

FEDERAL RESERVE BOARD

WASHINGTON

ADDRESS OFFICIAL CORRESPONDENCE TO
THE FEDERAL RESERVE BOARD

X-4418

September 9, 1925.

SUBJECT: Cafeteria Expense.

Dear Sir:

In reviewing the cafeteria expenses of the Federal reserve banks for the past year it is found that the total expense of operation as reported in the functional expense reports amounted to \$441,913 and receipts to \$344,387, leaving a net expense of \$97,526, which was assumed by the banks. The expenses enumerated, of course, do not include anything for rent, light, heat and power, refrigeration, repairs and alterations, and furniture and equipment. The detailed expenses for all banks combined during the year ending June 30, 1925, were as follows:

Cost of food	\$241,324
Salaries:	
Cooks, waiters, etc.	127,411
Assigned staff	34,321
All other	4,423
Service supplies	7,267
Office and other supplies	3,570
Printing and stationery	1,244
Glass, china and furnishings	6,361
Gas - fuel	8,199
Uniforms	665
Miscellaneous	7,128
Total expense of unit	\$441,913
Receipts	344,387
Net expense	\$ 97,526

According to information available at the Board's office at least one of the banks absorbs no cafeteria expenses except for refrigeration, heat, rent, etc., which under the functional expense manual are not required to be charged to the cafeteria expense unit, at six others the expenses for food and salaries only are reimbursable from receipts, while some others charge for the cost of food only. The Board feels that in the interest of economy and good administration

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there should be greater uniformity in the operation of the cafeterias of the Federal reserve banks and will, therefore, place the subject on the program for consideration at the forthcoming Governors' conference. It is requested that careful consideration be given to this subject in advance in order that if practicable some agreement may be reached as to what expenses, if any, now being charged to the cafeteria in the functional expense reports, should be absorbed by the Federal reserve banks.

By direction of the Federal Reserve Board.

Very truly yours,

D. R. Crissinger,
Governor.

TO ALL GOVERNORS OF F. R. BANKS.