

# FEDERAL RESERVE BOARD

WASHINGTON

January 8, 1923.  
St. 3279.

ADDRESS OFFICIAL CORRESPONDENCE TO  
THE FEDERAL RESERVE BOARD

SUBJECT: Earnings and expense reports of  
Federal Reserve Banks.

Dear Sir:

There are being forwarded to you today under separate cover the following number of copies of revised forms 95, 96, 97, and 97-a, Monthly earnings and expense reports of Federal reserve banks, and of the revised general instructions governing the preparation of such reports:

Form 95 -	copies	Form 97-a -	copies
Form 96 -	copies	General	
Form 97 -	copies	instructions -	copies.

It will be noted from the revised instructions that the method of handling income and expense connected with real estate owned by the Federal reserve banks, as provided in the report of the Real Estate Subcommittee of the Auditors' Conference which was approved in the Board's letter St. 1593 of November 22, 1920, has been modified so that beginning with January 1, 1923, income (rent) from property owned and occupied in part by the Federal reserve bank and in part by tenants is to be credited to miscellaneous earnings on form 95, while all expense connected with the operation of such property is to be charged to current expense on form 96. Therefore, income and expense as reported on form 97 will hereafter relate to only such property as is owned but not occupied at all by the Federal reserve bank. Taxes on land on which a new building is being constructed will continue to be reported on form 97.

On balance sheets form 34 all property owned and occupied in whole or in part by the Federal reserve bank will be reported against item "Banking houses (including land)"; the cost of buildings under construction will continue to be reported against "New building account"; and all other property, in other words, property not occupied at all by the Federal reserve bank and the land on which new buildings are being constructed, will be classed as "Other real estate."

Yours very truly,

E. L. Smead, Chief,  
Division of Bank Operations.

Letter sent to Governor of all F. R. Banks.