

Internal Memorandum

March 1, 1954

Re: National Records Management Council, Inc.
-- Recommended to Miss Adams by Prof. A. H. Cole

The National Records Management Council, 50 East 42nd Street (telephone: OXford 7-0290), is a non-profit organization set up with some funds from The Rockefeller Foundation which has developed a technique for sorting records that deal mainly with company records but they also have handled some family records. They have a staff of twenty-five, headed by Robert A. Schiff. Professor Cole now recommends that the above Council be used when possible in connection with business histories. We should look into this.

MA:km

Appointment set with Mr. Schiff on Thursday, March 4/54, at 10:30 A.M.