# INDUSTRY WAGE SURVEY

# **Contract Cleaning Services**

**SUMMER** 1961

Bulletin No. 1327

UNITED STATES DEPARTMENT OF LABOR Arthur J. Goldberg, Secretary

> BUREAU OF LABOR STATISTICS Ewan Clague, Commissioner

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# Preface

Information on wages and supplementary wage practices in the contract cleaning services industries in 20 metropolitan areas studied by the Bureau of Labor Statistics, during the summer of 1961, is summarized in this report.

Separate releases were issued following completion of the survey in each of the areas, usually within a few months of the payroll period to which the data relate. Copies of these releases, which provide information on supplementary benefits as well as earnings data, are available from the Bureau of Labor Statistics, Washington 25, D. C., or from any of its regional offices.

This report was prepared by George L. Stelluto of the Bureau's Division of Wages and Industrial Relations. Field work for the survey was directed by the Assistant Regional Directors for Wages and Industrial Relations.

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# Contents

# Page

J.

Summary	1
Industry characteristics	1
Average hourly earnings	3
Occupational earnings	3
Establishment practices and supplementary wage provisions	4
Scheduled weekly hours	4
Paid holidays	4
Paid vacations	4
Health, insurance, and pension plans	4
Nonproduction bonuses	4

# Tables:

Earnings distribution: 1. All production workers 2. Men production workers 3. Women production workers	5 6 7
Average hourly earnings: 4. Selected occupations	8
Occupational earnings distribution: 5. Cleaners, heavy, dayworkmen 6. Cleaners, heavy, nightworkmen 7. Cleaners, light, nightworkwomen 8. Window washersmen	10 11 12 13

Estab	lishment practices and supplementary wage provisions:	
9.	Scheduled weekly hours-selected occupations	14
10.	Paid holidays	16
	Paid vacations	17
12.	Health, insurance, and pension plans	19
13.	Nonproduction bonuses	20

# Appendixes:

A.	Scope and method of survey	21
в.	Occupational descriptions	25

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# Contract Cleaning Services, Summer 1961

# Summary

Average hourly earnings (excluding premium pay for overtime and for work on weekends and holidays) of production and related workers in contract cleaning services establishments ranged from 1.07 in Atlanta to 2.25 in San Francisco-Oakland, among the 20 large metropolitan areas studied by the Bureau of Labor Statistics during the summer of 1961. The proportions of workers earning less than 1.15 an hour ranged from slightly more than 80 percent in Atlanta and Dallas to less than 3 percent in 10 areas.

Men window washers, the highest paid job studied in nearly all areas, had average hourly earnings ranging from \$1.08 in Atlanta to approximately \$3 in Detroit, Los Angeles-Long Beach, and San Francisco-Oakland. Average hourly earnings for light cleaners, the lowest paid and in most areas numerically the largest occupational group studied, ranged from 79 cents in Atlanta to \$2.14 in San Francisco-Oakland.

A majority of the workers in most areas were employed by establishments having formal provisions for paid holidays and paid vacations as well as various types of health and insurance benefits.

# Industry Characteristics

The Bureau's study covered establishments primarily engaged in cleaning windows, disinfecting buildings, exterminating insects and rodents, and in furnishing dwellings and other buildings with specialized services, such as janitorial service, floor waxing, and office cleaning on a fee or contract basis. It is estimated that the 20 areas within scope of the study accounted for approximately half of the Nation's employment in this industry group. Employment in these industries has increased substantially during the past few years. Based on the latest available information published by the U.S. Department of Commerce, employment increased from 50,783 in November 1954 to 91,127 in November 1958.<sup>2</sup> Most of this increase was accounted for by establishments providing janitorial services.

Establishments primarily engaged in furnishing janitorial services accounted for the majority of the workers in 19 of the 20 areas studied; in Pittsburgh, employment was nearly equally divided between establishments providing janitorial services and those primarily engaged in window cleaning. In all areas except Pittsburgh, window cleaning establishments accounted for a fourth or less of the employment. Establishments primarily engaged in disinfecting and exterminating accounted for approximately two-fifths of the employment in Miami, a third in New Orleans, a fifth in Atlanta, an eighth in Baltimore, Philadelphia, and St. Louis, and less than a tenth in all other areas. Virtually none of the establishments visited reported floor waxing as their primary service. Most commonly, establishments provided two or more types of service.

<sup>&</sup>lt;sup>1</sup> See appendix A for scope and method of survey; also for definition of earnings data presented in this report. For definition of areas covered and payroll period concerned for each area, see table in appendix A.

<sup>&</sup>lt;sup>2</sup> <u>1958 Census of Business, Selected Services</u>, U.S. Department of Commerce, Series BC58-SS2, pp. 10 and 11.

New York City, employing an estimated 16,490 production workers, and Los Angeles-Long Beach, with 7,178 workers, accounted for nearly half(46 percent) of the 51,130 workers covered by the 20-area study. None of the remaining areas employed as many as 3,000 workers, and in 6 areas the employment was below 1,000.

Typically, contract cleaning services establishments employ fewer than 50 workers. In some of the larger areas, however, a few establishments employed more than 500 workers and in some instances more than 1,500.

Labor-management agreements covering wages and working conditions of production workers were reported by establishments accounting for nine-tenths of such employment in New York City, Newark and Jersey City, and the three Pacific Coast cities and from three-fourths to somewhat more than four-fifths in Chicago, Cleveland, Philadelphia, Pittsburgh, and St. Louis. The proportion was between a half and seven-tenths in Detroit, Minneapolis-St. Paul, and Washington, D. C.; nearly a half in Boston; slightly more than a fourth in Milwaukee; and a tenth in Miami. Such agreements were not reported by any of the establishments visited in Atlanta, Baltimore, Dallas, and New Orleans. The Building Service Employees' International Union (AFL-CIO) is the predominant labor organization in the industry.

With the exception of a few areas, virtually all of the workers were paid on a time-rate basis. Wage rates for the majority of these workers were determined by formalized pay systems providing single rates for established occupational classifications in all except seven areas. The majority of the workers in Atlanta, Boston, Dallas, New Orleans, and Pittsburgh were in establishments in which pay rates were determined primarily in relation to the qualifications of the individual employees. In Minneapolis-St. Paul, the wages of nearly half the workers were determined individually and a similar proportion of the workers were paid under single-rate systems. Formal pay systems that included ranges of rates for individual jobs were most common in Milwaukee. Atlanta, Baltimore, Dallas, Miami, New Orleans, and Pittsburgh were the only areas in which as many as a tenth of the workers were paid on an incentive basis. Most commonly, such payments were in the form of commissions for exterminators.

Men accounted for the large majority of the production workers in each of the areas except Cleveland, where two-thirds of the workers were women. Dallas and Detroit were the only other areas in which women accounted for as much as two-fifths of the workers. All window washers, exterminators, and floor waxers, and virtually all heavy cleaners in each of the areas were men. Women accounted for the large majority of the light cleaners in all areas except Boston, Los Angeles-Long Beach, Minneapolis-St. Paul, New Orleans, St. Louis, and San Francisco-Oakland.

Full-time workers engaged in light or heavy cleaning duties accounted for the large majority of the industry's employment in most of the areas. Light cleaners significantly outnumbered heavy cleaners in 13 areas; employment for these two groups was about equal in Boston, Miami, Minneapolis-St. Paul, Philadelphia, and Seattle; and heavy cleaners substantially outnumbered light cleaners in Atlanta and Milwaukee. Exterminators accounted for about a fifth of the total work force in Miami and New Orleans, compared with a tenth or less in all other areas. The proportions of workers employed as window washers were nearly a fourth in Philadelphia, a fifth in Chicago and Pittsburgh, an eighth in Cleveland, and less than a tenth in the remaining areas. Floor waxers accounted for less than a tenth of the workers in all areas. The large majority of the cleaners in all areas were employed during the evening hours. In some instances, these workers received pay differentials over established day rates. All such payments have been included in the earnings data presented in this report.

# Average Hourly Earnings

Average hourly earnings for all production workers in the contract cleaning services industries ranged from \$1.07 in Atlanta to \$2.25 in San Francisco-Oakland (table 1). Nearly identical averages (\$1.84 and \$1.85) were recorded for New York City and Los Angeles-Long Beach, the two areas employing the largest number of workers in the industry. Regionally, earnings were generally highest among the Pacific Coast areas and lowest among the southern cities. Interarea variations in overall average earnings appear to reflect the influence of a combination of factors including differences in the types of service performed, proportions of men and women, and the extent of labor-management contract coverage. Thus, the higher average earnings in Miami and New Orleans as compared with other southern areas reflect in part the relatively greater employment of exterminators, one of the higher paid jobs in the industry. In each of the five areas with averages in excess of \$1.80, the proportion of workers covered by the terms of collective bargaining agreements was four-fifths or more. Men earned more as a group than women in each of the areas studied (tables 2 and In nine of the areas, the wage advantage for men was more than 35 cents 3). an hour.

The proportions of workers earning less than \$1.15 an hour ranged from about 83 to 84 percent in Atlanta and Dallas to less than 3 percent in 10 areas. Milwaukee, Minneapolis-St. Paul, and Pittsburgh were the only areas outside the South in which more than 10 percent of the workers earned less than \$1.15. Atlanta was the only area in which a substantial proportion (18 percent) of the workers earned less than \$1 an hour. In most of the areas, large proportions of workers were concentrated within comparatively narrow earnings ranges-although these ranges differed among areas. Thus, nearly two-thirds of the workers in Dallas earned between \$1 and \$1.05 an hour; in Detroit, more than twofifths earned between \$1.50 and \$1.60; and in San Francisco-Oakland, two-fifths earned between \$2.20 and \$2.30 an hour.

# Occupational Earnings

The occupations for which separate data are provided in table 4 accounted for more than three-fifths of the production workers in all but three of the areas. Men employed as window washers, the highest paid job studied in nearly all areas, had average hourly earnings ranging from \$1.08 in Atlanta to approximately \$3 in Detroit, Los Angeles-Long Beach, and San Francisco-Oakland. In all areas except Dallas, Miami, Milwaukee, and New Orleans, these workers commonly received extra pay for hazardous work, including the use of scaffolds, high ladders, and bosun chairs. Such payments, when reported, were included in the earnings data.

