 25	129 66 63 15	63 40 23 7	46 29 17 9	26 16 10 3	
SECRETARIES, CLASS A	334 247 87	39.5	156.00	155.50	137.50-173.00 141.00-171.50 125.00-185.00	-	=	-	=	1	1	1	7 6 1	4 - 4	1	16 12 4	19 9 10	46 33 13	61 59 2	34 26 8	39 35 4	47 34 . 13	19 14 5	17 8 9	12 5 7	
SECRETARIES, CLASS B MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	768 443 325 57	40.0 39.0	146.00	145.50	129.50-160.00 133.00-158.50 126.00-161.50 132.50-172.50	-	:	-	5	-	8 - 8 -	10	8 - 8 -	3 - 3 1	10 2 8	53 33 20 11	103 56 47 2	91 57 34 2	176 116 60 9	112 74 38 3	107 61 46 15	44 21 23 8	21 11 10 3	11 3 8 3	3 1 2	
SECRETARIES, CLASS C MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	1,159 701 458 77	40.0 38.5	133.50	131.50	120.50-144.00 121.00-142.00 119.50-147.50 137.00-160.00	-	-	-	:	5 5 -	2	15 9 6	15 13 3	37 21 16 1	34 16 18 1	169 93 76	270 163 107 13	215 167 48 7	188 99 89 12	81 40 41 25	46 27 19 9	29 3 26 6	23 15 8 2	18 18 -	11 10 1	
SECRETARIES, CLASS D MANUFACTURING NONMANUFACTURING	492 294 198	39.5	123.00	119.50	110.50-136.00 109.50-135.50 112.00-136.00	-	=	=	=	4 3 1	1	10 5 4	25 21 4	26 12 14	53 36 17	130 76 54	80 49 31	89 35 54	23 17 6	24 13 11	18 18	9 8 1	-	-	-	
ENDGRAPHERS, GENERAL	883 543 340 140	40.0	106.00	102.50	92.00-116.50 93.00-115.50 91.00-119.00 106.00-136.50	-	=	8 5 3 -	6	48 28 20	101 55 46 3	138 87 51 3	78 50 28 13	105 86 19 10	88 49 39 25	150 98 52 29	42 18 24 18	43 23 20 11	22 10 12 9	37 26 11 10	13 4 9	4	-	-	-	
ENOGRAPHERS, SENIOR	970 687 283 35	40.0	126.50	118.00	107.50-133.00 108.50-137.50 106.50-130.50 114.50-168.50	-	-	-	=	3 1 2	7 4 3	13 11 2	57 35 21	94 62 32	126 87 39	249 179 70 11	152 111 41 3	65 30 35 1	30 23 7 3	33 23 10 4	46 31 15 7	50 54 6 6	34 34 -	1 1 -	-	
ITCHBOARD OPERATORS, CLASS A					103.50-129.50 108.00-131.50		-	-	-	-	3 2	11	8 7	15	14	23 16	24 22	14 12	4	4	8	-	-	-	-	
ITCHBOARD OPERATORS, CLASS B	110 102				83.00-102.50 82.50-103.50		-	4	11	21 21	16 15	9	18 16	8	3 2	13 13	-	2	4	1	-	-	-	-	-	
ITCHBOARD OPERATOR-RECEPTIONISTS- MANUFACTURING NONMANUFACTURING	456 232 224	40.0	110.00	109.00	96.00-118.50 101.00-119.50 85.50-117.50	-	-	-	15 - 15	39 - 39	40 17 23	11 10 1	50 27 23	58 20 38	70 54 16	75 48 27	57 28 29	27 25 2	11 1 10	3 2 1	-	-	-	-	-	

Table A-1. Office occupations-men and women-Continued

(Average straight-time weekly hours and earnings for selected occupations studied on an area basis by industry division, Milwaukee, Wis., May 1971)

				Weekly (stan	earnings 1 dard)					ľ	Number	of w	orker	s recei	iving	straig	ht-tim	e wee	kly ea	rnings	s of—					
$\ensuremath{Sex},$ occupation, and industry division	Number of workers	Average weekly hours ¹ (standard)	Mean 2	Median ²	Middle range ²	\$ 60 and under	65	70	75 -	\$ 80 -	\$ 85 -	90	-	-	-	110	-	-	-	-	-	-	-	-		and
						65	70	75	80	85	90	95	100	105	110	120	130	140	150	160	170	180	190	200	210	ov
WOMEN - CONTINUED																										
RANSCRIBING-MACHINE OPERATORS, SENERAL	333 197 136	40.0	108.50	\$ 108.50 110.50 106.00		=	:	10	7 5 2	19 4 15	25 15 10	7 1 6	32 27 5	39 13 26	42 21 21	97 66 31	29 10 19	16 15 1	4	4	2 2 -	:	:	:	-	
PISTS, CLASS A	676 466 210	40.0	113.50	105.50 105.00 106.00			:	:	8 - 8	24 15 9	49 30 19	50 38 12	78 69 9	125 81 44	76 52 24	90 52 38	27 20 7	39 29 10	45 27 18	30 19 11	19 18 1	15 15	-	1	=	
/PISTS, CLASS B MANUFACTURING NONMANUFACTURING	437		93.00	91.00	84.00- 98.00 84.50-100.50 83.50- 96.50	Ξ	10 2 8	20 8 12	85 33 52	205 75 130	265 84 181	175 81 94	118 41 77	85 51 34	52 22 30	41 27 14	33 4 29	11 8 3	3 1 2	=	=	=	=	=	=	

Table A-1a. Office occupations-large establishments-men and women

(Average straight-time weekly hours and earnings for selected occupations studied in establishments employing 500 workers or more by industry division, Milwaukee, Wis., May 1971)

					earnings ¹ ndard)					N	umber															
Sex, occupation, and industry division	Number of workers	Average weekly hours ¹ (standard)	Mean 2	Median ²	Middle range ²	\$ 60 and under	65	70	75	80		90	95	100	105	110	120	130	140	150	160	170	180	190	200	an
MEN						0,	10	- 12	- 00	- 0,	,,,	,,,	100	107	110	120	130	140	170	100	110	100	170	200	210	-
CLERKS, ACCOUNTING, CLASS A	119 90				\$ \$ 147.00-188.00 147.00-190.50	-	-	-	-	-	-	-	-	-	-	4	4 2	10	20 16	19 14	7 5	16 11	13	11 10	7 5	
CLERKS, ORDER	74 65				114.00-190.50 113.00-187.50	-	-	-	-	-	-	-	1	8	-	12	6	1	7	6	6	5	4	6	10	
MESSENGERS (OFFICE BOYS) MANUFACTURING	111 64			102.00 85.00		Ξ	-	-	17 17	18 16	8 5	7	3 -	7	12	25 7	7 5	1	4	-	2	-	-	-	-	
WOMEN																										
BOOKKEEPING-MACHINE OPERATORS, CLASS B	56	40.0	106.00	102.00	86.50-121.50	-	-	-	-	12	8	2	3	8	3	4	9	3	-	2	1	1	-	-	-	
CLERKS, ACCOUNTING, CLASS A MANUFACTURING NONMANUFACTURING	270 163 107	40.0	138.50	137.50	123.00-149.50 124.00-149.00 121.50-150.00	:	-	-	-	-	1 - 1	1 1	2 1 1	6 4 2	12 4 8	33 21 12	43 28 15	52 33 19	56 34 22	17 14 3	21 11 10	18 8 10	1 3	2 2 -	1	
CLERKS, ACCOUNTING, CLASS B MANUFACTURINGNONMANUFACTURING	684 279 405	40.0	112.00	104.50 106.50 103.50		1	1 - 1	6 2 4	5 2 3	15 10 5	102 18 84	59 25 44	81 44 37	69 34 35	43 19 24	152 47 105	68 21 47	28 19 9	27 24 3	6 4 2	3 2 1	7 7 -	1	-	-	
CLERKS, FILE, CLASS A	60 52				105.00-133.00 105.50-130.00	-	-	-	-	2 2	2	6	1	4	10	8 7	11 11	12 12	-	1 -	2	1	-	-	-	
CLERKS, FILE, CLASS B MANUFACTURING NONMANUFACTURING	301 182 119	40.0		97.00	89.30-101.00	=	-	14 7 7	31 12 19	28 14 14	23 15 8	38 19 19	82 66 15	31 17 14	12 8 4	12 11 1	11 8 3	10 5 5	8 - 8	1	-	-	-	-	-	
CLERKS, ORDER MANUFACTURING	284 102		100.00	99.50 105.00		-	-	46	5	34 6	15 5	16 7	29 11	57 23	11 10	27 15	20 14	6 5	5 4	5	7	1	-	-	-	
CLERKS, PAYROLL	222 161 61	40.0	125.50	118.50 123.50 115.00	99.50-148.00	-	4	4	2 2 -	9 4 5	11 6 5	6 5 1	23 17 6	14 10 4	11 7 4	32 17 15	25 16 9	19 15 4	19 18 1	12 9 3	10 10	6	10 7 3	4 3 1	1	
COMPTOMETER OPERATORS	150 108		102.00			-	-	1	8	17 15	20 20	16 14	22 16	12	7 5	22 13	11	5	6	1	1	1_	-	-	-	
KEYPUNCH DPERATORS, CLASS A MANUFACTURING NONMANUFACTURING	563 270 293	40.0	116.00	114.00	106.50-127.50 106.50-122.50 106.00-131.00	-	-	-	-	1	-	15 7 8	33 10 23	67 32 35	99 56 43	138 79 59	92 57 35	88 11 77	15 7 8	8 4 4	4 3 1	2 2 -	1	-	-	
KEYPUNCH OPERATORS, CLASS B MANUFACTURINGNONMANUFACTURING	454 276 178	40.0	113.00	101.50 109.00 90.50	98.50-125.50	-	-	3 - 3	12 4 8	22 10 12	85 20 65	39 13 26	51 32 19	45 36 9	38 30 8	55 47 8	26 23 3	34 24 10	24 21 3	8 4 4	8 8 -	4	-	-	-	
MESSENGERS (OFFICE GIRLS) MANUFACTURING	90 55		92.00			-	-	9	11 10	19 12	14	10	11	2 2	2	1 -	8	-	3 -	-	-	-	-	-	-	
SECRETARIES MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	1,688 1,256 432 143	40.0	142.00	139.00	125.00-157.50 125.00-156.50 123.50-160.00 136.00-168.50		-	-	-	5 3 2	2 2 -	12 10 2	18 13 8	38 20 18 1	39 27 12	177 135 42 4	287 220 67 17	304 220 84 44	256 203 53 8		154 115 39 25	92 62 30 14	57 40 17 5	13	6	

Table A-1a. Office occupations—large establishments—men and women—Continued

(Average straight-time weekly hours and earnings for selected occupations studied in establishments employing 500 workers or more by industry division, Milwaukee, Wis., May 1971)

					/ earnings ^l ndard)					N	umber	of wo	orkers	recei	ving s	straigh	nt-time	e week	kly ear	rnings	of—					
Sex, occupation, and industry division	Number of workers	Average weekly hours ¹ (standard	Mean 2	Median 2	Middle range ²	\$ 60 and	65	70	75						105						160	170	180	190		\$ 2:
		(standard				under 65	70	75	80	85	90	95	100	105	110	120	130	140	150	160	170	180	190	200		-
WOMEN - CONTINUED																										
SECRETARIES - CONTINUED			¢		\$ \$																					
SECRETARIES, CLASS A	177 136				148.00-183.00 156.00-180.00	-	-	-	Ξ	1	1 -	1	1	4 -	1 -	4 -	6	15 11	15 13	22 21	26 24	31 30	17 14	14 8	10 5	
SECRETARIES, CLASS B MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	397 310 87 34	40.0	152.50	151.00	143.00-166.50 141.50-162.50 149.00-176.50 160.50-177.50	=	:	:	-	:	-	:	:	-	2	9 -	16 14 2	43 39 4 1	101 83 18 4	79 70 9 3	75 54 21 15	41 21 20 7	17 11 6 1	10 3 7 3	1 -	
SECRETARIES, CLASS C	788 607 181 45	40.0	136.00	132.50	123.00-144.50 123.00-142.50 123.00-155.50 137.50-168.00	-	:	-	=	=	2 2 -	5 4 1	3 - 3 -	12 8 4 1	15 12 3	105 82 23	190 153 37 7	181 155 26 5	119 90 29 4	58 36 22 10	35 19 16 9	11 3 8 6	23 15 8 2	18 18 -	11 10 1	
SECRETARIES, CLASS D	311 203 108	40.0	126.00	123.00	113.50-138.00 111.50-140.50 119.50-137.50		-	=	-	4 3 1	1	6	13 10 3	19 12 7	18 13 5	55 44 11	72 49 23	64 15 49	21 17 4	11 8 3	18	9 8 1	=	-	=	
TENDGRAPHERS, GENERAL	629 417 212 129	40.0 39.5	106.00	102.00	92.50-115.50 92.00-112.50 94.00-122.50 106.00-131.00	-	:	8 5 3	4	37 23 14	61 43 18 3	92 75 17 3	55 40 15 12	80 61 19 10	80 47 33 25	87 55 32 28	37 18 19 16	18 6 12 10	18 10 8 5	36 26 10 9	12 4 8 8	4	-	-	:	
TENOGRAPHERS, SENIOR MANUFACTURING NONMANUFACTURING	720 593 127	40.0	128.00	119.00	106.50-141.50 108.00-146.00 102.00-130.00	-	=	=	=	3 1 2	7 4 3	13 11 2	51 36 15	84 58 26	77 62 15	161 140 21	107 95 12	33 26 7	21 17 4	31 23 8	41 31 10	56 54 2	34 34 -	1	=	
WITCHBOARD OPERATORS, CLASS A	104 81				105.00-130.50 108.00-133.00	-	-	-	-	-	3 2	3 -	8	12	10	23 16	19 17	13 12	3	4	6	-	-	-	-	
WITCHBOARD OPERATORS, CLASS B	53	40.0	101.50	98.50	89.50-114.50	-	-	1	2	5	6	9	6	3	3	13	-	2	3	-	-	-	-	-	-	
WITCHBOARD OPERATOR-RECEPTIONISTS- MANUFACTURING	93 87				103.00-123.00 103.00-123.00		Ξ	-	-	-	6	-	8	16 15	6	23 23	22 19	8	1	3 2	Ξ	-	Ξ	Ξ	Ξ	
RANSCRIBING-MACHINE OPERATORS, GENERAL	94 64				103.50-125.00 108.00-129.00	-	-	-	1	1 -	2 2	1	5 -	21	10 5	25 22	13 10	5	4	4	2 2	Ξ	Ξ	Ξ	Ξ	
TYPISTS, CLASS A	539 453 86	40.0	114.00	105.50 105.00 108.50		-	:	-	8 - 8	23 15 8	32 30 2	42 38 4	76 69 7	82 73 9	55 47 8	61 52 9	22 20 2	33 29 4	41 27 14	29 19 10	19 18 1	15 15	=	1	=	
YPISTS, CLASS B MANUFACTURING NONMANUFACTURING	646 351 295	40.0 40.0 39.5	92.50	89.50	83.50- 99.00	-	2 2 -	20 8 12	40 23 17	123 75 48	147 72 75	102 59 43	59 30 29	51 25 26	31 17 14	38 27 11	19 4 15	11 8 3	3 1 2	=	=	=	=	=	=	

