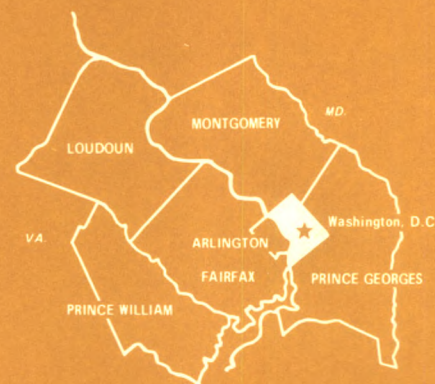


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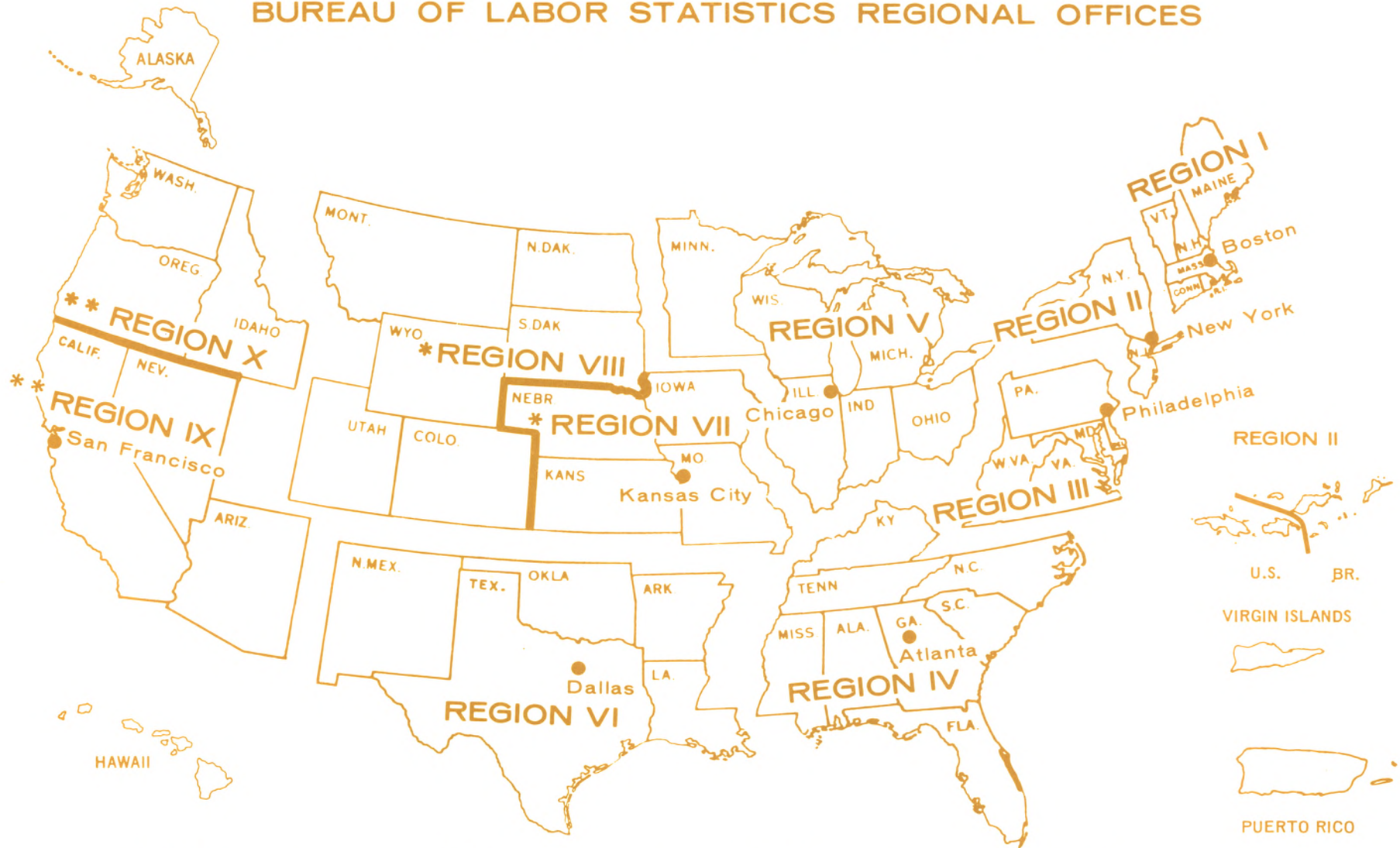
# AREA WAGE SURVEY

The Washington, D.C.—Md.—Va.,  
Metropolitan Area, April 1971

Bulletin 1685-56



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**BUREAU OF LABOR STATISTICS**

**Geoffrey H. Moore, Commissioner**

# **AREA WAGE SURVEY**

**The Washington, D.C.—Md.—Va.,  
Metropolitan Area, April 1971**

**Bulletin 1685-56**

June 1971

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## Preface

The Bureau of Labor Statistics program of annual occupational wage surveys in metropolitan areas is designed to provide data on occupational earnings, and establishment practices and supplementary wage provisions. It yields detailed data by selected industry division for each of the areas studied, for geographic regions, and for the United States. A major consideration in the program is the need for greater insight into (1) the movement of wages by occupational category and skill level, and (2) the structure and level of wages among areas and industry divisions.

At the end of each survey, an individual area bulletin presents the survey results. After completion of all of the individual area bulletins for a round of surveys, two summary bulletins are issued. The first brings data for each of the metropolitan areas studied into one bulletin. The second presents information which has been pro-

jected from individual metropolitan area data to relate to geographic regions and the United States.

Ninety areas currently are included in the program. In each area, information on occupational earnings is collected annually and on establishment practices and supplementary wage provisions biennially.

This bulletin presents results of the survey in Washington, D. C.—Md.—Va., in April 1971. The Standard Metropolitan Statistical Area, as defined by the Bureau of the Budget through January 1968, consists of the District of Columbia; the cities of Alexandria, Fairfax, and Falls Church, Va.; and the counties of Arlington, Fairfax, Loudoun, and Prince William, Va.; and Montgomery and Prince Georges, Md. This study was conducted by the Bureau's regional office in Philadelphia, Pa., under the general direction of Irwin L. Feigenbaum, Assistant Regional Director for Operations.

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NOTE: Similar tabulations are available for other areas. (See inside back cover.)

Current reports on occupational earnings and supplementary wage provisions in the Washington area are also available for contract cleaning (July 1968), auto dealer repair shops (August 1969), banking (November 1969), hospitals (March 1969), and on earnings only for selected food service and laundry and dry cleaning occupations (April 1971). Union scales, indicative of prevailing pay levels, are available for building construction; printing; local-transit operating employees; and local truckdrivers and helpers.

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# Introduction

This area is 1 of 90 in which the U.S. Department of Labor's Bureau of Labor Statistics conducts surveys of occupational earnings and related benefits on an areawide basis.<sup>1</sup>

This bulletin presents current occupational employment and earnings information obtained largely by mail from the establishments visited by Bureau field economists in the last previous survey for occupations reported in that earlier study. Personal visits were made to nonrespondents and to those respondents reporting unusual changes since the previous survey.

In each area, data are obtained from representative establishments within six broad industry divisions: Manufacturing; transportation, communication, and other public utilities; wholesale trade; retail trade; finance, insurance, and real estate; and services. Major industry groups excluded from these studies are government operations and the construction and extractive industries. Establishments having fewer than a prescribed number of workers are omitted because they tend to furnish insufficient employment in the occupations studied to warrant inclusion. Separate tabulations are provided for each of the broad industry divisions which meet publication criteria.

These surveys are conducted on a sample basis because of the unnecessary cost involved in surveying all establishments. To obtain optimum accuracy at minimum cost, a greater proportion of large than of small establishments is studied. In combining the data, however, all establishments are given their appropriate weight. Estimates based on the establishments studied are presented, therefore, as relating to all establishments in the industry grouping and area, except for those below the minimum size studied.

## Occupations and Earnings

The occupations selected for study are common to a variety of manufacturing and nonmanufacturing industries, and are of the following types: (1) Office clerical; (2) professional and technical; (3) maintenance and powerplant; and (4) custodial and material movement. Occupational classification is based on a uniform set of job descriptions designed to take account of interestablishment variation in duties within the same job. The occupations selected for study are listed and described in the appendix. The earnings data following the job titles are for all industries combined. Earnings data for some of the occupations listed and described, or for some industry divisions within occupations, are not presented in the A-series tables, because

<sup>1</sup> Included in the 90 areas are four studies conducted under contract with the New York State Department of Labor. These areas are Binghamton (New York portion only); Rochester (office occupations only); Syracuse; and Utica-Rome. In addition, the Bureau conducts more limited area studies in 77 areas at the request of the Wage and Hour Division of the U. S. Department of Labor.

either (1) employment in the occupation is too small to provide enough data to merit presentation, or (2) there is possibility of disclosure of individual establishment data. Earnings data not shown separately for industry divisions are included in all industries combined data, where shown. Likewise, data are included in the overall classification when a subclassification of secretaries or truckdrivers is not shown or information to subclassify is not available.

Occupational employment and earnings data are shown for full-time workers, i.e., those hired to work a regular weekly schedule in the given occupational classification. Earnings data exclude premium pay for overtime and for work on weekends, holidays, and late shifts. Nonproduction bonuses are excluded, but cost-of-living allowances and incentive earnings are included. Where weekly hours are reported, as for office clerical occupations, reference is to the standard workweek (rounded to the nearest half hour) for which employees receive their regular straight-time salaries (exclusive of pay for overtime at regular and/or premium rates). Average weekly earnings for these occupations have been rounded to the nearest half dollar.

These surveys measure the level of occupational earnings in an area at a particular time. Comparisons of individual occupational averages over time may not reflect expected wage changes. The averages for individual jobs are affected by changes in wages and employment patterns. For example, proportions of workers employed by high- or low-wage firms may change or high-wage workers may advance to better jobs and be replaced by new workers at lower rates. Such shifts in employment could decrease an occupational average even though most establishments in an area increase wages during the year. Trends in earnings of occupational groups, shown in table 2, are better indicators of wage trends than individual jobs within the groups.

The averages presented reflect composite, areawide estimates. Industries and establishments differ in pay level and job staffing and, thus, contribute differently to the estimates for each job. The pay relationship obtainable from the averages may fail to reflect accurately the wage spread or differential maintained among jobs in individual establishments. Similarly, differences in average pay levels for men and women in any of the selected occupations should not be assumed to reflect differences in pay treatment of the sexes within individual establishments. Other possible factors which may contribute to differences in pay for men and women include: Differences in progression within established rate ranges, since only the actual rates paid incumbents are collected; and differences in specific duties performed, although the workers are classified appropriately within the same survey job description. Job descriptions used in classifying



employees in these surveys are usually more generalized than those used in individual establishments and allow for minor differences among establishments in the specific duties performed.

Occupational employment estimates represent the total in all establishments within the scope of the study and not the number actually surveyed. Because of differences in occupational structure among establishments, the estimates of occupational employment obtained from the sample of establishments studied serve only to indicate the relative importance of the jobs studied. These differences in occupational structure do not affect materially the accuracy of the earnings data.

#### Establishment Practices and Supplementary Wage Provisions

Tabulations on selected establishment practices and supplementary wage provisions (B-series tables) are not presented in this bulletin. Information for these tabulations is collected biennially. These tabulations on minimum entrance salaries for inexperienced women office workers; shift differentials; scheduled weekly hours; paid holidays; paid vacations; and health, insurance, and pension plans are presented (in the B-series tables) in previous bulletins for this area.

Table 1. Establishments and workers within scope of survey and number studied in Washington, D.C.—Md.—Va.,<sup>1</sup> by major industry division,<sup>2</sup> April 1971

Industry division	Minimum employment in establishments in scope of study	Number of establishments		Workers in establishments		
		Within scope of study <sup>3</sup>	Studied	Within scope of study <sup>4</sup>		Studied
				Number	Percent	
<u>All establishments</u>						
All divisions.....	-	1,277	266	309,174	100	177,996
Manufacturing.....	50	175	53	32,076	10	18,121
Nonmanufacturing.....	-	1,102	213	277,098	90	159,875
Transportation, communication, and other public utilities <sup>5</sup> .....	50	74	30	48,946	16	39,877
Wholesale trade.....	50	112	31	18,204	6	9,685
Retail trade.....	50	330	51	102,882	33	69,196
Finance, insurance, and real estate <sup>6</sup> .....	50	177	36	30,619	10	13,010
Services <sup>7</sup> .....	50	409	65	76,447	25	28,107
<u>Large establishments</u>						
All divisions.....	-	89	74	160,056	100	145,395
Manufacturing.....	500	11	11	10,579	7	10,579
Nonmanufacturing.....	-	78	63	149,477	93	134,816
Transportation, communication, and other public utilities <sup>5</sup> .....	500	15	13	38,394	24	36,220
Wholesale trade.....	500	3	3	5,533	3	5,533
Retail trade.....	500	24	21	67,761	42	64,600
Finance, insurance, and real estate <sup>6</sup> .....	500	7	6	9,095	6	7,972
Services <sup>7</sup> .....	500	29	20	28,694	18	20,491

<sup>1</sup> The Washington Standard Metropolitan Statistical Area, as defined by the Bureau of the Budget through January 1968, consists of the District of Columbia; the cities of Alexandria, Fairfax, and Falls Church, Va.; and the counties of Arlington, Fairfax, Loudoun, and Prince William, Va.; and Montgomery and Prince Georges, Md. The "workers within scope of study" estimates shown in this table provide a reasonably accurate description of the size and composition of the labor force included in the survey. The estimates are not intended, however, to serve as a basis of comparison with other employment indexes for the area to measure employment trends or levels since (1) planning of wage surveys requires the use of establishment data compiled considerably in advance of the payroll period studied, and (2) small establishments are excluded from the scope of the survey.

<sup>2</sup> The 1967 edition of the Standard Industrial Classification Manual was used in classifying establishments by industry division.

<sup>3</sup> Includes all establishments with total employment at or above the minimum limitation. All outlets (within the area) of companies in such industries as trade, finance, auto repair service, and motion picture theaters are considered as 1 establishment.

<sup>4</sup> Includes all workers in all establishments with total employment (within the area) at or above the minimum limitation.

<sup>5</sup> Abbreviated to "public utilities" in the A-series tables. Taxicabs and services incidental to water transportation were excluded.

<sup>6</sup> Abbreviated to "finance" in the A-series tables.

<sup>7</sup> Hotels and motels; laundries and other personal services; business services; automobile repair, rental, and parking; motion pictures; nonprofit membership organizations (excluding religious and charitable organizations); and engineering and architectural services.

About a tenth of the workers within scope of the survey in the Washington area were employed in manufacturing firms. The following presents the major industry groups and specific industries as a percent of all manufacturing:

Industry groups	Specific industries
Printing and publishing..... 36	Newspapers..... 18
Food and kindred products..... 21	Commercial printing..... 11
Electrical equipment and supplies..... 14	Communication equipment..... 10
Fabricated metal products..... 5	Dairy products..... 8
Transportation equipment..... 5	Bakery products..... 7
	Aircraft and parts..... 5
	Periodicals..... 5

This information is based on estimates of total employment derived from universe materials compiled prior to actual survey. Proportions in various industry divisions may differ from proportions based on the results of the survey as shown in table 1 above.

## Wage Trends for Selected Occupational Groups

Presented in table 2 are indexes and percentages of change in average salaries of office clerical workers and industrial nurses, and in average earnings of selected plant worker groups. The indexes are a measure of wages at a given time, expressed as a percent of wages during the base period. Subtracting 100 from the index yields the percentage change in wages from the base period to the date of the index. The percentages of change or increase relate to wage changes between the indicated dates. Annual rates of increase, where shown, reflect the amount of increase for 12 months when the time period between surveys was other than 12 months. These computations were based on the assumption that wages increased at a constant rate between surveys. These estimates are measures of change in averages for the area; they are not intended to measure average pay changes in the establishments in the area.

### Method of Computing

Each of the following key occupations within an occupational group was assigned a constant weight based on its proportionate employment in the occupational group:

Office clerical (men and women): Bookkeeping-machine operators, class B Clerks, accounting, classes A and B Clerks, file, classes A, B, and C Clerks, order Clerks, payroll Comptometer operators Keypunch operators, classes A and B Office boys and girls	Office clerical (men and women)— Continued Secretaries Stenographers, general Stenographers, senior Switchboard operators, classes A and B Tabulating-machine operators, class B Typists, classes A and B Industrial nurses (men and women): Nurses, industrial (registered)	Skilled maintenance (men): Carpenters Electricians Machinists Mechanics Mechanics (automotive) Painters Pipefitters Tool and die makers  Unskilled plant (men): Janitors, porters, and cleaners Laborers, material handling
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The average (mean) earnings for each occupation were multiplied by the occupational weight, and the products for all occupations in the group were totaled. The aggregates for 2 consecutive years were related by dividing the aggregate for the later year by the aggregate for the earlier year. The resultant relative, less 100 percent,

shows the percentage change. The index is the product of multiplying the base year relative (100) by the relative for the next succeeding year and continuing to multiply (compound) each year's relative by the previous year's index.

For office clerical workers and industrial nurses, the wage trends relate to regular weekly salaries for the normal workweek, exclusive of earnings for overtime. For plant worker groups, they measure changes in average straight-time hourly earnings, excluding premium pay for overtime and for work on weekends, holidays, and late shifts. The percentages are based on data for selected key occupations and include most of the numerically important jobs within each group.

### Limitations of Data

The indexes and percentages of change, as measures of change in area averages, are influenced by: (1) general salary and wage changes, (2) merit or other increases in pay received by individual workers while in the same job, and (3) changes in average wages due to changes in the labor force resulting from labor turnover, force expansions, force reductions, and changes in the proportions of workers employed by establishments with different pay levels. Changes in the labor force can cause increases or decreases in the occupational averages without actual wage changes. It is conceivable that even though all establishments in an area gave wage increases, average wages may have declined because lower-paying establishments entered the area or expanded their work forces. Similarly, wages may have remained relatively constant, yet the averages for an area may have risen considerably because higher-paying establishments entered the area.

The use of constant employment weights eliminates the effect of changes in the proportion of workers represented in each job included in the data. The percentages of change reflect only changes in average pay for straight-time hours. They are not influenced by changes in standard work schedules, as such, or by premium pay for overtime. Where necessary, data were adjusted to remove from the indexes and percentages of change any significant effect caused by changes in the scope of the survey.



Table 2. Indexes of standard weekly salaries and straight-time hourly earnings for selected occupational groups in Washington, D.C.—Md.—Va., September 1969 and April 1971, and percents of increase for selected periods

Period	Office clerical (men and women)	Industrial nurses (men and women)	Skilled maintenance trades (men)	Unskilled plant workers (men)
Indexes (September 1967=100)				
September 1969.....	114.8	117.9	116.7	112.3
April 1971.....	125.5	131.6	130.5	126.2
Indexes (November 1960=100)				
September 1967.....	128.5	130.6	131.5	124.4
April 1971.....	161.2	171.7	171.7	157.0
Percents of increase				
December 1959 to November 1960:				
11-month increase.....	3.9	4.7	4.7	4.1
Annual rate of increase.....	4.3	5.1	5.1	4.5
November 1960 to October 1961:				
11-month increase.....	3.3	3.3	3.5	2.1
Annual rate of increase.....	3.6	3.6	3.8	2.3
October 1961 to October 1962.....	3.3	2.7	5.1	4.5
October 1962 to October 1963.....	3.4	( <sup>1</sup> )	2.6	4.0
October 1963 to October 1964.....	4.0	( <sup>1</sup> )	3.5	1.6
October 1964 to October 1965.....	4.4	( <sup>1</sup> )	6.8	1.9
October 1965 to October 1966.....	3.4	4.3	2.8	1.6
October 1966 to September 1967:				
11-month increase.....	3.8	6.8	3.9	6.5
Annual rate of increase.....	4.2	7.4	4.3	7.1
September 1967 to September 1968.....	5.3	9.4	8.2	6.4
September 1968 to September 1969.....	9.0	7.8	7.9	5.5
September 1969 to April 1971:				
19-month increase.....	9.3	11.6	11.8	12.4
Annual rate of increase.....	5.8	7.2	7.3	7.7

<sup>1</sup> Data do not meet publication criteria.

NOTE: Previously published indexes for the Washington area used November 1960 as the base period. They can be converted to the new base period by dividing them by the corresponding index numbers for September 1967 on the November 1960 base period as shown in the table. (The result should be multiplied by 100.)