Virtually all of the workers assigned to heavy cleaning tasks were men who, in most areas, averaged from 50 cents to \$1 an hour less than window washers. In most of the areas permitting comparisons, heavy cleaners employed at night averaged more than those working during the day; however, in some areas there was a reverse relationship. Light cleaning tasks were usually performed by women in all areas except Boston, Los Angeles-Long Beach, Minneapolis-St. Paul, New Orleans, St. Louis, and San Francisco-Oakland where men outnumbered women in this job. In most areas, earnings of women employed in light cleaning averaged from 15 to 35 cents an hour less than workers performing heavy cleaning.

Earnings of individual workers varied within the same job and area (tables 5 through 8). The extent of this variation differed considerably among the areas and for different jobs within the same area. For example, earnings of men heavy cleaners employed at night were closely grouped in Atlanta (nearly 90 percent earned between 1 and 1.05), whereas the earnings of the middle half of these workers in New York City ranged from 1.59 to 2.11. Nearly nine-tenths of the women light cleaners in New York City earned between 1.60 and 1.70 an hour.

# Establishment Practices and Supplementary Wage Provisions

Data were also obtained on work schedules and supplementary benefits, including paid holidays and vacations, retirement plans, life insurance, sickness and accident insurance, hospitalization, surgical, and medical benefits for production workers.

Scheduled Weekly Hours. Work schedules of 40 hours a week<sup>3</sup> were commonly reported for workers employed during daylight hours, whereas shorter workweeks were usually found for those working at night in most of the cities permitting comparisons (table 9). Thus, Chicago and the three West Coast areas were the only cities in which a majority of the women light cleaners employed at night were scheduled to work as many as 40 hours a week.

<u>Paid Holidays</u>. Paid holidays were provided by establishments employing four-fifths or more of the workers in 14 of the 20 areas (table 10). In the remaining areas, the proportions were about a tenth in Atlanta and New Orleans, a fifth in Milwaukee, a third in Baltimore and Miami, and three-fifths in Minneapolis—St. Paul. Workers in New York City most commonly received 10 paid holidays a year compared with 6, 7, or 8 days in most of the other areas.

<u>Paid Vacations</u>. Provisions for paid vacations after qualifying periods of service applied to a majority of the workers in all areas except Baltimore, Dallas, and New Orleans (table 11). In most areas, workers commonly received a week's vacation after 1 year of service and 2 weeks' vacation after 2 years. Provisions for 3 weeks of vacation pay were commonly reported in only seven areas.

Health, Insurance, and Pension Plans. Establishments providing at least part of the cost of some type of health, insurance, or pension plan accounted for the majority of the workers in all areas except Atlanta, Boston, Dallas, Newark and Jersey City, New Orleans, St. Louis, and Washington, D. C. (table 12). Hospitalization benefits were provided a majority of the workers in 13 areas; surgical insurance in 10 areas; and life insurance in 9 areas. Los Angeles-Long Beach, New York City, and San Francisco-Oakland were the only areas in which retirement pension benefits (other than those provided under Federal oldage, survivors, and disability insurance) were common.

<u>Nonproduction Bonuses</u>. Nonproduction bonuses, typically provided at Christmas or yearend, applied to a majority of the production workers in Atlanta, Newark and Jersey City, and Pittsburgh (table 13). In the remaining areas, the proportions of workers receiving such bonus payments ranged from as much as two-fifths in Philadelphia to less than a tenth in Boston, Dallas, Detroit, Milwaukee, St. Louis, and Seattle.

<sup>&</sup>lt;sup>3</sup> For definition of weekly hours as used in this report, see appendix A.

#### Table 1. Earnings Distribution: All Production Workers

		1	Northeas	t				S	outh			<u> </u>		North	Central				West	
Average hourly earnings 1	Boston	INew	Newark and Jersey City	Phila- delphia		Atlanta	Balti- more	Dallas	Miami	New Orleans	Wash- ington, D. C.	Chicago	Cleve- land	Detroit	Milwau- kee	Minne- apolis- St. Paul	St. Louis	Los Angeles Long Beach	San Fran- cisco- Oakland	Seattle
Under \$1.00		(²)	-	0.1	-	317.7	0.1	0.9	4.1	0.6	4.8		-	0.1	0.4	-	-	-	-	
\$1.00 and under \$1.05 \$1.05 and under \$1.10 \$1.10 and under \$1.15 \$1.15 and under \$1.25 \$1.20 and under \$1.25	- ( <sup>2</sup> ) 3,4 1,2	0.4 1.1 .8 .8 .1	1.5 .1 1.1 2.0 2.0	.1 .5 5.7	2.3 3.2 26.5 1.7 2.6	56.2 3.9 4.8 1.7 .8	45.2 5.1 .3 3.9	63.7 14.8 4.6 .5 .5	35.7 1.8 3.1 .9	25.4 7.8 9.4 4.8 2.3	2,3 ,4 17.0 49.9 ,1	- 0.4 2.8 .2	- 2.6 2.1	- .3 .3 .1	.4 11.8 6.0 5.6 .2	8.4 5.6 10.2 1.6 4.4	0.8 6.8 5.2 22.8	$0.3 \\ .1 \\ (^2) \\ .1 \\ .1 \\ .1$	-	- -
\$1. 25 and under \$1. 30 \$1. 30 and under \$1. 35 \$1. 35 and under \$1. 40 \$1. 40 and under \$1. 45 \$1. 45 and under \$1. 50	13.7 7.1 23.1 13.7 5.1	2.6 1.3 1.6 1.1 .4	22.4 7.9 4.2 11.5 6.7	5.0 8.3 .2 1.2 .1	2.4 4.1 2.6 2.4 1.2	2.6 1.4 .7 .6 .5	16.6 2.1 1.6 1.7 .9	3.6 1.5 .8 .1 .2	5.4 10.5 1.9 1.5 1.5	6.4 1.8 1.8 1.8 3.8	6.9 .4 1.1 .4 .1	.5 .6 1.7 2.8 1.6	.8 45.3 9.1 1.3 2.2	2.4 .9 .8 .3 2.6	8.5 .8 7.5 8.1 4.6	2.5 1.1 .8 1.4 2.4	1.3 26.1 .9 4.2 .9	.4 .4 .3 3.8 1.6	0.4 1.3 1.5 .1 ( <sup>2</sup> )	- 0.5 -
\$1.50 and under \$1.60 \$1.60 and under \$1.70 \$1.70 and under \$1.80 \$1.80 and under \$2.00	8.9 4.9 5.4 1.3 .4	4.1 33.5 3.5 18.0 2.6	14.5 6.3 6.2 1.1 1.2	34.9 3.1 4.5 8.8 2.0	1.4 .3 10.6 .6 .7	2.3 .4 .2 1.0 .5	4, 3 2, 3 2, 3 3, 1 . 9	2.1 .8 .8 - .2	6.1 1.3 4.2 2.3 1.5	5.5 3.4 2.3 2.4 2.3	2.0 1.5 3.2 7.3 .2	4.8 9.5 27.4 2.9 2.3	17.9 .7 .9 .2 -	44.0 12.0 7.5 8.8 1.8	4.1 6.0 11.0 2.3 1.5	21.7 3.0 4.5 8.3 10.2	4.9 6.1 1.7 6.7 .1	5.1 4.8 41.9 17.5 9.4	.7 - .7 .2 11.7	1.4 
\$2,00 and under \$2,10 \$2,10 and under \$2,20 \$2,20 and under \$2,30 \$2,30 and under \$2,40 \$2,40 and under \$2,50	2.4 .5 5.2 .6 .8	4.6 11.4 3.1 1.1 .3	1.7 .7 1.2 3.5 1.5	1,8 14,9 4,6 ,8 ,7	8.4 2.5 12.7 .6	.8 .4 .8 1.1	3.9 .3 .9 1.2 .2	1.0 .9 2.3	4.5 2.6 3.5 1.2 1.3	2.4 1.4 2.3 1.8 1.3	.7 .3 .1 -	2.5 2.2 10.1 5.0 .3	.3	.6 2.2 2.5 .4	3.5 3.9 7.1 .4 -	3.3 .6 4.6 2.4 2.1	.3 .3 1.8 .3	4.2 1.7 1.1 .6 .3	9.5 8.7 39.6 1.0 10.4	6.3 7.7 2.4 2.1 .2
\$2.50 and under \$2.60 \$2.60 and under \$2.70 \$2.70 and under \$2.80 \$2.80 and under \$2.90 \$2.90 and under \$3.00	1.5 .3 .3 .1	2.8 1.2 1.4 .9 .3	1.1 .5 .3 .4 -	1.3 .1 .1 .4 .3	.2 4.9 .8 3.9 1.6	.1 1.1 .1 -	1.5 .4 .4 .4 .1	- - . 8 -	1.2 .7 1.0 .6 .3	1.6 .4 .9 .8 .6	( <sup>2</sup> ) .1	.8 .4 .3 17.7 1.8	12.3 .3 .6	.8 .6 .1 .1 3.7	1.9 .8 .6 .6 1.0	.8 .2 -	8.7 - .3	1.2 .3 .5 .2 .2	.5 1.7 1.2 2.5 ( <sup>2</sup> )	1.1 - 3.4 2.4
\$3,00 and over	. 2	.9	.1	.4	. 1.6	.1	. 2	-	1.3	5.3	1.1	1.2	2, 8	7.2	1, 2		-	3, 8	8.4	1.0
Total Number of workers Average hourly earnings <sup>1</sup>		100.0 16,490 \$1.84		100.0 1,414 \$1.70	100.0 972 \$1.72	1,406	1,150	1, 183	684	798	100.0 2,267 \$1.25		1,739	1, 588	100.0 482 \$1.58	100.0 1,184 \$1.56	100.0 781 \$1.47	100.0 7,178 \$1.85	100,0 2,900 \$2,25	100,0 622 \$2,00

(Percent distribution of production workers in contract cleaning services establishments by average straight-time hourly earnings, 1 20 selected areas, summer 1961)

 Excludes premium pay for overtime and for work on weekends and holidays.
 Less than 0.05 percent.
 Workers were distributed as follows: 1.9 percent under \$0,65; 8.1 percent at \$0.65 to \$0.70; 1.0 percent at \$0.70 to \$0.75; 3.4 percent at \$0.75 to \$0.80; 0.4 percent at \$0.80; to \$0.85; 1.6 percent at \$0.85 to \$0.90; and 1.4 percent at \$0.90 to \$0.95.