Table A-2. Professional and technical occupations-men and women

(Average straight-time weekly hours and earnings for selected occupations studied on an area basis by industry division, Milwaukee, Wis., May 1971)

					earnings ¹ ndard)					N	umbe	r of wo	orkers	recei	iving s	straigl	nt-time	e weel	kly ea:	rnings	of—					
Sex, occupation, and industry division	Number of workers	Average weekly hours ¹ (standard)	Mean ²	Median ²	Middle range ²	70 and under	-	90	100	110	120	130.	140	150	160	170	180	190	200	210	220	230	240	250	-	ar
MEN							,,,	200		220	230			200	2.0	200		200		220	230		270	200	210	
COMPUTER OPERATORS, CLASS A MANUFACTURINGNONMANUFACTURING	174 98 76	40.0	163.50	163.50	\$ \$ 150.00-179.50 149.00-176.50 152.50-202.00	-	-	-	=	=	2 2	9 6 3	30 19 11	32 19 13	26 12 14	32 23 9	11 9 2	6 3 3	2 2	3 2 1	17 1 16	-	=	-	-	
OMPUTER DPERATORS, CLASS B MANUFACTURING NONMANUFACTURING	219 119 100	40.0	149.50	146.50	130.50-153.50 136.00-160.00 127.00-148.00	-	-	-	2 - 2	15 1 14	37 21 16	53 19 34	44 30 14	36 19 17	23 21 2	-	1	3	3	-	2 2 -	=	-	=	-	
COMPUTER OPERATORS, CLASS C	103 62				115.50-135.50 118.50-143.00		-	1	9	39 15	14	23 17	4	10	-	-	1	2		-	-	-	-	-	-	
COMPUTER PROGRAMERS, BUSINESS, CLASS A MANUFACTURING NONMANUFACTURING		39.5	227.00	230.00	201.00-244.00 205.50-249.00 199.50-241.00	-	Ξ	Ξ	Ξ	=	=	=	=	1 - 1	6 2 4	18 13 5	13 10 3	16 5 11	33 16 17	27 17 10	15 4 11	33 28 5	18 7 11	11 5 6	11 9 2	2
COMPUTER PROGRAMERS, BUSINESS, CLASS B MANUFACTURING NONMANUFACTURING	186 131 55	40.0	188.00	187.50	159.50-204.00 170.00-202.50 169.00-208.50	-	:	-	=	=	-	1 -	14 12 2	12 9 3	21 12 9	22 16 6	33 26 7	31 21 10	14 9 5	13 4 9	11 9 2	10 10	3 2 1	1	:	
COMPUTER PROGRAMERS, BUSINESS, CLASS C	55	39.5	160.00	163.50	145.00-172.50	_	-	-	_	-	5	1	9	8	15	12	2	2	1	-	_	_	_	-	-	
COMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS A MANUFACTURING NONMANUFACTURING		40.0	264.50	263.00	240.50-284.00 237.50-283.00 251.00-288.00	-	=	-	-	-	-	=	-	=	-	=	-	-	3 2 1	10 7 3	9 5 4	26 20 6	14 10 4	24 13 11	23 14 9	
COMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS B MANUFACTURING	213 126 87	40.0	224.50	220.00	204.00-249.00 203.50-236.00 207.50-257.00	-	=	-	:	-	-	=	=	1 - 1	1	1 - 1	9	23 8 15	33 27 6	28 19 9	21 13 8	32 22 10	13 7 6	24 7 17	11 5 6	
COMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS C	86	40.0	200.00	200.50	186.00-212.50	-	_	-	-	-	-	1	1	1	8	5	13	14	18	15	4	1	-	1	1	
PRAFTSMEN, CLASS A	767 733				172.00-205.50 172.50-205.50		-	-	=	Ξ	-	1	11 11	57 67	90 74	136 135	144 143	72 69	98 96	63 57	22	13 12	11	7 5	11	
DRAFTSMEN, CLASS B	679 613 66	40.0	158.50	158.00	141.00-174.50 140.00-171.00 149.00-198.50	-	-	-	-	1	44	111 107 4	95 83 12	101 100 1	130 121 9	47 37 10	85 84 1	29 11 18	14 11 3	1	5 2 3	9 6 3	5 4 1	1	1 - 1	
DRAFTSMEN, CLASS C	453 416				118.00-146.50 117.50-148.00		-	22 18	34	70 65	94 80	66 59	72 66	52 51	20	17 17	4	1	-	-	1	-	-	-	-	
DRAFTSMEN-TRACERS	111 103				92.00-119.00 93.00-119.50		17 13	24 24	10 10	32 32	15 15	8	1	-	-	-	-	-	-	-	-	-	-	-	-	
WUMEN																										
COMPUTER OPERATORS, CLASS B	82 73				112.00-124.50 112.00-123.50		-	10 10	6	23 22	31 28	5	2	3	1	1	-	_	-	-	-	-	Ξ	_	-	

* Workers were distributed as follows: 17 at \$270 to \$280; 14 at \$280 to \$300; 12 at \$300 to \$320; 2 at \$320 to \$340; and 4 at \$340 and over.

** Workers were distributed as follows: 12 at \$270 to \$280; 13 at \$280 to \$300; 7 at \$300 to \$320; 3 at \$320 to \$340; and 1 at \$340 and over.

Table A-2. Professional and technical occupations-men and women-Continued

(Average straight-time weekly hours and earnings for selected occupations studied on an area basis by industry division, Milwaukee, Wis., May 1971)

					earnings 1					N	lumber	of wo	orkers	recei	iving s	straigh	nt-time	e weel	kly ear	nings	of—					
Sex, occupation, and industry division	Number of workers	Average weekly hours ¹ (standard)	Mean 2	Median 2	Middle range ²	70 and under	80	\$ 90 -	100	\$ 110 -	120	130	140	150	\$ 160 -	\$ 170 -	180	190	200	\$ 210 -	\$ 220 -	230	\$ 240 -	\$ 250 -	\$ 260 -	\$ 270 and
			-			80	90	100	110	120	130	140	150	160	170	180	190	200	210	220	230	240	250	260	270	over
WOMEN - CONTINUED			\$	\$	\$ \$																					
COMPUTER OPERATORS, CLASS C	64	39.5	106.50	104.00	100.50-129.00	-	15	-	23	9	1	14	2	-	-	-	-	-	-	-	-	-	-	-	-	-
COMPUTER PROGRAMERS, BUSINESS, CLASS B	61	39.0	182.50	181.50	168.00-197.50	-	-	-	-	-	1	1	1	2	14	11	6	13	5	5	2	-	-	-	-	
NURSES, INDUSTRIAL (REGISTERED) MANUFACTURING					151.00-177.00 150.00-177.00		-	-	-	:	:	13 13	25 23	50 43	17 15	25 22	17 15	6 5	4	-	2	-	-	1	:	:

Table A-2a. Professional and technical occupations—large establishments—men and women

(Average straight-time weekly hours and earnings for selected occupations studied in establishments employing 500 workers or more by industry division, Milwaukee, Wis., May 1971)

					earnings 1 ndard)									s rece					,							
Sex, occupation, and industry division	Number of workers	Average weekly hours ¹ (standard)	Mean ²	Median ²	Middle range ²	and under	-	\$ 110 -	120	130	140	150	150	-	180	190	200	210	220	230	240	250	260	-	-	aı
						100	110	120	130	140	150	150	170	180	190	200	210	220	230	240	250	260	270	280	290	01
MEN			\$	\$	\$ \$																					
DMPUTER OPERATORS, CLASS A MANUFACTURING NONMANUFACTURING	138 85 53	39.5	164.00	165.00	148.50-177.00 147.50-178.00 151.00-175.50	-	-	-	2 2	8 6 2	27 19 8	11 13	25 12 13	26 18 8	11 9 2	3	2 2	2	1	-	-	-	-	-	-	
DMPUTER OPERATORS, CLASS B MANUFACTURING NONMANUFACTURING	152 87 65	40.0	147.50	144.00	131.00-151.00 130.00-156.00 132.50-146.00	-	-	5 1 4	31 21 10	41 11 30	36 26 10	21 12 9	9 8 1	= =	1	3	3 3 -	-	2 2 -	-	=	-	-	-	=	
DMPUTER OPERATORS, CLASS C MANUFACTURING	90 50				115.00-137.50 123.50-150.50		9	27	13 9	23 17	4	10	1	-	1	2	-	-	-	-	-	-	-	-	-	
OMPUTER PROGRAMERS, BUSINESS, CLASS A MANUFACTURING MONMANUFACTURING	176 109 67	40.0	229.50	231.00	206.00-247.50 208.00-256.50 203.00-242.50	-	-	-	-	=	:	1 - 1	4 2 2	3 - 3	11 10 1	10 5 5	31 16 15	24 17 7	14 4 10	25 20 5	14 7 7	9 5 4	11 9 2	11 9 2	4 3 1	
OMPUTER PROGRAMERS, BUSINESS, CLASS B MANUFACTURING	162 116				171.00-208.50 170.00-206.00	-	-	-	Ξ	1 -	12 10	10	15 12	20 16	28 21	24 15	14	13	11	10	3 2	1	Ξ	-	-	
DMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS A MANUFACTURING NONMANUFACTURING	116	40.0	264.00	261.00	240.50-285.50 237.00-284.00 255.50-292.50	-	:	-	-	=	-	=	:	=	=	:	3 2 1	8 7 1	7 5 2	26 20 6	12 10 2	22 13 9	21 14 7	24 13 11		
OMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS B MANUFACTURING	178 108 70	40.0	227.00	223.00	211.50-253.50 206.50-241.00 223.50-259.00		:	-	-	-	-	1 - 1	1	1 - 1	9	11 8 3	19 15 4	25 19 6	15 7 8	32 22 10	13 7 6	24 7 17	11 5 6	8 1 7		
DMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS C	85	40.0	200.00	200.00	186.00-213.00	-	-	-	-	1	1	1	8	5	13	14	17	15	4	1	-	1	1	1	1	
MANUFACTURING	536 518				172.00-207.00 171.50-206.00		-	-	-	1	11 11	25 25	74 74	96 95	87 86	67 64	60 58	38 32	17 16	13 12	8	7 5	11 10	2	5	
MANUFACTURING	322 274				146.00-187.00 144.00-179.50		-	1	8	35 35	56 56	47 46	46 39	32 22	34 33	27 9	14 11	1	5 2	9	5 4	1	1 -	-	-	
MANUFACTURING	292 271				127.00-151.50 126.50-153.00	-	16 16	22	55 49	54 47	67 61	35 34	20	17 17	4	1	Ξ	Ξ	1	-	-	-	-	-	-	
RAFTSMEN-TRACERS MANUFACTURING	75 75				108.50-121.50 108.50-121.50		10 10	32 32	15 15	6	1	-	-	-	-	-	-	-	:	-	-	-	-	-	-	
WOMEN																										
OMPUTER PROGRAMERS, BUSTNESS, CLASS B	61	39.0	182.50	181.50	168.00-197.50	-	-	-	1	1	1	2	14	11	6	13	5	5	2	-	-	-	-	-	-	
URSES, INDUSTRIAL (REGISTERED)	130 114				149.00-179.50 147.50-179.50		-	-	-	9	25 23	27 21	17 15	22 19	17 15	6	4	-	2 2	-	-	1	_	-	-	

^{*} Workers were distributed as follows: 7 at \$290 to \$300; 12 at \$300 to \$320; 2 at \$320 to \$340; and 4 at \$340 and over.

** Workers were distributed as follows: 4 at \$290 to \$300; 7 at \$300 to \$320; 3 at \$320 to \$340; and 1 at \$340 and over.

