

December 6, 1954

Dear Mr. Akers:

Under separate cover I am sending you a sheaf of expense reports for Committee members during the month of November. As you probably know, a sub-committee of experts, Dr. Karl Bopp, Dr. Lester Chandler, and Dr. Elmer Wood, met in Princeton on November 20 and 22, and the full Committee met with them on November 21. Dr. Chandler, who lives in Princeton, had no expenses in connection with these meetings; reports for Dr. Bopp and Dr. Wood are enclosed with those of Committee members.

Miss Dorothy Bowen, secretary to Dr. Bopp at the Federal Reserve Bank of Philadelphia, drove Drs. Wood and Bopp to Princeton on Saturday, remained there all day taking notes and typing papers for them, and then drove back to Philadelphia. On Monday she worked at Princeton again and in the evening drove Dr. Wood to the airport and Dr. Bopp back to Philadelphia. The cost of her services for Monday is being absorbed by the Federal Reserve Bank of Philadelphia.

The advance of \$4.25 listed in Dr. James' expense report was explained in my letter to you of December 2.

Sincerely,

Secretary

Mr. Sheldon B. Akers
The Brookings Institution
722 Jackson Place N.W.
Washington 6, D.C.

THE BROOKINGS INSTITUTION
MONTHLY TRAVEL EXPENSE REPORT

To the Executive Manager:

Date December 10, 1954

For the Month of November

To be submitted to the Executive Manager upon return from travel, or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. (Advances should be accounted for together with return of unused funds at the earliest possible time after return.)

A chronological account is recommended but not required (see reverse side for form), but expenditures should be classified and should bear reasonable relationship to the distance, duration, and purpose of the trip.

Project: Committee on the History of the Federal Reserve System
(If more than one indicate portion of expense applicable to each.)

Trip from: _____ to _____

Purpose: Meeting of Committee and sub-committee of experts

Authorized by: _____

Date and time of departure: Nov. 20, 9 a.m. of return: Nov. 22, 5 p.m.

Objects of expenditure:

Hotel.....	\$	_____
Meals.. <u>dinner for Miss. Bowen. (secretary) and self...</u>		<u>\$6.00</u>
Transportation (except portion bought by or charged to Institution)		
Distant (rail, air, etc.)		
(Indicate mode of travel)		
Local (taxi, bus, streetcar, etc.)		
Baggage and Tips.....		
Tel. and Tel. (official business).....		
Miscellaneous (Explain) _____		
Total amount expended.....	\$	<u>\$6.00</u>
Less amount advanced for expenses (if any)		
Amount due Brookings Institution or	\$	<u>\$6.00</u>
Amount due employee	\$	

I certify that the foregoing expense account is correct.

Approved by _____

Signature _____

MEMORANDUM ACCOUNT

Month November

Day	Hotel	Meals	Transportation		Baggage & Tips	Tel.& Tel.	Misc.	Total
			Distant (Rail, air, etc.)	Local (Taxi, bus, streetcar, etc.)				
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22		\$6.00						\$6.00
23								
24								
25								
26								
27								
28								
29								
30								
31								

THE BROOKINGS INSTITUTION
MONTHLY TRAVEL EXPENSE REPORT

To the Executive Manager:

Date December 8, 1954

For the Month of November

To be submitted to the Executive Manager upon return from travel, or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. (Advances should be accounted for together with return of unused funds at the earliest possible time after return.)

A chronological account is recommended but not required (see reverse side for form), but expenditures should be classified and should bear reasonable relationship to the distance, duration, and purpose of the trip.

Project: Committee on the History of the Federal Reserve System
(If more than one indicate portion of expense applicable to each.)

Trip from: Washington to New York and return from Trenton to Washington

Purpose: To attend meeting of Committee at Princeton

Authorized by: _____

Date and time of departure: Nov 19, afternoon of return: Nov. 21, 5:00 p.m.

