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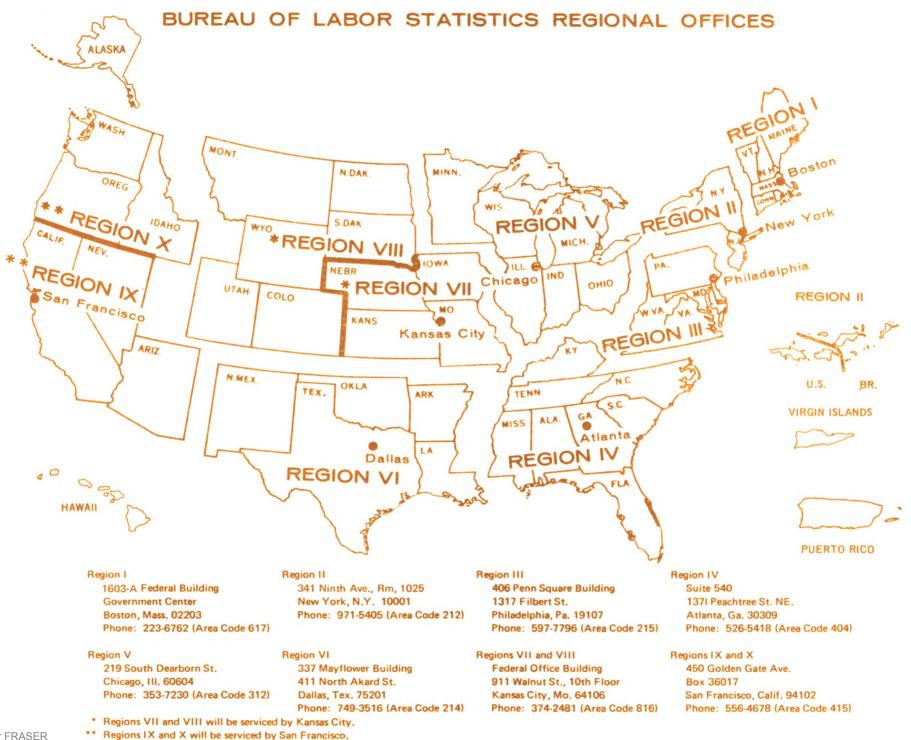
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AREA WAGE SURVEY

The San Francisco—Oakland, California, Metropolitan Area, October 1970

Bulletin 1685-23





U.S. DEPARTMENT OF LABOR

J. D. Hodgson, Secretary

BUREAU OF LABOR STATISTICS Geoffrey H. Moore, Commissioner

AREA WAGE SURVEY

The San Francisco—Oakland, California, Metropolitan Area, October 1970

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Preface

The Bureau of Labor Statistics program of annual occupational wage surveys in metropolitan areas is designed to provide data on occupational earnings, and establishment practices and supplementary wage provisions. It yields detailed data by selected industry division for each of the areas studied, for geographic regions, and for the United States. A major consideration in the program is the need for greater insight into (1) the movement of wages by occupational category and skill level, and (2) the structure and level of wages among areas and industry divisions.

At the end of each survey, an individual area bulletin presents the survey results. After completion of all of the individual area bulletins for a round of surveys, two summary bulletins are issued. The first brings data for each of the metropolitan areas

studied into one bulletin. The second presents information which has been projected from individual metropolitan area data to relate to geographic regions and the United States.

Ninety areas currently are included in the program. In each area, information on occupational earnings is collected annually and on establishment practices and supplementary wage provisions biennially.

This bulletin presents results of the survey in San Francisco-Oakland, Calif., in October 1970. The Standard Metropolitan Statistical Area, as defined by the Bureau of the Budget through January 1968, consists of Alameda, Contra Costa, Marin, San Francisco, and San Mateo Counties. This study was conducted by the Bureau's regional office in San Francisco, Calif., under the general direction of Adolph O. Berger, Assistant Regional Director for Operations.

Contents

	Pag
Introduction	- 1 - 4
Tables:	
1. Establishments and workers within scope of survey and number studied	_ 3

NOTE: Similar tabulations are available for other areas. (See inside back cover.)

Current reports on occupational earnings and supplementary wage provisions in the San Francisco-Oakland area are also available for auto dealer repair shops (March 1970); banking (November 1969); hospitals (March 1969); and paperboard containers and boxes (March 1970). Union scales, indicative of prevailing pay levels, are available for building construction; printing; local-transit operating employees; and motortruck drivers, helpers, and allied occupations.

Contents—Continued

Page

A. Occu	upational earnings:	
A-1.	Office occupations—men and women	6
A-1a	a. Office occupations—large establishments—men and women	10
A-2.	Professional and technical occupations-men and women	13
A-2a	a. Professional and technical occupations—large establishments—men and women	15
A-3.	. Office, professional, and technical occupations-men and women combined	17
A-3a	a. Office, professional, and technical occupations—large establishments—men and women combined	19
A-4.	Maintenance and powerplant occupations	21
A-4a	a. Maintenance and powerplant occupations—large establishments	22
A-5.	. Custodial and material movement occupations	23
A-5a	a. Custodial and material movement occupations—large establishments	25

Introduction

This area is 1 of 90 in which the U.S. Department of Labor's Bureau of Labor Statistics conducts surveys of occupational earnings and related benefits on an areawide basis.¹

This bulletin presents current occupational employment and earnings information obtained largely by mail from the establishments visited by Bureau field economists in the last previous survey for occupations reported in that earlier study. Personal visits were made to nonrespondents and to those respondents reporting unusual changes since the previous survey.

In each area, data are obtained from representative establishments within six broad industry divisions: Manufacturing; transportation, communication, and other public utilities; wholesale trade; retail trade; finance, insurance, and real estate; and services. Major industry groups excluded from these studies are government operations and the construction and extractive industries. Establishments having fewer than a prescribed number of workers are omitted because they tend to furnish insufficient employment in the occupations studied to warrant inclusion. Separate tabulations are provided for each of the broad industry divisions which meet publication criteria.

These surveys are conducted on a sample basis because of the unnecessary cost involved in surveying all establishments. To obtain optimum accuracy at minimum cost, a greater proportion of large than of small establishments is studied. In combining the data, however, all establishments are given their appropriate weight. Estimates based on the establishments studied are presented, therefore, as relating to all establishments in the industry grouping and area, except for those below the minimum size studied.

Occupations and Earnings

The occupations selected for study are common to a variety of manufacturing and nonmanufacturing industries, and are of the following types: (1) Office clerical; (2) professional and technical; (3) maintenance and powerplant; and (4) custodial and material movement. Occupational classification is based on a uniform set of job descriptions designed to take account of interestablishment variation in duties within the same job. The occupations selected for study are listed and described in the appendix. The earnings data following the job titles are for all industries combined. Earnings data for some of the occupations listed and described, or for some industry divisions within occupations, are not presented in the A-series tables, because

¹ Included in the 90 areas are four studies conducted under contract with the New York State Department of Labor. These areas are Binghamton (New York portion only); Rochester (office occupations only); Syracuse; and Utica—Rome. In addition, the Bureau conducts more limited area studies in 77 areas at the request of the Wage and Hour Division of the U.S. Department of Labor.

either (1) employment in the occupation is too small to provide enough data to merit presentation, or (2) there is possibility of disclosure of individual establishment data. Earnings data not shown separately for industry divisions are included in all industries combined data, where shown. Likewise, data are included in the overall classification when a subclassification of secretaries or truckdrivers is not shown or information to subclassify is not available.

Occupational employment and earnings data are shown for full-time workers, i.e., those hired to work a regular weekly schedule in the given occupational classification. Earnings data exclude premium pay for overtime and for work on weekends, holidays, and late shifts. Nonproduction bonuses are excluded, but cost-of-living allowances and incentive earnings are included. Where weekly hours are reported, as for office clerical occupations, reference is to the standard workweek (rounded to the nearest half hour) for which employees receive their regular straight-time salaries (exclusive of pay for overtime at regular and/or premium rates). Average weekly earnings for these occupations have been rounded to the nearest half dollar.

These surveys measure the level of occupational earnings in an area at a particular time. Comparisons of individual occupational averages over time may not reflect expected wage changes. The averages for individual jobs are affected by changes in wages and employment patterns. For example, proportions of workers employed by high- or low-wage firms may change or high-wage workers may advance to better jobs and be replaced by new workers at lower rates. Such shifts in employment could decrease an occupational average even though most establishments in an area increase wages during the year. Trends in earnings of occupational groups, shown in table 2, are better indicators of wage trends than individual jobs within the groups.

The averages presented reflect composite, areawide estimates. Industries and establishments differ in pay level and job staffing and, thus, contribute differently to the estimates for each job. The pay relationship obtainable from the averages may fail to reflect accurately the wage spread or differential maintained among jobs in individual establishments. Similarly, differences in average pay levels for men and women in any of the selected occupations should not be assumed to reflect differences in pay treatment of the sexes within individual establishments. Other possible factors which may contribute to differences in pay for men and women include: Differences in progression within established rate ranges, since only the actual rates paid incumbents are collected; and differences in specific duties performed, although the workers are classified appropriately within the same survey job description. Job descriptions used in classifying

employees in these surveys are usually more generalized than those used in individual establishments and allow for minor differences among establishments in the specific duties performed.

Occupational employment estimates represent the total in all establishments within the scope of the study and not the number actually surveyed. Because of differences in occupational structure among establishments, the estimates of occupational employment obtained from the sample of establishments studied serve only to indicate the relative importance of the jobs studied. These differences in occupational structure do not affect materially the accuracy of the earnings data.

Establishment Practices and Supplementary Wage Provisions

Tabulations on selected establishment practices and supplementary wage provisions (B-series tables) are not presented in this bulletin. Information for these tabulations is collected biennially. These tabulations on minimum entrance salaries for inexperienced women office workers; shift differentials; scheduled weekly hours; paid holidays; paid vacations; and health, insurance, and pension plans are presented (in the B-series tables) in previous bulletins for this area.

Table 1. Establishments and workers within scope of survey and number studied in San Francisco-Oakland, Calif... by major industry division.2 October 1970

	Minimum	Number of est	ablishments	Wor	kers in establishn	nents
Industry division	employment in establish-	Within scope		Within scor	pe of study 4	
	ments in scope of study	of study 3	Studied	Number	Percent	Studied
All establishments						
All divisions	-	1,459	279	439, 188	100	241,050
Manufacturing	100	378	80	130,996	30	58,361
Nonmanufacturing	-	1,081	199	308, 192	70	182,689
Transportation, communication, and						102,007
other public utilities 5	100	93	32	92,549	21	78,543
Wholesale trade	50	302	37	36,135	8	9,560
Retail trade	100	124	44	55,475	13	38,901
Finance, insurance, and real estate 6	50	241	42	71, 118	16	37,965
Services 7 8	50	321	44	52,915	12	17,720
Large establishments						
All divisions	-	138	99	234, 139	100	205,485
Manufacturing	500	47	31	59,890	26	47, 496
Nonmanufacturing	-	91	68	174, 249	74	157,989
Transportation, communication, and						
other public utilities 5	500	24	18	80,726	35	75,812
Wholesale trade	500	6	5	4,767	2	4,234
Retail trade	500	26	22	36,101	15	33,651
Finance, insurance, and real estate 6	500	18	12	35,535	15	32,222
Services 7 8	500	17	11	17,120	7	12,070

1 The San Francisco-Oakland Standard Metropolitan Statistical Area, as defined by the Bureau of the Budget through January 1968, consists of Alameda, Contra Costa, Marin, San Francisco, and San Mateo Counties. The "workers within scope of study" estimates shown in this table provide a reasonably accurate description of the size and composition of the labor force included in the survey. The estimates are not intended, however, to serve as a basis of comparison with other employment indexes for the area to measure employment trends or levels since (1) planning of wage surveys requires the use of establishment data compiled considerably in advance of the payroll period studied, and (2) small establishments are excluded from the scope of the survey.

The 1967 edition of the Standard Industrial Classification Manual was used in classifying establishments by industry division.

Includes all establishments with total employment at or above the minimum limitation. All outlets (within the area) of companies in such industries as trade, finance, auto repair service, and motion picture theaters are considered as 1 establishment.

Includes all workers in all establishments with total employment (within the area) at or above the minimum limitation.

⁵ Abbreviated to "public utilities" in the A-series tables. Taxicabs and services incidental to water transportation were excluded. The local-transit systems in the San Francisco—Oakland area are municipally operated and are excluded by definition from the scope of study.

Abbreviated to "finance" in the A-series tables.

This industry division is represented in estimates for "all industries" and "nonmanufacturing" in the Series A tables. Separate presentation of data for this division is not made for one or more of the following reasons: (1) Employment in the division is too small to provide enough data to merit separate study, (2) the sample was not designed initially to permit separate presentation, (3) response was insufficient or inadequate to permit separate presentation, and (4) there is possibility of disclosure of individual establishment data.

8 Hotels and motels; laundries and other personal services; business services; automobile repair, rental, and parking; motion pictures;

nonprofit membership organizations (excluding religious and charitable organizations); and engineering and architectural services.

About one-third of the workers within scope of the survey in the San Francisco-Oakland area were employed in manufacturing

	Industry groups	Specific industries
Food	and kindred products17	Motor vehicles and equipment7
Elect	rical equipment and supplies11	Petroleum refining 7
Fabri	cated metal products11	Communication equipment5
Print	ing and publishing 9	Blast furnace and basic steel products 4
Trans	sportation equipment 9	Canned, cured, and frozen foods4
	ary metal industries 8	Commercial printing4
Chem	icals and allied products 7	Fabricated structural metal products4
Mach	inery, except electrical 7	
Petro	leum and coal products 7	
Pape:	and allied products 5	

Proportions in various industry divisions may differ from proportions based on the results of the survey as shown in table 1 above.

Wage Trends for Selected Occupational Groups

Presented in table 2 are indexes and percentages of change in average salaries of office clerical workers and industrial nurses, and in average earnings of selected plant worker groups. The indexes are a measure of wages at a given time, expressed as a percent of wages during the base period. Subtracting 100 from the index yields the percentage change in wages from the base period to the date of the index. The percentages of change or increase relate to wage changes between the indicated dates. Annual rates of increase, where shown, reflect the amount of increase for 12 months when the time period between surveys was other than 12 months. These computations were based on the assumption that wages increased at a constant rate between surveys. These estimates are measures of change in averages for the area; they are not intended to measure average pay changes in the establishments in the area.

Method of Computing

Each of the following key occupations within an occupational group was assigned a constant weight based on its proportionate employment in the occupational group:

Office clerical (men and women): Office clerical (men and women) - Skilled maintenance (men): Camenters Bookkeeping-machine Continued Electricians Secretaries operators, class B Machinists Clerks, accounting, classes Stenographers, general A and B Stenographers, senior Mechanics Clerks, file, classes Switchboard operators, classes Mechanics (automotive) Painters A, B, and C Pipefitters Clerks, order Tabulating-machine operators, Tool and die makers Clerks, payroll class B Typists, classes A and B Comptometer operators Keypunch operators, classes Unskilled plant (men): Janitors, porters, and cleaners A and B Industrial nurses (men and women): Office boys and girls Nurses, industrial (registered) Laborers, material handling

The average (mean) earnings for each occupation were multiplied by the occupational weight, and the products for all occupations in the group were totaled. The aggregates for 2 consecutive years were related by dividing the aggregate for the later year by the aggregate for the earlier year. The resultant relative, less 100 percent,

shows the percentage change. The index is the product of multiplying the base year relative (100) by the relative for the next succeeding year and continuing to multiply (compound) each year's relative by the previous year's index.

For office clerical workers and industrial nurses, the wage trends relate to regular weekly salaries for the normal workweek, exclusive of earnings for overtime. For plant worker groups, they measure changes in average straight-time hourly earnings, excluding premium pay for overtime and for work on weekends, holidays, and late shifts. The percentages are based on data for selected key occupations and include most of the numerically important jobs within each group.

Limitations of Data

The indexes and percentages of change, as measures of change in area averages, are influenced by: (1) general salary and wage changes, (2) merit or other increases in pay received by individual workers while in the same job, and (3) changes in average wages due to changes in the labor force resulting from labor turnover, force expansions, force reductions, and changes in the proportions of workers employed by establishments with different pay levels. Changes in the labor force can cause increases or decreases in the occupational averages without actual wage changes. It is conceivable that even though all establishments in an area gave wage increases, average wages may have declined because lower-paying establishments entered the area or expanded their work forces. Similarly, wages may have remained relatively constant, yet the averages for an area may have risen considerably because higher-paying establishments entered the area.

The use of constant employment weights eliminates the effect of changes in the proportion of workers represented in each job included in the data. The percentages of change reflect only changes in average pay for straight-time hours. They are not influenced by changes in standard work schedules, as such, or by premium pay for overtime. Where necessary, data were adjusted to remove from the indexes and percentages of change any significant effect caused by changes in the scope of the survey.

Table 2. Indexes of standard weekly salaries and straight-time hourly earnings for selected occupational groups in San Francisco—Oakland, Calif., October 1970 and October 1969, and percents of increase for selected periods

		All in	dustries			Manuf	acturing	
Period	Office clerical (men and women)	Industrial nurses (men and women)	Skilled maintenance trades (men)	Unskilled plant workers (men)	Office clerical (men and women)	Industrial nurses (men and women)	Skilled maintenance trades (men)	Unskilled plant workers (men)
				Indexes (Janu	ary 1967=100)		
October 1970	122.8 116.2	134.0 124.4	127.9 119.4	125.1 115.7	121.3 114.5	133.1 124.7	127.5 119.4	128.1 118.3
				Indexes (Janu	ary 1961=100)		
October 1970	148.4 120.9	160.7 120.1	155.3 121.5	152.3 121.7	142.7 117.7	159.3 119.9	153.0 119.9	154.1 120.4
				Percents	of increase			
October 1969 to October 1970	5.7 5.7	7.7 5.4	7.1	8.1 5.0	5.9 4.1	6.7	6.8	8.3 6.6
9-month increaseAnnual rate of increase	4.3 5.8	6.5 8.8	6.2 8.4	3.8 5.1	4.0 5.4	6.4 8.6	6.3 8.5	4.8 6.5
January 1967 to January 1968	5.4 3.6 2.9 3.4 3.1	10.8 4.6 3.0 2.2 2.7	5.1 3.5 4.9 1.3 3.6	6.2 3.2 2.6 3.2 3.5	5.8 3.0 1.6 3.4 3.5	11.9 4.1 2.5 2.2 3.1	4.8 2.8 4.7 1.2 4.1	5.9 3.7 1.8 2.6 4.3
January 1962 to January 1963	3.2 3.0 4.1	3.7 2.4 8.3	3.2 3.2 3.2 3.2	4.5 3.0 4.8	2.4 2.6 4.2	4.2 2.4 8.2	2.9 2.9 5.1	3.7 2.7 4.5

NOTE: Previously published indexes for the San Francisco-Oakland area used January 1961 as the base period. They can be converted to the new base period by dividing them by the corresponding index numbers for January 1967 on the January 1961 base period as shown in the table. (The result should be multiplied by 100.)