NOTE: Because of rounding, sums of individual items may not equal 100.

# Table 2. Earnings Distribution: Men Production Workers

(Percent distribution of men production workers in contract cleaning services establishments by average straight-time hourly earnings, 20 selected areas, summer 1961)

			Northeas	st				So	outh					North (	Central			1	West	
Average hourly earnings 1	Boston	New York City	Newark and Jersey City	Phila- delphia	Pitts- burgh	Atlanta	Balti- more	Dallas	Miami	New Orleans	Wash- ington, D. C.	Chicago	Cleve- land	Detroit	Milwau- kee	Minne- apolis- St. Paul	St. Louis		San Fran- cisco- Oakland	Seattle
Under \$1.00	-	0.1	-	-	-	4.9	0.1	1.1	4.9	0.7	0, 1	-	-	-	0.5	-	-	-	-	
\$1.00 and under \$1.05 \$1.05 and under \$1.10 \$1.10 and under \$1.15 \$1.15 and under \$1.20 \$1.20 and under \$1.25	- ( <sup>2</sup> ) 2.9 1.0	.6 1.7 1.2 1.2 .2	0.6 ( <sup>2</sup> ) .9 1.4 1.1	-	2.0 - 6.1 .7 2.1	63.4 4.7 5.7 2.1 1.0	47.8 5.4 .4 4,1	40.7 24.7 5.9 .8 .9	26.4 - 1.8 1.8 1.1	24.1 7.7 7.0 3.7 1.7	1.9 .3 15.3 46.5 .1	0. 1 3. 5 . 2	- 1.8 - .2	- - 0.2 .1	12.9 3.3 6.0	8.9 4.6 10.8 1.4 4.6	- 7.5 6.2 2.1	0.2 ( <sup>2</sup> ) ( <sup>2</sup> ) .1 .1	-	
\$1. 25 and under \$1. 30 \$1. 30 and under \$1. 35 \$1. 35 and under \$1. 40 \$1. 40 and under \$1. 45 \$1. 45 and under \$1. 50	14.9 5.5 24.0 13.2 2.2	3.4 .6 1.7 1.0 .3	16.2 4.8 3.5 11.8 7.9	0.8 .1 1.1 .2	1.8 5.4 2.3 2.5 1.6	3.2 1.7 .9 .8 .6	12.1 2.2 1.6 1.8 .8	6.3 2.7 .8 .2 .3	6.2 12.1 2.3 1.6 1.2	6.9 1.9 2.0 1.6 4.1	9.8 .5 1.1 .5 .1	.6 .4 1.3 2.4 1.7	2.0 .5 .4 1.1 5.5	.1 .2 .7 .1 .3	7.9 .5 8.6 2.4 5.0	2.7 1.2 .8 1.4 2.5	34.9 1.2 5.6 1.2	. 3 . 3 ( <sup>2</sup> ) . 1 1. 0	0.3 1.2 1.1 .1	-
\$1.50 and under \$1.60 \$1.60 and under \$1.70 \$1.70 and under \$1.80 \$1.80 and under \$1.90 \$1.90 and under \$2.00	10.2 3.8 6.4 1.5 .4	5.9 2.3 4.2 28.2 3.4	17.9 7.5 8.1 1.5 1.7	43.3 3.8 5.6 11.0 2.5	1.3 .5 12.0 .8 1.2	2.9 .5 .3 1.2 .6	4.5 2.4 2.5 3.3 .8	3.8 1.5 1.4 - .3	7.4 1.6 5.1 2.8 1.8	6.1 3.9 2.1 2.7 2.6	2.9 2.2 4.6 10.5 .3	5.5 9.6 10.9 3.2 3.0	29.5 2.2 2.9 .5 -	26.4 9.8 11.9 15.0 3.0	4.8 6.9 12.6 2.6 1.7	19.1 2.9 4.7 8.8 10.8	6.5 8.2 2.2 8.9 .2	5.6 1.8 39.4 20.6 12.2	.8 .8 11.7	0.6 4.4 18.6 43.0
\$2.00 and under \$2.10 \$2.10 and under \$2.20 \$2.20 and under \$2.30 \$2.30 and under \$2.40 \$2.40 and under \$2.50	2.8 .6 6.1 .7 1.0	7.1 17.9 5.0 1.8 .4	2.3 1.0 1.7 4.6 2.0	2.3 18.6 5.7 1.1 .9	13.5 3.9 20.2 1.0	1.0 .4 1.0 1.3	4.1 .4 .9 1.3 .2	1.8 1.7 4.1	5.5 3.2 4.2 1.4 1.6	2.7 1.6 2.6 2.0 1.4	1.0 .4 .1 -	3.3 3.0 13.7 6.8 .4	.9 - .5 -	.8 4.0 4.4 .7	4.1 4.5 8.1 .5	3.5 .6 4.8 2.5 2.2	.3 .3 2.4 .3	5.1 2.2 1.5 .8 .5	10.1 5.4 40.3 1.1 11.5	8.1 10.2 1.7 2.8 .2
\$2.50 and under \$2.60 \$2.60 and under \$2.70 \$2.70 and under \$2.80 \$2.80 and under \$2.90 \$2.90 and under \$3.00	1.7 .4 .4 .1	4.5 1.9 2.2 1.5 .4	1.5 .7 .4 .6	1.6 .1 .1 .4 .4	.3 7.9 1.3 6.2 2.6	.1 1.4 .2 -	1.6 .5 .5 .5	- 1.4 -	1.4 .9 1.2 .7 .4	1.9 .4 1.0 .9 .7	- .1 .1 -	1.1 .6 .5 24.3 2.5	39.0 1.1 1.1 1.8	1.4 1.0 .1 .1 6.7	2.1 1.0 .7 .7 1.2	.9 .2 -	11.6	1.5 .3 .6 .2 .2	.5 1.8 1.3 2.8 ( <sup>2</sup> )	1.5 - 4.4 3.2
\$3.00 and over	. 2	1.5	. 2	. 5	2,6	. 2	. 2	<u> </u>	1.6	6.0	1.5	1.6	8.9	313.0	1.4	<u> </u>	<u> </u>	5.0	9.3	1.3
Total	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0
Number of workers Average hourly earnings <sup>1</sup>		10,250 \$1.95	2,073 \$1.59	1,132 \$1.81	608 \$2.03		1,085 \$1.29	664 \$1.22	568 \$1,50	700 \$1,57	1,578 \$1,32	1,901 \$2.15	549 \$2.13	886 \$2.01	419 \$1.63	1,119 \$1.57	585 \$1.56	5,432 \$1.92	2,613 \$2.28	472 \$2.04

Excludes premium pay for overtime and for work on weekends and holidays.
 Less than 0.05 percent.
 Workers were distributed as follows: 6.3 percent at \$3 to \$3.10; and 6.7 percent at \$3.10 and over.

NOTE: Because of rounding, sums of individual items may not equal 100.

# Table 3. Earnings Distribution: Women Production Workers

		:	Northeas	t				So	outh					North	Central				West	
Average hourly earnings <sup>1</sup>	Boston	New	Newark and Jersey City	Phila- delphia		Atlanta	Balti- more	Dallas	Miami	New Orleans	Wash- ington, D. C.	Chicago	Cleve- land	Detroit	Milwau- kee	Minne- apoli <i>s</i> - St. Paul	St. Louis	Los Angeles Long Beach	San Fran- cisco- Oakland	Seattle
Under \$1.00	-	-	-	0.7	-	²73.9	-	0.8	-	-	<sup>3</sup> 15.7	-	-	0.3	-	-	-	-	-	
\$1.00 and under \$1.05 \$1.05 and under \$1.10 \$1.10 and under \$1.15 \$1.15 and under \$1.25 \$1.20 and under \$1.25	6. 1 2. 3	0.1 .2 .1 .1 .1	3.6 .4 1.6 3.6 4.3	.7 2.5 28.7	2.7 8.5 60.7 3.6 3.3	24.5 .4 1.1 -	1.5 - - - -	93.3 2.1 2.9 .2 -	81.0 1.7 9.5	34.7 8.2 26.5 12.2 6.1	3.2 .7 20.9 57.9 .3	- 1.1 .7 .1	3.0 2.9	.7 .3 .1	3.1 4.8 23.8 3.2 1.6	23.1	3.1 4.6 2.6 84.7		-	-
\$1.25 and under \$1.30 \$1.30 and under \$1.35 \$1.35 and under \$1.40 \$1.40 and under \$1.45 \$1.45 and under \$1.50	7.0 16.0 18.3 16.0 21.7	1.5 2.5 1.5 1.2 .5	38.5 15.6 6.0 10.9 3.8	24.8 38.3 .7 1.4	3.3 1.9 3.0 2.2 .5	- - - -	92.3 1.5 1.5	- - .8 -	1.7 2.6 .9 2.6	3.1 1.0 - 3.1 1.0	.3 1.0	.4 1.3 2.9 3.9 1.1	.3 66.0 13.1 1.3 .7	5.3 1.7 1.0 .4 5.4	12.7 3.2 46.0 1.6		5.1 - - -	.6 .9 1.1 15.3 3.2	1.7 2.1 5.2 - .3	2.0
\$1.50 and under \$1.60 \$1.60 and under \$1.70 \$1.70 and under \$1.80 \$1.80 and under \$1.90	1.6 10.8	1.1 84.7 2.5 1.1 1.4	5.9 3.4 1.5 -	1.4 .4 .4 .4	1.6 8.2 .3	-	- - - 1.5		-	1.0		3.0 9.3 72.5 2.3 .3	12.5 .1 .1	66.1 14.8 2.0 1.0 .1	-	66.2 6.2 -	-	3.7 14.0 49.7 7.7 .9	2.4 11.5	4.0 32.7 17.3 38.7
\$2,00 and under \$2,10 \$2,10 and under \$2,20 \$2,20 and under \$2,30 \$2,30 and over		.4 .8 .1 .1	.4 - - .5	-	-	-	1.5	-		-	-	.4 .3 .3	-	.4 - .1	-	-	-	1.5 .1 .3	4. 2 39. 0 33. 4	.7
Total	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0
Number of workers Average hourly earnings <sup>1</sup>	443 \$1.40		814 \$1.32	282 \$1.29	364 \$1, 21	261 \$0.76	65 \$1.27	519 \$1.01	116 \$1.05	98 \$1.13	689 \$1.09	697 \$1.66	1,190 \$1,33	702 \$1.54	63 \$1.27	65 \$1.43	196 \$1.19	1,746 \$1.66	287 \$2.04	150 \$1.85

