

FEDERAL RESERVE BANK OF CHICAGO

GOVERNMENT BOND DEPARTMENT

ROOM 361-209 SO. LA SALLE ST.

D. A. JONES, ASST. CASHIER
L. G. MEYER, ACTING ASST. CASHIER
V. LAMONT, ACTING ASST. CASHIER

ADDRESS ALL COMMUNICATIONS
RELATIVE TO GOVERNMENT BONDS
P. O. BOX 805

Circular No. 216
October 29, 1919.

TO THE BANK OR TRUST COMPANY ADDRESSED:

RE COUPON BOND SHIPMENTS

Stamp or write your name on the reverse side of all Coupon Liberty Loan Bonds or Notes surrendered to us. This will eliminate the necessity of listing the serial numbers on our forms when making the following requests:

1. Denominational Exchange of Coupon Bonds/Notes Form 1029B.
2. Conversions of 4% Second Liberty Loan Coupon Bonds for 4-1/4% Coupon Bonds Form 322.
3. Conversions of 4% First Liberty Loan Converted Coupon Bonds for 4-1/4% Coupon Bonds Form 321.
4. Conversion of 3-3/4% Victory Liberty Loan Coupon Notes into 4-3/4% Coupon Notes Form 325.
5. Conversion of 4-3/4% Victory Liberty Loan Coupon Notes into 3-3/4% Coupon Notes Form 327.

Retain in your own files a carefully prepared list of the serial numbers of such Bonds or Notes, according to denomination and issue, so that you can prepare the necessary papers in case of loss in transit. Without this list reimbursement cannot be secured from the Insurance Underwriters.

FEDERAL RESERVE BANK OF CHICAGO
Government Bond Department