### THE BROOKINGS INSTITUTION MONTHLY TRAVEL EXPENSE REPORT

December 16, 1955

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	purpose of the							
Furpose:	Errands in New	Liore O.W			28, 1			
Trip from:	to	!	Date	Dec.	14, 1	955	to:	
Project to whi	ch charged:	Committee o	n the Mist	ory of	the F	ederal	Reserve	System
Transportatio	n (rail, air, etc.	) except por	tion bough	t by o	r char	and to		
the second secon	tution					_		
Hotel								
Meals				• • • •				- /-
Local transpo	rtation (taxi, bu	s, streetcar	, etc.)					1.60
Telephone and	telegraph (offic	cial business	3)					
Baggage and t	ips						—	
Miscellaneous	(explain)							
	expended	Town to the second					\$	1.60
Advances (ded	uct amount adva	inced for ex	penses, if	any).				
Due emi	oloyee					,	\$	1.60
or								
Due The	Brookings Inst	itution					\$	
I certify tha	t the foregoing	expense acc	ount is co	rrect.	fec	of ch	M BLOC	135
				ed by_		V		

The Author to A see the troit

	THE BROOKINGS INSTITUTION
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Day	Hotel	Meals	(Rail, air, etc.)	(Taxi, bus, etc.)	& Tips	Tel.	Misc.	Total
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## THE BROOKINGS INSTITUTION MONTHLY TRAVEL EXPENSE REPORT

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Purpose:	134071				The second second
	ew York	to: WashingtonDat	December 6, 1	955o:	8
Project to whi	ch charged	Committee on the History			10.1
Transportation the Insti	n (rail, air, tution (Dec	etc.) except portion boug.  6 air fare bought by N.Y  1 appear on bank bill)	ht by or charged	to	6.74 (Dec. 1
Hotel					
Meals					
Local transpo	rtation (tax	i, bus, streetcar, etc.)			16
Telephone and	telegraph	(official business)			6.95
Baggage and t	ips			–	
Miscellaneous	(explain)_				20 3445 02
TOTAL	expended.			\$	F - 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
					13.69
Advances (ded	uct amount	advanced for expenses, if	any)		
Due emp	oloyee			\$_	13.69
or					2 c 2
Due The	Brookings	Institution		\$	) - ")
I certify tha	t the forego	oing expense account is co	ure	of chees	o pulse
		Appro	ved by	٧	

For: Miss Mildred adags

December, 1955

### MEMORANDUM ACCOUNT

Month\_\_\_ STREET CREVE PANSI REPO

			Transp	ortation	Baggage			
			Distant	Local		Tel. &		
Day	Hotel	Meals	(Rail, air, etc.)	(Taxi, bus, etc.)	& Tips	Tel.	Misc.	Total
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Federal Reserve Bank of St. Louis

No.		
Date_	12/6/55	

Kindly mak	e reservati	ion for Mr.	Miss Mildre	Adams	Execut Titl	
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### THE BROOKINGS INSTITUTION MONTHLY TRAVEL EXPENSE REPORT

Date December 5, 1955

This report should be submitted to the Executive Manager upon return from travel or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. Advances should be accounted for and unused funds should be returned promptly after the return from an official trip.

A chronological account of expenses is recommended but not required (see reverse side for form). Expenditures should be classified and should be reasonable in view of the nature and purpose of the trip.

the nature and purpose	of the trip.	
Purpose:		
Trip from: New York	to Hashington & ReturnDate: 11/29/55	to: 12/1/55
Project to which charg	ed: Committee on the History of the Federal B	Reserve System
	ir, etc.) except portion bought by or charged	
Hotel		16.48
Meals		8,00
Local transportation (t	axi, bus, streetcar, etc.)	5.80
Telephone and telegrap	h (official business)	3.78
Baggage and tips		2.50
Miscellaneous (explain		15
TOTAL expended	L	\$
Advances (deduct amou	ant advanced for expenses, if any)	
Due employee		\$ 63.27
or		/
Due The Brookin	gs Institution	\$
7		1-1-1
I certify that the fore	egoing expense account is correct.	100
	Signature	
for FRASER	Approved by	

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http://fraser.stlouisfed.org/
Federal Reserve Bank of St. Louis

Month November-December, 1955DITU EITZMI ZDMINOGRA RAT

				Transp	ortation				
			Meals	Distant	Local	Baggage	Tel. &		
	Day	Hotel		(Rail, air, etc.)	(Taxi, bus, etc.)	& Tips	Tel.	Misc.	Total
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http://fraser.stlouisfed.org/ Federal Reserve Bank of St. Louis For: Mr. Donald B. Woodward Vick Chemical Company 122 East 42nd Street New York 17

#### THE BROOKINGS INSTITUTION

#### MONTHLY TRAVEL EXPENSE REPORT

November 28, 1955

This report should be submitted to the Executive Manager upon return from travel or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. Advances should be accounted for and unused funds should be returned promptly after the return from an official trip.

A chronological account of expenses is recommended but not required (see reverse side for form). Expenditures should be classified and should be reasonable in view of the nature and purpose of the trip.

Purpose:		October	25, 1955		Ł
Trip from:	to: Committee on	Date: the <b>History of</b> the Fed	to: to:	rstem	
Project to which cha	rged:				#
		ortion bought by or ch	0		
Hotel	• • • • • • • • • • • •		· · · · · · · · · · ·		+
Meals					
Local transportation	(taxi, bus, streetca	r, etc.)		9.13	+
Telephone and telegr	aph (official busine	ss)			1
Baggage and tips					
Miscellaneous (expla	in)			9.13	1
TOTAL expend					
Advances (deduct am	ount advanced for e	expenses, if any)			
				9.13	
Due employee			\$_		+
or					
Due The Brook	ings Institution		\$_		
I certify that the fo	oregoing expense ac	count is correct.			
		Signature	V		
d for FRASER					

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Day	Hotel	Meals	(Rail, air, etc.)	(Taxi, bus, etc.)	& Tips	Tel.	Misc.	Tota
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	Date 11/18/55
Purchasing Division:	
Kindly make reservation	n for Mr. Miss Mildred Adams , Executive Director
Com. on History FR System	
Brookings Institution . This	s is in connection with Bank Personal
Affiliation	Personal Personal
Airling tickets One IV	ay lst classx
Railroad tickets Round	trip Coach UB Chair
Trailing of the control of the contr	one way-no
From: New York To: Was	Shington D. C. Via: Penn R. R. Indicate route, railroads,
	Indicate route, railroads,
airlines and extra-fare trains or	alv where there is a preference
all lines and choice-inic ordina or	ity where onere is a preference.
Date of departure 11/29/55 Appr	rox. time 1:20 a.m. Date of return
	* * * * * * *
Broadcast tickets for:	*
Theatre	List in order of preference
, Date	, Matinee or evening.
Hotel accommodations for 1 si	ingle rooms, th bath double wooms, on Nov. 29th & 30th
V 63 W-1-3	
in Hay Adams Hotel List 1st, 2nd, and	2nd choices
LISC ISC, ZIIG, AIIC	* * * * * * * * *
Please purchase travelers checks	in the face amount of \$, in denominations
and emounts as follows:	
and amounts as follows:	•
	Signed
DIEACE NAME TO the second the	
	above travel reservations is required by Bank uction Finance Corporation, this form should be
accompanied by an Exemption Cert:	
accompanied by an Exemption oci o.	illowed bighter by the blavelet.
FOR IIS	E OF PURCHASING DIVISION
, I OIL ODI	OF TOROGRAPHIC DIVIDION
Reservations Made:	Tickets Picked Up By
Date and In	nitial Name
Accommodations: Car Am 16	Romanto 14
	mount Date Amount
Cash Received From:	Refund Paid To:
Paymaster	Paymaster
Individual	Individual
Cost	Amount Charged
Amount Paid Amount Cancld.	Chg.Amt.Cancld.
Refund Recd.	Date Cr. Req.
	Date Cr. Recd.
Refund Requested	Date Cr. Recd.

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Federal Reserve Bank of St. Louis

Federal Reserve Bank of St. Louis

#### THE BROOKINGS INSTITUTION

#### MONTHLY TRAVEL EXPENSE REPORT

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This report should be submitted to the Executive Manager upon return from travel or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. Advances should be accounted for and unused funds should be returned promptly after the return from an official trip.

A chronological account of expenses is recommended but not required (see reverse side for form). Expenditures should be classified and should be reasonable in view of the nature and purpose of the trip.

New York Trip from:	Van Horn to: and r	esville eturn Date:	9/15/55	to:9/18/	55
Project to which charg	Committee on	the History of	the Federal Rese	erve Syst	em
Transportation (rail, a			,		37.00
Hotel					26.32
Meals					
Local transportation (t	axi, bus, stree	tcar, etc.)			
Telephone and telegrap	oh (official busi	ness)			
Baggage and tips					
Miscellaneous (explain					
TOTAL expended				\$	3.32
Advances (deduct amou	int advanced for	r expenses, if a	ny)		
Due employee .				· · · \$_6;	3.32
or <u>Due The Brookin</u>	gs Institution.			\$	
I certify that the fore	egoing expense	account is cor	rect.		
		Signatur	'e		
d for FRASER		Approve	d by		

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				ortation				
	-	1000	Distant	Local	Baggage	Tel. &		
	Hotel	Meals	(Rail, air, etc.)	(Taxi, bus, etc.)	& Tips	Tel.	Misc.	Tota
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October 11, 1955

Dear Mr. Akers:

Enclosed is an expense account for Mr. Donald Woodward for two amounts incurred during July. It has just been sent to this office.

Could you send me a few more expense account forms, as I seem to be running low.

Sincerely,

Irma Burstein Secretary

Mr. Sheldon Akers The Brookings Institution 722 Jackson Place N. W. Washington 6, D. C.

Enc.

For: Mr. Donald Woodward
Vick Chemical Company
122 East 42nd Street
New York 17, THE BROOKINGS INSTITUTION
N. Y.

MONTHLY TRAVEL EXPENSE REPORT

	Date	October 11,	1955

This report should be submitted to the Executive Manager upon return from travel, or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. Advances should be accounted for and unused funds should be returned promptly after the return from an official trip.

A chronological account of expenses is recommended but not required (see reverse side for form). Expenditures should be classified and should be reasonable in view of the nature and purpose of the trip.

Trip from:	to:	Date:	to	:
Project to which charge	d: Committee on t	the History of the	Federal Reserv	re System
Transportation (rail, ai	r, etc.) except por	rtion bought by or N.Y. to Princeton	charged to	\$ 3.72
Hotel				
Meals (Luncheon for	3 st University	Qub)		10.50
Local transportation (ta	xi, bus, streetcar	; etc.)		
Telephone and telegraph	n (official busines	s)		
Baggage and tips				
Miscellaneous (explain)		× o presentate		
TOTAL expended				\$_14.22
Advances (deduct amour	nt advanced for ex	penses, if any)		-
Due employee				\$ 14.22
or				
Due The Brooking	gs Institution			\$
I certify that the f	oregoing expense	account is correct	et.	
		Signature	×	

Month July, 1955

			Trange	ortation				
			Distant	Local	D	77-1 0		
Day	Hotel	Meals		(Taxi, bus, etc.)	Baggage & Tips	Tel. & Tel.	Misc.	Total
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#### Miss Burstein:

Following our telephone conversation of this morning, I believe Mr. Woodward is owed for the following:

Lunch July 19 at the University Club for Dr. Logsdon, Miss Adams and Mr. Woodward

\$10.50

Round trip coach railroad fame to Princeton, N. J. July 21.

