

FEDERAL RESERVE BANK OF CHICAGO

GOVERNMENT BOND DEPARTMENT

ROOM 361-209 So. LA SALLE STREET

B. B. CRAMER, ASST. CASHIER
D. A. JONES, ASST. CASHIER
A. H. VOGT, ACTING ASST. CASHIER

ADDRESS ALL COMMUNICATIONS
RELATIVE TO GOVERNMENT BONDS
P. O. BOX 805

Circular No. 140
January 10, 1919.

FOURTH LIBERTY LOAN Instructions - Jan. 16, 1919 Payment.

TO THE BANK OR TRUST COMPANY ADDRESSED:

We enclose herewith -

- 1 Form 406 - original for your use in making payment due Jan. 16, 1919.
- 2 Form 406 - copy for your file.
- 3 Form 406 - specimen for your guidance, showing payment form correctly filled out in a hypothetical case.
- 4 Suggested procedure for filling out Form 406.
- 5 Form 401A- Original - Directions for issue of Registered Bonds - several copies.
- 6 Form 401A- Specimen - Directions for issue of Registered Bonds.
- 7 Form C.I.110 - for use in listing Certificates of Indebtedness to be applied on bonds or for ordinary redemption.

Please read the entire specimen forms (printed matter as well as figures) before making any entries on the originals. Note that accrued interest on the 50% payment is computed by multiplying the par value amount of bonds for which payment is completed January 16, 1919, by \$6.8654 per \$1000. This method simplifies the calculation and makes due allowance for the fact that 10% was paid with the application, 20% November 21, 1918, and 20% on December 19, 1918. No accrued interest is to be paid at this time on the 20% payment.

Note also that the total amount of Coupon Bonds desired, plus the total amount of Registered Bonds ordered, exactly equals the par value of bonds on which payment is completed January 16, 1919.

Certificates of Indebtedness to be applied as payment on bonds must be listed on Form C.I. 110 and such certificates must accompany Form 406 (January 16th payment letter). If certificates are NOT in your possession, attach a letter to Form 406, stating where we are to procure them. If they are in safe keeping be sure to attach the original safe keeping receipt. If certificates are held as collateral to War Loan Deposit Account attach Form "W" in triplicate, properly executed. Make a note on Form "W", "Deliver to Bond Department to apply as payment on bonds."

Remember the January 16th payment is to be mailed AT THE CLOSE OF BUSINESS January 16, 1919, thus enabling you to include payments received that day. If payment is to be made by your correspondent, fill out Form 406 and forward to such correspondent, instructing them to present it when making payment.

FEDERAL RESERVE BANK OF CHICAGO
Government Bond Department.