

FEDERAL RESERVE BANK OF DALLAS

FISCAL AGENT OF THE UNITED STATES

Dallas, Texas, November 25, 1946

REGULATIONS GOVERNING ARMED FORCES LEAVE BONDS

To All Banks in the

Eleventh Federal Reserve District:

There is enclosed for your information a copy of Treasury Department Circular No. 793 relating to the issuance of Armed Forces Leave Bonds, the use of the bonds in payment of premiums or other payments in connection with United States Government life insurance or national service life insurance policies and payment of the bonds at maturity or upon the death of the registered owner.

Under the provisions of the circular, survivors of a deceased registered owner, as defined in the Armed Forces Leave Act of 1946, are entitled to receive payment of an Armed Forces Leave Bond or a check issued to an owner under the Act at their option at any time following the death of the owner, whether before or after maturity of the bond. Such payments will be made only by the head offices of Federal Reserve banks or by the Treasury Department upon application by the survivors on Form PD 2066, a copy of which is enclosed. Payments will not be made to creditors, executors or administrators of the estates of deceased owners or any other persons except those specifically enumerated in Treasury Department Circular No. 793.

Additional copies of the circular will be furnished upon request. Application Form PD 2066 will be supplied as needed to banks or survivors for current transactions.

Yours very truly,

R. R. GILBERT

President

REGULATIONS GOVERNING ARMED FORCES LEAVE BONDS¹

1946
Department Circular No. 793

Fiscal Service
Bureau of the Public Debt

TREASURY DEPARTMENT,
OFFICE OF THE SECRETARY,
Washington, November 12, 1946.

TO MEMBERS AND FORMER MEMBERS OF THE ARMED FORCES OF THE UNITED STATES, AND OTHERS CONCERNED:

Under Section 6 of the Armed Forces Leave Act of 1946 (hereinafter referred to as the Act),² living members and living former members of the Armed Forces of the United States are entitled to receive under the conditions set forth in the Act, bonds of the United States in settlement and compensation of accumulated leave. Under the terms of the Act these bonds are issued under authority and subject to the provisions of the Second Liberty Bond Act, as amended.

Pursuant to the authority contained in said Acts the following regulations are prescribed to govern such bonds:

1. SUBSTANTIVE REGULATIONS

324.1 *Designation.*—The bonds issued for the above purpose are designated "Armed Forces Leave Bonds."

324.2 *Issue and inscription.*—Armed Forces Leave Bonds are issued by the Secretary of the Treasury (hereinafter referred to as the Secretary) acting through the Army, Navy, Marine Corps, and Coast Guard, which are designated as issuing agents. They are inscribed only in the names of living members or living former members of the armed forces. In each case a single bond in the highest appropriate multiple of \$25 is issued where the amount due is \$50 or more. The name and serial or service number of the owner will be inscribed on the bond and at the option of the issuing agent the address may also be inscribed. No exchange will be permitted for bonds of lower denomination, for example, if a bond for \$275 is issued to a particular owner he may not exchange that bond for a bond in the amount of \$200 and a bond in the amount of \$75.

324.3 *Date and maturity of bond, and interest.*—The issue date of a bond will be the first day of the quarter-year period (January 1, April 1, July 1, or October 1) next following the date of discharge from the armed forces of the former member whose name is to be inscribed thereon, provided he was discharged on or after January 1, 1943, and prior to September 1, 1946, or in case a member of the armed forces was still on active duty on September 1, 1946, his bond will be dated October 1, 1946. Each bond will mature five years from its issue date. In case of the death of the owner of any such bond payment may be made prior to maturity upon proper application, at the option of such owner's survivors, as defined in the Act (see 324.9 hereof). Interest will accrue at the rate of 2½% per annum from the issue date to the date of maturity or to the last day of the month in which payment is made, whichever may be earlier. Interest will be paid only with the principal sum.

324.4 *Transfer and pledge.*—The bonds are nontransferable by sale, exchange, assignment, pledge, hypothecation or otherwise, except that they may be assigned by the owner to the Administrator of Veterans' Affairs for redemption by such Administrator, for the purpose of paying premiums or the difference in reserve in case of conversion to insurance on another plan or a policy loan made prior to July 31, 1946, on a United States Government life insurance policy or a national service life insurance policy under such regulations as may be prescribed by the Administrator of Veterans' Affairs. Such assignment may not be used directly or indirectly as a means of securing in cash the proceeds of such bond or any portion thereof prior to the date of its maturity or the maturity of such policy by death, whichever is earlier (see 324.6 hereof). No claims by attempted transferees or by persons loaning money on the security of the bonds will be recognized.