\$3.72

\$14.22

Lucilla McCoubrey

### RECEIVED

OCT 1 1 1955

COMMITTEE ON THE HISTORY OF THE FEDERAL RESERVE SYSTEM For Mr. Donald Woodward

## THE BROOKINGS INSTITUTION MONTHLY TRAVEL EXPENSE REPORT

or at the end of the expenses essential which funds were a unused funds should A chronologic	month in which of to the transacting dvanced before de be returned prom- al account of exper- penditures should	ficial travel occurs, for of official business has eparture. Advances should be classified and s	or which reimbes been author ould be accour m an official transfer to the required	oursementized, or ated for ip.
Purpose: Telegra	ms sent concerning	Committee business		, ,
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Project to which cha	rged: Committee	on the History of the Fe	deral Reserve S	System
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Hotel				
Meals	4			
Local transportation	ı (taxi, bus, street	car, etc.)		
Telephone and teleg	raph (official busin	ness)		5.58
Baggage and tips			· · · · · · · · · · · · · · · ·	
Miscellaneous (expl	ain)			
TOTAL expen	ded		\$	5.58
Advances (deduct ar	nount advanced for	expenses, if any)		
Due employee			\$	5.58
or				
Due The Broo	kings Institution		\$	
I certify that the	oregoing expense	account is correct.		
		Signature		
		Approved by		

MONTHLY TRAVEL EXPENSE REPORT

Month August, 1955

				ortation				
		23.52	Distant 9150	Local	Baggage	Tel. &		
Day	Hotel	Meals	(Rail, air, etc.)	(Taxi, bus, etc.)	& Tips	Tel.	Misc.	Total
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Federal Reserve Bank of St. Louis

### RECEIVED

Mrs. Singer:

SEP 22 1955

Mr. Woodward sent the following telegrams to Miss Adams Rfrom Maine in August, for which we would like reimbursement. THE FEDERAL RESERVE SYSTEM

Night Letter

\$1.23

"Oswald Satisfactory and I will hold for reference if you need to discuss him. While I expect some may not read complete document I do think it should go to committee and foundation with the introduction. Otherwise great substance of accomplishment may not be evident. Money so far very well spent and evidence will both fully validate past and constitute persuasive earnest of future. So I suggest complete document go at one time even if delay is necessary."

Telegram 8/18

\$1.63

"Oswald Calkins Adams splendid and I would not touch a comma. Earlier wire covers suggestions subject to you and Bob."

Telegram 8/12

\$1.31

"Oswald entrained Maine Central today for Liberty Street assignation with you Monday"

Telegram 8/22

\$1.41

"The improvement is above and beyond improvement."

TOTAL

\$5.58

Is this information enough or do you want something else. Please let me know, and I will be glad to supply it.

Sercila Mr. Coulney

### THE BROOKINGS INSTITUTION MONTHLY TRAVEL EXPENSE REPORT

Date	Date	August	15,	1955	
------	------	--------	-----	------	--

This report should be submitted to the Executive Manager upon return from travel or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. Advances should be accounted for and unused funds should be returned promptly after the return from an official trip.

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To talk with Mr. Owen Young	
Purpose: Van Hornesville,	
	July 30
Committee on History of Federal Reserve System	
Project to which charged:	
Transportation (rail, air, etc.) except portion bought by or charged to (reilmatifutionet to Albany & return, chair reservation to	\$ 36.09
Albany, bought by New York Bank, will appear on their bill)	28.00
Hotel	
Meals	7.00
Local transportation (taxi, bus, streetcar, etc.)	•50
	.16
Telephone and telegraph (official business)	
Baggage and tips	2.45
	1 10 10 10 10 10 10 10 10 10 10 10 10 10
Miscellaneous (explain)	
- Bargalla Ingline (1985) - 1985 - 1985 - 1985 - 1985 - 1985 - 1985 - 1985 - 1985 - 1985 - 1985 - 1985 - 1985	. \$74.10
TOTAL expended	. \$ <u>14410</u>
Advances (deduct amount advanced for expenses, if any)	
ruvances (deduct amount advanced for expenses, if any)	74.10
Due employee	. \$
<b>0</b>	
Due The Brookings Institution	. \$
I certify that the foregoing expense account is correct.	00.01
I certify that the totagoing expense account is correct.	10.00
Signature	3.0
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Federal Reserve Bank of St. Louis

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Month		

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July 22, 1955

Mr. Sheldon B. Akers 722 Jackson Place N.W. Washington 6, D.C.

Dear Mr. Akers:

Enclosed are two expense reports for Miss Adams and my time sheet for the month of July. I am sending it to gau in advance because I shall be away on vacation for the rest of the month. Miss Burstein will submit her report at the end of the month. I shall be back in the office August first.

Very sincerely yours,

Research Assistant

### THE BROOKINGS INSTITUTION

### MONTHLY TRAVEL EXPENSE REPORT

Da	te	July	22	1055
		W. School S.	FO-894 B	40777

This report should be submitted to the Executive Manager upon return from travel or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. Advances should be accounted for and unused funds should be returned promptly after the return from an official trip.

A chronological account of expenses is recommended but not required (see reverse side for form). Expenditures should be classified and should be reasonable in view of

the nature and purpose	of the trip.		
Purpose: Confer in Pr	inceton with Messrs. Stewart,	Calkins, Woodward	
Trip from: New York	to: Princeton & ReturnDate	July 21, 1955	to:
Project to which charg	ged: Committee on the History	of the Federal Ro	serve System
	ir, etc.) except portion bough		
Hotel			•• • • • • • • • • • • • • • • • • • • •
Meals. (Lunch for 4).			9,10
Local transportation (	taxi, bus, streetcar, etc.)		85
Telephone and telegra	ph (official business)		1.
Baggage and tips			1,60
Miscellaneous (explain	)		
TOTAL expende	d		\$ 15.31
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Due employee .			\$
or			
Due The Brooking	ngs Institution		\$
I certify that the for	egoing expense account is cor	rect.	9
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or FRASER er.stlouisfed.org/	Approv	ed by	

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Federal Reserve Bank of St. Louis

# THE BROOKINGS INSTITUTION MONTHLY TRAVEL EXPENSE REPORT

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the nature and purpose of the	[20] [20] [20] [20] [20] [20] [20] [20]		
Purpose:	Frank A. Vanderlip		
	Scarborough & Ret. July 8, 1955		
Trip from:	to: Date: to:		
	Committee on the History of the Federal Reser		
Project to which charged:			
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Meals			
Local transportation (taxi.	bus, streetcar, etc.)		ŀ
Telephone and telegraph (of	fficial business)		
Baggage and tips			H
Miscellaneous (explain)			+
TOTAL		2.06	
TOTAL expended		Ф	-
Advances (deduct amount a	dvanced for expenses, if any)		
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Due employee			ł
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I certify that the foregoin	ng expense account is correct.		
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### THE BROOKINGS INSTITUTION MONTHLY TRAVEL EXPENSE REPORT

Date_	July	13,	1955	
	-			

This report should be submitted to the Executive Manager upon return from travel or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. Advances should be accounted for and unused funds should be returned promptly after the return from an official trip.

A chronological account of expenses is recommended but not required (see reverse side for form). Expenditures should be classified and should be reasonable in view of the nature and purpose of the trip.

	New York	Brun Maur & Raturn	June 29, 1955	YY		
Trip from:_		to: Bryn Mawr & Return Date:				6.
Project to w	which charge	d: Committee on the History of	the Federal R	eserve Sy	stem	CI
Transportat	ion (rail, ai	r, etc.) except portion bought	by or charged	to	8.44	51
Hotel						+-1
Meals,.				+	2.50	
Local trans	portation (ta	xi, bus, streetcar, etc.)				
Telephone a	nd telegraph	(official business)	www.z	🛓		7.6
Baggage and	d tips				.50	9
Miscellaneo	us (explain)					0.0
TOTA	L expended			\$	11.44	
dvances (d	leduct amour	at advanced for expenses, if ar	ny)			
Due e	mployee			\$_	11.44	1
or						
Due T	he Brooking	s Institution		\$_		
I certify t	hat the fore	going expense account is corr	ect.			. 8
		Signature	•			0
r FRASER		Approved	l by			Ī

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Federal Reserve Bank of St. Louis

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			Transp					
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## THE BROOKINGS INSTITUTION MONTHLY TRAVEL EXPENSE REPORT

aggage Tall & Total	Date June 28,	1955 alsaM	Hotel
This report should be submitte	d to the Executive Manager und	on retur	n from t
or at the end of the month in which of expenses essential to the transacting which funds were advanced before of unused funds should be returned prome A chronological account of expensive for form). Expenditures should the nature and purpose of the trip.	official travel occurs, for whi g of official business has bee departure. Advances should be notly after the return from an occurs is recommended but not re-	ch reim n author ne accou official t required	bursemerized, or inted for rip. (see rev
Purpose: Visit Federal Reserve Banks	of Minneapolis and Kansas City		65.4
Trip from: New York to: Kensas Return		* 1 *	
Project to which charged: Committee	on the History of the Federal	Reserve	System
Transportation (rail, air, etc.) except the Institution (Return from K.			84.31
Hotel	.,.,.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	.75.	60.60
Meals			23.06
Local transportation (taxi, bus, stree	tcar, etc.)	. T.E	15.40
Telephone and telegraph (official busi	iness)		8.37
Baggage and tips			8.30
Miscellaneous (explain)			
TOTAL expended		\$_	200.04
Advances (deduct amount advanced fo	r expenses, if any)		
Due employee		\$_	200.04
or			
Due The Brookings Institution.		\$_	
I certify that the foregoing expense	account is correct.		
	Signature		
	Approved by		

Month\_

			Transportation		2. 4			
	Distant		Local	Baggage	Tel. &			
Day	Hotel	Meals	(Rail, air, etc.)	(Taxi, bus, etc.)	& Tips	Tel.	Misc.	Total
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Federal Reserve Bank of St. Louis

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Digitized for FRASER http://fraser.stlouisfed.org/ Federal Reserve Bank of St. Louis

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http://fraser.stlouisfed.org/ Federal Reserve Bank of St. Louis

Digitized for FRASER

,87 4.87 1.50 1.53 7.50 187 7.50 195 7.65 170 7.65 3.45 765 4.95 7.65 4.87 60.60 23.06 let + Tel \_ Trans 4,21 3.85 3.26 5.05 145 1,50 5.00 115.40 8.37 Digitized for FRASER http://fraser.stlouisfed.org/

Federal Reserve Bank of St. Louis

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http://fraser.stlouisfed.org/ Federal Reserve Bank of St. Louis

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# THE BROOKINGS INSTITUTION MONTHLY TRAVEL EXPENSE REPORT

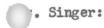
Date\_ June 28, 1955

expenses essential to the transacting of official business has be which funds were advanced before departure. Advances should unused funds should be returned promptly after the return from an A chronological account of expenses is recommended but not side for form). Expenditures should be classified and should be the nature and purpose of the trip.	be acconficia requir	oun l tr	ited for ip.
Purpose:			
Trip from: New York to: Washington Date: May 23, 1955	to:	May	24, 195
Project to which charged: Committee on the History of the Federal	. Reser	re S	ystem
Transportation (rail, air, etc.) except portion bought by or charged the Institution		\$	
Hotel		+	6.91
Meals		-	29.15
Local transportation (taxi, bus, streetcar, etc.)		_	3.10
Telephone and telegraph (official business)			5.28
Baggage and tips		1	3.75
Miscellaneous (explain) Stemps to mail 70 letters		1	2,10
TOTAL expended		\$	50.29
Advances (deduct amount advanced for expenses, if any) Train fare paid by New York Bank	. 00-9	ıs'	24.41
Due employee		\$	
or			
Due The Brookings Institution	• • • •	\$	
I certify that the foregoing expense account is correct.			
Signature			
- 1 1 1 1 1 1 1 1.			