## A. Occupational earnings

Table A-1 Office occupations—men and women

(Average straight-time weekly hours and earnings for selected occupations studied on an area basis by industry division, Washington, D.C.—Md.—Va., April 1971)

Sex, occupation, and industry division	Number of workers	Average weekly hours <sup>1</sup> (standard)	Weekly earnings <sup>1</sup> (standard)			Number of workers receiving straight-time weekly earnings of—																						
			Mean <sup>2</sup>	Median <sup>2</sup>	Middle range <sup>2</sup>	\$ 65	\$ 70	\$ 75	\$ 80	\$ 85	\$ 90	\$ 95	\$ 100	\$ 105	\$ 110	\$ 120	\$ 130	\$ 140	\$ 150	\$ 160	\$ 170	\$ 180	\$ 190	\$ 200	\$ 210	\$ 220		
						and under	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>MEN</b>																												
CLERKS, ACCOUNTING, CLASS A -----	161	39.0	\$ 149.00	\$ 148.50	\$ 125.00-169.50	-	-	-	-	-	-	-	-	2	23	31	11	16	21	19	17	14	3	2	-	-	2	
NONMANUFACTURING -----	137	39.0	147.50	146.00	124.00-169.00	-	-	-	-	-	-	-	-	2	23	28	5	15	17	16	15	11	1	2	-	-	2	
PUBLIC UTILITIES -----	26	40.0	158.50	166.00	149.00-172.00	-	-	-	-	-	-	-	-	-	1	2	2	1	4	6	10	-	-	-	-	-	-	
CLERKS, ACCOUNTING, CLASS B -----	165	39.5	117.50	110.00	101.00-132.50	-	-	-	1	1	4	30	24	23	15	18	21	14	8	5	1	-	-	-	-	-	-	
NONMANUFACTURING -----	143	39.5	116.50	109.50	100.00-132.00	-	-	-	1	1	4	30	15	23	13	15	19	10	8	4	-	-	-	-	-	-	-	
CLERKS, ORDER -----	108	39.5	142.50	144.50	134.00-159.50	-	-	-	-	-	-	-	5	4	-	5	35	15	20	22	1	1	-	-	-	-	-	
NONMANUFACTURING -----	108	39.5	142.50	144.50	134.00-159.50	-	-	-	-	-	-	-	5	4	-	5	35	15	20	22	1	1	-	-	-	-	-	
WHOLESALE TRADE -----	95	39.0	141.00	140.00	133.00-160.00	-	-	-	-	-	-	-	5	3	-	5	35	15	8	22	1	1	-	-	-	-	-	
OFFICE BOYS -----	365	38.0	99.00	97.00	89.00-108.00	-	8	2	28	65	46	79	23	40	61	5	2	4	-	2	-	-	-	-	-	-	-	
NONMANUFACTURING -----	341	38.0	99.00	97.00	89.00-108.00	-	8	2	23	65	38	79	23	33	57	5	2	4	-	2	-	-	-	-	-	-	-	
PUBLIC UTILITIES -----	52	38.0	99.00	95.00	92.50-103.00	-	-	-	-	1	25	11	5	6	2	-	2	-	-	-	-	-	-	-	-	-	-	
FINANCE -----	126	37.5	95.00	95.00	86.00-105.00	-	8	-	18	28	10	22	9	13	18	-	-	-	-	-	-	-	-	-	-	-	-	
SERVICES -----	149	38.0	102.50	99.00	90.00-116.50	-	-	2	2	34	2	46	3	14	37	5	-	4	-	-	-	-	-	-	-	-	-	
<b>WOMEN</b>																												
BILLERS, MACHINE (BOOKKEEPING MACHINE) -----	158	39.5	113.00	112.00	96.50-134.50	-	-	3	8	11	13	17	13	2	32	8	13	38	-	-	-	-	-	-	-	-	-	
NONMANUFACTURING -----	139	39.5	112.50	112.00	95.00-134.00	-	-	3	8	11	13	16	3	2	31	8	13	31	-	-	-	-	-	-	-	-	-	
WHOLESALE TRADE -----	60	38.5	106.50	105.00	94.50-126.00	-	-	-	-	8	8	14	-	-	14	8	-	8	-	-	-	-	-	-	-	-	-	
BOOKKEEPING-MACHINE OPERATORS, CLASS A -----	101	39.0	117.00	111.00	97.00-137.50	-	-	-	-	6	11	21	9	2	14	6	13	4	4	11	-	-	-	-	-	-	-	
NONMANUFACTURING -----	97	39.0	116.00	110.00	97.00-137.00	-	-	-	-	6	11	21	9	2	14	6	9	4	4	11	-	-	-	-	-	-	-	
FINANCE -----	69	39.0	110.50	99.50	95.00-122.00	-	-	-	-	6	11	20	8	2	4	4	1	4	-	9	-	-	-	-	-	-	-	
BOOKKEEPING-MACHINE OPERATORS, CLASS B -----	253	38.0	108.50	107.00	101.00-119.00	-	-	4	12	6	16	16	57	39	48	38	15	-	1	1	-	-	-	-	-	-	-	
NONMANUFACTURING -----	218	37.5	107.50	106.00	100.50-119.50	-	-	4	12	6	11	16	54	37	28	38	12	-	-	-	-	-	-	-	-	-	-	
RETAIL TRADE -----	51	38.5	107.00	104.00	102.00-108.50	-	-	-	-	-	1	33	7	-	-	10	-	-	-	-	-	-	-	-	-	-	-	
FINANCE -----	98	35.5	106.00	105.50	93.50-119.50	-	-	4	12	6	4	8	13	20	8	13	10	-	-	-	-	-	-	-	-	-	-	
CLERKS, ACCOUNTING, CLASS A -----	903	38.5	131.00	129.00	116.00-147.00	-	-	-	7	-	15	38	36	61	107	206	107	147	86	58	25	3	2	2	2	2	1	
MANUFACTURING -----	66	39.5	144.50	144.50	132.50-161.00	-	-	-	-	-	1	-	1	-	3	6	19	16	2	11	3	1	-	1	2	-	-	
NONMANUFACTURING -----	837	38.5	129.50	128.00	115.00-146.00	-	-	-	7	-	14	38	35	61	104	200	88	131	84	47	22	2	2	1	-	1		
RETAIL TRADE -----	173	40.0	124.50	127.00	118.50-134.50	-	-	-	7	-	4	4	6	-	29	59	35	20	7	2	-	-	-	-	-	-		
FINANCE -----	75	36.5	147.00	147.00	128.00-169.00	-	-	-	-	-	-	3	-	1	3	20	3	15	8	5	12	2	2	-	-	1		
SERVICES -----	332	38.0	134.50	140.00	116.00-149.00	-	-	-	-	-	4	6	43	-	41	24	47	92	49	26	-	-	-	-	-	-	-	
CLERKS, ACCOUNTING, CLASS B -----	1,369	39.5	109.50	107.00	96.00-120.50	-	-	4	74	55	179	135	197	117	259	170	57	45	41	18	18	-	-	-	-	-	-	
MANUFACTURING -----	143	39.5	119.50	116.50	103.00-136.50	-	-	-	-	2	9	14	20	17	16	29	3	7	19	7	-	-	-	-	-	-	-	
NONMANUFACTURING -----	1,226	39.5	108.50	105.50	95.00-119.00	-	-	4	74	53	170	121	177	100	243	141	54	38	22	11	18	-	-	-	-	-	-	
WHOLESALE TRADE -----	94	39.5	106.50	102.00	96.00-122.00	-	-	-	-	2	17	19	23	3	4	18	4	2	-	1	1	-	-	-	-	-	-	
RETAIL TRADE -----	495	40.0	102.50	103.00	91.50-113.50	-	-	4	69	40	36	43	90	50	100	39	19	4	1	-	-	-	-	-	-	-	-	
FINANCE -----	227	38.0	120.50	119.50	106.50-129.50	-	-	-	3	8	11	20	6	29	39	56	2	21	20	9	3	-	-	-	-	-	-	
SERVICES -----	255	39.5	108.50	105.50	96.50-118.50	-	-	-	-	1	56	26	44	13	60	20	28	7	-	-	-	-	-	-	-	-	-	

See footnotes at end of tables.

Table A-1. Office occupations—men and women—Continued

(Average straight-time weekly hours and earnings for selected occupations studied on an area basis by industry division, Washington, D.C.—Md.—Va., April 1971)

Sex, occupation, and industry division	Number of workers	Average weekly hours <sup>1</sup> (standard)	Weekly earnings <sup>1</sup> (standard)			Number of workers receiving straight-time weekly earnings of—																					
			Mean <sup>2</sup>	Median <sup>2</sup>	Middle range <sup>2</sup>	65	70	75	80	85	90	95	100	105	110	120	130	140	150	160	170	180	190	200	210	220	
						\$ and under	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
WOMEN - CONTINUED																											
CLERKS, FILE, CLASS A -----	105	39.5	\$ 115.50	\$ 117.50	\$ 113.00-121.00	-	-	-	-	2	5	6	4	4	55	27	1	-	1	-	-	-	-	-	-	-	-
NONMANUFACTURING -----	98	39.5	115.50	118.00	115.00-121.00	-	-	-	-	2	5	6	4	3	50	27	-	-	1	-	-	-	-	-	-	-	-
CLERKS, FILE, CLASS B -----	653	38.0	99.50	97.00	91.50-110.00	-	1	-	3	108	178	103	46	53	144	9	8	-	-	-	-	-	-	-	-	-	-
NONMANUFACTURING -----	633	38.0	99.00	96.50	91.50-110.00	-	1	-	3	108	177	102	46	39	144	8	5	-	-	-	-	-	-	-	-	-	-
SERVICES -----	213	37.5	107.50	110.50	99.00-116.00	-	-	-	-	-	20	43	15	24	108	2	1	-	-	-	-	-	-	-	-	-	-
CLERKS, FILE, CLASS C -----	767	39.0	87.00	85.00	82.00- 91.50	8	-	41	333	158	136	47	19	16	2	7	-	-	-	-	-	-	-	-	-	-	-
NONMANUFACTURING -----	742	39.0	86.50	85.00	82.00- 90.50	8	-	41	333	158	135	39	19	2	-	7	-	-	-	-	-	-	-	-	-	-	-
FINANCE -----	447	39.0	85.00	83.50	81.50- 87.00	-	-	27	266	103	29	7	6	2	-	7	-	-	-	-	-	-	-	-	-	-	-
SERVICES -----	104	39.0	92.00	92.50	88.50- 96.00	-	-	14	-	17	43	22	8	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CLERKS, ORDER -----	419	40.0	105.50	103.00	95.50-114.00	-	12	12	29	8	40	63	71	51	56	18	26	25	2	4	2	-	-	-	-	-	-
MANUFACTURING -----	64	39.5	110.50	103.50	101.00-127.00	-	-	-	-	-	5	2	37	2	-	4	7	5	-	-	2	-	-	-	-	-	-
NONMANUFACTURING -----	355	40.0	104.50	103.00	94.00-113.50	-	12	12	29	8	35	61	34	49	56	14	19	20	2	4	-	-	-	-	-	-	-
WHOLESALE TRADE -----	166	40.0	106.00	105.00	92.50-117.00	-	-	8	18	2	30	11	14	19	32	5	4	19	-	4	-	-	-	-	-	-	-
RETAIL TRADE -----	65	40.0	95.00	102.00	80.50-112.00	-	12	4	7	6	2	-	5	5	19	5	-	-	-	-	-	-	-	-	-	-	-
CLERKS, PAYROLL -----	379	39.0	122.50	119.50	112.00-133.50	-	-	-	1	12	6	2	42	16	121	50	69	29	13	12	2	-	-	2	-	2	-
NONMANUFACTURING -----	343	39.0	123.00	119.50	112.50-134.00	-	-	-	1	2	6	2	38	16	112	43	68	27	13	11	2	-	-	2	-	2	-
PUBLIC UTILITIES -----	33	39.0	131.00	130.00	104.50-151.50	-	-	-	-	-	-	-	9	-	-	1	7	3	4	7	1	-	-	-	1	-	-
RETAIL TRADE -----	101	40.0	121.50	121.50	115.50-135.00	-	-	-	1	2	-	1	6	9	27	20	17	16	2	-	-	-	-	-	-	-	-
FINANCE -----	68	37.0	119.50	115.50	112.00-129.00	-	-	-	-	-	3	-	2	3	34	12	9	3	-	1	-	-	-	1	-	-	-
SERVICES -----	130	39.0	123.50	119.00	114.50-133.50	-	-	-	-	-	1	-	18	4	50	4	39	3	3	8	-	-	-	-	-	-	-
COMPTOMETER OPERATORS -----	79	39.0	123.00	121.50	112.50-135.00	-	-	-	-	-	-	3	11	4	19	15	17	-	10	-	-	-	-	-	-	-	-
NONMANUFACTURING -----	60	38.5	122.00	119.00	106.50-137.00	-	-	-	-	-	-	3	11	4	14	7	11	-	10	-	-	-	-	-	-	-	-
KEYPUNCH OPERATORS, CLASS A -----	676	39.0	118.00	117.50	109.00-126.50	-	-	-	8	10	15	44	41	64	195	171	46	46	23	13	-	-	-	-	-	-	-
MANUFACTURING -----	108	38.0	115.00	113.00	104.00-127.00	-	-	-	2	6	10	12	20	20	16	25	6	6	3	2	-	-	-	-	-	-	-
NONMANUFACTURING -----	568	39.5	118.50	118.00	110.50-126.50	-	-	-	8	8	9	34	29	44	179	146	40	40	20	11	-	-	-	-	-	-	-
PUBLIC UTILITIES -----	33	39.5	151.50	152.50	149.50-157.50	-	-	-	-	-	-	-	-	-	-	-	2	7	16	8	-	-	-	-	-	-	
RETAIL TRADE -----	108	40.0	111.00	112.50	103.00-122.00	-	-	-	2	5	5	8	12	15	28	25	5	3	-	-	-	-	-	-	-	-	-
FINANCE -----	181	38.5	117.50	116.50	109.00-125.50	-	-	-	-	-	1	16	11	23	58	43	15	10	1	3	-	-	-	-	-	-	-
SERVICES -----	197	39.5	120.50	120.00	113.00-125.50	-	-	-	-	-	-	6	1	6	86	64	14	19	1	-	-	-	-	-	-	-	-
KEYPUNCH OPERATORS, CLASS B -----	747	39.0	106.50	106.00	98.50-113.00	-	-	3	6	31	86	82	140	122	191	65	4	9	4	3	1	-	-	-	-	-	-
MANUFACTURING -----	76	39.0	117.50	116.00	106.50-125.00	-	-	-	-	-	7	9	2	4	23	18	-	8	3	1	1	-	-	-	-	-	-
NONMANUFACTURING -----	671	39.0	105.00	105.00	98.50-112.00	-	-	6	31	79	73	138	118	118	168	47	4	1	1	2	-	-	-	-	-	-	-
PUBLIC UTILITIES -----	97	37.5	102.50	99.50	94.00-110.00	-	-	-	-	-	31	20	14	8	15	5	2	1	1	-	-	-	-	-	-	-	-
RETAIL TRADE -----	115	39.5	105.50	109.00	100.50-113.50	-	-	3	3	6	12	3	18	17	40	11	2	-	-	-	-	-	-	-	-	-	-
FINANCE -----	146	38.0	101.50	102.00	94.00-108.00	-	-	-	3	23	14	20	34	25	17	10	-	-	-	-	-	-	-	-	-	-	-
SERVICES -----	297	39.5	107.00	107.00	102.00-112.50	-	-	-	-	2	22	25	72	65	95	16	-	-	-	-	-	-	-	-	-	-	-
OFFICE GIRLS -----	120	38.0	92.00	90.00	86.50-100.50	-	7	1	9	43	19	10	28	2	-	-	-	1	-	-	-	-	-	-	-	-	-
NONMANUFACTURING -----	117	38.0	92.00	90.50	86.50-100.50	-	7	1	9	41	19	10	28	1	-	-	-	1	-	-	-	-	-	-	-	-	-
SERVICES -----	56	38.5	86.00	87.00	85.50- 89.00	-	7	-	5	39	5	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SECRETARIES -----	5,537	38.5	146.00	144.50	130.00-159.50	-	-	-	4	10	21	47	53	116	344	793	980	857	976	572	369	179	79	52	40	45	
MANUFACTURING -----	349	39.0	141.50	141.00	124.00-157.00	-	-	-	-	-	7	11	6	6	34	49	57	56	48	21	38	7	6	-	1	4	
NONMANUFACTURING -----	5,188	38.5	146.00	144.50	130.00-159.50	-	-	-	4	10	17	40	42	110	310	744	923	801	928	551	331	172	73	52	39	41	
PUBLIC UTILITIES -----	568	38.5	159.00	158.50	144.00-172.00	-	-	-	-	-	-	-	4	1	24	32	51	74	117	96	94	29	14	15	5	12	
WHOLESALE TRADE -----	313	39.5	154.00	153.00	133.00-172.00	-	-	-	1	4	4	-	1	20	37	52	24	49	37	24	19	11	6	13	11	-	
RETAIL TRADE -----	346	39.5	136.00	138.00	121.50-155.50	-	-	-	2	1	7	9	4	8	48	50	61	53	58	21	19	3	2	-	-	-	
FINANCE -----	990	38.0	138.00	138.00	123.00-151.50	-	-	-	2	8	6	24	30	39	85	146	182	209	124	69	31	18	4	1	4	8	
SERVICES -----	2,971	38.5	146.50	145.00	131.00-159.50	-	-	-	-	-	-	3	4	61	133	479	577	441	580	328	163	103	42	30	17	10	

See footnotes at end of tables.



Table A-1. Office occupations—men and women—Continued

(Average straight-time weekly hours and earnings for selected occupations studied on an area basis by industry division, Washington, D.C.—Md.—Va., April 1971)

Sex, occupation, and industry division	Number of workers	Average weekly hours <sup>1</sup> (standard)	Weekly earnings <sup>1</sup> (standard)			Number of workers receiving straight-time weekly earnings of—																							
			Mean <sup>2</sup>	Median <sup>2</sup>	Middle range <sup>2</sup>	\$ 65	\$ 70	\$ 75	\$ 80	\$ 85	\$ 90	\$ 95	\$ 100	\$ 105	\$ 110	\$ 120	\$ 130	\$ 140	\$ 150	\$ 160	\$ 170	\$ 180	\$ 190	\$ 200	\$ 210	\$ 220			
						and under	75	80	85	90	95	100	105	110	120	130	140	150	160	170	180	190	200	210	220	over			
<b>WOMEN - CONTINUED</b>																													
<b>SECRETARIES - CONTINUED</b>																													
SECRETARIES, CLASS A -----	231	39.0	\$ 172.00	\$ 165.50	\$ 153.00-190.50	-	-	-	-	-	-	-	3	-	3	10	14	19	41	34	40	9	15	10	8	25			
NONMANUFACTURING -----	206	39.0	172.00	165.00	154.50-185.50	-	-	-	-	-	-	-	-	-	3	10	9	17	40	34	38	7	10	10	7	21			
PUBLIC UTILITIES -----	32	38.5	176.00	173.00	154.00-189.50	-	-	-	-	-	-	-	-	-	-	-	-	5	4	2	10	4	4	-	-	3			
RETAIL TRADE -----	54	40.0	152.00	157.00	142.50-162.00	-	-	-	-	-	-	-	-	-	-	3	8	8	19	10	3	1	2	-	-	-			
FINANCE -----	54	38.0	162.00	160.50	151.00-172.50	-	-	-	-	-	-	-	-	-	1	7	-	4	15	9	12	2	2	-	-	2			
SECRETARIES, CLASS B -----	988	39.0	157.50	156.00	141.50-172.50	-	-	-	-	1	-	3	6	-	32	75	115	119	252	116	84	94	35	20	21	15			
MANUFACTURING -----	72	39.5	150.00	151.00	140.50-163.00	-	-	-	-	-	-	-	-	-	-	5	12	16	20	5	12	2	-	-	-	-			
NONMANUFACTURING -----	916	39.0	158.00	156.50	141.50-173.50	-	-	-	-	1	-	3	6	-	32	70	103	103	232	111	72	92	35	20	21	15			
PUBLIC UTILITIES -----	89	38.5	180.00	179.00	159.00-199.00	-	-	-	-	-	-	-	-	-	-	4	2	4	15	5	19	14	5	10	4	7			
WHOLESALE TRADE -----	111	39.5	163.00	164.00	137.00-189.00	-	-	-	-	-	-	-	-	-	7	15	12	2	11	15	11	14	7	5	9	3			
RETAIL TRADE -----	50	39.5	142.00	141.50	136.00-158.00	-	-	-	-	1	-	1	1	-	1	6	15	5	16	3	1	1	-	-	-	-			
FINANCE -----	298	38.0	143.00	145.50	131.50-157.00	-	-	-	-	-	-	3	5	-	20	38	49	74	66	33	4	3	-	-	-	3			
SERVICES -----	368	39.0	165.00	161.00	153.00-182.00	-	-	-	-	-	-	-	-	-	4	7	25	18	124	55	37	60	23	5	8	2			
SECRETARIES, CLASS C -----	1,765	38.5	146.00	146.50	131.50-161.50	-	-	-	-	2	5	13	28	19	105	232	279	318	276	273	140	24	24	13	9	5			
MANUFACTURING -----	113	39.5	142.50	142.50	133.00-157.00	-	-	-	-	-	-	5	-	-	8	13	22	25	18	12	8	1	1	-	-	-			
NONMANUFACTURING -----	1,652	38.5	146.50	147.00	131.50-161.50	-	-	-	-	2	5	13	23	19	97	219	257	293	258	261	132	23	23	13	9	5			
PUBLIC UTILITIES -----	282	38.0	155.50	155.00	142.00-169.50	-	-	-	-	-	-	2	-	-	-	8	44	43	63	47	47	7	4	5	1	2			
WHOLESALE TRADE -----	134	39.5	145.50	151.00	134.50-161.00	-	-	-	-	1	4	4	-	-	10	6	27	14	32	21	8	5	2	-	-	-			
RETAIL TRADE -----	104	39.5	135.00	133.00	118.00-155.50	-	-	-	-	1	1	5	1	2	23	15	13	11	12	4	15	1	-	-	-	-			
FINANCE -----	285	37.0	132.50	133.50	121.00-144.00	-	-	-	-	-	-	4	20	16	25	55	57	84	12	6	1	-	-	-	2	3			
SERVICES -----	847	39.0	149.50	150.00	133.50-163.00	-	-	-	-	-	-	-	-	1	30	135	116	141	139	183	61	10	17	8	6	-			
SECRETARIES, CLASS D -----	2,143	38.0	136.00	135.00	123.00-148.00	-	-	-	4	8	15	34	19	91	204	437	492	349	303	82	76	14	4	9	2	-			
MANUFACTURING -----	139	39.0	131.00	126.00	115.50-147.50	-	-	-	-	-	4	7	3	6	26	31	18	13	9	4	16	2	-	-	-	-			
NONMANUFACTURING -----	2,004	38.0	136.50	135.00	123.50-148.50	-	-	-	4	8	11	27	16	85	178	406	474	336	294	78	60	12	4	9	2	-			
PUBLIC UTILITIES -----	123	38.5	144.00	149.00	126.50-161.00	-	-	-	-	-	-	-	2	1	15	20	5	20	28	25	6	1	-	-	-	-			
RETAIL TRADE -----	138	39.5	128.00	130.00	116.00-142.50	-	-	-	2	-	5	4	3	5	24	26	25	29	11	4	-	-	-	-	-	-			
FINANCE -----	272	37.0	130.00	128.50	113.00-142.50	-	-	-	2	8	6	20	7	18	39	42	51	25	18	11	11	9	2	1	2	-			
SERVICES -----	1,422	38.0	137.50	136.00	124.50-148.50	-	-	-	-	-	-	3	4	60	99	302	380	254	231	37	40	2	2	8	-	-			
STENOGRAPHERS, GENERAL -----	621	38.5	122.00	120.50	108.50-135.00	-	-	-	-	14	21	16	54	70	129	124	92	51	29	15	6	-	-	-	-	-			
MANUFACTURING -----	58	39.5	116.00	119.00	100.00-126.50	-	-	-	-	-	7	8	-	2	13	21	1	6	-	-	-	-	-	-	-	-			
NONMANUFACTURING -----	563	38.5	122.50	120.50	109.00-135.50	-	-	-	-	14	14	8	54	68	116	103	91	45	29	15	6	-	-	-	-	-			
PUBLIC UTILITIES -----	109	39.5	136.00	133.00	121.00-157.50	-	-	-	-	-	1	3	8	-	12	24	19	3	21	14	4	-	-	-	-	-			
WHOLESALE TRADE -----	70	38.5	113.50	116.50	107.00-122.00	-	-	-	-	7	7	-	3	2	31	13	2	1	4	-	-	-	-	-	-	-			
FINANCE -----	144	37.5	121.00	123.00	109.00-132.00	-	-	-	-	7	7	-	8	18	17	45	37	-	2	1	2	-	-	-	-	-			
SERVICES -----	223	38.5	120.00	115.00	106.50-137.00	-	-	-	-	-	-	5	39	37	52	19	30	41	-	-	-	-	-	-	-	-			
STENOGRAPHERS, SENIOR -----	907	38.5	129.00	125.00	117.00-142.50	-	-	-	-	3	4	17	123	-	131	214	127	184	61	17	25	1	-	-	-	-			
NONMANUFACTURING -----	869	38.5	129.00	125.00	116.50-142.00	-	-	-	-	-	4	16	122	-	124	209	122	182	61	7	22	-	-	-	-	-			
WHOLESALE TRADE -----	79	39.5	137.50	137.00	129.00-145.00	-	-	-	-	-	-	-	-	-	10	12	29	16	6	2	4	-	-	-	-	-			
SERVICES -----	496	38.5	126.50	124.00	112.50-141.50	-	-	-	-	-	4	16	90	-	40	144	47	116	39	-	-	-	-	-	-	-			
SWITCHBOARD OPERATORS, CLASS A -----	270	39.0	119.50	116.00	103.50-137.50	-	-	-	-	16	7	21	36	27	55	23	23	35	22	5	-	-	-	-	-	-			
NONMANUFACTURING -----	227	39.5	117.00	113.50	102.00-133.50	-	-	-	-	16	4	21	36	25	47	17	16	30	10	5	-	-	-	-	-	-			
PUBLIC UTILITIES -----	69	39.5	126.50	130.00	104.00-147.50	-	-	-	-	-	1	11	7	-	13	3	6	21	6	1	-	-	-	-	-	-			
FINANCE -----	52	38.0	107.50	107.00	97.50-117.50	-	-	-	-	7	1	10	4	11	11	6	1	1	-	-	-	-	-	-	-	-			
SERVICES -----	60	39.5	114.00	112.00	105.00-124.00	-	-	-	-	8	-	-	7	10	20	3	8	2	1	1	-	-	-	-	-	-			

See footnotes at end of tables.

