

FEDERAL RESERVE BANK OF DALLAS

August 31, 1920.

TO THE MEMBER BANK ADDRESSED:

The file of circulars of this bank, outlining its policies and practices, and setting forth its requirements in connection with facilities offered to member banks, is being revised.

When that work has been finished, a new set of circulars with a ready and convenient index will be forwarded to each member. It is very important for banks to carefully read all circulars upon receipt and to keep them for future reference. Therefore, with the view of assisting them to maintain a complete file of circulars, the question of providing a ring binder, in which to file such circulars, is being considered.

If a sufficient number of banks are interested, binders will be furnished without cost and the revised circulars, as well as others issued in the future, will be punched to fit them.

Banks desiring to maintain a complete file of circulars issued by this bank are requested to sign the enclosed card and return it promptly.

Respectfully,

A. L. Van Jank

encl.

FEDERAL RESERVE BANK,

STATION K - DALLAS, TEXAS.

Federal Reserve	Bank of Dallas,
Dallas, Texas.	

Dear Sirs:

We would be glad to receive a ring binder, without cost, in which to file the circulars now being revised, as well as those which may be issued in the future, as it is our desire to keep them for future reference.

Yours very truly,

	NAME OF BANK	_
	ADDRESS	_
Date	Ву	
	OFFICIAL TITLE	