#### MEMORANDUM ACCOUNT

				Transp	ortation	CLIST NEW			147
				Distant	Local	Baggage	Tel. &		
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# From the office of D. B. WOODWARD



The following calls were made for the Federal Reserve History Committee and charged to Mr. Woodward's phone.

April	10	400	Montreal telegram Armonk Washington	\$3.15 .35 1.30
			plus 10% tax	4.80 .48 5.28

Thank you.

L. McCoubrey

JUN 2 1955

COMMITTEE ON THE HISTORY OF THE EDERAL RESERVE SYSTEM

Mrs. Singer:

Here is the information we talked about on the phone.

# May 23 and May 24, 1955

Dinner, Miss Adams & Mr. Woodward	\$14.50
Pullman Porter	1.00
Taxis (Miss Adams and self)	3.10
Baggage handling	1.00
Room at Cosmos Club & Telephone	6.91
Baggage handling	1.25
Dinner, Miss Adams and Mr. Woodward	9.50
Porter	.50
	37.76

Also Thursday, May 5 Lunch, Miss Adams & Mr. W.

5.15

Minus the amount you spent on train fare, etc.

# RECEIVED

JUN 1 6 1955

Lucilla McCoubrey

COMMITTEE ON THE HISTORY
OF THE
Digitized for FRASER EDERAL RESERVE SYSTEM

DBW april 4 2.10 Stamps aprel 10 TaT 3,15 \$3.50 (\$3.85) 1.30 aprel 11 TAT \$ 1.43 Way 5 5# 5,15 Weals Way 234 24 Th Meals #(24.00) Taxi 13.107 1.00 , 25 B+TUPS Digitized for FRASER http://fraser.stlouisfed.org/

Federal Reserve Bank of St. Louis

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Federal Reserve Bank of St. Louis

# THE BROOKINGS INSTITUTION MONTHLY TRAVEL EXPENSE REPORT

Taxi, bus, bio ] to Tips Tell, Misch Total	Date	June 28	1955	Hotel .	Day
This report should be submitted to the Exector at the end of the month in which official travelexpenses essential to the transacting of official which funds were advanced before departure. A unused funds should be returned promptly after the A chronological account of expenses is recorside for form). Expenditures should be classified the nature and purpose of the trip.	l occura busines dvances return mmende	s, for who s has be should from and but not	ich reimi en author be accou official to required	ized, on ted for rip.	ent of r for and verse
Purpose: Trip to Princeton for Miss Adams and Mr (all expenses paid by Mrss Adams)	• Woodwa	rd for co	nference 1	with Dr.	Steva
Trip from: New York to: Princeton & Ret Da	te: Jun	e 22, 195	5_ to:		TOI
Project to which charged: Committee on the History	ry of th	e Federal	Reserve S	System	
Transportation (rail, air, etc.) except portion boug the Institution	the second secon			7.52	12 S.I
Hotel				1	14.5
Meals			· · · · · <u>-</u>	7.35	1. 61
Local transportation (taxi, bus, streetcar, etc.)				1.50	171
Telephone and telegraph (official business)					18
Baggage and tips				1.50	1 81'
Miscellaneous (explain)					
TOTAL expended			\$ <u></u>	17.87	SS
Advances (deduct amount advanced for expenses, i	fany).				1, 2
Due employee			\$_	17.87	3 25
or					26
Due The Brookings Institution			\$_		1 15
I certify that the foregoing expense account is co	orrect.				
Signat	ture				30

Approved by\_

## MEMORANDUM ACCOUNT

Month	INSTITUTIO	THE BROOKINGS
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				ortation		Tel. &	Misc.	Total
	Hotel		Distant	Local	Baggage & Tips			
Day		Meals	(Rail, air, etc.)	(Taxi, bus, etc.)				
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Expenses Wednesday June 22, Adams & Wordway & Ormication for Confunce with Dr Stewart 2 John york & Princeton, 3,56 7.35 1.50 zfore Princiton - N.Y. 3.76 1.50 typi × 17.87 Ma owes DW.

\$ 12.51

# For Miss Marguerite Burnett

#### THE BROOKINGS INSTITUTION

#### MONTHLY TRAVEL EXPENSE REPORT

		Date June 17, 1955
A Company of the Comp	 	

This report should be submitted to the Executive Manager upon return from travel, or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. Advances should be accounted for and unused funds should be returned promptly after the return from an official trip.

A chronological account of expenses is recommended but not required (see reverse side for form). Expenditures should be classified and should be reasonable in view of the nature

and purpose of the trip.

Purpose: Meeting of Special Libraries Association in Det	roit
TRip from: New York to: Detroit & Return Date: June 11, 1	955 to: June 16, 1955
Project to which charged: Committee on the History of the	Federal Reserve System
Transportation (reil, eir, etc.) except portion bought by of the Institution	
Hotel	30,00
Mesls	26.30
Local transportation (taxi, bus, streetcar, etc.)	4.95
Telephone and telegraph (official business)	
Baggage and tips	6.25
Miscellaneous (explain) Registration fee	6.00
TOTAL expended	
Advances (deduct amount advanced for expenses, if any)	
Due employee	\$ 73.50
or	
Due The Brookings Institution	
I certify that the foregoing expense account is correc	quente Brenett
Signature	
Approved by	

# Month June, 1955

Local Baggag	Trensp	1.00
Meals Local Baggag	Transp	6.43 .45
June 13, Hotel Mesls	1955 OTAL	\$10.00 5.70 15.70
Meals	1955 Trensp	6,65
Local Baggas	Transp ge & Tips .	2.25
Local Baggas	1955 Transp	1.00

## BUDGET FOR ATTENDANCE OF MARGUERITE BURNETT AT CONVENTION

## OF SPECIAL LIBRARIES ASSOCIATION AT DETROIT

June 12 - 13, 1955

TOTAL IN THE PARTY	2005 107s to 1	EMPERON AN	Companies of	provide alto document
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RAIL	5.565	DAFFELT OF	143 6.63	T 400 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1

RAIL TRANSPORTATION	
Round trip, with roomette both ways, N.Y. Central,	\$84.33
HOTEL STATLER	
h days and 3 nights @ \$8.50 (8.50 X 3.5)	29.75
MEALS	25.00
h full days in Detroit, including one special Group	
dinner and one special luncheon, plus 2 extra	
meals on train	
LOCAL TRANSPORTATION (taxi, bus, etc.)	6.00
One or two trips to Ford Archives	
BAGGAGE & TIPS	8.00
MISCELIANEOUS	11.92
Convention Registration fee \$7.00, etc.	

TOTAL

165.00

# THE BROOKINGS INSTITUTION MONTHLY TRAVEL EXPENSE REPORT

To the Executive Manager:

Dat	e	May	31,	1955	
	-	Committee de la committee de		the Contract of the Contract o	OPP DESCRIPTION OF THE PERSON

For the Month of May 1955

To be submitted to the Executive Manager upon return from travel, or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. (Advances should be accounted for together with return of unused funds at the earliest possible time after return.)

A chronological account is recommended but not required (see reverse side for form), but expenditures should be classified and should bear reasonable relationship to the distance, duration, and purpose of the trip.

Project: Committee on the H (If more than one	istory of the Federal Reserve Syste indicate portion of expense applica	ble to each.)
Trip from:	to	
Purpose: Taxi and subway fa	re for errands in New York City (2	trips)
Authorized by:		
Date and time of departure:	May 27, 1955 of return:	
Objects of expenditure:		
Hotel	\$	
Meals		
Inst Distant (rail,	ept portion bought by or charged to citution) air, etc.) ode of travel)	
	us, streetcar, etc.)	2,60
Baggage and Tip	DS	
Tel. and Tel. (	(official business)	
Miscellaneous (	Explain)	
Total amount expended	\$	2.60
	enses (if any)	
	zion or\$	2 (2
Amount due employee	\$	2.60
I certify that the fore	egoing expense account is correct.	
Approved by	Signature	

Month May 1955

			Transportation Distant Local					-375 Z.W.	
Day	Hotel	Meals	(Rail, a	air,	(Taxi, bus, streetcar, etc.)	Baggage & Tips	Tel.&	Misc.	Total
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	SER hisfed.org/ Bank of St.	<del> </del>	<del>                                     </del>	nikos kine in penyegi kilirikis	A CAMBRIANT TO LOCK WAS RECOVERED TO THE PARTY OF THE PAR		+	+	1

# THE BROOKINGS INSTITUTION MONTHLY TRAVEL EXPENSE REPORT

Date	20	0.5	2000		Laster III
	PIEY	200	1955	Commence of the Commence of th	

This report should be submitted to the Executive Manager upon return from travel, or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. Advances should be accounted for and unused funds should be returned promptly after the return from an official trip.

A chronological account of expenses is recommended but not required (see reverse side for form). Expenditures should be classified and should be reasonable in view of the nature and purpose of the trip.

Purpose: Committee Meeting
Trip from: New York to: Washington & Return Date: May 23, 1955 to: May 24, 1955
Project to which charged: Committee on the History of the Federal Reserve System
Transportation (rail, air, etc.) except portion bought by or charged to the Institution . Bought by New York Bank
Hotel
Meals (Other meals paid by Mr. Woodward, will appear in his expenses)
Local transportation (taxi, bus, streetcar, etc.)
Telephone and telegraph (official business)
Baggage and tips
Miscellaneous (explain)
TOTAL expended
Advances (deduct amount advanced for expenses, if any)
Due employee
or
Due The Brookings Institution
I certify that the foregoing expense account is correct.
Signature
Approved by

## MEMORANDUM ACCOUNT

Month May, 1955

				ortation				
			Distant	Local	Baggage	Baggage Tel. &		
Day	Hotel	Meals	(Rail, air, etc.)	(Taxi, bus, etc.)	Baggage & Tips	Tel.	Misc.	Tota
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31								

Expense account Washington 5/23-24 on this trip. Those listed are my own. He lead travel permission from a Congressional Committee + ivasuit some lear he world allocate express Butter check with his secen tayis 2.60 on bunh bill May 24 tapis 3,60 breakfast . 85

http://fraser.stlouisfed.org/ Federal Reserve Bank of St. Louis

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#### THE BROOKINGS INSTITUTION

#### MONTHLY TRAVEL EXPENSE REPORT

		Date etc.	may 24,	1999	
This report s	should be submitted t	o the Executive	Manager upon	return from tra	vel.

This report should be submitted to the Executive Manager upon return from travel, or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. Advances should be accounted for and unused funds should be returned promptly after the return from an official trip.