(Percent distribution of women production workers in contract cleaning services establishments by average straight-time hourly earnings, <sup>1</sup> 20 selected areas, summer 1961)

<sup>1</sup> Excludes premium pay for overtime and for work on weekends and holidays. <sup>2</sup> Workers were distributed as follows: 4.6 percent at \$0.55 to \$0.60; 5.4 percent at \$0.60 to \$0.65; 43.7 percent at \$0.65 to \$0.70; 4.2 percent at \$0.70 to \$0.75; 13.8 percent at \$0.80; 1.5 percent at \$0.85 to \$0.00; 3.0 percent at \$0.80; 3.2 percent at \$0.90 to \$0.85; 0.3 percent at \$0.85 to \$0.90; 4.1 percent at \$0.90 to \$0.95, and 0.7 percent at \$0.70 to \$0.95; and 0.7 percent at \$0.80 to \$0.85; 0.3 percent at \$0.85 to \$0.90; 4.1 percent at \$0.90 to \$0.95, and 0.7 percent at \$0.80 to \$0.85; 0.3 percent at \$0.85 to \$0.90; 4.1 percent at \$0.90 to \$0.95, and 0.7 percent at \$0.80 to \$0.85; 0.3 percent at \$0.85 to \$0.90; 4.1 percent at \$0.90 to \$0.95, and 0.7 percent at \$0.80 to \$0.85; 0.3 percent at \$0.85 to \$0.90; 4.1 percent at \$0.90 to \$0.95, and 0.7 percent at \$0.80 to \$0.85; 0.3 percent at \$0.85 to \$0.90; 4.1 percent at \$0.90 to \$0.95, and 0.7 percent at \$0.80 to \$0.85; 0.3 percent at \$0.85 to \$0.90; 4.1 percent at \$0.90 to \$0.95, and 0.7 percent at \$0.80 to \$0.85; 0.3 percent at \$0.85 to \$0.90; 4.1 percent at \$0.90 to \$0.95, and 0.7 percent at \$0.80 to \$0.85; 0.3 percent at \$0.85 to \$0.90; 4.1 percent at \$0.90 to \$0.95, and 0.7 percent at \$0.80 to \$0.85; 0.3 percent at \$0.85 to \$0.90; 4.1 percent at \$0.90 to \$0.95, and 0.7 percent at \$0.80 to \$0.95; 0.3 percent at \$0.85 to \$0.90; 4.1 percent at \$0.90 to \$0.95, and 0.7 percent at \$0.80 to \$0.95; 0.3 percent at \$0.85 to \$0.90; 4.1 percent at \$0.90 to \$0.95; 0.3 percent at \$0.95; 0.3 percent at \$0.90; 4.1 percent at \$0.90 to \$0.95; 0.3 percent at \$0.95; 0.3 percent at \$0.90 to \$0.95; 0.3 percent at \$0.95;

at \$0.95 to \$1.

NOTE: Because of rounding, sums of individual items may not equal 100.

# Table 4. Average Hourly Earnings: Selected Occupations

(Number and average straight-time hourly earnings 1 of workers in selected occupations in contract cleaning services establishments, 20 selected areas, summer 1961)

Number         age         Number         age <t< th=""><th></th><th></th><th></th><th></th><th></th><th>North</th><th>east</th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th>S</th><th>outh</th><th></th><th></th><th></th><th></th><th></th></t<>						North	east										S	outh					
Number         Aver         Number         Aver <th< th=""><th></th><th>Bos</th><th>ton</th><th>New Yo</th><th>rk City</th><th></th><th></th><th>Philad</th><th>elphia</th><th>Pittsl</th><th>ourgh</th><th>Atla</th><th>anta</th><th>Baltin</th><th>more</th><th>Dal</th><th>las</th><th></th><th></th><th></th><th></th><th>Washingt</th><th>ton, D.C</th></th<>		Bos	ton	New Yo	rk City			Philad	elphia	Pittsl	ourgh	Atla	anta	Baltin	more	Dal	las					Washingt	ton, D.C
$ \begin{array}{ c c c c c c c c c c c c c c c c c c c$		of work-	age hourly earn-	of work-	age hourly earn-	of work-	age hourly earn-	of work-	age hourly earn-	of work-	age hourly earn+	of work-	age hourly earn-	of work-	age hourly earn-	of work-	age hourly earn-	of work-	hourly earn-	of work-	hourly earn-	of work-	Aver- age hourly earn- ings
$ \begin{array}{c c c c c c c c c c c c c c c c c c c $																							
$ \begin{array}{c} \mbox{Men} \\ \mbox{Men}$	Women	397	1.40	6,109	1.65	797	1.32	276	1.29	346	1.20	253	. 75	-	- 1		1.01	109	1.04	- 1	-	689	1.09
$ \begin{array}{c c c c c c c c c c c c c c c c c c c $	Men	113	1.54	2,119	1.78	230	1.36					53	. 99			-	-		1.24		-		1.14
				10,220	1.74	2,008	1.41		1.46			949	. 94	-	1		1.03		1.04		_		1.14
$ \begin{array}{c c c c c c c c c c c c c c c c c c c $						737	1.32	215	1.30	326	1.19	220	. 75	- 1		518	1.01	94	1.03			497	1.14
$ \begin{array}{c c c c c c c c c c c c c c c c c c c $	Cleaners, heavy <sup>2</sup>											719				212	1.03			:	] :		1.14
$ \begin{array}{cccccccccccccccccccccccccccccccccccc$	Nightwork			3,356	1.81															432	-		1.14
$ \begin{array}{c ccccccccccccccccccccccccccccccccccc$	Men	690	1.31	1,464	1.90	443	1.53	•	-	-	-	253	-		1			109	-		1.17	562	1.14
$ \begin{array}{c ccccccccccccccccccccccccccccccccccc$	Daywork	32	1.39	668	1.65			94	1.34	-	-					-	-		1.24		1	314	1.04
$ \begin{array}{c ccccccccccccccccccccccccccccccccccc$	Women	-	-	587	1,60			-	-	- 1	-			-	-	757			1.10	1	1	-	1.13
Exterminators <sup>2</sup> 362 2.27 106 2.25 148 2.03 146 1.82 74 1.60 136 2.01 181 2.15	Men	662	1.31	1,383	1.89	424	1.54	-	-	-	-	-	-	-	-	239	1.06	-	-	-	:	440	1.14
Wavers floor $^{\circ}$	Exterminators <sup>2</sup>	362	-	362	2.27	106	2.25	148	2.03	-	-	146	1.82		1.60	-	-	136	2.01		2.15	-	-
	Waxers floor <sup>2</sup> Window washers <sup>2</sup>	180	2. 25															- 29	-	:	:		1.26 1.84

See footnotes at end of table.

# Table 4. Average Hourly Earnings: Selected Occupations-Continued

(Number and average straight-time hourly earning	of workers in selected occupations in contract cleaning services establishments,	. 20 selected areas.	summer 1961)
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						North Ce	entral								We	st		
Occupation and sex	Chio	cago	Cleve	eland	Det	roit	Milw	aukee	Minnea St.		St. 1	Louis	Los An Long		San Fra Oak		Sea	attle
	of	Average hourly earnings	of	hourly	of	hourly	of	hourly	of	hourly	of	hourly	of	Average hourly earnings	of	hourly	of	hourly
Cleaners Men Women Daywork	1,419 800 619 151	\$1.80 1.89 1.68 1.72	1,405 241 1,164 -	\$1.35 1.50 1.32	1,213 524 689 89	\$1.61 1.70 1.54 1.69	157 118 39	\$1.60 1.68 1.34	364 314 50 63	\$1.65 1.67 1.54 1.67	400 227 173 61	\$1.28 1.34 1.20 1.25	3,487 2,614 873 864	\$1.82 1.85 1.71 1.76	2,145 1,939 206 131	\$2.17 2.18 2.06 2.09	316 209 107	\$1.91 1.95 1.82
Men Women Nightwork Men Women	117 - 1,268 683 585	1.75 - 1.81 1.91 1.69	- 1,403 239 1,164	1.35 1.50 1.32	63 26 1,124 461 663	1.79 1.45 1.60 1.68 1.54	- 107 68 39	- 1.49 1.58 1.34	52 11 301 262 39	1.71 1.49 1.65 1.66 1.56	41 339 186 153	1.28 1.28 1.35 1.20	697 167 2,623 1,917 706	1.78 1.71 1.84 1.88 1.71	110 21 2,014 1,829 185	2.12 1.93 2.17 2.18 2.07	305 209 96	1.92 1.95 1.84
Cleaners, heavy <sup>2</sup> Daywork Nightwork Cleaners, light	522 - 442 897	1.93 - 1.95 1.72	201 - 199 1,204	1.50	316 40 276 897	1.82 1.93 1.80 1.53	118 - 68 39	1.54 1.68 1.58 1.34	193 41 152 171	1. 30 1. 84 1. 78 1. 86 1. 44	46 - - 354	1.20	1,581 41 1,540 1,906	1.90 1.91 1.90 1.75	756 76 680	2.07 2.22 2.16 2.23 2.14	96 158 - 158 158	1.84 1.97 1.97 1.84
Men Women Daywork Men	278 619 71 37	1.81 1.68 1.66 1.70	1,159	1.32	263 634 49 23	1.55 1.53 1.50 1.55	39	1.34	121 50 22 11	1.40 1.54 1.45 1.42	181 173 50 30	1.28 1.20 1.22 1.24	1,033 873 823 656	1.79 1.71 1.76 1.77	1,216 173 55 34	2.15 2.04 2.01 2.05	58 100	1.90
Women Nightwork Men Women	826 241 585	1.73 1.83 1.69	1,204	1.33 1.32	26 848 240 608	1.45 1.54 1.55 1.53	39 39	1.34 1.34	11 149 110 39	1.49 1.44 1.40 1.56	304 151 153	- 1.25 1.29 1.20●	167 1,083 377 706	1.71 1.75 1.82 1.71	21 1,334 1,182 152	1.93 2.14 2.15 2.06	- 147 58 89	1.86 1.90 1.83
Exterminators <sup>2</sup> Waxers floor <sup>2</sup> Window washers <sup>2</sup>	184 52 493	1.89 1.93 2.82	209	2.55	22 126	1.66 3.00	-	-	43 78	- 1.90 2.21	61 44 66	1.79 1.27 2.50	208 97 138	2.46 2.00 3.01	133 99 175	2.61 2.19 3.02	33 35	2.17 2.85

<sup>1</sup> Excludes premium pay for overtime and for work on weekends and holidays.
<sup>2</sup> All or virtually all workers in each area were men.