Objects of expenditure:

Hotel..... \$ _____

Meals..... _____

Transportation (except portion bought by or charged to Institution)

Distant (rail, air, etc.) _____

(Indicate mode of travel) rail \$23.50

Local (taxi, bus, streetcar, etc.) _____ \$.75

Baggage and Tips..... _____

Tel. and Tel. (official business)..... _____

Miscellaneous (Explain) _____

Total amount expended..... \$ \$24.25

Less amount advanced for expenses (if any)

Amount due Brookings Institution or \$ _____

Amount due employee \$ \$24.25

I certify that the foregoing expense account is correct.

Approved by _____

Signature _____

MEMORANDUM ACCOUNT

Month November

Day	Hotel	Meals	Transportation		Baggage & Tips	Tel.& Tel.	Misc.	Total
			Distant (Rail, air, etc.)	Local (Taxi, bus, streetcar, etc.)				
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19			\$13.36					\$13.36
20			\$10.14	\$.75				\$10.89
21								
22								
23								
24								
25								
26								
27								
28								
29								
30								
31								

THE BROOKINGS INSTITUTION
MONTHLY TRAVEL EXPENSE REPORT

To the Executive Manager:

Date December 10, 1954

For the Month of November

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A chronological account is recommended but not required (see reverse side for form), but expenditures should be classified and should bear reasonable relationship to the distance, duration, and purpose of the trip.

Projects: Committee on the History of the Federal Reserve System
(If more than one indicate portion of expense applicable to each.)

Trip from: Philadelphia to Princeton and return (two complete trips)

Purpose: Full meeting of the Committee and sub-committee of experts

Authorized by: _____

Date and time of departure: 9 a.m., Nov. 20 & 22 of returns: 5 p.m., Nov. 20 & 22

Objects of expenditure:

Hotel..... \$ _____

Meals..... _____

Transportation (except portion bought by or charged to Institution)

Distant (rail, air, etc.) _____
(Indicate mode of travel) car (219 miles at \$13.14

Local (taxi, bus, streetcar, etc.) 6 ¢ per mile _____

Baggage and Tips..... _____

Tel. and Tel. (official business)..... _____
services, Saturday, 11/20

Miscellaneous (Explain) time and a half rate \$26.25

Total amount expended..... \$ \$39.39

Less amount advanced for expenses (if any)

Amount due Brookings Institution or \$ _____

Amount due employee \$ \$39.39

I certify that the foregoing expense account is correct.

Approved by _____

Signature _____

MEMORANDUM ACCOUNT

Month November

Transportation

Day	Hotel	Meals	Transportation		Baggage & Tips	Tel.& Tel.	Misc.	Total
			Distant (Rail, air, etc.)	Local (Taxi, bus, streetcar, etc.)				
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20				\$6.14			\$26.25	\$32.39
21								
22				\$7.00				\$ 7.00
23								
24								
25								
26								
27								
28								
29								
30								
31								

THE BROOKINGS INSTITUTION
MONTHLY TRAVEL EXPENSE REPORT

To the Executive Manager:

Date December 8, 1954

For the Month of November

To be submitted to the Executive Manager upon return from travel, or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. (Advances should be accounted for together with return of unused funds at the earliest possible time after return.)

A chronological account is recommended but not required (see reverse side for form), but expenditures should be classified and should bear reasonable relationship to the distance, duration, and purpose of the trip.

Project: Committee on the History of the Federal Reserve System
(If more than one indicate portion of expense applicable to each.)