A chronological account of expenses is recommended but not required (see reverse side for form). Expenditures should be classified and should be reasonable in view of the nature and purpose of the trip.

Purpose:		
Trip from: New York	to: Washington & Return Date: 5/18/55 to: 5/20	1/55
Project to which charged	Committee on the History of the Federal Reserve Sys	tem
the Institution	, etc.) except portion bought by or charged to Plane ticket from Washington to N. Y. only \$ ] om N. Y. to Washington bought by N. Y. Bank)	5.84
Hotel		9.06
Meals		8,63
Local transportation (tax	i, bus, streetcar, etc.)	7.85
Telephone and telegraph	(official business)	2.45
Baggage and tips		2.70
Miscellaneous (explain)_	25	
TOTAL expended .	\$_ <u>5</u>	6.53
Advances (deduct amount	advanced for expenses, if any)	
Due employee		6.53
or Due The Brookings	s Institution \$	
I certify that the fo	regoing expense account is correct.	
	Signature	
	Approved by	

# MEMORANDUM ACCOUNT

Month May, 1955

				ortation				
			Distant	Local	Baggage	Tel. &		
Day	Hotel	Meals	(Rail, air, etc.)	(Taxi, bus, etc.)	Baggage & Tips	Tel.	Misc.	Total
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30				Lonstone				
31				d Territoria				

T/T_	
No.	

			April	y 16, 1
Kindly make re	eservation for M	r. Miss Adams and	Mrs Woodward	1.660
				Title
Com. on History FR Sys	tem This is in	connection with Bar	nk - huginog	_
Affiliation	11115 15 111	. connection with Per	csonal busines	8.
Airline tickets	One way	lst class	LB	
Railroad tickets	Round trip	Coach	UB	Oth
From: New York	To: Washin	Via:	Penn RR	
- New YOLK	N. 3.311.11	8 000	Indicate rout	e, rail
(change of reservation	s; tickets alrea	ady purchased)		
Congressional airlines and extra-fare	traing only who	mo thomo is a mmofor	107100	
arrines and extra-rare	crains only whe	re there is a prefer	rence.	
Date of departure May	23 Approx. ti	me 4:30 ESTDate of	return undec	ided
		* * * * * *		
	521			
Broadcast tickets f	for:			
Theatre		List in order of p	preference	
Т.	Date	, Matinee o	or evening.	
, 1	¥ ¥	* * * * * * *	or cvening.	
		* * * * * * * * * * * * * * * * * * *		
Hotel accommodations for	rl_single ro	oms, double ro	ooms, on	
in Hay - Adams				
	st, 2nd, and 3rd	choices		
		* * * * * *		
Dlagge my class 1				
Please purchase traveler	rs checks in the	race amount of \$	, in de	nominat
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and amounts as forfows.		· · · · · · · · · · · · · · · · · · ·		
and amounts as forfows.			Signed	
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PLEASE NOTE: If the use	action Finance C	corporation, this for	is required by	
PLEASE NOTE: If the use	action Finance C	corporation, this for	is required by	
PLEASE NOTE: If the use	action Finance C	corporation, this for	is required by	
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PLEASE NOTE: If the use or that of the Reconstruan Exemption Certificate Reservations Made:	action Finance C e signed by the	orporation, this for traveler.	is required by m should be a	ccompar
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No.								
	-	-	_	_	-	_	-	-

May 16, 1955

Date

Purchasing	Division
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Kindly make rese	ervation for Mr.	Miss Adams	Executive Di	rector
			Titl	le
Com. on History FR System Affiliation	. This is in c	onnection with Ban	k sonal business.	
Airline tickets Railroad tickets	One way Round trip	lst class_x Coach	LB UB	Chair Other <u>bdr</u>
From: Minneapolis	To: Kansas Ci	tv Via: R	ock Island RR	
			Indicate route,	railroads,
airlines and extra-fare tr	rains only where	there is a prefer	ence.	
Date of departure 6/3 Train #509	* * *	* * * * *		ed
Broadcast tickets fo	or:		at a state of the	
Broadcast tickets for Theatre, Da	* * * *	List in order of p	reference r evening.	
Hotel accommodations for	single roo	ms, double r	ooms, on	
in				
List 1st, 2	2nd, and 3rd cho	oices * * * * *		
Please purchase travelers	checks in the f	ace amount of \$	, in denom	minations
and amounts as follows:				
			Signed	
PLEASE NOTE: If the use of business or that of the Reaccompanied by an Exemption	econstruction Fi	inance Corporation,	this form shou	
	FOR USE OF PURC	CHASING DIVISION		
Reservations Made:	e and Initial	Tickets Picked Up	ByName	
Accommodations:				
Cash Received From: Paymaster Individual Cost Amount Paid Amount Cancld.	Amount	Refund Paid To: Paymaster Individual Amount Charged Chg.Amt.Cancld. Date Cr. Req.	Date A	mount
Refund Recd.		Date Cr. Recd.		

No				

Date 5/5\$55

Purchasing	Division
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			Miss Adams &				tle
tee on History FR Sy	ystem						
	T	his is in co	onnection wit	h Bank	onal bu	usiness	
Affiliation				1010			
Airline tickets	One	wav	lst cla	uss 💌	Т	B	
2 Railroad tickets			Coach			JB	
W V	(7)	И 1		7.4	D	90	
From: New York	10:	washingto	n v	/1a:	ndicate	route	. rai
						10410	,
oduldnos and a tar S	Pomo tural	on]	+1		200		
airlines and extra-f	are trains	only where	there is a p	refere	nce.		
Date of departure Ma	ay 24 A	approx. time	7:30 a.mat	e of r	eturn 1	May 24,	no 1
			* * * *				## O T
Broadcast tick	rets for.						
Broadcast tick Theatre	rens IOL:		List in order	of pr	eferenc	e	
	, Date		, Mati	inee or	evenir	ng.	
		* * * *	* * * *		. 9	5	
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Hotel accommodations in  List  Please purchase trav and amounts as follo	lst, 2nd,	and 3rd cho	ices * * * *				omina
inList Please purchase trav	lst, 2nd,	and 3rd cho	ices * * * *		,	in den	omina
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List  Please purchase trave  and amounts as follow  PLEASE NOTE: If the business or that of accompanied by an Extension Made:  Accommodations:  Cash Received From:  Paymaster Individual	lst, 2nd,  velers checons:  e use of the the Reconse t	and 3rd chooms * * * * * * * * * * * * * * * * * * *	ices  * * * * * *  ace amount of  vel reservationance Corporational by the  HASING DIVIS:  Tickets Pick  Refund Paid  Paymaster Individual	ions is ation, travel  ION  ked Up  To:	Sign require this forcer.	in den	Bank buld l
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# REQUEST FOR RESERVATION

No.	

3	THEOLET POR IT	LIGHT VILLEON		
			Date 5/4	1==
Purchasing Division:				/53
Kindly make reserv	ration for Mr 1	Mas Adoma		
Kindly make reserv	acton for MF	1155 Adams	,Tit:	le
Com. oh History FRSystem . Affiliation	This is in conn	ection with Ban. Per	sonal business.	
Airline tickets	no vev	lat class X	gτ	Chair
Airline tickets C	Round trip	Coach	UB	Other w
				1 way
From: New York To	: Washington	Via:	Penn KK	
			Indicate route,	raliroads,
airlines and extra-fare trai	ns only where th	ere is a prefer	ence.	F
Date of departure 4/18	Annay time 1:	20 8 - M - Do+o of :	noturn undecide	nd
bate of departure			recurn	
	* * * * *			
Broadcast tickets for: Theatre . Date				
Theatre	lis	t in order of p	reference	
, Date	* * * * *	* * *	r evening.	
			with Bath	
Hotel accommodations for	single rooms,	1 double r	oom, on H	lay Adams
in Hay Adams, nights				
List 1st, 2nd	d, and 3rd choice	S		
	* * * * *	- * * *		
Please purchase travelers ch	necks in the face	amount of \$	, in deno	minations
and amounts as follows:				
			Signed	
PLEASE NOTE: If the use of	the above trave]	reservations i	s required by B	ank
business or that of the Reco	onstruction Finar	nce Corporation,	this form shou	
accompanied by an Exemption	Certificate sign	ned by the trave	ler.	
****				
FC	OR USE OF PURCHAS	SING DIVISION	•	
Reservations Made:	Ti	ckets Picked Up	Ву	
Date a	and Initial	-	Name	
Accommodations:				
Date	Amount		Date A	mount
Cash Received From:		efund Paid To:		
Paymaster Individual		Paymaster Individual		
Cost	Δτ	nount Charged		
Amount Paid		ng.Amt.Cancld.		
Amount Cancld.	Da	ate Cr. Req.		
Refund Recd.	Dε	ate Cr. Recd.		

No.			
and the same of th		-	_

3	TEROEDI FOR	ILLIDERT VITTOR		
			Date	. 2000
Purchasing Division:			Date May	4, 1955
Kindly make re	servation for Mr	Miss Adams	_,	le
Com. on History FR Syst	em	Bank		
Com. on History FR Syst	This is in con	nection with Perso	nal business.	
Airline tickets 2 Railroad tickets	One way Round trip	lst class Coach	LB	Chair_ Other <u>d</u>
From: New York	To: Chicago	Via: Pe	nn RR	ь
01	H	In	dicate route,	railroads
airlines and extra-fare	trains only where t	here is a preferen	ce.	
Hotel accommodations for in List 1st,	2nd, and 3rd choic * * * *  s checks in the fac	double roo	ms, on	minations
and amounts as follows:				
Miss Adams will reimbu	rse Bank for cost of	one ticket whenev		
PLEASE NOTE: If the use business or that of the accompanied by an Exempt	Reconstruction Fina	nce Corporation, t	his form show	
	FOR USE OF PURCHA	SING DIVISION		
Reservations Made:	ate and Initial	lickets Picked Up E	Name	
Accommodations:				
Cash Received From:		Refund Paid To:	Date A	mount

Amount Charged Cost Chg.Amt.Cancld. Amount Paid Amount Cancld. Date Cr. Req. Refund Recd. Date Cr. Recd.

Paymaster Individual

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Federal Reserve Bank of St. Louis

Paymaster Individual

No.				
	*/	,	3055	

		Date May 4	1955
Purchasing Division:			
Kindly make reservation for Mr	· Miss Adams	, <u>m;+1</u> -	
Affiliation This is in	connection with Ban Per	business.	
Affiliation			
Airline tickets One way X Railroad tickets Round trip	lst class	LB	Chair_
Railroad tickets Round trip	Coach	UB	Other_
From: Chicago To: Minneapol	is Via:	Northwest	
		Indicate route, re	ailroads
#906	. 650/2		
airlines and extra-fare trains only wher			
Date of departure 4/31 Approx. tim	e 5 pm, CDTDate of	return	
* * *	* * * * *		
Broadcast tickets for: Theatre , Date			
Theatre	List in order of p	reference	
	, Matinee o	r evening.	
TT-1-7	3-17		
Hotel accommodations for single room	oms, double r	ooms, on	
in			
List 1st, 2nd, and 3rd ch	Olces ****		
Please purchase travelers checks in the	face amount of \$	. in denomi	nations
		,	
and amounts as follows:			
		Signed	
PLEASE NOTE: If the use of the above tr business or that of the Reconstruction F accompanied by an Exemption Certificate	inance Corporation,	this form should	
FOR USE OF PUR	CHASING DIVISION		
Reservations Made:	Tickets Picked Up	Ву	
Date and Initial	_	Name	Manufacture of the Control of the Co
Accommodations:			
Accommodations.			
Date Amount	Rafund Paid To.	Date Amo	unt_
Date Amount	Refund Paid To: Paymaster	Date Amo	<u>unt</u>
Cash Received From:  Paymaster Individual	Paymaster Individual	Date Amo	unt_
Cash Received From:  Paymaster  Amount	Paymaster	Date Amo	unt

Date Cr. Recd.