324.5 *Claims of creditors.*—By the terms of the Act the bonds are exempt from claims of creditors, including any claim of the United States, and shall not be subject to attachment, levy, or seizure by or under any legal or equitable process whatever. Accordingly, no claims of creditors, assignees for the benefit of creditors, trustees or receivers in bankruptcy or equity will be recognized, and no payment of the bonds to any such persons will be made, either during the lifetime of the person whose name is inscribed on the bonds or after his death.

¹ Section 324.11 hereof relates to payment of Armed Forces Leave checks to survivors.

² Pub. Law 704, 79th Cong.

324.6 Assignment to the Administrator of Veterans' Affairs.—Any registered owner of an Armed Forces Leave Bond who desires to use his bond in payment of premiums or other payments in connection with United States Government life insurance or national service life insurance policies should mail or deliver his bond to the Office of the Veterans' Administration to which he pays his premiums. The bond should be accompanied by a completed VA Form 9-1625, "Directions for use of Proceeds of Armed Forces Leave Bonds", obtainable at any Veterans' Administration Office. Before submitting the bond to the Veterans' Administration the assignment form printed on the bottom of the back of the bond should be signed by the owner exactly as his name appears on the face of the bond. No certification or witness to the signature of the owner on such assignment form will be required.

324.7 Payment to registered owner at maturity.—To secure payment at maturity the registered owner should appear before one of the officers authorized to certify requests for payment, establish his identity and sign his name to the request for payment printed on the back of the bond. The signature should be in exactly the form as his name is inscribed on the face. No power of attorney to request payment will be recognized.

(a) *Certification of request.*—After the request for payment has been signed the certifying officer should complete and sign the certificate appearing at the end of the form for request for payment and the bond should then be presented in person or by mail to the Federal Reserve Bank of the District in which the owner resides¹ or to the Treasurer of the United States, Washington 25, D. C., or to such other paying agent as may be designated by the Secretary of the Treasury. The use of registered mail is desirable for the protection of the owner.

(b) *Certifying officers.*—The following officers are authorized to certify requests for payment of Armed Forces Leave Bonds:

- (1) Certain designated officers in the Treasury Department at Washington;
- (2) Officers of incorporated banks or trust companies;
- (3) Commissioned officers of the Army, Navy, Marine Corps and Coast Guard of the United States (only for members of such establishments);
- (4) The officer in charge of any home, hospital or other facility of the Veterans' Administration (only for patients and members of such facilities);
- (5) Such other officers as may from time to time be designated by the Secretary for that purpose.

(c) *Instructions to certifying officers.*—Certifying officers should require positive identification of the person signing a request for payment. .

324.8 Right to payment on death of owner.—Upon the death of an owner of an Armed Forces Leave Bond the bond becomes payable only to his survivors in the following order:

- (a) Surviving wife or husband and children, if any, in equal shares;
- (b) If such owner leaves no surviving spouse or children, then in equal shares to such owner's surviving parents, if any. If there are no such survivors the bond will be retired and the amount covered into the general fund of the Treasury. Accordingly, payment will not be made to an executor or administrator of the estate of a deceased registered owner, and if a bond should come into the possession of such an executor or administrator, or other person not a survivor, following the death of the owner it should be immediately delivered to one of the survivors, if any; otherwise forwarded to the Division of Loans and Currency, Washington 25, D. C., with a signed statement that there are no known survivors.

324.9 Payment to survivors.—Survivors of a deceased registered owner in the order provided in the preceding section are entitled to receive payment of an Armed Forces Leave Bond at their option and upon application to the Secretary of the Treasury at any time following the death of such registered owner, whether before, upon or after maturity of the bond. Application for such payment should be made on Form PD 2066, copies of which may be obtained from any Federal Reserve Bank. See Section 324.13 for instructions as to filing the application.

¹ The Federal Reserve Banks are located at Boston, New York, Philadelphia, Cleveland, Richmond, Atlanta, Chicago, St. Louis, Minneapolis, Kansas City, Dallas and San Francisco.