A. Occupational earnings

Table A-1. Office occupations-men and women

(Average straight-time weekly hours and earnings for selected occupations studied on an area basis by industry division, San Francisco-Oakland, Calif., October 1970)

					earnings 1 ndard)					N	lumbe	r of w	orkers	rece	iving s	straig	ht-tim	e weel	kly ea	rnings	of—					
Sex, occupation, and industry division	Number of workers	Average weekly hours ¹ (standard)	Mean 2	Median ²	Middle range ²	\$ 65 and under			80		90				110										210	\$ 22
		(standard)				70	75	80	85	90	95	100	105	110	120	130	140	150	160	170	180	190	200	210	220	ove
MEN																										
CLERKS, ACCOUNTING, CLASS A					\$ 142.00-165.50		-	-	-	-	2	-	6	-	3	21	41	117	70	32	26	42	6	1	-	
MANUFACTURING	155 212				144.00-159.50		-	-	-	-	2	-	6	-	3	17	24 17	39	53	10	2		6	-	-	
PUBLIC UTILITIES	80				144.00-174.50		-	_	_	_	-	_	-	-	2	1	1	78 21	17	22	24	25 12	_	1	_	
WHOLESALE TRADE	53				144.50-169.50		-	-	-	-	-	-	-	-	-	-	9	14	5	13	1		-	1	-	
CLERKS, ACCOUNTING, CLASS B NONMANUFACTURING	174 126				118.50-164.50 104.50-166.50		-	-	4	-	6	-	25 25	-	13	12 11	50 29	8	. 4 2	50 42	1	-	1 -	-	Ξ	
CLERKS, ORDER	335				140.00-171.50		-	-	-	-	-	1	-	-	5	3	78	60	34	61	56	23	14	-	-	
NONMANUFACTURING	146				143.50-174.00		_	_	_	_	_	1	_	_	5	2		35 25	32	30	26 30	19	11	-	-	
WHOLESALE TRADE	189				138.50-164.50		-	-	-	-	-	-	-	-	5			25	32	31	30	4	3	-	-	
CLERKS, PAYROLL	66	39.5	155.00	160.00	141.50-180.50	-	-	-	-	-	-	4	-	-	-	1	8	15	5	16	-	16	1	_	-	
OFFICE BOYS	747	38.0	95.00	94.00	89.00- 99.50	-	7	10	69	128	207	153	69	41	41	21	1	-	_	_	-	-	-	_	-	
MANUFACTURING	252						-	-	17		102	42	8	26	14	2	1	-	-	-	-	-	-	-	-	
NONMANUFACTURING	495 91						7	10	52 14	88	105	111	61	15	27	19	_	-	-	-	-	-	-	-	-	
FINANCE	312			92.50			5	10	19	73	60	96	30	8	8	3	-	-	-	-	-	-	-	-	-	
TABULATING-MACHINE OPERATORS, CLASS A	66				148.50-172.50		_	_	_	_	_	_	_	-	-	-	6	12	18	5	19	6	-	_	-	
NONMANUFACTURING	57	39.5	157.50	158.00	147.00-171.50	-	-	-	-	-	-	-	-	-	-	-	5	12	17	4	19	-	-	-	-	
TABULATING-MACHINE OPERATORS, CLASS B	78	39.5	142.00	144.50	132.00-149.50	-	-	-	-	-	-	-	-	-	5	12	7	38	6	10	-	-	-	-	-	
WOMEN																										
BILLERS, MACHINE (BILLING MACHINE) NONMANUFACTURING	127 67				96.50-123.00 107.00-138.00		Ξ	-	-	8 -	21	9	18 10	27 16	7 5	16 15	8	2 2	-	7	4	-	-	-	-	
BILLERS, MACHINE (BOOKKEEPING																										
MACHINE)	122				108.00-118.50	-	-	-	-	-	-	7	1	38	64	-	-	-	-	-	12	-	-	-	-	
NONMANUFACTURING	122	40.0	118.50	116.00	108.00-118.50	-	-	-	-	-	-	,	1	38	64	-	-	-	-	-	12	-	-	-	-	
BOOKKEEPING-MACHINE OPERATORS,			122 50	121 00	100 50 1/2 00							- 12		11	13	61	37	48		2						
NONMANUFACTURING	176 127				123.50-143.00 125.00-138.50	-	-	-	-	-	-	-	-	6	6	52	37	20	-	2	-	4	-	-	-	
BOOKKEEPING-MACHINE OPERATORS,																										
CLASS B	243				109.00-127.00		-	-	2	10	10	18	-	27	69	61	44	2	-	-	-	-	-	-	-	
MANUFACTURING	79 164				94.00-115.50		_	_	2	10	10	12	-	11	25	52	44	2	-	_	-	_	_	-	_	
WHOLESALE TRADE	102				119.00-135.50		-	-	-	-	-	-	-	-	29	38	35	-	-	-	-	-	-	-	-	
CLERKS, ACCOUNTING, CLASS A	1,538				125.00-147.50		-	-	-	-	2	2	40	49	225		307			88	66	19	1	-	-	
MANUFACTURING	543	39.0			131.00-149.00		-	-	-	-	- 2	2	5 35	8	161	180		151	71	34	16	2	-	-	-	
NONMANUFACTURING	995				121.00-147.00		-	_	_	_	-	-	22	41	5	3	159	235	58 15	54 26	50 31	17	-	-	_	
WHOLESALE TRADE	211				120.00-144.50		-	-	-	-	-	-	3	-	51	33	16	84	16	4	2	1	1	-	-	
RETAIL TRADE	106	39.5	142.00	144.00	131.50-158.50	-	-	-	-	-	-	-	1	1	14	7		23	21	20	-	-	-	-	-	
FINANCE	369	39.0	128.50	127.50	117.00-137.00	-	-	-	-	-	-	-	27	32	63	102	60	53	6	4	17	5	-	-	-	

Table A-1. Office occupations-men and women-Continued

(Average straight-time weekly hours and earnings for selected occupations studied on an area basis by industry division, San Francisco-Oakland, Calif., October 1970)

					earnings ¹ ndard)					N	lumbe:	r of w	orkers	rece	ving s	traigh	t-time	e weel	kly ear	rnings	of—					
Sex, occupation, and industry division	Number of workers	Average weekly hours I (standard)	Mean 2	Median ²	Middle range ²	\$ 65 and under	70	75	80	\$ 85 -	90				\$ 110 -									\$ 200	210	\$ 2
		(standard)				70	75	80	85	90	95	100	105	110	120	130	140	150	160	170	180	190	200	210	220	ov
WOMEN - CONTINUED				-																						
LERKS, ACCOUNTING, CLASS B MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	463	39.5 39.0	123.50 113.50	123.00	\$ \$ 102.50-126.00 110.50-138.50 101.50-122.50 105.00-123.00	-	8 - 8	:	10 2 8	82 10 72	10	172 16 156 54	347 35 312 80	287 37 250 60	540 109 431 175	322 58 264 65	159 86 73 10	174 78 96 12	36 13 23 17	89 8 81 70	-	1 1 -		-	-	
WHOLESALE TRADE	345 397 522	39.0 39.0	111.50	111.00	98.50-123.50 108.00-129.50 98.00-112.00	-	-	=	- 2	66	12 25 81	12 15 69	40 36 129	40 42 86	69	46 116 32	23 27 10	32 49 -	3	9	-	-	-	-	-	
LERKS, FILE, CLASS A MANUFACTURING NONMANUFACTURING FINANCE	244 60 184 127	38.5	115.50	113.00	97.50-118.50 110.50-123.00 94.50-118.50 92.50-118.00	-	-	= = = = = = = = = = = = = = = = = = = =	= :	16 16 16	35 35 35	21 21 9	46 10 36 8	14 2 12 12	58 32 26 24	18 9 9	15 1 14 12	16 6 10 2	1 -	4 -	-	-	=	:	-	
LERKS, FILE, CLASS B MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES WHOLESALE TRADE FINANCE	815 94 721 51 71 539	39.5 39.0 40.0 38.5	94.00	91.00 93.50 140.00 102.00	88.00- 96.50 86.50-103.00 131.50-144.00 99.50-104.50	-	27 - 27 - 27	42 42 - 42 - 42	75 -	43 130 -	143 20 123 - 1 109	112 25 87 - 19 57	90 - 90 - 38 33	30 - 30 - 27	46 - 46 - 11 27	13 3 10 7 2	39 3 36 19 -	21 21 21 -	4 4					-	-	
LERKS, FILE, CLASS C NONMANUFACTURING WHOLESALE TRADE FINANCE	837 787 78 644	38.5 40.0	87.50 95.00	84.50	80.50- 90.00	48	22 22 - 22	99 24		184 174 6 165	49 37 - 31	34 34 9 21	25 25 - 24	55 55 37 4	31 17 1 8	39 25 1	:	-	-	-	-	-	-	-	=	
LERKS, ORDER	305 70 235 188	40.0 39.5	140.50 130.50	151.00	118.00-142.50 115.00-165.50 118.00-137.50 119.50-137.00	-	=	-	= = = = = = = = = = = = = = = = = = = =	-	-	10	4 4 -	4 2 2 -	77 12 65 52	31 15 16 16	97 97 80	16 16 16	25 15 10 5	39 22 17 17	1 1 1	1 1 1	-	=	=	
ERKS, PAYROLL		39.0 39.0 39.0 38.0 39.5	138.00 136.00 157.00 126.00 129.50	140.50 133.50 153.50 119.50 127.00	120.50-152.50 126.50-155.50 119.50-152.00 144.50-171.50 109.50-146.50 118.00-145.00 121.50-134.50	-	2 2		4		1 1	9 4 5 1	29 13 16 - 9 3	30 10 20 - 17 1	85 4 81 - 25 32 10	123 33 90 1 17 30 39	77 35 42 3 4 12	108 37 71 41 8 16	105 38 67 30 9 6	47 24 23 14 9	37 7 30 25	14 1 13 13 -				
MPTOMETER OPERATORS MANUFACTURING PUBLIC UTILITIES WHOLESALE TRADE RETAIL TRADE	452 129 323 84 91	39.5 39.0 39.5 39.0 39.5	126.50 128.50 125.50 153.00 118.50	122.00 121.00 122.50 165.50 121.00	112.50-138.50 113.00-148.00 112.00-136.00 142.50-167.50 113.00-124.50 110.50-131.50	-					15 - 15 - 15	14 - 3 8	7 - 7 - 3	24 14 10 - - 3	146 48 98 5 35 57	70 18 52 - 46 6	69	29 14 15 15	34 27 7 7	44 - 44 44 -	:	-				
YPUNCH OPERATORS, CLASS A MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES WHOLESALE TRADE RETAIL TRADE	448 1,278 162	39.0 39.5 40.0 40.0 39.5	125.00 129.00 154.00 125.00 126.50	123.50 127.50 165.50 124.00 131.00	117.00-138.00 114.00-132.00 117.50-139.50 138.00-168.00 117.50-133.00 118.00-137.50	-					8 - 8 0	9 - 9 - 7 2	47 6 41 - 9 6 26	130 44 86 - 15 3 66		140 300 15 106 19	28 60 42	226 40 186 15 59 5	33 10 23 11 3 6	101 20 81 80 1	8 8	2 2 2				

Table A-1. Office occupations-men and women-Continued

(Average straight-time weekly hours and earnings for selected occupations studied on an area basis by industry division, San Francisco-Oakland, Calif., October 1970)

					earnings ¹ idard)					N	umber	r of w	orkers				nt-time			-						
Sex, occupation, and industry division	Number of workers	Average weekly hours ¹ (standard)	Mean ²	Median ²	Middle range ²	\$ 65 and under			80		90	95	-	105	110	120	130	140	150	160	170	180	-	200	210	a
						70	75	80	85	90	95	100	105	110	120	130	140	150	160	170	180	190	200	210	220	ov
WOMEN - CONTINUED			\$	\$	\$ \$																					
MANUFACTURING					103.50-128.50		-	-	-	5	122	147	236	138		301	248	65	41	26	8	-	-	-	-	
NONMANUFACTURING					100.00-121.00		100	_	_	5	10	68 79	58 178	30 108	58 329	36 265	22	22 43	41	26	8	_	_	_	_	
PUBLIC UTILITIES					114.50-139.50		-	-	-	_	-	6	64	29	77	68	179	35	41	26	8	-	_	-	-	
WHOLESALE TRADE					108.00-125.50		-	1 -	-	-	12	12	21	24	70	84	10	-	-	-	-	-	-	-	-	
FINANCE					112.00-123.50 95.00-119.00		-	-	-	5	98	53	16 56	16	99	49	9	8	-	-	-	-	-	-	-	
						į .		-	-					39	73	64	28		-	-	-	-	-	-	-	
MANUFACTURING							1	22	38	51 19	79 57	23 12	5	11	13	9	6	1	_	_	_	_	_	_	_	
NONMANUFACTURING							1	22	32	32	22	11	5	11	12	9	_	-	-	_	-	-	-	-	-	
FINANCE	91	39.5	88.00	85.50	80.00- 92.00	-	1	22	21	21	9	4	3	6	4	-	-	-	-	-	-	-	-	-	-	
CRETARIES		39.0	141.00	138.50	127.00-153.00	-	-	-	-	1	2	57	132	229	653	1191	1619	1227	828	496	358	192	142	40	8	
MANUFACTURING					131.50-156.00		-	-	-	-	-	-	5	32	132	268	478	375	291	213	110	34	69	1	-	
NONMANUFACTURING					125.00-151.50		-	-	-	1	2	57	127	197	521		1141	852	537	283	248 83	158	73	39	8	
WHOLESALE TRADE					135.50-173.50 127.50-152.50		_	_	_	_	_	24	1	30 36	99	205	307	144	147	63 73	46	43	12	16	3	
RETAIL TRADE	383				131.50-157.00		_	-	-	-	-	1	2	4	27	53	64	86	72	36	22	6	3	6	_	
FINANCE					121.00-145.50		-	-	-	1	2	32	99	77					148	74	59	63	16	2	-	
SECRETARIES, CLASS A	387	39.0	165.00	161.50	145.50-179.00	-	_	_	_	_	-	-	-	-	-	7	54	101	25	33	79	24	25	23	6	
MANUFACTURING	93				149.00-173.50		-	-	-	-	-	-	-	-	-	-	-	31	13	17	16	4	12	-	-	
NONMANUFACTURING	294				142.50-180.00		-	-	-	-	-	-	-	-	-	7	54	70	12	16	63	20	13	23	6	
WHOLESALE TRADE	38 61				176.00-230.50 133.00-176.50			_	_		_		_	_	-	_	27	12	_	2	13	3	1	5	3	
FINANCE					142.00-178.50		-	-	-	-	-	-	-	-	-	-	20	32	10	3	17	11	9	2	-	
SECRETARIES, CLASS B	1,575	39.0	152.50	151.50	136.50-166.50	-	_	_	_	_	-	-	-	35	51	157	277	234	283	207	136	79	102	10	1	
MANUFACTURING	414				145.00-170.50		-	-	-	-	-	-	-	-	5	28	53	49	112	61	46	14	46		-	
NONMANUFACTURING					134.50-164.00		-	-	-	-	-	-	-	35	46	129	224	185	171	146	90	65	56 39	10	1	
PUBLIC UTILITIES	127 152				160.00-196.00 133.00-180.50		Ξ	_	_	_	_	_	-	12	4	20	16	13	14	22	11	25	10	4	1	
RETAIL TRADE	64				148.00-164.00		-	-	-	_	-	-	-	-	-	3	4	13	12	27	4	1	-	-	_	
FINANCE	599	39.0	146.50	145.00	132.50-159.00	-	-	-	-	-	-	-	-	-	42	74	146	133	64	63	34	34	7	-	-	
SECRETARIES, CLASS C					128.00-151.00		_	-	-	-	-	6	78	28	172	488	591	565	374	177	97	52	8	5	1	
MANUFACTURING	773				133.00-152.50		-	-	-	-	-	-		-	22	98	237	188	100	78	40	3	5	1	-	
NONMANUFACTURINGPUBLIC UTILITIES					126.00-150.50 137.50-155.00			_	-	_	_	6	78	28	150	390	354	377 98	274	99	57 23	49 13	3 2	4	1	
WHOLESALE TRADE					131.50-155.00		_	_	_	_	_	_	_	-	36	58	79	60	129	44	11	17	1	_	-	
RETAIL TRADE					138.00-155.00		-	-	-	-	-	-	1	1	5	8		41	38	6	5	1	-	-	-	
FINANCE	870				122.50-142.50		-	-	-	-	-	6	51	14	100	235	206	158	66	8	8	18	-	-	-	
SECRETARIES, CLASS D	2,477	39.0	130.00	130.00	118.50-139.00	-	4	_	-	1	2	51	54	166	430	539	688	298	127	55	39	25	1	1	-	
MANUFACTURING	642	39.5	133.00	132.00	121.50-142.50	-	-	-	-	-	-	-	5	32			182	87	53	33	2	1	-	-	-	
NONMANUFACTURING					118.00-138.50		-	-	-	1	2	51	49	134	325	397	506	211	74 11	22 15	37 25	24	1	1	-	
WHOLESALE TRADE					118.50-169.00 123.00-137.50		_	_	_	_	_	24	-	21	43	15 127	19 185	40 39	4	5	12	-	-	-	_	
RETAIL TRADE					123.00-137.50		_	-	-	_	-	1	1	3		35	29	24	16	1	-	_	-	-	-	
FINANCE					111.50-132.00		-	-	-	1	2	26	48	63		142	153	33	8	-	-	-	-	-	-	
ENOGRAPHERS, GENERAL	1,365				101.50-124.00		-	-	1	28	92	166	203	150		178	138	61	7	14	-	-	-	-	-	
MANUFACTURING	242	39.5	116.50	117.50	108.00-126.00	-	-	-	-	-	4	11	24	36	70	85	7	5	-	-	-	-	-	-	-	
NONMANUFACTURING					100.00-122.00		-	-	1	28	88	155	179	114	257		131	56 51	7	14	-	-	-	-	-	
PUBLIC UTILITIES WHOLESALE TRADE					113.50-140.50		_	_	_	-	-	11	25 20	24	29	16 25	106	51	-	14	_	_	-	-	_	
FINANCE					97.00-112.50		_	_	1	28	88		131	78		36	6	1	-	_	_	-	-	-	-	
	1	1	1	1																						

^{*} Workers were distributed as follows: 1 at \$220 to \$230; 3 at \$230 to \$240; and 6 at \$240 to \$250.

Table A-1. Office occupations-men and women-Continued

(Average straight-time weekly hours and earnings for selected occupations studied on an area basis by industry division, San Francisco-Oakland, Calif., October 1970)

					earnings l					N	lumber	r of w	orkers	rece	iving s	straigh	nt-tim	e weel	kly ea	rnings	of—					
Sex, occupation, and industry division	Number of workers	Average weekly hours l	Mean 2	Median ²	Middle range ²	\$ 65 and under	70	75	80	\$ 85 -													\$ 190 -			
						70	75	80	85	90	95	100	105	110	120	130	140	150	160	170	180	190	200	210	220) 0
WOMEN - CONTINUED																										
ENOGRAPHERS, SENIOR					\$ 117.50-136.50		-	-	1	2	8	14	82	109	388	453	447	164	57	62	25	11	-	+		-
MANUFACTURING					117.50-135.00		_	_	1	2	8	3	25 57	26 83	157 231	186	140 307	67 97	17	15 47	23			_		-
PUBLIC UTILITIES	171				132.50-162.00		-	-	-	-	-	-	-	1	3	9	75	20						-		-
WHOLESALE TRADE	230				121.00-135.50		-	-	-	-	-	-	14	-	32	103	44	21					-	-	-	-
FINANCE	551	39.5	123.00	119.50	112.50-131.00	-	-	-	-	-	8	11	40	51	173	120	73	38	3	17	17	-	-	-		-
IICHBOARD OPERATORS, CLASS A					113.00-136.50		-	-	-	-	4	8	27	24	98	66	36	48	15	19	-	-	-	-	-	-
MANUFACTURING	130				114.00-140.00		-	-	-	-	4	3 5	4	18	38	24	23 13	17	10	14	-	-	-	-	-	-
PUBLIC UTILITIES					111.00-136.00		_	-	_	_	3	2	23	18	60	42	9	28	4	14	-	_	_	_		-
FINANCE					104.00-118.50		-	-	-	-	1	5	23	17	30	13	4	-	-	-	-	-	-	-	-	-
ITCHBOARD OPERATORS, CLASS B	510	39.0	107.00	100.50	97.00-115.00	-	-	_	_	37	18	191	67	35	66	52	33	5	6	_	-	_	-	-	_	_
NONMANUFACTURING					96.50-111.50		-	-	-	37	18	191	67	35	63	46	14	5	3	-	-	-	-	-	-	
FINANCE					102.50-118.50		-	_	_	1	16	10	20	29	35 17	18	1 6	_	_	_	_	_	_	_		_
ITCHBOARD OPERATOR-RECEPTIONISTS-	05/				103.50-127.00		2	_	_		34	104	87	157	148	101	92	45	7	26	17					
MANUFACTURING					107.00-131.00		2	-	_	16	34	16	11	47	67	121	42	25	2	2	-	_	_	_	_	_
NONMANUFACTURING	601				102.00-126.00		-	-	-	-	34	88	76	110	81	96	50	20	5	24	17	-	-	-	-	-
PUBLIC UTILITIES					128-00-168-00		-	-	-	_	-	-	-	-	-	23			-	24	5	-	-	_	-	
FINANCE					104.00-124.50 98.00-109.50		_	-	_	_	19	3	48	32	51 14	38	11	16	5	_	12	_	_	_	_	
ABULATING-MACHINE OPERATORS.																										
LASS B	50	40.0	142.50	140.00	132.00-151.00	-	-	-	-	-	-	-	-	-	1	11	14	11	6	3	-	4	-	-	-	
ANSCRIBING-MACHINE OPERATORS,														-												
NONMANUFACTURING					101.00-120.00		_	_	_	13	43	45	86	58	113	67 54	36 25	11	3	_	1	1	_	_	_	_
FINANCE	296				97.00-114.00		-	**	-	13	42	45	49	44	78	6	13	3	1	-	î	1	-	-	-	
PISTS, CLASS A	1,261	38.5	111.00	109.00	100.50-118.00	-	-	-	_	51	65	183	205	168	353	110	56	48	11	11	-	-	-	-	-	
MANUFACTURING					108.00-120.50		-	-	-	1	7	13	14	19	87	20	16	11		-	-	-	-	-	-	-
PUBLIC UTILITIES					99.50-117.50		_	_	_	50	58	170	191	149	266	90	10	37	11	11	-	_	_	_	_	
WHOLESALE TRADE					103.00-117.00		-	_	-	-	-	12	99	61	97	28	2	_	-	-	-	-	-	-	-	
FINANCE					96.00-111.50		-	-	-	50	58	158	82	66	126	33	6	1	-	-	-	-	-	-	-	
PISTS, CLASS B	2,280	39.0	99.50	98.50	91.50-105.00	-	-	4	112	323	434	390	460	268	159	81	33	8	-	8	-	-	-	-	-	
MANUFACTURING	339			104.50			-	-	1	36	27	42	71	82	51	22	6	-	-	1	-	-	-	-	-	
NONMANUFACTURING				97.50			-	4	111	287	407	348	389	186	108		27 11	8	_	7	-	-	-	_	_	
WHOLESALE TRADE				108.50 94.50			_	_	9	9	36	2	17	11	7	6	1	1		_	-	_	-	_	_	
RETAIL TRADE					101.00-136.50		-	-	-	-	5	7	12	4	6	7	15	3	-	-	-	-	-	-	-	
FINANCE	1,496	38.5	96.50	95.50	90.00-102.50	-	-	4	102	263	355	258	286	135	71	21	-	1	-	-	-	-	-	-	-	