Digitized for FRAS**Refund Requested**http://fraser.stlouisfed.org/
Federal Reserve Bank of St. Louis

Refund Recd.

## THE BROOKINGS INSTITUTION

## MONTHLY TRAVEL EXPENSE REPORT

Date

This report should be submitted to the Executive Manager upon re- or at the end of the month in which official travel occurs, for which r expenses essential to the transacting of official business has been au which funds were advanced before departure. Advances should be ac-	eimbursement of thorized, or for
unused funds should be returned promptly after the return from an offici	
A chronological account of expenses is recommended but not requi	
side for form). Expenditures should be classified and should be reas	onable in view of
the nature and purpose of the trip.	
Purpose: To confer with Dr. F. Cyril James in Montreal and to report to	Mr. Sproul
Trip from: New York to: Montreel & Return Date: April 7, 1955 to	April 8, 1955
and Taxi fare April 25th Project to which charged: Committee on the History of the Federal Reser	vo Sveten
	70 0/3000
Transportation (rail, air, etc.) except portion bought by or charged to	
the Institution	
Hotel	
	<u> </u>
Meals	5
Local transportation (taxi, bus, streetcar, etc.)	6.80
Telephone and telegraph (official business)	6.63
Baggage and tips	•50
Miscellaneous (explain)	
TOTAL expended	\$ 62.23
Advances (deduct amount advanced for expenses, if any)	81
Due employee	\$ 62.23
or	
Due The Brookings Institution	\$
I certify that the foregoing expense account is correct.	85
Signature	08

Approved by

Month April, 1955

			Transportation					
Day	Hotel		Distant			Tel. &		
		Meals	(Rail, air, etc.)	(Taxi, bus, etc.)	Baggage & Tips	Tel.	Misc.	Total
1								
2	o tastni	ie in in	manager up b		emennose: In which S		Living	915
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Committee on the History of the Federal Reserve System

DATE GUIL 27,1955

TO Mise Mildred Odons

- Jon Woodwood

REMARKS

Both bills from De Willette should be find, and I've initially them. The chairmon had also authorized them by triffere.

DOMMITTEE ON THE HISTORY

OF THE FEDERAL RESERVE SYSTEM

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#### THE BROOKINGS INSTITUTION

#### MONTHLY TRAVEL EXPENSE REPORT

Date				
Date	April 26	1955	7 1 mm 6 6 6	

This report should be submitted to the Executive Manager upon return from travel, or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. Advances should be accounted for and unused funds should be returned promptly after the return from an official trip.

A chronological account of expenses is recommended but not required (see reverse side for form). Expenditures should be classified and should be reasonable in view of the nature and purpose of the trip.

Purpose:	
Trip from: New York to: Washington & Return Date: April 19, 1955 to Also, taxi fare to George Harrison's office in N. Y. on April 19th Project to which charged: Complete and the Market Complete to the Marke	
Project to which charged: Committee on the History of the Federal Reserv	re System
Transportation (rail, air, etc.) except portion bought by or charged to the Institution .Tickets bought by N. Y. Bank, but chair return bought by Miss Adams	\$ 2.30
Hotel	10.30
Meals	6.08
Local transportation (taxi, bus, streetcar; etc.)	5.85
Telephone and telegraph (official business)	.60
Baggage and tips	2.75
Miscellaneous (explain)	[7.1] m.ot
TOTAL expended	\$27.88
Advances (deduct amount advanced for expenses, if any)	
Due employee	\$27.88
Or Due The Brookings Institution	\$
I certify that the foregoing expense account is correct.	
Signature	
Approved by	

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Day	Hotel	Meals	Distant					
			(Rail, air, etc.)	(Taxi, bus, etc.)	Baggage & Tips	Tel. & Tel.	Misc.	Total
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#### THE BROOKINGS INSTITUTION

#### MONTHLY TRAVEL EXPENSE REPORT

Date	A	oril	26.	1955	i alasMil

This report should be submitted to the Executive Manager upon return from travel, or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. Advances should be accounted for and unused funds should be returned promptly after the return from an official trip.

A chronological account of expenses is recommended but not required (see reverse side for form). Expenditures should be classified and should be reasonable in view of the nature and purpose of the trip.

Purpose:	
Trip from: New York to: Washington & Return Pate: March 24, 1955 to:	
Project to which charged: Committee on the History of the Federal Reserve	System
Transportation (rail, air, etc.) except portion bought by or charged to the Institution . Ticket bought by New York Bank; chair return bought by Miss Adams	\$ 2.30
Hotel	
Meals	6.45
Local transportation (taxi, bus, streetcar, etc.)	5.60
Telephone and telegraph (official business)	
Baggage and tips	2,00
Miscellaneous (explain)	
TOTAL expended	\$ 16.35
Advances (deduct amount advanced for expenses, if any)	
Due employee	\$ 16.35
or	
Due The Brookings Institution	\$
I certify that the foregoing expense account is correct.	
Signature	
Approved by	

#### MEMORANDUM ACCOUNT

Month March, 1955

Hotel	Meals						
				Baggage	Tel. &		
		(Rail, air, etc.)	(Taxi, bus, etc.)	& Tips	Tel.	Misc.	Total
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Mar. 25

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Federal Reserve Bank of St. Louis

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#### THE BROOKINGS INSTITUTION

## MONTHLY TRAVEL EXPENSE REPORT

Date

This report should be submitted to the Executive Manager upon r	
or at the end of the month in which official travel occurs, for which	
expenses essential to the transacting of official business has been a	
which funds were advanced before departure. Advances should be	
unused funds should be returned promptly after the return from an office	The state of the s
A chronological account of expenses is recommended but not req	
side for form). Expenditures should be classified and should be rea	asonable in view of
the nature and purpose of the trip.	- VO.A
CO.8	
Purpose: Visit Federal Reserve Banks of Dallas, Texas and San Francisc	co, California
New York to Dallas	1 101/1
Trip from: Dallas to: San Francisco Date: Mar. 29, 1955 San Francisco to New York	to: April 12, 1955
Project to which charged: Committee on the History of the Federal Reserve	re System
Transportation (rail, air, etc.) except portion bought by or charged to	4,80
the Institution . (bought by N. Y. Federal Reserve Bank)	. \$
Hotel	21.00
Meals	29.70
Local transportation (taxi, bus, streetcar, etc.)	13.35
Telephone and telegraph (official business)	3.46
Baggage and tips	10.75
Miscellaneous (explain)	2000
TOTAL expended	\$ 98.26
Advances (deduct amount advanced for expenses, if any)	250,00
Due employee	. \$
or	
	•
Due The Brookings Institution	\$ 151.74
I contify that the foregoing expenses	
I certify that the foregoing expense account is correct.	
Signature	W.S. PURNISH
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Approved by

# Month March and April, 1955

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Federal Reserve Bank of St. Louis

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3	KEGOEST FOR	RESERVATION	No.	
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Date Cr. Req.

Date Cr. Recd.

Refund Recd.

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Amount Cancld.

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3 REQUEST FOR RESERVATION Date March 7, 1955 Purchasing Division: Kindly make reservation for Mr.Miss Mildred Adams , \_\_\_\_ Brookings Unstitution . This is in connection with Personal business. Affiliation \* Airline tickets One way X lst class LB Coach UB Chair Railroad tickets Round trip\_\_\_\_ Other From: New York To: Dallas, Texas Via: Am. Air Lines Indicate route, railroads, airlines and extra-fare trains only where there is a preference. Date of departure Mar. 29 Approx. time 9:05 a.m. Date of return \* \* \* \* \* \* \* \* Broadcast tickets for:

List in order of preference Theatre \_\_\_\_\_, Matinee or evening. \* \* \* \* \* \* \* \* \* Hotel accommodations for \_\_\_\_\_single rooms, \_\_\_\_\_ double rooms, on \_\_\_\_\_\_, List 1st, 2nd, and 3rd choices \* \* \* \* \* \* \* \* \* Please purchase travelers checks in the face amount of \$\_\_\_\_\_, in denominations and amounts as follows: PLEASE NOTE: If the use of the above travel reservations is required by Bank business or that of the Reconstruction Finance Corporation, this form should be accompanied by an Exemption Certificate signed by the traveler. FOR USE OF PURCHASING DIVISION Reservations Made: Tickets Picked Up By\_\_\_\_\_ Date and Initial Accommodations: Date Amount Date Amount Cash Received From: Refund Paid To: Paymaster Paymaster Individual Individual Cost Amount Charged Amount Paid

Refund Recd.

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http://fraser.stlouisfed.org/ Federal Reserve Bank of St. Louis

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# THE BROOKINGS INSTITUTION MONTHLY TRAVEL EXPENSE REPORT

Date March	7 1055	
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This report should be submitted to the Executive Manager upon return from travel, or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. Advances should be accounted for and unused funds should be returned promptly after the return from an official trip.

A chronological account of expenses is recommended but not required (see reverse side for form). Expenditures should be classified and should be reasonable in view of the nature and purpose of the trip.

Purpose: Visit to Federal	Reserve Bank of Atla	nte		
Trip from: New York	to:Atlanta & return	Date: Feb. 14, 1955	to: Feb. 17,	1955
Project to which charged:	Committee on the Hi	story of the Federal	Reserve System	
Transportation (rail, air, et the Institution (bought for switch from roomet	by N. Y. Fed. Res. 1	sank. but additional		
Hotel			12.36	
Meals			15.35	4.0
Local transportation (taxi, h	ous, streetcar, etc.)		3,19	1.0
Telephone and telegraph (of	ficial business)		1,05	
Baggage and tips			3.40	
Miscellaneous (explain)				
TOTAL expended			\$ 45.81	
Advances (deduct amount ad	vanced for expenses	, if any)		
Due employee	* * * * * * * * * * * * * * * * *		\$ 45.81	
or				
Due The Brookings In	stitution		\$	
I certify that the foreg	going expense accour	it is correct.		
	Signa	ature		

Approved by

Month February, 1955

			Transp					
			Distant Local		Baggage	Tel. &		
Day	Hotel	Meals	(Rail, air, etc.)	(Taxi, bus, etc.)	Baggage & Tips	Tel.	Misc.	Total
1		,						
2		1 - 1						
3								
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11		1999						, ,
12			The American					
13		, es	<b>1</b>				7 - 130	
14		2.85	5.23	1.50	•75			10.33
15	6.18	4.39		•52	1.00	•75		12.84
16	6,18	3.98		•52	•65			11.33
17		4.13	5,23	•65	1.00	.30		11.31
18								
19		*						
20								
21								
22	and a second	•					10.7	6.
23				A 22				
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25							8.7	
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Sexpenses - U. y. - atlantin 7 eb 14 + will charge u aus portation railroud + roomette - bunk paid, ce distrinal for plift to bedroom \$57.23) in -1.50 Taxi - 1,50 dunin - 2.85 tip ,75 Feb 15 break fast ,39 3.80 dumer Tay ,52 6.18 (on bell) noon 75 (on biel) Feb. 16 6.18 (on bill) room 1.13 (on hel) live alfust tasi .52 dinn 2.85 hjo .65

http://fraser.stlouisfed.org/ Federal Reserve Bank of St. Louis

Digitized for FRASER

- Fall 17 break fast 1.13 (on biel) lund 1.50 taxi ,65 dum 1.50 phone 1.00 + 5,23 - (FT reservation) ( change extra charge for change from imette to bedu'n reservation)

