

FEDERAL RESERVE BOARD

581

WASHINGTON

February 29, 1928,
St. 5700.

ADDRESS OFFICIAL CORRESPONDENCE TO
THE FEDERAL RESERVE BOARD

SUBJECT: Condition Reports of State Member Banks,
Form 105.

Dear Sir:

There are being forwarded to you today under separate cover copies of form 105. Please mail three copies of the form to each State Bank and Trust Company member in your district with instructions to hold the blank forms pending receipt of a call for condition reports. Upon receipt of notice from the Board of the call for condition reports, kindly notify the banks thereof by mail and request them to fill out the reports and mail them to you promptly - in no case later than 10 days after receipt of the call.

In order that the compilation of the Board's member bank call report may not be unduly delayed, it is requested that the condition reports be forwarded to the Board as soon as practicable after they are received by the Federal reserve bank. If it is necessary to communicate with a bank regarding apparent errors in its report, a note to that effect should be made on the report itself before it is mailed to the Board, and the Board should be advised of the necessary corrections when the desired information is received from the member bank.

It is important that these reports be completely filled out in all cases and particular attention is invited to the requirement that the reporting bank insert an amount or the word "none" against each item both on the face and on the reverse side of the report. In case a bank fails to comply with this requirement, it is requested that it be asked for the information necessary to complete the report and that such information be furnished the Board.

Very truly yours,

Walter L. Eddy,
Secretary.

LETTER TO ALL F. R. AGENTS*