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AND FISCAL AGENT

FEDERAL RESERVE BOARD

WASHINGTON

ADDRESS REPLY TO  
FEDERAL RESERVE BOARD

DIVISION OF REPORTS AND STATISTICS

MJ-JCO

July 12, 1918

Dear Sir:

It has been noted in the last month or so that certain of the member banks in various parts of the country are showing a disposition to either omit altogether their weekly condition statements or send them in late.

This is a condition which should not be, and you are requested to again urge upon all delinquent member banks in your district the absolute necessity and importance of sending their reports in on time. You are requested further to see to it, when reports are not forthcoming from member banks by Thursday noon of each week, that a telegram be dispatched to such banks asking them to wire you the missing figures at once. In short, every effort should be made to make your weekly statement as complete as possible. In case you find that certain small member banks continue to be delinquent in their weekly reports notwithstanding repeated urging on your part, it will be proper to drop them from the list.

Please assist us to the best of your ability in this matter and see to it that the number of reporting banks in your district shows no changes from week to week.

Very truly yours,

Secretary

Mr.  
Federal Reserve Agent,

X-1060