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# THE BROOKINGS INSTITUTION

# MONTHLY TRAVEL EXPENSE REPORT

	Date March 4, 195	5 sins Will late St
or at the end of the montexpenses essential to the which funds were advantaged funds should be reached a chronological accesside for form). Expendit the nature and purpose of the latter and purpose of the latter and purpose of the latter and later.	be submitted to the Executive Manager upon reth in which official travel occurs, for which is transacting of official business has been a ced before departure. Advances should be a eturned promptly after the return from an office count of expenses is recommended but not requitures should be classified and should be reaf the trip.  19: To review papers of Fred I. Kentess lunch with representative of International	reimbursement of uthorized, or for accounted for and tial trip. aired (see reverse sonable in view of
Trip from: New York	to: Scarsdele & return Date: Jan. 6 and Jan. 1	9:(two trips)
Project to which charged	Committee on the History of the Federal Reser	
Transportation (rail, air,	, etc.) except portion bought by or charged to	
Hotel		
Meals. (Jan. 24)		7.21
Local transportation (tax	i, bus, streetcar, etc.)	
Telephone and telegraph	(official business)	
Baggage and tips		
Miscellaneous (explain)		
TOTAL expended .		. \$ 10.01
Advances (deduct amount	advanced for expenses, if any)	
		. \$ 10.01
or		
Due The Brookings	Institution	. \$
I certify that the for	regoing expense account is correct.	78

Signature

Approved by

Month January, 1955

Day Hotel			Transp				٠.	
			Distant	Local	Baggage	Tel. &	Misc.	
	Hotel	Meals	(Rail, air, etc.)	(Taxi, bus, etc.)	Baggage & Tips	Tel.		Tota
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#### THE BROOKINGS INSTITUTION

#### MONTHLY TRAVEL EXPENSE REPORT

	Date	March	3-	1955	A Company of the Comp
	-	 SACOR MATE	28	2777	The state of the s

This report should be submitted to the Executive Manager upon return from travel, or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. Advances should be accounted for and unused funds should be returned promptly after the return from an official trip.

A chronological account of expenses is recommended but not required (see reverse side for form). Expenditures should be classified and should be reasonable in view of the nature and purpose of the trip.

Trip from: New York to: Washington and Date: Feb. 27, 1955 to:	Merch 1, 195
Project to which charged: Committee on the History of the Federal Reserv	re System
Transportation (rail, air, etc.) except portion bought by or charged to the Institution (Bedroom and round-trip reservation bought by	
Hotel	10.30
Meals	5.98
Local transportation (taxi, bus, streetcar, etc.)	6.85
Telephone and telegraph (official business)	•90
Baggage and tips	2.25
Miscellaneous (explain)	
TOTAL expended	\$ 28.58
Advances (deduct amount advanced for expenses, if any)	
Due employee	\$ 28.58
or	
Due The Brookings Institution	\$
I certify that the foregoing expense account is correct.	
Signature	
ed for FRASER Approved by	

http://fraser.stlouisfed.org/ Federal Reserve Bank of St. Louis

# Month February - March, 1955 (February 27, 28, March 1 --- one trip)

				Transportation				-
			Distant	Local	Baggage	Tel. &		
Day	Hotel	Meals	(Rail, air, etc.)	(Taxi, bus, etc.)	Baggage & Tips	Tel.	Misc.	Tota
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31		1						+

Expense account to Warling Ton Feb. 27th round trip beard road fare and space going beaught 76 27th tapi 1.25 portor .50 Tub 28 thereal fast 1.10 thereals 30 ( Tijo - 40 Taxis 2.10 totail 1 Merente fant 1,28 (hotel biel)
the perones ,30 3.50 tip 60 tapis dumin Clinic - Warle -N.Y. 2.30 tips Service on from 130 Tost on from 7.60 Digitized for FRASER

http://fraser.stlouisfed.org/ Federal Reserve Bank of St. Louis

# For Mr. W. Randolph Burgess, Under Secretary, Department of the Treasury, Washington 25, D.C. THE BROOKINGS INSTITUTION

### MONTHLY TRAVEL EXPENSE REPORT

or at the end of the mont expenses essential to th which funds were advan- unused funds should be re A chronological acc	th in which official travel occur- te transacting of official business and before departure. Advances eturned promptly after the return count of expenses is recommended itures should be classified and	s, for which so has been so should be from an o	ch reimbur n authorize e accounte fficial trip equired (se	sement of d, or for an d.
	ittee meeting at Princeton, New J			
Trip from: Washington	to: N. Y. Princeton, & Drattern	2/2 <b>8</b> /55	to: 2/2	9/55
Project to which charged				
	- Committee on the mistory of			stem
	etc.) except portion bought by or	_		
			27.	98
Hotel			•	
Meals				
			_	<b>E</b> 0
Local transportation (tax	i, bus, streetcar, etc.)		3.	50
Telephone and telegraph	(official business)			
Baggage and tips	and the same of the same and th			
	form many or the second control of the secon			
Miscellaneous (explain)_			and the second second	, Table 100 M
TOTAL expended .			\$ 20	10
Section of the second section of the second	The standard water of the standard stan			The same port of the same
Advances (deduct amount	advanced for expenses, if any) .			
Due employee	karang pagarang sebagai kenalah		\$ 29.	48
or	er e	go as here in a section of	and the second second	
Due The Brookings	Institution		\$	
and the same of th	And the second of the second o	5 To 1 To		
I certify that the for	regoing expense account is corre	ct.		
, , , ,				
	Signature			
				1. 2.1.

http://fraser.stlouisfed.org/ Federal Reserve Bank of St. Louis

M M X II X II V	Month	Jamary	
	MOUTH	Jamesm	

				ortation				
			Distant	Local	Baggage & Tips	Tel. &		
Day	Hotel	Meals	(Rail, air, etc.)	(Taxi, bus, etc.)	& Tips	Tel.	Misc.	Total
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26							10	
27								1114
28		<b>†</b>	\$15.84	\$2.75				\$15.84
29			\$15.84 \$10.14	\$3.50	700 70			\$15.84 \$13.64
30		<del> </del>				-		-
31		+	1	-		<del> </del>	<b> </b>	<del> </del>



# Office of UNDER SECRETARY OF THE TREASURY FOR MONETARY AFFAIRS

WASHINGTON

RECEIVED

February 1, 1955

FEB - 2 1955

COMMITTEE ON THE HISTORY OF HE

Miss Mildred Adams Committee on the History of The Federal Reserve System 33 Liberty Street New York 45, New York

Dear Miss Adams:

Herewith is a statement of transportation used by Mr. W. Randolph Burgess in connection with the all-day meeting of the Committee on the History of the Federal Reserve System at Princeton, New Jersey, on Saturday, January 29, 1955:

# Friday, January 28th

# Saturday, January 29th

Mr. Burgess was driven by his son on Saturday morning to Princeton, N. J. from Hastings-on-Hudson, N. Y. His transportation from Princeton in the evening was as follows:

Taxi, Princeton, N. J. to Trenton, N. J. .......... 2.75

Trenton, N. J. to Washington, D. C.

via Pa.RR, "The Embassy"

1-way FC rail ticket, plus tax ..... 8.24

1 Pullman seat, plus tax ..... 1.90 ..... 10.14

TOTAL ..... 29.48

Sincerely yours,

Edna W. Pouton

Secretary to Mr. Burgess

103 50

#### TRUSTEES

WILLIAM R. BIGGS, Chairman
HUNTINGTON GILCHRIST, Vice Chairman
ARTHUR STANTON ADAMS
DANIEL W. BELL
BERT D. CALKINS
ONARD CARMICHAEL
WILFRED L. GOODWYN, JR.
JOHN W. HANES
LEWIS WEBSTER JONES
JOHN E. LOCKWOOD
LEVERETT LYON
GEORGE C. MCGHEE
ROBERT BROOKINGS SMITH
LAURENCE F. WHITTEMORE
DONALD B. WOODWARD

# The Brookings Institution

Mashington 6, D. C.

722 JACKSON PLACE, N.W.

February 23, 1955

HONORARY TRUSTEES

ROBERT PERKINS BASS MRS. ROBERT S. BROOKINGS JOHN LEE PRATT HARRY BROOKINGS WALLACE

**OFFICERS** 

ROBERT D. CALKINS
President
MILDRED MARONEY
Treasurer
ELIZABETH H. WILSON
Secretary
SHELDON B. AKERS
Executive Manager

Dear Mrs. Singer:

# RECEIVED

Mr. Calkins' expenses for the Princeton

FEB 2 4 1955

conference were:

Meals Transportation (rail)

Tips

\$ 1.40 20.62 .25

\$22. 27

COMMITTEE ON THE HISTORY
OF THE
FEDERAL RESERVE SYSTEM

Sincerely,

Secretary to Mr. Calkins

Mrs. Ellen Singer
Committee on the History of
The Federal Reserve System
33 Liberty Street
New York 45, New York

# For: Dr. F. Cyril James, Principal and Vice Chancellor, McGill University, Montreal 2, Canada THE BROOKINGS INSTITUTION

Date

March 2, 1955

### MONTHLY TRAVEL EXPENSE REPORT

This report should be submitted to the Executive Manager upon return from trave or at the end of the month in which official travel occurs, for which reimbursement of	of
expenses essential to the transacting of official business has been authorized, or for	
which funds were advanced before departure. Advances should be accounted for an unused funds should be returned promptly after the return from an official trip.	.u
A chronological account of expenses is recommended but not required (see revers	е
side for form). Expenditures should be classified and should be reasonable in view	
the nature and purpose of the trip.	
Purpose: to attend Committee meeting in Princeton, New Jersey	
Trip from: Montreal to Princeton & return Date: 1/27/55 to: 1/30/55	
Project to which charged: Committee on the History of the Federal Reserve System	_
Transportation (rail, air, etc.) except portion bought by or charged to	
the Institution	_
Hotel	+
Meals	
Local transportation (taxi, bus, streetcar, etc.)	_
Telephone and telegraph (official business)	_ ,
Baggage and tips	-
Miscellaneous (explain)	
TOTAL expended	_
Advances (deduct amount advanced for expenses, if any)	- 1
Due employee	
or	
Due The Brookings Institution \$	=
I certify that the foregoing expense account is correct.	
Signature	- (
Approved by	

Month January

			Transp	ortation				-41
		Distant Local			Raggage	Tel. &		
Day	Hotel	Meals	(Rail, air, etc.)	(Taxi, bus, etc.)	Baggage & Tips	Tel.	Misc.	Total
1								
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25								
26							10	
27	\$29.26		\$29.26					\$29.26
28	6.00	4.40		1		1.90		12.30
29	6.00	4.10		7.50		1.40	12	19.26
30	- 12-12-1-12-11	1.00	23.81	88 - 200 - 200 - 200 - 1				24,81
31								1



February 1, 1 9 5 5 .