(a) *Definition of survivors.*—Survivors are defined in the Act as follows:

- (1) "Spouse" means a lawful wife or husband;
- (2) "Children" include
 - (a) a legitimate child;
 - (b) a child legally adopted;
 - (c) a stepchild, if, at the time of death of the member or former member of the armed forces, such stepchild is a member of the deceased's household;
 - (d) an illegitimate child, but in the case of a male member or former male member of the armed forces only if he has been judicially ordered or decreed to contribute to such child's support; has been judicially decreed to be the putative father of such child; or has acknowledged under oath in writing that he is the father of such child; and
 - (e) a person to whom the member or former member of the armed forces at the time of death stands in loco parentis and so stood for not less than twelve months prior to the date of death;
- (3) "Parent" includes father and mother, grandfather and grandmother, stepfather and stepmother, father and mother through adoption, and persons who, for a period of not less than one year prior to the death of the member or former member of the armed forces, stood in loco parentis to such member or former member: *Provided*, That not more than two parents may receive the benefits provided under this Act and preference shall be given to the parent or parents, not exceeding two, who actually exercised parental relationship at the time of or most nearly prior to the date of the death of such member or former member of the armed forces.

(b) *Payment only.*—Only payment of the entire amount of the bond will be permitted. No partial payment and no reissue of the bond in part may be made. Payment in all cases will be made by separate checks drawn in the proper amounts to the individual survivors, except that in the case of a survivor under 17 years of age or under mental disability, the check will be drawn either to the guardian of such survivor, if the Secretary has received notice of the appointment of such guardian, or in the absence of such notice, to a proper person selected by the Secretary, for the use and benefit of such survivor, without the necessity of resorting to judicial proceedings for the appointment of a legal representative.

(c) *All survivors must join.*—Since no partial payment or reissue may be made, all survivors of the class entitled to receive payment must unite in the application, except that in the case of survivors under 17 years of age or under mental disability, legally qualified guardians, if any, may sign in their behalf, and in the absence of such legal guardians, such proper persons as the Secretary may select to act on behalf of such survivors.

(d) *Time of vesting of survivors' rights.*—A survivor's right to receive payment becomes fixed upon the date of the death of the owner. If a survivor dies before receiving payment the right to receive payment of his or her share of the bond passes to the estate of such survivor. For example, if the registered owner dies and leaves a widow and two children and the widow dies prior to receipt of payment, her share passes to her estate and payment of the bond will be made one-third to the widow's representative and one-third to each of the surviving children. If no executor or administrator is appointed for the estate of a deceased survivor, settlement may be made in the same manner as provided for the settlement without administration of estates of deceased owners of United States registered bonds.

324.10 *Loss, theft, destruction, mutilation or defacement of bonds.*—If an Armed Forces Leave Bond is lost, stolen, destroyed, mutilated or defaced, relief may be granted before maturity by the issue of a substitute bond to be marked "DUPLICATE", or at or after maturity by payment of the bond in accordance with the provisions of Section 8 of the Government Losses in Shipment Act (U. S. C. 1940 Ed., title 31, sec. 738a). Relief in such cases will be governed by the regulations contained in Department Circular 300, as amended. In any such case immediate notice of the facts, together with a complete description of the bond (including name and address of owner, bond serial number, amount, and issue date), should be given to the Treasury Department, Division of Loans and Currency, Washington 25, D. C., which will forward appropriate forms for requesting relief, together with full instructions. Usually such relief will be granted without requiring a bond of indemnity.

324.11 *Checks.*—

(a) Payment to survivors of checks issued to the registered owner (1) in full settlement of leave, (2) in payment of bonds, or (3) in payment of the odd amount due the member or former member of

the armed forces over and above the bond issued in settlement of leave, will be made to the persons entitled as provided in the above regulations relating to bonds. Accordingly, such checks received by executors or administrators of deceased registered owners should not be deposited for collection but should be turned over to the survivors or returned to the issuing office with a statement of the facts.

(b) In the case of a survivor entitled to payment who dies before receiving and collecting the check issued in the name of the survivor, payment will be made to his estate.