Trip from: Montreal, Canada to Princeton, New Jersey, & return

Purpose: To attend Committee meeting

Authorized by: _____

Date and time of departure: Nov. 19, evening of return: Nov. 22, evening

Objects of expenditure:

Hotel.....	\$	_____
Meals.....		_____
Transportation (except portion bought by or charged to Institution)		
Distant (rail, air, etc.)		
(Indicate mode of travel) <u>rail, pullman</u>		<u>\$56.59</u>
Local (taxi, bus, streetcar, etc.)		_____
Baggage and Tips.....		_____
Tel. and Tel. (official business).....		_____
Miscellaneous (Explain) _____		_____
Total amount expended.....	\$	<u>\$56.59</u>
Less amount advanced for expenses (if any)		<u>4.25</u>
Amount due Brookings Institution or	\$	_____
Amount due employee	\$	<u>\$52.34</u>

I certify that the foregoing expense account is correct.

Approved by _____

Signature _____

MEMORANDUM ACCOUNT

Month November

Day	Hotel	Meals	Transportation		Baggage & Tips	Tel.& Tel.	Misc.	Total
			Distant (Rail, air, etc.)	Local (Taxi, bus, streetcar, etc.)				
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19			\$56.59					\$56.59
20								
21								
22								
23								
24								
25								
26								
27								
28								
29								
30								
31								

THE BROOKINGS INSTITUTION
MONTHLY TRAVEL EXPENSE REPORT

To the Executive Manager:

Date December 8, 1954

For the Month of November

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A chronological account is recommended but not required (see reverse side for form), but expenditures should be classified and should bear reasonable relationship to the distance, duration, and purpose of the trip.

Project: Committee on the History of the Federal Reserve System
(If more than one indicate portion of expense applicable to each.)

Trip from: Columbia, Missouri to Philadelphia and return

Purpose: Meeting of full Committee and sub-committee of experts at Princeton

Authorized by: _____

Date and time of departure: Nov. 19, 1954, evening of return: Nov. 22, 23, overnight

Objects of expenditure:

Hotel.....	\$	<u>\$6.12</u>
Meals.....		<u>\$3.00</u>
Transportation (except portion bought by or charged to Institution)		
Distant (rail, air, etc.) <u>air</u>		<u>\$123.53</u>
(Indicate mode of travel)		
Local (taxi, bus, streetcar, etc.) _____		<u>\$3.20</u>
Baggage and Tips.....		_____
Tel. and Tel. (official business).....		_____
Miscellaneous (Explain) _____		_____
Total amount expended.....	\$	<u>\$135.85</u>
Less amount advanced for expenses (if any)		_____
Amount due Brookings Institution or	\$	_____
Amount due employee	\$	<u>\$135.85</u>

I certify that the foregoing expense account is correct.

Approved by _____

Signature _____

MEMORANDUM ACCOUNT

Month November

Transportation

Day	Hotel	Meals	Transportation		Baggage & Tips	Tel.& Tel.	Misc.	Total
			Distant (Rail, air, etc.)	Local (Taxi, bus, streetcar, etc.)				
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19			\$123.53					\$123.53
20								
21								
22	\$6.12	\$3.00						\$9.12
23				\$3.20				\$3.20
24								
25								
26								
27								
28								
29								
30								
31								

2117 WOOD E 11/22 600 OUT 11/23
 205 EDGEWOOD OR COLUMBIA MO TS
 UNIV OF MO AM.

HOTEL **Lennox**

Nº 12992
 ST. LOUIS

MEMO		DATE	EXPLANATION	AM'T CHARGED	AM'T CREDITED	BALANCE DUE
	1	NOV22-54	ROOM ●●●●	* 6.00		
	2	NOV22-54	S.TAX ●●●●	* 0.12		* 6.12
	3					
	4					
	5					
	6					
	7					
	8					
	9					
	10					
	11					
	12					
	13					
	14					
	15					
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	17					
	18					
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	20					
	21					
	22					
	23					
	24					



RECEIVED

DEC 1 1954

COMMITTEE ON THE HISTORY
 OF THE
 FEDERAL RESERVE SYSTEM

NOV 23 6 18 AM 1954
 CASHIER HOTEL LENNOX

TELEPHONE CHARGES INCLUDE
 FEDERAL TAX AND SERVICE CHARGE

LAST BALANCE IS AMOUNT DUE
 UNLESS OTHERWISE INDICATED.
 BILLS ARE PAYABLE WHEN PRESENTED
 RETAIN THIS RECEIPT



THE BROOKINGS INSTITUTION
MONTHLY TRAVEL EXPENSE REPORT

To the Executive Manager:

Date December 8, 1954

For the Month of November, 1954

To be submitted to the Executive Manager upon return from travel, or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. (Advances should be accounted for together with return of unused funds at the earliest possible time after return.)