NOTE: Dashes indicate no data reported or data that do not meet publication criteria.

# Table 5. Occupational Earnings Distribution: Cleaners, Heavy, Daywork-Men

(Distribution of men heavy daywork cleaners by straight-time hourly earnings	<sup>1</sup> in contract cleaning services establishments,	ll selected areas, <sup>2</sup>	summer 1961)
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								Nu	mber o	f work	ers re	ceivir	g stra	aight-t	ime h	ourly	earnin	gs of	-					
Area	Number of workers	Average hourly earnings <sup>1</sup>	\$	under	\$1.05 - \$1.10	\$1.10 - \$1.15	-	•	-	-	-	•	-	-	-	-	-	-	-	\$2,10 - \$2,20	-	\$2.30 - \$2.40	-	and
Northeast: New York City Newark and Jersey City Philadelphia Pittsburgh	2,038 211 147 55	\$1.77 1.36 1.54 1.59		13 - 4	165 1 -	64 9 2	26 6 2	- 1 - 6	156 78 - 8	14 5 - -	38 8 5	51 17 7 -	2 2 1	89 41 120 2	125 9 6 2	127 19 11 1	220 2 3 1	186	226	343 - - 1	58 - - 2	121	9 - -	18
South: Baltimore Miami Washington, D. C	73 23 123	1.68 1.14 1.13	1	12 18		-	- 1 105	- 1 -	3 2 -	2 3	2 4 -	7 - -	5 - -	18 - -	6 - -	4 - -	4 - -	2 - -	17 - -	-		-	-	2 - -
North Central: Detroit Minneapolis-St. Paul	40 41	1.93 1.78	:	:	-	-	:	-	-	-	-	-	- 6	1 3	14 6	- 6	9 5	12	:	-	16 -	-	3	:
West: Los Angeles-Long Beach San Francisco-Oakland	41 76	1.91 2.16	:	-	-	-	-	-		-	-		-	8	-	9-	10	12 7	2 14	8 2	18	7	20	

Excludes premium pay for overtime and for work on weekends and holidays.
 Data for the other 9 areas did not meet publication criteria.

# Table 6. Occupational Earnings Distribution: Cleaners, Heavy, Nightwork-Men

<u>, , , , , , , , , , , , , , , , , , , </u>								Nu	mber o	f work	ers re	eceivin	g stra	ight-t	ime ho	ourly	earnin	gs of	-					
Area	of	Average hourly earnings <sup>1</sup>	\$	and under	-	-	-	-	- 1	-	-	-	-	-	-	-	-	-	-	\$2.10	-	-	-	and
Northeast: Boston New York City Newark and Jersey City Philadelphia Pittsburgh	1,074 3,316 847 248 96	\$1.48 1.81 1.41 1.58 1.53		37 - - 8	- 1 	- 28 4 - 33	1 10 10 - 2	6 15 22 - 5	169 127 211 - 2	56 45 65 7 4	158 135 40 - 2	281 37 187 - -	38 9 70 -	178 424 130 188	55 73 35 10	51 269 57 39	11 916 4 1 -	7 59 - - -	31 230 4 1 40	2 862 - -	- 6 4 1 -	23	1 10 - -	29 - 4 1 -
South: Atlanta Dallas Miami Washington, D. C	680 210 133 323	1.00 1.03 1.02 1.14	30 7 - -	594 171 121 -	35 14 - -	13 3 2 71	6 1 3 236	- 4 - 1	- 4 2 15	3 -	2 2 2	- 1 - -		- 1 -	- 1 -	- - -					- - -	- - -	- - -	
North Central: Chicago Cleveland Detroit Milwaukee Minneapolis-St. Paul	442 194 221 68 152	1.95 1.50 1.83 1.58 1.86		- - - -	- - - -	1 10 - 6 -	- 2 -	1 1 - -	1 11 - 2 -	1	1 1 6 - 3	25 3 1 2 -	1 25 3 - 3	7 130 9 4 15	97 11 9 24 3	50 2 43 30 3	7 108 31	30 21 85	1 - 5 - 9	3 - 5 - -	189 - 1 -	26 - 3 -	1 - - -	5
<u>West</u> : Los Angeles-Long Beach San Francisco-Oakland Seattle	1, 540 647 151	1.90 2,23 1.97		- -	- -	- -	- -	- -	-	7		1 - -	- -	20 - -	17	477 14 4	481 38	304 44 56	111 149 18	73 6 22	3 242 7	8 13 -	16 127 1	29 45 5

(Distribution of men heavy nightwork cleaners by straight-time hourly earnings<sup>1</sup> in contract cleaning services establishments, 17 selected areas, <sup>2</sup> summer 1961)

Excludes premium pay for overtime and for work on weekends and holidays.
 Data for Baltimore, New Orleans, and St. Louis did not meet publication criteria.

# Table 7. Occupational Earnings Distribution: Cleaners, Light, Nightwork-Women

(Distribution of women light nightwork cleaners by straight-time hourly earning	<sup>1</sup> in contract cleaning services establishments, 18 selected areas, <sup>2</sup> sur	mmer 1961)
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								Number (	of worker	s receivi	ing straig	ht-time l	hourly ea	rnings of	<u> </u>				
Area	Number of workers	Average hourly earnings	Under \$ 1.00	and under	\$1.05 - \$1.10	\$1.10 - \$1.15	\$1.15 - \$1.20	\$1.20 - \$1.25	\$1.25 - \$1.30	\$1.30 - \$1.35	\$1.35 - \$1.40	\$1,40 - \$1,45	\$1.45 - \$1.50	\$1.50 - \$1.60	\$1.60 - \$1.70	\$1.70 - \$1.80	\$1.80 - \$1.90	\$1.90 - \$2.00	\$2.00 and over _
Northeast: Boston New York City Newark and Jersey City Philadelphia Pittsburgh	362 5, 481 735 215 326	\$1.40 1.65 1.32 1.30 1.19		- 7 14 10		- 5 8 - 211	25 6 28 7 13	9 7 35 48 6	29 47 291 47 6	43 153 123 108 5	57 80 46 1 7	54 76 88 - 8	91 23 31 2	6 24 41 4 6	48 4, 806 12 - -	131 12 20	58 - - 1	33 1 -	- 25 5 -
South: Atlanta Dallas Miami Washington, D. C	220 518 94 497	.75 1.01 1.03 1.13	<sup>3</sup> 167 4 3	52 484 85 9	1 11 - 3	- 15 2 124	- 1 2 355		- - 2 2	- - 1 -	3	- - 1 -	- - 1 -			-	-	-	
North Central: Chicago Cleveland Detroit Milwaukee Minneapolis-St. Paul St. Louis	585 1,159 608 39 39 153	1.69 1.32 1.53 1.34 1.56 1.20	- - - -		- - 1 - 3	2 36 - 2 - 3	2 2 2	1 35 1 - 137	3 30 4 - 10	6 779 11 - -	4 156 5 - -	26 12 29 -	6 7 38 - -	130 447 - 39 -	20 1 54 - -	499 10 - -	9	2	5-4
West: Los Angeles-Long Beach San Francisco-Oakland Seattle	706 152 89	1.71 2.06 1.83	- - -	- ,- -	- - -	-	-	2 - -	2 - -	8 2 -	15 3		8 1 -	28 - -	159 - -	430 	56 7 13	2 5 27	4 <sup>11</sup> 4 <sup>122</sup> 2

Excludes premium pay for overtime and for work on weekends and holidays.
 Data for Baltimore and New Orleans did not meet publication criteria.
 Workers were distributed as follows: 12 at \$0.55 to \$0.60; 12 at \$0.60 to \$0.65; 98 at \$0.65 to \$0.70; 8 at \$0.70 to \$0.75; 31 at \$0.75 to \$0.80; 4 at \$0.85 to \$0.90; and 2 at \$0.90 to \$0.95.
 Workers were distributed as follows: 39 at \$2.10 to \$2.20; and 83 at \$2.20 to \$2.30.

# Table 8. Occupational Earnings Distribution: Window Washers-Men

								Num	nber of w	orkers	receivin	g straigh	nt-time h	ourly ea	rnings o	í—					
Area	of	Average hourly earnings	Under	and under	\$1.60 - \$1.70	\$1.70 - \$1.80	-	•	\$2.00 - \$2.10	-	-	-	-	-	-	-	\$2.80 - \$2.90	-	-	\$3.10 - \$3.20	and
Northeast: Boston New York City Newark and Jersey City Philadelphia Pittsburgh	180 1,096 157 320 171	\$2.25 2.68 2.37 2.11 2.48		1			1 60 4	- 1 - 7 2	- - 7 3	9 1 196 12	128 39 5 49 29	14 3 91 -	22 35 -	418 21 1 -	5 179 4 - 48	197 - - 8	146 1 24	1 28 - 16	25	52	- 6 - 8
South: Atlanta Baltimore Dallas Washington, D. C	38 63 26 160	1.08 2.22 1.40 1.84	<sup>3</sup> 38 3 <sup>4</sup> 10 9	- 1 13 -		- 1 - 4	- 2 127	- 6 2 -	21 1 16	- 4		3	- 1 -	5		- 4 	- 5	- - -	-		 
North Central: Chicago Cleveland Detroit Minneapolis-St. Paul St. Louis	126	2.82 2.55 3.00 2.21 2.50	- - 1 -	- - 1 -			- - 4 -				- - 24 -		- - - 14 -	205 - 66	-		446 - - - -	47 4 59 - -	28	- 37 -	
West: Los Angeles-Long Beach San Francisco-Oakland Seattle	138 175 35	3. 01 3. 02 2. 85	-		-	-	-	-	-	:	-		- -	- - -	- - -	24	- 3 19	- 15	135 112 1	- 14 -	<sup>3</sup> <sup>5</sup> 22 -