Table A-1a. Office occupations-large establishments-men and women

(Average straight-time weekly hours and earnings for selected occupations studied in establishments employing 500 workers or more by industry division, San Francisco-Oakland, Calif., October 1970)

					earnings ¹					1	Numbe	er of w	orker	s rece	iving	straig	ht-tim	e wee	kly ea	rnings	of-					
Sex, occupation, and industry division	Number of	Average weekly				\$ 70	75	80						110		120	130								\$ 210	\$ 22
	workers	hours ¹ (standard)	Mean 2	Median 2	Middle range ²	and under 75	80	85	90	95	100	105	110	115	- 12C	130	140	150	160	170	180	190	200	210	220	an ove
MEN																										
CLERKS, ACCOUNTING, CLASS A MANUFACTURINGNOMANUFACTURING PUBLIC UTILITIES		39.5 39.5	155.50	150.00	\$ 142.50-171.50 146.00-163.00 140.50-177.50 142.50-179.00	= = = = = = = = = = = = = = = = = = = =		:		2 - 2 -	= = = = = = = = = = = = = = = = = = = =	= = = = = = = = = = = = = = = = = = = =	-	-	3 3 2	8 4 4	11 3 8	64 36 28 21	24 19 5 5	10 10 -	15 2 13 12	21 6 15 12	6 6 -	1 1 -	=	
CLERKS, ACCOUNTING, CLASS B NONMANUFACTURING					134.50-167.00 131.50-168.00	-	-	4	-	6	Ξ	4	-	=	-	4 3	35 14	4 2	4 2	44 42	1	-	1	Ξ	Ξ	
MESSENGERS (DFFICE BOYS)		38.5	96.50 98.00	94.00	90.00-105.50 88.00-104.50	7 - 7 5	7 7 7	17 3 14 10	40 17 23 20	36 25 11 9	50 13 37 33	29 2 27 22	18 14 4 1	11 3 8 2	16 - 16 6	12 2 10 3	1 1 -		-	-	:	-	=	:	:	
TABULATING-MACHINE OPERATORS, CLASS B	52	39.5	136.00	140.50	127.00-144.50	-	-	-	-	-	-	-	-	-	5	12	7	22	6	-	-	-	-	-	-	
WOMEN																										
BILLERS, MACHINE (BILLING MACHINE)	50	40.0	116.50	104.50	97.00-138.50	-	_	-	8	1	9	8	1	2	2	2	8	2	-	7	-	-	-	_	-	
BILLERS, MACHINE (BOOKKEEPING MACHINE) NONMANUFACTURING	98				107.00-117.50 107.00-117.50	-	=	-	-	:	7	1	38 38	-	52 52	-	-	-	-	-	=	=	-	-	-	
CLERKS, ACCOUNTING, CLASS A MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES RETAIL TRADE FINANCE	242 308 129 52	39.0 39.5 39.5 39.5	142.50 137.50 150.00 135.00	141.50 139.00 148.00 137.50	126.50-150.00 134.50-151.00 121.00-149.50 142.00-160.50 118.50-160.50 112.50-130.00			-		2 -	2 - 2	7 - 1 2	18 - 18 - 1 13	15 1 14 4 5 4	45 15 30 1 9	69 26 43 3 7 22	111 67 44 18 5	145 69 76 54 9	55 39 16 15 1	49 9 40 22 14	21 14 7 5	10 2 8 7	1			
CLERKS, ACCOUNTING, CLASS B MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES RETAIL TRADE FINANCE	181 1,077 533 273	39.5 39.5 40.0 39.0	125.00 117.00 119.50 121.00	124.50 114.00 114.50 121.00	104.50-127.00 109.50-138.50 103.50-124.00 105.00-122.50 108.00-130.00 97.50-113.00	8 - 8 - -		10 2 8 - - 2	8 2 6 - - 6	41 2 39 - 5 30	101 6 95 54 15 20	166 13 153 80 31 38	24	122 11 111 82 10 16	175 13 162 93 40 19	199 31 168 65 76	91 46 45 10 26 2	73 15 58 8 39	27 13 14 11	74 2 72 70 -	-	1 1		-		
CLERKS, FILE, CLASS A	86 50				110.50-131.00 104.50-138.00	-	-	-	-	1	8	4	5	32	8	6 3	12 11	9	1	Ξ	-	-	-	-	-	
CLERKS, FILE, CLASS B NONMANUFACTURING PUBLIC UTILITIES FINANCE	319 51	39.5	101.00	140.00	88.50-102.00 88.50-106.50 131.50-144.00 87.50-97.00	-		22 22 - 22	108 78 - 73	90 70 - 57	70 45 - 38	20 20 -	18 18 - 16	3 - 3	10 10 -	12 9 7	19 19 19	21 21 21	4 4 -	=	-	= = = = = = = = = = = = = = = = = = = =	-		:	
CLERKS, FILE, CLASS C	253	38.5	94.00	89.00	83.50-104.00	6	24 24 24	45 45 44	67 67 65	24 23 17	18 18 14	9 9	19 19 4	13 13 8	4 4 -	25 25 -	-	-	-	=	-	=	-	=	=	
CLERKS, ORDER					109.00-138.00 111.00-140.00		-	-	-	-	10	4	4 2	13 12	3	5	15 15	1	10	-	1	1	-	_		

Table A-1a. Office occupations-large establishments-men and women--Continued

(Average straight-time weekly hours and earnings for selected occupations studied in establishments employing 500 workers or more by industry division, San Francisco-Oakland, Calif., October 1970)

					earnings ¹ idard)											straig										
	Number	Avcrage				\$ 1	35									\$								\$	\$	\$
Sex, occupation, and industry division	of	weekly				70	75	80	85	90	95	100	105	110	115	120	130	140	150	160	170	180	190	200	210	2
	workers	hours 1	Mean 2	Median 2	Middle range ²	and	~	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	_	ar
		(standard)				under 75	80	9.5	90	0.5	100	105	110	115	120	120	140	150	160	170	180	100	200	210	220	
						13	00	0.5	70	73	100	103	110	113	120	130	140	130	100	110	100	190	200	210	220	OV
WOMEN - CONTINUED					\$ \$																					
LERKS, PAYROLL	282	39.0	138,50	141.00	\$ 120.00-153.00	2	-	4	-	1	6	10	3	7	37	32	33	46	54	17	16	14	-	-	_	
MANUFACTURING					118.00-152.50		-	4	-	1	1	3	1	-	4	7	12	5	10	4	2	1	-	-	-	
NONMANUFACTURING					121.00-153.50		-	-	-	-	5	7	2	7	33	25	21	41	44	13 13	14	13	-	-	-	
PUBLIC UTILITIES	110 53				143.50-170.00 116.00-126.00		_	-	-	-	_	3	1	5	24	14	5	1	-	-	-	-	-	-	_	
OMPTOMETER OPERATORS		39.5	126.50	120.00	111.50-139.50	_	_	_	_	15	11	7	20	71	18	8	64	19	6	44	_	_	_	_	_	
NONMANUFACTURING					111.50-145.50		-	-	-	15	11	7	10	52	13	2	56	15	5		-	-	-	-	-	
PUBLIC UTILITIES	82				142.50-168.00		-	-	-	-	-	~	-	1	4	-	13	15	5	44	-	-	-	-	-	
RETAIL TRADE	127	40.0	115.00	113.50	110.50-131.50	-	-	-	-	15	8	3	3	51	6	-	41	-	-	-	-	-	-	-	-	
KEYPUNCH OPERATORS, CLASS A					120.00-141.50		-	-	-	-	8	18	39	59	84	192	187	142	23	72	3	2	-	-	-	
MANUFACTURING					113.00-129.50		_	_	_	_	8	6	21 18	28	61	58 134	31 156	132	23	72	3	2	_	_	_	
PUBLIC UTILITIES			153.50	165.00	138.00-168.00	_	_	_	_	_	-	12	10	1	2	15	22	15	11		3	2	-	-	-	
RETAIL TRADE					116.50-137.00		_	-	-	_	6	6	3	4	10	19	30	4	6	-	-	-	-	-	-	
FINANCE					120.00-140.50		-	-	-	-	2	6	14	20	49	86	89	102	3	-	-	-	-	-	-	
EYPUNCH OPERATORS, CLASS B					108.00-134.00		-	-	2	25		123	87	104	123	191	222	36	32	9	-	-	-	-	-	
MANUFACTURING					99.00-117.00		-	-	-	-	34	16	13	10	21	10	3	1	-	-	-	-	-	-	-	
NONMANUFACTURING					110.00-135.50		_	-	2	25	11	107	74	94	102	181	219	35 27	32	9	_	_	-	_	_	
RETAIL TRADE					114.50-138.50		_	_	_	2	_	16	29 16	31	40	68	179	8	52		_	_	_	_	_	
FINANCE		38.5	113.00	114.50	103.50-124.00	-	-	-	2	23	11	27	29	19	21	58	28	-	-	-	-	-	-	-	-	
ESSENGERS (OFFICE GIRLS)	184	39.0	95.50	92.50	88.00- 99.00	1	13	10	35	63	20	5	11	2	11	9	3	1	_	_	-	-	-	-	-	
MANUFACTURING			93.50	92.00	90.00- 94.50	-	-	3	19	49	9	-	-	-	1	-	3	1	-	-	-		-	-	-	
NONMANUFACTURING					86.00-108.50		13	7	16	14	11	5	11	2	10	9	-	-	-	-	-	-	-	-	-	
FINANCE	59	40.0	91.00	89.00	81.00- 99.00	1	13	6	13	9	4	3	6	-	4	-	-	-	_	_	-	_	-	-	_	
ECRETARIES					128.00-154.00		-	-	1	2	10	41	77	78 7	201	494		583 157	386 129	262 95	135	87 18	67 11	27	8	
MANUFACTURING					131.00-154.50		-	_	1	2	10	39	66	71	161	125 369		426			93	69	56	26	8	
PUBLIC UTILITIES	524				138.00-176.50		_	_	_	-	-	1	21	6	38	32	48	127	58	46	33	43	42	16	3	
WHOLESALE TRADE					132.50-167.00		-	-	-	-	-	-	-	2	8	14	29	14	29	22	8	5	4	7	4	
RETAIL TRADE	215	39.5	141.50	142.00	130.50-152.50	-	-	-	-	-	1	2	4	5	12	28	41	54	36	18	8	4	-	1	-	
FINANCE	1,118	39.5	135.00	133.50	122.50-146.50	-	-	-	1	2	9	34	35	50	91	235	286	158	94	62	33	14	10	2	-	
SECRETARIES, CLASS A	95				167.50-203.00		-	-	-	-	-	-	-	-	-	1	4	3	7 5	12	22	14	6	10	6	
NONMANUFACTURING					168.00-205.00		_	_	-	_	_	_	_	_	-	1	4	-	-	-	9	3	-	5	3	*
SECRETARIES, CLASS B	565	20 5	141 50	141 50	144 50 174 00									2	3	30	53	80	92	142	64	32	53	10	1	
MANUFACTURING		39.5	155.50	154 00	146.50-174.00	_	_	_	_	_	_	_	_	2	3	21	26	35	29	48	25	14	5	-	_	
NONMANUFACTURING					151.00-177.50		_	_	_	_	_	_	_	2	3	9	27	45	63	94	39	18	48	10	1	
PUBLIC UTILITIES					162.50-197.50		-	-	-	-	-	-	-	-	-	-	2	2	9	25	11	3	39	6	-	
FINANCE	182				149.00-168.50		-	-	-	-	-	-	-	-	1	4	17	27	44	51	21	8	7	-	-	
SECRETARIES, CLASS C					131.00-151.50		-	-	-	_	-	4	12	12	52	186	297	295	196	63	47	17	7	5	1	
MANUFACTURING					135.00-154.00		-	-	-	-	-	-	-	1	3	29	74	65	81	19	15	2	4	1 4	1	
NONMANUFACTURING					129.50-149.50		-	-	-	-	-	4	12	11	49	157		230			32 12	15	2	4	1	
WHOLESALE TRADE					141.50-155.50		-	-	-	-	-	1	-	-	1	17	27	81	36 19	10	6	13	1	-	_	
RETAIL TRADE					132.50-162.00		_	Ξ	_	-	-	1	1	_	5	6	18		13	6	3	1	_	_	_	
FINANCE					126.50-143.50		_	_	_	_	-	-	7	9	33			107	44	8	1	1	-	-	-	
	1	1	1	1	1	1											-									

^{*} Workers were distributed as follows: 1 at \$220 to \$230; 3 at \$230 to \$240; and 6 at \$240 to \$250.

Table A-1a. Office occupations-large establishments-men and women-Continued

(Average straight-time weekly hours and earnings for selected occupations studied in establishments employing 500 workers or more by industry division, San Francisco-Oakland, Calif., October 1970)

					earnings 1 ndard)						Numb	er of v	worker	s rece	eiving	straig	ght-tin	ne wee	ekly ea	rning	s of—					
Sex, occupation, and industry division	Number of workers	Average weekly hours ¹ (standard)	Mean 2	Median ²	Middle range ²	70 and under	75 - 80	\$ 80 - 85	85	90	-	100	105	-	-	-	130	140	150	160	170	180	190	200	\$ 210 - 220	a
WOMEN - CONTINUED																					200	170	200	210		_ 00
SECRETARIES - CONTINUED					\$ \$																					
SECRETARIES, CLASS D MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES FINANCE	1,290 330 960 187 81 416	39.5 39.5 39.5 40.0	133.50 131.00 138.50 133.00	131.00 132.00 130.50 138.00 134.00	120.00-141.00 124.00-141.00 118.50-141.00 117.50-152.50 122.50-148.00 113.50-132.50	=			1 - 1	2 - 2	10 - 10 - 1 9	37 2 35 - 1 34	65 11 54 21 3 28	64 6 58 6 5	146 37 109 37 7 57	277 75 202 15 16 109	350 113 237 19 17 109	182 43 139 40 14 24	84 16 68 11 16 2	45 27 18 11 1	1 1	24 24 24	1 1 1	1 1		
TENOGRAPHERS, GENERAL MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES FINANCE	964 118 846 261 473	39.5 40.0 39.5	116.50 114.00 128.00	116.50 111.00 133.00	102.00-125.50 107.50-127.00 101.50-124.00 111.50-139.00 98.00-113.00	-		1 - 1	11 -	54 1 53 - 53	113 8 105 11 86	144 14 130 25 102	115 14 101 24 66	111 18 93 16 60	122 15 107 13 57	113 42 71 16 30	126 4 122 106 6	35 2 33 31 1	5 5 5	14 14 14		-	:		:	
STENOGRAPHERS, SENIOR MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES FINANCE	946 325 621 165 335	39.5 39.5 40.0	125.50 129.00 145.50	123.00 127.50 138.50	117.00-135.50 116.50-134.00 117.00-137.00 132.50-163.50 113.50-128.00	=		1 -	2 2	3 - 3	5 3 2 - 2	30 5 25 - 22	43 7 36 1 31	88 43 45 1	176 79 97 2 77	196 63 133 9	236 74 162 75 60	63 22 41 16 2	48 17 31 17 3	38 9 29 29	6 6	11 10 9	:	-	=	
GWITCHBOARD OPERATORS, CLASS A MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	212 84 128 74	39.0 39.0	120.00	117.50 127.50	114.00-135.00 112.00-130.00 116.50-145.50 127.00-150.50	-	:	=	-	4 4 3	2 1 1	11 4 7	10 6 4 1	34 24 10	33 14 19 7	42 14 28 16	30 17 13 9	23 - 23 20	9 4 5 4	14 - 14 14	-	-	-	-	-	
WITCHBOARD OPERATORS, CLASS B NONMANUFACTURING RETAIL TRADE FINANCE	230 209 66 73	39.5 40.0	111.50 112.50	110.00	100.50-126.00 99.50-122.50 106.00-121.50 103.00-122.00	=	:		1 - 1	3 3 2 1	52 52 9 4	31 31 5 21	18 18 3 12	32 32 26 6	10 10 2 8	48 46 18 14	27 11 1 6	3 -	5 2 -	-	-	-	-		:	
WITCHBOARD OPERATOR-RECEPTIONISTS-	61	39.5	120.00	117.50	105.50-135.50	2	-	-	-	1	7	5	5	8	6	3	16	4	-	4	-	-	-	-	-	
RANSCRIBING-MACHINE OPERATORS, GENERAL NOMANUFACTURING FINANCE	88 84 64	38.5	118.50	114.50	103.00-135.50 103.00-136.00 101.00-124.50	=	:	:	4 4 4	3 2 2	7 7 7	15 15 14	7 7 6	9 8 8	7 7 6	12 10 6	11 11 5	8 8 3	3 3 1	:	1 1 1	1 1 1	-	:	=	
TYPISTS, CLASS A	558 153 405 74 268	39.0 39.5 39.5	114.00 112.00 129.00	116.00 107.50 120.50	101.00-119.50 108.00-119.50 100.00-119.50 114.00-145.50 97.50-111.00		-	:	5 1 4 - 4	37 7 30 - 30	82 13 69 -	82 12 70 7 60	66 9 57 7 34	58 27 31 6 21	101 51 50 17 24	57 17 40 7	44 15 29 10 6	10 1 9 4	5 5 5	11 11 11			-	-	:	
TYPISTS, CLASS B	1,123 234 889 112 636	39.5 39.5 39.0	102.50 101.00 111.50	99.50 104.00 98.50 107.50 97.00	95.50-108.50 93.00-106.50	-	-	28 1 27 -	125 31 94 -	2	238 22 216 41 146	182 48 134 2	171 71 100 21 60	62 17 45 5	32 7 25 3	67 12 35 25 21	24 24 11	4 - 4 2 1		1			-	-	-	

Table A-2. Professional and technical occupations-men and women

(Average straight-time weekly hours and earnings for selected occupations studied on an area basis by industry division, San Francisco-Oakland, Calif., October 1970)

