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ADDRESS REPLY TO  
FEDERAL RESERVE BOARD

MJ--JCO

June 8, 1918

Gentlemen:

With the view of securing uniform reports from all the Federal Reserve Banks on weekly report form X-939 (Federal Reserve Bank notes received from the Comptroller of the Currency and on hand at close of business each Friday) it is requested that the several items shown therein be made up in the following manner:

Item 1. Federal Reserve Bank notes received from the Comptroller of the Currency as shown by previous report should represent the gross number and amount of notes received from Comptroller since organization of the bank.

Item 2. Should include Federal Reserve Bank notes received from the Comptroller of the Currency only.

Item 4. Should represent the total number and amount of bank notes returned to the Comptroller since organization of bank, including notes redeemed out of bank's 5% redemption fund and turned over to the Comptroller for destruction, but should not include any notes which may have been redeemed by the U. S. Treasurer out of lawful money deposited with him in reduction of the Bank's liability on account of outstanding notes.

Item 7. Should represent the sum of Federal Reserve Bank notes received from the Comptroller as reported against item "COIL" on form 34 and of the amount of lawful money deposited with the U. S. Treasurer in reduction of the bank's liability on account of such notes.

Memorandum item at the bottom of form "Gold and lawful money deposited with Treasurer of U.S. in reduction of liability on outstanding bank notes" should be given exclusive of the bank's 5 per cent Redemption Fund.

Respectfully,

Assistant Secretary

Federal Reserve Bank,

X-993