A chronological account is recommended but not required (see reverse side for form), but expenditures should be classified and should bear reasonable relationship to the distance, duration, and purpose of the trip.

Project: Committee on the History of the Federal Reserve System
(If more than one indicate portion of expense applicable to each.)

Trip from: New York to Princeton and return

Purpose: Meeting of full Committee at Princeton

Authorized by: _____

Date and time of departure: Nov. 20, 1954, 4 p.m. of return: Nov. 21, 1954, 4 p.m.

Objects of expenditure:

Hotel.....Paid by Committee.....	\$	_____
Meals.....".....(except luncheon; Nov. 6;..... took Miss Adams to lunch)		<u>5.50</u>
Transportation (except portion bought by or charged to Institution)		
Distant (rail, air, etc.)	car hire (return)	22.39
(Indicate mode of travel)	rail	1.88
Local (taxi, bus, streetcar, etc.)		<u>1.75</u>
Baggage and Tips.....		_____
Tel. and Tel. (official business).....		<u>1.60</u>
Miscellaneous (Explain) _____		_____
Total amount expended.....	\$	<u>33.12</u>
Less amount advanced for expenses (if any)		_____
Amount due Brookings Institution or	\$	_____
Amount due employee	\$	<u>33.12</u>

I certify that the foregoing expense account is correct.

Approved by _____

Signature _____

MEMORANDUM ACCOUNT

Month November

Transportation

Day	Hotel	Meals	Transportation		Baggage & Tips	Tel.& Tel.	Misc.	Total
			Distant (Rail, air, etc.)	Local (Taxi, bus, streetcar, etc.)				
1								
2								
3								
4								
5								
6		\$5.50						\$5.50
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20			\$1.88	\$1.00	\$1.60			\$4.49
21			\$22.39	\$.75				\$23.14
22								
23								
24								
25								
26								
27								
28								
29								
30								
31								

Adams

THE BROOKINGS INSTITUTION
MONTHLY TRAVEL EXPENSE REPORT

To the Executive Manager:

Date December 6, 1954

For the Month of November

To be submitted to the Executive Manager upon return from travel, or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. (Advances should be accounted for together with return of unused funds at the earliest possible time after return.)

A chronological account is recommended but not required (see reverse side for form), but expenditures should be classified and should bear reasonable relationship to the distance, duration, and purpose of the trip.

Project: Committee on the History of the Federal Reserve System
(If more than one indicate portion of expense applicable to each.)

Trip from: New York to Washington, Charlottesville, Va, & return
New York to Princeton, New Jersey & return
Purpose: to see Dr. Calkins, Dr. Kincaid & others
to attend Committee Meeting at Princeton

Authorized by: _____

Date and time of departure: Nov. 9, 1:20 a.m. of return: Nov. 12, 8:00 a.m.
Nov. 20, 7:50 a.m. of return: Nov. 22, 8:00 p.m.

Objects of expenditure:

Hotel.....	\$	_____
Meals.....		<u>13.50</u>
Transportation (except portion bought by or charged to Institution)		<u>29.47</u>
Distant (rail, air, etc.)		<u>29.47</u>
(Indicate mode of travel) <u> rail </u>		
Local (taxi, bus, streetcar, etc.) _____		<u>9.75</u>
Baggage and Tips.....		<u>4.25</u>
Tel. and Tel. (official business).....		_____
Miscellaneous (Explain) _____		_____
Total amount expended.....	\$	<u>56.97</u>
Less amount advanced for expenses (if any)		_____
Amount due Brookings Institution or	\$	_____
Amount due employee	\$	<u>56.97</u>

I certify that the foregoing expense account is correct.