II. PROCEDURE

324.12 *Surrender of bonds at maturity by registered owner.*—Registered owners desiring payment of their bonds at maturity, after completing the request for payment in accordance with the provisions of 324.7 hereof, should forward the bonds to the appropriate Federal Reserve Bank or to the Treasurer of the United States, Washington 25, D. C. The use of registered mail is desirable for the protection of the owner. Federal Reserve Banks as fiscal agents of the United States are authorized to make payment of bonds so presented if in proper form. Bonds marked "DUPLICATE" issued in lieu of lost, stolen, destroyed, mutilated or defaced bonds must be submitted to the Treasury Department, Division of Loans and Currency, Washington 25, D. C., as Federal Reserve Banks are not authorized to pay such bonds.

324.13 *Payment to survivors.*—Survivors applying for payment under section 324.9 hereof should forward the bonds, accompanied by the applications on Form PD 2066, to the appropriate Federal Reserve Bank or to the Treasury Department, Division of Loans and Currency, Washington 25, D. C. Usually payment will be expedited by the use of the Federal Reserve Banks. The form must be accompanied in each case by (1) a death certificate for the registered owner, (2) an explanation of any discrepancy between the name as given on the face of the bond and the name as given in the death certificate; and (3) in case of an application by parents other than the own father and mother still living together, a signed and sworn statement giving the basis for the claim of parental relationship as defined in the Act (see 324.9 hereof). The right is reserved to require other and further evidence in cases where such action appears desirable. Federal Reserve Banks as fiscal agents of the United States are authorized to make payment to survivors upon applications in accordance with these regulations, but may submit any doubtful or unusual cases to the Treasury Department, Division of Loans and Currency, for final decision.

324.14 *Designation of agents to make determination.*—The various Federal Reserve Banks as fiscal agents of the United States, the Fiscal Assistant Secretary of the Treasury, the Assistant to the Fiscal Assistant Secretary, the Commissioner and Associate Commissioner of the Public Debt, and the Chief of the Division of Loans and Currency are designated to make determinations on behalf of the Secretary as provided in the Act.

III. GENERAL

324.15 *Taxation.*—Under the Act all amounts paid or payable under Section 6 in cash, bonds or both (except interest in the case of bonds) shall be exempt from taxation.

324.16 *Address for communications.*—All inquiries after issue in connection with the payment of or transactions in Armed Forces Leave Bonds should be addressed to the Federal Reserve Bank of the District in which the owner resides, or to the Treasury Department, Division of Loans and Currency, Washington 25, D. C., except that any inquiries regarding the use of such bonds in connection with Government life insurance or national service life insurance payments should be addressed to the Office of the Veterans' Administration to which the assured has been paying premiums, or to the Director of Insurance Accounts Service, Veterans' Administration, Washington 25, D. C.

324.17 *Additional regulations.*—The Secretary of the Treasury may at any time, or from time to time, prescribe additional, supplemental, amendatory or revised rules and regulations governing Armed Forces Leave Bonds.

Publication of notice and public procedure thereon with respect to these regulations are found to be contrary to the public interest for the reason that such notice and public procedure would expose interested parties to undue delay in the exercise of rights provided by the Act.

These regulations will become effective immediately, the requirements of section 4 (c) of the Administrative Procedure Act (Public Law 404, 79th Congress) being dispensed with in order that survivors entitled may take prompt advantage of their rights under the Act.

JOHN W. SNYDER,
Secretary of the Treasury.

APPLICATION BY SURVIVORS FOR PAYMENT OF BOND OR CHECK ISSUED
UNDER THE ARMED FORCES LEAVE ACT OF 1946

IMPORTANT.—Read carefully. The making or presenting of any false or fraudulent claim against the United States or statement in support thereof is a criminal offense, and subjects the offender to the penalty of a fine of not more than \$10,000 or imprisonment for not more than 10 years, or both.

To THE FEDERAL RESERVE BANK OF _____
(Boston, New York, Philadelphia, Cleveland, Richmond, Atlanta, Chicago, St. Louis, Minneapolis, Kansas City, Dallas, or San Francisco)
or TREASURY DEPARTMENT, DIVISION OF LOANS AND CURRENCY, *Washington 25, D. C.*

The undersigned, as survivors entitled under the terms of the Armed Forces Leave Act of 1946, and pursuant to Treasury Department Circular No. 793, request immediate payment of the bond and/or check hereinafter described, the owner or payee of which is deceased. We certify the following statements as to the bond or check, the deceased owner or payee and his survivors on the date of his death, are full, true, and correct:

1. BOND OR CHECK. (See detailed instruction 1)

- (a) Bond No. _____ for \$ _____ inscribed in the name of the deceased.
(b) Check No. _____, in the amount of \$ _____, payable to order of the deceased.

