

FEDERAL RESERVE BANK OF DALLAS  
DALLAS, TEXAS

September 30, 1965

**To All Banks in the  
Eleventh Federal Reserve District:**

Effective September 7, 1965, the Denton Federal Center was designated as the primary relocation office and records storage center of this bank. The designation of primary relocation office and records storage center has been eliminated from our San Antonio Branch.

Paragraph 3 of this bank's General Emergency Circular, dated September 3, 1963, titled "Relocation Office" has been revised to reflect this change. Also, paragraph 1 of the general circular has been revised to name Chapter 1, Basic Principles, and Chapter 13, Economic Stabilization, of *The National Plan for Emergency Preparedness*, dated December 1964, as basic authorities in lieu of Annex 27. Chapters 1 and 13 of the current plan were sent to all banks in this District on May 31, 1965.

It will be appreciated if you will substitute the enclosed page for the first page of the General Emergency Circular transmitted with our letter of September 3, 1963. If additional copies of any of the Emergency Preparedness material issued by this bank are desired, please let us know.

Yours very truly,

Watrous H. Irons  
President

Enclosure

FEDERAL RESERVE BANK OF DALLAS  
DALLAS, TEXAS

September 3, 1963

**GENERAL EMERGENCY CIRCULAR**

**To All Banks in the  
Eleventh Federal Reserve District:**

There is presented below for commercial banks in the Eleventh Federal Reserve District a summary of the current emergency operating plans of the Federal Reserve Bank of Dallas. Details of some of these plans and other planning material have been furnished from time to time; as other plans are developed, additional material will be distributed in a form suitable for inclusion in the emergency binder heretofore provided each commercial bank in this District.

**The Role of Banking in a National War Emergency**

\*1. In the event of a national emergency, all banks shall remain open and continue their operations and functions during their regularly established hours, if at all possible. Such postattack operation of the banking system, which is provided for in the Treasury Department's Emergency Banking Regulation No. 1 and Chapter 1, Basic Principles, and Chapter 13, Economic Stabilization, of *The National Plan for Emergency Preparedness*, dated December 1964, will be necessary in order to assure the continued functioning of a money and credit economy in undamaged areas and to assure the banking system's maximum contribution to economic activity, reconstruction, and national security.

**Effective Date of Emergency Procedures**

2. The emergency plans of this Bank, which include the procedures prescribed in the emergency bulletins furnished all commercial banks in the District, shall become effective only upon notice given to the commercial banks in this District by or on behalf of the Federal Reserve Bank of Dallas. Such notice may be given by any regular or relocation office of this Bank or by any other Federal Reserve office acting on this Bank's behalf.

### **Relocation Office**

\*3. In the event the Head Office of the Federal Reserve Bank of Dallas is rendered inoperative by an enemy attack, this Bank's headquarters will relocate at any remaining operative branch or at the primary relocation office in Denton, Texas. The telephone numbers of these offices are: San Antonio, Texas — 512 CA 7-4153; El Paso, Texas — 915 532-1681; Houston, Texas — 713 CA 7-8281; and Denton, Texas — 817 387-2105. Following an attack, all banks will be notified as promptly as possible of the particular relocation office from which this Bank will direct its operations during the emergency, or of the establishment of an alternate relocation site.

### **Currency Distribution**

4. To the extent possible, the currency needs of banks in the Eleventh District will be handled by those regular offices of this Bank that are in post-attack operation. While present plans do not contemplate processing shipments of currency at the secondary relocation office at Denton, arrangements have been made for currency receipt and distribution during an emergency by designating various member banks strategically located throughout the Eleventh District to act as agents for this Bank within specified areas. Activation of the emergency cash agents will be decided as conditions warrant. It is believed that these arrangements will provide a sufficient supply of currency for emergency needs, in view of provisions in Treasury Department Emergency Banking Regulation No. 1 pertaining to restrictions on cash withdrawals. No provision has been made for the receipt and distribution of coin. Details regarding receipt and distribution of currency by agent banks are contained in this Bank's Emergency Bulletin No. 5A, dated September 3, 1963.

### **Collection of Checks**

5. Based upon the assumption that a majority of the regular Federal Reserve offices and many of the larger commercial banks in the Eleventh District would be out of operation following an attack, plans have been made for decentralization of this Bank's check collection operations in an emergency. For the purpose of this plan, commercial banks in the District have been divided into 17 emergency check clearing groups, according to location, and a specified commercial bank or group of commercial banks within each area has been designated an emergency check agent of this Bank. Activation of the emergency check agents will be decided as conditions warrant. Details of the check agent plan are contained in Emergency Bulletin No. 8B, dated October 15, 1959.

### **Changes in Areas Served by Agents**

6. Postattack conditions may require changes in the areas to be served by cash and check agents. Such conditions may involve reassignment of part of an area or complete reassignment of the entire area. It is possible that an agent in one Federal Reserve district may be called upon to serve banks in a neighboring district.

### **Participation by Nonmember Banks**

7. Participation by nonmember banks in the emergency plans of this Bank, particularly those plans relating to the collection of checks and noncash items