

FEDERAL RESERVE BANK
OF NEW YORK

INSURANCE OF CURRENCY SHIPMENTS.

NEW YORK, November 10th, 1916.

TO THE CASHIER,

SIR:

This bank has made arrangements by which currency may be sent to us by member banks in this district, *at our expense, by registered mail, insured, under our own policies.*

In order to make the insurance binding on currency forwarded to us under registered mail cover, the following insurance requirements are necessary:

1. Declaration on the form provided by us is to be mailed to this bank on the day the package is shipped by registered mail. If this is not done the package will not be covered by insurance and, therefore, will be sent at the risk of the shipper. No other advice of shipment is necessary.
2. Packing and sealing of packages to be witnessed by *two* adults *if possible*, one of whom shall have charge of the package until deposited and registered at the Post Office.
3. Contents of packages to be enclosed in a strong wrapper or envelope, well secured, and in all cases sealed with wax.
4. Registry receipt to be carefully preserved, as in case of loss it would be required as evidence of shipment.

Inasmuch as the cost of currency shipments in denominations of \$5. and above by registered mail, insured, is less than when sent by express, we will thank you to make all such currency shipments to us by registered mail in the manner above described. All currency should be carefully assorted both as to kind and denomination, and only gold certificates, silver certificates, U. S. notes and Federal reserve notes should be sent to us.

Respectfully,

R. H. TREMAN,
Deputy Governor.

INSURANCE DECLARATION

DATE _____

FEDERAL RESERVE BANK OF NEW YORK,
Auditing Department,
Pine and Nassau Streets, New York.

DEAR SIRs:

We beg to inform you that we have to-day shipped to you by registered mail currency in the amount of \$ _____ to be insured under your policies.

Very truly yours,

Bank of

Cashier.