(Distribution of men window washers by straight-time hourly earnings<sup>1</sup> in contract cleaning services establishments, 17 selected areas,<sup>2</sup> summer 1961)

1 2

Excludes premium pay for overtime and for work on weekends and holidays. Data for Miami, New Orleans, and Milwaukee did not meet publication criteria. Workers were distributed as follows: 21 at \$1 to \$1.05; 5 at \$1.05 to \$1.10; 3 at \$1.10 to \$1.15; 8 at \$1.25 to \$1.30; and 1 at \$1.35 to \$1.40. Workers were distributed as follows: 5 at \$1 to \$1.05; 4 at \$1.15 to \$1.20; and 1 at \$1.25 to \$1.30. Workers were distributed as follows: 20 at \$3.20 to \$3.30; and 2 at \$3.40 to \$3.50. 3

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# Table 9. Scheduled Weekly Hours: Selected Occupations

(Percent of workers in selected occupations in contract cleaning	g services establishments by scheduled weekly hours	<sup>1</sup> 20 selected areas, summer 1961)
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	1		Northeas	t				So	outh	·				North	Central				West	
Scheduled weekly hours	Boston	New York City	Newark and Jersey City	Phila- delphia		Atlanta	Balti- more	Dallas	Miami	New Orleans	Wash- ington, D.C.	Chicago	Cleve- land	Detroit	Milwau- kee	Minne- apoli <del>s</del> St. Paul	St. Louis		San Fran- cisco- Oakland	Seattle
					<u>.</u>			Clea	ners, h	eavy, day	work m	en			·	····		<b>.</b>	·····	
All workers		100	100	100	100		100	-	100		100		<u> </u>	100		100		100	100	
Under 20 hours 20 hours Over 20 and under 30 hours 30 hours Over 30 and under 35 hours 35 hours Over 35 and under 40 hours 40 hours Over 40 and under 48 hours 60 ver 48 hours		$ \begin{array}{c} 1 \\ - \\ 3 \\ (^3) \\ 12 \\ 15 \\ 56 \\ 12 \\ - \\ 1 \end{array} $	$ \begin{array}{r}     4 \\     12 \\     2 \\     (^3) \\     1 \\     (^3) \\     3 \\     53 \\     - \\     21 \\     2 \end{array} $	19 37 - 2 - 2 40 -	- - - 18 - 82 -		18 47 12 23				- - - - 87 13 -			- - - 98 3 -		<sup>2</sup> 29 7 		100	11 - - 89 -	
						···		Clean	ers, he	avy, nigh	ntwork-m	len			<b>.</b>		·		<b>.</b>	
All workers	100	100	100	100	100	100		100	100		100	100	100	100	100	100	<u> </u>	100	100	100
Under 20 hours 20 hours Over 20 and under 25 hours 25 hours Over 25 and under 30 hours 30 hours Over 30 and under 40 hours 40 hours Over 40 hours	14 22 25 20 ( <sup>3</sup> ) ( <sup>3</sup> ) 3 9 7	8 6 1 14 1 1 4 62 2	14 53 2 10 1 - 8 12 -	8 24 2 - 1 2 8 51 4	6 2 4 25 6 6 8 42 -	* 24 21 23 3 9 3 14 ( <sup>3</sup> ) 4		8 5 2 35 1 26 10	- - - 36 4 60 -		47 647 1 - 5 -	3 ( <sup>3</sup> ) 16 ( <sup>3</sup> ) 2 2 73 1	- - 5 33 8 48 -	15 12 1 3 22 5 7 34 1	<sup>5</sup> 26 3 - - 6 - 12 753	14 - 2 - 76 2		- - - 1 16 64 820	- - - 8 92 -	- - - 10 14 76 -

See footnotes at end of table.

#### Table 9. Scheduled Weekly Hours: Selected Occupations-Continued

			Northeas	t				So	outh		" ,, _			North	Central				West	·
Scheduled weekly hours	Boston	New York City	Newark and Jersey City	Phila- delphia	Pitts - burgh	Atlanta	Balti- more	Dallas	Miami	New Orleans	Wash- ington, D. C.	Chicago	Cleve- land	Detroit	Milwau- kee	Minne- apoli <i>s</i> - St. Paul	St. Louis	Los Angeles Long Beach	San Fran- cisco- Oakland	Seattle
									Clean	ers, ligh	t, nightu	ork-wom	en							
All workers	100	100	100	100	100	100	-	100	100	-	100	100	100	100	100	100	100	100	100	100
Under 20 hours 20 hours 25 hours Over 25 and under 25 hours Over 25 and under 30 hours 30 hours Over 30 and under 40 hours 40 hours Over 40 hours	7 26 13 39 4 4 6 1 -	4 9 8 15 6 45 5 9 ( <sup>3</sup> )	10 66 ( <sup>3</sup> ) 2 1 17 2 2 ( <sup>3</sup> )	4 5 ( <sup>3</sup> ) 7 4 50 5 26 -	6 1 2 37 12 13 4 26 -	9 3 22 48 8 3 8 -		1 1 71 13 6 1 6	- - 59 4 37 -	-	76 12 - - 4 8 -	$ \begin{array}{c} 1 \\ - \\ (^3) \\ (^3) \\ 3 \\ 96 \\ (^3) \\ (^3) \end{array} $	- 44 2 38 15 1 -	11 10 3 6 9 45 5 9 12 -	5 	- - 44 13 44	3 1 7 3 14 56 11 4 1	- - - - - - - - - - - - - - - - - - -	- - - 1 99 -	- - - 10 47 53 -
										Window	washers	men			· ··· ·-				·	
All workers	100	100	100	100	100	100	100	100			100	100	100	100		100	100	100	100	100
Under 40 hours 40 hours Over 40 and under 45 hours 45 hours Over 45 and under 48 hours 48 hours Over 48 hours	88 8 -	3 91 1 3 1	4 93 - - 3 -	96 - - 4	100	11 34 13 24 - 11 8 11	12 40 60 - - - -	19 38 19 - 23	-		100	6 89 3 - - 2	86 14 - - -	9 91 - - - -		10 74 3 5 - 3	88 6 - - -	4 80 3 - 8 1 4	100 - - - -	100

(Percent of workers in selected occupations in contract cleaning services establishments by scheduled weekly hours, 1 20 selected areas, summer 1961)

Data relate to scheduled weekly hours for each individual worker.

2 22 percent of the workers had weekly work schedules of 8 hours; 7 percent, 10 hours. 3

Less than 0.5 percent.

4 8 percent of the workers had weekly work schedules of less than 10 hours; 5 percent, between 10 and 15 hours; and 10 percent, between 15 and 20 hours. 13 percent of the workers had weekly work schedules of less than 10 hours; 4 percent, between 10 and 15 hours; and 9 percent, between 15 and 20 hours.

5

6 All workers had weekly work schedules of 22 hours.

7 All workers had weekly work schedules of 50 hours.

8 9 percent of the workers had weekly work schedules between 40 and 45 hours; 11 percent, 45 hours or more. Virtually all workers had weekly work schedules of 27.5 hours.

9 10

34 percent of the workers had weekly work schedules of 35 hours.

11 13 percent of the workers had weekly work schedules of less than 20 hours; 11 percent, between 30 and 33 hours; and 11 percent, 37.5 and under 40 hours.

<sup>12</sup> 8 percent of the workers had weekly work schedules of less than 33 hours; 17 percent, 33 hours; and 14 percent, 35 hours.

NOTE: Because of rounding, sums of individual items may not equal totals.

# Table 10. Paid Holidays

			Northeas	st				So	outh					North	Centrai				West	
Number of paid holidays	Boston	New York City	Newark and Jersey City	Phila- delphia	Pitts- burgh	Atlanta	Balti- more	Dallas	Miami	New Orleans	Wash- ington, D. C.	Chicago	Cleve- land	Detroit	Milwau- kee	Minne- apolis- St. Paul	T		San Fran- císco- Oakland	Seattle
All production workers	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
Workers in establishments providing paid holidays	88	100	100	93	88	10	34	94	34	10	84	100	98	96	21	62	97	99	93	100
Less than 5 days 5 days 6 days	-	-	- 4 15	-	- 86	2 8	- - 28	<sup>1</sup> 21 73	-	2	- 3 15	- 92	- - 98	2 1 93	21	2 - 60	- 7 47	-	-	
6 days plus 1 or 2 half days 7 days 7 days	12	7	62	2 75	3	-	4	-	12	- 8	5	8	-	-		-	5 37	90	2	100
8 days 9 days 9 days plus 2 half days	47	- 2	11	-	-	-	-	-	-	-	51 10	-	-	-		-	-	-	84 2	
10 days 11 days 12 days or more	7 19	86 2	7		-	-	-		-	-	-	-	-	-		-	-	-	-	
Workers in establishments providing no paid holidays	12		-	7	12	90	66	6	66	90	16	-	2	4	79	38	3	1	7	
																		-		

#### (Percent of production workers in contract cleaning services establishments with formal provisions for paid holidays, 20 selected areas, summer 1961)

<sup>1</sup> All workers received 4 paid holidays annually.

NOTE: Because of rounding, sums of individual items may not equal totals.