Table A-3. Office, professional, and technical occupations-men and women combined

(Average straight-time weekly hours and earnings for selected occupations studied on an area basis by industry division, Milwaukee, Wis., May 1971)

		Av	erage			Av	erage			Av	erage
Occupation and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings ¹ (standard)	Occupation and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings 1 (standard)	Occupation and industry division	Number of workers	Weekly hours 1 (standard)	Wee earnin (stand
OFFICE OCCUPATIONS				OFFICE OCCUPATIONS - CONTINUED			\$	PROFESSIONAL AND TECHNICAL OCCUPATIONS			
LLERS, MACHINE (BOOKKEEPING			\$	SECRETARIES	2,771		137.50				\$
ACHINE)	57	40.0	107.50	MANUFACTURING	1,686		138.50	COMPUTER OPERATORS: CLASS A MANUFACTURING	192 107	39.5 40.0	
OKKEEPING-MACHINE OPERATORS.				PUBLIC UTILITIES	219		147.50	NONMANUFACTURING	85	39.5	
LASS A	148		119.00	55505740455 51465 4							
MANUFACTURING	63 85		111.50	SECRETARIES, CLASS A	335 248		156.00	COMPUTER OPERATORS, CLASS B	301 128	39.5 40.0	
TOTAL TOTAL TO	0,	40.0	127.00	NONMANUFACTURING	87		154.50	NONMANUFACTURING	173		
OKKEEPING-MACHINE OPERATORS.				SECOSTABLES CLASS O	7/0	20.5		COMPUTED DEFENTIONS CLASS S	147	20 5	
MANUFACTURING	255 92	40.0	94.50	SECRETARIES, CLASS B	768 443		144.50	COMPUTER OPERATORS, CLASS C MANUFACTURING	167 91		
NONMANUFACTURING	163		87.00	NONMANUFACTURING	325		142.50	NONMANUFACTURING	76		
				PUBLIC UTILITIES	57	40.0	152.50	COMPUTED DOCCUMENT			
MANUFACTURING	866 432		139.50	SECRETARIES, CLASS C	1,161	39.5	134.00	COMPUTER PROGRAMERS, BUSINESS, CLASS A	268	39.5	22
NONMANUFACTURING	434		131.50	MANUFACTURING	701		133.50	MANUFACTURING	141	39.5	22
PUBLIC UTILITIES	52	40.0	152.00	NONMANUFACTURING	460		134.50	NONMANUFACTURING	127	39.5	21
ERKS, ACCOUNTING, CLASS B	1,446	39.5	104.00	PUBLIC UTILITIES	79	40.0	150.50	COMPUTER PROGRAMERS,			
MANUFACTURING	618		109.50	SECRETARIES, CLASS D	492		123.00	BUSINESS, CLASS B	247		
NONMANUFACTURING	828	39.0	100.00	MANUFACTURING	294		123.00	MANUFACTURING	148		
ERKS, FILE, CLASS A	104	39.5	114.00	NONMANUFACTURING	198	39.5	122.00	NONMANUFACTURING	99	39.0	10
MANUFACTURING	74		116.00		883		106.50	COMPUTER PROGRAMERS,			
EDVS EILE CLASS B	441	30 5	04 50	MANUFACTURING	543 340		106.00	BUSINESS, CLASS C	82 51		
MANUFACTURING	461 207	39.5		PUBLIC UTILITIES	140		121.00	NONHANDFACTORING	31	39.3	10
NONMANUFACTURING	254	39.0	92.00					COMPUTER SYSTEMS ANALYSTS,			
PUBLIC UTILITIES	34	40.0	106.50	STENDGRAPHERS, SENIOR	970 687		124.50 126.50	BUSINESS, CLASS A	202 126		
ERKS, FILE, CLASS C	179	39.0	81.50	NONMANUFACTURING			120.50	NONMANUFACTURING	76		
MANUFACTURING	70	40.0		PUBLIC UTILITIES	35	40.0	142.00	COMBILTED SYSTEMS ANALYSTS			
NONMANUFACTURING	109	38.5	83.50	SWITCHBOARD OPERATORS, CLASS A	129	39.5	118.50	BUSINESS, CLASS B	235	39.5	22
RKS, ORDER	574		109.50	MANUFACTURING	90		121.50	MANUFACTURING	138	40.0	22
MANUFACTURING	243 331		121.00	SWITCHBOARD OPERATORS, CLASS B	110	40.0	95.50	NONMANUFACTURING	97	39.5	23
NONMANUFACTURING	331	45.5	101.00	NONMANUFACTURING	102	40.0		COMPUTER SYSTEMS ANALYSTS.			
RKS, PAYROLL	609		123.00					BUSINESS, CLASS C	99		
MANUFACTURING	418 191		124.00	SWITCHBOARD OPERATOR-RECEPTIONISTS- MANUFACTURING	232		106.00	MANUFACTURING	56	40.0	14
PUBLIC UTILITIES	25		144.00	NONMANUFACTURING	224		102.00	DRAFTSMEN, CLASS A	768		
	200	20.0	105 00	TABULATING-MACHINE OPERATORS,				MANUFACTURING	734	40.0	19
MANUFACTURING	289 101		105.00	CLASS B	59	39.0	125.50	DRAFTSMEN, CLASS B	706	40.0	16
NONMANUFACTURING	188		100.50					MANUFACTURING	640		
	814	30 5	115.00	TRANSCRIBING-MACHINE OPERATORS, GENERAL	333	30.5	107.00	NONMANUFACTURING	66	40.0	17
PUNCH OPERATORS, CLASS A	421		112.50	MANUFACTURING	197		108.50	DRAFTSMEN, CLASS C	470	40.0	13
NONMANUFACTURING	393		117.50	NONMANUFACTURING	136	39.0	105.00	MANUFACTURING	432	40.0	13
PUNCH DPERATORS, CLASS B	787	30.5	100.50	TYPISTS, CLASS A	676	39.5	112.50	DRAFTSMEN-TRACERS	129	40.0	10
MANUFACTURING	405		106.50	MANUFACTURING	466		113.50	MANUFACTURING	121		
NONMANUFACTURING	382	39.5	94.00	NONMANUFACTURING	210	39.5	110.00		1/10	40.0	
PUBLIC UTILITIES	54	40.0	103.50	TYPISTS, CLASS B	1,104	39.5	92.00	NURSES, INDUSTRIAL (REGISTERED)	160		
FICE BOYS AND GIRLS	372	39.0	89.50	MANUFACTURING	438	40.0			1	1	1
MANUFACTURING	135	40.0		NONMANUFACTURING	666	39.0	91.00				
NONMANUFACTURING	237	38.5	88.00						1		1

Table A-3a. Office, professional, and technical occupations-large establishments-men and women combined

(Average straight-time weekly hours and earnings for selected occupations studied in establishments employing 500 workers or more by industry division, Milwaukee, Wis., May 1971)

		Ave	erage			Av	erage			Av	erage
Occupation and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings ¹ (standard)	Occupation and industry division	Number of workers	Weekly hours ¹ (standard)	Weekly earnings ¹ (standard)	Occupation and industry division	Number of workers	Weekly hours 1 (standard)	Week earnin (standa
OFFICE OCCUPATIONS				OFFICE OCCUPATIONS - CONTINUED				PROFESSIONAL AND TECHNICAL OCCUPATIONS - CONTINUED			
DOKKEEPING-MACHINE OPERATORS,			\$	SECRETARIES - CONTINUED			\$				\$
CLASS B	56	40.0	106.00	SECRETARIES, CLASS B	397	39.5	155.00	COMPUTER OPERATORS, CLASS B	199		
LERKS, ACCOUNTING, CLASS A	389	39.5	147.00	MANUFACTURING	310		152.50	MANUFACTURING	96 103		
MANUFACTURING	253		149.00	NONMANUFACTURING	87		164.00	NOMINATOR ACTORING	103	37.07	1.2
NONMANUFACTURING	136		143.00	PUBLIC UTILITIES	34	40.0	167.00	COMPUTER OPERATORS, CLASS C	103		
				SECRETARIES, CLASS C	790	39.5	137.00	MANUFACTURING	57	40.0	13
MANUFACTURING	701 296		108.00	MANUFACTURING	607	40.0	136.00	COMPUTER PROGRAMERS,			
NONMANUFACTURING	405		104.00	NONMANUFACTURING	183		140.00	BUSINESS, CLASS A	211	39.5	22
TOTAL		3,47		PUBLIC UTILITIES	47	40.0	155.50	MANUFACTURING	116		
LERKS, FILE, CLASS A	60		117.50	SECRETARIES, CLASS D	311	40.0	126.50	NONMANUFACTURING	95	39.5	216
MANUFACTURING	52	40.0	115.50	MANUFACTURING	203		126.00				
LERKS, FILE, CLASS B	307	39.5	97.50	MONMANUEACTURING	108	39.5	127.00	COMPUTER PROGRAMERS, BUSINESS, CLASS B	223	39.5	10
MANUFACTURING	188			STENDGRAPHERS, GENERAL	629	40-0	107.50	MANUFACTURING	133		
NONMANUFACTURING	119		96.50	MANUFACTURING	417		106.00	NONMANUFACTURING	90		
				NONMANUFACTURING	212		110.50				
LERKS, ORDER	358		111.00		129	40.0	119.50	COMPUTER PROGRAMERS,			١
MANUFACTURING	167	40.0	124.50		720	30 5	126 00	BUSINESS, CLASS C	60	39.5	16
LERKS, PAYROLL	252	30.5	127.50	STENOGRAPHERS, SENIOR	720 593		126.00	COMPUTER SYSTEMS ANALYSTS,			
MANUFACTURING	183		129.00		127		118.50	BUSINESS, CLASS A	185	39.5	26
NONMANUFACTURING	69		123.50					MANUFACTURING	122		
				SWITCHBOARD OPERATORS, CLASS A	105		119.50	NONMANUFACTURING	63	39.5	27
OMPTOMETER OPERATORS	151		102.50		81	39.5	121.50	COMBUTED SYSTEMS ANALYSES			
NONMANUFACTURING	109	31.3	97.50	SWITCHBOARD OPERATORS, CLASS B	53	60.0	101.50	BUSINESS, CLASS B	200	39.5	23
EYPUNCH OPERATORS, CLASS A	563	39.5	117.00	SWITCHBOARD OFERATORS, CLASS D	,,,	40.0	101.50	MANUFACTURING	120		
MANUFACTURING	270	40.0	116.00		93		113.50	NONMANUFACTURING	80		
NONMANUFACTURING	293	39.5	118.00	MANUFACTURING	87	40.0	113.00				
SANTA SOLVENIAN SANTAGER HUMINAS	456	20 5	106.50	TRANSCRIPTING - MACUINE ORERATORS				COMPUTER SYSTEMS ANALYSTS,	0.0	40.0	10
MANUFACTURING	277		113.00		94	39.5	115.50	MANUFACTURING	98 56		
NONMANUFACTURING	179		97.00		64		119.50				-
								DRAFTSMEN, CLASS A	537		
ESSENGERS (OFFICE BOYS AND GIRLS)-	201				539		114.00	MANUFACTURING	519	40.0	19
MANUFACTURING	119 82		93.00		453 86		114.00	DRAFTSMEN, CLASS B	332	40.0	16
ACTUAL TO ACTUAL	02	37.03	102.00	NONHANDFACTORING		37.07	224000	MANUFACTURING	284		
ECRETARIES	1,691	39.5	142.00	TYPISTS, CLASS B	647	40.0					1-
MANUFACTURING	1,257		142.00	MANUFACTURING	352	40.0			309		
NONMANUFACTURING	434		142.00		295	39.5	93.00	MANUFACTURING	287	40.0	13
PUBLIC UTILITIES	145	40.0	153.00	PROFESSIONAL AND TECHNICAL				DRAFTSMEN-TRACERS	93	40.0	111
SECRETARIES, CLASS A	178	39.5	164.00	OCCUPATIONS				MANUFACTURING	93		
MANUFACTURING				COMPUTER OPERATORS, CLASS A	156	39.5	163.00		"		1-2
				MANUFACTURING	94		163.50		130		
				NONMANUFACTURING	62	39.5	162.00	MANUFACTURING	114	40.0	16

Table A-4. Maintenance and powerplant occupations

(Average straight-time hourly earnings in selected occupations studied on an area basis by industry division, Milwaukee, Wis., May 1971)

			Hourly ea	mings 3						Nu	mber	of wo	kers	receiv	ving st	raight	-time	hourl	y earr	nings o	of—						_
Sex, occupation, and industry division	Number of workers	Mean 2	Median ²	Middle range ²	Under \$ 3.00	and	_	\$ 3.20	\$ 3.30 -	\$ 3.40 -	\$ 3.50 -	\$ 3.60	\$ 3.70 -	\$ 3.80 -	\$ 4.00	\$ 4.20 -	\$ 4.40 -	\$ 4.60	\$ 4.80 -	\$ 5.00	\$ 5.20 -	\$ 5.40 -	\$ 5.60	\$ 5.80 -	\$ 6.00	\$ 5 6.20	\$ 6.40 and
MEN CARPENTERS, MAINTENANCE MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	221 131 90 56	4.71 4.58	4.75	\$ \$ 4.13- 5.06 4.26- 5.09 4.00- 5.06 4.01- 4.89	=	3.10	3.20	3.30		3.50 - - -	10	3.70	2 2 -	18 6 12 12	29 5 24 24	44 44 -	15 5 10	10 7 3 1	33 29 4	26 17 9	9 4 5 2	1 1 -	5.80	- - -	11 11 -	13	over
ELECTRICIANS, MAINTENANCE		5.23	5.08	4.72- 5.71	=	-	-	:	-	Ξ	Ξ	-	-	24	18	56 56	117 116	76 74	204	55 55	84	79 72	111 91	38 7	76 76	:	97 79
ENGINEERS, STATIONARY	176 131				=	Ξ	-	:	Ξ	6 -	:	12	-	28 26	23 23	39 36	20	9	27 26	1	6	4	1	-	-	:	:
FIREMEN, STATIONARY BOILER MANUFACTURING NONMANUFACTURING	387 313 74	4.07	3.95	3.59- 4.43 3.74- 4.49 3.50- 3.59	18 1 *17	3	16 16	=	16 16	2 2 -	48 4 44	14 14	53 53	67 67	30 23 7	15 13 2	30 30 -	21 17 4	42 42 -	:	12 12	=	-	=	=	=	:
HELPERS, MAINTENANCE TRADES MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	334 127 207 154	3.82 4.04	3.93 4.27		22 -	10 10	1 1 -	9 8 1	25 5 20	21 21 -	4	17 4 13 13	10	31 30 1	50 40 10 10	52 4 48 48	64 64 64	18 - 18 18	=	-	=	=	=		:	:	:
MACHINE-TOOL OPERATORS, TOOLROOM MANUFACTURING	657 654				-	-	-	-	-	-	-	-	9	21 21	29 29	35 35	47 44	81 81	87 87	236 236	48 48	31 31	17 17	6	6	-	4
MACHINISTS, MAINTENANCE MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	584 559 25	5.10	5.15	4.82- 5.55	-	-	-	-	-	-	1	2 -	-	1	17 17	25 23 2	55 47 8	40 40	105 105	55 55	18 17	239 225	26 26	-	-	-	:
MECHANICS, AUTOMOTIVE (MAINTENANCE) MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	702 212 490 479	4.57	4.45 5.03	4.45- 5.06 4.19- 4.93 4.56- 5.07 4.56- 5.07	=	=	-	8 - 8 8	= = =	=	:	:	19 16 3 3	:	39 39 -	88 37 51	123 36 87 87	23 20 3	36 31 5	327 327 321	4 - 4 2	35 33 2 2	:	:	=	:	:
MECHANICS, MAINTENANCE MANUFACTURING NDNMANUFACTURING PUBLIC UTILITIES		4.50 4.85	4.53 5.05	4.06- 4.94 4.06- 4.92 4.58- 5.18 5.03- 5.38	=	-	:	=	:	10 10	3 2 1	13 13 -	72 72 -	161 157 4 4	171 171 -	81 81 -	132 122 10	108 105 3	317 311 6 6	82 45 37 37	62 58 4 4	58 45 13 13	:	=	=	2 - 2 2	:
MILLWRIGHTS	318 314				=	-	-	-	-	Ξ	Ξ	-	-	-	5	44 44	16 16	69 69	34 34	19 19	69 65	27 27	2	-	-	33 33	-
MANUFACTURING	299 299				6	-	-	3	9	7	13 13	9	15 15	58 58	33 33	10 10	12 12	39 39	85 85	-	-	:	-	-	-	:	É
PAINTERS, MAINTENANCE	107 68			4.58- 6.12 4.53- 5.93	-	-	-	Ξ	-	-	1	-	1	8 5	6	-	12	24 17	6	4	10 8	-	-	1	34 17	Ξ	-
PIPEFITTERS, MAINTENANCE MANUFACTURING NOMMANUFACTURING PUBLIC UTILITIES	333 286 26	5.01	4.86		=	-	-	-	-	20	-	-	-	24	3	39 33	5	54 54	81 79 2	17 5	37 37	13 12	1	2 -	-	- *	**37
SHEET-METAL WORKERS, MAINTENANCE MANUFACTURING	130 126			4.79- 4.99 4.78- 4.98	=	-	:	-	-	:	:	:	-	4	2 2	4	4	20 20	71 71	3	16 12	-	-		Ξ	6	-
TOOL AND DIE MAKERS				4.94- 5.48 4.94- 5.48	=	-	-	-	-	:	-	-	-	-	-	22 22				224 224				18 18	:	:	:

