

NUMBER 13.

FEDERAL RESERVE BANK
OF DALLAS

March 6, 1916.

TO THE MEMBER BANK ADDRESSED:

Under the regulations accompanying Circular #3, Series 1915, issued by the Federal Reserve Board, the date after which financial statements of makers of paper discounted by the Federal Reserve Banks will be required is fixed at July 15, 1915. You are urged to begin at once to procure these statements and build up your credit files as rapidly as possible, so that in the event of need, you can furnish the necessary information in regard to any bills offered us and enable us to act upon your application without delay.

We have prepared no form for such statements but they should be such that the information desired on the enclosed blank abstract could be readily obtainable. In this district the furnishing of financial statements by borrowers is in its infancy and it is the duty of the member banks to educate their customers in this respect.

For the use of member banks in forwarding us rediscounts we have prepared a new form on which same are to be listed and two of these are enclosed herewith. This form supercedes all others and must be used by all member banks after this date. We have a supply of these on hand and will furnish them to you as needed, upon your application for same, relieving you of the expense of having them printed.

We also have a supply of blank abstracts like the enclosed and will furnish them to our members as needed, it being necessary after July 15, 1915, to attach one of these, properly filled out, to each note offered us for rediscount, when the makers of same are required by Federal Reserve Board Circular No. 3, Series 1915, to have statements on file with your bank.

Conditions under which these statements may be waived are explained in the last paragraph of the circular above referred to.

All applications for rediscounts are promptly acted upon by our Executive Committee, usually upon the day of receipt; the only formalities attending being that the application blank be properly filled out, the notes properly endorsed, and the application be accompanied by sufficient information with respect to the paper offered to permit of intelligent consideration.

Incidentally, I beg to state that the directors and officers of this institution are doing their best to accomplish the purposes for which it was organized under the law, and we should not feel our duties well performed did we not eliminate all unnecessary "red tape". With this object in view, you are earnestly urged to confer with us, either by mail or in person, about rediscounts or upon any subject regarding which it may be possible for us to enlighten you. We will also appreciate your writing and giving us your ideas on all matters pertaining to the development and improvement of the Federal Reserve System.

Very respectfully,

R. L. VAN ZANDT,

Acting Governor