Approved by _____ Signature _____

MEMORANDUM ACCOUNT

Month November, 1954

Day	Hotel	Meals	Transportation		Baggage & Tips	Tel.& Tel.	Misc.	Total
			Distant (Rail, air, etc.)	Local (Taxi, bus, streetcar, etc.)				
1								
2								
3								
4								
5								
6								
7								
8				1.25	1.20			1.45
9		2.15		2.00	175			4.90
10		5.00		2.30	1115			8.45
11		5.85	6.16	1.00	1.00			14.01
12		19.50	19.55		1.25			21.30
13								
14								
15								
16								
17								
18								
19								
20			1.88	1.60				3.48
21								
22			1.88	1.60				3.48
23								
24								
25								
26								
27								
28								
29								
30								
31								

FEDERAL RESERVE BANK
OF NEW YORK

DEBIT

DATE 10/19/54

551 Reimbursable Expenses & Other Items - Receivable

\$26.95

Miss Mildred Adams, Research Director, Committee on History of Federal Reserve System.

Round trip parlor car ticket New York to Boston, Mass. To be billed monthly to

Brookings Institute.

See reverse side of ticket for details

\$26.95

Request #229

CREDITED TO

CORRECT

APPROVED

Cash

L.B.

Purchasing Division

MANAGER
per pro.

Departing 10/22/54 -

	DEBIT
Round trip rail (parlor car) ticket N.Y. to Boston \$16.55, tax 1.66	\$18.21
Step-up from parlor car to sleeper New York to Boston \$2.07, tax .21	2.28
Roomette New York to Boston, Mass. \$5.60, tax .56	6.16
Carfare to and from Grand Central Terminal to New Haven Railroad	<u>.30</u>
	\$26.95

APPROVED

CORRECT

CREDITED TO

FEDERAL RESERVE BANK
OF NEW YORK**CREDIT**

DATE

551 Reimbursable Expenses & Other Items - Receivable

7.96

Miss Mildred Adams, Research Director, Committee on History of Federal Reserve System.Partial offset to debit entry dated 10/19/54 for \$26.95. Above amount represents refundreceived from the New York, New Haven & Hartford Railroad for redeeming unused returnportion of round trip parlor car ticket, New York and Boston, Mass. Change of plans byMiss Adams.(Brookings Institute)Request #229

DEBITED TO

Cash

CORRECT

A. B.

APPROVED per pro

Purchasing Division

MANAGER

THE BROOKINGS INSTITUTION
MONTHLY TRAVEL EXPENSE REPORT

To the Executive Manager:

Date November 13, 1954

For the Month of August

To be submitted to the Executive Manager upon return from travel, or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. (Advances should be accounted for together with return of unused funds at the earliest possible time after return.)

A chronological account is recommended but not required (see reverse side for form), but expenditures should be classified and should bear reasonable relationship to the distance, duration, and purpose of the trip.

Project: Committee on the History of the Federal Reserve System
(If more than one indicate portion of expense applicable to each.)

Trip from: New York to Ithaca, NY, and return

Purpose: Conference with Dr. Harold Reed

Authorized by: _____

Date and time of departure: 8/17/54, 10:50 pm of return: 8/19/54, 11:50 p.m.

Objects of expenditure:

Hotel.....	\$	3.00
Meals.....		7.45
Transportation (except portion bought by or charged to Institution)		
Distant (rail, air, etc.)		
(Indicate mode of travel) <u>bought by Bank</u>		
Local (taxi, bus, streetcar, etc.)		4.20
Baggage and Tips.....		3.65
Tel. and Tel. (official business).....		
Miscellaneous (Explain) _____		
Total amount expended.....	\$	18.30
Less amount advanced for expenses (if any)		
Amount due Brookings Institution or	\$	
Amount due employee	\$	18.30

I certify that the foregoing expense account is correct.