^{*} Workers were distributed as follows: 5 at \$2.20 to \$2.30; 6 at \$2.40 to \$2.50; and 6 at \$2.50 to \$2.60. ** All workers were at \$6.60 to \$6.80.

See footnotes at end of tables.

Table A-4a. Maintenance and powerplant occupations-large establishments

(Average straight-time hourly earnings for men in selected occupations studied in establishments employing 500 workers or more by industry division, Milwaukee, Wis., May 1971)

			Hourly ea	rnings 3						N	umber	r of wo	orkers	rece	iving a	straigh	t-tim	e hour	ly ear	nings	of—						
Sex, occupation, and industry division	Number of workers	Mean ²	Median ²	Middle range ²	3.10 and under	3.20	\$ 3.30 -	\$ 3.40 -	\$ 3.50						\$ 4.10 -												\$ 6.4
					3.20	3.30	3.40	3.50	3.60	3.70	3.80	3.90	6.00	4.10	4.20	4.40	4.60	4.80	5.00	5.20	5.40	5.60	5.80	6.00	6.20	6.40	ove
MEN																											
ARPENTERS, MAINTENANCE	196 122 74 55	4.75	4.81 4.53	4.28- 5.11	:	-	=	-	=	:	2 2 -	4 4 - -	13 1 12 12	24 - 24 24	1 1 -	40 40 -	10 5 5 4	10 7 3 1	32 29 3 3	26 17 9	9 4 5 2	1 1 -	=	=	11 11 -	13	
LECTRICIANS, MAINTENANCE	885 725		5.29 4.97	4.80- 5.70 4.66- 5.68	-	-	-	-	-	-	-	-	3 2	-	11 11	42 42	107 106	55 53	184 184	40 40	84	79 72	111 91	38 7	76 76	-	5
MANUFACTURING	94 81		4.49 4.48	4.25- 4.86 4.20- 4.86	-	-	-	-	-	-	-	-	2 2	4	15 15	18 15	12 8	4 2	27 26	1	6	4	1	Ξ	:	-	
TREMEN, STATIONARY BOILER	184 175		4.28 4.29	3.92- 4.82 3.93- 4.83	=	-	-	2 2	8	9	10 10	14	19 19	9	15 15	13 13	10 10	21 17	42 42	:	12 12	Ξ	Ξ	Ξ	-	-	
MELPERS, MAINTENANCE TRADES	228 88		4.21 4.01	3.98- 4.47 3.61- 4.15	1	9	1	8	4	17	8	2 2	9	8	42 35	52 4	60	7	-	-	-	-	-	-	-	-	
MACHINE-TOOL OPERATORS, TOOLROOM	548 545	4.92 4.92	5.02 5.02		-	-	-	-	-	Ξ	9	2	19	2 2	12 12	35 35	42 39	46 46	69 69	200 200	48 48	31 31	17	6	6	-	
MACHINISTS, MAINTENANCE MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	538 513	5.15	5.34 5.29 5.51	4.85- 5.55 4.86- 5.55 4.56- 5.56	-	-	-	-	-	1	-	:	1	:	5	25 23 2	39 31 8	35 35	105 105	44	18 17	239 225	26 26	:	-	:	
MECHANICS, AUTOMOTIVE (MAINTENANCE) MANUFACTURING	265 100		4.60 4.94	4.51- 5.03 4.74- 5.51	=	-	:	:	-	-	3	:	-	3	3	51 3	75 6	21 18	36 31	34	4	35 33	-	Ξ	-	:	
MANUFACTURING	719 674		4.90 4.89	4.64- 5.00 4.60- 4.98	-	-	Ξ	-	2	-	2	16 16	11 11	-	20 20	35 35	83 83	74 71	302 296	62 45	62 58	48 35	-	-	-	2 -	
MANUFACTURING	318 314		4.94 4.93		-	-	-	-	-	-	_	-	-	-	5 5	44	16 16	69 69	34 34	19 19	69 65	27 27	2	-	-	33 33	
MANUFACTURING	254 254		4.19 4.19	3.84- 4.80 3.84- 4.80	-	3	9	7	13 13	3	14 14	35 35	13 13	14 14	19 19	10 10	12 12	39 39	63 63	-	-	-	-	-	-	-	
PAINTERS, MAINTENANCE	100 68		4.80 4.78	4.57- 6.11 4.53- 5.93	-	-	-	-	1	-	1	2	6	4	2	-	11	24 17	6	4	10 8	-	-	1	28 17	Ξ	
PIPEFITTERS, MAINTENANCE MANUFACTURING NONMANUFACTURING	277 250		4.91 4.90	4.69- 5.36 4.70- 5.37	-	-	-	-	-	-	-	1	6	3	-	35 29	5 1	39 39	81 79	17 5	37 37	13 12	1	2	-	:	*3
PUBLIC UTILITIES	26	4.85	5.05	4.43- 5.16	-	-	-	-	-	-	-	-	-	-	-	6	4	-	2	12	-	-	-	2	-	-	
HEET-METAL WORKERS, MAINTENANCE MANUFACTURING	130 126		4.93 4.93	4.79- 4.99 4.78- 4.98	-	-	-	-	-	-	-	3	1	2	-	4	4	20 20	71 71	3	16 12	-	-	-	-	6	
MANUFACTURING	852 852		5.21 5.21	4.97- 5.53 4.97- 5.53	-	-	Ξ	=	-	-	-	-	Ξ	:	-	22 22	22 22	101 101	79 79	199 199	138 138		116 116	18 18	-	-	

^{*} All workers were at \$6.60 to \$6.80

Table A-5. Custodial and material movement occupations

(Average straight-time hourly earnings for selected occupations studied on an area basis by industry division, Milwaukee, Wis., May 1971)

			Hourly ea	rnings 3									worke				_			_							
$\ensuremath{\mathtt{Sex}}\xspace,$ occupation, and industry division	Number of workers	Mean ²	Median ²	Middle range ²	and under	1.70	-	1.90	2.00	2.10	2.20	-	2.40	2.60	2.80	3.00	3.20	-	3.60	3.80	4.00	-	4.40	4.60	4.80	5.00	an
MEN					1.70	1.00	1.90	2.00	2.10	2.20	2.50	2.40	2.50	2.00	3.30	3,20	3.40	3.00	3.00	4.00	4.20	4.40	4.60	4.80	5.00	3.20	OV
UARDS AND WATCHMEN	1,190 531 659	3.31	3.37		=	13 4 9	-	186	14 12 2	-	312 29 283	62 26 36	56 54 2	59 51 8	23 22 1	26 26 -	53 53	59 58 1	38 36 2	39 35 4	9 5 4	129 120 9	=	-	7 - 7	-	
GUARDS MANUFACTURING	349	3.37	3.40	2.80- 4.07	-	-	-	-		-	25	22	17	24	22	14	53	56	26	-	5	85	-	-	-	-	
MATCHMEN MANUFACTURING	182	3.21	3.12	2.55- 3.94	-	4	-	-	12	-	4	4	37	27	-	12	-	2	10	35	-	35	-	-	-	-	
NITORS, PORTERS, AND CLEANERS MANUFACTURING NODMANUFACTURING PUBLIC UTILITIES	1,507	3.30 2.05	3.32 1.89		-	525 525	11	113 11 102	361 10 351	51 31 20	76 76	43 23 20	100 18 82	103 38 65 7	194 135 59 24	289 288 1	344 335 9 4	329 317 12 8	114 100 14 9	82	126 108 18 5	2 - 2 -	13 13 13	-	-	-	
ABDRERS, MATERIAL HANDLING MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	2,429	3.56 4.25	3.55 4.82	3.26- 4.01 3.49- 4.86	20	-	1	-	18 17 1	120 119 1	12	6	29 - 29	155 112 43		172 135 37		468 427 41	295 243 53 43		383 378 5	51 8 43	14 3 11	255 255 - -	1	-	
DER FILLERS MANUFACTURING NONMANUFACTURING	973 446 527		3.73	3.41- 4.22 3.61- 4.11 3.30- 4.30	-	=	-	1	2 - 2	=	-	1 - 1	1 1 -	-	5 4 1	83 1 82	146 24 122	72 66 6	194 188 6	134 46 88	77 68 9	96 13 83	83 18 65	43 13 30	32 1 31	2 2 -	
CKERS, SHIPPING	914 835	3.72 3.71		3.43- 4.10 3.43- 3.84	-	-	Ξ	-	-	-	-	2	Ξ	28 28	36 36	18	92 84	229 229	229	50 50	66 66	86 31	37 37	-	5	13 13	
CEIVING CLERKS	322 233 89	3.71	3.70		=	=	=	-	=	Ξ	-	1 - 1	3 - 3	-	6 4 2	66 46 20	8 6 2	37 36 1	47 35 12	45 23 22	53 51 2	35 28 7	5 4 1	7 - 7	9 - 9	=	
MANUFACTURING	289 264			3.62- 4.42 3.59- 4.42	-	-	Ξ	-	Ξ	Ξ	-	17 17	Ξ	-	Ξ	7	2	42 42	36 36	45 45	33 18	27 22	61 60	9 8	3 -	4	
IPPING AND RECEIVING CLERKS MANUFACTURING	201 163				-	-	-	-	-	Ξ	-	-	-	-	2 -	2 -	7	18 11	27 26	44	25 23	68 50	2	4	-	1	
UCKDRIVERS	870 2,813	3.98 4.65	3.99 4.92	4.13- 4.95 3.58- 4.27 4.28- 4.96 4.91- 4.97	=	-	:	-	-	-	-	:	15	15 15	6 6 -	97 71 26	73 33 40	133	52 35 17 3		606 191 415 31	251 80 171 5	39	379 58 321 211	9	55 55 55	
TRUCKDRIVERS, LIGHT (UNDER 1-1/2 TONS)	197	3.54	3.53	3.38- 3.59	-	-	-	-	-	-	-	-	15	-	-	-	41	103	11	1	-	2	9	15	-	-	
TRUCKDRIVERS, MEDIUM (1-1/2 TO AND INCLUDING 4 TONS) MANUFACTURINGNDNMANUFACTURING	967 390 577	3.97	3.97	3.89- 4.30 3.82- 4.28 4.12- 4.30	=	-	=	-	:	-	=	-	:	15 - 15	:	77 53 24	12	17 17	10 3 7	163 125 38	353 81 272	132 50 82	13	125	2 - 2	-	
TRUCKORIVERS, HEAVY (OVER 4 TONS, TRAILER TYPE)	1,375 221 1,154 891	4.21 4.86	4.18	4.08- 4.48 4.90- 4.97	=	=	:	=	:	=	=	:	:	=	1 1 -	=	:	9 9 -	20 16 4	27 27 -	81 74 7	66 27 39	17 17 -	226 46 180 83	872 3 869 753	55 - 55 55	

Table A-5. Custodial and material movement occupations—Continued

(Average straight-time hourly earnings for selected occupations studied on an area basis by industry division, Milwaukee, Wis., May 1971)

			Hourly ea	mings 3							Numbe	er of	worke	rs rec	eiving	straig	ght-tin	ne hou	rly ea	rning	s of—						
ex, occupation, and industry division	Number of workers	Mean ²	Median ²	Middle range ²	and under	-	-	-	-	2.10	-	2.30	2.40	2.60	\$ 1 2.80 3	-	3.20	3.40	3.60	3.80	4.00	4.20	4.40	-	-	-	aı
MEN - CONTINUED					1.70	1.80	1.90	2.00	2.10	2.20	2.30 2	2.40	2.60	2.80	3.00 3	.20	3.40	3.60	3.80	4.00	4.20	4.40	4.60	4.80	5.00	5.20	0'
CKDRIVERS - CONTINUED																											
RUCKÓRIVERS, HEAVY (OVER 4 TONS, OTHER THAN TRAILER TYPE) MANUFACTURING PUBLIC UTILITIES	552 128 424 243	3.96 4.56	4.02 4.85			-	-	=	=	-	=	-	:	:	5	18 18 -	19 19 -	4 4 -	7 7 - -	29 6 23 3	172 36 136 25	51 1 50	=	13 10 3 3	188 6 182 182	-	,
CKERS, POWER (FORKLIFT) MANUFACTURING	1,808 1,613 195	3.91	3.74	3.57- 4.33	-	=	-	=	-	-	=	1 - 1	10	8 - 8	25 17 8	60 52 8	106 90 16	342 317 25	464 445 19	171 158 13	17 6 11	204 163 41	38 26 12	287 285 2	75 54 21	-	
CKERS, POWER (OTHER THAN RKLIFT)	169 160			3.44- 4.21 3.42- 4.20		-	-	-	-	-	-	-	:	-	-	1	38 38	27 27	43 43	1 -	14 11	38 35	5	2 -	-	-	
WOMEN																											
ITTORS, PORTERS, AND CLEANERS MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	631 177 454 150	3.22	3.36 2.11	2.98- 3.49 1.76- 2.20		34 - 34 -	32 5 27	34 1 33	30 3 27	136 6 130 66	6 2 4 -	53 2 51 45	44 7 37 35	21 8 13	12	17 17 -	30 30 -	47 43 4	6 6 -	27	8	:	-	-	=	-	
KERS, SHIPPING	266 100				=	2	6	7	25 12	1	17	22 11	8 -	22	88	8	51 51	3	-	-	5	-	-	-	1_	-	

* All workers were at \$5.40 to \$5.60.

