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ADDRESS REPLY TO
FEDERAL RESERVE BOARD

January 2, 1919.

X-1337.

SUBJECT: Foreign and International Banking Institutions;
Report of Condition as of Close of Business December 31, 1918.

Dear Sir:

Under authority of the agreement entered into by your corporation with the Federal Reserve Board, you are hereby respectfully requested to furnish the Board with a report of condition, as of close of business December 31, 1918, giving in detail all assets and liabilities of your corporation and the data asked for in the accompanying memorandum.

Please arrange to file the report of your Head Office as soon after January first as possible. Separate reports of branches and affiliated banks should be sent as soon as they are received by you. It will be appreciated if, after the reports have been received from all of your branches and affiliated banks, you will have prepared a consolidated statement for your corporation to be sent the Board.

While the Board has ruled that no specific reserve has to be carried by foreign branches or affiliated institutions of American banking corporations against deposits abroad, it, nevertheless, wishes to be advised as to the average reserve carried by all such branches and affiliated institutions of corporations, which are operating under agreement with the Federal Reserve Board. You are, therefore, requested to have each of your branches, agencies, offices and subsidiary banks furnish you, for transmission to the Board, a report of the average reserve carried during the month of December, 1918, against deposit liabilities in the form shown in the accompanying memorandum.

Kindly acknowledge receipt.

Very truly yours,

Secretary.

The following information is desired in connection with the report of condition to be made as of close of business December 31, 1918:

A. HEAD OFFICE

1. Balance sheet showing all assets and liabilities, including contingent liabilities.
2. Amount of loans and discounts, divided: Secured - Unsecured
 - (a) Demand
 - (b) Time
 - (c) Overdrafts and other advancesTotal
3. Detailed list of investments, showing:
 - (a) Issuing Government or corporation
 - (b) Interest rate
 - (c) Maturity
 - (d) Par value
 - (e) Book value
 - (f) Approximate market value -
4. Ownership of stock of affiliated institutions:
 - (a) Per cent owned by yourselves
 - (b) Per cent owned by foreign Governments
 - (c) Per cent owned by individuals and corporations
5. Amount of balances due from:
 - (a) Government bank
 - (b) Local banks (exclude subsidiary banks, if any)
 - (c) Other banks (" " " " ")
 - (d) Branches, agencies, offices and affiliated institutions.
6. Amount of balances due to:
 - (a) Banks and bankers
 - (b) Branches, agencies, offices and affiliated institutions
7. Bills payable:
 - (a) Payable to:
 - (b) Amount
 - (c) Interest
 - (d) Maturity
 - (e) Collateral - give list
8. Rediscounts:
 - (a) Amount
 - (b) With whom
 - (c) Rate

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9. Reserve Statement:

Deposits in the United States:

- a. Net demand deposits (after deducting uncollected demand items payable within United States - exchanges)
- b. Time deposits.
- c. Reserve held:
 - Cash in hand
 - Bank balances _____
 - Total

Per cent of reserve -

10. Acceptances - limitations:

- a. Total outstanding acceptances \$
- b. Capital and surplus \$ _____
- Excess a over b \$
- Acceptances secured \$
- Acceptances unsecured \$
- c. List of drawers of drafts accepted, with total aggregate liability in excess of 10 per cent of capital and surplus.

Name	Address	Business	Aggregate liability	Security

d. Reserve against outstanding acceptances:

Required - 15 per cent.

- 1. Cash
- 2. Bank balances -(Head Office city)
- 3. Bankers acceptances -
- 4. Securities approved by Federal Reserve Board (List in detail) _____
- Total

11. General limitations:

- a. Total deposits and acceptances outstanding \$
- b. Capital and surplus

Per cent deposits and acceptances outstanding to capital and surplus _____

Limit fixed by Federal Reserve Board _____

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12. List of officers and directors.
13. List of stockholders, showing number of shares owned by each.
14. List of branches, sub-branches, agencies, offices and affiliated institutions - date of opening of each and the location.
15. Date of last examination or audit - by whom made.

B. Branches, Agencies, and Subsidiary Banks and Corporations:

1. Balance sheet to be furnished by each showing in detail all assets and liabilities, including contingent liabilities, as at close of business December 31, 1918.
2. Amount of loans and discounts, showing: Secured - Unsecured
 - (a) Demand
 - (b) Time
 - (c) Overdrafts and other advances
3. Detailed list of investments, showing:
 - (a) Issuing Government or corporation
 - (b) Interest rate
 - (c) Maturity
 - (d) Par value
 - (e) Book value
 - (f) Approximate market value
4. Amount of balances due from:
 - (a) Government bank
 - (b) Local banks
 - (c) Other banks - (exclude head office and affiliated banks)
 - (d) Head Office
 - (e) Other branches, agencies and affiliate institutions
5. Amount of balances due to:
 - (a) Banks and bankers (exclude Head Office)
 - (b) Head Office
 - (c) Other branches, agencies and affiliated banks.
6. Bills payable:
 - (a) Payable to
 - (b) Amount
 - (c) Interest rate
 - (d) Maturity
 - (e) Collateral (Give list)
7. Rediscounts:
 - (a) Amount
 - (b) Maturity
 - (c) Security

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8. Deposits:

	Amount	Rate of	Dollar
	Local	Exchange	Equivalent
	<u>Currency</u>		
a. Government deposits (if secured give list of collateral)			
1. Demand			
2. Time			
Other deposits			
3. Demand			
4. Time			
Total			
b. Deposits - how payable:			
1. Local Currency			
2. Dollar			
3. Sterling			
4. Otherwise			
Total			

9. Special Reserve Statement - average for the month of December 1918:

	Local	Dollar
	Currency	Equivalent

a. Net Deposits:		
1. Payable in local currency		
2. " in dollars		
3. " in sterling		
4. " otherwise		
Total		
b. Reserve:		
1. Amount, if any, and composition required by local laws.		
2. Amount held:		
	<u>Amount</u>	<u>Per cent to</u>
		<u>net deposits</u>
a. Gold and silver.....		
b. Local currency.....		
c. Other cash.....		
d. Balance in local Govt. bank		
e. Other reserve funds.....		
TOTAL		

10. Date of last examination or audit - by whom made.