				(stan	earnings ^I dard)						Numbe					_										
Sex, occupation, and industry division	Number of workers	Average weekly hours ¹ (standard)	Mean 2	Median ²	Middle range ²	Under \$ 110	and under	120	130	140	150	160	170	180	190	200	210	220	230	240	\$ 250 - 260	260	270	280	-	a
MEN																										
COMPUTER OPERATORS, CLASS A	247	39.0	\$ 167.00	\$ 166.50	\$ 154.00-181.50	_	-	_	19	31	62	26	45	34	13	13	3	_	_	1	_	_	_	_	_	
MANUFACTURING	85				154.50-174.50		-	-	-		30	11	7	16	3	1	-	-	-	_	-	-	-	-	_	
NONMANUFACTURING	162				153.50-183.00			-	19	14	32	15	38	18	10	12	3	-	-	1		-	-	-	-	,
PUBLIC UTILITIES	37				175.50-205.50		-	-	-	-	4	1	8	7		11		-	-	1	-	-	-	-	-	
FINANCE	75	38.5	166.00	170.50	151.50-178.00	-	-	-	7	9	15	6	27	5	4	1	1	-	-	-	-	-	-	-	-	
COMPUTER OPERATORS, CLASS B					140.00-162.50		5	25		107	80	49	42	27	-	2	2	-	-	-	-	-	-	-	-	
MANUFACTURING	114				140.00-154.50		-	17	12	31	35	6	12	1	-	-	-	-	-	-	-	-	-	-	-	j
NONMANUFACTURING	298				140.00-164.50		5	8	61	76		43		26	-	2	2	-	-	-	-	-	-	-	-	
PUBLIC UTILITIES	45				143.00-180.50		-	5	6	9				8	-	1	2	-	-	-	-	-	-	-	-	
FINANCE					138.00-161.00 139.50-163.00						15			5	_	_	-	_	_	_	_	_	_	_	_	
	1 3 3						20	24																		
NONMANUFACTURING	122				122.50-136.50			26	47	10	4	9	1	-	-	_	_	_	_	_		_	_	_	_	
FINANCE					123.00-137.00			19	18	8	2	3	-	_	-	-	-	-	_	_	-	-	_	_	_	
COMPUTER PROGRAMERS, BUSINESS, CLASS A	232	30 0	227 50	228 00	212.00-243.50		_	_	_	_	_	_	2	11	7	35	25	41	47	14	28	10	12	_		
MANUFACTURING	71				218.50-242.50		_	_	_		_	_	2	2	í	8	6	18				4		_		
NONMANUFACTURING	161				209.00-244.00		-	-	-	-	-	-	_	9	6	27		23			18	6		_	_	
PUBLIC UTILITIES	50				212.00-254.00		_	-	-	-	-	-	-	2	4	5		3				4		-	_	,
FINANCE	72				204.50-249.00		-	-	-	-	-	-	-	1	2	19		11				2	5	-	-	
COMPUTER PROGRAMERS.																										
BUSINESS, CLASS B	462				183.00-209.50		-	-	3	-	1	24	65	76		108	64	11				-	-	-	-	
MANUFACTURING	160				196.50-214.00		-	-	-	-	-		15	12		39	38	2				-	-	-	-	
NONMANUFACTURING					179.00-205.00		-	_	3		1		50	64	45	69	26	9				-	-	-	-	
WHOLESALE TRADE	98				182.50-212.50 178.50-201.50		_	_	_	_	-	7	10	23	17	13	18	-	4			_	_	_	-	
FINANCE					177.00-205.00		-	-	3	-	1		21	19	21	32	5	3	1	2	-	_	-	_	_	
COMPUTER PROGRAMERS.																										
BUSINESS, CLASS C	174	39.0	161.50	162.50	149.50-172.50	-	_	6	6	35	31	38	37	13	5	3	-	-	-	-	-	_	-	_	-	
NONMANUFACTURING	128	38.5	160.00	162.50	148.00-172.00	-	-	6	3		17	25	33	7	3	-	-	-	-	-	-	-	-	-	-	
FINANCE	54	38.5	154.50	156.00	144.00-163.00	-	-	6	3	15	15	6	2	4	3	-	-	-	-	-	-	-	-	-	-	ř.
COMPUTER SYSTEMS ANALYSTS,																										
BUSINESS, CLASS A	185				251.50-293.00		-	-	-	-	-	-	-	-	-	-	2	7	6	23		20	15	21		
MANUFACTURING					250.00-278.00 254.50-296.00		2	-	-	-	-	-	_	-	-	_	2	6	6	8 15		18	7 8			
	1	37.00	21000	21000	231030 27000													-			•					
COMPUTER SYSTEMS ANALYSTS,		20.0	224	222 52	212 50 2/2 50										16	20	25	22	20		20	20	20	-		
BUSINESS, CLASS B					212.50-263.50		-	_	_	-	_	1	-	1	15	29	35	23	30	11	20	30	26	3	4	
MANUFACTURING					231.50-271.00 210.00-238.00					_		-	_	1					24		9					
PUBLIC UTILITIES					211.00-264.00		_	_	_	_	_	_	_	_	-	7	9	3				2	2	2		
FINANCE					209.00-234.00		-	-	-	-	-	-	-	1	8	9	12	9	13	1	7	3	-	-	-	
COMPUTER SYSTEMS ANALYSTS,																										
BUSINESS, CLASS C	68	39.0	198.00	196.50	175.50-221.00	-	-	-	-	-	3	5	13	9	8	5	8	4	9	4	-	-	-	-	-	
DRAFTSMEN. CLASS A	538	40.0	200-50	203-00	182.00-217.50	-	_	_	1	8	23	27	64	50	68	105	92	26	35	32	7	-	_	_	_	
MANUFACTURING					172.00-209.00		-	-	1		23	27		38		55		15		12		-	-	-	_	
NONMANUFACTURING					201.00-224.50		-	-	-	-	-	-	1	12	33	50	63	11			-	-	-	-	-	

Table A-2. Professional and technical occupations-men and women-Continued

(Average straight-time weekly hours and earnings for selected occupations studied on an area basis by industry division, San Francisco-Oakland, Calif., October 1970)

					earnings 1					1	Numbe	r of w	orker	rece	iving s	straigh	ht-tim	e weel	kly ea	rnings	of—					-
	Number	Average		(3.55)					130		\$		\$ 170									\$		\$	\$	\$
Sex, occupation, and industry division	of workers	weekly hours 1 (standard)	Mean 2	Median ²	Middle range ²	Under	and	-	-	-	-	-	-	-	-	-	-	-	-	-	250	-	-	-	-	ar
ń .		(standard)				110	under 120	130	140	150	160	170	180	190	200	210	220	230	240	250	260	270	280	290	300	ov
MEN - CONTINUED																										
RAFTSMEN, CLASS B	439	40.0	\$ 171 00	\$ 172.00	\$ \$ \$ 150.00-189.50	_	_	22	24	64	55	38	86	42	51	35	я	13	_		1	_	_	_		
MANUFACTURING	279				145.50-183.00		-	22	24	62	3 &	20	37	12	21	23	6	13	-	-	1	-	-	-	_	,
NONMANUFACTURING					170.50-194.00		-	-	-	2	17	18	49	30	3 C	12	2	-	-	-	_	-	-	-	-	
PUBLIC UTILITIES	94	40.0	179.50	178.5C	173.00-189.50	-	-	-	-	-	S	4	41	19	22	-	-	-	-	-	-	-	-	-	-	
RAFTSMEN, CLASS C	223	40.0	147.00	152.50	135.50-161.00	13	6	19	29	38	60	33	25	-	-	-	-	_	-	_	-	-	-	-	_	
MANUFACTURING	122				127.00-162.00		6	19	22	18	9	20	15	-	-	-	-	-	-	-	-	-	-	-	-	
NONMANUFACTURING	101	40.0	155.00	157.00	149.50-160.00	-	-	-	7	20	51	13	10	-	-	-	-	-	-	-	-	-	-	-	-	
WOMEN																										
OMPUTER OPERATORS, CLASS B	119	40.0	154.00	152.50	143.50-162.50	-	-	12	7	16	53	10	18	3	-	-	-	-	-	-	-	-	-	-	-	
OMPUTER PROGRAMERS.																										
BUSINESS, CLASS A	59	39.0	221.50	215.00	203.50-238.50	-	-	-	-	-	-	1	-	2	3	14	11	3	13	5	5	1	-	1	-	
OMPUTER PROGRAMERS.					*																					
BUSINESS, CLASS B	157				182.50-205.50		-	-	-	-	-	18	11	35	31	37	16	3	4	2	-	-	-	-	-	
NONMANUFACTURING					184.00-205.00			_	_	_	_	11	6	26	26 10	27	3	2	3	2	_	_	_	_		
PUBLIC UTILITIES	21	40.0	196.50	190.50	184.00-208.50	_	_		_			2	2	11	10	12	3	2	,							
DMPUTER PROGRAMERS,									17.2		1000		- 22													
BUSINESS, CLASS C	97				156.00-176.50		-	-	13	3	23 13	13	33 26	8	2	2	-	_	-	-	-	-	-	-		
NONMANUFACTURING	73	39.0	162.00	166.00	153.00-174.00	-	-	-	13	3	13	15	20	2	1	2							1 1		-	
URSES, INDUSTRIAL (REGISTERED)	122				159.00-177.00		-	-	3	11	21	22	46	9	8	2	-	-	-	-	-	-	-	-	-	
MANUFACTURING	83	40.0	168.00	170.50	158.50-178.00	-	-	-	2	6	18	14	29	7	5	2	-	-	-	-	-	-	-	-	-	6

Table A-2a. Professional and technical occupations-large establishments-men and women

(Average straight-time weekly hours and earnings for selected occupations studied in establishments employing 500 workers or more by industry division, San Francisco-Oakland, Calif., October 1970)

					earnings ¹					1	Numbe	er of v	vorker	s rece	iving	straig	ht-tim	ne wee	kly ea	rnings	of—					
	Number					\$														\$				\$	\$	\$
Sex, occupation, and industry division	of workers	Average weekly hours 1 (standard)	Mean 2	Median ²	Middle range ²	and under	_	120	130	140	150	160	170	180	190	200	210	220	230	240	250	260	270	280	290	3(
		(standard)				7		130	140	150	160	170	180	190	200	210	220	230	240	250	260	270	280	290	300	ov
MEN																										
COMPUTER OPERATORS, CLASS A	142				\$ \$ 165.50-189.00 156.50-187.00		-	-	-	12	16	20 11	32	32 14	13	13	3	-	-	1	-	-	-	-	-	
NONMANUFACTURING	91	39.5	181.50	179.50	170.50-195.00	-	-	-	-	-	13	9	25	18	10	12	3 2	-	-	1	-	-	-	-	-	
COMPUTER OPERATORS, CLASS B	219				145.50-164.50		_	2	31	66	37	42	18	19	-	2	2	_	-	-	-	-	-	-	-	
MANUFACTURING	51 168				145.50-155.00		_	2	7 24	26	10 27	40	3 15	18	-	2	2	_	_	-	-	-	_	-	-	
PUBLIC UTILITIES	39				142.00-175.00		_	-	6	9	1	8	8	4	_	1	2	_	_	-	_	_	_	_	-	
FINANCE	68				147.00-164.50		-	-	9	14	14	22	4	5	-	-	-	-	-	-	-	-	-	-	-	
COMPUTER OPERATORS, CLASS C	71	39.0	137.00	134.00	131.00-144.00	-	-	13	38	10	4	5	1	-	-	-	-	-	-	-	-	-	-	-	-	
COMPUTER PROGRAMERS, BUSINESS, CLASS A	152	39.5	231.50	232.50	215.50-251.00	_	_	_	_	-	-	_	2	5	6	15	21	18	31		22	10	9	-	-	
NONMANUFACTURING	109 50				218.50-252.00		_	_	_	_	-	-	-	3 2	5	7 5	15	10	28 11	10	17	6	8	-	-	
COMPUTER PROGRAMERS.													- 22	- 1												
MANUFACTURING	228				185.50-213.00 189.50-216.00		-	-	-	-	-	7	23	43	46	41	38	10	16	1	_	_	_	_	_	
NONMANUFACTURING	164				184.00-212.00		_	_	_	_	_	7	18	31	32	31	26	8	8	3	_	_	-	-	-	
PUBLIC UTILITIES	94				183.50-213.50		-	-	-	-	-	3	10	23	17	13	18	5	4	1	-	-	-	-	-	
COMPUTER PROGRAMERS, BUSINESS, CLASS C	80	39.5	168.00	169.00	160.50-175.00	-	-	-	6	3	9	24	20	10	5	3	-	-	-	-	-	-	-	-	-	
COMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS A	108	30.5	270 50	240 50	251.00-289.00												2	6	2	15	17	13	13	16	14	
NONMANUFACTURING	72				253.50-290.00		-	-	-	-	-	-	-	-	-	-	-	1	2	8	14	11	6	13	9	
COMPUTER SYSTEMS ANALYSTS, BUSINESS, CLASS B	172	39.5	236.00	232.00	213.50-260.50	_	_	_	_	_	_	1	_	2	7	21	29	22	19	10	17	26	9	5	4	
MANUFACTURING	78				220.00-266.00		_	-	-	-	-	1	-	1	3	8	7	2		6	11	24	6	3	-	
NONMANUFACTURING	94				212.00-238.50		-	-	-	-	-	-	-	1	4	13	22	20		4	6	2	3	2	4	
PUBLIC UTILITIES	33	40.0	238.00	225.00	211.00-264.00	-	-	-	-	-	-	-	-	-	-	7	9	3	2	1	2	2	2	2	3	
BUSINESS, CLASS C	54	39.0	196.50	191.00	175.00-224.00	-	-	-	-	-	3	5	10	9	7	2	3	3	9	3	-	-	-	-	-	
DRAFTSMEN, CLASS A	279	40.0	201.50	206-00	189.00-217.50	-	_	_	1	8	13	14	15	21	38	54	72	17	6	19	1	-	-	-	-	
MANUFACTURING	144				170.00-208.50		-	-	1	8	13	14	14	19	19	27	19	6	3	-	1	-	-	-	-	
NONMANUFACTURING	135	40.0	215.00	216.00	203.50-220.00	-	-	-	-	-	-	-	1	2	19	27	53	11	3	19	-	-	-	-	-	
DRAFTSMEN, CLASS B	284				155.50-180.00		-	9	14	29	46	34	82	33	33	1	2	-	-	-	1	_	-	-	_	
MANUFACTURING	149				147.00-172.00		-	9	14	27	38	17	34 48	5 28	30	1	1	-	-	_	-	_	_	_	-	
PUBLIC UTILITIES	94				173.00-189.50		-	-	-	-	8	4	41	19	22	-	-	-	-	-	-	-	-	-	-	
DRAFTSMEN, CLASS C	136 69				141.00-162.00 129.00-160.00		6	9	14 7	35 18	30 9	28 15	11 2	-	-	-	-	-	-	-	-	-	-	-	-	
WOMEN																										
COMPUTER OPERATORS, CLASS B	89	40.0	154.00	152.50	150.50-155.00	-	_	1	7	11	52	10	8	_	_	-	_	_	-	-	-	-	-	-	-	

Table A-2a. Professional and technical occupations-large establishments-men and women-Continued

(Average straight-time weekly hours and earnings for selected occupations studied in establishments employing 500 workers or more by industry division, San Francisco-Oakland, Calif., October 1970)

					earnings 1 idard)					1	Numbe	r of w	vorker	s rece	iving	straig	ht-tim	e weel	kly ea	rnings	of—					
Sex, occupation, and industry division	Number of workers	Average weekly hours ¹ (standard)	Mean ²	Median ²	Middle range ²	100 and under	-	\$ 120 - 130	\$ 130 - 140	\$ 140 - 150	\$ 150 - 160	-	\$ 170 - 180	-	\$ 190 - 200	-	\$ 210 - 220	-	-	-	-	\$ 260 - 270	-	-	\$ 290 - 300	and
WOMEN - CONTINUED																										
OMPUTER PROGRAMERS, BUSINESS, CLASS B NONMANUFACTURING PUBLIC UTILITIES		39.5	198.00	198.00	\$ 183.50-208.50 184.50-207.50 184.00-206.50	-	:	:	:	:	-	11 4 2	9 6 2	24 20 17	26 21 10	27 22 12	16 9 3	3 2 2	4 4 3	2 2 -	=	-	-	-	=	
OMPUTER PROGRAMERS. BUSINESS, CLASS C NONMANUFACTURING	79 55				158.50-178.00 159.00-175.50		-	-	-	3	23 13	13 13	28 21	8 2	2	2 2	-	-	-	-	-	1	-	-	=	
MANUFACTURING					161.00-179.50 162.50-182.00		-	-	1 -	8	10	19 11	29 17	9	8 5	2 2	-	-	-	_	-		-	-	-	

Table A-3. Office, professional, and technical occupations-men and women combined

(Average straight-time weekly hours and earnings for selected occupations studied on an area basis by industry division, San Francisco-Oakland, Calif., October 1970)

		AV	erage			Av	erage			Av	verage
Occupation and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings ¹ (standard)	Occupation and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings ¹ (standard)	Occupation and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings (standar
OFFICE OCCUPATIONS				OFFICE OCCUPATIONS - CONTINUED			¢	OFFICE OCCUPATIONS - CONTINUED			
SILLERS, MACHINE (BILLING			\$	CLERKS, PAYROLL	737	39.0	138.50	SECRETARIES - CONTINUED			
MACHINE)			129.50	MANUFACTURING	243		140.00				\$
PUBLIC UTILITIES	123		145.00	NONMANUFACTURING	149		137.50	SECRETARIES, CLASS C	2,652		140.
POBLIC GITTITES	/1	40.0	166.50	WHOLESALE TRADE	103		127.00	MANUFACTURING	774 1,878		144.
ILLERS, MACHINE (BOOKKEEPING				RETAIL TRADE	105		129.50	PUBLIC UTILITIES	287		148.
MACHINE!	123		118.50	FINANCE	78	38.5	128.50	WHOLESALE TRADE	435		
NONMANUFACTURING	123	40.0	118.50	COMPTONETED OPERATORS				RETAIL TRADE	131		145.
OOKKEEPING-MACHINE OPERATORS.				MANUFACTURING	453 129		126.50	FINANCE	873	39.0	132.
CLASS A	178	39.0	132.00	NONMANUFACTURING	324		125.50	SECRETARIES, CLASS D	2,480	39.0	130
NONMANUFACTURING	129		131.50	PUBLIC UTILITIES	84		153.00	MANUFACTURING	642		133.
				WHOLESALE TRADE	91		118.50	NONMANUFACTURING	1,838		129.
OOKKEEPING-MACHINE OPERATORS,				RETAIL TRADE	134	40.0	115.50	PUBLIC UTILITIES	217		143.
MANUFACTURING	258 87		116.50	KEYPUNCH OPERATORS, CLASS A	1.727	30 €	128.00	WHOLESALE TRADE	479 132		129.
NONMANUFACTURING	171		123.00	MANUFACTURING	448		125.00	FINANCE	638		132.
WHOLESALE TRADE	102		125.50	NONMANUFACTURING	1,279		128.50	1 1111102	030	37.0	LLL.
				PUBLIC UTILITIES	162	40.0		STENOGRAPHERS, GENERAL	1,371	39.5	113.
LERKS, ACCOUNTING, CLASS A	1,905		140.00	WHOLESALE TRADE	379		125.00	MANUFACTURING	242		116.
MANUFACTURING	698		143.00	FINANCE	102		126.50	NONMANUFACTURING	1,129		113.
NONMANUFACTURING	1,207 250		138.00	FINANCE	589	39.0	124.50	PUBLIC UTILITIES	289 105		129.
WHOLESALE TRADE	264	38.5	139.00	KEYPUNCH OPERATORS, CLASS B	1,728	39.0	117.00	FINANCE	609		105
RETAIL TRADE	107		142.00	MANUFACTURING	304		111.00				
FINANCE	411	39.0	129.00	NONMANUFACTURING	1,424		118.00	STENOGRAPHERS, SENIOR	1,828		128.
15046 46600077100 61466 0				PUBLIC UTILITIES	535		129.50	MANUFACTURING	641		127.
MANUFACTURING	511		117.00	RETAIL TRADE	234 199		115.50	PUBLIC UTILITIES	1,187		128.
NONMANUFACTURING	2,022		115.00	FINANCE	417		107.50	WHOLESALE TRADE	231		129.
PUBLIC UTILITIES	594		123.50					FINANCE	551		123.
WHOLESALE TRADE	368		112.50	OFFICE BOYS AND GIRLS	1,006						
FINANCE	399		121.00	MANUFACTURING	354 652		95.00	SWITCHBOARD OPERATORS, CLASS A	345 130		125.
FINANCE	564	38.5	106.00	PUBLIC UTILITIES	33		111.00	NONMANUFACTURING	215		124.
LERKS, FILE, CLASS A	253	38.0	111.50	WHOLESALE TRADE	116		92.50	PUBLIC UTILITIES	88		139.
MANUFACTURING	60		115.50	FINANCE	403	38.5	92.50	FINANCE	93	39.0	111.
NONMANUFACTURING	193		110.00	CCCOETADAGC	7 221	20.0	141 00				
FINANCE	25 127		144.50	MANUFACTURING	7,221		141.00	SWITCHBOARD OPERATORS, CLASS B	510 479		107.
FINANCE	121	30.0	105.50	NONMANUFACTURING	5,211		139.50	RETAIL TRADE	89		111.
LERKS, FILE, CLASS B	855	39.0	97.50	PUBLIC UTILITIES	684	39.5	154.00	FINANCE	116		108.
MANUFACTURING	94	39.5	94.00	WHOLESALE TRADE	1,128		140.50				
NONMANUFACTURING	761		97.50	RETAIL TRADE	383		144.50	SWITCHBOARD OPERATOR-RECEPTIONISTS- MANUFACTURING	856		117.
WHOLESALE TRADE	69		136.50	FINANCE	2,214	39.0	134.50	NONMANUFACTURING	255 601		117.
FINANCE			92.00	SECRETARIES, CLASS A	399	39.0	165.00	PUBLIC UTILITIES	52		149.
			12000	MANUFACTURING	93		163.00	WHOLESALE TRADEFINANCE	232	39.0	118.
LERKS, FILE, CLASS C	868		89.50	NONMANUFACTURING	306		165.50	FINANCE	130	38.0	105.
NONMANUFACTURING	818		88.00	PUBLIC UTILITIES	61		199.00	TABULATING-MACHINE OPERATORS,			
WHOLESALE TRADE	37 79		120.50	FINANCE	104		154.50	22412	95	39.5	159.
FINANCE		38.5		1 AMARICE	104	30.3	200.30	NONMANUFACTURING	84		158.
	0.71	1		SECRETARIES, CLASS B	1,582		152.50				
LERKS, ORDER	640		145.50	MANUFACTURING	414		157.50	TABULATING-MACHINE OPERATORS,			
MANUFACTURING	216		154.00	NONMANUFACTURING	1,168		150.50	CLASS B	128		142.
NONMANUFACTURING	424		141.00	PUBLIC UTILITIES	133		172.00	NONMANUFACTURING	85	40.0	143.
WHOLESALE TRADE	377	39.5	143.00	RETAIL TRADE	153		155.50				
				FINANCE	599		146.50		1		