Table A-5a. Custodial and material movement occupations-large establishments

(Average straight-time hourly earnings for selected occupations studied in establishments employing 500 workers or more by industry division, Milwaukee, Wis., May 1971)

			Hourly ea	rnings 3						Nur	nber	of wor	kers r	eceiv	ing st	raight	-time	hourl	y earn	nings o	f—						_
Sex, occupation, and industry division	Number				1.70	1.80	\$ 1.90	2.00	\$ 2.10	\$ \$ 2.20 2			2.50 2	2.60	2.70	\$ 2.80	\$ 3.00	\$ 3.20	\$ 3.40	\$ 3.60	\$ 3.80	\$ 4.00	\$ 4.20	\$ 4.40	\$ 4.60	\$ 4.80	5.00
Sex, occupation, and industry division	workers	Mean 2	Median ²	Middle range 2	and	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	and
					1.80	1.90	2.00	2.10	2.20	2.30 2	.40	2.50 2	2.60 2	2.70	2.80	3.00	3.20	3.40	3.60	3.80	4.00	4.20	4.40	4.60	4.80	5.00	over
MEN GUARDS AND WATCHMEN MANUFACTURING	433 388			\$ \$ \$ 3.30- 4.23 3.31- 4.23		-	:	2 -	=	3	2	2 2	6	7 3	28 24	23 22	26 26	53 53	59 58	38 36	39 35		129 120	-	Ξ	7	:
GUARDS MANUFACTURING	280	3.61	3.48	3.31- 4.24	-	-	-	-	-	-	-	2	4	3	10	22	14	53	56	26	-	5	85	-	-	-	-
WATCHMEN MANUFACTURING	108	3.76	3.89	3.56- 4.23	-	-	-	-	-	-	-	-	-	-	14	-	12	-	2	10	35	-	35	-	-	-	-
JANITORS, PORTERS, AND CLEANERS MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	1,022 872 150 77	3.46 3.34	3.50 3.44	3.24- 3.70 2.79- 3.92	-	-	:	1	3 -	4 -	1 -	2 -	3 -	14 3 11	28 13 15 6	95 66 29 24	125 125 -	157 152 5	281 269 12 8	101 87 14 9	105 82 23 18	93 75 18 5	2 -	7 7 7	-	:	:
LABORERS, MATERIAL HANDLING MANUFACTURING NONMANUFACTURING	1,467	3.73	3.58	3.32- 3.97 3.37- 4.03 2.81- 3.76	-	1 1	=	1	1 1	12 - 12	6	19 - 19	10	32 - 32	3 - 3	-	111 74 37		419 378 41			116 111 5	51 8 43	14 3 11	255 255 -	7	:
DRDER FILLERS MANUFACTURING NONMANUFACTURING	536 271 265	3.72	3.66		-	-	:	-	-	-	=	-	-	=	-	-	3	53 13 40	65 61 4	165 163 2	. 4	11 8 3	85 2 83	83 18 65	32 2 30	32 1 31	3
PACKERS, SHIPPING	433 375					-	-	-	Ξ	-	2	-	Ξ	Ξ	-	-	4	32 31	36 36	122 122	47 47	48 48	75 20	37 37	-	5 5	25 25
MANUFACTURING	171 123	3.93 3.90				-	-	-	Ξ	Ξ	1_	-	1	-	-	2 -	10 5	8	13 12	29 24	22 16	35 33	29 23	5 4	7	9	:
SHIPPING CLERKS	104 95					-	Ξ	Ξ	-	Ξ	-	-	Ξ	-	-	-	1	2	12 12	23 23	27 27	7	6	7	9 8	3	7
SHIPPING AND RECEIVING CLERKS MANUFACTURING	93 72	3.98 3.99		3.79- 4.27 3.81- 4.25		-	-	-	-	-	-	-	-	-	-	2 -	2	1 -	14 11	5 4	24 24	Ξ	37 30	4 2	1	Ξ	-
TRUCKDRIVERS	570 226 344		4.16	4.04- 4.80 3.80- 4.61 4.71- 4.93	-	=	=	=	:	=	=	-	,=	=	-	2 2 -	=	12	23 23	22 19 3	80 44 36	27 21 6	33 28 5	21 15 6	208 58 150	141 3 138	1
TRUCKDRIVERS, MEDIUM (1-1/2 TO AND INCLUDING 4 TONS) MANUFACTURING	236 58	4.38		3.89- 4.75 3.74- 4.11		-	-	-	-	-	Ξ	-	Ξ	-	-	-	-	9	4	6	60 27	16 10	8	8 2	125	:	-
TRUCKDRIVERS, HEAVY (OVER 4 TONS, TRAILER TYPE) MANUFACTURING NONMANUFACTURING	269 109 160		4.39	4.13- 4.65	-	=	:	=	:	:	-	:	-	:	-	1 1 -	=	:	9	5	7 7 -	11 11	22	4	68 46 22	141 3 138	1
TRUCKERS, POWER (FORKLIFT) MANUFACTURING NONMANUFACTURING	1,181		3.80		-	:	-	=	-	=	1	10	=	8 - 8	-	8 - 8	21 14 7		211 186 25	388 369 19	155 152 3		186 145 41	13 1 12	287 285 2	21	:
TRUCKERS, POWER (OTHER THAN FORKLIFT) MANUFACTURING		3.80 3.77		3.55- 4.22 3.54- 4.22		:	Ξ	:	Ξ	Ξ	:	-	:	-	-	-	1	19 19	27 27	43 43	1	14	38 35	5	2 -	Ξ	:
WOMEN JANITORS, PORTERS, AND CLEANERS MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	429 163 266 150	3.24	3.38 2.18	2.15- 3.23 3.03- 3.49 2.12- 2.37 2.16- 2.41	2	13 4 9 -	11	2	136 6 130 66	4 2 2 -	53 2 51 45	36 - 36 35	8 7 1	5 1 4	10 7 3	7 7 -	16 16 -	30 30 -	47 43 4	1 -	27 27 -	8 8 - -	:	=	=	:	:

Footnotes

- Standard hours reflect the workweek for which employees receive their regular straight-time salaries (exclusive of pay for overtime at regular and/or premium rates), and the earnings correspond to these weekly hours.

 The mean is computed for each job by totaling the earnings of all workers and dividing by the number of workers. The median designates position—half of the employees surveyed receive more than the rate shown; half receive less than the rate shown. The middle range is defined by 2 rates of pay; a fourth of the workers earn less than the lower of these rates and a fourth earn more than the higher rate.

 3 Excludes premium pay for overtime and for work on weekends, holidays, and late shifts.

Appendix. Occupational Descriptions

The primary purpose of preparing job descriptions for the Bureau's wage surveys is to assist its field staff in classifying into appropriate occupations workers who are employed under a variety of payroll titles and different work arrangements from establishment to establishment and from area to area. This permits the grouping of occupational wage rates representing comparable job content. Because of this emphasis on interestablishment and interarea comparability of occupational content, the Bureau's job descriptions may differ significantly from those in use in individual establishments or those prepared for other purposes. In applying these job descriptions, the Bureau's field economists are instructed to exclude working supervisors; apprentices; learners; beginners; trainees; and handicapped, part-time, temporary, and probationary workers.

OFFICE

BILLER, MACHINE

Prepares statements, bills, and invoices on a machine other than an ordinary or electromatic typewriter. May also keep records as to billings or shipping charges or perform other clerical work incidental to billing operations. For wage study purposes, billers, machine, are classified by type of machine, as follows:

Biller, machine (billing machine). Uses a special billing machine (Moon Hopkins, Elliott Fisher, Burroughs, etc., which are combination typing and adding machines) to prepare bills and invoices from customers' purchase orders, internally prepared orders, shipping memorandums, etc. Usually involves application of predetermined discounts and shipping charges, and entry of necessary extensions, which may or may not be computed on the billing machine, and totals which are automatically accumulated by machine. The operation usually involves a large number of carbon copies of the bill being prepared and is often done on a fanfold machine.

Biller, machine (bookkeeping machine). Uses a bookkeeping machine (Sundstrand, Elliott Fisher, Remington Rand, etc., which may or may not have typewriter keyboard) to prepare customers' bills as part of the accounts receivable operation. Generally involves the simultaneous entry of figures on customers' ledger record. The machine automatically accumulates figures on a number of vertical columns and computes, and usually prints automatically the debit or credit balances. Does not involve a knowledge of bookkeeping. Works from uniform and standard types of sales and credit slips.

BOOKKEEPING-MACHINE OPERATOR

Operates a bookkeeping machine (Remington Rand, Elliott Fisher, Sundstrand, Burroughs, National Cash Register, with or without a typewriter keyboard) to keep a record of business transactions.

Class A. Keeps a set of records requiring a knowledge of and experience in basic bookkeeping principles, and familiarity with the structure of the particular accounting system used. Determines proper records and distribution of debit and credit items to be used in each phase of the work. May prepare consolidated reports, balance sheets, and other records by hand.

Class B. Keeps a record of one or more phases or sections of a set of records usually requiring little knowledge of basic bookkeeping. Phases or sections include accounts payable, payroll, customers' accounts (not including a simple type of billing described under biller, machine), cost distribution, expense distribution, inventory control, etc. May check or assist in preparation of trial balances and prepare control sheets for the accounting department.

CLERK, ACCOUNTING

Class A. Under general direction of a bookkeeper or accountant, has responsibility for keeping one or more sections of a complete set of books or records relating to one phase of an establishment's business transactions. Work involves posting and balancing subsidiary ledger or ledgers such as accounts receivable or accounts payable; examining and coding invoices or vouchers with proper accounting distribution; and requires judgment and experience in making proper assignations and allocations. May assist in preparing, adjusting, and closing journal entries; and may direct class B accounting clerks.

Class B. Under supervision, performs one or more routine accounting operations such as posting simple journal vouchers or accounts payable vouchers, entering vouchers in voucher registers; reconciling bank accounts; and posting subsidiary ledgers controlled by general ledgers, or posting simple cost accounting data. This job does not require a knowledge of accounting and bookkeeping principles but is found in offices in which the more routine accounting work is subdivided on a functional basis among several workers.

CLERK, FILE

Class A. In an established filing system containing a number of varied subject matter files, classifies and indexes file material such as correspondence, reports, technical documents, etc. May also file this material. May keep records of various types in conjunction with the files. May lead a small group of lower level file clerks.

Class B. Sorts, codes, and files unclassified material by simple (subject matter) headings or partly classified material by finer subheadings. Prepares simple related index and cross-reference aids. As requested, locates clearly identified material in files and forwards material. May perform related clerical tasks required to maintain and service files.

Class C. Performs routine filing of material that has already been classified or which is easily classified in a simple serial classification system (e.g., alphabetical, chronological, or numerical). As requested, locates readily available material in files and forwards material; and may fill out withdrawal charge. Performs simple clerical and manual tasks required to maintain and service files.

CLERK, ORDER

Receives customers' orders for material or merchandise by mail, phone, or personally. Duties involve any combination of the following: Quoting prices to customers; making out an order sheet listing the items to make up the order; checking prices and quantities of items on order sheet; and distributing order sheets to respective departments to be filled. May check with credit department to determine credit rating of customer, acknowledge receipt of orders from customers, follow up orders to see that they have been filled, keep file of orders received, and check shipping invoices with original orders.

CLERK, PAYROLL

Computes wages of company employees and enters the necessary data on the payroll sheets. Duties involve: Calculating workers' earnings based on time or production records; and posting calculated data on payroll sheet, showing information such as worker's name, working days, time, rate, deductions for insurance, and total wages due. May make out paychecks and assist paymaster in making up and distributing pay envelopes. May use a calculating machine.

COMPTOMETER OPERATOR

Primary duty is to operate a Comptometer to perform mathematical computations. This job is not to be confused with that of statistical or other type of clerk, which may involve frequent use of a Comptometer but, in which, use of this machine is incidental to performance of other duties.

KEYPUNCH OPERATOR

Class A. Operates a numerical and/or alphabetical or combination keypunch machine to transcribe data from various source documents to keypunch tabulating cards. Performs same tasks as lower level keypunch operator but, in addition, work requires application of coding skills and the making of some determinations, for example, locates on the source document the items to be punched; extracts information from several documents; and searches for and interprets information on the document to determine information to be punched. May train inexperienced operators.