2. DECEASED OWNER OR PAYEE. Furnish death certificate or photostat thereof. (See detailed instruction 2)

- (a) Name as it appears on bond or check _____
(b) Home address at time of death _____
(c) Date of death _____
(d) At time of death deceased was—Married ☐ Single ☐ Divorced ☐ or Widowed ☐ (Check one)

3. LAWFUL WIDOW OR WIDOWER OF OWNER OR PAYEE. If none surviving at date of death, write "None" here _____
(See detailed instruction 3)

- (a) Full name _____
Address _____
(b) Place and date of marriage _____
(c) If not living at date of this application, give date of death _____

4. CHILDREN OF DECEASED OWNER OR PAYEE. (See detailed instruction 4)

A. CHILDREN 17 YEARS OF AGE OR OVER

List all living children of deceased, 17 years or over at date of this application; if none, write "None" here _____

(a) FULL NAME	(b) ADDRESS	(c) DATE OF BIRTH	(d) EXACT RELATIONSHIP TO DECEASED

B. CHILDREN UNDER 17 YEARS OF AGE

List all living children of deceased, under 17 years of age at date of this application; if none, write "None" here _____

(a) FULL NAME	(b) ADDRESS	(c) DATE OF BIRTH	(d) EXACT RELATIONSHIP TO DECEASED	(e) ANY LEGAL GUARDIAN? (If so, give name and address)

If any of the above children have no legally appointed guardian, application must be made on their behalf by the person having custody and parental control. (See Item 7 and instructions)

C. DECEASED CHILDREN

List any children of deceased who were living at his death, but who have since died. If none, write "None" here _____

(a) FULL NAME	(b) DATE OF DEATH	(c) AGE AT DEATH	(d) MARRIED OR SINGLE AT DEATH	(e) EXACT RELATIONSHIP TO DECEASED

5. PARENTS OF DECEASED OWNER OR PAYEE.

(See detailed instruction 5)

N. B.—This item is not to be completed if there was a surviving widow, widower, or child living at date of holder's death. See instruction 5 for definition of "Parents" in Armed Forces Leave Act. Preference shall be given to the parent or parents, not exceeding two, who actually exercised parental relationship at the time of, or most nearly prior to the date of death. Attach a signed and sworn statement giving names of all parents as defined in the Act and stating the facts relied upon to sustain the application.

(a) FULL NAME	(b) ADDRESS	(c) EXACT RELATIONSHIP TO DECEASED

6. MENTALLY INCOMPETENT SURVIVOR. If any survivor named above is mentally incompetent, complete the following:

(See detailed instruction 6)

(a) Name and address of incompetent _____

(b) Name and address of person making application in behalf of incompetent _____

(c) If person making application is legally appointed guardian, so state; otherwise state relationship to incompetent and basis on which application is made on incompetent's behalf _____

7. APPLICANTS ON BEHALF OF OTHERS. If applicant is none of those listed above but is submitting application in behalf of one or more listed above, complete following:

(See detailed instruction 7)

(a) Name and address of applicant _____

(b) Application is being made on behalf of _____

(c) Relationship of applicant to (b) _____

(d) Basis for making application _____

All applicants 17 years of age or over must execute the following oath. All applicants who do not sign in the presence of the same notary or other officer must execute their oath in one of the other spaces for the oath.¹

SUBSCRIBED AND SWORN TO (OR AFFIRMED) BY (insert here from right-hand column each name for whom this oath is given).

before me at _____

this _____ day of _____, 19 _____

[SEAL]

(Signature of notary public or other officer authorized to administer oaths for general purposes)

I do solemnly swear (or affirm) that the foregoing statements are true and correct to the best of my knowledge and belief.

SUBSCRIBED AND SWORN TO (OR AFFIRMED) BY (insert here from right-hand column each name for whom this oath is given).

before me at _____

this _____ day of _____, 19 _____

[SEAL]

(Signature of notary public or other officer authorized to administer oaths for general purposes)

I do solemnly swear (or affirm) that the foregoing statements are true and correct to the best of my knowledge and belief.