Table A-3. Office, professional, and technical occupations-men and women combined-Continued

(Average straight-time weekly hours and earnings for selected occupations studied on an area basis by industry division, San Francisco-Oakland, Calif., October 1970)

		Av	erage			Av	erage			Av	verage
Occupation and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings ¹ (standard)	Occupation and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings 1 (standard)	Occupation and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings (standard
OFFICE OCCUPATIONS - CONTINUED				PROFESSIONAL AND TECHNICAL OCCUPATIONS — CONTINUED				PROFESSIONAL AND TECHNICAL OCCUPATIONS - CONTINUED			
RANSCRIBING-MACHINE OPERATORS,			\$				\$				1.
GENERAL	477			COMPUTER OPERATORS, CLASS C	140	39.0	132.50	COMPUTER SYSTEMS ANALYSTS,			\$
NONMANUFACTURING	430		111.00	NONMANUFACTURING	100		131.00	BUSINESS, CLASS B	265		234.5
FINANCE	296	37.5	107.00	FINANCE	67	39.0	131.50	MANUFACTURING	109		247.5
		1						NONMANUFACTURING	156		225.0
PISTS, CLASS A	1,316		111.00	COMPUTER PROGRAMERS,				PUBLIC UTILITIES	37	40.0	235.5
MANUFACTURING	198		116.00	BUSINESS, CLASS A	291	39.0	226.50	FINANCE	78	38.0	220.0
NONMANUFACTURING	1,118		110.50	MANUFACTURING	89	39.5	226.50			13.155	
PUBLIC UTILITIES	86	39.5	132.00	NONMANUFACTURING	202	39.0	226.50	COMPUTER SYSTEMS ANALYSTS.			
WHOLESALE TRADE	338	37.0	111.00	PUBLIC UTILITIES	60	39.5	231.50	BUSINESS. CLASS C	78	39.0	194.0
FINANCE	580	38.5	103.50	FINANCE	88	39.0	225.00			7,77	
		1					0.000	DRAFTSMEN, CLASS A	557	40.0	200.0
PISTS, CLASS B	2,310	39.0	100.00	COMPUTER PROGRAMERS.				MANUFACTURING	328		191.
MANUFACTURING	340	39.5	104.00	BUSINESS, CLASS B	619	39.0	196.50	NONMANUFACTURING	229		212.0
NONMANUFACTURING			99.00	MANUFACTURING	204		203.00	Hompardi Ad Fortino			
PUBLIC UTILITIES	134		117.00	NONMANUFACTURING	415		193.50				
WHOLESALE TRADE	114		99.50	PUBLIC UTILITIES	149			DRAFTSMEN, CLASS B	456	40.0	170.0
RETAIL TRADE	59		116.00	WHOLESALE TRADE	75		188.00	MANUFACTURING	290		164.5
FINANCE	1,496		96.50	FINANCE	151		194.00	NONMANUFACTURING	166	40.0	179.0
THANGE	1,170	30.0	,000	FINANCE	131	30.0	134.00	PUBLIC UTILITIES	96		179.5
PROFESSIONAL AND TECHNICAL				COMPUTER PROGRAMERS.				100010 011211120			
OCCUPATIONS				BUSINESS, CLASS C	271	30 0	162 50	DRAFTSMEN, CLASS C	230	40.0	146.5
OCCOPATIONS	1			MANUFACTURING	70		167.00	MANUFACTURING	128		139.5
OMPUTER OPERATORS, CLASS A	296	30 5	166.50		201		161.00	NONMANUFACTURING	102		155.0
MANUFACTURING			164.50	I HOMEN ACTORITO	78		157.00	NOTIFICACTORING	102	,,,,,	
NONMANUFACTURING			168.00		18	38.5	157.00	DRAFTSMEN-TRACERS	81	40.0	118.5
			186.50					NONMANUFACTURING	61		116.0
PUBLIC UTILITIES			164.50					NUNMANUFACTURING	01	40.0	110.0
FINANCE	83	30.5	164.50	DOSTRESS, CERSS A	202		269.00	THE SECTION OF STREET	122	40 0	168.0
		20.0	152 00	MANUFACTURING	65		262.00	NURSES, INDUSTRIAL (REGISTERED)	83		168.0
OMPUTER OPERATORS, CLASS B			153.00	NUNMANUFACTURING	137		272.50	MANUFACTURING	83	40.0	100.0
MANUFACTURING			150.00	POBLIC OTILITIES	27		274.50				
NONMANUFACTURING	379		154.00		50	38.5	264.50				
PUBLIC UTILITIES			159.00								
WHOLESALE TRADE			150.50								
FINANCE	113	1 39.0	152.50				1				

Table A-3a. Office, professional, and technical occupations—large establishments—men and women combined

(Average straight-time weekly hours and earnings for selected occupations studied in establishments employing 500 workers or more by industry division, San Francisco-Oakland, Calif., October 1970)

		Avi	erage			Av	erage			Av	erage
Occupation and industry division	Number of workers	Weekly hours ¹ (standard)	Weekly earnings ¹ (standard)	Occupation and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings 1 (standard)	Occupation and industry division	Number of workers	Weekly hours 1 (standard)	Week earning (standa
OFFICE OCCUPATIONS				OFFICE OCCUPATIONS - CONTINUED				OFFICE OCCUPATIONS - CONTINUED			
ILLERS, MACHINE (BILLING			\$	VENDINCH OBERATORS CLASS R	1 001	30 F	\$	SULTEUROADD ORSEATORS CLASS A	212	30.0	\$
MACHINE)	54	40.0	120.00	MANUFACTURING	1,001		108.50	SWITCHBOARD OPERATORS, CLASS A	84		120.
		1000		NONMANUFACTURING	893	39.5	121.50	NONMANUFACTURING	128		
ILLERS, MACHINE (BOOKKEEPING MACHINE)	99	40.0	111.50	PUBLIC UTILITIES	479		127.50	PUBLIC UTILITIES	74	39.0	139.
NONMANUFACTURING	99		111.50		146 219		115.50	SWITCHBOARD OPERATORS, CLASS B	230	39.0	114.
				111110	21,	30.5	113.00	NONMANUFACTURING	209		
LERKS, ACCOUNTING, CLASS A	715		143.00				1200 400	RETAIL TRADE	66		
MANUFACTURING	328 387		146.00	MESSENGERS (OFFICE BOYS AND GIRLS)-	428 165			FINANCE	73	39.5	112
PUBLIC UTILITIES	183		152.50	NONMANUFACTURING	263			SWITCHBOARD OPERATOR-RECEPTIONISTS-	61	39.5	120
RETAIL TRADE	53		135.00	PUBLIC UTILITIES	33	38.5	111.00			5.45	
FINANCE	83	39.5	125.50	FINANCE	177	40.0	94.00		100		
LERKS, ACCOUNTING, CLASS B	1,365	30.5	120.00	SECRETARIES	3,200	30 5	143.00	NONMANUFACTURING	65 59		
MANUFACTURING	210		127.50	MANUFACTURING	853		144.00	NOMINION ACTORING	37	37.03	134
NONMANUFACTURING			119.00	NONMANUFACTURING				TABULATING-MACHINE OPERATORS,			
PUBLIC UTILITIES	580		123.00	PUBLIC UTILITIES	540		155.50	CLASS B		39.5	
RETAIL TRADE	51 275		135.00	RETAIL TRADE	147 215		153.50	NONMANUFACTURING	53	40.0	137
FINANCE	194		105.00	FINANCE				TRANSCRIBING-MACHINE OPERATORS,			
								GENERAL	88		
ERKS, FILE, CLASS A	95		120.00		98		185.50	NONMANUFACTURINGFINANCE	84	38.5	
NONMANUFACTURING	59	39.0	124.50	NONMANUFACTURING	89 33		186.00	FINANCE	64	38.0	114
LERKS, FILE, CLASS B	416	39.5	100.50	POBLIC OTILITIES	33	39.0	207.00	TYPISTS, CLASS A	563	39.5	112
NONMANUFACTURING	338	39.5	102.00	SECRETARIES, CLASS B	572	39.5	161.50	MANUFACTURING	153		
PUBLIC UTILITIES	65		135.50	MANUFACTURING	203		155.50	NONMANUFACTURING	410		
FINANCE	228	39.5	93.00	NONMANUFACTURING	369 103		165.00	PUBLIC UTILITIES	76 268	39.5	
LERKS, FILE, CLASS C	269	38.5	95.00	FINANCE	182		160.00	T I MANGE	200	39.5	103
NONMANUFACTURING	268	38.5	95.00					TYPISTS, CLASS B	1,124	39.5	
PUBLIC UTILITIES	37 190		120.50	SECRETARIES, CLASS C	296		142.00	MANUFACTURING	235 889	39.5	
FINANCE	190	30.0	80.00	MANUFACTURING	905		141.00	NONMANUFACTURING	112	39.0	
LERKS, ORDER	108		136.50	PUBLIC UTILITIES	209		151.50	FINANCE	636		
NONMANUFACTURING	79	40.0	134.50	WHOLESALE TRADE	69		148.50				
LERKS, PAYROLL	318	39.0	140.00	FINANCE	80 492		141.50	PROFESSIONAL AND TECHNICAL OCCUPATIONS			
MANUFACTURING	69		136.00	FINANCE	472	37.3	134.30	OCCUPATIONS			
NONMANUFACTURING	249		141.00	SECRETARIES, CLASS D	1,293			COMPUTER OPERATORS, CLASS A	167		
PUBLIC UTILITIES	125		157.00	MANUFACTURING	330		133.50	MANUFACTURING	58	39.5	
RETAIL TRADE	53	40.0	120.00	PUBLIC UTILITIES	963 189		131.00	NONMANUFACTURING	109	39.5	
OMPTOMETER OPERATORS	284	39.5	126.50	RETAIL TRADE	81		133.00	FOREIG OTTETTTES	40	10.0	100
NONMANUFACTURING	231		128.00	FINANCE	417	39.5	122.50	COMPUTER OPERATORS, CLASS B	308		155
PUBLIC UTILITIES	82		153.50	CTCMCCCARMENC CCMCCAM	070	40.0	11/ 50	MANUFACTURING	65	39.5	
RETAIL TRADE	128	40.0	115.00	STENOGRAPHERS, GENERAL	970 118		114.50	NONMANUFACTURING	243 97		
EYPUNCH OPERATORS, CLASS A	829	39.5	132.00	NONMANUFACTURING	852		114.00	FINANCE	70		
MANUFACTURING	177		121.50	PUBLIC UTILITIES	267		128.00				
NONMANUFACTURING	652		134.50	FINANCE	473	40.0	105.50	COMPUTER OPERATORS, CLASS C	84	39.0	
PUBLIC UTILITIES	142 88	40.0	153.50	STENOGRAPHERS, SENIOR	951	30.5	128.00	NONMANUFACTURING	52	39.5	138
FINANCE	371	39.5	130.00	MANUFACTURING	325			COMPUTER PROGRAMERS,			
				NONMANUFACTURING	626		129.00	BUSINESS, CLASS A	200	39.5	
				PUBLIC UTILITIES	169		145.50	MANUFACTURING	61		
				FINANCE	335	40.0	120.00	NONMANUFACTURING	139		
								PUBLIC UTILITIES	001	37.5	1231

Table A-3a. Office, professional, and technical occupations—large establishments—men and women combined—Continued

(Average straight-time weekly hours and earnings for selected occupations studied in establishments employing 500 workers or more by industry division, San Francisco—Oakland, Calif., October 1970)

		Av	erage			Av	erage			Av	erage
Occupation and industry division	Number of workers		Weekly earnings 1 (standard)	Occupation and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings 1 (standard)	Occupation and industry division	Number of workers	Weekly hours 1 (standard)	Weekly earnings l (standard)
PROFESSIONAL AND TECHNICAL OCCUPATIONS - CONTINUED				PROFESSIONAL AND TECHNICAL OCCUPATIONS — CONTINUED				PROFESSIONAL AND TECHNICAL OCCUPATIONS — CONTINUED			
COMPUTER PROGRAMERS.			\$	COMPUTER SYSTEMS ANALYSTS.			\$	DRAFTSMEN. CLASS B	295	40.0	168.0
BUSINESS. CLASS B	350	39.5	199.00		196	39.5	234.00	MANUFACTURING	154		158.0
MANUFACTURING	96		199.50		87		243.00		141		178.5
NONMANUFACTURING	254	39.5	198.50		109		227.00		96		179.5
PUBLIC UTILITIES	145		197.50		37		235.50		1.7		
FINANCE	68		202.00		-		233070	DRAFTSMEN. CLASS C	143	40.0	147.5
	100			COMPUTER SYSTEMS ANALYSTS.				MANUFACTURING	75		141.0
COMPUTER PROGRAMERS.			1000	BUSINESS. CLASS C	58	39.0	195.00		, -		
BUSINESS, CLASS C	159	39.5	168.50					DRAFTSMEN-TRACERS	51	40.0	116.0
NONMANUFACTURING	102	39.5	167.50	DRAFTSMEN, CLASS A	285	40.0	201.00				
				MANUFACTURING	148	40.0	188.00	NURSES, INDUSTRIAL (REGISTERED)	86	39.5	170.00
COMPUTER SYSTEMS ANALYSTS,				NONMANUFACTURING	137		214.50		52		172.00
BUSINESS, CLASS A	121	39.5	267.00								
NONMANUFACTURING	85		268.50								
PUBLIC UTILITIES	27	40.0	274.50				1				

Table A-4. Maintenance and powerplant occupations

(Average straight-time hourly earnings for selected occupations studied on an area basis by industry division, San Francisco-Oakland, Calif., October 1970)

			Hourly ea	arnings 3								kers i															
Sex, occupation, and industry division	Number of workers	Mean ²	Median ²	Middle range ²	Under \$ 3.30	-	-	3.50	-	3.70	-	-	4.0C -	4.10	4. 20	4.3C -	4.40	4.50	4.60	4.70	4.80	5.00	5.20	5.4C -	5.60	5.80	and
MEN						3.40	3.50	3.60	3.70	3.80	3.90	4.00	4.10	4.20	4.30	4.4C	4.50	4.60	4.70	4.80	5.00	5.20	5.40	5.60	5.80	6.00	ove
CARPENTERS, MAINTENANCE MANUFACTURING NOMMANUFACTURING PUBLIC UTILITIES	125	4.77 5.20	4.58 5.19	4.51- 5.04 4.51- 5.56	-	-	22 - 22 22	-	:	-	-	:	2 2 -	15 10 5	=	2 1 1	15 11 4	62 52 10	5 4 1	7 7 -	13 5 8	35 20 15 7	13 3 10 10	26 26 17	3	1 1 1	*3
ELECTRICIANS, MAINTENANCE MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES		4.98 5.00	4.94 5.15	4.52- 5.21 4.74- 5.19	-	-	:	-	-	-	2 2 2	:	4 - 4 -	16 10 6 6	20 6 14 14	64	34 33 1	134 110 24	18 13 5	26 21 5	36 36 -	226 113 113 112	148 104 44 40	15 2 13 13	=	-	3
ENGINEERS, STATIONARY		5.23	5.34	4.89- 5.72	-	-	=	=	=	-	6	=	-	=	18 18 -	11 11 -	e 8	28 22 6	9 8 1	=	120 65 55	125 2 123	77 57 20	34 13 21	126 118 8	=	
HELPERS, MAINTENANCE TRADES MANUFACTURING NORMANUFACTURING PUBLIC UTILITIES	342 143 199 186	4.03 3.88	4.07 3.68	3.70- 4.16 3.55- 4.20	6	26 26 24	2 1 1	33 33 32	77 36 41 37	9 9 -	-	:	52 37 15 15	71 42 29 29	:	8 - 8 8	:	36 36 36	22 18 4 4	-	-	=	=	-	=======================================	-	
MACHINE-TOOL OPERATORS, TOOLROOM	52	4.73	4.58	4.39- 5.14	-	-	-	-	-	-	-	-	-	-	-	14	-	15	6	-	-	11	2	1	3	-	
MACHINISTS, MAINTENANCE MANUFACTURING NONMANUFACTURING	1,268	5.08	5.18	4.56- 5.48	-	-	-	-	-	-	=	-	-	=	3 3 -	129 129	45 45	275 251 24	6	60	10 10	211 147 64	150 150	325 325	36 36 -	28 28	7
MECHANICS, AUTOMOTIVE (MAINTENANCE) MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES WHOLESALE TRADE	186 924 776	5.24 5.31 5.35	5.19 5.30 5.21		=		-	-	-	-	18 - 18 - 18	11111	7 - 7 7 -	1 1 -	1 1 1	:	16 16 - -	47 15 32 -	4 4	66 14 52 51	51 33 18 17	332 13 319 310	69 12 57 57	82 5 77 50 24	212 62 150 90	197 5 192 192	
MECHANICS, MAINTENANCE	1,017	4.68	4.54 5.19	4.20- 5.07 4.19- 5.04 4.50- 5.36 4.38- 5.37	-	-	:	-	-	-	36 36 -	15 12 3	-	240 240 -	190 180 10 10	17 - 17 17	36 34 2	32 20 12	34 34 -	63 63 -	81 81 -	201 180 21 3	56 - 56 55	8 - 8 8	115 115 -	22 22 -	
MANUFACTURING				4.91- 4.99 4.91- 4.99		-	-	-	Ē	-	-	-	-	-	36 36	-	-	-	-	-	108 108	32 32	1	Ξ	Ξ	=	
MANUFACTURING	129 129			3.44- 3.94 3.44- 3.94		24 24	20 20	20 20	-	-	25 25	21 21	7	12 12	-	-	-	Ξ	-	-	-	-	-	-	-	-	
AINTERS, MAINTENANCE	110	5.05	4.60	4.59- 6.51 4.51- 5.18 5.08- 6.53	-	-	- :	=	-	-	3 2 1	=	-	11 10 1	3	-	11 11 -	33 31 2	1 - 1	-	-	61 28 33	18 - 18	20 - 20	5 5 -	-	**6 2 4
PIPEFITTERS, MAINTENANCE MANUFACTURING				4.53- 4.60 4.53- 4.60		-	-	-		-	-	-	-	-	3	4	18 18	306 283	-	-	56 56	28 28	-	-	-	3	1
SHEET-METAL WORKERS, MAINTENANCE MANUFACTURING	66			4.46- 4.68 4.45- 4.58		-	-	2	-	-	-	-	-	-	-	-	26 25	24 19	-	-	8	4	3	1_	-	-	-
MANUFACTURING		5.59				-		-	-	-	-		-	-	-	7 7	-	-	-	1	10	32 32	61 61		285 285	73 73	1

% Workers were distributed as follows: 5 at \$6.20 to \$6.40; and 30 at \$6.80 to \$7.
% Workers were distributed as follows: 1 at \$6 to \$6.20; 57 at \$6.40 to \$6.60; and 4 at \$7 and over.