KEYPUNCH OPERATOR-Continued

Class B. Under close supervision or following specific procedures or instructions, transcribes data from source documents to punched cards. Operates a numerical and/or alphabetical or combination keypunch machine to keypunch tabulating cards. May verify cards. Working from various standardized source documents, follows specified sequences which have been coded or prescribed in detail and require little or no selecting, coding, or interpreting of data to be punched. Problems arising from erroneous items or codes, missing information, etc., are referred to supervisor.

OFFICE BOY OR GIRL

Performs various routine duties such as running errands, operating minor office machines such as sealers or mailers, opening and distributing mail, and other minor clerical work.

SECRETARY

Assigned as personal secretary, normally to one individual. Maintains a close and highly responsive relationship to the day-to-day work activities of the supervisor. Works fairly independently receiving a minimum of detailed supervision and guidance. Performs varied clerical and secretarial duties, usually including most of the following: (a) Receives telephone calls, personal callers, and incoming mail, answers routine inquiries, and routes the technical inquiries to the proper persons: (b) establishes, maintains, and revises the supervisor's files; (c) maintains the supervisor's calendar and makes appointments as instructed; (d) relays messages from supervisor to subordinates; (e) reviews correspondence, memorandums, and reports prepared by others for the supervisor's signature to assure procedural and typographic accuracy; and (f) performs stenographic and typing work.

May also perform other clerical and secretarial tasks of comparable nature and difficulty. The work typically requires knowledge of office routine and understanding of the organization, programs, and procedures related to the work of the supervisor.

Exclusions

Not all positions that are titled "secretary" possess the above characteristics. Examples of positions which are excluded from the definition are as follows: (a) Positions which do not meet the "personal" secretary concept described above: (b) stenographers not fully trained in secretarial type duties: (c) stenographers serving as office assistants to a group of professional, technical, or managerial persons; (d) secretary positions in which the duties are either substantially more routine or substantially more complex and responsible than those characterized in the definition; and (e) assistant type positions which involve more difficult or more responsible technical, administrative, supervisory, or specialized clerical duties which are not typical of secretarial work.

NOTE: The term "corporate officer," used in the level definitions following, refers to those officials who have a significant corporate-wide policymaking role with regard to major company activities. The title "vice president," though normally indicative of this role, does not in all cases identify such positions. Vice presidents whose primary responsibility is to act personally on individual cases or transactions (e.g., approve or deny individual loan or credit actions; administer individual trust accounts; directly supervise a clerical staff) are not considered to be "corporate officers" for purposes of applying the following level definitions.

Class A

a. Secretary to the chairman of the board or president of a company that employs, in all, over 100 but fewer than 5,000 persons; or

b. Secretary to a corporate officer (other than the chairman of the board or president) of a company that employs, in all, over 5,000 but fewer than 25,000 persons; or

c. Secretary to the head (immediately below the corporate officer level) of a major segment or subsidiary of a company that employs, in all, over 25,000 persons.

Class B

a. Secretary to the chairman of the board or president of a company that employs, in all, $\underline{\text{fewer than }100 \text{ persons; }}\underline{\text{or}}$

b. Secretary to a corporate officer (other than the chairman of the board or president) of a company that employs, in all, over 100 but fewer than 5,000 persons; or

c. Secretary to the head (immediately below the officer level) over either a major corporate-wide functional activity (e.g., marketing, research, operations, industrial relations, etc.) or a major geographic or organizational segment (e.g., a regional headquarters; a major division) of a company that employs, in all, over 5,000 but fewer than 25,000 employees; or

SECRETARY-Continued

d. Secretary to the head of an individual plant, factory, etc. (or other equivalent level of official) that employs, in all, over 5,000 persons; or

e. Secretary to the head of a large and important organizational segment (e.g., a middle management supervisor of an organizational segment often involving as many as several hundred persons) of a company that employs, in all, over 25,000 persons.

Class C

a. Secretary to an executive or managerial person whose responsibility is not equivalent to one of the specific level situations in the definition for class B, but whose subordinate staff normally numbers at least several dozen employees and is usually divided into organizational segments which are often, in turn, further subdivided. In some companies, this level includes a wide range of organizational echelons; in others, only one or two; or

b. Secretary to the head of an individual plant, factory, etc. (or other equivalent level of official) that employs, in all, fewer than 5,000 persons.

Class D

a. Secretary to the supervisor or head of a \underline{small} organizational unit (e.g., fewer than about 25 or 30 persons); \underline{or}

b. Secretary to a nonsupervisory staff specialist, professional employee, administrative officer, or assistant, skilled technician or expert. (NOTE: Many companies assign stenographers, rather than secretaries as described above, to this level of supervisory or nonsupervisory worker.)

STENOGRAPHER, GENERAL

Primary duty is to take dictation involving a normal routine vocabulary from one or more persons either in shorthand or by Stenotype or similar machine; and transcribe dictation. May also type from written copy. May maintain files, keep simple records, or perform other relatively routine clerical tasks. May operate from a stenographic pool.

Does not include transcribing-machine work. (See transcribing-machine operator.)

STENOGRAPHER, SENIOR

Primary duty is to take dictation involving a varied technical or specialized vocabulary such as in legal briefs or reports on scientific research from one or more persons either in short-hand or by Stenotype or similar machine; and transcribe dictation. May also type from written copy. May also set up and maintain files, keep records, etc.

OR

Performs stenographic duties requiring significantly greater independence and responsibility than stenographers, general as evidenced by the following: Work requires high degree of stenographic speed and accuracy; and a thorough working knowledge of general business and office procedures and of the specific business operations, organization, policies, procedures, files, workflow, etc. Uses this knowledge in performing stenographic duties and responsible clerical tasks such as, maintaining followup files; assembling material for reports, memorandums, letters, etc.; composing simple letters from general instructions; reading and routing incoming mail; and answering routine questions, etc. Does not include transcribing-machine work.

SWITCHBOARD OPERATOR

Class A. Operates a single- or multiple-position telephone switchboard handling incoming, outgoing, intraplant or office calls. Performs full telephone information service or handles complex calls, such as conference, collect, overseas, or similar calls, either in addition to doing routine work as described for switchboard operator, class B, or as a full-time assignment. ("Full" telephone information service occurs when the establishment has varied functions that are not readily understandable for telephone information purposes, e.g., because of overlapping or interrelated functions, and consequently present frequent problems as to which extensions are appropriate for calls.)

Class B. Operates a single- or multiple-position telephone switchboard handling incoming, outgoing, intraplant or office calls. May handle routine long distance calls and record tolls. May perform limited telephone information service. ("Limited" telephone information service occurs if the functions of the establishment serviced are readily understandable for telephone information purposes, or if the requests are routine, e.g., giving extension numbers when specific names are furnished, or if complex calls are referred to another operator.)

SWITCHBOARD OPERATOR-RECEPTIONIST

In addition to performing duties of operator on a single-position or monitor-type switch-board, acts as receptionist and may also type or perform routine clerical work as part of regular duties. This typing or clerical work may take the major part of this worker's time while at switchboard.

TABULATING-MACHINE OPERATOR

Class A. Operates a variety of tabulating or electrical accounting machines, typically including such machines as the tabulator, calculator, interpreter, collator, and others. Performs complete reporting assignments without close supervision, and performs difficult wiring as required. The complete reporting and tabulating assignments typically involve a variety of long and complex reports which often are of irregular or nonrecurring type requiring some planning and sequencing of steps to be taken. As a more experienced operator, is typically involved in training new operators in machine operations, or partially trained operators in wiring from diagrams and operating sequences of long and complex reports. Does not include working supervisors performing tabulating-machine operations and day-to-day supervision of the work and production of a group of tabulating-machine operators.

Class B. Operates more difficult tabulating or electrical accounting machines such as the tabulator and calculator, in addition to the sorter, reproducer, and collator. This work is performed under specific instructions and may include the performance of some wiring from diagrams. The work typically involves, for example, tabulations involving a repetitive accounting exercise, a complete but small tabulating study, or parts of a longer and more complex report. Such reports and studies are usually of a recurring nature where the procedures are well established. May also include the training of new employees in the basic operation of the machine.

TABULATING-MACHINE OPERATOR-Continued

Class C. Operates simple tabulating or electrical accounting machines such as the sorter, reproducing punch, collator, etc., with specific instructions. May include simple wiring from diagrams and some filing work. The work typically involves portions of a work unit, for example, individual sorting or collating runs or repetitive operations.

TRANSCRIBING-MACHINE OPERATOR, GENERAL

Primary duty is to transcribe dictation involving a normal routine vocabulary from transcribing-machine records. May also type from written copy and do simple clerical work. Workers transcribing dictation involving a varied technical or specialized vocabulary such as legal briefs or reports on scientific research are not included. A worker who takes dictation in shorthand or by Stenotype or similar machine is classified as a stenographer, general.

TYPIST

Uses a typewriter to make copies of various material or to make out bills after calculations have been made by another person. May include typing of stencils, mats, or similar materials for use in duplicating processes. May do clerical work involving little special training, such as keeping simple records, filing records and reports, or sorting and distributing incoming mail.

Class A. Performs one or more of the following: Typing material in final form when it involves combining material from several sources or responsibility for correct spelling, syllabication, punctuation, etc., of technical or unusual words or foreign language material; and planning layout and typing of complicated statistical tables to maintain uniformity and balance in spacing. May type routine form letters varying details to suit circumstances.

Class B. Performs one or more of the following: Copy typing from rough or clear drafts; routine typing of forms, insurance policies, etc.; and setting up simple standard tabulations, or copying more complex tables already setup and spaced properly.

PROFESSIONAL AND TECHNICAL

COMPUTER OPERATOR

Monitors and operates the control console of a digital computer to process data according to operating instructions, usually prepared by a programer. Work includes most of the following: Studies instructions to determine equipment setup and operations; loads equipment with required items (tape reels, cards, etc.); switches necessary auxiliary equipment into circuit, and starts and operates computer; makes adjustments to computer to correct operating problems and meet special conditions; reviews errors made during operation and determines cause or refers problem to supervisor or programer; and maintains operating records. May test and assist in correcting programs.

For wage study purposes, computer operators are classified as follows:

<u>Class A.</u> Operates independently, or under only general direction, a computer running programs with most of the following characteristics: New programs are frequently tested and introduced; scheduling requirements are of critical importance to minimize downtime; the programs are of complex design so that identification of error source often requires a working knowledge of the total program, and alternate programs may not be available. May give direction and guidance to lower level operators.

Class B. Operates independently, or under only general direction, a computer running programs with most of the following characteristics: Most of the programs are established production runs, typically run on a regularly recurring basis; there is little or no testing of new programs required; alternate programs are provided in case original program needs major change or cannot be corrected within a reasonable time. In common error situations, diagnoses cause and takes corrective action. This usually involves applying previously programed corrective steps, or using standard correction techniques.

OR

Operates under direct supervision a computer running programs or segments of programs with the characteristics described for class A. May assist a higher level operator by independently performing less difficult tasks assigned, and performing difficult tasks following detailed instructions and with frequent review of operations performed.

<u>Class C.</u> Works on routine programs under close supervision. Is expected to develop working knowledge of the computer equipment used and ability to detect problems involved in running routine programs. Usually has received some formal training in computer operation. May assist higher level operator on complex programs.

COMPUTER PROGRAMER, BUSINESS

Converts statements of business problems, typically prepared by a systems analyst, into a sequence of detailed instructions which are required to solve the problems by automatic data processing equipment. Working from charts or diagrams, the programer develops the precise instructions which, when entered into the computer system in coded language, cause the manipulation of data to achieve desired results. Work involves most of the following: Applies knowledge of computer capabilities, mathematics, logic employed by computers, and particular subject matter involved to analyze charts and diagrams of the problem to be programed. Develops sequence of program steps, writes detailed flow charts to show order in which data will be processed; converts these charts to coded instructions for machine to follow; tests and corrects programs; prepares instructions for operating personnel during production run; analyzes, reviews, and alters programs to increase operating efficiency or adapt to new requirements; maintains records of program development and revisions. (NOTE: Workers performing both systems analysis and programing should be classified as systems analysts if this is the skill used to determine their pay,)

Does not include employees primarily responsible for the management or supervision of other electronic data processing (EDP) employees, or programers primarily concerned with scientific and/or engineering problems.

For wage study purposes, programers are classified as follows:

Class A. Works independently or under only general direction on complex problems which require competence in all phases of programing concepts and practices. Working from diagrams and charts which identify the nature of desired results, major processing steps to be accomplished, and the relationships between various steps of the problem solving routine; plans the full range of programing actions needed to efficiently utilize the computer system in achieving desired end products.

At this level, programing is difficult because computer equipment must be organized to produce several interrelated but diverse products from numerous and diverse data elements. A wide variety and extensive number of internal processing actions must occur. This requires such actions as development of common operations which can be reused, establishment of linkage points between operations, adjustments to data when program requirements exceed computer storage capacity, and substantial manipulation and resequencing of data elements to form a highly integrated program.

May provide functional direction to lower level programers who are assigned to assist.

COMPUTER PROGRAMER, BUSINESS-Continued

Class B. Works independently or under only general direction on relatively simple programs, or on simple segments of complex programs. Programs (or segments) usually process information to produce data in two or three varied sequences or formats. Reports and listings are produced by refining, adapting, arraying, or making minor additions to or deletions from input data which are readily available. While numerous records may be processed, the data have been refined in prior actions so that the accuracy and sequencing of data can be tested by using a few routine checks. Typically, the program deals with routine record-keeping type operations.

OR

Works on complex programs (as described for class A) under close direction of a higher level programer or supervisor. May assist higher level programer by independently performing less difficult tasks assigned, and performing more difficult tasks under fairly close direction.

May guide or instruct lower level programers.

<u>Class C.</u> Makes practical applications of programing practices and concepts usually learned in formal training courses. Assignments are designed to develop competence in the application of standard procedures to routine problems. Receives close supervision on new aspects of assignments; and work is reviewed to verify its accuracy and conformance with required procedures.