3/2 & preserve

29.26

Dear Miss Adams,

Dr. James has asked me to send you the following

statement of expenses:

( 103/2

January 27th By train to Princeton

January 28th - 30th Attached bill,

Nassau Tavern Hotel

Taxis, to and from airport

January 30th - By air to Montreal

V 23.00 Can. - 23.81

\$ 28.27

24.80 US

Yours sincerely,

Principal's Secretary

Miss Mildred Adams History of the Federal Reserve System,

RECEIVED

FEB - 7 1955

COMMITTEE ON THE HISTORY OF THE FEDERAL RESERVE SYSTEM

March 1, 1955

Miss D. McMurray Office of the Principal McGill University Montreal 2, Canada

Dear Miss McMurray:

Miss Adams is away from this office for a short trip and I am therefore answering your letter to her. We have held all the expense accounts for Committee members here in this office in order to send them as a unit to the Brookings Institution. I hope this has not inconvenienced your bookkeeping. The accounts will go to Brookings this week.

Will you please convey to Dr. James! our apològies that the Nassau Tavern presented a bill to him. Our understanding was that this bill would be added to the Committee account at the Princeton Inn.

Sincerely yours,

Research Assistant

# RECEIVED

PRINCIPAL AND VICE-CHANCELLOR

F. CYRIL JAMES B 2 8 1955



February 25 1 9 5 5

COMMITTEE ON THE HISTORY
OF THE
FEDERAL RESERVE SYSTEM

McGILL UNIVERSITY MONTREAL, 2

Dear Miss Adams,

On February 1 I wrote you:

Statement of expenses Dr. James:

January 27th by train to Princeton \$28.27

January 28th
to 30th attached bill Nassau
Tavern Hotel 24.80

Taxis, to and from airport 7.50

January 30th By air to Montreal 23.00

and I attached the bill to the previous letter for the Nassau Tavern Hotel. I am wondering if by any chance this letter did not reach you?

Sincerely yours

Principal's Secretary

Miss Mildred Adams
33 Liberty Street
NEW YORK 45.
Committee on the History of the Federal Reserve System

March 2, 1955

to attend Committee meeting at Princeton, New Jersey

Philadelphia

Princeton & return

Jan. 29, 1955

Committee on the History of the Federal Reserve System

1.77

1.90

3.67

3.67

January

\$ 1.77

\$1.90

\$3.67

Hwillity Elfense Phila to Pr. t. 77 Lage -1.26. . 65 Jan 29/54 Dr Willits Send it h armoule, n. y Digitized for FRASER http://fraser.stlouisfed.org/ Federal Reserve Bank of St. Louis

# For: Dr. Elmer Wood, School of Business and Public Administration, University of Missouri, Columbia, Missouri

# THE BROOKINGS INSTITUTION

### MONTHLY TRAVEL EXPENSE REPORT

istol park is agric agric and hard march 2, 1955	- air	ORE CHARGE
This report should be submitted to the Executive Manager upon reor at the end of the month in which official travel occurs, for which responses essential to the transacting of official business has been as which funds were advanced before departure. Advances should be a unused funds should be returned promptly after the return from an offic A chronological account of expenses is recommended but not requiside for form). Expenditures should be classified and should be reast the nature and purpose of the trip.	reimb uthori ccoun ial tr ired (	ursement of zed, or for and ip. see reverse
Purpose: to attend Committee meeting at Princeton, New Jersey	1	
Trip from: Columbia, Mo. to: Princeton & return Date: Jan. 2, 1955	o:	
Project to which charged: Committee on the History of the Federal Res	erve i	System
Transportation (rail, air, etc.) except portion bought by or charged to the Institution difference between amount allowed by Congressional Committee, before which Dr. Wood testified on the	. \$_	26,37
Hotel day following Princeton meeting, and the cost of trip.	_	
Meals		
Local transportation (taxi, bus, streetcar, etc.)	_	
Telephone and telegraph (official business)	_	
Baggage and tips	_	
Miscellaneous (explain)		
TOTAL expended	. \$_	26.37
Advances (deduct amount advanced for expenses, if any)		
Due employee	\$ <u></u>	26.37
or  Due The Brookings Institution	. \$	
I certify that the foregoing expense account is correct.		
Signature		
Approved by		
and for EDACED		

Month Jamary	
--------------	--

		Transp	ortation				- 36
a see a system Page		Distant	Local	Baggage	Tel. & Tel.	Misc.	
Hotel	Meals	(Rail, air, etc.)	(Taxi, bus, etc.)	& Tips			Total
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	Hotel	fevent control	Hotel Meals (Rail, air, etc.)    Second   Second	Hotel Meals (Rail, air, etc.) (Taxi, bus, etc.)	Hotel Meals (Rail, air, etc.) (Taxi, bus, etc.)  Baggage & Tips  Annual Rail Rail Rail Rail Rail Rail Rail Ra	Hotel Meals   Distant (Rail, air, etc.)   (Taxi, bus, etc.)   Baggage & Tel. & Tel. & Tel.	Hotel Meals Distant Local (Rail, air, etc.) (Taxi, bus, etc.)  Baggage & Tel. & Tel. Misc.

Transportation expenses of Elmer Wood for meeting in Princeton in excess of amount allowed by Congressional Committee for trip to Washington

Bus and taxi fares, Columbia, Missouri to St. Louis Airport and return	\$12.79
Airplane ticket, St. Louis Airport to New York and return	117.92
Bus and taxi, Laguardia Field to Pennsylvania Station	2.25
A refund of \$10.45 on unused portion of Airplane ticket approximately offset the cost of railroad tickets from New York to Princeton and from Princeton to Washington	Ģ
Total	132.96
Deduct the amount allowed by Congressional Committee for transportation from Columbia, Missouri to Washington and return, including airplane ticket.	
bus and taxis	106.59
Difference	26.37



OK

# RECEIVED

FEB 23 1955

COMMITTEE ON THE HISTORY OF THE FEDERAL RESERVE SYSTEM For Mr. Donald B. Woodward, Vick Chemical Company, 122 East 42nd St., New York 17, N.Y.

January 6, 1955

# THE BROOKINGS INSTITUTION

## MONTHLY TRAVEL EXPENSE REPORT

	This report should be submitted to the Executive Manager upon retu or at the end of the month in which official travel occurs, for which re-	imbursement of
	expenses essential to the transacting of official business has been aut	
	which funds were advanced before departure. Advances should be accurated funds should be returned promptly after the return from an official	
	A chronological account of expenses is recommended but not requir	-
	side for form). Expenditures should be classified and should be reaso	nable in view of
	the nature and purpose of the trip.	
	Purpose: To attend meeting of Executive Committee of Committee on F	astory
	Trip from: New York to: Washington & return ate: December 28, to:	1954
	Project to which charged: Committee on History of the Federal Reserve Sy	rstem
	Transportation (rail, air, etc.) except portion bought by or charged to	
	the Institution .train.tickets.bought.by .Federal.Reserve Bank of New York	\$
	Hotel	
	Meals	7.00
	Local transportation (taxi, bus, streetcar, etc.)	1.95
	Telephone and telegraph (official business)	
	Baggage and tips	1.30
	Miscellaneous (explain)	
	TOTAL expended	\$ 10.25
	Advances (deduct amount advanced for expenses, if any)	
	Due employee	\$ 10.25
	or	
	Due The Brookings Institution	\$
	I certify that the foregoing expense account is correct.	
	Signature	
	Approved by	
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http://fraser.stlouisfed.org/ Federal Reserve Bank of St. Louis

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December 13, 1954

Dear Mr. Hoke:

Thank you for sending the bill which arrived in this office on December 9th. Miss Adams was in Washington so I delayed writing you until I could discuss the bill with her. I am sorry for this delay, particularly as there are a few items on the bill which we do not understand.

On the master account, there are three charges neither Miss Adams nor I can identify: On November 20, a charge of \$.75 labelled Cash Advance; on November 21, a charge of \$15.00 under Room Service, and one of \$1.00 under Gift Shop. The only other item we question is that of charging the Committee for Mr. Woodward's room on the nights of November 21 and 22. Mr. Woodward left the Inn at 4 p.m. on Sunday, November 21. Though we realize this was after your checkout time of 2 p.m., we had hoped you would not charge us even for November 21.

I shall hold the bill until I hear from you about these questions. I wish I could add to this letter information about our next Committee meeting but that must wait until tomorrow when the Executive Committee meets.

Sincerely.

Research Assistant

Mr. G. Bland Hoke The Princeton Inn Princeton, New Jersey STATEMENT

# PRINCETON INN

PRINCETON, NEW JERSEY

November 30, 1954

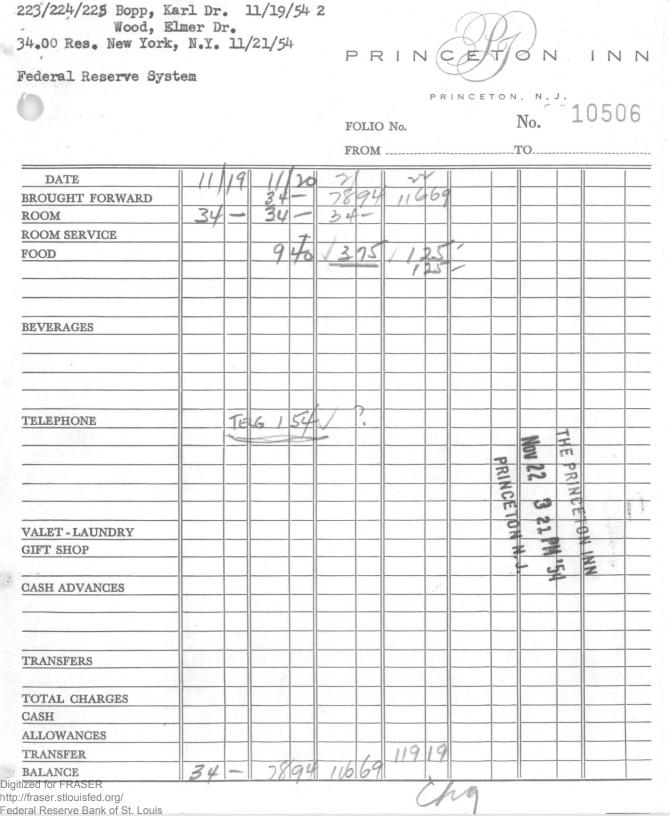
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	_	New York 45, New York		
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		COMMITTEE ON THE HISTORY OF THE FEDERAL RESERVE SYSTEM		

## . MASTER ACCOUNT FEDERAL RESERVE BANK



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233 Adams, Mildred Mrs. 11/20/54 1 9.00 Res. New York, N.Y. 11/22/54 PRINC Federal Reserve PRINCETON, N.J. 10530 FOLIO No. FROM \_\_\_\_\_TO\_\_\_\_ DATE **BROUGHT FORWARD** ROOM ROOM SERVICE FOOD BEVERAGES TELEPHONE VALET - LAUNDRY GIFT SHOP **CASH ADVANCES** TRANSFERS TOTAL CHARGES CASH ALLOWANCES TRANSFER BALANCE Digitized for FRASER http://fraser.stlouisfed.org/ Federal Reserve Bank of St. Louis

