

**FEDERAL RESERVE BANK
OF DALLAS**

Dallas, Texas, January 10, 1934.

FINANCIAL STATEMENTS

To the Member Bank Addressed:

In order that we may determine whether a note offered for rediscount or as collateral is eligible and acceptable, it is necessary that the member bank furnish us a certified copy of a current financial statement of the borrower in connection with commercial notes of \$500 or more, and unsecured agricultural or livestock notes of \$1,000 or more. We, of course, reserve the right to request a current financial statement in connection with any note submitted to us.

Whenever a borrower whose note is submitted to us has affiliated or subsidiary companies, we should be furnished a consolidated statement, and also separate statements of the companies included in the group. In the event it is impracticable to furnish such consolidated and separate statements, a statement of the borrowing company must be submitted.

It is essential for financial statements accompanying offerings to be clear and complete. We have prepared forms which provide for a list of assets and liabilities and also certain important supplemental information, concerning real estate, stocks, bonds, etc., and in the case of commercial borrowers, a profit and loss statement. **These supplemental schedules should be filled out completely.**

When it is inconvenient for a member bank to furnish financial statements on the identical forms that we have prepared, we request that forms providing for substantially the same information be used.

As stated in our Circular of June 24, 1930, we are glad to furnish our member banks financial statement forms, upon request, free of charge.

Yours very truly,

A handwritten signature in cursive script, appearing to read "E. M. James". The signature is written in dark ink and is positioned centrally below the typed name "Governor".

Governor.