COMPUTER SYSTEMS ANALYST, BUSINESS

Analyzes business problems to formulate procedures for solving them by use of electronic data processing equipment. Develops a complete description of all specifications needed to enable programers to prepare required digital computer programs. Work involves most of the following: Analyzes subject-matter operations to be automated and identifies conditions and criteria required to achieve satisfactory results; specifies number and types of records, files, and documents to be used; outlines actions to be performed by personnel and computers in sufficient detail for presentation to management and for programing (typically this involves preparation of work and data flow charts); coordinates the development of test problems and participates in trial runs of new and revised systems; and recommends equipment changes to obtain more effective overall operations. (NOTE: Workers performing both systems analysis and programing should be classified as systems analysts if this is the skill used to determine their pay.)

Does not include employees primarily responsible for the management or supervision of other electronic data processing (EDP) employees, or systems analysts primarily concerned with scientific or engineering problems.

For wage study purposes, systems analysts are classified as follows:

Class A. Works independently or under only general direction on complex problems involving all phases of systems analysis. Problems are complex because of diverse sources of input data and multiple-use requirements of output data. (For example, develops an integrated production scheduling, inventory control, cost analysis, and sales analysis record in which every item of each type is automatically processed through the full system of records and appropriate followup actions are initiated by the computer.) Confers with persons concerned to determine the data processing problems and advises subject-matter personnel on the implications of new or revised systems of data processing operations. Makes recommendations, if needed, for approval of major systems installations or changes and for obtaining equipment.

May provide functional direction to lower level systems analysts who are assigned to assist.

<u>Class B.</u> Works independently or under only general direction on problems that are relatively uncomplicated to analyze, plan, program, and operate. Problems are of limited complexity because sources of input data are homogeneous and the output data are closely related. (For example, develops systems for maintaining depositor accounts in a bank,

COMPUTER SYSTEMS ANALYST, BUSINESS-Continued

maintaining accounts receivable in a retail establishment, or maintaining inventory accounts in a manufacturing or wholesale establishment.) Confers with persons concerned to determine the data processing problems and advises subject-matter personnel on the implications of the data processing systems to be applied.

)R

Works on a segment of a complex data processing scheme or system, as described for class A. Works independently on routine assignments and receives instruction and guidance on complex assignments. Work is reviewed for accuracy of judgment, compliance with instructions, and to insure proper alinement with the overall system.

Class C. Works under immediate supervision, carrying out analyses as assigned, usually of a single activity. Assignments are designed to develop and expand practical experience in the application of procedures and skills required for systems analysis work. For example, may assist a higher level systems analyst by preparing the detailed specifications required by programers from information developed by the higher level analyst.

DRAFTSMAN

Class A. Plans the graphic presentation of complex items having distinctive design features that differ significantly from established drafting precedents. Works in close support with the design originator, and may recommend minor design changes. Analyzes the effect of each change on the details of form, function, and positional relationships of components and parts. Works with a minimum of supervisory assistance. Completed work is reviewed by design originator for consistency with prior engineering determinations. May either prepare drawings, or direct their preparation by lower level draftsmen.

Class B. Performs nonroutine and complex drafting assignments that require the application of most of the standardized drawing techniques regularly used. Duties typically involve such work as: Prepares working drawings of subassemblies with irregular shapes, multiple functions, and precise positional relationships between components; prepares architectural drawings for construction of a building including detail drawings of foundations, wall sections, floor plans, and roof. Uses accepted formulas and manuals in making necessary computations to determine quantities of materials to be used, load capacities, strengths, stresses, etc. Receives initial instructions, requirements, and advice from supervisor. Completed work is checked for technical adequacy.

Class C. Prepares detail drawings of single units or parts for engineering, construction, manufacturing, or repair purposes. Types of drawings prepared include isometric projections (depicting three diminsions in accurate scale) and sectional views to clarify positioning of components and convey needed information. Consolidates details from a number of sources and adjusts or transposes scale as required. Suggested methods of approach, applicable precedents, and advice on source materials are given with initial assignments. Instructions are less complete when assignments recur. Work may be spot-checked during progress.

DRAFTSMAN-TRACER

Copies plans and drawings prepared by others by placing tracing cloth or paper over drawings and tracing with pen or pencil. (Does not include tracing limited to plans primarily consisting of straight lines and a large scale not requiring close delineation.)

and/or

Prepares simple or repetitive drawings of easily visualized items. Work is closely supervised during progress.

NURSE, INDUSTRIAL (Registered)

A registered nurse who gives nursing service under general medical direction to ill or nijured employees or other persons who become ill or suffer an accident on the premises of a factory or other establishment. Duties involve a combination of the following: Giving first aid to the ill or injured; attending to subsequent dressing of employees' injuries; keeping records of patients treated; preparing accident reports for compensation or other purposes; assisting in physical examinations and health evaluations of applicants and employees; and planning and carrying out programs involving health education, accident prevention, evaluation of plant environment, or other activities affecting the health, welfare, and safety of all personnel.

MAINTENANCE AND POWERPLANT

CARPENTER, MAINTENANCE

Performs the carpentry duties necessary to construct and maintain in good repair building woodwork and equipment such as bins, cribs, counters, benches, partitions, doors, floors, stairs, casings, and trim made of wood in an establishment. Work involves most of the following: Planning and laying out of work from blueprints, drawings, models, or verbal instructions using a variety

CARPENTER, MAINTENANCE-Continued

of carpenter's handtools, portable power tools, and standard measuring instruments; making standard shop computations relating to dimensions of work; and selecting materials necessary for the work. In general, the work of the maintenance carpenter requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

ELECTRICIAN, MAINTENANCE

Performs a variety of electrical trade functions such as the installation, maintenance, or repair of equipment for the generation, distribution, or utilization of electric energy in an establishment. Work involves most of the following: Installing or repairing any of a variety of electrical equipment such as generators, transformers, switchboards, controllers, circuit breakers, motors, heating units, conduit systems, or other transmission equipment; working from blueprints, drawings, layouts, or other specifications; locating and diagnosing trouble in the electrical system or equipment; working standard computations relating to load requirements of wiring or electrical equipment; and using a variety of electrician's handtools and measuring and testing instruments. In general, the work of the maintenance electrician requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

ENGINEER, STATIONARY

Operates and maintains and may also supervise the operation of stationary engines and equipment (mechanical or electrical) to supply the establishment in which employed with power, heat, refrigeration, or air-conditioning. Work involves: Operating and maintaining equipment such as steam engines, air compressors, generators, motors, turbines, ventilating and refrigerating equipment, steam boilers and boiler-fed water pumps; making equipment repairs; and keeping a record of operation of machinery, temperature, and fuel consumption. May also supervise these operations. Head or chief engineers in establishments employing more than one engineer are excluded.

FIREMAN, STATIONARY BOILER

Fires stationary boilers to furnish the establishment in which employed with heat, power, or steam. Feeds fuels to fire by hand or operates a mechanical stoker, or gas or oil burner; and checks water and safety valves. May clean, oil, or assist in repairing boilerroom equipment.

HELPER, MAINTENANCE TRADES

Assists one or more workers in the skilled maintenance trades, by performing specific or general duties of lesser skill, such as keeping a worker supplied with materials and tools; cleaning working area, machine, and equipment; assisting journeyman by holding materials or tools; and performing other unskilled tasks as directed by journeyman. The kind of work the helper is permitted to perform varies from trade to trade: In some trades the helper is confined to supplying, lifting, and holding materials and tools and cleaning working areas; and in others he is permitted to perform specialized machine operations, or parts of a trade that are also performed by workers on a full-time basis.

MACHINE-TOOL OPERATOR, TOOLROOM

Specializes in the operation of one or more types of machine tools, such as jig borers, cylindrical or surface grinders, engine lathes, or milling machines, in the construction of machine-shop tools, gages, jigs, fixtures, or dies. Work involves most of the following: Planning and performing difficult machining operations; processing items requiring complicated setups or a high degree of accuracy; using a variety of precision measuring instruments; selecting feeds, speeds, tooling, and operation sequence; and making necessary adjustments during operation to achieve requisite tolerances or dimensions. May be required to recognize when tools need dressing, to dress tools, and to select proper coolants and cutting and lubricating oils. For crossindustry wage study purposes, machine-tool operators, toolroom, in tool and die jobbing shops are excluded from this classification.

MACHINIST, MAINTENANCE

Produces replacement parts and new parts in making repairs of metal parts of mechanical equipment operated in an establishment. Work involves most of the following: Interpreting written instructions and specifications; planning and laying out of work; using a variety of machinist's handtools and precision measuring instruments; setting up and operating standard machine tools; shaping of metal parts to close tolerances; making standard shop computations relating to dimensions of work, tooling, feeds, and speeds of machining; knowledge of the working properties of the common metals; selecting standard materials, parts, and equipment required for his work; and fitting and assembling parts into mechanical equipment. In general, the machinist's work normally requires a rounded training in machine-shop practice usually acquired through a formal apprenticeship or equivalent training and experience.

MECHANIC, AUTOMOTIVE (Maintenance)

Repairs automobiles, buses, motortrucks, and tractors of an establishment. Work involves most of the following: Examining automotive equipment to diagnose source of trouble; disassembling equipment and performing repairs that involve the use of such handtools as wrenches, gages, drills, or specialized equipment in disassembling or fitting parts; replacing broken or defective parts from stock; grinding and adjusting valves; reassembling and installing

MECHANIC, AUTOMOTIVE (Maintenance)-Continued

the various assemblies in the vehicle and making necessary adjustments; and alining wheels, adjusting brakes and lights, or tightening body bolts. In general, the work of the automotive mechanic requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

MECHANIC, MAINTENANCE

Repairs machinery or mechanical equipment of an establishment. Work involves most of the following: Examining machines and mechanical equipment to diagnose source of trouble; dismantling or partly dismantling machines and performing repairs that mainly involve the use of handtools in scraping and fitting parts; replacing broken or defective parts with items obtained from stock; ordering the production of a replacement part by a machine shop or sending of the machine to a machine shop for major repairs; preparing written specifications for major repairs or for the production of parts ordered from machine shop; reassembling machines; and making all necessary adjustments for operation. In general, the work of a maintenance mechanic requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience. Excluded from this classification are workers whose primary duties involve setting up or adjusting machines.

MILLWRIGH'

Installs new machines or heavy equipment, and dismantles and installs machines or heavy equipment when changes in the plant layout are required. Work involves most of the following: Planning and laying out of the work; interpreting blueprints or other specifications; using a variety of handtools and rigging; making standard shop computations relating to stresses, strength of materials, and centers of gravity; alining and balancing of equipment; selecting standard tools, equipment, and parts to be used; and installing and maintaining in good order power transmission equipment such as drives and speed reducers. In general, the millwright's work normally requires a rounded training and experience in the trade acquired through a formal apprenticeship or equivalent training and experience.

OILER

Lubricates, with oil or grease, the moving parts or wearing surfaces of mechanical equipment of an establishment.

PAINTER, MAINTENANCE

Paints and redecorates walls, woodwork, and fixtures of an establishment. Work involves the following: Knowledge of surface peculiarities and types of paint required for different applications: preparing surface for painting by removing old finish or by placing putty or filler in nail holes and interstices; and applying paint with spray gun or brush. May mix colors, oils, white lead, and other paint ingredients to obtain proper color or consistency. In general, the work of the maintenance painter requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

PIPEFITTER, MAINTENANCE

Installs or repairs water, steam, gas, or other types of pipe and pipefittings in an establishment. Work involves most of the following: Laying out of work and measuring to locate position of pipe from drawings or other written specifications; cutting various sizes of pipe to correct lengths with chisel and hammer or oxyacetylene torch or pipe-cutting machine; threading pipe with stocks and dies; bending pipe by hand-driven or power-driven machines; assembling pipe with couplings and fastening pipe to hangers; making standard shop computations relating to pressures, flow, and size of pipe required; and making standard tests to determine whether finished pipes meet specifications. In general, the work of the maintenance pipefitter requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience. Workers primarily engaged in installing and repairing building sanitation or heating systems are excluded.

PLUMBER, MAINTENANCE

Keeps the plumbing system of an establishment in good order. Work involves: Knowledge of sanitary codes regarding installation of vents and traps in plumbing system; installing or repairing pipes and fixtures; and opening clogged drains with a plunger or plumber's snake. In general, the work of the maintenance plumber requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

SHEET-METAL WORKER, MAINTENANCE

Fabricates, installs, and maintains in good repair the sheet-metal equipment and fixtures (such as machine guards, grease pans, shelves, lockers, tanks, ventilators, chutes, ducts, metal roofing) of an establishment. Work involves most of the following: Planning and laying out all types of sheet-metal maintenance work from blueprints, models, or other specifications; setting up and operating all available types of sheet-metal working machines; using a variety of

SHEET-METAL WORKER, MAINTENANCE-Continued

handtools in cutting, bending, forming, shaping, fitting, and assembling; and installing sheet-metal articles as required. In general, the work of the maintenance sheet-metal worker requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

TOOL AND DIE MAKER

(Die maker; jig maker; tool maker; fixture maker; gage maker)

Constructs and repairs machine-shop tools, gages, jigs, fixtures or dies for forgings, punching, and other metal-forming work. Work involves most of the following: Planning and laying out of work from models, blueprints, drawings, or other oral and written specifications;

TOOL AND DIE MAKER-Continued

using a variety of tool and die maker's handtools and precision measuring instruments; understanding of the working properties of common metals and alloys; setting up and operating of machine tools and related equipment; making necessary shop computations relating to dimensions of work, speeds, feeds, and tooling of machines; heat-treating of metal parts during fabrication as well as of finished tools and dies to achieve required qualities; working to close tolerances; fitting and assembling of parts to prescribed tolerances and allowances; and selecting appropriate materials, tools, and processes. In general, the tool and die maker's work requires a rounded training in machine-shop and toolroom practice usually acquired through a formal apprenticeship or equivalent training and experience.