Table A-4a. Maintenance and powerplant occupations-large establishments

(Average straight-time hourly earnings for selected occupations studied in establishments employing 500 workers or more by industry division, San Francisco-Oakland, Calif., October 1970)

			Hourly ea	rnings 3								r of we															
Sex, occupation, and industry division	Number of workers	Mean ²	Median ²	Middle range ²	Under \$ 3.30	and under	-	3.50	\$ 3.60 - 3.70	3.70	-	-	-	4.10	4.20	4.30	4.40	4.50	4.60	4.70	4.80	5.00	5.20	5.4C -	5.60	-	aı
MEN																											
ARPENTERS, MAINTENANCE MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	103 116	4.75 5.10	4.57 5.10				22 - 22 22		=	=		1111	2 2 -	5 - 5 -	-	2 1 1	15 11 4	60 52 8	5 4 1	7 7 -	13 5 8	25 14 11 7	13 3 10 10	24 - 24 17		1 1	
ECTRICIANS, MAINTENANCE	386 231	5.03 5.00		4.51- 5.25	-		-	-	-		2 2 2		4 - 4 -	6 6	14 - 14 14	53 53 -	34 33 1	114 90 24	18 13 5	8 3 5 -	-	180 67 113 112	138 94 44 40	15 2 13 13	-	-	
GINEERS, STATIONARY MANUFACTURING NONMANUFACTURING	86	4.49		4.39- 4.94 4.29- 4.60 4.89- 5.39	-	-	=	-	-	-	6	=	-	-	18 18	11 11	8	28 22 6	9 8 1	-	35 10 25	6 2 4	3 - 3	1	8 - 8	-	
LPERS, MAINTENANCE TRADES NONMANUFACTURING PUBLIC UTILITIES	199	3.88	3.68	3.58- 4.16 3.55- 4.20 3.57- 4.33	6	26 26 24	2 1 -	33 33 32	68 41 37	9 -	-	-	22 15 15	29 29 29	-	8 8	-	36 36 36	4 4	-	=	-	-	-	-	-	
CHINISTS, MAINTENANCE MANUFACTURING NONMANUFACTURING	583	4.97	5.08	4.55- 5.24 4.54- 5.28 4.59- 5.17	-	-	=	-	-	-	=	-	:	-	-	52 52 -	12	208 184 24	6	-	=	200 136 64	117 117	27 27 -	-	28 28	
CHANICS, AUTOMOTIVE MAINTENANCE)	110 623	5.07 5.48	4.97 5.62	4.58- 5.70 5.12- 5.82	-	:	-	-	-	-	:		-	-	=	=	16 16 -	28 15 13	4 4 -	52 52 51	31 29 2	120 13 107 98	43 43 43	69 5 64 50	178 28 150 90	-	2
ECHANICS, MAINTENANCE	284	4.44	4.18	4.33- 5.35			-	-	:	-	-	3 -	:	170 170 -	10 10 10	17 - 17 17	36 34 2	22 10 12	34 34 -	3	11 11 -	3 - 3 3	19 - 19 18	8 8 8	-	22	
ILERS MANUFACTURING						-	20 20	18 18	-	-	15 15	12 12	7	12 12	-	-	-	-	-	-	-	-	-	-	-	-	
INTERS, MAINTENANCE						-	-	-	-	-	3 2	-	-	1 -	Ξ	-	11 11	33 31	1 -	-	-	31 28	8 -	15	-	-	
PEFITTERS, MAINTENANCE						-	-	-	Ξ	-	-	-	-	-	Ξ	4	18 18	216 193	-	-	56 56	28 28	-	-	-	-	,
EET-METAL WORKERS, MAINTENANCE	66					-	-	-	-	-	-	-	-	-	-	-	26	24 19	-	-	8	4	3 -	1 -	-	-	
DUL AND DIE MAKERS			100			-	-	-	-	-	-	-	-	-	-	7	-	-	_	1	-	-	61	15 15	247 247	16 16	

* Workers were distributed as follows: 2 at \$6.20 to \$6.40; and 23 at \$6.80 to \$7.

Table A-5. Custodial and material movement occupations

(Average straight-time hourly earnings for selected occupations studied on an area basis by industry division, San Francisco-Oakland, Calif., October 1970)

			Hourly ea	rnings 3				- 1			N	umber	of wo															
Sex, occupation, and industry division	Number of workers	Mean ²	Median ²	Middle rang	e ² a	nd nder	-	- 90	-	-	-	-	2.80	3.00	3.20	3.40	3.60	3.80	4.00	4.20	4.40	4.60	4.80	-	5.20	5.40	\$ 5.60 - 5.80	
MEN																												
JARDS AND WATCHMEN	218	\$ 2.56 3.56 2.49	3.61	\$ 2.13-3 3.31-3 2.11-3	.05 4	-	13 - 13	-	-	536 536	2	3	170 13 157	26	109 40 69	41 23 18	102 65 37	20 6 14	38 6 32	34 34 -	-	=	=	=	-	=	-	
GUARDS MANUFACTURING	137	3.58	3.52	3.28- 4	.20	-	-	-	-	-	2	3	12	16	33	15	10	6	6	34	-	-	-	_	_	-	_	
ATCHMEN MANUFACTURING	81	3.53	3.64	3.43- 3	.69	-	-	-	-	-	-	-	1	10	7	8	55	-	-	-	_	_	-	_	-	-	-	
MNITOFS; PORTERS; AND CLEANERS MANUFACTURING NOMMANUFACTURING PUBLIC UTILITIES HHOLESALE TRADE RETAIL TRADE	1,425 5,877 417	3.55 3.12 3.29 3.59	3.58 3.21 3.41 3.43	3.03- 3 3.21- 3 3.02- 3 3.01- 3 3.16- 4 3.01- 3	.85 .29 .74 .32				92 - 92 - 48	86 - 86 - 3	151 3 148 32 5	693 55 638 37 -	105	1801 190 1611 100 13 185	56	503 325 178 61 19	329 139 190 135	478 409 69 20 -	130 117 13 - 3 10	51 15 36 -	11 11	24		-			-	
BORERS, MATERIAL HANDLING MANUFACTURING NOMMANUFACTURING	1,845 2,195 1,327 579	3.88 4.12 4.12 4.11	4.12 3.91 4.14	3.58- 4 3.75- 4 3.71- 4	.24 .60 .64	-		111111		6 - 6		2 - 2	156 142 14 - - 14	122 111 11 8 -	136 91 45 35 9	259 133 126 98 27	802 369 433 343 90	413 119 294 243 12 39	815 346 469 69 341 59	499 306 193 37 63 93	50 - 50 - 50	124 515 494	104		37 27 37		:	
DER FILLERSMANUFACTURINGNONMANUFACTURING	249 1,250	3.90 4.39	4.19		.96	:	-	-	-	-	-	=	2 - 2 -	7 - 7 -		33 - 33 30	44 44 -	280 199 81 24	578 578 539	24 24 12	2 - 2 -	-	6	30 - 30 -	100	-	:	
CKERS, SHIPPING	230 508	3.94	3.97 4.14	4.00- 4 3.65- 4 4.12- 4 4.12- 4	.25	-		-	-	-	2 - 2 -	=	36 - 36 32	-	49 41 8	1 1 -	38 38 -	60 48 12 12	480 30 450 437	30 30 -	42 42 -	=	-	-	=	-	:	
ECEIVING CLERKS	249 291 135	4.10 4.33 4.42	4.00 4.32 4.36	4.23- 4	.29 .47 .48	-	-	-	= = = = = = = = = = = = = = = = = = = =	-		-	4 - 2	1 - 1	11 10 1 -	9 4 5 - 3	34 20 14 -	104 92 12 3 8	41 27 14 6 4	200 53 147 81 66	60 11 49 29 20	8 2 6 - 6	22	16 16 16	-	-	-	
HIPPING CLERKS	222 105	4.00	3.94 4.34	3.91- 4 3.87- 4 4.25- 4 4.27- 4	.00 .53	-	-	-		-	-	=	-	3 2 1	1 -	13 12 1	14 14 -	148 142 6 3	5 - 5 3	91 33 58 55	30 9 21 18	10 10 -	12 12 12	-	-	-	:	
HIPPING AND RECEIVING CLERKS MANUFACTURING NONMANUFACTURING	69 299 172	3.85 4.17 4.21	3.89 4.33 4.35	3.95- 4 3.55- 4 4.13- 4 4.23- 4	.06 .39 .39	-	-	-		-	-	:	4 -	8 -	6	14 11 3 -	39 12 27 27	34 16 18 11 7	62 12 50 5	142 8 134 93 41	52 1 51 36 15	3	4 - 4		-	-	-	
RUCKDRIVERS MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES HOLESALE TRADE RETAIL TRADE	1,565 4,707 3,012 994	4.72 4.75 4.72 4.73	4.75 4.75 4.72	4.62- 4 4.67- 4 4.71- 4	.89 .83 .79		111111							10 10 - -	21 21 21	18 8 10 4 - 5	55 33 22 21	54 32 22 11 9	119 35 84 69 12	318 113 205 112 76	68 379 40	705 2608 2078	676 550	282 301 106	259 25 234 - 66 168	151 6 145 - 145	44 44 - - -	

Table A-5. Custodial and material movement occupations—Continued

(Average straight-time hourly earnings for selected occupations studied on an area basis by industry division, San Francisco-Oakland, Calif., October 1970)

			Hourly e	arnings 3															e hourl									
Sex, occupation, and industry division	Number of workers	Mean ²	Median ²	Middle	range ²	1.70 and under 1.80	1.80	1.90 -	2.00	2.20	2.40	-	2.80	3.00	3.20	3.40	3.60	3.80	-	4.20	4.40	4.60	4.80	5.00	5.20	5.40	-	
MEN - CONTINUED																												
RUCKDRIVERS - CONTINUED																												
TRUCKDRIVERS; LIGHT (UNDER 1-1/2 TONS) MANUFACTURING NONMANUFACTURING	386 246 140	4.57	4.74	\$ 4.54- 4.70- 4.52-	4.78	-	:	-	:	:	:	-	:	10 10 -	:	7 - 7	31 25 6	4 - 4	3 - 3	-	105 5 100	191 173 18	31 31 -	2 - 2	=	2 2 -	:	
TRUCKORIVERS, MEDIUM (1-1/2 TO AND INCLUDING 4 TONS) MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES WHOLESALE TRADE	2,393 245 2,148 1,479 331	4.71	4.75 4.72 4.74	4.66-	4.84 4.76 4.77	=		-	-				-	-	21 21 21	1 1 -	22 8 14 13	26 20 6 4	67 1 66 54 12	-	214	142 1755 1387	25 25 - -	55 46 9 -	:			
TRUCKORIVERS, HEAVY (OVER 4 TONS, TRAILER TYPE)	2,208 563 1,625 1,136	4.79	4.74		5.06	-		-	-	-	:	-	:	=	-	2 - 2 2		1 - 1 1		218 75 143 112	2	530	550	236	254 25 229	149 4 145	:	
TRUCKDRIVERS, HEAVY (OVER 4 TONS, OTHER THAN TRAILER TYPE) MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES	984 254 730 324 401	4.74	4.64 4.84 4.77	4.67- 4.30- 4.74- 4.74- 4.81-	4.69 5.04 5.02	=		-			-		-	-	-	8 8 - -		9 - 9 - 9	25 25 - -	31 31 - -	48 8 40 - 40	390 130 260 220 40	126 - 126 - 126	290 - 290 104 186	5 - 5	:	44 44 - -	
RUCKERS, POWER (FORKLIFT) MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES WHOLESALE TRADE RETAIL TRADE		3.86 4.44 4.74 4.19	3.85 4.36 4.75 4.26	3.72- 3.60- 4.24- 4.72- 4.21- 4.57-	4.17 4.75 4.77 4.32	-		-	-		:		18 - 18 - 18	40 40 - -	34 34 - -	267 267 - - -	256 251 5 - 1 2	248 248 - - -	223 49 3	495 193 302 1 269 32	116 106 10 -	233 8 225 141 24 60	47 47 47		17 17 17		-	
RUCKERS, POWER (OTHER THAN FORKLIFT)	352 334			3.76- 3.76-			:	-	-	:	:	-	-	-	6	15 15	96 96		168 150	57 57	Ξ	2 2	-	-	-	:	:	
WOMEN																												
ANITORS, PORTERS, AND CLEANERS NONMANUFACTURING	820 772			3.10- 3.11-			:	-	-	16 16	74 74	55 47	36 14	463 462	156 155	6	4	10	-	-	-	-	-	-	-	=	=	
ACKERS, SHIPPING	170	3.30	3.19	3.14-	3.63	-	-	-	1	1	1	5	-	82	22	-	56	-	2	-	-	-	-	-	-	-	-	

Table A-5a. Custodial and material movement occupations-large establishments

(Average straight-time hourly earnings for selected occupations studied in establishments employing 500 workers or more by industry division, San Francisco-Oakland, Calif., October 1970)

		Hourly earnings 3			Number of workers receiving straight-time hourly earnings of—																						
$\ensuremath{Sex},$ occupation, and industry division	Number of workers	Mean 2	Median ²	Middle range ²	2.10 and under	_	2.30	\$ 2.40								3.20											5.4
							2.40	2.50	2.60	2.70	2.80	2.90	3.00	3.10	3.20	3.40	3.60	3.80	4.00	4.20	4.40	4.60	4.80	5.00	5.20	5.40	5.6
MEN																											
GUARDS AND WATCHMEN	135	\$ 3.62	\$ 3.53	\$ \$ 3.32- 4.20	-	-	-	1	1	2	1	1	9	3	1	40	11	19	6	6	34	-	-	-	-	-	
GUARDS MANUFACTURING	110	3.66	3.72	3.33- 4.22	-	-	-	1	1	2	1	1	8	3	1	33	3	10	6	6	34	-	-	-	-	-	
JANITORS, PORTERS, AND CLEANERS MANUFACTURING	407	3.48 3.16 3.30	3.54 3.24 3.42 3.11	3.18- 3.81 3.03- 3.35 3.01- 3.74 2.43- 3.24	48 - 48	2 - 2 -	1 - 1 -	38 38 18 8	17 17 14 3	177 177 13 4	294 20 274 24 2 2	56 34 22 8 2	80 34 46 12 8 16	598 1 597 100 24 31	224 105 119 - 36 3	1579 3 65	324 187 137 61 3	248 112 136 135	227 170 57 19 2	9 5 4 - 4 -	-	-	24 - 24 - -				
ABURERS, MATERIAL HANDLING MANUFACTURING NONMANUFACTURING	1,174 576 598 325 230	4.42	3.65 4.62 4.66	3.59- 3.74 4.21- 4.69 4.62- 4.71	=	-	6 - 6	-	-	11111	2 - 2	1 - 1	1111	-	14 3 11 8 3	52 16 36 35 1	134 133 1 -	319 319 - -	110 71 39 -	45 - 45 - 39	99 6 93 -	24 - 24 - 24	331 28 303 282 21	-	11111	37 - 37 -	
ORDER FILLERS	651 550					_	-	-	-	-	+	-	2	3	4	-	3	44	58 1	39 39	8	2 2	358 358	Ξ	30 30	100 100	
PACKERS, SHIPPING						-	-	1 -	1_	-	-	4	-	-	-	32 24	1	26 26	3	31	-	42 42	-	-	-	Ξ	
RECEIVING CLERKS	144 54 90 56	3.90	3.94	3.92- 4.73 3.90- 3.98 4.14- 4.98 4.26- 4.89		-	-	-	-	-	-	3 3 2	1 1	1 1	1111	1 - 1 -	6 1 5 3	15 10 5 3	39 38 1	12 4 8 4	12 1 11 5	17 17 17	6 6	15 15 15	16	-	
SHIPPING CLERKS	117			3.92- 3.98 3.92- 3.98		-	-	-	-	-	-	-	-	-	3 2	1 -	1 -	3	93 90	2	7	7 4	_	-	-	-	
SHIPPING AND RECEIVING CLERKS NONMANUFACTURING RETAIL TRADE		4.09	4.33	3.78- 4.38 4.02- 4.38 4.29- 4.39	3 -	-	-	-		-	-	-	4	4	4	-	3 1	9 -	4 4	10 10 10	43 35 35	10 9 9	3	4 4	-	=	
TRUCKDRIVERS	514	4.53	4.71	4.71- 4.90 4.25- 4.78 4.72- 4.90	-	-	-	-	-	-	-	-	2	-	-	21	13 8 5	24 15 9	41 29 12	55 35 20	120 99 21	4	1496 221 1275	338 56 282	156 41 115	234	12
TRUCKDRIVERS, MEDIUM (1-1/2 TC AND INCLUDING 4 TONS) MANUFACTURING	89	4.49	4.65	3.92- 4.8	-	-	_	-	in	-	-	-	_	~	-	-	-	8	17	1	_	-	38	25	-	-	
TRUCKDRIVERS, HEAVY (OVER 4 TONS, TRAILER TYPE)	131	5.10	4.62	4.80- 5.39 4.26- 5.00 4.84- 5.3 4.78- 4.99	7 -		-	-	-	-	-	-	-	=	-	-	2 2 2				82 61 21 21	2 2 -	137 23 114 96	282 282 282	41 41 -	229	12
TRUCKERS, POWER (FORKLIFT) MANUFACTURING NONMANUFACTURING PUBLIC UTILITIES RETAIL TRADE	580 209	3.97 4.64 4.72	4.75			-	1111	-	-		-					-	80 80 -	96 92 4 - 2	136 136 - -	69 67 2 1	149 96 53 1 12	102 101 1 -	121 8 113 29 60	19 - 19 - 19		17 - 17 - 17	
WOMEN JANITORS, PORTERS, AND CLEANERS NONMANUFACTURING				2.59- 3.33 2.58- 3.33		1	3	1	73 73	33 31	10	19	1	5	2		6	4	10	-	-	-	-	-	-	-	

Footnotes

Standard hours reflect the workweek for which employees receive their regular straight-time salaries (exclusive of pay for overtime at regular and/or premium rates), and the earnings correspond to these weekly hours.

The mean is computed for each job by totaling the earnings of all workers and dividing by the number of workers. The median designates

position—half of the employees surveyed receive more than the rate shown; half receive less than the rate shown. The middle range is defined by 2 rates of pay; a fourth of the workers earn less than the lower of these rates and a fourth earn more than the higher rate.

3 Excludes premium pay for overtime and for work on weekends, holidays, and late shifts.

Appendix. Occupational Descriptions

The primary purpose of preparing job descriptions for the Bureau's wage surveys is to assist its field staff in classifying into appropriate occupations workers who are employed under a variety of payroll titles and different work arrangements from establishment to establishment and from area to area. This permits the grouping of occupational wage rates representing comparable job content. Because of this emphasis on interestablishment and interarea comparability of occupational content, the Bureau's job descriptions may differ significantly from those in use in individual establishments or those prepared for other purposes. In applying these job descriptions, the Bureau's field economists are instructed to exclude working supervisors; apprentices; learners; beginners; trainees; and handicapped, part-time, temporary, and probationary workers.

OFFICE

BILLER, MACHINE

Prepares statements, bills, and invoices on a machine other than an ordinary or electromatic typewriter. May also keep records as to billings or shipping charges or perform other clerical work incidental to billing operations. For wage study purposes, billers, machine, are classified by type of machine, as follows:

Biller, machine (billing machine). Uses a special billing machine (Moon Hopkins, Elliott Fisher, Burroughs, etc., which are combination typing and adding machines) to prepare bills and invoices from customers' purchase orders, internally prepared orders, shipping memorandums, etc. Usually involves application of predetermined discounts and shipping charges, and entry of necessary extensions, which may or may not be computed on the billing machine, and totals which are automatically accumulated by machine. The operation usually involves a large number of carbon copies of the bill being prepared and is often done on a fanfold machine.

Biller, machine (bookkeeping machine). Uses a bookkeeping machine (Sundstrand, Elliott Fisher, Remington Rand, etc., which may or may not have typewriter keyboard) to prepare customers' bills as part of the accounts receivable operation. Generally involves the simultaneous entry of figures on customers' ledger record. The machine automatically accumulates figures on a number of vertical columns and computes, and usually prints automatically the debit or credit balances. Does not involve a knowledge of bookkeeping. Works from uniform and standard types of sales and credit slips.

BOOKKEEPING-MACHINE OPERATOR

Operates a bookkeeping machine (Remington Rand, Elliott Fisher, Sundstrand, Burroughs, National Cash Register, with or without a typewriter keyboard) to keep a record of business transactions.

Class A. Keeps a set of records requiring a knowledge of and experience in basic bookkeeping principles, and familiarity with the structure of the particular accounting system used. Determines proper records and distribution of debit and credit items to be used in each phase of the work. May prepare consolidated reports, balance sheets, and other records by band.

Class B. Keeps a record of one or more phases or sections of a set of records usually requiring little knowledge of basic bookkeeping. Phases or sections include accounts payable, payroll, customers' accounts (not including a simple type of billing described under biller, machine), cost distribution, expense distribution, inventory control, etc. May check or assist in preparation of trial balances and prepare control sheets for the accounting department.

CLERK, ACCOUNTING

Class A. Under general direction of a bookkeeper or accountant, has responsibility for keeping one or more sections of a complete set of books or records relating to one phase of an establishment's business transactions. Work involves posting and balancing subsidiary ledger or ledgers such as accounts receivable or accounts payable: examining and coding invoices or vouchers with proper accounting distribution; and requires judgment and experience in making proper assignations and allocations. May assist in preparing, adjusting, and closing journal entries; and may direct class B accounting clerks.

