

BOARD OF GOVERNORS
OF THE
FEDERAL RESERVE SYSTEM
WASHINGTON



ADDRESS OFFICIAL CORRESPONDENCE
TO THE BOARD

X-9526

March 24, 1936.

SUBJECT: Revised Personnel Classification Plans.

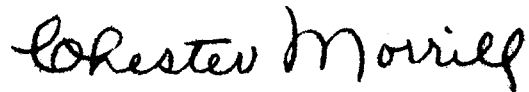
Dear Sir:

Replies received from the Federal Reserve banks to the Board's letter, X-9352, of October 30, 1935, on the proposed revised personnel classification plan prepared by the Sub-committee of the personnel classification plan conference, which met at Chicago on April 17, 1935, were referred to the Chairman of the Sub-committee for consideration and recommendation. After reviewing the comments of the Federal Reserve banks on the proposed plan, the Sub-committee has recommended that the plan be approved as submitted.

In the opinion of the Board the proposed plan is a distinct improvement over the plan now in use and, accordingly, it has approved the plan as submitted by the Sub-committee. It will be appreciated, therefore, if you will have the personnel classification plan for your bank revised in accordance with the plan submitted by the Sub-committee and submit the revised plan to the Board for its consideration at your early convenience.

Forms for use in submitting the new personnel classification plans will be printed by the Board and a supply forwarded to the banks at an early date. In accordance with the recommendation of the Sub-committee, the titles and duties of employees occupying general junior positions will be printed on the first five pages of the forms.

Very truly yours,

A handwritten signature in cursive script that reads "Chester Morrill".

Chester Morrill,
Secretary.

TO ALL PRESIDENTS.