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AND FISCAL AGENT 876.
ADDRESS REPLY TO
FEDERAL RESERVE BOARD

November 14, 1916.

Dear Sir:

Some time ago it was suggested that Federal Reserve Agents bring with them to the December meeting tentative drafts of their forthcoming annual reports.

It is understood, also, that at the Third Conference of Federal Reserve Agents in Washington last June it was voted that a form should be prepared by the Executive Committee for use in drawing up the forthcoming annual reports of the Federal Reserve Agents.

As a matter of convenience there is herewith enclosed to you for reference an outline of topics which was prepared by the Statistical Division of the Federal Reserve Board last June and furnished to the Conference during its session at this time.

Respectfully,

Secretary.