Table A-1. Office occupations—men and women—Continued

(Average straight-time weekly hours and earnings for selected occupations studied on an area basis by industry division, Washington, D.C.—Md.—Va., April 1971)

Sex, occupation, and industry division	Number of workers	Average weekly hours <sup>1</sup> (standard)	Weekly earnings <sup>1</sup> (standard)			Number of workers receiving straight-time weekly earnings of—																					
			Mean <sup>2</sup>	Median <sup>2</sup>	Middle range <sup>2</sup>	\$ 65	\$ 70	\$ 75	\$ 80	\$ 85	\$ 90	\$ 95	\$ 100	\$ 105	\$ 110	\$ 120	\$ 130	\$ 140	\$ 150	\$ 160	\$ 170	\$ 180	\$ 190	\$ 200	\$ 210	\$ 220	
						and under 70	75	80	85	90	95	100	105	110	120	130	140	150	160	170	180	190	200	210	220	over	
WOMEN - CONTINUED																											
SWITCHBOARD OPERATORS, CLASS B ----	695	39.0	\$ 94.00	\$ 92.50	\$ 83.50-102.50	18	16	34	146	105	54	119	66	40	45	35	6	2	9	-	-	-	-	-	-	-	-
NONMANUFACTURING -----	689	39.0	94.00	92.50	83.50-102.00	18	16	34	146	105	54	119	66	40	39	35	6	2	9	-	-	-	-	-	-	-	-
PUBLIC UTILITIES -----	27	39.5	123.50	123.00	95.00-151.00	-	-	-	-	-	7	-	1	-	2	7	1	1	8	-	-	-	-	-	-	-	-
RETAIL TRADE -----	197	39.5	94.00	94.50	87.50-102.50	-	-	9	18	45	31	27	40	8	13	6	-	-	-	-	-	-	-	-	-	-	-
FINANCE -----	203	38.0	94.00	96.50	82.00-103.50	-	16	16	50	2	3	55	16	20	10	13	1	-	1	-	-	-	-	-	-	-	-
SERVICES -----	240	40.0	90.50	86.50	82.00-97.00	18	-	9	78	54	11	28	6	12	13	8	2	1	-	-	-	-	-	-	-	-	-
SWITCHBOARD OPERATOR-RECEPTIONISTS-	502	38.5	115.00	116.00	101.50-131.00	-	-	-	20	4	37	50	52	34	106	56	98	33	12	-	-	-	-	-	-	-	-
MANUFACTURING -----	88	39.0	111.50	114.00	94.50-128.00	-	-	-	5	-	19	1	7	4	17	17	14	1	3	-	-	-	-	-	-	-	-
NONMANUFACTURING -----	414	38.0	116.00	116.00	102.00-131.50	-	-	-	15	4	18	49	45	30	89	39	84	32	9	-	-	-	-	-	-	-	-
WHOLESALE TRADE -----	75	39.0	110.00	112.50	102.00-118.00	-	-	-	7	4	-	4	10	6	35	-	-	-	9	-	-	-	-	-	-	-	-
FINANCE -----	53	38.0	116.00	116.00	99.00-133.50	-	-	-	-	-	-	17	-	7	10	1	18	-	-	-	-	-	-	-	-	-	-
SERVICES -----	224	38.5	121.00	127.00	105.00-133.00	-	-	-	7	-	1	15	35	5	39	25	65	32	-	-	-	-	-	-	-	-	-
TRANSCRIBING-MACHINE OPERATORS,																											
GENERAL -----	168	38.5	120.50	116.00	111.00-132.50	-	-	-	-	1	1	5	7	19	64	17	32	18	2	-	2	-	-	-	-	-	-
NONMANUFACTURING -----	158	38.5	121.00	116.50	111.00-133.00	-	-	-	-	1	1	5	5	17	60	15	32	18	2	-	2	-	-	-	-	-	-
FINANCE -----	81	38.0	122.00	121.50	108.00-133.50	-	-	-	-	1	1	4	5	16	12	7	29	2	2	-	2	-	-	-	-	-	-
TYPISTS, CLASS A -----	978	38.5	114.50	113.50	104.50-122.00	-	-	-	-	16	19	103	122	127	306	152	86	21	22	2	2	-	-	-	-	-	-
MANUFACTURING -----	51	38.0	111.00	112.00	101.00-118.50	-	-	-	-	-	10	2	4	5	20	2	5	3	-	-	-	-	-	-	-	-	-
NONMANUFACTURING -----	927	38.5	115.00	113.50	104.50-122.00	-	-	-	-	16	9	101	118	122	286	150	81	18	22	2	2	-	-	-	-	-	-
PUBLIC UTILITIES -----	84	39.0	116.50	117.00	111.00-123.00	-	-	-	-	-	-	6	6	5	34	26	6	1	-	-	-	-	-	-	-	-	-
RETAIL TRADE -----	94	38.0	102.00	101.50	97.50-105.00	-	-	-	-	7	5	22	39	10	6	3	2	-	-	-	-	-	-	-	-	-	-
FINANCE -----	206	38.5	112.00	110.00	99.50-120.50	-	-	-	-	9	3	46	27	18	51	28	17	5	-	-	2	-	-	-	-	-	-
SERVICES -----	500	39.0	118.50	116.00	108.50-124.50	-	-	-	-	-	-	18	43	87	180	81	55	12	22	2	-	-	-	-	-	-	-
TYPISTS, CLASS B -----	2,229	38.5	101.50	99.00	93.00-109.00	-	1	33	104	211	378	504	231	260	275	112	92	18	9	1	-	-	-	-	-	-	
MANUFACTURING -----	203	38.5	112.00	112.50	95.00-125.50	-	-	-	3	5	43	10	10	9	57	29	19	12	6	-	-	-	-	-	-	-	-
NONMANUFACTURING -----	2,026	38.5	100.50	98.50	92.50-107.50	-	1	33	101	206	335	494	221	251	218	83	73	6	3	1	-	-	-	-	-	-	
PUBLIC UTILITIES -----	132	38.5	109.00	107.00	97.50-114.00	-	-	1	1	6	14	21	10	35	15	3	25	-	-	1	-	-	-	-	-	-	
WHOLESALE TRADE -----	104	39.0	95.50	93.50	89.50-108.50	-	-	8	10	9	35	9	3	7	18	5	-	-	-	-	-	-	-	-	-	-	
RETAIL TRADE -----	203	40.0	95.00	91.50	87.50-99.00	-	1	7	8	72	43	26	6	8	22	10	-	-	-	-	-	-	-	-	-	-	
FINANCE -----	931	37.0	100.50	97.50	91.00-106.00	-	-	17	73	110	152	236	89	107	57	34	47	6	3	-	-	-	-	-	-	-	
SERVICES -----	656	39.0	102.00	101.00	96.50-108.50	-	-	-	9	9	91	202	113	94	106	31	1	-	-	-	-	-	-	-	-	-	-

See footnotes at end of tables.

Table A-1a. Office occupations—large establishments—men and women

(Average straight-time weekly hours and earnings for selected occupations studied in establishments employing 500 workers or more by industry division, Washington, D. C.—Md.—Va., April 1971)

Sex, occupation, and industry division	Number of workers	Average weekly hours <sup>1</sup> (standard)	Weekly earnings <sup>1</sup> (standard)			Number of workers receiving straight-time weekly earnings of—																							
			Mean <sup>2</sup>	Median <sup>2</sup>	Middle range <sup>2</sup>	Under and under \$80																							
						\$ 80	\$ 85	\$ 90	\$ 95	\$ 100	\$ 105	\$ 110	\$ 120	\$ 130	\$ 140	\$ 150	\$ 160	\$ 170	\$ 180	\$ 190	\$ 200	\$ 210	\$ 220	\$ 230	\$ 240	over			
			80	85	90	95	100	105	110	120	130	140	150	160	170	180	190	200	210	220	230	240	over						
<b>MEN</b>																													
CLERKS, ACCOUNTING, CLASS A -----	78	39.0	\$ 151.00	\$ 156.00	\$ 124.50-172.00	-	-	-	-	-	-	2	6	16	6	7	5	13	15	4	3	1	-	-	-	-	-	-	-
NONMANUFACTURING -----	62	39.0	148.00	151.00	124.00-170.50	-	-	-	-	-	-	2	6	13	4	6	5	10	13	1	1	1	-	-	-	-	-	-	-
MESSENGERS (OFFICE BOYS) -----	150	38.0	97.00	94.50	88.00-102.00	2	16	31	28	32	10	17	6	2	2	4	-	-	-	-	-	-	-	-	-	-	-	-	-
NONMANUFACTURING -----	141	38.0	96.00	94.00	88.00-100.00	2	16	31	27	32	10	13	2	2	2	4	-	-	-	-	-	-	-	-	-	-	-	-	-
PUBLIC UTILITIES -----	38	38.0	100.50	97.00	93.00-104.00	-	-	-	16	9	5	4	2	-	2	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>WOMEN</b>																													
CLERKS, ACCOUNTING, CLASS A -----	416	38.5	122.00	122.00	107.50-132.00	-	7	-	14	36	35	27	61	126	28	33	28	11	7	1	-	2	-	-	-	-	-	-	-
NONMANUFACTURING -----	398	38.5	120.50	121.50	106.50-129.50	-	7	-	14	36	35	27	61	123	26	27	26	9	6	-	1	-	1	-	-	-	-	-	-
RETAIL TRADE -----	54	40.0	118.00	114.50	98.50-146.00	-	7	-	4	4	6	-	10	6	2	6	7	2	-	-	-	-	-	-	-	-	-	-	-
SERVICES -----	101	40.0	126.50	127.00	113.00-139.50	-	-	-	-	4	6	9	19	20	19	13	8	3	-	-	-	-	-	-	-	-	-	-	-
CLERKS, ACCOUNTING, CLASS B -----	537	39.0	108.00	104.50	93.50-116.50	4	39	29	88	64	51	21	140	40	19	10	9	8	15	-	-	-	-	-	-	-	-	-	-
NONMANUFACTURING -----	501	39.0	106.00	103.50	93.00-115.00	4	39	27	87	61	48	21	133	35	19	9	2	1	15	-	-	-	-	-	-	-	-	-	-
RETAIL TRADE -----	266	40.0	102.00	100.00	90.50-115.00	4	37	24	31	37	27	3	68	16	14	4	1	-	-	-	-	-	-	-	-	-	-	-	-
SERVICES -----	61	40.0	110.50	111.00	100.50-119.50	-	-	1	5	9	6	8	18	10	3	1	-	-	-	-	-	-	-	-	-	-	-	-	-
CLERKS, PAYROLL -----	113	39.5	124.50	119.50	110.50-141.00	-	1	2	-	1	16	7	32	10	15	14	10	5	-	-	-	-	-	-	-	-	-	-	-
NONMANUFACTURING -----	105	39.5	124.50	119.50	111.00-141.00	-	1	2	-	1	14	7	30	9	14	13	10	4	-	-	-	-	-	-	-	-	-	-	-
PUBLIC UTILITIES -----	25	39.5	127.50	130.00	103.50-149.00	-	-	-	-	-	9	-	-	4	3	4	4	1	-	-	-	-	-	-	-	-	-	-	-
COMPTONER OPERATORS -----	52	39.5	123.50	119.00	108.00-138.50	-	-	-	-	3	8	4	13	6	8	-	10	-	-	-	-	-	-	-	-	-	-	-	-
KEYPUNCH OPERATORS, CLASS A -----	402	39.5	117.50	114.50	108.00-126.50	-	2	5	9	31	30	42	124	81	31	20	19	8	-	-	-	-	-	-	-	-	-	-	-
NONMANUFACTURING -----	391	39.5	118.00	114.50	108.00-127.00	-	2	5	6	31	28	41	122	79	30	20	19	8	-	-	-	-	-	-	-	-	-	-	-
PUBLIC UTILITIES -----	33	39.5	151.50	152.50	149.50-175.00	-	-	-	-	-	-	-	-	-	2	7	16	8	-	-	-	-	-	-	-	-	-	-	-
RETAIL TRADE -----	108	40.0	111.00	112.50	103.00-122.00	-	2	5	5	8	12	15	28	25	5	3	-	-	-	-	-	-	-	-	-	-	-	-	-
SERVICES -----	119	39.5	120.00	116.00	112.00-127.50	-	-	-	-	6	1	6	58	24	14	9	1	-	-	-	-	-	-	-	-	-	-	-	-
KEYPUNCH OPERATORS, CLASS B -----	345	39.0	107.00	106.00	98.00-113.50	3	3	10	51	32	61	68	64	35	4	9	3	1	1	-	-	-	-	-	-	-	-	-	-
NONMANUFACTURING -----	316	39.0	105.00	105.50	97.50-112.00	3	3	10	48	31	60	66	62	28	4	1	-	-	-	-	-	-	-	-	-	-	-	-	-
RETAIL TRADE -----	79	39.5	104.00	105.50	93.50-114.50	3	3	6	12	3	12	11	16	11	2	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SERVICES -----	128	40.0	107.50	107.00	103.00-113.00	-	-	2	5	8	31	44	24	14	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SECRETARIES -----	2,855	39.0	147.50	144.50	129.00-162.50	-	2	1	5	17	25	53	192	442	461	426	447	301	204	108	68	45	26	12	12	8	-	-	-
MANUFACTURING -----	152	39.0	147.00	148.00	129.00-170.50	-	-	-	-	3	-	3	17	18	19	19	17	15	33	4	2	-	1	-	-	-	-	-	-
NONMANUFACTURING -----	2,703	39.0	147.50	144.50	129.50-162.00	-	2	1	5	14	25	50	175	424	442	407	430	286	171	104	66	45	25	12	12	7	-	-	-
PUBLIC UTILITIES -----	412	38.5	164.00	162.00	151.50-173.50	-	-	-	-	-	2	1	5	16	31	36	94	89	64	28	14	15	5	5	5	2	-	-	-
RETAIL TRADE -----	277	39.5	132.50	134.00	119.50-145.50	-	2	1	5	9	4	8	42	50	46	53	30	17	5	3	2	-	-	-	-	-	-	-	-
FINANCE -----	281	38.0	140.00	141.50	123.50-154.50	-	-	-	-	2	15	15	23	33	46	59	45	22	10	9	2	-	-	-	-	-	-	-	-
SERVICES -----	1,557	39.0	145.00	141.00	126.50-158.00	-	-	-	-	3	4	25	103	315	307	237	225	132	73	47	41	24	11	3	4	3	-	-	-
SECRETARIES, CLASS A -----	104	39.5	179.00	171.50	152.00-207.00	-	-	-	-	-	-	-	1	3	10	9	13	15	10	6	9	4	4	5	8	7	-	-	-
NONMANUFACTURING -----	97	39.5	178.50	170.00	152.00-206.00	-	-	-	-	-	-	-	1	3	9	8	13	15	8	6	8	4	3	5	8	6	-	-	-
SECRETARIES, CLASS B -----	371	39.0	169.50	171.00	151.00-188.00	-	-	-	1	-	-	3	9	12	23	37	61	35	45	66	34	20	15	5	4	1	-	-	-
NONMANUFACTURING -----	354	39.0	169.50	171.00	151.00-189.00	-	-	-	1	-	-	3	9	11	22	36	59	33	37	64	34	20	15	5	4	1	-	-	-
PUBLIC UTILITIES -----	60	39.0	190.00	188.50	176.00-208.00	-	-	-	-	-	-	-	-	-	2	-	6	4	8	14	5	10	4	2	4	1	-	-	-
SERVICES -----	150	40.0	169.00	175.50	152.50-188.00	-	-	-	-	-	-	-	3	5	9	10	33	11	16	32	22	5	2	2	-	-	-	-	-
SECRETARIES, CLASS C -----	954	39.0	150.00	151.00	136.00-164.50	-	-	1	1	7	15	11	44	85	148	152	190	152	83	21	22	13	7	2	-	-	-	-	-
MANUFACTURING -----	53	39.0	149.00	151.00	137.50-164.50	-	-	-	-	-	-	-	2	4	11	9	10	9	7	-	1	-	-	-	-	-	-	-	-
NONMANUFACTURING -----	901	39.0	150.00	151.00	136.00-164.50	-	-	1	1	7	15	11	42	81	137	143	180	143	76	21	21	13	7	2	-	-	-	-	-
PUBLIC UTILITIES -----	202	38.0	160.50	159.50	148.50-171.00	-	-	-	-	-	-	-	-	4	26	24	50	41	38	7	4	5	1	2	-	-	-	-	
RETAIL TRADE -----	82	39.5	129.50	129.50	116.50-147.00	-	-	1	1	5	1	2	17	15	11	11	12	4	1	1	-	-	-	-	-	-	-	-	-
SERVICES -----	439	39.0	152.50	150.50	137.00-166.00	-	-	-	-	-	-	1	13	39	84	81	76	76	28	10	17	8	6	-	-	-	-	-	-

See footnotes at end of tables.

Table A-1a. Office occupations—large establishments—men and women—Continued

(Average straight-time weekly hours and earnings for selected occupations studied in establishments employing 500 workers or more by industry division, Washington, D.C.—Md.—Va., April 1971)

Sex, occupation, and industry division	Number of workers	Average weekly hours <sup>1</sup> (standard)	Weekly earnings <sup>1</sup> (standard)			Number of workers receiving straight-time weekly earnings of—																					
			Mean <sup>2</sup>	Median <sup>2</sup>	Middle range <sup>2</sup>	Under \$ 80	\$ 80 and under	\$ 85	\$ 90	\$ 95	\$ 100	\$ 105	\$ 110	\$ 120	\$ 130	\$ 140	\$ 150	\$ 160	\$ 170	\$ 180	\$ 190	\$ 200	\$ 210	\$ 220	\$ 230	\$ 240	
						80	85	90	95	100	105	110	120	130	140	150	160	170	180	190	200	210	220	230	240	over	
WOMEN - CONTINUED																											
SECRETARIES - CONTINUED																											
SECRETARIES, CLASS D -----	1,128	39.0	\$ 135.00	\$ 132.50	\$ 122.00-146.00	-	2	-	3	10	10	39	138	303	200	176	135	60	37	5	2	8	-	-	-	-	-
MANUFACTURING -----	75	39.0	138.50	136.50	118.50-170.00	-	-	-	-	3	-	3	15	13	6	8	5	4	16	2	-	-	-	-	-	-	-
NONMANUFACTURING -----	1,053	39.0	135.00	132.50	122.00-145.00	-	2	-	3	7	10	36	123	290	194	168	130	56	21	3	2	8	-	-	-	-	-
PUBLIC UTILITIES -----	92	38.5	149.00	155.50	140.00-164.00	-	-	-	-	-	2	1	5	12	3	10	27	25	6	1	-	-	-	-	-	-	-
RETAIL TRADE -----	136	39.5	128.50	131.00	116.50-142.50	-	2	-	3	4	3	5	24	26	25	29	11	4	-	-	-	-	-	-	-	-	-
SERVICES -----	766	39.0	134.50	131.50	122.00-143.50	-	-	-	-	3	4	24	87	236	158	118	86	26	12	2	2	8	-	-	-	-	-
STENOGRAPHERS, GENERAL -----	275	39.5	124.50	121.00	111.00-133.00	-	-	-	-	9	21	31	71	63	29	10	23	14	4	-	-	-	-	-	-	-	-
NONMANUFACTURING -----	246	39.5	124.50	120.00	110.50-133.50	-	-	-	-	8	21	29	65	49	28	5	23	14	4	-	-	-	-	-	-	-	-
PUBLIC UTILITIES -----	103	39.5	138.00	134.00	122.50-158.00	-	-	-	-	1	3	2	12	24	19	3	21	14	4	-	-	-	-	-	-	-	-
SERVICES -----	94	40.0	113.50	112.00	105.50-122.00	-	-	-	-	5	16	21	25	19	6	2	-	-	-	-	-	-	-	-	-	-	-
STENOGRAPHERS, SENIOR -----	405	39.5	127.00	125.00	121.00-137.50	-	-	-	-	4	17	39	15	163	93	57	8	6	3	-	-	-	-	-	-	-	-
NONMANUFACTURING -----	395	40.0	126.50	125.00	121.00-137.00	-	-	-	-	4	16	38	15	162	92	55	8	5	-	-	-	-	-	-	-	-	-
SWITCHBOARD OPERATORS, CLASS A -----	191	39.5	123.00	118.50	106.00-146.00	-	-	9	5	13	17	17	41	20	15	29	20	5	-	-	-	-	-	-	-	-	-
NONMANUFACTURING -----	155	40.0	119.50	116.00	104.00-139.00	-	-	9	4	13	17	15	35	14	11	24	8	5	-	-	-	-	-	-	-	-	-
PUBLIC UTILITIES -----	62	40.0	125.00	120.00	102.50-147.50	-	-	-	1	11	7	-	13	1	6	18	4	1	-	-	-	-	-	-	-	-	-
SERVICES -----	51	40.0	111.50	110.50	103.50-116.50	-	-	8	-	-	7	10	16	3	3	2	1	1	-	-	-	-	-	-	-	-	-
SWITCHBOARD OPERATORS, CLASS B -----	240	39.0	98.50	96.00	88.00-106.00	3	15	73	22	37	26	19	23	12	5	2	3	-	-	-	-	-	-	-	-	-	-
NONMANUFACTURING -----	240	39.0	98.50	96.00	88.00-106.00	3	15	73	22	37	26	19	23	12	5	2	3	-	-	-	-	-	-	-	-	-	-
RETAIL TRADE -----	104	39.0	94.50	91.00	86.50-104.00	3	13	34	10	9	13	8	13	1	-	-	-	-	-	-	-	-	-	-	-	-	-
SERVICES -----	93	40.0	96.50	95.00	88.00-101.50	-	-	37	10	22	5	8	7	2	1	1	-	-	-	-	-	-	-	-	-	-	-
TYPISTS, CLASS A -----	514	38.5	115.50	114.50	107.00-123.00	-	-	7	19	30	45	78	162	97	63	6	5	2	-	-	-	-	-	-	-	-	-
NONMANUFACTURING -----	486	38.5	116.00	115.00	107.50-123.50	-	-	7	9	28	44	73	154	95	63	6	5	2	-	-	-	-	-	-	-	-	-
PUBLIC UTILITIES -----	84	39.0	116.50	117.00	111.00-123.00	-	-	-	-	6	6	5	34	26	6	1	-	-	-	-	-	-	-	-	-	-	-
FINANCE -----	99	38.0	117.00	117.00	107.00-126.50	-	-	-	3	8	8	15	23	20	17	5	-	-	-	-	-	-	-	-	-	-	-
SERVICES -----	223	39.5	119.00	116.50	110.50-126.00	-	-	-	-	6	4	41	86	42	37	-	5	2	-	-	-	-	-	-	-	-	-
TYPISTS, CLASS B -----	931	39.0	102.00	101.00	94.00-108.00	14	29	80	132	186	163	151	107	30	20	12	6	1	-	-	-	-	-	-	-	-	-
NONMANUFACTURING -----	884	39.0	100.50	100.50	94.00-107.50	14	29	78	126	186	160	149	102	24	15	-	-	1	-	-	-	-	-	-	-	-	-
PUBLIC UTILITIES -----	118	38.5	105.50	106.00	97.00-110.50	1	1	6	14	21	10	35	15	1	13	-	-	1	-	-	-	-	-	-	-	-	-
RETAIL TRADE -----	72	39.5	91.50	89.50	85.50-98.00	8	8	22	13	6	6	2	5	2	-	-	-	-	-	-	-	-	-	-	-	-	-
FINANCE -----	343	38.5	97.50	96.50	91.50-102.00	5	19	41	78	94	54	27	18	6	1	-	-	-	-	-	-	-	-	-	-	-	-
SERVICES -----	349	39.5	104.00	104.50	99.50-109.50	-	1	9	21	65	89	85	64	14	1	-	-	-	-	-	-	-	-	-	-	-	-

See footnotes at end of tables.