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## THE BROOKINGS INSTITUTION

# MONTHLY TRAVEL EXPENSE REPORT

March 2, 1955

Date\_\_\_

or at the end of the month in which expenses essential to the transacti which funds were advanced before unused funds should be returned pro A chronological account of exp	ng of official business has been departure. Advances should be	authorized, or fo accounted for an icial trip.
side for form). Expenditures shou		· 프라마니 (B. C. C.) (B. C. C.) (B. C.
the nature and purpose of the trip.		
Purpose: to deliver papers in New	York; to attend Committee meeting	g in Princeton
Trip from: New York to: Pri	nceton & retubate: Jan. 29, 1955	to:
Project to which charged: Committee	on the History of the Federal Rese	rve System
Fransportation (rail, air, etc.) exce	pt portion bought by or charged to	
Hotel	The state of the s	
lotel		• •
Meals		
Local transportation (taxi, bus, stre	etcar; etc.)	2.20
Γelephone and telegraph (official bus	siness)	
Baggage and tips		•
Miscellaneous (explain)	V	
		A # 40
TOTAL expended		\$ 5.82
Advances (deduct amount advanced f	or expenses, if any)	
Due employee		\$ 5.82
or		• •
		¢
Due The Brookings institution		Ψ
I certify that the foregoing exp	pense account is correct.	
and the Assessment of the second	Signature	

#### MEMORANDUM ACCOUNT

Month January

Day			Transp	ortation		~		- 9-
	Hotel		Distant	Local	Ваддаде	Tel. &		
		Meals	(Rail, air, etc.)	(Taxi, bus, etc.)	Baggage & Tips	Tel.	Misc.	Total
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#### THE BROOKINGS INSTITUTION

#### MONTHLY TRAVEL EXPENSE REPORT

			Date mar as	rice morating which washing			
This report	should be submi	tted to the Execu	itive Manager u	pon return from	travel,		

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Marsh 2

This report should be submitted to the Executive Manager upon return from travel, or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. Advances should be accounted for and unused funds should be returned promptly after the return from an official trip.

A chronological account of expenses is recommended but not required (see reverse side for form). Expenditures should be classified and should be reasonable in view of the nature and purpose of the trip.

Purpose:	to attend Comm	ittee meeting at Prince	ton, N.J.		
Trip from:	New York	to Princeton & return	Date: 2/28/	55 to:	2/29/55
Project to	which charged:	Committee on the Histor	y of the Fe	deral Reserve	System
		etc.) except portion bou			\$ 3.72
Hotel					
Meals					2.40
Local trans	sportation (taxi	, bus, streetcar, etc.).			1.50
Γelephone a	and telegraph (	official business)			
Baggage an	d tips				<del>- •50</del>
Miscellane	ous (explain)				
TOTA	AL expended				\$ 8.12
Advances (d	deduct amount a	advanced for expenses,	if any)		
Due e	employee				\$ 8.12
	or				
Due 7	The Brookings	Institution			\$
I cert	tify that the for	egoing expense account	is correct.	7.6	
		Signat			0.1.36
		Appro	ved by		

# **MEMORANDUM ACCOUNT**

			Transportation					
Day	Hotel		Distant	Local	Baggage & Tips	Tel. &		
		Meals	(Rail, air, etc.)	(Taxi, bus, etc.)	& Tips	Tel.	Misc.	Total
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Expense account - lia Princeton Jan 28 - 29/55 1.50 tupis tips round trip face NY-Princeton treturn? Jan 29 8 2.40

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#### THE BROOKINGS INSTITUTION

## MONTHLY TRAVEL EXPENSE REPORT

Date March 2, 1955

This report should be submitted to the Executive Manage or at the end of the month in which official travel occurs, for expenses essential to the transacting of official business has which funds were advanced before departure. Advances should be returned promptly after the return from	which reimbursement of s been authorized, or for uld be accounted for and an official trip.
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Purpose: to visit the Franklin D. Roosevelt Library	7
Trip from: New York to Hyde Park & return Date: Feb. 15	, 1955 to:
Project to which charged: Committee on the History of the Fed	eral Reserve System
Transportation (rail, air, etc.) except portion bought by or charthe Institution	
Hotel	
Meals	
Local transportation (taxi, bus, streetcar, etc.)	
Telephone and telegraph (official business)	
Baggage and tips	
Miscellaneous (explain)	0
TOTAL expended	\$ 5.41
Advances (deduct amount advanced for expenses, if any)	
Due employee	\$ 5.41
or	e:
Due The Brookings Institution	\$\$
I certify that the foregoing expense account is correct.	81
Signature	DE
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Month

February

kernes e r			Transportation			-		
		Meals	Distant	Local	Вадраде	ge Tel. & Tel.	Misc.	Tota
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#### THE BROOKINGS INSTITUTION

# MONTHLY TRAVEL EXPENSE REPORT

Date March 2, 1955

This report should be submitted to the Executive Manager upon re- or at the end of the month in which official travel occurs, for which re- expenses essential to the transacting of official business has been au	eimbursement of
which funds were advanced before departure. Advances should be accumused funds should be returned promptly after the return from an official A chronological account of expenses is recommended but not requi	ecounted for and al trip.
side for form). Expenditures should be classified and should be reas the nature and purpose of the trip.	
Purpose: To visit Franklin D. Roosevelt Library	
Trip from: New York to: Hyde Park & return Date: Feb. 15, 1955 to	:
Project to which charged: Committee on the History of the Federal Reserv	re System
Transportation (rail, air, etc.) except portion bought by or charged to the Institution	7 0 0 0 0
Hotel	
Meals	
Local transportation (taxi, bus, streetcar, etc.)	8
Telephone and telegraph (official business)	
Baggage and tips	P
Miscellaneous (explain)	0
TOTAL expended	\$_5.41
Advances (deduct amount advanced for expenses, if any)	8
Due employee	\$ 5.41
or	
Due The Brookings Institution	\$
I certify that the foregoing expense account is correct.	. 8
Signature	0
Approved by	

	1		Transportation		5 C 113 L			
		Meals	Distant Local		D			
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## THE BROOKINGS INSTITUTION

## MONTHLY TRAVEL EXPENSE REPORT

This report should be submitted to the Executive Manager upon return from travel,

Date

March 2, 1955

or at the end of the month in which official travel occurs, for which re expenses essential to the transacting of official business has been aut which funds were advanced before departure. Advances should be accumused funds should be returned promptly after the return from an official A chronological account of expenses is recommended but not require side for form). Expenditures should be classified and should be reasonable.	horized, or for counted for and al trip.
the nature and purpose of the trip.	
Purpose: Visit Federal Reserve Bank of Cleveland	
Trip from: New York to: Cleveland and Date: Jan. 10, 1955 to:	Jan. 14, 1955
Project to which charged: Committee on the History of the Federal Reserve	re System
Transportation (rail, air, etc.) except portion bought by or charged to the Institution . (Bought by New York Reserve Bank)	\$
Hotel	14.00
Meals	6.56
Local transportation (taxi, bus, streetcar; etc.)	1.25
Telephone and telegraph (official business)	*15
Baggage and tips	3.65
Miscellaneous (explain)	
TOTAL expended	\$ 25.61
Advances (deduct amount advanced for expenses, if any)	
Due employee	\$ 25.61
or	
Due The Brookings Institution	\$
I certify that the foregoing expense account is correct.	
Signature	r
Approved by	
od for EDACED	

## **MEMORANDUM ACCOUNT**

Month January, 1955

1		Meals	Transportation					-
			Distant Local		Baggage	Tel. &		-
Day	Hotel		(Rail, air, etc.)	(Taxi, bus, etc.)	Baggage & Tips	Tel.	Misc.	Total
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Trip to Cleveland - 1/10/55 - 1/14/55 Venday Jem 10 taxi - 7.25 transportation (bouch bought , will change) Tuesday fam 11 \$7 (reclistabill brialifier Lundi dunier - + 21+0 Wednesday Jan room &7 (ne butil bill) breakfast , 93 an letrol dunia upo ...50 tile phones i 150

Federal Reserve Bank of St

Hunday Jan 13 breakfast. 939 (see hotel bill) terms frontation to N.Y. tile phones Friday Jam 14 breakfast 3.05

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Date Purchasing Division: Kindly make reservation for Mr. Miss Adams Committee on History of FR System Brookings Institution . This is in connection with Personal business. Airline tickets lst class 1 Chair One way Railroad tickets Round trip 1 Other bedroom Coach ( NY to Wash., no To: Washington & return Via: Penn RR ( return reservation Indicate route, railroads, airlines and extra-fare trains only where there is a preference. Date of departure 2/22/55 Approx. time 1:30 8.m Date of return 3/1 \* \* \* \* \* \* \* \* \* Broadcast tickets for: List in order of preference Theatre , Matinee or evening. \* \* \* \* \* \* \* \* \* Hotel accommodations for 1 single rooms, bath double rooms, on 2/28 Hay-Adams Hotel, Washington, D.C. List 1st, 2nd, and 3rd choices \* \* \* \* \* \* \* \* \* Please purchase travelers checks in the face amount of \$\_\_\_\_\_, in denominations and amounts as follows: PLEASE NOTE: If the use of the above travel reservations is required by Bank business or that of the Reconstruction Finance Corporation, this form should be accompanied by an Exemption Certificate signed by the traveler. FOR USE OF PURCHASING DIVISION Reservations Made: Tickets Picked Up By Date and Initial Accommodations: Date Amount Amount Date Cash Received From: Refund Paid To: Paymaster Paymaster Individual Individual Cost

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Amount Paid

Amount Cancld. Refund Recd.

Amount Charged

Chg. Amt. Cancld. Date Cr. Req.

Date Cr. Recd.

#### THE BROOKINGS INSTITUTION

#### MONTHLY TRAVEL EXPENSE REPORT

Date	January	6.	1955
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This report should be submitted to the Executive Manager upon return from travel, or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. Advances should be accounted for and unused funds should be returned promptly after the return from an official trip.

A chronological account of expenses is recommended but not required (see reverse side for form). Expenditures should be classified and should be reasonable in view of the nature and purpose of the trip.

Purpose:				
Trip from: New York	to: Washington & retu	Pate: Dec.	8 28 to:_	Dec. 10 Dec. 28
Project to which charged:_	Committee on the His	tory of the Fed	eral Reserve	System
Γransportation (rail, air, α the Institution ( )	etc.) except portion be			\$
Hotel				10.30
Meals				11.87
Local transportation (taxi,	bus, streetcar, etc.)			7.65
Γelephone and telegraph (c	official business)			.15
Baggage and tips				3+30
Miscellaneous (explain)				
				\$ 33.27
Advances (deduct amount a	dvanced for expenses	, if any)		
				\$_33.27
Or  Due The Brookings I	Institution			\$
I certify that the fore	egoing expense accour	nt is correct.		6
	Signa	ature		
ed for FRASER	Appr	oved by		

Month December, 1954

			Transportation				W 1/2	
			Distant Local		Baggage	Tel. &		
Day	Hotel	Meals	(Rail, air, etc.)	(Taxi, bus, etc.)	Baggage & Tips	Tel.	Misc.	Tota
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