16

#### Table 11. Paid Vacations

	{		Northeas	st				So	uth					North	Central				West	
Vacation policy	Boston	New York City	Newark and Jersey City	Phila- delphia	Pitts- burgh	Atlanta	Balti- more	Dallas	Miami	New Orleans	Wash- ington, D. C.	Chicago	Cleve- land	Detroit	Milwau- kee	Minne- apolis- St. Paul	St. Louis	Los Angeles- Long Beach	San Fran- cisco- Oakland	Seattle
All production workers	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
Method of payment																			1	
Workers in establishments providing paid vacations Length-of-time payment Flat-sum payment Workers in establishments providing no paid vacations	92 75 17 -	100	72 72 - - 28	95 95 - - 5	100 32 57 12	59 59 - - 41	29 29 - 71	9 9 - - 91	83 73 10 17	33 33 - 67	68 68 - - 32	99 99 - -	98 98 - - 2	91 91 - - 9	77 77 - 23	94 94 - - 6	93 93 - - 7	96 96 - - 4	96 96 - - 4	93 93 - - 7
Amount of vacation pay 1					1															
After 6 months of service																				1
Under 1 week 1 week Over 1 and under 2 weeks 2 weeks	10 13 -	55 2 -	9	65 2 -		-	2 - -		- - -	- - - 8	45 - -			- 6 -	3	47	2 - -	89	18 2	:
After 1 year of service																				
Under 1 week 1 week Over 1 and under 2 weeks 2 weeks Over 2 and under 3 weeks	72	69 31 1	72	93 2	19 81 - -	18	25 - 4 -	- 9	- 79 - 4 -	19 - 14 -	68 - -	92	98	86	74	47	93	7 90	- 3 - 88 2	- 4 - 89
After 2 years of service																				
l week Over 1 and under 2 weeks 2 weeks Over 2 and under 3 weeks	25 67	6 77 17 -	37	27 51 18	76 22 3 -	5 - 14 -	25 - 4 -	- 9 -	31 52 -	10 23	37 3 28 -	21 78	90 - 8 -	9 77 -	7	37 57	- 93	3 ( <sup>2</sup> ) 93 -	1 93 2	4 89
After 3 years of service																				
l week Over 1 and under 2 weeks 2 weeks Over 2 and under 3 weeks 3 weeks	16 76 -	5 95 -	28 45 -	15 	76 22 3 -	5 - 14 -	25 - 4 -	- 9 -	31 52 -	10 23 -	27 41 -	- 99 -	23 - 74 -	7 	3 4 70 -	4 	- 93 -	3 (²) 93 -	- 94 2 -	4 89 -

(Percent of production workers in contract cleaning services establishments with formal provisions for paid vacations after selected periods of service, 20 selected areas, summer 1961)

See footnotes at end of table.

# Table 11. Paid Vacations-Continued

(Percent of production workers in contract cleaning services establishments with formal provisions for paid vacations after selected periods of service, 20 selected areas, summer 1961)

			Northeas	t				S	outh					North	Central			<u> </u>	West	······
Vacation policy	Boston	New York City	Newark and Jersey City	Phila- delphia	Pitts- burgh	Atlanta	Balti- more	Dallas	Miami	New Orleans	Wash- ington, D. C.	Chicago	Cleve- land	Detroit	Milwau- kee	Minne- apolis- St. Paul	St. Louis		San Fran- cisco- Oakland	Seattle
Amount of vacation pay <sup>1</sup> —Continued <u>After 5 years of service</u> 1 week Over 1 and under 2 weeks 2 weeks Over 2 and under 3 weeks 3 weeks After 10 years of service	16 76 -	4 - 58 34 4	1 71 -	12 - 84 -	7 22 68 3	45 - 14 -	17 12 -		31 52 -	10 23 -	27 41 -	- 95 - 4	- 98 -	7 73 11	- 4 70 - 2	4 - 88 - 2	86	2 ( <sup>2</sup> ) 93 - -	21 2 73	4 - 89 -
l week Over 1 and under 2 weeks	16 	4 - 32 60 -	1 63 - 5 4	12 82 2	7 12 78 - 3 -	45 - 14 - -	17 - 12 - -	- 9 - -	31 	10 	27 	- 33 - 58 7	- 98 - -	7 73 11	- 63 15 -	4	43 49 -	2 - 10 ( <sup>2</sup> ) 83 -	- 6 2 88 -	4 87 2 -
I week Over 1 and under 2 weeks 2 weeks Over 2 and under 3 weeks 3 weeks 4 weeks	16 61 15 -	4 - 4 - 92 -	1 50 - 17 4	12 79 5 -	7 12 78 - 3 -	45   	17 12 -		31 45 - 7 -	10 23 -	27 38 - 3	- 33 - 58 7	- 98 - -	7 71 13	- 63 15 -	4 33 57 -	43 49 -	2 - 9 - 85 -	- 6 2 88 -	4 - - 89 -

Vacation payments such as a percent of annual earnings and flat-sum amounts were converted to an equivalent time basis. Periods of service were arbitrarily chosen and do not necessarily reflect individual provisions for progressions. For example, the changes in proportions indicated at 5 years may include changes in provisions for progressions between 3 and 5 years.
 Less than 0.5 percent.
 3 Vacation provisions were virtually the same after longer periods of service.

NOTE: Because of rounding, sums of individual items may not equal totals.

#### Table 12. Health, Insurance, and Pension Plans

			Northeas	t				So	outh					North	Central				West	
Type of plan	Boston	New York City	Newark and Jersey Çity	Phila- delphia	Pitts - burgh	Atlanta	Balti- more	Dallas	Miami	New Orleans	Wash- ington, D. C.	Chicago	Cleve- land	Detroit		Minne- apolis- St. Paul	St. Louis	Los Angeles Long Beach	San Fran- cisco- Oakland	Seattle
All production workers	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
Workers in establishments providing: Life insurance	22	91	39	71	81	14	4	9	65	25	18	14	98	74	9		11	91	92	89
Accidental death and dismem- berment insurance	2	1	17	60	58	6	-	9	32	16	6	79	94	27	9	-	5	92	90	89
or sick leave or both <sup>2</sup> Sickness and accident insurance	48 21	41 39	7	75 58	3	14	34 25	-	10	19 2	12 -	38 36	98 94	75 73	29 29	60 59	6	3	90 -	
Sick leave (full pay, no waiting period) Sick leave (partial pay or	28	( <sup>3</sup> )	3	5	3	14	12	-	10	17	12	2	4	18	3	2	-	3	3	
waiting period) Hospitalization insurance Surgical insurance Medical insurance	22 22 14	30 93 91	25 23 8	13 79 75 62	81 3 44	14 14 14	61 14	18 18 9	69 69 45	25 17 11	18 15 15	2 93 35 35	98 94 94	83 78 67	65 65 19	60 60 2	11 11 11	93 93 92	87 92 92 92	89 89 89
Catastrophe insurance Retirement pension	2	72	6	20	44 3 -	14 14 8	4 - -	9	45 24 -	11 15 9	15	-	94 92 4	8	4	2	5	92 5 88	92 3 87	-
No health, insurance, or pension plan	51	7	56	18	19	86	19	82	31	67	82	6	2	15	32	40	89	5	8	11

(Percent of production workers in contract cleaning services establishments with specified health, insurance, and pension plans, <sup>1</sup> 20 selected areas, summer 1961)

Includes only those plans for which at least part of the cost is borne by the employer and excludes legally required plans such as workmen's compensation and social security and plans which meet only the minimum requirements of a State law as to benefits or employer contributions.
 <sup>2</sup> Unduplicated total of workers receiving sick leave or sickness and accident insurance shown separately.
 <sup>3</sup> Less than 0.5 percent.

# Table 13. Nonproduction Bonuses

(Percent of production workers in contract cleaning services establishments with specified types of nonproduction bonuses, 20 selected areas, sum	mer 1961)	
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	Northeast					South					North Central					West				
Type of bonus	Boston	New York City	Newark and Jersey City				Balti- more	Dallas	Miami	New Orleans	Wash- ington, D. C.	Chicago	Cleve- land	Detroit	Milwau- kee	Minne- apolis- St. Paul	St. Louis	Los Angeles- Long Beach	San Fran- cisco- Oakland	Seattle
All production workers	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
Workers in establishments with nonproduction bonuses	8	27	62	41	65	55	18	-	17	17	36	29	18	8	7	34	6	13	22	
Christmas or yearend Profit sharing Other	8 - -	27 - -	62 -	41 - -	65 - -	55 - -	14 4 -	-	17 -	9 	30 6 -	29 - -	18 - -	8 - -	7 - -	31 2	6 - -	12 ( <sup>1</sup> )	22	
Workers in establishments with no nonproduction bonuses	92	73	38	59	35	45	82	100	83	83	64	71	82	92	93	66	94	87	78	100

<sup>1</sup> Less than 0. 5 percent.

NOTE: Because of rounding, sums of individual items may not equal totals.

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# Appendix A: Scope and Method of Survey

# Scope of Survey

The survey included establishments primarily engaged in cleaning windows in business houses and dwellings (SIC 7341); establishments primarily engaged in disinfecting buildings, and in exterminating insects, rodents, etc. (SIC 7342); and establishments primarily engaged in furnishing to dwellings and other buildings specialized services such as janitorial service, floor waxing, and office cleaning (SIC 7349). These three industries comprise the entire Industry Group No. 734, as defined in the 1957 edition of the <u>Standard Industrial</u> Classification Manual, prepared by the Bureau of the Budget.

The establishments studied were selected from those employing eight or more workers at the time of reference of the data used in compiling the universe lists.

The number of establishments and workers actually studied by the Bureau, as well as the number estimated to be within the scope of the survey during the payroll period studied, are shown in the following table.

······································		Numb	er of	Workers in establishments				
Area <sup>1</sup>	Payroll period		hments <sup>2</sup>	With of	Studied			
		Within scope of study	Studied	Total <sup>3</sup>	Production workers	Total <sup>3</sup>		
Northeast								
Boston	June 1961	64	25	3,237	2,987	2,508		
New York City	June 1961	229	38	17,965	16,490	11.286		
Newark and Jersey City	July 1961	54	21	3,102	2.887	2,271		
Philadelphia	June 1961	55	21	1,684	1,414	1,078		
Pittsburgh	June 1961	19	8	1,181	972	724		
South	ĺ							
Atlanta	June 1961	28	11	1,569	1,406	952		
Baltimore	June 1961	20	11	1.266	1,150	1,128		
Dallas	June 1961	15	6	1,250	1,183	817		
Miami	June 1961	21	11	823	684	697		
New Orleans	June 1961	15	8	924	798	818		
Washington, D.C.	July 1961	37	14	2,443	2,267	1,675		
North Central								
Chicago	August 1961	73	28	2,914	2,598	1,953		
Cleveland	July 1961	31	17	1,833	1,739	1,588		
Detroit	August 1961	43	25	1,735	1,588	1,490		
Milwaukee	July 1961	19	11	573	482	461		
Minneapolis-St. Paul	August 1961	26	15	1,280	1,184	1,141		
St. Louis	July 1961	17	9	855	781	715		
West								
Los Angeles-Long Beach	August 1961	152	33	8,159	7,178	4,844		
San Francisco-Oakland	August 1961	66	23	3,326	2,900	2,581		
Seattle	June 1961	13	8	688	622	622		
ا Total		997	343	56,787	51,310	39,349		

Estimated number of establishments and workers in the contract cleaning services industries and number studied in 20 areas, Summer, 1961

<sup>1</sup> Standard Metropolitan Statistical Areas as defined by the Bureau of the Budget, except: Chicago (Cook County); New York City (the 5 boroughs); Newark and Jersey City (Essex, Hudson, Morris, and Union Counties); and Philadelphia (Philadelphia and Delaware Counties, Pa., and Camden County, N.J.).