Table A-2. Professional and technical occupations—men and women

(Average straight-time weekly hours and earnings for selected occupations studied on an area basis by industry division, Washington, D.C.—Md.—Va., April 1971)

Sex, occupation, and industry division	Number of workers	Average weekly hours <sup>1</sup> (standard)	Weekly earnings <sup>1</sup> (standard)			Number of workers receiving straight-time weekly earnings of—																							
			Mean <sup>2</sup>	Median <sup>2</sup>	Middle range <sup>2</sup>	Under	\$ 100	\$ 110	\$ 120	\$ 130	\$ 140	\$ 150	\$ 160	\$ 170	\$ 180	\$ 190	\$ 200	\$ 210	\$ 220	\$ 230	\$ 240	\$ 250	\$ 260	\$ 270	\$ 280	\$ 290			
						100 and under	110	120	130	140	150	160	170	180	190	200	210	220	230	240	250	260	270	280	290	over			
MEN																													
COMPUTER OPERATORS, CLASS A	212	39.0	\$ 158.50	\$ 159.00	\$ 146.50-171.50	-	2	8	10	11	40	39	45	26	14	9	3	4	1	-	-	-	-	-	-	-	-	-	
NONMANUFACTURING	194	39.5	158.50	159.00	146.00-172.00	-	2	8	10	9	38	33	39	26	13	9	3	3	1	-	-	-	-	-	-	-	-	-	
SERVICES	129	39.5	160.50	159.50	149.00-170.00	-	-	-	-	4	33	29	32	21	3	5	-	2	-	-	-	-	-	-	-	-	-	-	
COMPUTER OPERATORS, CLASS B	425	39.0	138.00	137.50	124.00-148.50	-	14	67	71	90	91	39	24	19	6	2	-	2	-	-	-	-	-	-	-	-	-	-	
NONMANUFACTURING	398	39.0	138.00	138.00	124.50-148.50	-	14	59	62	88	90	39	21	18	3	2	-	2	-	-	-	-	-	-	-	-	-	-	
PUBLIC UTILITIES	27	39.0	161.00	162.50	156.50-170.00	-	-	-	1	-	3	9	8	5	1	-	-	-	-	-	-	-	-	-	-	-	-	-	
FINANCE	99	38.5	138.50	139.50	124.00-147.50	-	7	13	9	23	30	11	4	-	-	-	-	2	-	-	-	-	-	-	-	-	-	-	
SERVICES	217	39.0	135.00	135.00	121.50-145.00	-	7	42	37	54	42	13	12	8	2	-	-	-	-	-	-	-	-	-	-	-	-	-	
COMPUTER OPERATORS, CLASS C	185	38.5	118.50	116.50	109.00-128.00	14	35	53	39	31	9	-	2	2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
NONMANUFACTURING	169	38.5	119.00	116.50	108.50-130.50	14	32	47	33	30	9	-	2	2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
COMPUTER PROGRAMERS, BUSINESS, CLASS A	246	39.5	234.50	231.00	217.00-255.00	-	-	-	-	-	1	3	-	13	2	3	21	30	47	29	19	41	7	3	10	17	-	-	
NONMANUFACTURING	230	39.5	234.50	232.00	218.00-255.50	-	-	-	-	-	1	3	-	13	2	2	18	26	42	29	19	41	7	3	10	14	-	-	
SERVICES	154	39.5	242.50	235.00	224.00-256.50	-	-	-	-	-	-	-	-	-	-	-	4	18	40	25	19	19	5	2	10	12	-	-	
COMPUTER PROGRAMERS, BUSINESS, CLASS B	277	38.5	187.00	181.50	156.00-212.00	-	-	1	1	-	6	77	22	25	29	22	18	27	12	17	12	1	2	4	-	1	-	-	
NONMANUFACTURING	253	39.0	186.50	181.50	155.00-212.00	-	-	1	-	-	6	77	19	18	29	20	15	22	12	16	11	1	1	4	-	1	-	-	
SERVICES	171	39.0	190.00	186.00	154.00-216.00	-	-	-	-	-	2	54	6	5	23	17	8	19	12	14	7	-	-	4	-	-	-	-	
COMPUTER PROGRAMERS, BUSINESS, CLASS C	121	38.0	144.50	146.00	134.00-154.00	-	-	10	3	26	41	22	16	1	2	-	-	-	-	-	-	-	-	-	-	-	-	-	
NONMANUFACTURING	115	38.0	144.50	146.00	134.00-154.00	-	-	10	3	22	41	21	16	-	2	-	-	-	-	-	-	-	-	-	-	-	-	-	
SERVICES	87	38.0	142.00	144.50	133.00-149.50	-	-	10	-	19	39	9	10	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
COMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS A	302	38.5	291.50	288.00	250.00-329.50	-	-	-	-	-	-	-	-	-	-	1	19	7	7	20	22	27	14	17	25	*143	-	-	
NONMANUFACTURING	273	38.5	295.50	292.00	256.50-337.50	-	-	-	-	-	-	-	-	-	-	1	17	3	7	16	13	25	14	17	22	138	-	-	
SERVICES	162	38.5	306.00	311.50	267.00-350.50	-	-	-	-	-	-	-	-	-	-	-	17	-	1	9	7	4	5	8	11	100	-	-	
COMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS B	197	38.5	241.00	229.50	207.00-261.00	-	-	-	-	-	1	-	20	10	11	12	25	21	19	19	9	9	4	4	6	31	-	-	
NONMANUFACTURING	191	38.5	241.00	228.50	205.50-260.00	-	-	-	-	-	1	-	20	10	11	12	24	21	19	19	7	7	4	4	5	31	-	-	
SERVICES	78	38.5	256.50	222.50	202.00-351.00	-	-	-	-	-	1	-	17	-	1	6	13	5	3	2	1	1	-	1	-	27	-	-	
COMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS C	75	38.0	237.50	215.00	187.00-307.00	-	-	-	-	1	4	6	3	8	8	5	5	3	2	-	5	-	-	-	-	25	-	-	
NONMANUFACTURING	75	38.0	237.50	215.00	187.00-307.00	-	-	-	-	1	4	6	3	8	8	5	5	3	2	-	5	-	-	-	-	25	-	-	
DRAFTSMEN, CLASS A	126	40.0	195.00	192.00	180.50-216.50	-	-	-	-	-	7	5	19	25	19	13	14	16	6	1	-	1	-	-	-	-	-	-	
NONMANUFACTURING	77	39.5	192.00	190.00	173.00-218.00	-	-	-	-	-	6	3	17	13	7	6	10	15	-	-	-	-	-	-	-	-	-	-	
SERVICES	55	40.0	185.50	186.50	172.00-201.00	-	-	-	-	-	4	3	17	10	7	5	9	-	-	-	-	-	-	-	-	-	-	-	
DRAFTSMEN, CLASS B	261	40.0	168.50	172.00	153.50-183.50	-	4	-	6	24	11	39	41	55	43	14	11	13	-	-	-	-	-	-	-	-	-	-	
MANUFACTURING	65	40.0	160.00	163.00	145.50-181.00	-	-	-	-	15	5	1	24	-	20	-	-	-	-	-	-	-	-	-	-	-	-	-	
NONMANUFACTURING	196	40.0	171.50	175.50	154.50-187.50	-	4	-	6	9	6	38	17	55	23	14	11	13	-	-	-	-	-	-	-	-	-	-	
SERVICES	172	40.0	171.50	176.00	154.50-187.50	-	4	-	5	9	2	37	13	50	18	12	9	13	-	-	-	-	-	-	-	-	-	-	

\* Workers were distributed as follows: 19 at \$290 to \$300; 33 at \$300 to \$320; 25 at \$320 to \$340; 34 at \$340 to \$360; 13 at \$360 to \$380; and 19 at \$380 and over.

See footnotes at end of tables.

Table A-2. Professional and technical occupations—men and women—Continued

(Average straight-time weekly hours and earnings for selected occupations studied on an area basis by industry division, Washington, D. C.—Md.—Va., April 1971)

Sex, occupation, and industry division	Number of workers	Average weekly hours <sup>1</sup> (standard)	Weekly earnings <sup>1</sup> (standard)			Number of workers receiving straight-time weekly earnings of—																							
			Mean <sup>2</sup>	Median <sup>2</sup>	Middle range <sup>2</sup>	Under \$ 100	\$ 100	\$ 110	\$ 120	\$ 130	\$ 140	\$ 150	\$ 160	\$ 170	\$ 180	\$ 190	\$ 200	\$ 210	\$ 220	\$ 230	\$ 240	\$ 250	\$ 260	\$ 270	\$ 280	\$ 290			
						and over	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>MEN - CONTINUED</b>																													
DRAFTSMEN, CLASS C -----	194	40.0	\$ 139.00	\$ 145.00	\$ 124.00-156.50	-	17	19	19	28	23	79	9	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
MANUFACTURING -----	66	40.0	118.50	120.50	111.00-133.00	-	15	17	12	17	5	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
NONMANUFACTURING -----	128	40.0	149.50	155.00	145.00-158.00	-	2	2	7	11	18	79	9	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
SERVICES -----	69	40.0	147.00	155.50	134.00-158.00	-	2	2	6	9	2	48	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
<b>WOMEN</b>																													
COMPUTER PROGRAMERS, BUSINESS, CLASS B -----	74	38.5	186.00	187.00	169.00-201.00	-	-	-	1	-	3	4	12	15	7	14	4	2	9	2	-	1	-	-	-	-	-	-	
NONMANUFACTURING -----	69	38.5	185.50	187.50	169.50-202.50	-	-	-	1	-	3	4	10	14	6	14	4	2	9	2	-	-	-	-	-	-	-	-	
NURSES, INDUSTRIAL (REGISTERED) ---	59	39.0	154.50	158.50	142.50-172.00	-	2	1	11	-	6	13	9	13	3	-	-	-	-	1	-	-	-	-	-	-	-	-	
NONMANUFACTURING -----	53	39.0	153.00	157.00	129.50-172.00	-	2	1	11	-	6	12	6	11	3	-	-	-	-	1	-	-	-	-	-	-	-	-	

See footnotes at end of tables.

Table A-2a. Professional and technical occupations—large establishments—men and women

(Average straight-time weekly hours and earnings for selected occupations studied in establishments employing 500 workers or more by industry division, Washington, D. C.—Md.—Va., April 1971)

Sex, occupation, and industry division	Number of workers	Average weekly hours <sup>1</sup> (standard)	Weekly earnings <sup>1</sup> (standard)			Number of workers receiving straight-time weekly earnings of—																							
			Mean <sup>2</sup>	Median <sup>2</sup>	Middle range <sup>2</sup>	Under \$ 100	\$ 100	\$ 110	\$ 120	\$ 130	\$ 140	\$ 150	\$ 160	\$ 170	\$ 180	\$ 190	\$ 200	\$ 210	\$ 220	\$ 230	\$ 240	\$ 250	\$ 260	\$ 270	\$ 280	\$ 290			
						and over	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
MEN																													
COMPUTER OPERATORS, CLASS A -----	181	39.5	\$ 158.50	\$ 159.50	\$ 145.50-171.50	-	2	8	8	9	36	30	39	21	12	9	2	4	1	-	-	-	-	-	-	-	-	-	
NONMANUFACTURING -----	176	39.5	158.00	159.00	145.50-171.50	-	2	8	8	9	36	28	38	21	11	9	2	3	1	-	-	-	-	-	-	-	-	-	
SERVICES -----	119	40.0	160.00	159.50	148.00-169.00	-	-	-	-	4	33	24	32	16	3	5	-	2	-	-	-	-	-	-	-	-	-		
COMPUTER OPERATORS, CLASS B -----	269	39.5	136.00	134.00	122.00-146.50	-	7	47	55	65	41	25	12	9	6	2	-	-	-	-	-	-	-	-	-	-	-		
NONMANUFACTURING -----	262	39.5	135.50	134.00	122.00-145.50	-	7	47	53	65	41	25	10	9	3	2	-	-	-	-	-	-	-	-	-	-	-		
PUBLIC UTILITIES -----	27	39.0	161.00	162.50	156.50-170.00	-	-	-	1	-	3	9	8	5	1	-	-	-	-	-	-	-	-	-	-	-	-		
SERVICES -----	162	39.5	130.00	130.00	119.50-138.50	-	7	37	37	48	21	6	1	3	2	-	-	-	-	-	-	-	-	-	-	-	-		
COMPUTER OPERATORS, CLASS C -----	128	39.0	113.50	112.50	104.50-121.00	14	33	47	21	11	1	-	-	1	-	-	-	-	-	-	-	-	-	-	-	-	-		
NONMANUFACTURING -----	124	39.0	113.00	112.50	104.50-121.00	14	32	45	21	10	1	-	-	1	-	-	-	-	-	-	-	-	-	-	-	-	-		
COMPUTER PROGRAMERS, BUSINESS, CLASS A -----	161	40.0	230.00	229.50	219.00-244.00	-	-	-	-	-	1	3	-	4	2	3	6	26	38	27	19	16	7	3	-	6			
NONMANUFACTURING -----	157	40.0	229.00	229.00	219.00-243.50	-	-	-	-	-	1	3	-	4	2	2	6	26	38	27	19	16	7	3	-	3			
COMPUTER PROGRAMERS, BUSINESS, CLASS B -----	126	39.5	190.50	187.50	171.00-211.00	-	-	1	1	-	6	9	13	18	19	10	16	16	2	5	7	1	2	-	-	-			
NONMANUFACTURING -----	115	39.5	189.50	185.00	170.50-210.50	-	-	1	-	-	6	9	12	18	19	8	13	15	2	4	6	1	1	-	-	-			
SERVICES -----	62	40.0	194.50	194.00	179.50-213.50	-	-	-	-	-	2	3	6	5	13	5	8	14	2	2	2	-	-	-	-	-			
COMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS A -----	198	39.0	298.50	298.00	261.00-341.00	-	-	-	-	-	-	-	-	-	1	-	3	7	15	11	11	13	13	13	*111				
NONMANUFACTURING -----	194	39.0	299.00	298.00	262.50-341.00	-	-	-	-	-	-	-	-	-	1	-	2	7	15	11	9	13	13	13	110				
SERVICES -----	125	38.5	309.00	315.00	278.00-346.00	-	-	-	-	-	-	-	-	-	-	-	1	9	7	4	5	8	6	85					
COMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS B -----	120	39.0	228.00	222.50	207.00-244.50	-	-	-	-	-	-	-	3	10	10	11	22	18	14	7	5	6	3	3	8				
NONMANUFACTURING -----	116	39.0	227.00	222.00	206.00-241.00	-	-	-	-	-	-	-	3	10	10	11	21	18	14	7	5	4	3	2	8				
DRAFTSMEN, CLASS A -----	50	39.5	194.00	194.00	173.50-221.00	-	-	-	-	-	4	3	8	5	8	6	1	15	-	-	-	-	-	-	-				
DRAFTSMEN, CLASS C -----	69	40.0	145.50	150.50	141.00-156.00	-	2	2	8	4	18	33	2	-	-	-	-	-	-	-	-	-	-	-	-				
NONMANUFACTURING -----	66	40.0	146.00	151.00	142.00-156.50	-	2	2	7	2	18	33	2	-	-	-	-	-	-	-	-	-	-	-	-				
WOMEN																													
NURSES, INDUSTRIAL (REGISTERED) ---	53	39.0	153.50	157.00	129.50-173.00	-	2	1	11	-	5	13	4	13	3	-	-	-	-	1	-	-	-	-	-	-			

\* Workers were distributed as follows: 17 at \$290 to \$300; 20 at \$300 to \$320; 23 at \$320 to \$340; 34 at \$340 to \$360; 13 at \$360 to \$380; and 4 at \$380 to \$400.

See footnotes at end of tables.

Table A-3. Office, professional, and technical occupations—men and women combined

(Average straight-time weekly hours and earnings for selected occupations studied on an area basis by industry division, Washington, D.C.—Md.—Va., April 1971)

Occupation and industry division	Number of workers	Average		Occupation and industry division	Number of workers	Average		Occupation and industry division	Number of workers	Average	
		Weekly hours <sup>1</sup> (standard)	Weekly earnings <sup>1</sup> (standard)			Weekly hours <sup>1</sup> (standard)	Weekly earnings <sup>1</sup> (standard)			Weekly hours <sup>1</sup> (standard)	Weekly earnings <sup>1</sup> (standard)
<b>OFFICE OCCUPATIONS</b>				<b>OFFICE OCCUPATIONS - CONTINUED</b>				<b>OFFICE OCCUPATIONS - CONTINUED</b>			
BILLERS, MACHINE (BOOKKEEPING MACHINE) -----	167	39.5	\$ 113.00	KEYPUNCH OPERATORS, CLASS A -----	687	39.0	\$ 118.00	SECRETARIES - CONTINUED			
NONMANUFACTURING -----	148	39.5	112.50	MANUFACTURING -----	109	38.0	115.50				\$
WHOLESALE TRADE -----	60	38.5	106.50	NONMANUFACTURING -----	578	39.5	119.00	SECRETARIES, CLASS D -----	2,144	38.0	136.00
BOOKKEEPING-MACHINE OPERATORS, CLASS A -----	106	39.0	117.00	PUBLIC UTILITIES -----	33	39.5	151.50	MANUFACTURING -----	140	39.0	131.00
NONMANUFACTURING -----	102	39.0	116.50	RETAIL TRADE -----	109	40.0	111.00	NONMANUFACTURING -----	2,004	38.0	136.50
FINANCE -----	72	39.0	110.00	FINANCE -----	185	39.0	117.50	PUBLIC UTILITIES -----	123	38.5	144.00
BOOKKEEPING-MACHINE OPERATORS, CLASS B -----	255	38.0	108.50	SERVICES -----	202	39.5	121.00	RETAIL TRADE -----	138	39.5	128.00
NONMANUFACTURING -----	220	37.5	107.50	KEYPUNCH OPERATORS, CLASS B -----	767	39.0	106.50	FINANCE -----	272	37.0	130.00
RETAIL TRADE -----	51	38.5	107.00	MANUFACTURING -----	76	39.0	117.50	SERVICES -----	1,422	38.0	137.50
FINANCE -----	98	35.5	106.00	NONMANUFACTURING -----	691	39.0	105.00	STENOGRAPHERS, GENERAL -----	631	38.5	122.50
CLERKS, ACCOUNTING, CLASS A -----	1,064	38.5	133.50	PUBLIC UTILITIES -----	97	37.5	102.50	MANUFACTURING -----	58	39.5	116.00
MANUFACTURING -----	90	39.5	147.50	RETAIL TRADE -----	116	39.5	105.00	NONMANUFACTURING -----	573	38.5	123.00
NONMANUFACTURING -----	974	38.5	132.00	FINANCE -----	146	38.0	101.50	PUBLIC UTILITIES -----	117	39.5	138.00
WHOLESALE TRADE -----	53	39.5	163.50	SERVICES -----	316	39.5	107.00	WHOLESALE TRADE -----	72	38.5	115.00
RETAIL TRADE -----	180	40.0	124.50	OFFICE BOYS AND GIRLS -----	485	38.0	97.50	FINANCE -----	144	37.5	121.00
FINANCE -----	117	36.5	147.00	NONMANUFACTURING -----	458	38.0	97.50	SERVICES -----	223	38.5	120.00
SERVICES -----	365	38.0	133.50	PUBLIC UTILITIES -----	101	37.5	99.50	STENOGRAPHERS, SENIOR -----	909	38.5	129.00
CLERKS, ACCOUNTING, CLASS B -----	1,534	39.5	110.50	FINANCE -----	133	37.5	94.50	NONMANUFACTURING -----	870	38.5	129.00
MANUFACTURING -----	165	39.5	120.00	SERVICES -----	205	38.5	98.00	WHOLESALE TRADE -----	80	39.5	137.50
NONMANUFACTURING -----	1,369	39.5	109.00	SECRETARIES -----	5,558	38.5	146.00	SERVICES -----	496	38.5	126.50
WHOLESALE TRADE -----	114	39.5	113.00	MANUFACTURING -----	351	39.0	142.00	SWITCHBOARD OPERATORS, CLASS A -----	270	39.0	119.50
RETAIL TRADE -----	530	40.0	103.00	NONMANUFACTURING -----	5,207	38.5	146.00	NONMANUFACTURING -----	227	39.5	117.00
FINANCE -----	260	38.0	120.00	PUBLIC UTILITIES -----	575	38.5	159.00	PUBLIC UTILITIES -----	69	39.5	126.50
SERVICES -----	306	39.5	108.00	WHOLESALE TRADE -----	317	39.5	154.50	FINANCE -----	52	38.0	107.50
CLERKS, FILE, CLASS A -----	115	39.5	117.50	RETAIL TRADE -----	346	39.5	136.00	SERVICES -----	60	39.5	114.00
NONMANUFACTURING -----	106	39.5	117.50	FINANCE -----	996	38.0	138.00	SWITCHBOARD OPERATORS, CLASS B -----	695	39.0	94.00
CLERKS, FILE, CLASS B -----	676	38.0	100.50	SERVICES -----	2,973	38.5	146.50	NONMANUFACTURING -----	689	39.0	94.00
NONMANUFACTURING -----	653	38.0	100.00	SECRETARIES, CLASS A -----	242	39.0	171.00	PUBLIC UTILITIES -----	27	39.5	123.50
SERVICES -----	214	37.5	107.00	NONMANUFACTURING -----	217	39.0	171.00	RETAIL TRADE -----	197	39.5	94.00
CLERKS, FILE, CLASS C -----	800	39.0	87.50	PUBLIC UTILITIES -----	36	39.0	173.00	FINANCE -----	203	38.0	94.00
NONMANUFACTURING -----	768	39.0	86.50	RETAIL TRADE -----	54	40.0	152.00	SERVICES -----	240	40.0	90.50
FINANCE -----	461	38.5	85.00	FINANCE -----	60	38.0	160.00	SWITCHBOARD OPERATOR-RECEPTIONISTS-----	502	38.5	115.00
SERVICES -----	104	39.0	92.00	SECRETARIES, CLASS B -----	989	39.0	157.50	MANUFACTURING -----	88	39.0	111.50
CLERKS, ORDER -----	527	40.0	113.00	MANUFACTURING -----	72	39.5	150.00	NONMANUFACTURING -----	414	38.0	116.00
MANUFACTURING -----	64	39.5	110.50	NONMANUFACTURING -----	917	39.0	158.00	WHOLESALE TRADE -----	75	39.0	110.00
NONMANUFACTURING -----	463	40.0	113.50	PUBLIC UTILITIES -----	89	38.5	180.00	FINANCE -----	53	38.0	116.00
WHOLESALE TRADE -----	261	39.5	119.00	WHOLESALE TRADE -----	112	39.5	163.50	SERVICES -----	224	38.5	121.00
RETAIL TRADE -----	65	40.0	95.00	RETAIL TRADE -----	50	39.5	142.00	TRANSCRIBING-MACHINE OPERATORS, GENERAL -----	217	38.0	122.50
CLERKS, PAYROLL -----	418	39.0	123.00	FINANCE -----	298	38.0	143.00	NONMANUFACTURING -----	207	38.0	123.00
NONMANUFACTURING -----	377	39.0	123.00	SERVICES -----	368	39.0	165.00	FINANCE -----	81	38.0	122.00
PUBLIC UTILITIES -----	33	39.0	131.00	SECRETARIES, CLASS C -----	1,771	38.5	146.00	TYPISTS, CLASS A -----	990	38.5	115.00
RETAIL TRADE -----	104	40.0	121.00	MANUFACTURING -----	114	39.5	143.00	MANUFACTURING -----	51	38.0	111.00
FINANCE -----	68	37.0	119.50	NONMANUFACTURING -----	1,657	38.5	146.50	NONMANUFACTURING -----	939	38.5	115.00
SERVICES -----	152	39.0	125.50	PUBLIC UTILITIES -----	283	38.0	156.00	PUBLIC UTILITIES -----	90	39.0	117.00
COMPTOMETER OPERATORS -----	79	39.0	123.00	WHOLESALE TRADE -----	136	39.5	146.00	RETAIL TRADE -----	94	38.0	102.00
NONMANUFACTURING -----	60	38.5	122.00	RETAIL TRADE -----	104	39.5	135.00	FINANCE -----	208	38.5	112.00
				FINANCE -----	285	37.0	132.50	SERVICES -----	504	39.0	119.00
				SERVICES -----	849	39.0	149.50				

See footnote at end of tables.

