



FEDERAL RESERVE BANK
OF DALLAS

ROBERT D. McTEER, JR.
PRESIDENT
AND CHIEF EXECUTIVE OFFICER

August 20, 1991

DALLAS, TEXAS

Notice 91-70

TO: The Chief Executive Officer of
each financial institution in the
Eleventh Federal Reserve District

SUBJECT

Amendments to Rules Regarding
Availability of Information

DETAILS

The Board of Governors of the Federal Reserve System has published amendments in slip-sheet form to the Rules Regarding Availability of Information, effective June 1991. The new slip sheet should be inserted in your Regulations binder.

ATTACHMENT

The new slip sheet is printed on the reverse of this notice.

MORE INFORMATION

For more information, please contact Dean Pankonien at (214) 651-6228. For additional copies of this Bank's notice and the slip sheet, please contact the Public Affairs Department at (214) 651-6289.

Sincerely yours,

Robert D. McTeer, Jr.

For additional copies, bankers and others are encouraged to use one of the following toll-free numbers in contacting the Federal Reserve Bank of Dallas: Dallas Office (800) 333-4460; El Paso Branch *Intrastate* (800) 592-1631, *Interstate* (800) 351-1012; Houston Branch *Intrastate* (800) 392-4162, *Interstate* (800) 221-0363; San Antonio Branch *Intrastate* (800) 292-5810.

Amendments to Rules Regarding Availability of Information

June 1991*

1. Section 261.9(a)(1) is corrected by changing "reasonably effort" to "reasonable effort".
2. Section 261.10(h)(3) is corrected by adding "or reduction" after "request for a waiver".
3. Effective June 27, 1991, appendix A is deleted and appendix A to section 261.10 is added to read as follows:

Appendix A to Section 261.10—Freedom of Information Fee Schedule

Duplication

| | |
|---------------------------------------|---------|
| Photocopy, per standard page | \$ 0.10 |
| Paper copies of microfiche, per frame | \$ 0.10 |
| Duplicate microfiche, per microfiche | \$ 0.30 |

Search and Review

| | |
|--|---------|
| Clerical/Technical, hourly rate | \$17.00 |
| Professional/Supervisory, hourly rate | \$32.00 |
| Manager/Senior Professional, hourly rate | \$53.00 |

Computer Search and Production

| | |
|-----------------------------------|-------------|
| Operator search time, hourly rate | \$25.00 |
| Cassette tapes | \$ 5.00 |
| PC computer output, per minute | \$ 0.10 |
| Mainframe computer output | Actual Cost |

* The complete rules, as amended effective June 27, 1991, consist of—
• the pamphlet dated August 1988 (see inside cover) and
• this slip sheet.

Special Services

The secretary of the Board may agree to provide, and set fees to recover the costs of, special services not covered by the Freedom of Information Act, such as certifying records or information and sending records by special methods such as express mail. The secretary may provide self-service photocopy machines and microfiche printers as a convenience to requesters.

Fee Waivers

For qualifying educational and noncommercial scientific-institution requesters and representatives of the news media, the Board will not assess fees for review time, for the first 100 pages of reproduction, or, when the records sought are reasonably described, for search time. For other noncommercial-use requests, no fees will be assessed for review time, for the first 100 pages of reproduction, or for the first two hours of search time. For requesters qualifying for 100 free pages of reproduction, the fees for duplicate microfiche will be prorated to eliminate the charge for 100 frames.

The Board will waive in full fees that total less than \$5.

The secretary of the Board or his or her designee will also waive or reduce fees, upon proper request, if disclosure of the information is in the public interest because it is likely to contribute significantly to public understanding of the operations or activities of the government and is not primarily in the commercial interest of the requester. A fee reduction is available to employees, and applicants for employment who request records for use in prosecuting a grievance or complaint against the Board.