Class B. Under supervision, performs one or more routine accounting operations such as posting simple journal vouchers or accounts payable vouchers, entering vouchers in voucher registers; reconciling bank accounts; and posting subsidiary ledgers controlled by general ledgers, or posting simple cost accounting data. This job does not require a knowledge of accounting and bookkeeping principles but is found in offices in which the more routine accounting work is subdivided on a functional basis among several workers.

CLERK, FILE

Class A. In an established filing system containing a number of varied subject matter files, classifies and indexes file material such as correspondence, reports, technical documents, etc. May also file this material. May keep records of various types in conjunction with the files. May lead a small group of lower level file clerks.

Class B. Sorts, codes, and files unclassified material by simple (subject matter) headings or partly classified material by finer subheadings. Prepares simple related index and cross-reference aids. As requested, locates clearly identified material in files and forwards material. May perform related clerical tasks required to maintain and service files.

Class C. Performs routine filing of material that has already been classified or which is easily classified in a simple serial classification system (e.g., alphabetical, chronological, or numerical). As requested, locates readily available material in files and forwards material; and may fill out withdrawal charge. Performs simple clerical and manual tasks required to maintain and service files.

CLERK, ORDER

Receives customers' orders for material or merchandise by mail, phone, or personally. Duties involve any combination of the following: Quoting prices to customers; making out an order sheet listing the items to make up the order; checking prices and quantities of items on order sheet; and distributing order sheets to respective departments to be filled. May check with credit department to determine credit rating of customer, acknowledge receipt of orders from customers, follow up orders to see that they have been filled, keep file of orders received, and check shipping invoices with original orders.

CLERK, PAYROLL

Computes wages of company employees and enters the necessary data on the payroll sheets. Duties involve: Calculating workers' earnings based on time or production records; and posting calculated data on payroll sheet, showing information such as worker's name, working days, time, rate, deductions for insurance, and total wages due. May make out paychecks and assist paymaster in making up and distributing pay envelopes. May use a calculating machine.

COMPTOMETER OPERATOR

Primary duty is to operate a Comptometer to perform mathematical computations. This job is not to be confused with that of statistical or other type of clerk, which may involve frequent use of a Comptometer but, in which, use of this machine is incidental to performance of other duties.

KEYPUNCH OPERATOR

Class A. Operates a numerical and/or alphabetical or combination keypunch machine to transcribe data from various source documents to keypunch tabulating cards. Performs same tasks as lower level keypunch operator but, in addition, work requires application of coding skills and the making of some determinations, for example, locates on the source document the items to be punched; extracts information from several documents; and searches for and interprets information on the document to determine information to be punched. May train inexperienced operators,

KEYPUNCH OPERATOR-Continued

Class B. Under close supervision or following specific procedures or instructions, transcribes data from source documents to punched cards. Operates a numerical and/or alphabetical or combination keypunch machine to keypunch tabulating cards. May verify cards. Working from various standardized source documents, follows specified sequences which have been coded or prescribed in detail and require little or no selecting, coding, or interpreting of data to be punched. Problems arising from erroneous items or codes, missing information, etc., are referred to supervisor.

OFFICE BOY OR GIRL

Performs various routine duties such as running errands, operating minor office machines such as sealers or mailers, opening and distributing mail, and other minor clerical work.

SECRETARY

Assigned as personal secretary, normally to one individual. Maintains a close and highly responsive relationship to the day-to-day work activities of the supervisor. Works fairly independently receiving a minimum of detailed supervision and guidance. Performs varied clerical and secretarial duties, usually including most of the following: (a) Receives telephone calls, personal callers, and incoming mail, answers routine inquiries, and routes the technical inquiries to the proper persons: (b) establishes, maintains, and revises the supervisor's files; (c) maintains the supervisor's calendar and makes appointments as instructed; (d) relays messages from supervisor to subordinates; (e) reviews correspondence, memorandums, and reports prepared by others for the supervisor's signature to assure procedural and typographic accuracy; and (f) performs stenographic and typing work.

May also perform other clerical and secretarial tasks of comparable nature and difficulty. The work typically requires knowledge of office routine and understanding of the organization, programs, and procedures related to the work of the supervisor.

Exclusions

Not all positions that are titled "secretary" possess the above characteristics. Examples of positions which are excluded from the definition are as follows: (a) Positions which do not meet the "personal" secretary concept described above: (b) stenographers not fully trained in secretarial type duties: (c) stenographers serving as office assistants to a group of professional, technical, or managerial persons; (d) secretary positions in which the duties are either substantially more routine or substantially more complex and responsible than those characterized in the definition; and (e) assistant type positions which involve more difficult or more responsible technical, administrative, supervisory, or specialized clerical duties which are not typical of secretarial work.

NOTE: The term "corporate officer," used in the level definitions following, refers to those officials who have a significant corporate-wide policymaking role with regard to major company activities. The title "vice president," though normally indicative of this role, does not in all cases identify such positions. Vice presidents whose primary responsibility is to act personally on individual cases or transactions (e.g., approve or deny individual loan or credit actions; administer individual trust accounts; directly supervise a clerical staff) are not considered to be "corporate officers" for purposes of applying the following level definitions.

Class A

a. Secretary to the chairman of the board or president of a company that employs, in all, over 100 but fewer than 5,000 persons; or

b. Secretary to a corporate officer (other than the chairman of the board or president) of a company that employs, in all, over 5,000 but fewer than 25,000 persons; or

c. Secretary to the head (immediately below the corporate officer level) of a major segment or subsidiary of a company that employs, in all, over 25,000 persons.

Class B

a. Secretary to the chairman of the board or president of a company that employs, in all, $\underline{\text{fewer than 100 persons}}$; $\underline{\text{or}}$

b. Secretary to a corporate officer (other than the chairman of the board or president) of a company that employs, in all, over 100 but fewer than 5,000 persons; or

c. Secretary to the head (immediately below the officer level) over either a major corporate-wide functional activity (e.g., marketing, research, operations, industrial relations, etc.) or a major geographic or organizational segment (e.g., a regional headquarters; a major division) of a company that employs, in all, over 5,000 but fewer than 25,000 employees; or

SECRETARY-Continued

d. Secretary to the head of an individual plant, factory, etc. (or other equivalent level of official) that employs, in all, over 5,000 persons; or

e. Secretary to the head of a large and important organizational segment (e.g., a middle management supervisor of an organizational segment often involving as many as several hundred persons) of a company that employs, in all, over 25,000 persons.

Class C

a. Secretary to an executive or managerial person whose responsibility is not equivalent to one of the specific level situations in the definition for class B, but whose subordinate staff normally numbers at least several dozen employees and is usually divided into organizational segments which are often, in turn, further subdivided. In some companies, this level includes a wide range of organizational echelons; in others, only one or two; or

b. Secretary to the head of an individual plant, factory, etc. (or other equivalent level of official) that employs, in all, fewer than 5,000 persons.

Class D

a. Secretary to the supervisor or head of a $\underline{\text{small}}$ organizational unit (e.g., fewer than about 25 or 30 persons); $\underline{\text{or}}$

b. Secretary to a nonsupervisory staff specialist, professional employee, administrative officer, or assistant, skilled technician or expert. (NOTE: Many companies assign stenographers, rather than secretaries as described above, to this level of supervisory or nonsupervisory worker.)

STENOGRAPHER, GENERAL

Primary duty is to take dictation involving a normal routine vocabulary from one or more persons either in shorthand or by Stenotype or similar machine; and transcribe dictation. May also type from written copy. May maintain files, keep simple records, or perform other relatively routine clerical tasks. May operate from a stenographic pool. Does not include transcribing-machine work. (See transcribing-machine operator.)

STENOGRAPHER, SENIOR

Primary duty is to take dictation involving a varied technical or specialized vocabulary such as in legal briefs or reports on scientific research from one or more persons either in short-hand or by Stenotype or similar machine; and transcribe dictation. May also type from written copy. May also set up and maintain files, keep records, etc.

OR

Performs stenographic duties requiring significantly greater independence and responsibility than stenographers, general as evidenced by the following: Work requires high degree of stenographic speed and accuracy; and a thorough working knowledge of general business and office procedures and of the specific business operations, organization, policies, procedures, files, workflow, etc. Uses this knowledge in performing stenographic duties and responsible clerical tasks such as, maintaining followup files; assembling material for reports, memorandums, letters, etc.; composing simple letters from general instructions; reading and routing incoming mail; and answering routine questions, etc. Does not include transcribing-machine work.

SWITCHBOARD OPERATOR

Class A. Operates a single- or multiple-position telephone switchboard handling incoming, outgoing, intraplant or office calls. Performs full telephone information service or handles complex calls, such as conference, collect, overseas, or similar calls, either in addition to doing routine work as described for switchboard operator, class B, or as a full-time assignment. ("Full" telephone information service occurs when the establishment has varied functions that are not readily understandable for telephone information purposes, e.g., because of overlapping or interrelated functions, and consequently present frequent problems as to which extensions are appropriate for calls.)

Class B. Operates a single- or multiple-position telephone switchboard handling incoming, outgoing, intraplant or office calls. May handle routine long distance calls and record tolls. May perform limited telephone information service. ("Limited" telephone information service occurs if the functions of the establishment serviced are readily understandable for telephone information purposes, or if the requests are routine, e.g., giving extension numbers when specific names are furnished, or if complex calls are referred to another operator.)

SWITCHBOARD OPERATOR-RECEPTIONIST

In addition to performing duties of operator on a single-position or monitor-type switch-board, acts as receptionist and may also type or perform routine clerical work as part of regular duties. This typing or clerical work may take the major part of this worker's time while at switchboard.

TABULATING-MACHINE OPERATOR

Class A. Operates a variety of tabulating or electrical accounting machines, typically including such machines as the tabulator, calculator, interpreter, collator, and others. Performs complete reporting assignments without close supervision, and performs difficult wiring as required. The complete reporting and tabulating assignments typically involve a variety of long and complex reports which often are of irregular or nonrecurring type requiring some planning and sequencing of steps to be taken. As a more experienced operator, is typically involved in training new operators in machine operations, or partially trained operators in wiring from diagrams and operating sequences of long and complex reports. Does not include working supervisors performing tabulating-machine operations and day-to-day supervision of the work and production of a group of tabulating-machine operators.

<u>Class B.</u> Operates more difficult tabulating or electrical accounting machines such as the tabulator and calculator, in addition to the sorter, reproducer, and collator. This work is performed under specific instructions and may include the performance of some wiring from diagrams. The work typically involves, for example, tabulations involving a repetitive accounting exercise, a complete but small tabulating study, or parts of a longer and more complex report. Such reports and studies are usually of a recurring nature where the procedures are well established. May also include the training of new employees in the basic operation of the machine.

TABULATING-MACHINE OPERATOR-Continued

Class C. Operates simple tabulating or electrical accounting machines such as the sorter, reproducing punch, collator, etc., with specific instructions. May include simple wiring from diagrams and some filing work. The work typically involves portions of a work unit, for example, individual sorting or collating runs or repetitive operations.

TRANSCRIBING-MACHINE OPERATOR, GENERAL

Primary duty is to transcribe dictation involving a normal routine vocabulary from transcribing-machine records. May also type from written copy and do simple clerical work. Workers transcribing dictation involving a varied technical or specialized vocabulary such as legal briefs or reports on scientific research are not included. A worker who takes dictation in shorthand or by Stenotype or similar machine is classified as a stenographer, general.

TYPIST

Uses a typewriter to make copies of various material or to make out bills after calculations have been made by another person. May include typing of stencils, mats, or similar materials for use in duplicating processes. May do clerical work involving little special training, such as keeping simple records, filing records and reports, or sorting and distributing incoming mail.

Class A. Performs one or more of the following: Typing material in final form when it involves combining material from several sources or responsibility for correct spelling, syllabication, punctuation, etc., of technical or unusual words or foreign language material; and planning layout and typing of complicated statistical tables to maintain uniformity and balance in spacing. May type routine form letters varying details to suit circumstances.

Class B. Performs one or more of the following: Copy typing from rough or clear drafts; routine typing of forms, insurance policies, etc.; and setting up simple standard tabulations, or copying more complex tables already setup and spaced properly.

PROFESSIONAL AND TECHNICAL

COMPUTER OPERATOR

Monitors and operates the control console of a digital computer to process data according to operating instructions, usually prepared by a programer. Work includes most of the following: Studies instructions to determine equipment setup and operations; loads equipment with required items (tape reels, cards, etc.); switches necessary auxiliary equipment into circuit, and starts and operates computer; makes adjustments to computer to correct operating problems and meet special conditions; reviews errors made during operation and determines cause or refers problem to supervisor or programer; and maintains operating records. May test and assist in correcting program.

For wage study purposes, computer operators are classified as follows:

Class A. Operates independently, or under only general direction, a computer running programs with most of the following characteristics: New programs are frequently tested and introduced; scheduling requirements are of critical importance to minimize downtime; the programs are of complex design so that identification of error source often requires a working knowledge of the total program, and alternate programs may not be available. May give direction and guidance to lower level operators.

<u>Class B.</u> Operates independently, or under only general direction, a computer running programs with most of the following characteristics: Most of the programs are established production runs, typically run on a regularly recurring basis; there is little or no testing of new programs required; alternate programs are provided in case original program needs major change or cannot be corrected within a reasonable time. In common error situations, diagnoses cause and takes corrective action. This usually involves applying previously programed corrective steps, or using standard correction techniques.

OR

Operates under direct supervision a computer running programs or segments of programs with the characteristics described for class A. May assist a higher level operator by independently performing less difficult tasks assigned, and performing difficult tasks following detailed instructions and with frequent review of operations performed.

<u>Class C.</u> Works on routine programs under close supervision. Is expected to develop working knowledge of the computer equipment used and ability to detect problems involved in running routine programs. Usually has received some formal training in computer operation. May assist higher level operator on complex programs.

COMPUTER PROGRAMER, BUSINESS

Converts statements of business problems, typically prepared by a systems analyst, into a sequence of detailed instructions which are required to solve the problems by automatic data processing equipment. Working from charts or diagrams, the programer develops the precise instructions which, when entered into the computer system in coded language, cause the manipulation of data to achieve desired results. Work involves most of the following: Applies knowledge of computer capabilities, mathematics, logic employed by computers, and particular subject matter involved to analyze charts and diagrams of the problem to be programed. Develops sequence of program steps, writes detailed flow charts to show order in which data will be processed; converts these charts to coded instructions for machine to follow; tests and corrects programs; prepares instructions for operating personnel during production run analyzes, reviews, and alters programs to increase operating efficiency or adapt to new requirements; maintains records of program development and revisions. (NOTE: Workers performing both systems analysis and programing should be classified as systems analysts if this is the skill used to determine their pay.)

Does not include employees primarily responsible for the management or supervision of other electronic data processing (EDP) employees, or programers primarily concerned with scientific and/or engineering problems.

For wage study purposes, programers are classified as follows:

<u>Class A.</u> Works independently or under only general direction on complex problems which require competence in all phases of programing concepts and practices. Working from diagrams and charts which identify the nature of desired results, major processing steps to be accomplished, and the relationships between various steps of the problem solving routine; plans the full range of programing actions needed to efficiently utilize the computer system in achieving desired end products.

At this level, programing is difficult because computer equipment must be organized to produce several interrelated but diverse products from numerous and diverse data elements. A wide variety and extensive number of internal processing actions must occur. This requires such actions as development of common operations which can be reused, establishment of linkage points between operations, adjustments to data when program requirements exceed computer storage capacity, and substantial manipulation and resequencing of data elements to form a highly integrated program.

May provide functional direction to lower level programers who are assigned to assist.

COMPUTER PROGRAMER, BUSINESS-Continued

Class B. Works independently or under only general direction on relatively simple programs, or on simple segments of complex programs. Programs (or segments) usually process information to produce data in two or three varied sequences or formats. Reports and listings are produced by refining, adapting, arraying, or making minor additions to or deletions from input data which are readily available. While numerous records may be processed, the data have been refined in prior actions so that the accuracy and sequencing of data can be tested by using a few routine checks. Typically, the program deals with routine record-keeping type operations.

OI

Works on complex programs (as described for class A) under close direction of a higher level programer or supervisor. May assist higher level programer by independently performing less difficult tasks assigned, and performing more difficult tasks under fairly close direction.

May guide or instruct lower level programers.

<u>Class C.</u> Makes practical applications of programing practices and concepts usually learned in formal training courses. Assignments are designed to develop competence in the application of standard procedures to routine problems. Receives close supervision on new aspects of assignments; and work is reviewed to verify its accuracy and conformance with required procedures.

COMPUTER SYSTEMS ANALYST, BUSINESS

Analyzes business problems to formulate procedures for solving them by use of electronic data processing equipment. Develops a complete description of all specifications needed to enable programers to prepare required digital computer programs. Work involves most of the following: Analyzes subject-matter operations to be automated and identifies conditions and criteria required to achieve satisfactory results; specifies number and types of records, files, and documents to be used; outlines actions to be performed by personnel and computers in sufficient detail for presentation to management and for programing (typically this involves preparation of work and data flow charts); coordinates the development of test problems and participates in trial runs of new and revised systems; and recommends equipment changes to obtain more effective overall operations. (NOTE: Workers performing both systems analysis and programing should be classified as systems analysts if this is the skill used to determine their pay.)

Does not include employees primarily responsible for the management or supervision of other electronic data processing (EDP) employees, or systems analysts primarily concerned with scientific or engineering problems.

For wage study purposes, systems analysts are classified as follows:

Class A. Works independently or under only general direction on complex problems involving all phases of systems analysis. Problems are complex because of diverse sources of input data and multiple-use requirements of output data. (For example, develops an integrated production scheduling, inventory control, cost analysis, and sales analysis record in which every item of each type is automatically processed through the full system of records and appropriate followup actions are initiated by the computer.) Confers with persons concerned to determine the data processing problems and advises subject-matter personnel on the implications of new or revised systems of data processing operations. Makes recommendations, if needed, for approval of major systems installations or changes and for obtaining equipment.

May provide functional direction to lower level systems analysts who are assigned to assist.

<u>Class B.</u> Works independently or under only general direction on problems that are relatively uncomplicated to analyze, plan, program, and operate. Problems are of limited complexity because sources of input data are homogeneous and the output data are closely related. (For example, develops systems for maintaining depositor accounts in a bank,

COMPUTER SYSTEMS ANALYST, BUSINESS-Continued

maintaining accounts receivable in a retail establishment, or maintaining inventory accounts in a manufacturing or wholesale establishment.) Confers with persons concerned to determine the data processing problems and advises subject-matter personnel on the implications of the data processing systems to be applied.

OR

Works on a segment of a complex data processing scheme or system, as described for class A. Works independently on routine assignments and receives instruction and guidance on complex assignments. Work is reviewed for accuracy of judgment, compliance with instructions, and to insure proper alinement with the overall system.

Class C. Works under immediate supervision, carrying out analyses as assigned, usually of a single activity. Assignments are designed to develop and expand practical experience in the application of procedures and skills required for systems analysis work. For example, may assist a higher level systems analyst by preparing the detailed specifications required by programers from information developed by the higher level analyst.

DRAFTSMAN

Class A. Plans the graphic presentation of complex items having distinctive design features that differ significantly from established drafting precedents. Works in close support with the design originator, and may recommend minor design changes. Analyzes the effect of each change on the details of form, function, and positional relationships of components and parts. Works with a minimum of supervisory assistance. Completed work is reviewed by design originator for consistency with prior engineering determinations. May either prepare drawings, or direct their preparation by lower level draftsmen.

Class B. Performs nonroutine and complex drafting assignments that require the application of most of the standardized drawing techniques regularly used. Duties typically involve such work as: Prepares working drawings of subassemblies with irregular shapes, multiple functions, and precise positional relationships between components; prepares architectural drawings for construction of a building including detail drawings of foundations, wall sections, floor plans, and roof. Uses accepted formulas and manuals in making necessary computations to determine quantities of materials to be used, load capacities, strengths, stresses, etc. Receives initial instructions, requirements, and advice from supervisor. Completed work is checked for technical adequacy.

Class C. Prepares detail drawings of single units or parts for engineering, construction, manufacturing, or repair purposes. Types of drawings prepared include isometric projections (depicting three diminsions in accurate scale) and sectional views to clarify positioning of components and convey needed information. Consolidates details from a number of sources and adjusts or transposès scale as required. Suggested methods of approach, applicable precedents, and advice on source materials are given with initial assignments. Instructions are less complete when assignments recur. Work may be spot-checked during progress.

DRAFTSMAN-TRACER

Copies plans and drawings prepared by others by placing tracing cloth or paper over drawings and tracing with pen or pencil. (Does not include tracing limited to plans primarily consisting of straight lines and a large scale not requiring close delineation.)

and/or

Prepares simple or repetitive drawings of easily visualized items. Work is closely supervised during progress.