Table A-3. Office, professional, and technical occupations—men and women combined—Continued

(Average straight-time weekly hours and earnings for selected occupations studied on an area basis by industry division, Washington, D.C.—Md.—Va., April 1971)

Occupation and industry division	Number of workers	Average		Occupation and industry division	Number of workers	Average		Occupation and industry division	Number of workers	Average	
		Weekly hours <sup>1</sup> (standard)	Weekly earnings <sup>1</sup> (standard)			Weekly hours <sup>1</sup> (standard)	Weekly earnings <sup>1</sup> (standard)			Weekly hours <sup>1</sup> (standard)	Weekly earnings <sup>1</sup> (standard)
<b>OFFICE OCCUPATIONS - CONTINUED</b>				<b>PROFESSIONAL AND TECHNICAL OCCUPATIONS - CONTINUED</b>				<b>PROFESSIONAL AND TECHNICAL OCCUPATIONS - CONTINUED</b>			
TYPISTS, CLASS B -----	2,282	38.5	\$ 102.00	COMPUTER PROGRAMERS, BUSINESS, CLASS A -----	349	39.5	\$ 232.50	COMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS C -----	98	38.0	\$ 236.00
MANUFACTURING -----	208	38.5	113.00	NONMANUFACTURING -----	325	39.5	232.00	NONMANUFACTURING -----	98	38.0	236.00
NONMANUFACTURING -----	2,074	38.5	101.00	COMPUTER PROGRAMERS, BUSINESS, CLASS B -----	351	38.5	187.00	DRAFTSMEN, CLASS A -----	126	40.0	195.00
PUBLIC UTILITIES -----	137	38.5	109.00	NONMANUFACTURING -----	322	38.5	186.50	NONMANUFACTURING -----	77	39.5	192.00
WHOLESALE TRADE -----	104	39.0	95.50	FINANCE -----	52	37.5	172.00	SERVICES -----	55	40.0	185.50
RETAIL TRADE -----	203	40.0	95.00	SERVICES -----	209	39.0	189.00	DRAFTSMEN, CLASS B -----	273	40.0	167.50
FINANCE -----	935	37.0	100.50	COMPUTER PROGRAMERS, BUSINESS, CLASS C -----	134	38.5	145.00	MANUFACTURING -----	66	40.0	159.50
SERVICES -----	695	39.0	103.50	NONMANUFACTURING -----	126	38.5	145.00	NONMANUFACTURING -----	207	39.5	170.00
<b>PROFESSIONAL AND TECHNICAL OCCUPATIONS</b>				<b>COMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS A -----</b>				<b>DRAFTSMEN, CLASS C -----</b>			
COMPUTER OPERATORS, CLASS A -----	219	39.0	159.00	SERVICES -----	90	38.0	142.00	MANUFACTURING -----	204	40.0	137.50
NONMANUFACTURING -----	201	39.5	159.00	COMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS A -----	330	38.5	290.50	NONMANUFACTURING -----	66	40.0	118.50
SERVICES -----	134	39.5	160.00	NONMANUFACTURING -----	288	38.5	294.00	NONMANUFACTURING -----	138	40.0	147.00
COMPUTER OPERATORS, CLASS B -----	471	39.0	138.50	SERVICES -----	173	38.5	304.50	SERVICES -----	78	40.0	143.00
NONMANUFACTURING -----	436	39.0	138.00	COMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS B -----	224	38.5	238.50	DRAFTSMEN-TRACERS -----	64	40.0	119.50
PUBLIC UTILITIES -----	32	38.5	153.00	NONMANUFACTURING -----	218	38.5	238.00	MANUFACTURING -----	66	40.0	118.50
FINANCE -----	107	38.0	138.50	WHOLESALE TRADE -----	54	39.0	242.00	NONMANUFACTURING -----	138	40.0	147.00
SERVICES -----	238	39.0	136.00	SERVICES -----	93	38.5	248.50	SERVICES -----	78	40.0	143.00
COMPUTER OPERATORS, CLASS C -----	219	38.5	117.00	COMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS B -----	224	38.5	238.50	DRAFTSMEN-TRACERS -----	64	40.0	119.50
NONMANUFACTURING -----	202	38.5	117.50	NONMANUFACTURING -----	218	38.5	238.00	NURSES, INDUSTRIAL (REGISTERED) ---	61	39.0	154.50
				WHOLESALE TRADE -----	54	39.0	242.00	NONMANUFACTURING -----	55	39.0	153.50
				SERVICES -----	93	38.5	248.50				

See footnote at end of tables.



Table A-3a. Office, professional, and technical occupations—large establishments—men and women combined

(Average straight-time weekly hours and earnings for selected occupations studied in establishments employing 500 workers or more by industry division, Washington, D.C.—Md.—Va., April 1971)

Occupation and industry division	Number of workers	Average		Occupation and industry division	Number of workers	Average		Occupation and industry division	Number of workers	Average	
		Weekly hours <sup>1</sup> (standard)	Weekly earnings <sup>1</sup> (standard)			Weekly hours <sup>1</sup> (standard)	Weekly earnings <sup>1</sup> (standard)			Weekly hours <sup>1</sup> (standard)	Weekly earnings <sup>1</sup> (standard)
<b>OFFICE OCCUPATIONS</b>				<b>OFFICE OCCUPATIONS - CONTINUED</b>				<b>OFFICE OCCUPATIONS - CONTINUED</b>			
CLERKS, ACCOUNTING, CLASS A -----	494	38.5	\$ 126.50	SECRETARIES - CONTINUED				TYPISTS, CLASS B -----	943	39.0	\$ 102.00
NONMANUFACTURING -----	460	38.5	124.50					NONMANUFACTURING -----	894	39.0	101.00
RETAIL TRADE -----	61	40.0	119.50	SECRETARIES, CLASS B -----	372	39.0	\$ 169.50	PUBLIC UTILITIES -----	123	38.5	106.00
SERVICES -----	111	40.0	126.00	NONMANUFACTURING -----	355	39.0	170.00	RETAIL TRADE -----	72	39.5	91.50
CLERKS, ACCOUNTING, CLASS B -----	584	39.0	109.00	PUBLIC UTILITIES -----	60	39.0	190.00	FINANCE -----	343	38.5	97.50
NONMANUFACTURING -----	542	39.0	107.50	SERVICES -----	150	40.0	169.00	SERVICES -----	354	39.5	104.00
RETAIL TRADE -----	273	40.0	102.00	SECRETARIES, CLASS C -----	960	39.0	150.00	<b>PROFESSIONAL AND TECHNICAL OCCUPATIONS</b>			
SERVICES -----	69	40.0	109.50	MANUFACTURING -----	54	39.5	150.00	COMPUTER OPERATORS, CLASS A -----	186	39.5	158.50
CLERKS, ORDER -----	196	40.0	116.00	NONMANUFACTURING -----	906	39.0	150.00	NONMANUFACTURING -----	181	39.5	158.00
NONMANUFACTURING -----	183	40.0	114.00	PUBLIC UTILITIES -----	203	38.0	160.50	SERVICES -----	124	39.5	160.00
CLERKS, PAYROLL -----	126	39.0	126.00	RETAIL TRADE -----	82	39.5	129.50	COMPUTER OPERATORS, CLASS B -----	290	39.0	136.00
NONMANUFACTURING -----	113	39.5	124.50	SERVICES -----	441	39.0	153.00	NONMANUFACTURING -----	279	39.0	135.00
PUBLIC UTILITIES -----	25	39.5	127.50	SECRETARIES, CLASS D -----	1,129	39.0	135.00	PUBLIC UTILITIES -----	32	38.5	153.00
COMPTONER OPERATORS -----	52	39.5	123.50	MANUFACTURING -----	76	39.0	138.50	SERVICES -----	169	39.5	130.50
KEYPUNCH OPERATORS, CLASS A -----	403	39.5	117.50	NONMANUFACTURING -----	1,053	39.0	135.00	COMPUTER OPERATORS, CLASS C -----	156	39.0	113.00
NONMANUFACTURING -----	392	39.5	118.00	PUBLIC UTILITIES -----	92	38.5	149.00	NONMANUFACTURING -----	151	39.0	112.50
PUBLIC UTILITIES -----	33	39.5	151.50	RETAIL TRADE -----	136	39.5	128.50	COMPUTER PROGRAMERS, BUSINESS, CLASS B -----	174	39.0	188.50
RETAIL TRADE -----	109	40.0	111.00	SERVICES -----	766	39.0	134.50	NONMANUFACTURING -----	161	39.0	187.00
SERVICES -----	119	39.5	120.00	STENOGRAPHERS, GENERAL -----	283	39.5	125.50	SERVICES -----	86	39.5	188.00
KEYPUNCH OPERATORS, CLASS B -----	348	39.0	107.00	NONMANUFACTURING -----	254	39.5	125.50	COMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS A -----	213	39.0	296.50
NONMANUFACTURING -----	319	39.0	105.00	PUBLIC UTILITIES -----	111	39.5	139.50	NONMANUFACTURING -----	208	39.0	297.50
RETAIL TRADE -----	80	39.5	104.00	SERVICES -----	94	40.0	113.50	SERVICES -----	136	38.5	306.50
SERVICES -----	130	40.0	107.50	STENOGRAPHERS, SENIOR -----	407	39.5	127.00	COMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS B -----	144	39.0	226.50
MESSENGERS (OFFICE BOYS AND GIRLS)-NONMANUFACTURING -----	206	38.0	97.50	NONMANUFACTURING -----	396	40.0	126.50	NONMANUFACTURING -----	140	39.0	226.00
SECRETARIES -----	2,870	39.0	147.50	SWITCHBOARD OPERATORS, CLASS A -----	191	39.5	123.00	SERVICES -----	55	38.5	230.50
MANUFACTURING -----	154	39.0	147.50	NONMANUFACTURING -----	155	40.0	119.50	COMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS C -----	55	39.0	189.00
NONMANUFACTURING -----	2,716	39.0	147.50	PUBLIC UTILITIES -----	62	40.0	125.00	NONMANUFACTURING -----	55	39.0	189.00
PUBLIC UTILITIES -----	419	38.5	164.00	SERVICES -----	51	40.0	111.50	DRAFTSMEN, CLASS A -----	50	39.5	194.00
RETAIL TRADE -----	277	39.5	132.50	SWITCHBOARD OPERATORS, CLASS B -----	240	39.0	98.50	NONMANUFACTURING -----	70	40.0	145.00
FINANCE -----	281	38.0	140.00	NONMANUFACTURING -----	240	39.0	98.50	NONMANUFACTURING -----	67	40.0	146.00
SERVICES -----	1,559	39.0	145.00	RETAIL TRADE -----	104	39.0	94.50	NURSES, INDUSTRIAL (REGISTERED) -----	55	39.0	154.00
SECRETARIES, CLASS A -----	109	39.5	178.50	SERVICES -----	93	40.0	96.50	NONMANUFACTURING -----	51	39.0	153.00
NONMANUFACTURING -----	102	39.5	178.50	TYPISTS, CLASS A -----	526	38.5	115.50				
				NONMANUFACTURING -----	498	38.5	116.50				
				PUBLIC UTILITIES -----	90	39.0	117.00				
				FINANCE -----	101	38.0	117.50				
				SERVICES -----	227	39.0	119.50				

See footnotes at end of tables.

Table A-4. Maintenance and powerplant occupations

(Average straight-time hourly earnings for men in selected occupations studied on an area basis by industry division, Washington, D.C.-Md.-Va., April 1971)

Sex, occupation, and industry division	Number of workers	Hourly earnings <sup>3</sup>			Number of workers receiving straight-time hourly earnings of—																						
		Mean <sup>2</sup>	Median <sup>2</sup>	Middle range <sup>2</sup>	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$						
					Under 2.70 and 2.70 under	2.70	2.80	2.90	3.00	3.10	3.20	3.40	3.60	3.80	4.00	4.20	4.40	4.60	4.80	5.00	5.20	5.40	5.60	5.80	6.00	6.20	6.40
MEN																											
CARPENTERS, MAINTENANCE -----	119	4.44	4.22	3.73- 4.87	-	-	-	-	-	10	1	8	21	4	13	18	4	7	6	6	1	1	-	-	1	-	*18
NONMANUFACTURING -----	97	4.41	4.16	3.72- 4.81	-	-	-	-	-	10	1	7	18	4	11	15	4	3	6	-	-	-	-	-	-	-	18
ELECTRICIANS, MAINTENANCE -----	95	4.83	4.65	4.33- 5.35	-	-	-	-	-	-	-	3	-	1	5	25	12	14	3	7	4	8	-	1	8	-	4
NONMANUFACTURING -----	56	4.71	4.49	4.33- 4.79	-	-	-	-	-	-	-	-	-	1	4	19	6	14	1	-	1	6	-	1	-	-	3
PUBLIC UTILITIES -----	29	4.49	4.39	4.34- 4.76	-	-	-	-	-	-	-	4	-	-	2	13	2	10	1	-	1	-	-	-	-	-	-
ENGINEERS, STATIONARY -----	383	4.86	4.82	4.48- 5.34	-	-	-	-	-	1	3	9	14	2	16	25	60	61	41	40	25	46	11	1	-	28	-
NONMANUFACTURING -----	349	4.86	4.79	4.46- 5.40	-	-	-	-	-	1	3	9	14	2	16	21	58	53	37	28	21	46	11	1	-	28	-
PUBLIC UTILITIES -----	32	4.75	4.73	4.64- 4.94	-	-	-	-	-	-	-	-	-	-	-	3	1	18	7	-	3	-	-	-	-	-	-
RETAIL TRADE -----	83	5.60	5.49	5.42- 6.33	-	-	-	-	-	-	-	-	1	1	3	-	1	2	2	4	2	30	9	-	-	28	-
FINANCE -----	62	4.21	4.34	3.69- 4.61	-	-	-	-	-	-	-	7	10	-	11	9	9	11	-	3	2	-	-	-	-	-	-
SERVICES -----	162	4.79	4.91	4.50- 5.15	-	-	-	-	-	1	3	2	3	1	2	1	45	22	28	21	14	16	2	1	-	-	-
FIREMEN, STATIONARY BOILER -----	85	3.41	3.27	3.06- 3.81	1	2	-	-	30	-	24	4	3	10	-	-	10	1	-	-	-	-	-	-	-	-	-
NONMANUFACTURING -----	61	3.40	3.09	3.04- 3.86	1	2	-	-	30	-	9	-	-	8	-	-	10	1	-	-	-	-	-	-	-	-	-
HELPERS, MAINTENANCE TRADES -----	141	3.91	4.37	3.03- 4.44	8	11	7	6	11	-	-	-	1	-	-	40	57	-	-	-	-	-	-	-	-	-	-
MACHINISTS, MAINTENANCE -----	79	4.98	5.03	4.72- 5.44	-	-	-	-	-	-	-	-	-	-	7	2	7	8	15	6	8	25	1	-	-	-	-
MANUFACTURING -----	66	5.03	5.23	4.73- 5.45	-	-	-	-	-	-	-	-	-	-	6	-	7	6	7	6	8	25	1	-	-	-	-
MECHANICS, AUTOMOTIVE (MAINTENANCE) -----	724	4.50	4.51	4.13- 4.89	1	-	1	-	10	1	12	8	24	60	98	62	125	79	144	58	5	35	-	1	-	-	-
MANUFACTURING -----	172	4.11	4.08	3.99- 4.19	-	-	-	-	4	-	6	4	4	29	85	16	-	10	2	12	-	-	-	-	-	-	-
NONMANUFACTURING -----	552	4.62	4.72	4.41- 4.93	1	-	1	-	6	1	6	4	20	31	13	46	125	69	142	46	5	35	-	1	-	-	-
PUBLIC UTILITIES -----	447	4.63	4.72	4.43- 4.91	-	-	-	-	3	-	3	-	14	31	6	31	120	60	130	33	4	12	-	-	-	-	-
RETAIL TRADE -----	67	4.93	5.05	4.79- 5.43	1	-	-	-	-	-	-	-	4	-	-	6	1	5	12	13	1	23	-	1	-	-	-
MECHANICS, MAINTENANCE -----	163	3.86	3.71	3.47- 4.52	-	-	-	-	5	-	9	55	34	8	4	2	28	12	6	-	-	-	-	-	-	-	-
MANUFACTURING -----	81	3.81	3.67	3.50- 4.03	-	-	-	-	-	-	9	25	20	7	2	1	5	12	-	-	-	-	-	-	-	-	-
PAINTERS, MAINTENANCE -----	180	3.97	3.75	3.32- 4.64	-	4	-	-	22	1	32	19	23	9	13	9	1	11	22	-	-	-	-	1	-	6	7
NONMANUFACTURING -----	175	3.97	3.75	3.31- 4.64	-	4	-	-	22	1	31	18	21	9	13	9	1	11	22	-	-	-	-	-	-	6	7
SERVICES -----	58	3.62	3.51	3.35- 3.84	-	-	-	-	-	1	21	18	3	3	-	7	1	4	-	-	-	-	-	-	-	-	-

\* All workers were at \$6.40 to \$6.60.

See footnotes at end of tables.

Table A-4a. Maintenance and powerplant occupations—large establishments

(Average straight-time hourly earnings for men in selected occupations studied in establishments employing 500 workers or more by industry division, Washington, D.C.—Md.—Va., April 1971)

Sex, occupation, and industry division	Number of workers	Hourly earnings <sup>3</sup>			Number of workers receiving straight-time hourly earnings of—																										
		Mean <sup>2</sup>	Median <sup>2</sup>	Middle range <sup>2</sup>	Under	\$ 3.30	\$ 3.40	\$ 3.50	\$ 3.60	\$ 3.70	\$ 3.80	\$ 3.90	\$ 4.00	\$ 4.10	\$ 4.20	\$ 4.30	\$ 4.40	\$ 4.60	\$ 4.80	\$ 5.00	\$ 5.20	\$ 5.40	\$ 5.60	\$ 5.80	\$ 6.00	\$ 6.20	\$ 6.40				
					\$ 3.30 and under	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
					3.40	3.50	3.60	3.70	3.80	3.90	4.00	4.10	4.20	4.30	4.40	4.60	4.80	5.00	5.20	5.40	5.60	5.80	6.00	6.20	6.40	over					
MEN																															
CARPENTERS, MAINTENANCE -----	69	\$ 4.87	\$ 4.45	\$ 4.21- 6.41	-	1	1	-	3	3	2	2	-	4	14	4	4	4	6	-	1	1	-	-	1	-	-	*18			
NONMANUFACTURING -----	62	4.88	4.43	4.19- 6.42	-	1	1	-	3	3	2	2	-	4	11	4	4	3	6	-	-	-	-	-	-	-	-	18			
ELECTRICIANS, MAINTENANCE -----	69	4.93	4.72	4.36- 5.46	-	-	-	-	-	1	-	1	3	4	14	10	10	3	1	1	8	-	1	8	-	4					
NONMANUFACTURING -----																															
PUBLIC UTILITIES -----	29	4.49	4.39	4.34- 4.76	-	-	-	-	-	-	-	-	-	2	-	13	2	10	1	-	1	-	-	-	-	-	-				
ENGINEERS, STATIONARY -----	193	5.17	5.31	4.74- 5.55	4	-	-	1	1	3	1	1	4	2	-	4	9	30	9	21	17	46	11	1	-	28	-				
NONMANUFACTURING -----	181	5.19	5.36	4.72- 5.57	4	-	-	1	1	3	1	1	4	2	-	4	9	30	9	9	17	46	11	1	-	28	-				
PUBLIC UTILITIES -----	26	4.76	4.73	4.66- 4.92	-	-	-	-	-	-	-	-	-	-	-	-	1	18	7	-	-	-	-	-	-	-					
RETAIL TRADE -----	83	5.60	5.49	5.42- 6.33	-	-	-	1	-	1	-	3	-	-	-	-	1	2	2	4	2	30	9	-	-	28	-				
SERVICES -----	63	4.91	5.25	4.55- 5.53	4	-	-	1	-	3	-	1	1	1	-	1	5	9	-	4	14	16	2	1	-	-					
MECHANICS, AUTOMOTIVE -----	327	4.70	4.79	4.49- 4.97	5	2	-	-	8	4	1	30	6	-	9	14	20	65	101	25	1	35	-	1	-	-					
(MAINTENANCE) -----																															
NONMANUFACTURING -----	309	4.69	4.80	4.51- 4.96	5	2	-	-	8	4	1	30	-	-	9	14	20	65	101	13	1	35	-	1	-	-					
PUBLIC UTILITIES -----	241	4.63	4.77	4.39- 4.92	4	2	-	-	6	2	1	30	-	-	7	9	19	60	89	-	-	12	-	-	-	-					
RETAIL TRADE -----	67	4.93	5.05	4.79- 5.43	1	-	-	-	2	2	-	-	-	-	1	5	1	5	12	13	1	23	-	1	-	-					
PAINTERS, MAINTENANCE -----	83	4.55	4.69	3.65- 4.97	2	17	-	1	2	1	7	2	1	-	2	-	1	11	22	-	-	-	-	1	-	6	7				
NONMANUFACTURING -----	81	4.55	4.69	3.68- 4.97	2	16	-	1	2	1	7	2	1	-	2	-	1	11	22	-	-	-	-	-	-	6	7				

\* All workers were at \$6.40 to \$6.60.

See footnotes at end of tables.