For cross-industry wage study purposes, tool and die makers in tool and die jobbing shops are excluded from this classification.

CUSTODIAL AND MATERIAL MOVEMENT

GUARD AND WATCHMAN

Guard. Performs routine police duties, either at fixed post or on tour, maintaining order, using arms or force where necessary. Includes gatemen who are stationed at gate and check on identity of employees and other persons entering.

Watchman. Makes rounds of premises periodically in protecting property against fire, theft, and illegal entry.

JANITOR, PORTER, OR CLEANER

(Sweeper; charwoman; janitress)

Cleans and keeps in an orderly condition factory working areas and washrooms, or premises of an office, apartment house, or commercial or other establishment. Duties involve a combination of the following: Sweeping, mopping or scrubbing, and polishing floors; removing chips, trash, and other refuse; dusting equipment, furniture, or fixtures; polishing metal fixtures or trimmings; providing supplies and minor maintenance services; and cleaning lavatories, showers, and restrooms. Workers who specialize in window washing are excluded.

LABORER, MATERIAL HANDLING

(Loader and unloader; handler and stacker; shelver; trucker; stockman or stock helper; warehouseman or warehouse helper)

A worker employed in a warehouse, manufacturing plant, store, or other establishment whose duties involve one or more of the following: Loading and unloading various materials and merchandise on or from freight cars, trucks, or other transporting devices; unpacking, shelving, or placing materials or merchandise in proper storage location; and transporting materials or merchandise by handtruck, car, or wheelbarrow. Longshoremen, who load and unload ships are excluded.

ORDER FILLER

(Order picker; stock selector; warehouse stockman)

Fills shipping or transfer orders for finished goods from stored merchandise in accordance with specifications on sales slips, customers; orders, or other instructions. May, in addition to filling orders and indicating items filled or omitted, keep records of outgoing orders, requisition additional stock or report short supplies to supervisor, and perform other related duties.

PACKER, SHIPPING

Prepares finished products for shipment or storage by placing them in shipping containers, the specific operations performed being dependent upon the type, size, and number of units to be packed, the type of container employed, and method of shipment. Work requires the placing of items in shipping containers and may involve one or more of the following: Knowledge of various items of stock in order to verify content; selection of appropriate type and size of container; inserting enclosures in container; using excelsior or other material to prevent breakage or damage; closing and sealing container; and applying labels or entering identifying data on container. Packers who also make wooden boxes or crates are excluded.

SHIPPING AND RECEIVING CLERK

Prepares merchandise for shipment, or receives and is responsible for incoming shipments of merchandise or other materials. Shipping work involves: A knowledge of shipping procedures, practices, routes, available means of transportation, and rate; and preparing records of the goods shipped, making up bills of lading, posting weight and shipping charges, and keeping a file of shipping records. May direct or assist in preparing the merchandise for shipment. Receiving work involves: Verifying or directing others in verifying the correctness of shipments against bills of lading, invoices, or other records; checking for shortages and rejecting damaged goods; routing merchandise or materials to proper departments; and maintaining necessary records and files.

For wage study purposes, workers are classified as follows:

Receiving clerk Shipping clerk Shipping and receiving clerk

TRUCKDRIVER

Drives a truck within a city or industrial area to transport materials, merchandise, equipment, or men between various types of establishments such as: Manufacturing plants, freight depots, warehouses, wholesale and retail establishments, or between retail establishments and customers' houses or places of business. May also load or unload truck with or without helpers, make minor mechanical repairs, and keep truck in good working order. Driver-salesmen and over-the-road drivers are excluded.

For wage study purposes, truckdrivers are classified by size and type of equipment, as follows: (Tractor-trailer should be rated on the basis of trailer capacity.)

Truckdriver (combination of sizes listed separately) Truckdriver, light (under $1^{1}/_{2}$ tons) Truckdriver, medium ($1^{1}/_{2}$ to and including 4 tons) Truckdriver, heavy (over 4 tons, trailer type) Truckdriver, heavy (over 4 tons, other than trailer type)

TRUCKER, POWER

Operates a manually controlled gasoline- or electric-powered truck or tractor to transport goods and materials of all kinds about a warehouse, manufacturing plant, or other establishment.

For wage study purposes, workers are classified by type of truck, as follows:

Trucker, power (forklift)
Trucker, power (other than forklift)

The following areas are surveyed periodically for use in administering the Service Contract Act of 1965. Copies of public releases are available at no cost while supplies last from any of the BLS regional offices shown on the inside front cover.

Abilene, Tex. Alaska Albany, Ga. Alexandria, La. Alpena, Standish, and Tawas City, Mich. Amarillo, Tex. Ann Arbor, Mich. Asheville, N.C. Atlantic City, N.J. Augusta, Ga.-S.C. Austin, Tex. Bakersfield, Calif. Baton Rouge, La. Billings, Mont. Biloxi, Gulfport, and Pascagoula, Miss. Bridgeport, Norwalk, and Stamford, Conn. Charleston, S.C. Cheyenne, Wyo. Clarksville, Tenn., and Hopkinsville, Ky. Colorado Springs, Colo. Columbia, S.C. Columbus, Ga.-Ala. Crane, Ind. Decatur, Ill. Dothan, Ala. Duluth-Superior, Minn.-Wis. Durham, N.C. El Paso, Tex. Eugene, Oreg. Fargo-Moorhead, N. Dak.-Minn. Fayetteville, N.C. Fitchburg-Leominster, Mass. Fort Smith, Ark.-Okla. Frederick-Hagerstown, Md.-Pa.-W. Va. Great Falls, Mont. Greensboro-Winston Salem-High Point, N.C. Harrisburg, Pa. Hartford, Conn. Huntsville, Ala.

Laredo, Tex. Las Vegas, Nev. Lexington, Ky. Lower Eastern Shore, Md.-Va. Lynchburg, Va. Macon, Ga. Madison, Wis. Marquette, Escanaba, Sault Ste. Marie, Mich. Meridian, Miss. Middlesex, Monmouth, Ocean and Somerset Cos., N.J. Mobile, Ala., and Pensacola, Fla. Montgomery, Ala. Nashville, Tenn. New London-Groton-Norwich, Conn. Northeastern Maine Ogden, Utah Orlando, Fla. Oxnard-Ventura, Calif. Panama City, Fla. Pine Bluff, Ark. Portsmouth, N.H.-Maine-Mass. Pueblo, Colo. Reno, Nev. Sacramento, Calif. Salina, Kans. Salinas-Monterey, Calif. Santa Barbara, Calif. Shreveport, La. Springfield-Chicopee-Holyoke, Mass.-Conn. Stockton, Calif. Tacoma, Wash. Topeka, Kans. Tucson, Ariz. Valdosta, Ga. Vallejo-Napa, Calif. Wichita Falls, Tex. Wilmington, Del.-N.J.-Md.

Knoxville, Tenn.

The eleventh annual report on salaries for accountants, auditors, chief accountants, attorneys, job analysts, directors of personnel, buyers, chemists, engineers, engineering technicians, draftsmen, and clerical employees. Order as BLS Bulletin 1693, National Survey of Professional, Administrative, Technical, and Clerical Pay, June 1970, \$1.00 a copy, from the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C., 20402, or any of its regional sales offices.

Area Wage Surveys

A list of the latest available bulletins is presented below. A directory of area wage studies including more limited studies conducted at the request of the Wage and Hour Division of the Department of Labor is available on request. Bulletins may be purchased from the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C., 20402, or from any of the BLS regional sales offices shown on the inside front cover.

<u>Area</u>	Bulletin number and price	<u>Area</u>	Bulletin number and price
Akron, Ohio, July 1970	1660-88. 30 cents	Muskegon-Muskegon Heights, Mich., June 1970 1	1660-85. 35 cents
Albany-Schenectady-Troy, N.Y., Mar. 1971		Newark and Jersey City, N.J., Jan. 1971	
Albuquerque, N. Mex., Mar. 1971		New Haven, Conn., Jan. 1971	
Allentown-Bethlehem-Easton, PaN.J., May 1971	1685-75, 30 cents	New Orleans, La., Jan. 1971 1	
Atlanta, Ga., May 1971	1685-69, 40 cents	New York, N.Y., Apr. 1970 1	
Baltimore, Md., Aug. 1970	1685-18, 50 cents	Norfolk-Portsmouth and Newport News-	
Beaumont-Port Arthur-Orange, Tex., May 1971	1685-68, 35 cents	Hampton, Va., Jan. 1971	- 1685-46, 35 cents
Binghamton, N.Y., July 1970	1685-6, 30 cents	Oklahoma City, Okla., July 1970	1685-5. 30 cents
Birmingham, Ala., Mar. 1971	1685-63. 40 cents	Omaha, NebrIowa, Sept. 1970 1	1685-14. 35 cents
Boise City, Idaho, Nov. 1970	1685-21 35 cents	Paterson-Clifton-Passaic, N.J., June 1970	1660-87. 45 cents
Boston, Mass., Aug. 1970 1	1685-11 50 cents	Philadelphia, PaN.J., Nov. 1970	1685-34, 50 cents
Buffalo, N.Y., Oct. 1970	1685-43, 50 cents	Phoenix, Ariz., Mar. 1970 1	1660-70, 35 cents
Burlington, Vt., Mar. 1971	1685-59. 35 cents	Pittsburgh, Pa., Jan. 1971	
Canton, Ohio, May 1971	1685-71. 30 cents	Portland, Maine, Nov. 1970	
Charleston, W. Va., Mar. 1971	1685-57, 30 cents	Portland, OregWash., May 1970 1	_ 1660-77, 40 cents
Charlotte, N.C., Jan. 1971	1685-48, 30 cents	Providence-Pawtucket-Warwick, R.IMass.,	
Chattanooga, Tenn.—Ga., Sept. 1970 1	1685-10. 35 cents	May 1970	_ 1660-72, 30 cents
Chicago, Ill., June 1970	1660-90. 60 cents	Raleigh, N.C., Aug. 1970 1	
Cincinnati, Ohio-KyInd., Feb. 1971	1685-53. 45 cents	Richmond, Va., Mar. 1971	- 1685-62, 30 cents
Cleveland, Ohio, Sept. 1970	1685-28. 50 cents	Rochester, N.Y. (office occupations only),	
Columbus, Ohio, Oct. 1970	1685-33, 40 cents	Aug. 1970	_ 1685-7, 30 cents
Dallas, Tex., Oct. 1970		Rockford, Ill., May 1970 1	- 1660-75, 35 cents
Davenport-Rock Island-Moline, Iowa-Ill.,	30 CCIIIS	St. Louis, MoIll., Mar. 1971 1	- 1685-65, 50 cents
Feb. 1971	1685-51, 30 cents	Salt Lake City, Utah, Nov. 1970 1	_ 1685-26, 35 cents
Dayton, Ohio, Dec. 1970 1	1685-45, 40 cents	San Antonio, Tex., May 1970	_ 1660-71, 30 cents
Denver, Colo., Dec. 1970	1685-41, 35 cents	San Bernardino-Riverside-Ontario, Calif.,	
Des Moines, Iowa, May 1971	1685-70, 30 cents	Dec. 1970 1	- 1685-42, 40 cents
Detroit, Mich., Feb. 1970	1660-58, 35 cents	San Diego, Calif., Nov. 1970	
Fort Worth, Tex., Oct. 1970 1	1685-25, 35 cents	San Francisco-Oakland, Calif., Oct. 1970	
Green Bay, Wis., July 1970 1	1685-4, 35 cents	San Jose, Calif., Aug. 1970	_ 1685-13, 30 cents
Greenville, S.C., May 1970	1660-79, 30 cents	Savannah, Ga., May 1971	_ 1685-72, 30 cents
Houston, Tex., Apr. 1971	1685-67, 50 cents	Scranton, Pa., July 1970 1	_ 1685-3, 35 cents
Indianapolis, Ind., Oct. 1970 1	1685-31, 40 cents	Seattle-Everett, Wash., Jan. 1971	- 1685-52, 35 cents
Jackson, Miss., Jan. 1971	1685-39, 35 cents	Sioux Falls, S. Dak., Dec. 1970 1	- 1685-38, 35 cents
Jacksonville, Fla., Dec. 1970 1	1685-37, 35 cents	South Bend, Ind., Mar. 1971	
Kansas City, MoKans., Sept. 1970 1	1685-16, 45 cents	Spokane, Wash., June 1970 1	
Lawrence-Haverhill, MassN.H., June 1970 1	1660-82, 35 cents	Syracuse, N.Y., July 1970	_ 1685-8, 30 cents
Little Rock-North Little Rock, Ark., July 1970 1	1685-1, 35 cents	Tampa-St. Petersburg, Fla., Nov. 1970	1685-17, 30 cents
Los Angeles-Long Beach and Anaheim-Santa Ana-		Toledo, Ohio-Mich., Apr. 1971	_ 1685-74, 40 cents
Garden Grove, Calif., Mar. 1971	1685-66, 50 cents	Trenton, N.J., Sept. 1970	_ 1685-15, 35 cents
Louisville, KyInd., Nov. 1970	1685-27, 30 cents	Utica-Rome, N.Y., July 1970	_ 1685-9, 30 cents
Lubbock, Tex., Mar. 1971	1685-60, 30 cents	Washington, D.CMdVa., Apr. 1971	_ 1685-56, 40 cents
Manchester, N.H., July 1970	. 1685-2, 35 cents	Waterbury, Conn., Mar. 1971	
Memphis, TennArk., Nov. 1970	1685-30, 30 cents	Waterloo, Iowa, Nov. 1970 1	
Miami, Fla., Nov. 1970 1	. 1685-29, 40 cents	Wichita, Kans., Apr. 1971	
Midland and Odessa, Tex., Jan. 1971		Worcester, Mass., May 1971	
Milwaukee, Wis., May 1971	. 1685-76, 35 cents	York, Pa., Feb. 1971	_ 1685-50, 30 cents
Minneapolis-St. Paul, Minn., Jan. 1971	. 1685-44, 40 cents	Youngstown-Warren, Ohio, Nov. 1970	- 1685-24, 30 cents

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