NURSE, INDUSTRIAL (Registered)

A registered nurse who gives nursing service under general medical direction to ill or injured employees or other persons who become ill or suffer an accident on the premises of a factory or other establishment. Duties involve <u>a combination of the following:</u> Giving first aid to the ill or injured; attending to subsequent dressing of employees' injuries; keeping records of patients treated; preparing accident reports for compensation or other purposes; assisting in physical examinations and health evaluations of applicants and employees; and planning and carrying out programs involving health education, accident prevention, evaluation of plant environment, or other activities affecting the health, welfare, and safety of all personnel.

MAINTENANCE AND POWERPLANT

CARPENTER, MAINTENANCE

Performs the carpentry duties necessary to construct and maintain in good repair building woodwork and equipment such as bins, cribs, counters, benches, partitions, doors, floors, stairs, casings, and trim made of wood in an establishment. Work involves most of the following: Planning and laying out of work from blueprints, drawings, models, or verbal instructions using a variety

CARPENTER, MAINTENANCE-Continued

of carpenter's handtools, portable power tools, and standard measuring instruments; making standard shop computations relating to dimensions of work; and selecting materials necessary for the work. In general, the work of the maintenance carpenter requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

ELECTRICIAN, MAINTENANCE

Performs a variety of electrical trade functions such as the installation, maintenance, or repair of equipment for the generation, distribution, or utilization of electric energy in an establishment. Work involves most of the following: Installing or repairing any of a variety of electrical equipment such as generators, transformers, switchboards, controllers, circuit breakers, motors, heating units, conduit systems, or other transmission equipment; working from blueprints, drawings, layouts, or other specifications; locating and diagnosing trouble in the electrical system or equipment; working standard computations relating to load requirements of wiring or electrical equipment; and using a variety of electrician's handtools and measuring and testing instruments. In general, the work of the maintenance electrician requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

ENGINEER, STATIONARY

Operates and maintains and may also supervise the operation of stationary engines and equipment (mechanical or electrical) to supply the establishment in which employed with power, heat, refrigeration, or air-conditioning. Work involves: Operating and maintaining equipment such as steam engines, air compressors, generators, motors, turbines, ventilating and refrigerating equipment, steam boilers and boiler-fed water pumps; making equipment repairs; and keeping a record of operation of machinery, temperature, and fuel consumption. May also supervise these operations. Head or chief engineers in establishments employing more than one engineer are excluded.

FIREMAN, STATIONARY BOILER

Fires stationary boilers to furnish the establishment in which employed with heat, power, or steam. Feeds fuels to fire by hand or operates a mechanical stoker, or gas or oil burner; and checks water and safety valves. May clean, oil, or assist in repairing boilerroom equipment.

HELPER, MAINTENANCE TRADES

Assists one or more workers in the skilled maintenance trades, by performing specific or general duties of lesser skill, such as keeping a worker supplied with materials and tools; cleaning working area, machine, and equipment; assisting journeyman by holding materials or tools; and performing other unskilled tasks as directed by journeyman. The kind of work the helper is permitted to perform varies from trade to trade: In some trades the helper is confined to supplying, lifting, and holding materials and tools and cleaning working areas; and in others he is permitted to perform specialized machine operations, or parts of a trade that are also performed by workers on a full-time basis.

MACHINE-TOOL OPERATOR, TOOLROOM

Specializes in the operation of one or more types of machine tools, such as jig borers, cylindrical or surface grinders, engine lathes, or milling machines, in the construction of machine-shop tools, gages, jigs, fixtures, or dies. Work involves most of the following: Planning and performing difficult machining operations; processing items requiring complicated setups or a high degree of accuracy; using a variety of precision measuring instruments; selecting feeds, speeds, tooling, and operation sequence; and making necessary adjustments during operation to achieve requisite tolerances or dimensions. May be required to recognize when tools need dressing, to dress tools, and to select proper coolants and cutting and lubricating oils. For crossindustry wage study purposes, machine-tool operators, toolroom, in tool and die jobbing shops are excluded from this classification.

MACHINIST, MAINTENANCE

Produces replacement parts and new parts in making repairs of metal parts of mechanical equipment operated in an establishment. Work involves most of the following: Interpreting written instructions and specifications; planning and laying out of work; using a variety of machinist's handtools and precision measuring instruments; setting up and operating standard machine tools; shaping of metal parts to close tolerances; making standard shop computations relating to dimensions of work, tooling, feeds, and speeds of machining; knowledge of the working properties of the common metals; selecting standard materials, parts, and equipment required for his work; and fitting and assembling parts into mechanical equipment. In general, the machinist's work normally requires a rounded training in machine-shop practice usually acquired through a formal apprenticeship or equivalent training and experience.

MECHANIC, AUTOMOTIVE (Maintenance)

Repairs automobiles, buses, motortrucks, and tractors of an establishment. Work involves most of the following: Examining automotive equipment to diagnose source of trouble; disassembling equipment and performing repairs that involve the use of such handtools as wrenches, gages, drills, or specialized equipment in disassembling or fitting parts; replacing broken or defective parts from stock; grinding and adjusting valves; reassembling and installing

MECHANIC, AUTOMOTIVE (Maintenance)-Continued

the various assemblies in the vehicle and making necessary adjustments; and alining wheels, adjusting brakes and lights, or tightening body bolts. In general, the work of the automotive mechanic requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

MECHANIC, MAINTENANCE

Repairs machinery or mechanical equipment of an establishment. Work involves most of the following: Examining machines and mechanical equipment to diagnose source of trouble; dismantling or partly dismantling machines and performing repairs that mainly involve the use of handtools in scraping and fitting parts; replacing broken or defective parts with items obtained from stock; ordering the production of a replacement part by a machine shop or sending of the machine to a machine shop for major repairs; preparing written specifications for major repairs or for the production of parts ordered from machine shop; reassembling machines; and making all necessary adjustments for operation. In general, the work of a maintenance mechanic requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience. Excluded from this classification are workers whose primary duties involve setting up or adjusting machines.

MILLWRIGHT

Installs new machines or heavy equipment, and dismantles and installs machines or heavy equipment when changes in the plant layout are required. Work involves most of the following: Planning and laying out of the work; interpreting blueprints or other specifications; using a variety of handtools and rigging; making standard shop computations relating to stresses, strength of materials, and centers of gravity; alining and balancing of equipment; selecting standard tools, equipment, and parts to be used; and installing and maintaining in good order power transmission equipment such as drives and speed reducers. In general, the millwright's work normally requires a rounded training and experience in the trade acquired through a formal apprenticeship or equivalent training and experience.

OII.ER

Lubricates, with oil or grease, the moving parts or wearing surfaces of mechanical equipment of an establishment.

PAINTER, MAINTENANCE

Paints and redecorates walls, woodwork, and fixtures of an establishment. Work involves the following: Knowledge of surface peculiarities and types of paint required for different applications; preparing surface for painting by removing old finish or by placing putty or filler in nail holes and interstices; and applying paint with spray gun or brush. May mix colors, oils, white lead, and other paint ingredients to obtain proper color or consistency. In general, the work of the maintenance painter requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

PIPEFITTER, MAINTENANCE

Installs or repairs water, steam, gas, or other types of pipe and pipefittings in an establishment. Work involves most of the following: Laying out of work and measuring to locate position of pipe from drawings or other written specifications; cutting various sizes of pipe to correct lengths with chisel and hammer or oxyacetylene torch or pipe-cutting machine; threading pipe with stocks and dies; bending pipe by hand-driven or power-driven machines; assembling pipe with couplings and fastening pipe to hangers; making standard shop computations relating to pressures, flow, and size of pipe required; and making standard tests to determine whether finished pipes meet specifications. In general, the work of the maintenance pipefitter requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience. Workers primarily engaged in installing and repairing building sanitation or heating systems are excluded.

PLUMBER, MAINTENANCE

Keeps the plumbing system of an establishment in good order. Work involves: Knowledge of sanitary codes regarding installation of vents and traps in plumbing system; installing or repairing pipes and fixtures; and opening clogged drains with a plunger or plumber's snake. In general, the work of the maintenance plumber requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

SHEET-METAL WORKER, MAINTENANCE

Fabricates, installs, and maintains in good repair the sheet-metal equipment and fixtures (such as machine guards, grease pans, shelves, lockers, tanks, ventilators, chutes, ducts, metal roofing) of an establishment. Work involves most of the following: Planning and laying out all types of sheet-metal maintenance work from blueprints, models, or other specifications; setting up and operating all available types of sheet-metal working machines; using a variety of

SHEET-METAL WORKER, MAINTENANCE-Continued

handtools in cutting, bending, forming, shaping, fitting, and assembling; and installing sheet-metal articles as required. In general, the work of the maintenance sheet-metal worker requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

TOOL AND DIE MAKER

(Die maker; jig maker; tool maker; fixture maker; gage maker)

Constructs and repairs machine-shop tools, gages, jigs, fixtures or dies for forgings, punching, and other metal-forming work. Work involves most of the following: Planning and laying out of work from models, blueprints, drawings, or other oral and written specifications;

TOOL AND DIE MAKER-Continued

using a variety of tool and die maker's handtools and precision measuring instruments; understanding of the working properties of common metals and alloys; setting up and operating of machine tools and related equipment; making necessary shop computations relating to dimensions of work, speeds, feeds, and tooling of machines; heat-treating of metal parts during fabrication as well as of finished tools and dies to achieve required qualities; working to close tolerances; fitting and assembling of parts to prescribed tolerances and allowances; and selecting appropriate materials, tools, and processes. In general, the tool and die maker's work requires a rounded training in machine-shop and toolroom practice usually acquired through a formal apprenticeship or equivalent training and experience.

For cross-industry wage study purposes, tool and die makers in tool and die jobbing shops are excluded from this classification.

CUSTODIAL AND MATERIAL MOVEMENT

GUARD AND WATCHMAN

<u>Guard.</u> Performs routine police duties, either at fixed post or on tour, maintaining order, using arms or force where necessary. <u>Includes gatemen who are stationed at gate</u> and check on identity of employees and other persons entering.

Watchman. Makes rounds of premises periodically in protecting property against fire, theft, and illegal entry.

JANITOR, PORTER, OR CLEANER

(Sweeper; charwoman; janitress)

Cleans and keeps in an orderly condition factory working areas and washrooms, or premises of an office, apartment house, or commercial or other establishment. Duties involve a combination of the following: Sweeping, mopping or scrubbing, and polishing floors; removing chips, trash, and other refuse; dusting equipment, furniture, or fixtures; polishing metal fixtures or trimmings; providing supplies and minor maintenance services; and cleaning lavatories, showers, and restrooms. Workers who specialize in window washing are excluded.

LABORER, MATERIAL HANDLING

(Loader and unloader; handler and stacker; shelver; trucker; stockman or stock helper; warehouseman or warehouse helper)

A worker employed in a warehouse, manufacturing plant, store, or other establishment whose duties involve one or more of the following: Loading and unloading various materials and merchandise on or from freight cars, trucks, or other transporting devices; unpacking, shelving, or placing materials or merchandise in proper storage location; and transporting materials or merchandise by handtruck, car, or wheelbarrow. Longshoremen, who load and unload ships are excluded.

ORDER FILLER

(Order picker; stock selector; warehouse stockman)

Fills shipping or transfer orders for finished goods from stored merchandise in accordance with specifications on sales slips, customers! orders, or other instructions. May, in addition to filling orders and indicating items filled or omitted, keep records of outgoing orders, requisition additional stock or report short supplies to supervisor, and perform other related duties.

PACKER, SHIPPING

Prepares finished products for shipment or storage by placing them in shipping containers, the specific operations performed being dependent upon the type, size, and number of units to be packed, the type of container employed, and method of shipment. Work requires the placing of items in shipping containers and may involve one or more of the following: Knowledge of various items of stock in order to verify content; selection of appropriate type and size of container; inserting enclosures in container; using excelsior or other material to prevent breakage or damage; closing and sealing container; and applying labels or entering identifying data on container. Packers who also make wooden boxes or crates are excluded.

SHIPPING AND RECEIVING CLERK

Prepares merchandise for shipment, or receives and is responsible for incoming shipments of merchandise or other materials. Shipping work involves: A knowledge of shipping procedures, practices, routes, available means of transportation, and rate: and preparing records of the goods shipped, making up bills of lading, posting weight and shipping charges, and keeping a file of shipping records. May direct or assist in preparing the merchandise for shipment. Receiving work involves: Verifying or directing others in verifying the correctness of shipments against bills of lading, invoices, or other records; checking for shortages and rejecting damaged goods; routing merchandise or materials to proper departments; and maintaining necessary records and files.

For wage study purposes, workers are classified as follows:

Receiving clerk Shipping clerk Shipping and receiving clerk

TRUCKDRIVER

Drives a truck within a city or industrial area to transport materials, merchandise, equipment, or men between various types of establishments such as: Manufacturing plants, freight depots, warehouses, wholesale and retail establishments, or between retail establishments and customers' houses or places of business. May also load or unload truck with or without helpers, make minor mechanical repairs, and keep truck in good working order. Driver-salesmen and over-the-road drivers are excluded.

For wage study purposes, truckdrivers are classified by size and type of equipment, as follows: (Tractor-trailer should be rated on the basis of trailer capacity.)

Truckdriver (combination of sizes listed separately) Truckdriver, light (under $1^1/_2$ tons) Truckdriver, medium ($1^1/_2$ to and including 4 tons) Truckdriver, heavy (over 4 tons, trailer type) Truckdriver, heavy (over 4 tons, other than trailer type)

TRUCKER, POWER

Operates a manually controlled gasoline- or electric-powered truck or tractor to transport goods and materials of all kinds about a warehouse, manufacturing plant, or other establishment.

For wage study purposes, workers are classified by type of truck, as follows:

Trucker, power (forklift)
Trucker, power (other than forklift)

Area Wage Surveys

A list of the latest available bulletins is presented below. A directory of area wage studies including more limited studies conducted at the request of the Wage and Hour Division of the Department of Labor is available on request. Bulletins may be purchased from the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C., 20402, or from any of the BLS regional sales offices shown on the inside front cover.

<u>Area</u>	Bulletin and	number	<u>Area</u>	Bulletin number and price		
Akron, Ohio, July 1970	1660-88	30 cents	Muskegon-Muskegon Heights, Mich., June 1970 1	1660-85	35 cents	
Albany-Schenectady-Troy, N.Y., Feb. 1970	1660-51	30 cents	Newark and Jersey City, N.J., Jan. 1970 1			
Albuquerque, N. Mex., Mar. 1970	1660-55	35 cents	New Haven, Conn., Jan. 1970 1			
Allentown—Bethlehem—Easton, Pa.—N.J., May 1970 1.	1660-83	35 cents	New Orleans, La., Jan. 1970			
Atlanta, Ga., May 1970 1	1660-76	50 cents	New York, N.Y., Apr. 1970 1			
Baltimore, Md., Aug. 1970	1685_18	50 cents	Norfolk-Portsmouth and Newport News-	1000-07,	15 cents	
Beaumont-Port Arthur-Orange, Tex., May 1970	1660-84	30 cents	Hampton, Va., Jan. 1970 1	1660-59	35 cente	
Binghamton, N.Y., July 1970	1685-6	30 cents	Oklahoma City, Okla., July 1970			
Birmingham, Ala., Mar. 1970	1660-57	30 cents	Omaha, Nebr.—Iowa, Sept. 1970			
Boise City, Idaho, Nov. 1970	1685_21	35 cents	Paterson-Clifton-Passaic, N.J., June 1970	1660-87	45 cents	
Boston, Mass., Aug. 1970	1685-11	50 cents	Philadelphia, Pa,-N.J., Nov. 1969 1			
Buffalo, N.Y., Oct. 1969	1660-29	45 cents	Phoenix, Ariz., Mar. 1970			
Burlington, Vt., Mar. 1970	1660-53	25 cents	Pittsburgh, Pa., Jan. 1970	1660-60	50 cents	
Canton, Ohio, May 1970	1660 81	35 cents	Portland, Maine, Nov. 1970	1685 10	30 cents	
Charleston, W. Va., Apr. 1970	1660-68	35 cents	Portland, Oreg.—Wash., May 1970 1	1660-77	40 cents	
Charlotte, N.C., Mar. 1970	1660-61	40 cents	Providence-Pawtucket-Warwick, R.IMass.,	1000-11,	40 Cents	
Chattanooga, Tenn.—Ga., Sept. 1970	1685-10	35 cents	May 1970	1660-72	30 cents	
Chicago, Ill., June 1970	1660-00	60 cents	Raleigh, N.C., Aug. 1970 1	1685_12	35 cents	
Cincinnati, Ohio-KyInd., Feb. 1970	1660 49	35 cents	Richmond, Va., Mar. 1970	1660-65	40 cents	
Cleveland, Ohio, Sept. 1969	1660 22	40 cents	Rochester, N.Y. (office occupations only),	1000-05,	40 Cents	
Columbus, Ohio, Oct. 1969	1660-22,	30 cents	Aug. 1970	1695 7	30 cents	
Dallas, Tex., Oct. 1969			Rockford, Ill., May 1970	1660 75	35 cents	
Davenport—Rock Island—Moline, Iowa—Ill.,	1000-25,	35 cents	St. Louis, Mo.—Ill., Mar. 1970————————————————————————————————————	1660 66	40 cents	
Oct. 1969 1	1440 20	25 cents	Salt Lake City, Utah, Nov. 1969 1	1660 30	25 cents	
Dayton, Ohio, Dec. 1969			San Antonio, Tex., May 1970	1660-30,	30 cents	
Denver, Colo., Dec. 1969 1	1660-37,	40 cents	San Bernardino-Riverside-Ontario, Calif.,	_ 1000-71,	Jo Cents	
Des Moines, Iowa, May 1970 1	1660-41,	25 cents	Dec. 1969	1660-43	30 cente	
Detroit, Mich., Feb. 1970	1660-13,	35 cents	San Diego, Calif., Nov. 1970	1685-20	30 cents	
Fort Worth, Tex., Oct. 1969	1660-18	30 cents	San Francisco-Oakland, Calif., Oct. 1969 1	1660-33	50 cents	
Green Bay, Wis., July 1970	1600-10,	35 cents	San Jose, Calif., Aug. 1970	1685_13	30 cents	
Greenville, S.C., May 1970	1660-79	30 cents	Savannah, Ga., May 1970	1660-80	35 cents	
Houston, Tex., Apr. 1970	1660-67	35 cents	Scranton, Pa., July 1970			
Indianapolis, Ind., Oct. 1969	1660-25	30 cents	Seattle-Everett, Wash., Jan. 1970	1660-52	30 cents	
Jackson, Miss., Jan. 1970	1660-39	30 cents	Sioux Falls, S. Dak., Sept. 1969	1660-14.	25 cents	
Jacksonville, Fla., Dec. 1969	1660-35.	30 cents	South Bend, Ind., Mar. 1970 1	1660-62.	35 cents	
Kansas City, MoKans., Sept. 1970			Spokane, Wash., June 1970			
Lawrence-Haverhill, MassN.H., June 19701	1660-82	35 cents	Syracuse, N.Y., July 1970	1685-8	30 cents	
Little Rock-North Little Rock, Ark., July 1970 1			Tampa-St. Petersburg, Fla., Nov. 1970	1685-17.	30 cents	
Los Angeles-Long Beach and Anaheim-Santa Ana-	1005-1,	33 001100	Toledo, Ohio-Mich., Feb. 1970	1660-56.	30 cents	
Garden Grove, Calif., Mar. 1970	1660-64.	45 cents	Trenton, N.J., Sept. 1970 1	1685-15.	35 cents	
Louisville, KyInd., Nov. 1969	1660-28.	40 cents	Utica-Rome, N.Y., July 1970	1685-9	30 cents	
Lubbock, Tex., Mar. 1970	1660-50	35 cents	Washington, D.CMdVa., Sept. 1969 1	1660-19	50 cents	
Manchester, N.H., July 1970	1685-2	35 cents	Waterbury, Conn., Mar. 1970 1	_ 1660-54.	35 cents	
Memphis, Tenn.—Ark., Nov. 1969 1	1660-31	40 cents	Waterloo, Iowa, Jan. 1970	1660-45	30 cents	
Miami, Fla., Nov. 1969			Wichita, Kans., Apr. 1970	_ 1660-69	35 cents	
Midland and Odessa, Tex., Jan. 1970			Worcester, Mass., May 1970	1660-78	35 cents	
Milwaukee, Wis., May 1970	1660-74	50 cents	Vork Pa Feb 19701	1660-63	35 cents	
Minneapolis-St, Paul, Minn., Jan. 1970	1660-46	50 cents	Youngstown-Warren, Ohio, Nov. 1969 1	_ 1660-38	35 cents	
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¹ Data on establishment practices and supplementary wage provisions are also presented.

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