Table A-5. Custodial and material movement occupations

(Average straight-time hourly earnings for selected occupations studied on an area basis by industry division, Washington, D.C.—Md.—Va., April 1971)

Sex, occupation, and industry division	Number of workers	Hourly earnings <sup>3</sup>			Number of workers receiving straight-time hourly earnings of—																						
		Mean <sup>2</sup>	Median <sup>2</sup>	Middle range <sup>2</sup>	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$					
					1.60	1.70	1.80	1.90	2.00	2.10	2.20	2.30	2.40	2.60	2.80	3.00	3.20	3.40	3.60	3.80	4.00	4.20	4.40	4.60	4.80	5.00	5.20
MEN																											
GUARDS AND WATCHMEN -----	1,746	2.17	2.05	1.90- 2.25	-	134	312	120	626	89	59	23	83	87	47	103	6	27	8	10	12	-	-	-	-	-	
NONMANUFACTURING -----	1,721	2.17	2.05	1.90- 2.23	-	134	309	120	622	89	57	23	72	82	47	103	6	27	8	10	12	-	-	-	-	-	
JANITORS, PORTERS, AND CLEANERS ---	7,386	2.09	1.96	1.84- 2.16	79	920	2239	707	1185	657	247	139	303	303	81	156	209	49	40	42	1	14	-	15	-	-	-
MANUFACTURING -----	277	2.70	2.64	2.40- 2.89	-	-	-	4	4	54	7	55	64	29	20	11	9	19	1	-	-	-	-	-	-	-	
NONMANUFACTURING -----	7,109	2.06	1.94	1.83- 2.13	79	920	2239	707	1181	653	193	132	248	239	52	136	198	40	21	41	1	14	-	15	-	-	-
PUBLIC UTILITIES -----	359	3.03	2.98	2.62- 3.29	-	-	-	-	2	-	14	61	88	19	47	45	29	7	34	-	13	-	-	-	-	-	
WHOLESALE TRADE -----	83	2.40	2.33	2.05- 2.66	-	-	11	6	8	2	10	17	3	10	-	9	4	-	2	1	-	-	-	-	-	-	
RETAIL TRADE -----	684	2.18	2.05	1.91- 2.31	79	50	30	113	133	69	36	32	19	48	8	36	5	3	6	-	1	1	-	15	-	-	-
FINANCE -----	1,000	1.97	1.94	1.79- 2.09	-	276	191	87	214	76	50	5	70	19	4	6	2	-	-	-	-	-	-	-	-	-	
SERVICES -----	4,983	1.99	1.89	1.83- 2.08	-	594	2007	501	826	504	97	64	95	74	21	38	142	8	6	6	-	-	-	-	-	-	
LABORERS, MATERIAL HANDLING -----	1,548	3.05	2.93	2.42- 3.68	5	-	19	24	117	99	36	68	126	112	245	110	43	41	146	240	26	-	27	62	-	2	-
MANUFACTURING -----	434	3.15	3.28	2.44- 3.86	-	-	-	28	40	3	24	35	19	18	46	29	32	14	125	21	-	-	-	-	-	-	
NONMANUFACTURING -----	1,114	3.01	2.88	2.41- 3.65	5	-	19	24	89	59	33	44	91	93	227	64	14	9	132	115	5	-	27	62	-	2	-
PUBLIC UTILITIES -----	112	3.54	3.81	3.15- 3.86	-	-	-	-	-	-	-	-	2	3	2	36	-	1	3	65	-	-	-	-	-	-	
WHOLESALE TRADE -----	455	2.84	2.89	2.31- 3.61	-	-	14	14	44	22	19	10	30	36	117	16	7	-	126	-	-	-	-	-	-	-	
RETAIL TRADE -----	537	3.04	2.82	2.36- 3.83	5	-	5	10	45	37	13	31	53	54	108	12	7	8	3	50	5	-	27	62	-	2	-
ORDER FILLERS -----	1,348	3.46	3.08	2.64- 4.63	-	-	16	28	8	41	65	37	120	91	220	110	18	18	7	97	95	15	1	77	263	21	-
MANUFACTURING -----	162	3.40	3.73	3.04- 3.85	-	-	-	-	-	3	9	6	-	6	40	-	16	6	76	-	-	-	-	-	-	-	
NONMANUFACTURING -----	1,186	3.47	3.00	2.60- 4.69	-	-	16	28	8	41	62	28	114	91	214	70	18	2	1	21	95	15	1	77	263	21	-
WHOLESALE TRADE -----	422	2.60	2.65	2.26- 2.95	-	-	16	28	8	29	40	16	52	66	107	49	9	2	-	-	-	-	-	-	-	-	
RETAIL TRADE -----	755	3.96	4.19	2.95- 4.84	-	-	-	-	-	12	22	12	58	24	106	20	7	-	1	21	95	15	1	77	263	21	-
PACKERS, SHIPPING -----	249	2.62	2.64	2.31- 2.94	-	-	-	24	17	19	19	37	40	52	27	14	-	-	-	-	-	-	-	-	-	-	
NONMANUFACTURING -----	205	2.56	2.56	2.26- 2.91	-	-	-	24	17	19	19	30	28	44	18	6	-	-	-	-	-	-	-	-	-	-	
WHOLESALE TRADE -----	119	2.41	2.33	2.16- 2.62	-	-	-	20	16	18	18	17	6	24	-	-	-	-	-	-	-	-	-	-	-	-	
RECEIVING CLERKS -----	280	3.07	3.02	2.69- 3.42	-	-	-	9	8	12	1	19	45	45	40	29	25	9	17	12	1	-	8	-	-	-	
NONMANUFACTURING -----	262	3.04	2.98	2.67- 3.39	-	-	-	9	8	12	1	19	45	45	37	22	21	9	15	11	-	-	8	-	-	-	
WHOLESALE TRADE -----	103	2.83	2.73	2.58- 3.17	-	-	-	8	7	6	-	6	32	9	12	4	9	-	6	4	-	-	-	-	-	-	
RETAIL TRADE -----	119	3.06	3.00	2.79- 3.24	-	-	-	-	-	6	1	12	11	31	25	10	2	5	9	7	-	-	-	-	-	-	
SHIPPING CLERKS -----	62	3.33	3.34	2.78- 3.84	-	-	-	-	-	-	-	-	2	15	5	7	6	6	3	8	10	-	-	-	-	-	
SHIPPING AND RECEIVING CLERKS -----	121	3.54	3.33	2.85- 3.93	-	-	-	-	-	-	-	-	19	5	14	8	21	4	12	10	2	1	2	-	1	19	3
MANUFACTURING -----	51	2.84	2.84	2.48- 3.19	-	-	-	-	-	-	-	17	4	14	4	6	3	-	3	-	-	-	-	-	-	-	
NONMANUFACTURING -----	70	4.05	3.81	3.35- 5.03	-	-	-	-	-	-	-	2	1	-	4	15	1	12	7	2	1	2	-	1	19	3	
TRUCKDRIVERS -----	3,862	3.66	3.70	3.03- 4.81	-	40	-	31	114	40	72	116	143	245	118	314	449	101	426	279	226	46	47	14	687	354	-
MANUFACTURING -----	875	3.55	3.75	3.26- 3.87	-	-	-	-	-	-	36	28	19	43	40	130	14	265	116	158	26	-	-	-	-	-	
NONMANUFACTURING -----	2,987	3.69	3.62	2.85- 4.84	-	40	-	31	114	40	72	80	115	226	75	274	319	87	161	163	68	20	47	14	687	354	-
PUBLIC UTILITIES -----	1,108	4.32	4.82	3.67- 4.86	-	-	-	-	-	-	-	-	5	7	50	155	2	89	103	-	7	5	-	685	-	-	
WHOLESALE TRADE -----	494	2.90	3.11	2.31- 3.28	-	24	-	48	38	13	8	12	46	14	66	127	45	12	41	-	-	-	-	-	-		
RETAIL TRADE -----	1,122	3.64	3.63	2.62- 5.02	-	-	-	31	66	-	44	23	82	152	40	41	32	39	60	19	68	13	42	14	2	354	-
SERVICES -----	242	2.72	2.76	2.36- 3.13	-	16	-	-	-	2	15	49	21	23	7	103	5	1	-	-	-	-	-	-	-	-	
TRUCKDRIVERS, LIGHT (UNDER 1-1/2 TONS) -----	581	2.59	2.59	2.09- 3.12	-	40	-	31	79	39	67	4	31	63	11	163	35	9	-	2	-	7	-	-	-	-	
NONMANUFACTURING -----	542	2.55	2.52	2.08- 3.11	-	40	-	31	79	39	67	4	31	52	10	141	35	4	-	2	-	7	-	-	-	-	
WHOLESALE TRADE -----	247	2.49	2.35	2.08- 3.06	-	24	-	48	38	13	2	10	38	4	37	30	3	-	-	-	-	-	-	-	-	-	
RETAIL TRADE -----	143	2.24	2.22	2.02- 2.39	-	-	-	31	31	-	44	2	21	8	-	4	-	-	2	-	-	-	-	-	-	-	
SERVICES -----	120	2.86	3.13	2.78- 3.17	-	16	-	-	-	1	10	-	-	4	3	80	5	1	-	-	-	-	-	-	-	-	

See footnotes at end of tables.

Table A-5. Custodial and material movement occupations—Continued

(Average straight-time hourly earnings for selected occupations studied on an area basis by industry division, Washington, D.C.—Md.—Va., April 1971)

Sex, occupation, and industry division	Number of workers	Hourly earnings <sup>3</sup>			Number of workers receiving straight-time hourly earnings of—																							
		Mean <sup>2</sup>	Median <sup>2</sup>	Middle range <sup>2</sup>	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$						
					1.60	1.70	1.80	1.90	2.00	2.10	2.20	2.30	2.40	2.60	2.80	3.00	3.20	3.40	3.60	3.80	4.00	4.20	4.40	4.60	4.80	5.00	5.20	
MEN - CONTINUED																												
TRUCKDRIVERS - CONTINUED																												
TRUCKDRIVERS, MEDIUM (1-1/2 TO AND INCLUDING 4 TONS) -----	914	3.35	3.07	2.63- 3.87	-	-	-	-	5	1	5	76	98	167	45	90	38	26	55	124	8	4	4	-	168	-	-	
MANUFACTURING -----	94	3.12	3.03	2.92- 3.29	-	-	-	-	-	-	-	-	16	2	24	18	13	9	-	-	8	4	-	-	-	-	-	
NONMANUFACTURING -----	820	3.38	3.08	2.62- 3.88	-	-	-	-	5	1	5	76	82	165	21	72	25	17	55	124	-	-	-	4	-	168	-	-
PUBLIC UTILITIES -----	294	4.32	4.81	3.84- 4.86	-	-	-	-	-	-	-	-	-	3	4	30	-	-	1	84	-	-	-	4	-	168	-	-
WHOLESALE TRADE -----	96	3.48	3.74	3.24- 3.84	-	-	-	-	-	-	6	-	-	-	7	3	24	4	12	40	-	-	-	-	-	-	-	-
RETAIL TRADE -----	289	2.76	2.64	2.58- 2.69	-	-	-	-	5	-	21	-	61	144	-	2	1	13	42	-	-	-	-	-	-	-	-	-
SERVICES -----	120	2.56	2.53	2.35- 2.75	-	-	-	-	-	1	5	49	21	18	3	23	-	-	-	-	-	-	-	-	-	-	-	-
TRUCKDRIVERS, HEAVY (OVER 4 TONS, TRAILER TYPE) -----	876	4.38	4.85	3.48- 5.04	-	-	-	-	-	-	-	-	6	-	18	-	164	53	10	52	-	22	5	14	178	354	-	-
MANUFACTURING -----	118	3.46	3.36	3.30- 3.86	-	-	-	-	-	-	-	-	6	-	18	-	52	-	2	18	-	22	-	-	-	-	-	-
NONMANUFACTURING -----	758	4.52	4.89	3.85- 5.05	-	-	-	-	-	-	-	-	-	-	-	-	112	53	8	34	-	-	5	14	178	354	-	-
PUBLIC UTILITIES -----	270	4.34	4.82	3.39- 4.86	-	-	-	-	-	-	-	-	-	-	-	-	75	-	-	19	-	-	-	-	176	-	-	-
RETAIL TRADE -----	419	4.84	5.04	5.01- 5.07	-	-	-	-	-	-	-	-	-	-	-	-	4	18	8	14	-	-	5	14	2	354	-	-
TRUCKDRIVERS, HEAVY (OVER 4 TONS, OTHER THAN TRAILER TYPE) -----	951	3.76	3.78	3.27- 4.16	-	-	-	-	-	-	-	36	8	14	43	56	150	3	217	97	150	-	1	-	176	-	-	-
MANUFACTURING -----	576	3.66	3.78	3.71- 4.10	-	-	-	-	-	-	-	36	6	6	-	-	65	-	216	97	150	-	-	-	-	-	-	-
NONMANUFACTURING -----	375	3.91	3.38	3.11- 4.85	-	-	-	-	-	-	-	-	2	8	43	56	85	3	1	-	-	-	1	-	176	-	-	-
TRUCKERS, POWER (FORKLIFT) -----	506	3.14	2.95	2.39- 3.39	-	-	-	8	3	18	10	94	9	57	102	32	50	4	6	4	-	24	-	85	-	-	-	-
MANUFACTURING -----	185	2.69	2.40	2.35- 3.22	-	-	-	-	-	-	4	92	2	26	4	7	41	3	6	-	-	-	-	-	-	-	-	-
NONMANUFACTURING -----	321	3.40	2.99	2.89- 4.61	-	-	-	8	3	18	6	2	7	31	98	25	9	1	-	4	-	24	-	85	-	-	-	-
WHOLESALE TRADE -----	116	2.79	2.94	2.90- 2.97	-	-	-	8	-	18	-	-	-	-	85	-	1	-	-	4	-	-	-	-	-	-	-	-
RETAIL TRADE -----	188	3.82	4.36	2.87- 4.65	-	-	-	-	-	-	6	2	7	28	13	22	-	1	-	-	-	24	-	85	-	-	-	-
WOMEN																												
JANITORS, PORTERS, AND CLEANERS -----	4,491	1.87	1.81	1.75- 1.95	136	2032	820	819	358	33	45	81	86	32	6	4	13	20	6	-	-	-	-	-	-	-	-	-
NONMANUFACTURING -----	4,468	1.87	1.81	1.75- 1.94	136	2032	820	819	358	33	45	78	80	24	6	4	12	20	1	-	-	-	-	-	-	-	-	-
PUBLIC UTILITIES -----	125	2.66	2.39	2.34- 3.32	-	-	-	-	-	-	6	57	23	-	3	3	12	20	1	-	-	-	-	-	-	-	-	-
RETAIL TRADE -----	94	1.93	2.03	1.74- 2.10	16	18	2	2	35	12	1	5	3	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
FINANCE -----	164	2.04	2.04	1.94- 2.10	-	12	20	23	69	17	3	3	13	2	2	-	-	-	-	-	-	-	-	-	-	-	-	-
SERVICES -----	4,085	1.83	1.80	1.75- 1.92	120	2002	798	794	254	4	35	13	41	22	1	1	-	-	-	-	-	-	-	-	-	-	-	-
PACKERS, SHIPPING -----	339	2.20	2.14	2.09- 2.18	-	-	-	-	99	190	14	6	20	1	-	-	-	-	-	-	-	9	-	-	-	-	-	-

See footnotes at end of tables.



Table A-5a. Custodial and material movement occupations—large establishments

(Average straight-time hourly earnings for selected occupations studied in establishments employing 500 workers or more by industry division, Washington, D.C.—Md.—Va., April 1971)

Sex, occupation, and industry division	Number of workers	Hourly earnings <sup>3</sup>			Number of workers receiving straight-time hourly earnings of—																						
		Mean <sup>2</sup>	Median <sup>2</sup>	Middle range <sup>2</sup>	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$					
					1.80	1.90	2.00	2.10	2.20	2.30	2.40	2.50	2.60	2.70	2.80	2.90	3.00	3.20	3.40	3.60	3.80	4.00	4.20	4.40	4.60	4.80	5.00
MEN																											
GUARDS AND WATCHMEN -----	357	2.87	2.83	2.59- 3.12	-	-	5	8	14	10	22	35	40	40	18	25	98	5	7	8	10	12	-	-	-	-	-
NONMANUFACTURING -----	347	2.87	2.86	2.59- 3.12	-	-	5	8	14	10	21	31	36	39	18	25	98	5	7	8	10	12	-	-	-	-	-
JANITORS, PORTERS, AND CLEANERS ---	1,463	2.42	2.15	2.03- 2.69	72	141	477	80	56	42	59	64	125	57	40	11	87	19	36	34	33	1	14	-	15	-	-
MANUFACTURING -----	109	2.98	2.84	2.64- 3.51	-	-	-	-	5	1	10	7	11	13	20	-	3	11	9	19	-	-	-	-	-	-	-
NONMANUFACTURING -----	1,354	2.38	2.10	2.03- 2.64	72	141	477	80	51	41	49	57	114	44	20	11	84	8	27	15	33	1	14	-	15	-	-
PUBLIC UTILITIES -----	271	3.00	2.69	2.57- 3.53	-	-	-	-	-	14	30	31	66	4	3	7	38	-	24	7	32	-	13	-	-	-	-
RETAIL TRADE -----	266	2.60	2.45	2.10- 3.01	1	45	20	26	28	12	3	8	27	21	6	2	36	5	3	6	-	1	1	-	15	-	-
FINANCE -----	85	2.33	2.21	2.08- 2.51	-	3	22	17	11	2	9	8	-	2	4	-	6	1	-	-	-	-	-	-	-	-	-
LABORERS, MATERIAL HANDLING -----	502	3.33	3.07	2.80- 3.89	-	10	18	15	13	14	21	13	13	9	96	21	24	29	15	6	68	26	-	27	62	-	2
NONMANUFACTURING -----	438	3.29	2.90	2.64- 3.88	-	10	18	15	13	14	21	13	13	9	96	15	20	7	9	6	63	5	-	27	62	-	2
PUBLIC UTILITIES -----	32	3.36	3.65	3.02- 3.84	-	-	-	-	-	-	2	-	1	2	-	2	8	-	1	3	13	-	-	-	-	-	-
RETAIL TRADE -----	404	3.29	2.89	2.59- 3.89	-	10	18	15	13	14	19	13	11	7	95	13	12	7	8	3	50	5	-	27	62	-	2
ORDER FILLERS -----	818	3.96	4.09	2.98- 4.83	-	-	-	12	22	10	33	17	18	7	14	93	21	9	-	1	89	95	15	1	77	263	21
NONMANUFACTURING -----	750	3.98	4.32	2.96- 4.84	-	-	-	12	22	10	33	17	18	7	14	93	21	9	-	1	21	95	15	1	77	263	21
RETAIL TRADE -----	741	3.99	4.35	2.96- 4.84	-	-	-	12	22	10	30	16	17	7	13	93	20	7	-	1	21	95	15	1	77	263	21
RECEIVING CLERKS -----	104	3.22	3.14	2.80- 3.59	-	-	1	-	6	1	6	7	3	2	10	11	10	17	5	4	5	7	1	-	8	-	-
NONMANUFACTURING -----	96	3.18	3.08	2.71- 3.56	-	-	1	-	6	1	6	7	3	2	10	11	9	14	4	4	3	7	-	-	8	-	-
RETAIL TRADE -----	65	2.99	2.95	2.56- 3.24	-	-	-	-	6	1	5	7	1	2	5	11	9	6	2	-	3	7	-	-	-	-	-
TRUCKDRIVERS -----	920	4.21	4.15	3.65- 5.04	-	-	-	1	-	-	-	2	-	7	10	5	66	24	51	198	28	68	43	47	14	2	354
MANUFACTURING -----	90	3.77	3.75	3.66- 4.21	-	-	-	-	-	-	-	-	-	1	-	1	-	6	9	49	1	-	23	-	-	-	-
NONMANUFACTURING -----	830	4.26	4.46	3.64- 5.04	-	-	-	1	-	-	-	2	-	6	10	4	66	18	42	149	27	68	20	47	14	2	354
PUBLIC UTILITIES -----	178	3.46	3.62	3.07- 3.68	-	-	-	-	-	-	-	-	-	5	5	2	50	5	2	89	8	-	7	5	-	-	-
RETAIL TRADE -----	627	4.53	5.01	4.03- 5.06	-	-	-	-	-	-	-	2	-	-	-	-	7	7	39	60	19	68	13	42	14	2	354
TRUCKDRIVERS, LIGHT (UNDER 1-1/2 TONS) -----	54	3.24	3.06	3.01- 3.35	-	-	-	1	-	-	-	-	-	3	4	3	28	5	1	-	2	-	7	-	-	-	-
NONMANUFACTURING -----	52	3.26	3.07	3.02- 3.36	-	-	-	1	-	-	-	-	-	2	4	2	28	5	1	-	2	-	7	-	-	-	-
TRUCKDRIVERS, MEDIUM (1-1/2 TO AND INCLUDING 4 TONS) -----	123	3.42	3.48	3.07- 3.65	-	-	-	-	-	-	-	2	-	3	6	1	33	3	22	43	2	-	4	4	-	-	-
NONMANUFACTURING -----	109	3.39	3.49	3.05- 3.65	-	-	-	-	-	-	-	2	-	3	6	1	33	2	13	43	2	-	-	4	-	-	-
TRUCKDRIVERS, HEAVY (OVER 4 TONS, TRAILER TYPE) -----	446	4.79	5.04	5.01- 5.07	-	-	-	-	-	-	-	-	-	-	-	-	-	4	18	10	20	-	19	5	14	2	354
NONMANUFACTURING -----	425	4.83	5.04	5.01- 5.07	-	-	-	-	-	-	-	-	-	-	-	-	-	4	18	8	20	-	-	5	14	2	354
RETAIL TRADE -----	419	4.84	5.04	5.01- 5.07	-	-	-	-	-	-	-	-	-	-	-	-	-	4	18	8	14	-	-	5	14	2	354
TRUCKERS, POWER (FORKLIFT) -----	164	4.06	4.60	3.34- 4.65	-	-	-	-	-	2	5	2	4	4	1	7	9	20	1	-	-	-	24	-	85	-	-

See footnotes at end of tables.

## Footnotes

<sup>1</sup> Standard hours reflect the workweek for which employees receive their regular straight-time salaries (exclusive of pay for overtime at regular and/or premium rates), and the earnings correspond to these weekly hours.

<sup>2</sup> The mean is computed for each job by totaling the earnings of all workers and dividing by the number of workers. The median designates position—half of the employees surveyed receive more than the rate shown; half receive less than the rate shown. The middle range is defined by 2 rates of pay; a fourth of the workers earn less than the lower of these rates and a fourth earn more than the higher rate.

<sup>3</sup> Excludes premium pay for overtime and for work on weekends, holidays, and late shifts.



## Appendix. Occupational Descriptions

The primary purpose of preparing job descriptions for the Bureau's wage surveys is to assist its field staff in classifying into appropriate occupations workers who are employed under a variety of payroll titles and different work arrangements from establishment to establishment and from area to area. This permits the grouping of occupational wage rates representing comparable job content. Because of this emphasis on interestablishment and interarea comparability of occupational content, the Bureau's job descriptions may differ significantly from those in use in individual establishments or those prepared for other purposes. In applying these job descriptions, the Bureau's field economists are instructed to exclude working supervisors; apprentices; learners; beginners; trainees; and handicapped, part-time, temporary, and probationary workers.

### OFFICE

#### BILLER, MACHINE

Prepares statements, bills, and invoices on a machine other than an ordinary or electro-matic typewriter. May also keep records as to billings or shipping charges or perform other clerical work incidental to billing operations. For wage study purposes, billers, machine, are classified by type of machine, as follows:

**Billers, machine (billing machine).** Uses a special billing machine (Moon Hopkins, Elliott Fisher, Burroughs, etc., which are combination typing and adding machines) to prepare bills and invoices from customers' purchase orders, internally prepared orders, shipping memorandums, etc. Usually involves application of predetermined discounts and shipping charges, and entry of necessary extensions, which may or may not be computed on the billing machine, and totals which are automatically accumulated by machine. The operation usually involves a large number of carbon copies of the bill being prepared and is often done on a fanfold machine.

**Billers, machine (bookkeeping machine).** Uses a bookkeeping machine (Sundstrand, Elliott Fisher, Remington Rand, etc., which may or may not have typewriter keyboard) to prepare customers' bills as part of the accounts receivable operation. Generally involves the simultaneous entry of figures on customers' ledger record. The machine automatically accumulates figures on a number of vertical columns and computes, and usually prints automatically the debit or credit balances. Does not involve a knowledge of bookkeeping. Works from uniform and standard types of sales and credit slips.

#### BOOKKEEPING-MACHINE OPERATOR

Operates a bookkeeping machine (Remington Rand, Elliott Fisher, Sundstrand, Burroughs, National Cash Register, with or without a typewriter keyboard) to keep a record of business transactions.

**Class A.** Keeps a set of records requiring a knowledge of and experience in basic bookkeeping principles, and familiarity with the structure of the particular accounting system used. Determines proper records and distribution of debit and credit items to be used in each phase of the work. May prepare consolidated reports, balance sheets, and other records by hand.

