

**FEDERAL RESERVE BANK OF DALLAS**  
**FISCAL AGENT OF THE UNITED STATES**

Dallas, Texas, January 18, 1957

**REIMBURSEMENT TO PAYING AGENTS**

**To all Qualified Savings Bond Paying Agents  
in the Eleventh Federal Reserve District:**

There are enclosed the Third Amendment to Treasury Department Circular No. 750 and the Second Amendment to the Memorandum of Instructions and Explanation issued in conjunction with Treasury Department Circular No. 750. These amendments provide a simpler and more economical plan for reimbursing the qualified agents who redeem United States Savings bonds and/or Armed Forces Leave bonds for fees due them.

For reimbursement purposes, the bonds processed for an agent's account will be those forwarded by this bank to the Treasury Department during the quarter, less any bonds returned by the Department. An agent may determine which transmittal letters should be included in the Treasury's quarterly check for reimbursement by referring to the dates settlement is made by this bank.

The first checks will be issued about February 1, 1957, for the quarter ended December 31, 1956. It will be observed that if the amount of a check received by an agent is incorrect, according to its records, the agent should advise the Bureau of the Public Debt, Division of Retired Securities, Washington 25, D. C., furnishing the information requested in paragraph 39 of the Memorandum of Instructions.

Yours very truly,

Watrous H. Irons  
President

MEMORANDUM OF INSTRUCTIONS AND EXPLANATION ISSUED IN CONJUNCTION WITH DEPARTMENT CIRCULAR NO. 750, REVISED, PRESCRIBING REGULATIONS GOVERNING PAYMENTS BY BANKS AND OTHER FINANCIAL INSTITUTIONS IN CONNECTION WITH THE REDEMPTION OF UNITED STATES SAVINGS BONDS

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Fiscal Service  
Bureau of the Public Debt  
Second Amendment to  
Revised Memorandum  
Dated June 30, 1945

TREASURY DEPARTMENT  
Office of the Secretary  
Washington, January 4, 1957

This amendment is for the purpose of incorporating into the Memorandum the changes in instructions necessitated by the third amendment to Department Circular No. 750, Revised. Paragraphs 38 and 39 of Section XI, Reimbursement for Services in Paying Bonds, are changed to read as follows:

38. Under the amended provisions of Section 321.5 of Circular No. 750, Revised, a qualified paying agent will be reimbursed for its services in paying savings bonds by means of a check drawn on the Treasurer of the United States. These checks will be issued and mailed from Washington, D. C., direct to each agent about the end of the month following the close of each calendar quarter. The check, in addition to other regular data, will show the agent's code number and the total number of bonds for which it was given credit. The check will show under the object for which drawn

“Paying agent fees  
Quarter ended (date).”

39. Each check in payment of fees will cover the total **number** of bonds submitted with those transmittal letters that the Federal Reserve Bank charged to the Treasury in the quarter covered by the check. On the date the Federal charges a letter to the Treasury it also credits the agent (or a correspondent). Therefore, an agent will be in a position to determine which transmittal letters should be included in the Treasury's check by referring to the dates its letters were credited by the Reserve Bank. In the event an improperly paid bond (or a photo-static copy thereof) is returned to the agent, the number of bonds for the quarter in which it was received by the Treasury will be reduced accordingly. If such bond can be corrected and resubmitted as new business, the bond will be included, for the purpose of computing fee reimbursement, in that quarter in which it is accounted for (as previously explained) as new business. Agents should also bear in mind that their branches (including authorized banking facilities) will be regarded as separate entities for the purpose of computing fees due, only if a branch is assigned its own code number and submits separate transmittal letters to support the bonds it pays. Such a branch may ship its paid bonds direct or through its head office to the Federal Reserve Bank. If an agent takes exception to the amount of a **“fee-payment” check**, it should so notify the Bureau of the Public Debt, Division of Retired Securities, Washington 25, D. C. To assist that Division in reconciling the difference, the agent should support its position with a statement giving the date of each **transmittal letter** included in its calculations and showing the number of bonds covered by each. The initial check should be presented for payment and if an underpayment of fees is established, a supplemental check will be issued by the Treasury. If an overpayment has been made the agent will be requested to submit its reimbursement direct to the Department (such checks or drafts should be made payable to the “Bureau of the Public Debt”).

W. T. HEFFELFINGER  
Fiscal Assistant Secretary

**REGULATIONS GOVERNING PAYMENTS BY BANKS AND OTHER FINANCIAL INSTITUTIONS IN CONNECTION WITH THE REDEMPTION OF UNITED STATES SAVINGS BONDS**

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1957  
Third Amendment  
Department Circular No. 750  
Revised  
Fiscal Service  
Bureau of the Public Debt

TREASURY DEPARTMENT  
Office of the Secretary  
Washington, January 4, 1957

Section 321.5 of Treasury Department Circular No. 750, Revised, dated June 30, 1945, as amended (31 C.F.R. 321), is hereby further amended to read as follows:

**Sec. 321.5. Reimbursement of agents' costs.**—(a) Each paying agent shall be entitled to receive reimbursement for its service for all bonds paid hereunder and **accounted for by it in each calendar quarter**, according to the following scale:

15 cents each for the first 1,000 bonds  
10 cents each for all over 1,000 bonds

Each Federal Reserve Bank is authorized to establish a definite and regular closing time for determining those paid bonds to be considered as **accounted for in a calendar quarter**. Such closing time may be based upon a time that the paid bonds are forwarded to, or received by, the Federal Reserve Bank and shall be uniformly applied throughout the District of such Bank. The scale of rates shall be applicable separately to the agent and to each of its branches utilized in making payments under this circular, if the bonds paid by each are separately scheduled and accounted for. The payment of such amount as the agent is entitled to receive will be made by the Treasury Department.

(b) Paying agents shall not make any charge whatever to owners of savings bonds in connection with payments hereunder.

(Signed) W. RANDOLPH BURGESS  
Acting Secretary of the Treasury