

FEDERAL RESERVE BANK OF CHICAGO

GOVERNMENT BOND DEPARTMENT

ROOM 361-209 SO. LA SALLE ST.

S. B. CRAMER, ASST. CASHIER
D. A. JONES, ASST. CASHIER
A. H. VOGT, ACTING ASST. CASHIER

ADDRESS ALL COMMUNICATIONS
RELATIVE TO GOVERNMENT BONDS
P. O. BOX 805

Circular No. 95
July 26, 1918

TO THE BANK OR TRUST COMPANY ADDRESSED:

Many banks have used wrong forms and otherwise failed to follow correctly our instructions in connection with subscriptions and payments for the Liberty Loans, bond conversions, bond exchanges, etc.

As a result, the character of service that we render to the banks and through them to the public, is not up to the standard we would like to maintain.

We therefore request that you appoint someone in your office who will represent your institution in all its dealings with our Bond Department, including the execution of subscription blanks, payment forms, etc., in fact all matters pertaining to Liberty Loans, Certificates of Indebtedness, War Loan Deposit Accounts, or Conversions. Advise us on the enclosed franked post card (Form 330) the name of the appointee and it will be added to our addressograph plate for mailing circulars, instructions, etc., pertaining especially to your dealings with this department.

Your immediate action and advice in this connection will be appreciated.

FEDERAL RESERVE BANK OF CHICAGO
Government Bond Department.