**Class B.** Keeps a record of one or more phases or sections of a set of records usually requiring little knowledge of basic bookkeeping. Phases or sections include accounts payable, payroll, customers' accounts (not including a simple type of billing described under biller, machine), cost distribution, expense distribution, inventory control, etc. May check or assist in preparation of trial balances and prepare control sheets for the accounting department.

#### CLERK, ACCOUNTING

**Class A.** Under general direction of a bookkeeper or accountant, has responsibility for keeping one or more sections of a complete set of books or records relating to one phase of an establishment's business transactions. Work involves posting and balancing subsidiary ledger or ledgers such as accounts receivable or accounts payable; examining and coding invoices or vouchers with proper accounting distribution; and requires judgment and experience in making proper assignments and allocations. May assist in preparing, adjusting, and closing journal entries; and may direct class B accounting clerks.

**Class B.** Under supervision, performs one or more routine accounting operations such as posting simple journal vouchers or accounts payable vouchers, entering vouchers in voucher registers; reconciling bank accounts; and posting subsidiary ledgers controlled by general ledgers, or posting simple cost accounting data. This job does not require a knowledge of accounting and bookkeeping principles but is found in offices in which the more routine accounting work is subdivided on a functional basis among several workers.

#### CLERK, FILE

**Class A.** In an established filing system containing a number of varied subject matter files, classifies and indexes file material such as correspondence, reports, technical documents, etc. May also file this material. May keep records of various types in conjunction with the files. May lead a small group of lower level file clerks.

**Class B.** Sorts, codes, and files unclassified material by simple (subject matter) headings or partly classified material by finer subheadings. Prepares simple related index and cross-reference aids. As requested, locates clearly identified material in files and forwards material. May perform related clerical tasks required to maintain and service files.

**Class C.** Performs routine filing of material that has already been classified or which is easily classified in a simple serial classification system (e.g., alphabetical, chronological, or numerical). As requested, locates readily available material in files and forwards material; and may fill out withdrawal charge. Performs simple clerical and manual tasks required to maintain and service files.

#### CLERK, ORDER

Receives customers' orders for material or merchandise by mail, phone, or personally. Duties involve any combination of the following: Quoting prices to customers; making out an order sheet listing the items to make up the order; checking prices and quantities of items on order sheet; and distributing order sheets to respective departments to be filled. May check with credit department to determine credit rating of customer, acknowledge receipt of orders from customers, follow up orders to see that they have been filled, keep file of orders received, and check shipping invoices with original orders.

#### CLERK, PAYROLL

Computes wages of company employees and enters the necessary data on the payroll sheets. Duties involve: Calculating workers' earnings based on time or production records; and posting calculated data on payroll sheet, showing information such as worker's name, working days, time, rate, deductions for insurance, and total wages due. May make out paychecks and assist paymaster in making up and distributing pay envelopes. May use a calculating machine.

#### COMPTOMETER OPERATOR

Primary duty is to operate a Comptometer to perform mathematical computations. This job is not to be confused with that of statistical or other type of clerk, which may involve frequent use of a Comptometer but, in which, use of this machine is incidental to performance of other duties.

#### KEYPUNCH OPERATOR

**Class A.** Operates a numerical and/or alphabetical or combination keypunch machine to transcribe data from various source documents to keypunch tabulating cards. Performs same tasks as lower level keypunch operator but, in addition, work requires application of coding skills and the making of some determinations, for example, locates on the source document the items to be punched; extracts information from several documents; and searches for and interprets information on the document to determine information to be punched. May train inexperienced operators.

## KEYPUNCH OPERATOR—Continued

Class B. Under close supervision or following specific procedures or instructions, transcribes data from source documents to punched cards. Operates a numerical and/or alphabetical or combination keypunch machine to keypunch tabulating cards. May verify cards. Working from various standardized source documents, follows specified sequences which have been coded or prescribed in detail and require little or no selecting, coding, or interpreting of data to be punched. Problems arising from erroneous items or codes, missing information, etc., are referred to supervisor.

## OFFICE BOY OR GIRL

Performs various routine duties such as running errands, operating minor office machines such as sealers or mailers, opening and distributing mail, and other minor clerical work.

## SECRETARY

Assigned as personal secretary, normally to one individual. Maintains a close and highly responsive relationship to the day-to-day work activities of the supervisor. Works fairly independently receiving a minimum of detailed supervision and guidance. Performs varied clerical and secretarial duties, usually including most of the following: (a) Receives telephone calls, personal callers, and incoming mail, answers routine inquiries, and routes the technical inquiries to the proper persons; (b) establishes, maintains, and revises the supervisor's files; (c) maintains the supervisor's calendar and makes appointments as instructed; (d) relays messages from supervisor to subordinates; (e) reviews correspondence, memorandums, and reports prepared by others for the supervisor's signature to assure procedural and typographic accuracy; and (f) performs stenographic and typing work.

May also perform other clerical and secretarial tasks of comparable nature and difficulty. The work typically requires knowledge of office routine and understanding of the organization, programs, and procedures related to the work of the supervisor.

Exclusions

Not all positions that are titled "secretary" possess the above characteristics. Examples of positions which are excluded from the definition are as follows: (a) Positions which do not meet the "personal" secretary concept described above; (b) stenographers not fully trained in secretarial type duties; (c) stenographers serving as office assistants to a group of professional, technical, or managerial persons; (d) secretary positions in which the duties are either substantially more routine or substantially more complex and responsible than those characterized in the definition; and (e) assistant type positions which involve more difficult or more responsible technical, administrative, supervisory, or specialized clerical duties which are not typical of secretarial work.

NOTE: The term "corporate officer," used in the level definitions following, refers to those officials who have a significant corporate-wide policymaking role with regard to major company activities. The title "vice president," though normally indicative of this role, does not in all cases identify such positions. Vice presidents whose primary responsibility is to act personally on individual cases or transactions (e.g., approve or deny individual loan or credit actions; administer individual trust accounts; directly supervise a clerical staff) are not considered to be "corporate officers" for purposes of applying the following level definitions.

Class A

- a. Secretary to the chairman of the board or president of a company that employs, in all, over 100 but fewer than 5,000 persons; or
- b. Secretary to a corporate officer (other than the chairman of the board or president) of a company that employs, in all, over 5,000 but fewer than 25,000 persons; or
- c. Secretary to the head (immediately below the corporate officer level) of a major segment or subsidiary of a company that employs, in all, over 25,000 persons.

Class B

- a. Secretary to the chairman of the board or president of a company that employs, in all, fewer than 100 persons; or
- b. Secretary to a corporate officer (other than the chairman of the board or president) of a company that employs, in all, over 100 but fewer than 5,000 persons; or
- c. Secretary to the head (immediately below the officer level) over either a major corporate-wide functional activity (e.g., marketing, research, operations, industrial relations, etc.) or a major geographic or organizational segment (e.g., a regional headquarters; a major division) of a company that employs, in all, over 5,000 but fewer than 25,000 employees; or

## SECRETARY—Continued

d. Secretary to the head of an individual plant, factory, etc. (or other equivalent level of official) that employs, in all, over 5,000 persons; or

e. Secretary to the head of a large and important organizational segment (e.g., a middle management supervisor of an organizational segment often involving as many as several hundred persons) of a company that employs, in all, over 25,000 persons.

Class C

a. Secretary to an executive or managerial person whose responsibility is not equivalent to one of the specific level situations in the definition for class B, but whose subordinate staff normally numbers at least several dozen employees and is usually divided into organizational segments which are often, in turn, further subdivided. In some companies, this level includes a wide range of organizational echelons; in others, only one or two; or

b. Secretary to the head of an individual plant, factory, etc. (or other equivalent level of official) that employs, in all, fewer than 5,000 persons.

Class D

a. Secretary to the supervisor or head of a small organizational unit (e.g., fewer than about 25 or 30 persons); or

b. Secretary to a nonsupervisory staff specialist, professional employee, administrative officer, or assistant, skilled technician or expert. (NOTE: Many companies assign stenographers, rather than secretaries as described above, to this level of supervisory or nonsupervisory worker.)

## STENOGRAPHER, GENERAL

Primary duty is to take dictation involving a normal routine vocabulary from one or more persons either in shorthand or by Stenotype or similar machine; and transcribe dictation. May also type from written copy. May maintain files, keep simple records, or perform other relatively routine clerical tasks. May operate from a stenographic pool. Does not include transcribing-machine work. (See transcribing-machine operator.)

## STENOGRAPHER, SENIOR

Primary duty is to take dictation involving a varied technical or specialized vocabulary such as in legal briefs or reports on scientific research from one or more persons either in shorthand or by Stenotype or similar machine; and transcribe dictation. May also type from written copy. May also set up and maintain files, keep records, etc.

OR

Performs stenographic duties requiring significantly greater independence and responsibility than stenographers, general as evidenced by the following: Work requires high degree of stenographic speed and accuracy; and a thorough working knowledge of general business and office procedures and of the specific business operations, organization, policies, procedures, files, workflow, etc. Uses this knowledge in performing stenographic duties and responsible clerical tasks such as, maintaining followup files; assembling material for reports, memorandums, letters, etc.; composing simple letters from general instructions; reading and routing incoming mail; and answering routine questions, etc. Does not include transcribing-machine work.

## SWITCHBOARD OPERATOR

Class A. Operates a single- or multiple-position telephone switchboard handling incoming, outgoing, intraplant or office calls. Performs full telephone information service or handles complex calls, such as conference, collect, overseas, or similar calls, either in addition to doing routine work as described for switchboard operator, class B, or as a full-time assignment. ("Full" telephone information service occurs when the establishment has varied functions that are not readily understandable for telephone information purposes, e.g., because of overlapping or interrelated functions, and consequently present frequent problems as to which extensions are appropriate for calls.)

Class B. Operates a single- or multiple-position telephone switchboard handling incoming, outgoing, intraplant or office calls. May handle routine long distance calls and record tolls. May perform limited telephone information service. ("Limited" telephone information service occurs if the functions of the establishment serviced are readily understandable for telephone information purposes, or if the requests are routine, e.g., giving extension numbers when specific names are furnished, or if complex calls are referred to another operator.)



## SWITCHBOARD OPERATOR-RECEPTIONIST

In addition to performing duties of operator on a single-position or monitor-type switchboard, acts as receptionist and may also type or perform routine clerical work as part of regular duties. This typing or clerical work may take the major part of this worker's time while at switchboard.

## TABULATING-MACHINE OPERATOR

**Class A.** Operates a variety of tabulating or electrical accounting machines, typically including such machines as the tabulator, calculator, interpreter, collator, and others. Performs complete reporting assignments without close supervision, and performs difficult wiring as required. The complete reporting and tabulating assignments typically involve a variety of long and complex reports which often are of irregular or nonrecurring type requiring some planning and sequencing of steps to be taken. As a more experienced operator, is typically involved in training new operators in machine operations, or partially trained operators in wiring from diagrams and operating sequences of long and complex reports. Does not include working supervisors performing tabulating-machine operations and day-to-day supervision of the work and production of a group of tabulating-machine operators.

**Class B.** Operates more difficult tabulating or electrical accounting machines such as the tabulator and calculator, in addition to the sorter, reproducer, and collator. This work is performed under specific instructions and may include the performance of some wiring from diagrams. The work typically involves, for example, tabulations involving a repetitive accounting exercise, a complete but small tabulating study, or parts of a longer and more complex report. Such reports and studies are usually of a recurring nature where the procedures are well established. May also include the training of new employees in the basic operation of the machine.

## TABULATING-MACHINE OPERATOR—Continued

**Class C.** Operates simple tabulating or electrical accounting machines such as the sorter, reproducing punch, collator, etc., with specific instructions. May include simple wiring from diagrams and some filing work. The work typically involves portions of a work unit, for example, individual sorting or collating runs or repetitive operations.

## TRANSCRIBING-MACHINE OPERATOR, GENERAL

Primary duty is to transcribe dictation involving a normal routine vocabulary from transcribing-machine records. May also type from written copy and do simple clerical work. Workers transcribing dictation involving a varied technical or specialized vocabulary such as legal briefs or reports on scientific research are not included. A worker who takes dictation in shorthand or by Stenotype or similar machine is classified as a stenographer, general.

## TYPIST

Uses a typewriter to make copies of various material or to make out bills after calculations have been made by another person. May include typing of stencils, mats, or similar materials for use in duplicating processes. May do clerical work involving little special training, such as keeping simple records, filing records and reports, or sorting and distributing incoming mail.

**Class A.** Performs one or more of the following: Typing material in final form when it involves combining material from several sources or responsibility for correct spelling, syllabication, punctuation, etc., of technical or unusual words or foreign language material; and planning layout and typing of complicated statistical tables to maintain uniformity and balance in spacing. May type routine form letters varying details to suit circumstances.

**Class B.** Performs one or more of the following: Copy typing from rough or clear drafts; routine typing of forms, insurance policies, etc.; and setting up simple standard tabulations, or copying more complex tables already setup and spaced properly.

## PROFESSIONAL AND TECHNICAL

## COMPUTER OPERATOR

Monitors and operates the control console of a digital computer to process data according to operating instructions, usually prepared by a programmer. Work includes most of the following: Studies instructions to determine equipment setup and operations; loads equipment with required items (tape reels, cards, etc.); switches necessary auxiliary equipment into circuit, and starts and operates computer; makes adjustments to computer to correct operating problems and meet special conditions; reviews errors made during operation and determines cause or refers problem to supervisor or programmer; and maintains operating records. May test and assist in correcting program.

For wage study purposes, computer operators are classified as follows:

**Class A.** Operates independently, or under only general direction, a computer running programs with most of the following characteristics: New programs are frequently tested and introduced; scheduling requirements are of critical importance to minimize downtime; the programs are of complex design so that identification of error source often requires a working knowledge of the total program, and alternate programs may not be available. May give direction and guidance to lower level operators.

**Class B.** Operates independently, or under only general direction, a computer running programs with most of the following characteristics: Most of the programs are established production runs, typically run on a regularly recurring basis; there is little or no testing of new programs required; alternate programs are provided in case original program needs major change or cannot be corrected within a reasonable time. In common error situations, diagnoses cause and takes corrective action. This usually involves applying previously programmed corrective steps, or using standard correction techniques.

OR

Operates under direct supervision a computer running programs or segments of programs with the characteristics described for class A. May assist a higher level operator by independently performing less difficult tasks assigned, and performing difficult tasks following detailed instructions and with frequent review of operations performed.

**Class C.** Works on routine programs under close supervision. Is expected to develop working knowledge of the computer equipment used and ability to detect problems involved in running routine programs. Usually has received some formal training in computer operation. May assist higher level operator on complex programs.

## COMPUTER PROGRAMER, BUSINESS

Converts statements of business problems, typically prepared by a systems analyst, into a sequence of detailed instructions which are required to solve the problems by automatic data processing equipment. Working from charts or diagrams, the programmer develops the precise instructions which, when entered into the computer system in coded language, cause the manipulation of data to achieve desired results. Work involves most of the following: Applies knowledge of computer capabilities, mathematics, logic employed by computers, and particular subject matter involved to analyze charts and diagrams of the problem to be programmed. Develops sequence of program steps, writes detailed flow charts to show order in which data will be processed; converts these charts to coded instructions for machine to follow; tests and corrects programs; prepares instructions for operating personnel during production run; analyzes, reviews, and alters programs to increase operating efficiency or adapt to new requirements; maintains records of program development and revisions. (NOTE: Workers performing both systems analysis and programming should be classified as systems analysts if this is the skill used to determine their pay.)

Does not include employees primarily responsible for the management or supervision of other electronic data processing (EDP) employees, or programmers primarily concerned with scientific and/or engineering problems.

For wage study purposes, programmers are classified as follows:

**Class A.** Works independently or under only general direction on complex problems which require competence in all phases of programming concepts and practices. Working from diagrams and charts which identify the nature of desired results, major processing steps to be accomplished, and the relationships between various steps of the problem solving routine; plans the full range of programming actions needed to efficiently utilize the computer system in achieving desired end products.

At this level, programming is difficult because computer equipment must be organized to produce several interrelated but diverse products from numerous and diverse data elements. A wide variety and extensive number of internal processing actions must occur. This requires such actions as development of common operations which can be reused, establishment of linkage points between operations, adjustments to data when program requirements exceed computer storage capacity, and substantial manipulation and resequencing of data elements to form a highly integrated program.

May provide functional direction to lower level programmers who are assigned to assist.

## COMPUTER PROGRAMER, BUSINESS—Continued

**Class B.** Works independently or under only general direction on relatively simple programs, or on simple segments of complex programs. Programs (or segments) usually process information to produce data in two or three varied sequences or formats. Reports and listings are produced by refining, adapting, arraying, or making minor additions to or deletions from input data which are readily available. While numerous records may be processed, the data have been refined in prior actions so that the accuracy and sequencing of data can be tested by using a few routine checks. Typically, the program deals with routine record-keeping type operations.

OR

Works on complex programs (as described for class A) under close direction of a higher level programmer or supervisor. May assist higher level programmer by independently performing less difficult tasks assigned, and performing more difficult tasks under fairly close direction.

May guide or instruct lower level programmers.

**Class C.** Makes practical applications of programming practices and concepts usually learned in formal training courses. Assignments are designed to develop competence in the application of standard procedures to routine problems. Receives close supervision on new aspects of assignments; and work is reviewed to verify its accuracy and conformance with required procedures.

## COMPUTER SYSTEMS ANALYST, BUSINESS

Analyzes business problems to formulate procedures for solving them by use of electronic data processing equipment. Develops a complete description of all specifications needed to enable programmers to prepare required digital computer programs. Work involves most of the following: Analyzes subject-matter operations to be automated and identifies conditions and criteria required to achieve satisfactory results; specifies number and types of records, files, and documents to be used; outlines actions to be performed by personnel and computers in sufficient detail for presentation to management and for programming (typically this involves preparation of work and data flow charts); coordinates the development of test problems and participates in trial runs of new and revised systems; and recommends equipment changes to obtain more effective overall operations. (NOTE: Workers performing both systems analysis and programming should be classified as systems analysts if this is the skill used to determine their pay.)

Does not include employees primarily responsible for the management or supervision of other electronic data processing (EDP) employees, or systems analysts primarily concerned with scientific or engineering problems.

For wage study purposes, systems analysts are classified as follows:

**Class A.** Works independently or under only general direction on complex problems involving all phases of systems analysis. Problems are complex because of diverse sources of input data and multiple-use requirements of output data. (For example, develops an integrated production scheduling, inventory control, cost analysis, and sales analysis record in which every item of each type is automatically processed through the full system of records and appropriate followup actions are initiated by the computer.) Confers with persons concerned to determine the data processing problems and advises subject-matter personnel on the implications of new or revised systems of data processing operations. Makes recommendations, if needed, for approval of major systems installations or changes and for obtaining equipment.

May provide functional direction to lower level systems analysts who are assigned to assist.

**Class B.** Works independently or under only general direction on problems that are relatively uncomplicated to analyze, plan, program, and operate. Problems are of limited complexity because sources of input data are homogeneous and the output data are closely related. (For example, develops systems for maintaining depositor accounts in a bank,

## CARPENTER, MAINTENANCE

Performs the carpentry duties necessary to construct and maintain in good repair building woodwork and equipment such as bins, cribs, counters, benches, partitions, doors, floors, stairs, casings, and trim made of wood in an establishment. Work involves most of the following: Planning and laying out of work from blueprints, drawings, models, or verbal instructions using a variety

## COMPUTER SYSTEMS ANALYST, BUSINESS—Continued

maintaining accounts receivable in a retail establishment, or maintaining inventory accounts in a manufacturing or wholesale establishment.) Confers with persons concerned to determine the data processing problems and advises subject-matter personnel on the implications of the data processing systems to be applied.

OR

Works on a segment of a complex data processing scheme or system, as described for class A. Works independently on routine assignments and receives instruction and guidance on complex assignments. Work is reviewed for accuracy of judgment, compliance with instructions, and to insure proper alignment with the overall system.

**Class C.** Works under immediate supervision, carrying out analyses as assigned, usually of a single activity. Assignments are designed to develop and expand practical experience in the application of procedures and skills required for systems analysis work. For example, may assist a higher level systems analyst by preparing the detailed specifications required by programmers from information developed by the higher level analyst.

## DRAFTSMAN

**Class A.** Plans the graphic presentation of complex items having distinctive design features that differ significantly from established drafting precedents. Works in close support with the design originator, and may recommend minor design changes. Analyzes the effect of each change on the details of form, function, and positional relationships of components and parts. Works with a minimum of supervisory assistance. Completed work is reviewed by design originator for consistency with prior engineering determinations. May either prepare drawings, or direct their preparation by lower level draftsmen.

**Class B.** Performs nonroutine and complex drafting assignments that require the application of most of the standardized drawing techniques regularly used. Duties typically involve such work as: Prepares working drawings of subassemblies with irregular shapes, multiple functions, and precise positional relationships between components; prepares architectural drawings for construction of a building including detail drawings of foundations, wall sections, floor plans, and roof. Uses accepted formulas and manuals in making necessary computations to determine quantities of materials to be used, load capacities, strengths, stresses, etc. Receives initial instructions, requirements, and advice from supervisor. Completed work is checked for technical adequacy.

**Class C.** Prepares detail drawings of single units or parts for engineering, construction, manufacturing, or repair purposes. Types of drawings prepared include isometric projections (depicting three dimensions in accurate scale) and sectional views to clarify positioning of components and convey needed information. Consolidates details from a number of sources and adjusts or transposes scale as required. Suggested methods of approach, applicable precedents, and advice on source materials are given with initial assignments. Instructions are less complete when assignments recur. Work may be spot-checked during progress.

## DRAFTSMAN-TRACER

Copies plans and drawings prepared by others by placing tracing cloth or paper over drawings and tracing with pen or pencil. (Does not include tracing limited to plans primarily consisting of straight lines and a large scale not requiring close delineation.)

and/or

Prepares simple or repetitive drawings of easily visualized items. Work is closely supervised during progress.

## NURSE, INDUSTRIAL (Registered)

A registered nurse who gives nursing service under general medical direction to ill or injured employees or other persons who become ill or suffer an accident on the premises of a factory or other establishment. Duties involve a combination of the following: Giving first aid to the ill or injured; attending to subsequent dressing of employees' injuries; keeping records of patients treated; preparing accident reports for compensation or other purposes; assisting in physical examinations and health evaluations of applicants and employees; and planning and carrying out programs involving health education, accident prevention, evaluation of plant environment, or other activities affecting the health, welfare, and safety of all personnel.

## MAINTENANCE AND POWERPLANT

## CARPENTER, MAINTENANCE—Continued

of carpenter's handtools, portable power tools, and standard measuring instruments; making standard shop computations relating to dimensions of work; and selecting materials necessary for the work. In general, the work of the maintenance carpenter requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

## ELECTRICIAN, MAINTENANCE

Performs a variety of electrical trade functions such as the installation, maintenance, or repair of equipment for the generation, distribution, or utilization of electric energy in an establishment. Work involves most of the following: Installing or repairing any of a variety of electrical equipment such as generators, transformers, switchboards, controllers, circuit breakers, motors, heating units, conduit systems, or other transmission equipment; working from blueprints, drawings, layouts, or other specifications; locating and diagnosing trouble in the electrical system or equipment; working standard computations relating to load requirements of wiring or electrical equipment; and using a variety of electrician's handtools and measuring and testing instruments. In general, the work of the maintenance electrician requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

## ENGINEER, STATIONARY

Operates and maintains and may also supervise the operation of stationary engines and equipment (mechanical or electrical) to supply the establishment in which employed with power, heat, refrigeration, or air-conditioning. Work involves: Operating and maintaining equipment such as steam engines, air compressors, generators, motors, turbines, ventilating and refrigerating equipment, steam boilers and boiler-fed water pumps; making equipment repairs; and keeping a record of operation of machinery, temperature, and fuel consumption. May also supervise these operations. Head or chief engineers in establishments employing more than one engineer are excluded.