Approved by _____ Signature _____

MEMORANDUM ACCOUNT

Month August

Day	Hotel	Meals	Transportation		Baggage & Tips	Tel.& Tel.	Misc.	Total
			Distant (Rail, air, etc.)	Local (Taxi, bus, streetcar, etc.)				
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17				\$.95	\$.15			\$ 1.10
18	\$ 3.00	\$ 6.20		\$ 3.25	\$ 2.50			\$ 14.95
19		\$ 1.25			\$ 1.00			\$ 2.25
20								
21								
22								
23								
24								
25								
26								
27								
28								
29								
30								
31								

THE BROOKINGS INSTITUTION
MONTHLY TRAVEL EXPENSE REPORT

To the Executive Manager:

Date November 10, 1954

For the Month of October

To be submitted to the Executive Manager upon return from travel, or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. (Advances should be accounted for together with return of unused funds at the earliest possible time after return.)

A chronological account is recommended but not required (see reverse side for form), but expenditures should be classified and should bear reasonable relationship to the distance, duration, and purpose of the trip.

Project: Committee on the History of the Federal Reserve System
(If more than one indicate portion of expense applicable to each.)

Trip from: See statement of transportation attached to _____

Purpose: _____

Authorized by: _____

Date and time of departure: _____ of return: _____

Objects of expenditure:

Hotel.....	\$	
Meals.....		.85
Transportation (except portion bought by or charged to Institution)		
Distant (rail, air, etc.) (Indicate mode of travel)		26.14
Local (taxi, bus, streetcar, etc.)		8.95
Baggage and Tips.....		1.75
Tel. and Tel. (official business).....		.65
Miscellaneous (Explain) _____		
Total amount expended.....	\$	38.34
Less amount advanced for expenses (if any)		
Amount due Brookings Institution or	\$	
Amount due employee	\$	38.34

I certify that the foregoing expense account is correct.

Approved by _____ Signature _____

18 30
5.760 rec.

MEMORANDUM ACCOUNT

Month October

Day	Hotel	Meals	Transportation		Baggage & Tips	Tel.& Tel.	Misc.	Total
			Distant (Rail, air, etc.)	Local (Taxi, bus, streetcar, etc.)				
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14			4.37	2.00				6.37
15								
16								
17								
18								
19			10.87	2.90		.65		14.42
20								
21								
22		.85	10.90	8.95	1.75			17.75
23								
24								
25								
26								
27								
28								
29								
30								
31								

COMMITTEE ON THE HISTORY OF THE FEDERAL RESERVE SYSTEM

Statement of Transportation Expenses: October, 1954

Date Purchased	By Bank	M.Adams Cash Outlay	Via	From	To	Cost
Oct. 14		X	Erie Railroad, 1-day round trip to Milford, Pa. (to see O. Howard Wolfe)	NY to Milford and return		\$4.37
Oct. 19		X	Pennsylvania Railroad, round trip Pullman ticket and seat (to see Dr. Karl Bopp)	NY to Philadelphia and return		\$10.87
Oct. 22	X		New York, New Haven & Hartford Railroad. Round trip Pullman ticket, one way Roomette: \$26.65 Refund, one way ticket <u>7.96</u> \$18.99	NY to Boston and return		\$18.99
Oct. 22		X	Transportation	Boston to New York		\$10.90

FEDERAL RESERVE BANK
OF NEW YORK

DEBIT

DATE 8/12/54

551 Reimbursable Expenses & Other Items - Receivable

\$45.49

Miss Mildred Adams, Research Director, Committee on History of Federal Reserve System.
To be billed monthly to Brookings Institute. Round trip rail ticket New York to Ithaca,
N. Y.

