

BOARD OF GOVERNORS  
OF THE  
FEDERAL RESERVE SYSTEM  
WASHINGTON



X-9680  
ADDRESS OFFICIAL CORRESPONDENCE  
TO THE BOARD

August 25, 1936.

SUBJECT: Monthly Report of Bank and  
Public Relations Activities.

Dear Sir:

One of the Federal reserve banks has been furnishing the Board copies of reports prepared by officers and representatives of the bank covering information gathered during trips through various sections of the district for the purpose of visiting banks and observing banking, business and agricultural conditions. The Board has found these reports very interesting and valuable and would be glad to receive similar reports in connection with the bank and public relations activities of the other Federal reserve banks.

As you know, at the present time monthly reports on bank and public relations activities are submitted by the Federal reserve banks to the Federal Reserve Bank of Cleveland where they are summarized by Mr. Strater, Secretary of the Presidents' Conference, and copies are sent to the Federal reserve banks and to the Board. It is believed that these reports would be of still more value and interest from the standpoint of the Board if they were accompanied by reports of the character referred to in the preceding paragraph. Accordingly, it will be

appreciated by the Board if, beginning with the month of September, each Federal reserve bank will send a statement to the Board of Governors in accordance with the attached form and forward with the statement copies of the individual reports of the officers and representatives of the bank, as suggested above, covering their bank and public relations activities during the month.

The reports prepared by the officers and field representatives setting forth information gathered by them in connection with their visits to banks and attendance at meetings in the district should, in addition to covering briefly the more important features of the banking and business conditions in the territory visited or the matters of interest to the Federal Reserve System which develop at a meeting or convention attended, include special reference to criticisms and comments, favorable or unfavorable, with respect to the Federal reserve banks or the Board of Governors, the attitude of member and nonmember banks toward membership and the System generally, reasons given by nonmember banks for not joining the System, and any suggestions which would be of interest to the Board or which would tend to improve the System or its relations with the banks and the public. In this connection, the Board would like to have similar reports of suggestions or criticisms of a substantial nature made by bankers or others during visits to the Federal reserve banks.

Such reports need not follow any set form. The desire of the Board is to obtain from the Federal reserve banks information which

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comes to them in the course of their regular bank and public relations activities which will enable the Board to perform its duties more intelligently and capably with a better understanding of the viewpoint of the banking and business communities in the several Federal reserve districts.

Very truly yours,

A handwritten signature in cursive script that reads "Chester Morrill".

Chester Morrill,  
Secretary.

Inclosure.

TO ALL PRESIDENTS.

REPORT OF BANK AND PUBLIC RELATIONS ACTIVITIES

Month of \_\_\_\_\_ Federal Reserve Bank of \_\_\_\_\_

Visits to Banks

<u>Date</u>	<u>Officer or Representative</u>	<u>Member</u>	<u>Nonmember</u>	<u>Total</u>
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Meetings Attended

<u>Date</u>	<u>Officer or Representative</u>	<u>Organization and Place of Meeting</u>	<u>Estimated Attendance</u>
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Addresses Made

<u>Date</u>	<u>Officer or Representative</u>	<u>Organization and Place of Meeting</u>	<u>Subject of Address *</u>	<u>Estimated Attendance</u>
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\*See Board's letter of October 2, 1934, (X-8033)