

FEDERAL RESERVE BANK OF DALLAS

FISCAL AGENT OF THE UNITED STATES

Dallas, Texas, April 14, 1942

To Qualified Agents for the Issuance of War Savings Bonds, Series E:

The Treasury Department has authorized Federal Reserve banks to reimburse all qualified agents for the issuance of United States Savings Bonds, Series E, for the postage and registry fees in connection with the return to this bank of stubs from United States Savings Bonds, Series E, spoiled or cancelled bonds, and unissued or excess stock, provided the following instructions are complied with:

Each shipment, accompanied by report FA-82, should be forwarded by registered mail to this bank and will be handled in accordance with the following instructions issued by the Third Assistant Postmaster General:

Shipments weighing eight ounces or less should be dispatched by registered mail at the first-class rate of postage, in addition to the registry fee of fifteen cents.

Shipments weighing more than eight ounces, but not more than seventy pounds, should be dispatched as insured mail, to be treated as registered mail, at the fourth-class (parcel post) rate of postage, in addition to an insurance fee of fifteen cents on each shipping unit. Each article must be securely sealed and the package must bear the following notation, either by rubber stamp impression, printed slip, or by other means:

“This article is put up and mailed by authority of the Post Office Department upon prepayment of postage at the fourth-class (parcel post) rate and insurance fee. It must be recorded and handled as a registered article by postal employees.

Ramsay S. Black
Third Assistant Postmaster General.”

We have prepared a gummed sticker bearing this legend, Form FA-121, and enclose a supply for your convenience. An additional supply will be furnished upon request.

Reimbursement for the postage expended will be made once each month. In order to obtain reimbursement issuing agents should file a claim on Form FA-103 Rev.

Yours very truly,

R. R. GILBERT

President