SUBSCRIBED AND SWORN TO (OR AFFIRMED) BY (insert here from right-hand column each name for whom this oath is given).

before me at _____

this _____ day of _____, 19 _____

[SEAL]

(Signature of notary public or other officer authorized to administer oaths for general purposes)

I do solemnly swear (or affirm) that the foregoing statements are true and correct to the best of my knowledge and belief.

¹ If the space provided for oath is insufficient, an additional sheet should be used and firmly attached.

GENERAL INSTRUCTIONS

Use of form.—This form is to be used where the holder of an Armed Forces Leave Bond has died without assigning the bond to the Administrator of Veterans Affairs and prior to payment of the bond. It may also be used where the payee of a check issued under Section 6 of the Armed Forces Leave Act of 1946 has died without presenting the check for payment.

Persons to whom payment may be made.—The Act provides that bonds or checks in case of the death of the owner or payee shall be paid by the Secretary of the Treasury only to the deceased's survivors upon their option and application, whether before, upon, or after maturity of the bonds. Payments will be made to the surviving spouse and children, if any, in equal shares; otherwise to the parents. Accordingly, no payment to an administrator, executor, or creditor of a deceased owner or payee will be made. The right to payment is fixed at the time of death of the owner or payee and if a person then entitled subsequently dies, payment will be made to his estate and all persons entitled must join in the application. No denominational exchange will be permitted and no partial payments will be made, nor will any bond be reissued in the name or names of survivors. For these reasons it is desirable that application for payment be made promptly upon the death of any owner or payee.

Minors or incompetents.—Payment is authorized to any person not an incompetent, 17 years of age or more, and payment to such person will discharge all obligation of the United States. In case of persons under 17 years of age or incompetent, payment will be made to a legally appointed guardian if, to the knowledge of the Secretary, any has been appointed; otherwise to such person as the Secretary may deem proper. The Secretary's determination in this respect is final.

Completion of form.—The form should be completed in accordance with the following detailed instructions; all information called for should be given and the form signed by all those entitled to receive payment on their own account or on behalf of incompetents or children under 17 years of age, and each signer should make oath to the truth of the statements.

Filing of form.—The form, accompanied by the bond or check, should be forwarded, preferably by registered mail, to a Federal Reserve Bank¹ or to the Treasury Department, Division of Loans and Currency, Washington 25, D. C. If thereafter any of the persons signing the form change their address, notice of such change should be promptly given to the office to which the form was mailed. Such notice should give the full name of the deceased owner or payee and the full name of the applicant, together with the old and new addresses.

¹ The Federal Reserve Banks are located at Boston, New York, Philadelphia, Cleveland, Richmond, Atlanta, Chicago, St. Louis, Minneapolis, Kansas City, Dallas, and San Francisco.

DETAILED INSTRUCTIONS

Please follow these instructions carefully. They are given to assist you in completing this form properly and thereby expedite settlement. These instructions are numbered and lettered to correspond with the items on the form.

Each applicable item on this form should be completed. If any information requested is not known, so state.

1. BOND OR CHECK. If both bond and check are unpaid, describe both.

- (a) Enter the bond number and the amount of the bond.
- (b) Enter the check number and the amount of the check.

2. DECEASED OWNER OR PAYEE.

- (a) Enter the *full name* of the bond owner and/or payee of check.
- (b) Enter the *complete address* at which the deceased was living at time of his death.
- (c) Enter month, day, and year of death.
- (d) Indicate by mark (x) in proper box whether the deceased was married, single, divorced, or widowed *at time of his death*. Divorce means a final, absolute decree of court effective before date of death.

Attach to this form a death certificate or a photostat thereof. If the name of the deceased as shown on death certificate differs from name shown on bond or check, the discrepancy must be explained.

3. LAWFUL WIDOW OR WIDOWER OF OWNER OR PAYEE. If no surviving widow or widower, write "None."

For purposes of this item "lawful widow or widower" means wife or husband by a ceremonial marriage or by a common-law marriage where that relationship was established in a State where common-law marriages are recognized by law. Where a divorce is involved the marriage relationship is not terminated until dissolved by a court of competent jurisdiction which has rendered a final and absolute decree before the death of either spouse.