Departing 8/17/54 - round trip rail ticket \$22.35, tax \$2.24 \$24.59

Single bedroom New York to Ithaca, N.Y. \$9.50, tax .95 10.45

Single bedroom Ithaca, N.Y. to New York \$9.50, tax .95 10.45

CREDITED TO

Cash

CORRECT

L. B.

APPROVED

Purchasing Division

MANAGER
per pro.

THE BROOKINGS INSTITUTION
MONTHLY TRAVEL EXPENSE REPORT

To the Executive Manager:

Date September, 1954

For the Month of September, 1954

To be submitted to the Executive Manager upon return from travel, or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. (Advances should be accounted for together with return of unused funds at the earliest possible time after return.)

A chronological account is recommended but not required (see reverse side for form), but expenditures should be classified and should bear reasonable relationship to the distance, duration, and purpose of the trip.

Project: Committee on the History of the Federal Reserve System
(If more than one indicate portion of expense applicable to each.)

Trip from: New York to Washington and return

Purpose: _____

Authorized by: _____

Date and time of departure: Sept. 1, 1954 of return: Sept. 3, 1954

Objects of expenditure:

Hotel.....	\$	<u>10.30</u>
Meals.....		<u>5.74</u>
Transportation (except portion bought by or charged to Institution) all purchased by bank Distant (rail, air, etc.) except seat for return (Indicate mode of travel) trip		<u>2.30</u>
Local (taxi, bus, streetcar, etc.)		<u>5.50</u>
Baggage and Tips.....		<u>2.70</u>
Tel. and Tel. (official business).....		<u> </u>
Miscellaneous (Explain) _____		<u>\$26.54</u>
Total amount expended.....	\$	<u> </u>
Less amount advanced for expenses (if any)		<u> </u>
Amount due Brookings Institution or	\$	<u> </u>
Amount due employee	\$	<u>\$26.54</u>

I certify that the foregoing expense account is correct.

Approved by _____

Signature _____

MEMORANDUM ACCOUNT

Month September

Transportation

Distant (Rail, air, etc.)	Local (Taxi, bus, streetcar, etc.)
---------------------------------	--

Day	Hotel	Meals	Transportation	Baggage & Tips	Tel. & Tel.	Misc.	Total
-----	-------	-------	----------------	-------------------	----------------	-------	-------

1			\$1.20	\$.15			\$ 1.35
2	\$10.30	\$4.62	1.80	1.00			17.72
3		1.12	\$2.30	2.50	1.55		7.47
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
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18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							

Expense acct - detail -

Trip to Washington Sept 1-3

Sept 1 -

taxi 1.20 ✓

tips .15 ✓

ticket + berth to Wash. paid by bank
(data attached)

Sept. 2

breakfast .87 ✓

lunch 1.25 ✓

dinner 2.50 ✓

tips 1.00 ✓

taxis 1.80 ✓

hotel room 10.00 tax .30⁴

Sept 4

breakfast⁵ 1.12 ✓

taxis 2.50 ✓

tips 1.55 ✓

ticket to N.Y. bank bought

rest - 2.30 (W.A. bought)

MISC. 24
(MISC. 24.5-55M-5.53)

FEDERAL RESERVE BANK
OF NEW YORK

DEBIT

DATE 8/26/54

551 Reimbursable Expenses & Other Items - Receivable

\$29.81

Miss Mildred Adams, Research Director, Committee on History of Federal Reserve System.

Round trip rail ticket New York to Wash. D.C. To be billed monthly to Brookings Institute.

Departing 9/2/54 - round trip rail ticket \$20.10, tax \$2.01 \$22.11

Roomette New York to Wash. D. C. 7.00, tax .70 7.70

\$29.81

Request #95

Seat - Wash - NY.

2.30

Completed by M.A.

