

FEDERAL RESERVE BANK OF DALLAS

DALLAS, TEXAS 75222

Circular No. 79-80

April 26, 1979

WRITTEN CONFIRMATION OF TELEPHONE ORDERS

**TO ALL BANKS
IN THE HEAD OFFICE TERRITORY,
ELEVENTH FEDERAL RESERVE DISTRICT:**

Effective May 1, 1979, the Federal Reserve Bank of Dallas will no longer require written confirmations covering orders for currency and/or coin placed by telephone. The Dallas office has installed telephone recorders in the Cash Department. These recording lines will be used to receive orders for currency and/or coin, eliminating the need for written confirmations. Form CASH-15, "Orders for Currency and Coin," will be used, as in the past, for orders mailed to this office.

An authorized person placing an order for currency and/or coin by telephone will be required to state the name of the bank, the bank's ABA number, the name of the individual placing the order, and the denomination of currency and coin needed. The employee at the Federal Reserve Bank, Cash Department, will repeat the order to avoid the possibility of error.

The telephone numbers to be used for placing cash orders are:

800-492-4403	-	Texas banks
800-527-4970	-	Out-of-Texas Banks
651-6356	-	Dallas Metroplex
651-6357	-	Dallas Metroplex
651-6414	-	Dallas Metroplex

If you have any questions concerning this procedural change, please contact Charles Worley of our Cash Department, Ext. 6356.

Sincerely yours,

Robert H. Boykin

First Vice President

Banks and others are encouraged to use the following incoming WATS numbers in contacting this Bank: 1-800-492-4403 (intrastate) and 1-800-527-4970 (interstate). For calls placed locally, please use 651 plus the extension referred to above.