<sup>2</sup> Includes only establishments with 8 or more workers at the time of reference of the unemployment insurance listings. <sup>3</sup> Includes executive, professional, office clerical, and other workers excluded from the separate production worker category.

#### Method of Study

Data were obtained by personal visits of Bureau field economists. The survey was conducted on a sample basis. To obtain appropriate accuracy at minimum cost, a greater proportion of large than of small establishments was studied. In combining the data, however, all establishments were given their appropriate weight. All estimates in this report are presented, therefore, as relating to all establishments in the industry, excluding only those below the minimum size at the time of reference of the universe data.

# Establishment Definition

An establishment, for the purposes of this study, is defined as a single physical location which provides services to dwellings and other buildings on a fee or contract basis. An establishment is not necessarily identical with a business concern or company which may consist of one or more establishments.

#### Employment

The estimates of the number of workers within the scope of the study are intended as a general guide to the size and composition of the labor force included in the survey. The advance planning necessary to make a wage survey compels the use of lists of establishments assembled considerably in advance of the payroll period studied.

# **Production Workers**

The term "production workers," as used in this report, includes working foremen and all nonsupervisory workers engaged in performing nonoffice functions. Administrative, executive, professional, and technical personnel, and force-account construction employees, who were utilized as a separate work force on the firm's own properties, were excluded.

#### Occupations Selected for Study

The occupational classification was based on a uniform set of job descriptions designed to take account of interestablishment and interarea variations in duties within the same job. (See appendix B for listing of these job descriptions.) The occupations were chosen for their numerical importance, their usefulness in collective bargaining, or their representativeness of the entire job scale in the industry. The selected occupations include full-time workers (i.e., those scheduled to work the standard full-time work schedule for the occupation in the establishment) and exclude working supervisors, apprentices, learners, beginners, trainees, handicapped, part-time, temporary, and probationary workers.

#### Wage Data

The wage information relates to average straight-time hourly earnings, excluding premium pay for overtime and for work on weekends and holidays. Premium pay for lateshift work and for hazardous work performed by window washers was included in the straighttime hourly earnings for workers receiving such payments. This procedure was followed in order to achieve comparability of data between establishments which maintain formal provisions for late-shift work and/or formal provisions for hazardous work performed by window washers and those which do not, but have built the differential into the rate. Incentive payments, such as those resulting from piecework or production bonus systems and cost-ofliving payments were included as a part of the workers' regular pay; but nonproduction bonus payments, such as Christmas or yearend bonuses, were excluded. The hourly earnings of salaried workers were obtained by dividing their straight-time salary by normal rather than actual hours.<sup>4</sup>

<sup>&</sup>lt;sup>4</sup> Average hourly rates or earnings for each occupation or other group of workers, such as men, women, or production workers, were obtained by weighting each rate (or hourly earning) by the number of workers receiving the rate.

#### Establishment Practices and Supplementary Wage Provisions

Supplementary benefits and practices, except weekly hours, were treated statistically on the basis that if formal provisions in an establishment were applicable to half or more of the production workers in an establishment, the practice or benefit was considered applicable to all such workers. Similarly, if fewer than half of such workers were covered, the practice or benefit was considered nonexistent in the establishment. Because of length-ofservice and other eligibility requirements, the proportion of workers receiving the benefits may be smaller than estimated. Because of rounding, sums of individual items may not equal totals.

Weekly Hours. Data relate to the weekly work schedule for each worker in the occupations for which data are presented.

Paid Holidays. Paid holiday provisions relate to full-day and half-day holidays provided annually.

<u>Paid Vacations</u>. The summary of vacation plans is limited to formal arrangements, excluding informal plans whereby time off with pay is granted at the discretion of the employer or the supervisor. Payments not on a time basis were converted; for example, a payment of 2 percent of annual earnings was considered the equivalent of 1 week's pay. The periods of service for which data are presented were selected as representative of the most common practices but they do not necessarily reflect individual provisions for progression. For example, the changes in proportions indicated at 5 years of service include changes in provisions which may have occurred after 4 years.

<u>Health, Insurance, and Pension Plans</u>. Data are presented for all health, insurance, and pension plans for which all or a part of the cost is borne by the employer, excluding only programs required by law, such as workmen's compensation and social security. Among the plans included are those underwritten by a commercial insurance company and those paid for directly by the employer from his current operating funds or from a fund set aside for this purpose.

Death benefits are included as a form of life insurance. Sickness and accident insurance is limited to that type of insurance under which predetermined cash payments are made directly to the insured on a weekly or monthly basis during illness or accident disability. Information is presented for all such plans to which the employer contributes at least a part of the cost.

Tabulations of paid sick leave plans are limited to formal plans which provide full pay or a proportion of the worker's pay during absence from work because of illness; informal arrangements have been omitted. Separate tabulations are provided according to (1) plans which provide full pay and no waiting period and (2) plans providing either partial pay or a waiting period.

Medical insurance refers to plans providing for complete or partial payment of doctors' fees. Such plans may be underwritten by a commercial insurance company or a nonprofit organization, or they may be self-insured.

Catastrophe insurance, sometimes referred to as extended medical insurance, includes the plans designed to cover employees in case of sickness or injury involving an expense which goes beyond the normal coverage of hospitalization, medical, and surgical plans.

Tabulations of retirement are limited to plans which provide regular payments upon retirement for the remainder of the worker's life.

<u>Nonproduction Bonuses</u>. Nonproduction bonuses are defined for this study as bonuses that depend on factors other than the output of the individual worker or group of workers. Plans that defer payment beyond 1 year were excluded.

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# Appendix B: Occupational Descriptions

The primary purpose of preparing job descriptions for the Bureau's wage surveys is to assist its field staff in classifying into appropriate occupations workers who are employed under a variety of payroll titles and different work arrangements from establishment to establishment and from area to area. This is essential in order to permit the grouping of occupational wage rates representing comparable job content. Because of this emphasis on interestablishment and interarea comparability of occupational content, the Bureau's job descriptions may differ significantly from those in use in individual establishments or those prepared for other purposes. In applying these job descriptions, the Bureau's field economists are instructed to exclude working supervisors, apprentices, learners, beginners, trainees, handicapped, part-time, temporary, and probationary workers.

# CLEANER, HEAVY

(Janitor, porter, utility laborer)

Performs heavy cleaning duties in dwellings and other buildings, including any or a combination of the following: Operating heavy motor-driven cleaning equipment (other than light vacuum sweepers and floor waxers); wet-mopping floors; washing walls and glass partitions; polishing marble or brass; moving heavy furniture; hosing sidewalks and shoveling snow; and removing heavy rubbish. Include in this classification workers who perform combination duties of cleaning and providing minor maintenance services such as changing light bulbs, repairing venetian blinds, and installing and/or removing electric fans. Exclude workers who specialize in window washing (window washers), workers waxing floors (waxers, floor), and those who are additionally responsible for the operation of heating, air-conditioning, or other mechanical equipment.

# CLEANER, LIGHT

(Janitor, porter, sweeper, charman, or charwoman)

Performs light cleaning duties in dwellings and other buildings, usually limited to such tasks as: Sweeping and dry-mopping floors; dusting furniture and equipment; emptying waste baskets; and vacuuming rugs with a home-type vacuum cleaner. Exclude workers performing heavy cleaning tasks described above (cleaners, heavy), workers specializing in window washing (window washers), workers waxing floors (waxers, floor), and those who are responsible for the operation of heating, air-conditioning, or other mechanical equipment.

## EXTERMINATOR

Kills, by application of chemicals, vermin such as roaches, beetles, moths, ants, bedbugs, rats, and mice which infest dwellings and other buildings. Work involves the following: Spraying chemical solutions throughout rooms and into hiding places with a spray gun to kill insects; dusting sodium fluoride and other poisonous chemical powders into hiding places of roaches; and setting out poisonous paste or bait in boxes or other containers near places where vermin are present. May remove mattresses, upholstered furniture, and clothing from building and fumigate them in a vault at the business establishment to destroy insects. Exclude workers who specialize in the destruction of insects and rodents through the use of lethal fumigants. Cleans, waxes, and polishes floors by hand or machine. Work involves: Removing dirt and blemishes from floor, using various cleaning solvents and compounds according to the composition of floor; applying paste or liquid wax to floor with rags or machine; and polishing floor with electric polishing machine or weighted brush.

# WINDOW WASHER

Cleans windows, inside or outside, in such establishments as office buildings, stores, apartment houses, private homes, and hotels.

# INDUSTRY WAGE STUDIES

The following reports cover part of the Bureau's program of industry wage surveys. These reports cover the period 1950 to date and may be obtained free upon request as long as a supply is available. However, those for which a price is shown are available only from the Superintendent of Documents, U.S. Government Printing Office, Washington 25, D.C., or any of its regional sales offices.

#### 1. Occupational Wage Studies

#### Manufacturing

Apparel:

Men's Dress Shirts and Nightwear, 1950 – Series 2, No. 80
Men's and Boys' Dress Shirts and Nightwear, 1954
BLS Report No. 74
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- Drug Stores and Proprietary Stores BLS Bull. No. 1220-7 (15 cents)

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# **Regional Offices**

U.S. Department of Labor Bureau of Labor Statistics 18 Oliver Street Boston 10, Mass.

U.S. Department of Labor **Bureau of Labor Statistics** 341 Ninth Avenue New York 1, N.Y.

U.S. Department of Labor Bureau of Labor Statistics 1371 Peachtree Street, NE. Atlanta 9, Ga.

U.S. Department of Labor Bureau of Labor Statistics 105 West Adams Street Chicago 3, Ill.

U.S. Department of Labor Bureau of Labor Statistics 630 Sansome Street San Francisco 11, Calif.