## FIREMAN, STATIONARY BOILER

Fires stationary boilers to furnish the establishment in which employed with heat, power, or steam. Feeds fuels to fire by hand or operates a mechanical stoker, or gas or oil burner; and checks water and safety valves. May clean, oil, or assist in repairing boilerroom equipment.

## HELPER, MAINTENANCE TRADES

Assists one or more workers in the skilled maintenance trades, by performing specific or general duties of lesser skill, such as keeping a worker supplied with materials and tools; cleaning working area, machine, and equipment; assisting journeyman by holding materials or tools; and performing other unskilled tasks as directed by journeyman. The kind of work the helper is permitted to perform varies from trade to trade: In some trades the helper is confined to supplying, lifting, and holding materials and tools and cleaning working areas; and in others he is permitted to perform specialized machine operations, or parts of a trade that are also performed by workers on a full-time basis.

## MACHINE-TOOL OPERATOR, TOOLROOM

Specializes in the operation of one or more types of machine tools, such as jig borers, cylindrical or surface grinders, engine lathes, or milling machines, in the construction of machine-shop tools, gages, jigs, fixtures, or dies. Work involves most of the following: Planning and performing difficult machining operations; processing items requiring complicated setups or a high degree of accuracy; using a variety of precision measuring instruments; selecting feeds, speeds, tooling, and operation sequence; and making necessary adjustments during operation to achieve requisite tolerances or dimensions. May be required to recognize when tools need dressing, to dress tools, and to select proper coolants and cutting and lubricating oils. For cross-industry wage study purposes, machine-tool operators, toolroom, in tool and die jobbing shops are excluded from this classification.

## MACHINIST, MAINTENANCE

Produces replacement parts and new parts in making repairs of metal parts of mechanical equipment operated in an establishment. Work involves most of the following: Interpreting written instructions and specifications; planning and laying out of work; using a variety of machinist's handtools and precision measuring instruments; setting up and operating standard machine tools; shaping of metal parts to close tolerances; making standard shop computations relating to dimensions of work, tooling, feeds, and speeds of machining; knowledge of the working properties of the common metals; selecting standard materials, parts, and equipment required for his work; and fitting and assembling parts into mechanical equipment. In general, the machinist's work normally requires a rounded training in machine-shop practice usually acquired through a formal apprenticeship or equivalent training and experience.

## MECHANIC, AUTOMOTIVE (Maintenance)

Repairs automobiles, buses, motortrucks, and tractors of an establishment. Work involves most of the following: Examining automotive equipment to diagnose source of trouble; disassembling equipment and performing repairs that involve the use of such handtools as wrenches, gages, drills, or specialized equipment in disassembling or fitting parts; replacing broken or defective parts from stock; grinding and adjusting valves; reassembling and installing

## MECHANIC, AUTOMOTIVE (Maintenance)—Continued

the various assemblies in the vehicle and making necessary adjustments; and alining wheels, adjusting brakes and lights, or tightening body bolts. In general, the work of the automotive mechanic requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

## MECHANIC, MAINTENANCE

Repairs machinery or mechanical equipment of an establishment. Work involves most of the following: Examining machines and mechanical equipment to diagnose source of trouble; dismantling or partly dismantling machines and performing repairs that mainly involve the use of handtools in scraping and fitting parts; replacing broken or defective parts with items obtained from stock; ordering the production of a replacement part by a machine shop or sending of the machine to a machine shop for major repairs; preparing written specifications for major repairs or for the production of parts ordered from machine shop; reassembling machines; and making all necessary adjustments for operation. In general, the work of a maintenance mechanic requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience. Excluded from this classification are workers whose primary duties involve setting up or adjusting machines.

## MILLWRIGHT

Installs new machines or heavy equipment, and dismantles and installs machines or heavy equipment when changes in the plant layout are required. Work involves most of the following: Planning and laying out of the work; interpreting blueprints or other specifications; using a variety of handtools and rigging; making standard shop computations relating to stresses, strength of materials, and centers of gravity; alining and balancing of equipment; selecting standard tools, equipment, and parts to be used; and installing and maintaining in good order power transmission equipment such as drives and speed reducers. In general, the millwright's work normally requires a rounded training and experience in the trade acquired through a formal apprenticeship or equivalent training and experience.

## OILER

Lubricates, with oil or grease, the moving parts or wearing surfaces of mechanical equipment of an establishment.

## PAINTER, MAINTENANCE

Paints and redecorates walls, woodwork, and fixtures of an establishment. Work involves the following: Knowledge of surface peculiarities and types of paint required for different applications; preparing surface for painting by removing old finish or by placing putty or filler in nail holes and interstices; and applying paint with spray gun or brush. May mix colors, oils, white lead, and other paint ingredients to obtain proper color or consistency. In general, the work of the maintenance painter requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

## PIPEFITTER, MAINTENANCE

Installs or repairs water, steam, gas, or other types of pipe and pipefittings in an establishment. Work involves most of the following: Laying out of work and measuring to locate position of pipe from drawings or other written specifications; cutting various sizes of pipe to correct lengths with chisel and hammer or oxyacetylene torch or pipe-cutting machine; threading pipe with stocks and dies; bending pipe by hand-driven or power-driven machines; assembling pipe with couplings and fastening pipe to hangers; making standard shop computations relating to pressures, flow, and size of pipe required; and making standard tests to determine whether finished pipes meet specifications. In general, the work of the maintenance pipefitter requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience. Workers primarily engaged in installing and repairing building sanitation or heating systems are excluded.

## PLUMBER, MAINTENANCE

Keeps the plumbing system of an establishment in good order. Work involves: Knowledge of sanitary codes regarding installation of vents and traps in plumbing system; installing or repairing pipes and fixtures; and opening clogged drains with a plunger or plumber's snake. In general, the work of the maintenance plumber requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

## SHEET-METAL WORKER, MAINTENANCE

Fabricates, installs, and maintains in good repair the sheet-metal equipment and fixtures (such as machine guards, grease pans, shelves, lockers, tanks, ventilators, chutes, ducts, metal roofing) of an establishment. Work involves most of the following: Planning and laying out all types of sheet-metal maintenance work from blueprints, models, or other specifications; setting up and operating all available types of sheet-metal working machines; using a variety of



## SHEET-METAL WORKER, MAINTENANCE—Continued

handtools in cutting, bending, forming, shaping, fitting, and assembling; and installing sheet-metal articles as required. In general, the work of the maintenance sheet-metal worker requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

## TOOL AND DIE MAKER

(Die maker; jig maker; tool maker; fixture maker; gage maker)

Constructs and repairs machine-shop tools, gages, jigs, fixtures or dies for forgings, punching, and other metal-forming work. Work involves most of the following: Planning and laying out of work from models, blueprints, drawings, or other oral and written specifications;

## CUSTODIAL AND MATERIAL MOVEMENT

## GUARD AND WATCHMAN

Guard. Performs routine police duties, either at fixed post or on tour, maintaining order, using arms or force where necessary. Includes gatemen who are stationed at gate and check on identity of employees and other persons entering.

Watchman. Makes rounds of premises periodically in protecting property against fire, theft, and illegal entry.

## JANITOR, PORTER, OR CLEANER

(Sweeper; charwoman; janitress)

Cleans and keeps in an orderly condition factory working areas and washrooms, or premises of an office, apartment house, or commercial or other establishment. Duties involve a combination of the following: Sweeping, mopping or scrubbing, and polishing floors; removing chips, trash, and other refuse; dusting equipment, furniture, or fixtures; polishing metal fixtures or trimmings; providing supplies and minor maintenance services; and cleaning lavatories, showers, and restrooms. Workers who specialize in window washing are excluded.

## LABORER, MATERIAL HANDLING

(Loader and unloader; handler and stacker; shelver; trucker; stockman or stock helper; warehouseman or warehouse helper)

A worker employed in a warehouse, manufacturing plant, store, or other establishment whose duties involve one or more of the following: Loading and unloading various materials and merchandise on or from freight cars, trucks, or other transporting devices; unpacking, shelving, or placing materials or merchandise in proper storage location; and transporting materials or merchandise by handtruck, car, or wheelbarrow. Longshoremen, who load and unload ships are excluded.

## ORDER FILLER

(Order picker; stock selector; warehouse stockman)

Fills shipping or transfer orders for finished goods from stored merchandise in accordance with specifications on sales slips, customers' orders, or other instructions. May, in addition to filling orders and indicating items filled or omitted, keep records of outgoing orders, requisition additional stock or report short supplies to supervisor, and perform other related duties.

## PACKER, SHIPPING

Prepares finished products for shipment or storage by placing them in shipping containers, the specific operations performed being dependent upon the type, size, and number of units to be packed, the type of container employed, and method of shipment. Work requires the placing of items in shipping containers and may involve one or more of the following: Knowledge of various items of stock in order to verify content; selection of appropriate type and size of container; inserting enclosures in container; using excelsior or other material to prevent breakage or damage; closing and sealing container; and applying labels or entering identifying data on container. Packers who also make wooden boxes or crates are excluded.

## TOOL AND DIE MAKER—Continued

using a variety of tool and die maker's handtools and precision measuring instruments; understanding of the working properties of common metals and alloys; setting up and operating of machine tools and related equipment; making necessary shop computations relating to dimensions of work, speeds, feeds, and tooling of machines; heat-treating of metal parts during fabrication as well as of finished tools and dies to achieve required qualities; working to close tolerances; fitting and assembling of parts to prescribed tolerances and allowances; and selecting appropriate materials, tools, and processes. In general, the tool and die maker's work requires a rounded training in machine-shop and toolroom practice usually acquired through a formal apprenticeship or equivalent training and experience.

For cross-industry wage study purposes, tool and die makers in tool and die jobbing shops are excluded from this classification.

## SHIPPING AND RECEIVING CLERK

Prepares merchandise for shipment, or receives and is responsible for incoming shipments of merchandise or other materials. Shipping work involves: A knowledge of shipping procedures, practices, routes, available means of transportation, and rate; and preparing records of the goods shipped, making up bills of lading, posting weight and shipping charges, and keeping a file of shipping records. May direct or assist in preparing the merchandise for shipment. Receiving work involves: Verifying or directing others in verifying the correctness of shipments against bills of lading, invoices, or other records; checking for shortages and rejecting damaged goods; routing merchandise or materials to proper departments; and maintaining necessary records and files.

For wage study purposes, workers are classified as follows:

Receiving clerk  
Shipping clerk  
Shipping and receiving clerk

## TRUCKDRIVER

Drives a truck within a city or industrial area to transport materials, merchandise, equipment, or men between various types of establishments such as: Manufacturing plants, freight depots, warehouses, wholesale and retail establishments, or between retail establishments and customers' houses or places of business. May also load or unload truck with or without helpers, make minor mechanical repairs, and keep truck in good working order. Driver-salesmen and over-the-road drivers are excluded.

For wage study purposes, truckdrivers are classified by size and type of equipment, as follows: (Tractor-trailer should be rated on the basis of trailer capacity.)

Truckdriver (combination of sizes listed separately)  
Truckdriver, light (under 1½ tons)  
Truckdriver, medium (1½ to and including 4 tons)  
Truckdriver, heavy (over 4 tons, trailer type)  
Truckdriver, heavy (over 4 tons, other than trailer type)

## TRUCKER, POWER

Operates a manually controlled gasoline- or electric-powered truck or tractor to transport goods and materials of all kinds about a warehouse, manufacturing plant, or other establishment.

For wage study purposes, workers are classified by type of truck, as follows:

Trucker, power (forklift)  
Trucker, power (other than forklift)

## Available On Request—

The following areas are surveyed periodically for use in administering the Service Contract Act of 1965. Copies of public releases are available at no cost while supplies last from any of the BLS regional offices shown on the inside front cover.

Abilene, Tex.	Knoxville, Tenn.
Alaska	Laredo, Tex.
Albany, Ga.	Las Vegas, Nev.
Alexandria, La.	Lexington, Ky.
Alpena, Standish, and Tawas City, Mich.	Lower Eastern Shore, Md.—Va.
Amarillo, Tex.	Lynchburg, Va.
Ann Arbor, Mich.	Macon, Ga.
Asheville, N.C.	Madison, Wis.
Atlantic City, N.J.	Marquette, Escanaba, Sault Ste. Marie, Mich.
Augusta, Ga.—S.C.	Meridian, Miss.
Austin, Tex.	Middlesex, Monmouth, Ocean and Somerset Cos., N.J.
Bakersfield, Calif.	Mobile, Ala., and Pensacola, Fla.
Baton Rouge, La.	Montgomery, Ala.
Billings, Mont.	Nashville, Tenn.
Biloxi, Gulfport, and Pascagoula, Miss.	New London—Groton—Norwich, Conn.
Bridgeport, Norwalk, and Stamford, Conn.	Northeastern Maine
Charleston, S.C.	Ogden, Utah
Cheyenne, Wyo.	Orlando, Fla.
Clarksville, Tenn., and Hopkinsville, Ky.	Oxnard—Ventura, Calif.
Colorado Springs, Colo.	Panama City, Fla.
Columbia, S.C.	Pine Bluff, Ark.
Columbus, Ga.—Ala.	Portsmouth, N.H.—Maine—Mass.
Crane, Ind.	Pueblo, Colo.
Decatur, Ill.	Reno, Nev.
Dothan, Ala.	Sacramento, Calif.
Duluth—Superior, Minn.—Wis.	Salina, Kans.
Durham, N.C.	Salinas—Monterey, Calif.
El Paso, Tex.	Santa Barbara, Calif.
Eugene, Oreg.	Shreveport, La.
Fargo—Moorhead, N. Dak.—Minn.	Springfield—Chicopee—Holyoke, Mass.—Conn.
Fayetteville, N.C.	Stockton, Calif.
Fitchburg—Leominster, Mass.	Tacoma, Wash.
Fort Smith, Ark.—Okla.	Topeka, Kans.
Frederick—Hagerstown, Md.—Pa.—W. Va.	Tucson, Ariz.
Great Falls, Mont.	Valdosta, Ga.
Greensboro—Winston Salem—High Point, N.C.	Vallejo—Napa, Calif.
Harrisburg, Pa.	Wichita Falls, Tex.
Hartford, Conn.	Wilmington, Del.—N.J.—Md.
Huntsville, Ala.	

The eleventh annual report on salaries for accountants, auditors, chief accountants, attorneys, job analysts, directors of personnel, buyers, chemists, engineers, engineering technicians, draftsmen, and clerical employees. Order as BLS Bulletin 1693, National Survey of Professional, Administrative, Technical, and Clerical Pay, June 1970, \$1.00 a copy, from the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C., 20402, or any of its regional sales offices.





## Area Wage Surveys

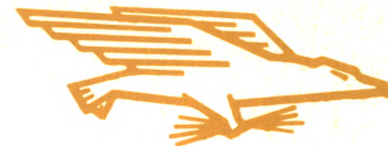
A list of the latest available bulletins is presented below. A directory of area wage studies including more limited studies conducted at the request of the Wage and Hour Division of the Department of Labor is available on request. Bulletins may be purchased from the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C., 20402, or from any of the BLS regional sales offices shown on the inside front cover.

<u>Area</u>	<u>Bulletin number and price</u>	<u>Area</u>	<u>Bulletin number and price</u>
Akron, Ohio, July 1970.....	1660-88, 30 cents	Muskegon—Muskegon Heights, Mich., June 1970 <sup>1</sup> .....	1660-85, 35 cents
Albany—Schenectady—Troy, N.Y., Mar. 1971 <sup>1</sup> .....	1685-54, 35 cents	Newark and Jersey City, N.J., Jan. 1971.....	1685-47, 40 cents
Albuquerque, N. Mex., Mar. 1971.....	1685-58, 30 cents	New Haven, Conn., Jan. 1971.....	1685-35, 30 cents
Allentown—Bethlehem—Easton, Pa.—N.J., May 1970 <sup>1</sup> .....	1660-83, 35 cents	New Orleans, La., Jan. 1971 <sup>1</sup> .....	1685-36, 40 cents
Atlanta, Ga., May 1970 <sup>1</sup> .....	1660-76, 50 cents	New York, N.Y., Apr. 1970 <sup>1</sup> .....	1660-89, 75 cents
Baltimore, Md., Aug. 1970 <sup>1</sup> .....	1685-18, 50 cents	Norfolk—Portsmouth and Newport News— Hampton, Va., Jan. 1971 <sup>1</sup> .....	1685-46, 35 cents
Beaumont—Port Arthur—Orange, Tex., May 1970.....	1660-84, 30 cents	Oklahoma City, Okla., July 1970.....	1685-5, 30 cents
Binghamton, N.Y., July 1970.....	1685-6, 30 cents	Omaha, Nebr.—Iowa, Sept. 1970 <sup>1</sup> .....	1685-14, 35 cents
Birmingham, Ala., Mar. 1970.....	1660-57, 30 cents	Paterson—Clifton—Passaic, N.J., June 1970 <sup>1</sup> .....	1660-87, 45 cents
Boise City, Idaho, Nov. 1970 <sup>1</sup> .....	1685-21, 35 cents	Philadelphia, Pa.—N.J., Nov. 1970.....	1685-34, 50 cents
Boston, Mass., Aug. 1970 <sup>1</sup> .....	1685-11, 50 cents	Phoenix, Ariz., Mar. 1970 <sup>1</sup> .....	1660-70, 35 cents
Buffalo, N.Y., Oct. 1970 <sup>1</sup> .....	1685-43, 50 cents	Pittsburgh, Pa., Jan. 1971 <sup>1</sup> .....	1685-49, 50 cents
Burlington, Vt., Mar. 1970.....	1660-53, 25 cents	Portland, Maine, Nov. 1970.....	1685-19, 30 cents
Canton, Ohio, May 1970 <sup>1</sup> .....	1660-81, 35 cents	Portland, Oreg.—Wash., May 1970 <sup>1</sup> .....	1660-77, 40 cents
Charleston, W. Va., Mar. 1971.....	1685-57, 30 cents	Providence—Pawtucket—Warwick, R.I.—Mass., May 1970.....	1660-72, 30 cents
Charlotte, N.C., Jan. 1971.....	1685-48, 30 cents	Raleigh, N.C., Aug. 1970 <sup>1</sup> .....	1685-12, 35 cents
Chattanooga, Tenn.—Ga., Sept. 1970 <sup>1</sup> .....	1685-10, 35 cents	Richmond, Va., Mar. 1970 <sup>1</sup> .....	1660-65, 40 cents
Chicago, Ill., June 1970.....	1660-90, 60 cents	Rochester, N.Y. (office occupations only), Aug. 1970.....	1685-7, 30 cents
Cincinnati, Ohio—Ky.—Ind., Feb. 1971 <sup>1</sup> .....	1685-53, 45 cents	Rockford, Ill., May 1970 <sup>1</sup> .....	1660-75, 35 cents
Cleveland, Ohio, Sept. 1970 <sup>1</sup> .....	1685-28, 50 cents	St. Louis, Mo.—Ill., Mar. 1970.....	1660-66, 40 cents
Columbus, Ohio, Oct. 1970 <sup>1</sup> .....	1685-33, 40 cents	Salt Lake City, Utah, Nov. 1970 <sup>1</sup> .....	1685-26, 35 cents
Dallas, Tex., Oct. 1970 <sup>1</sup> .....	1685-22, 50 cents	San Antonio, Tex., May 1970.....	1660-71, 30 cents
Davenport—Rock Island—Moline, Iowa—Ill., Feb. 1971.....	1685-51, 30 cents	San Bernardino—Riverside—Ontario, Calif., Dec. 1970 <sup>1</sup> .....	1685-42, 40 cents
Dayton, Ohio, Dec. 1970 <sup>1</sup> .....	1685-45, 40 cents	San Diego, Calif., Nov. 1970.....	1685-20, 30 cents
Denver, Colo., Dec. 1970.....	1685-41, 35 cents	San Francisco—Oakland, Calif., Oct. 1970.....	1685-23, 40 cents
Des Moines, Iowa, May 1970 <sup>1</sup> .....	1660-73, 35 cents	San Jose, Calif., Aug. 1970.....	1685-13, 30 cents
Detroit, Mich., Feb. 1970.....	1660-58, 35 cents	Savannah, Ga., May 1970 <sup>1</sup> .....	1660-80, 35 cents
Fort Worth, Tex., Oct. 1970 <sup>1</sup> .....	1685-25, 35 cents	Scranton, Pa., July 1970 <sup>1</sup> .....	1685-3, 35 cents
Green Bay, Wis., July 1970 <sup>1</sup> .....	1685-4, 35 cents	Seattle—Everett, Wash., Jan. 1971 <sup>1</sup> .....	1685-52, 35 cents
Greenville, S.C., May 1970.....	1660-79, 30 cents	Sioux Falls, S. Dak., Dec. 1970 <sup>1</sup> .....	1685-38, 35 cents
Houston, Tex., Apr. 1970.....	1660-67, 35 cents	South Bend, Ind., Mar. 1970 <sup>1</sup> .....	1660-62, 35 cents
Indianapolis, Ind., Oct. 1970 <sup>1</sup> .....	1685-31, 40 cents	Spokane, Wash., June 1970 <sup>1</sup> .....	1660-86, 35 cents
Jackson, Miss., Jan. 1971 <sup>1</sup> .....	1685-39, 35 cents	Syracuse, N.Y., July 1970.....	1685-8, 30 cents
Jacksonville, Fla., Dec. 1970 <sup>1</sup> .....	1685-37, 35 cents	Tampa—St. Petersburg, Fla., Nov. 1970.....	1685-17, 30 cents
Kansas City, Mo.—Kans., Sept. 1970 <sup>1</sup> .....	1685-16, 45 cents	Toledo, Ohio—Mich., Feb. 1970.....	1660-56, 30 cents
Lawrence—Haverhill, Mass.—N.H., June 1970 <sup>1</sup> .....	1660-82, 35 cents	Trenton, N.J., Sept. 1970 <sup>1</sup> .....	1685-15, 35 cents
Little Rock—North Little Rock, Ark., July 1970 <sup>1</sup> .....	1685-1, 35 cents	Utica—Rome, N.Y., July 1970.....	1685-9, 30 cents
Los Angeles—Long Beach and Anaheim—Santa Ana— Garden Grove, Calif., Mar. 1970.....	1660-64, 45 cents	Washington, D.C.—Md.—Va., Apr. 1971.....	1685-56, 40 cents
Louisville, Ky.—Ind., Nov. 1970.....	1685-27, 30 cents	Waterbury, Conn., Mar. 1971.....	1685-55, 30 cents
Lubbock, Tex., Mar. 1970 <sup>1</sup> .....	1660-50, 35 cents	Waterloo, Iowa, Nov. 1970 <sup>1</sup> .....	1685-32, 35 cents
Manchester, N.H., July 1970 <sup>1</sup> .....	1685-2, 35 cents	Wichita, Kans., Apr. 1970 <sup>1</sup> .....	1660-69, 35 cents
Memphis, Tenn.—Ark., Nov. 1970.....	1685-30, 30 cents	Worcester, Mass., May 1970 <sup>1</sup> .....	1660-78, 35 cents
Miami, Fla., Nov. 1970 <sup>1</sup> .....	1685-29, 40 cents	York, Pa., Feb. 1971.....	1685-50, 30 cents
Midland and Odessa, Tex., Jan. 1971.....	1685-40, 30 cents	Youngstown—Warren, Ohio, Nov. 1970.....	1685-24, 30 cents
Milwaukee, Wis., May 1970 <sup>1</sup> .....	1660-74, 50 cents		
Minneapolis—St. Paul, Minn., Jan. 1971.....	1685-44, 40 cents		

<sup>1</sup> Data on establishment practices and supplementary wage provisions are also presented.

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