- (a) Enter full name and present address. A widow should enter her own given name; for example, Mrs. Mary Smith.
- (b) Enter town or city and State, and the date, where marriage to deceased was performed. If common-law marriage give place and date where such relationship was entered into.
- (c) If widow or widower was living at *date of death* of owner or payee but has died before the date of this application, give date of widow's or widower's death.

4. CHILDREN OF DECEASED OWNER OR PAYEE. If there were no surviving children *at the date of death* of the deceased owner or payee, write "None."

For the purpose of this question, a "child" includes:

1. Legitimate child.
2. Child legally adopted.
3. Stepchild, if, at the time of death of the deceased owner or payee, such stepchild was a member of the deceased's household.
4. Illegitimate child, but in the case of a deceased *male* owner or payee only if he has been judicially ordered or decreed to contribute to such child's support, has been judicially decreed to be the putative father of such child, or has acknowledged under oath in writing that he is the father of such child.
5. A person to whom the deceased at the time of his death stood in loco parentis and so stood for not less than 12 months prior to his death.

A. If there were *no* living children of deceased *17 years of age or over* at date of this application, write "None."

- (a) Enter *full* name of each *living* child, as defined above, *over* the age of 17 years *at date of this application*.
- (b) Be sure to give *complete* address for each.
- (c) Enter month, day, and year of birth of child.
- (d) Enter the relationship of the child to the *deceased*, such as "son or daughter," "child legally adopted," "step-child," etc.

B. If there were *no* living children of deceased, *under 17 years of age* at date of this application, write "None."

- (a) to (d): Follow instructions under A.
- (e) Enter *full* name and address of *legal* guardian, if any. If there was no legal guardian at time of this application, so state. If there are any living children under 17 years of age who have no legally appointed guardian, application must be made on their behalf by the person having custody and parental control of such children. See Instruction No. 7.

C. If there were *no* children (of any age) of deceased living at his death, who have since died, write "None."

- (a) Enter *full* name of each *deceased* child, as defined above.
- (b) Enter date of *death* of child.
- (c) Enter age of child at date of death.
- (d) State whether child was married or single at date of death.
- (e) Enter the relationship of the child to the *deceased* such as "son or daughter," "child legally adopted," "step-child," etc.

5. PARENTS OF DECEASED OWNER OR PAYEE. This item is *not* to be completed if there is any surviving widow or widower, child or children of deceased owner or payee. For the purpose of this item a parent means: Father or mother, grandfather or grandmother, stepfather or stepmother, father or mother through adoption, or any person who stood in loco parentis to the *deceased owner or payee* for a period of not less than 12 months prior to the date of death of the deceased. Payment may not be made to more than two persons as "parents."

- (a) Enter *full* name of each parent making application.
- (b) Enter *complete* address.
- (c) Enter "father," "mother," or other kind of parent as listed above. Attach a signed and sworn statement listing all parents as defined above and stating the facts relied upon to support payment to those making application.

6. MENTALLY INCOMPETENT SURVIVOR. When applicant is a guardian of a mentally disabled survivor or is a person upon whom such mentally disabled survivor is dependent for chief support, such applicant should give all necessary information relative to the deceased owner or payee and to the mentally disabled survivor on whose behalf application is made.

- (a) Enter *full* name and *complete* address of incompetent.
- (b) Enter *full* name and *complete* address of person making application on behalf of incompetent.
- (c) Nature of applicant's relationship to incompetent, such as "guardian," "custodian," etc., and state whether incompetent is mentally disabled and generally considered to be unable to handle his own affairs.

7. APPLICANTS ON BEHALF OF OTHERS. If applicant does *not* come under any category shown in questions numbered 3 through 6 but is submitting application on behalf of one or more survivors of deceased owner or payee as a representative of the estate of any such survivor, or is acting in some similar representative capacity, such applicant should give all necessary information relative to the deceased owner or payee and to the survivor on whose behalf representation is made.

- (a) Enter *full* name and *complete* address of applicant.
- (b) Enter *full* name of survivor on whose behalf application is made.
- (c) Give relationship of applicant to survivor, such as administrator, or executor of estate of deceased child of deceased owner or payee, or person exercising parental control over living child of deceased owner or payee.
- (d) Explain fully basis of application.