CREDITED TO

CORRECT

APPROVED

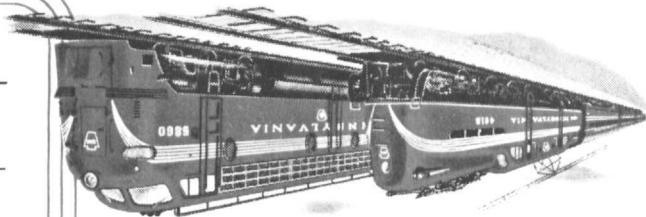
Cash

L.B.

Purchasing Division

MANAGER
per pro.

PENNSYLVANIA RAILROAD



Smooth Electric Power... all the way!

East-West Fleet

Dependability take the Great

For Comfort and

Your Ticket



THE EAST-WEST FLEET OFFERS THE FINEST IN TRAVEL



New all-private-room sleeping cars offer a wide choice of comfortable accommodations. Restful berths are provided in section-type cars.

New dining cars provide charming settings in which to enjoy choice foods, carefully prepared and courteously served by well-trained personnel.

New overnight reclining seat coaches are roomier, provide fluorescent lighting, spacious wash-rooms, many other conveniences.

MEMORANDUM

Fare	20.10
Federal Tax	2.01
Pullman	7.76
Federal Tax	.76
TOTAL	30.63

RESERVATIONS

YOUR TRAIN

Leaves 12:00 am (Standard Time)
 Date Sept. 27
 Station PENNA STATION N.Y.

YOUR RESERVATION IS—

Car _____
 Accommodation _____

The Pennsylvania Railroad greatly appreciates your patronage.

M

waited on you

PD-30-6-53

Try this combination

**PRR TRAINS
 FOR COMFORT
 AND DEPENDABILITY**



**A HERTZ
 DRIV-UR-SELF CAR
 AWAITING YOU
 AT DESTINATION**



Combine the restful comforts of the train for the longer trip . . . the freedom from driving stress and highway tension with the convenience of a rented car arranged for you in advance at destination for business or pleasure. Your PRR ticket agent will make all arrangements. *Rental rates are reasonable.*

FEDERAL RESERVE BANK
OF NEW YORK

TRANSPORTATION

PURCHASING DIVISION

New York to Washington, D.C.

FOR Miss M. Adams	RESERVED CAR NO. AM16	Route #4	7	70
DESTINATION Washington, D. C.				
VIA Pennsylvania Railroad				
DEPARTS 1:20 AM EST				
TRAIN LEAVES 2:20 AM EDT				
FROM New York	TICKET	{ ONE WAY ROUND TRIP }	22	11
DATE 9/2/54	EXTRA FARE			
	AMOUNT		\$29	81

MEMORANDUM

Fare	
Federal Tax	19
Pullman	17
Federal Tax	230
TOTAL	

RESERVATIONS

YOUR TRAIN

Leaves _____
(Standard Time)

Date _____

Station _____

YOUR RESERVATION IS—

Car _____

Accommodation _____

The Pennsylvania Railroad greatly
appreciates your patronage.

M

waited on you

PD-30 6-53

Try this combination

**PRR TRAINS
FOR COMFORT
AND DEPENDABILITY**



**A HERTZ
DRIV-UR-SELF CAR
AWAITING YOU
AT DESTINATION**



Combine the restful comforts of the train for the longer trip . . . the freedom from driving stress and highway tension with the convenience of a rented car arranged for you in advance at destination for business or pleasure. Your PRR ticket agent will make all arrangements. *Rental rates are reasonable.*

614
~~232~~ ADAMS- MILDRED-1- 9/2/54--^{10.00}~~7.50~~
 9/3/54-- FEDERAL RESERVE BANK OF NY
 33 HISTORY ST- NYC KELLY- BK

ACCT. N^o 17670 F

**HAY-ADAMS
 HOUSE**

OTHER MANGER HOTELS
 IN NEW YORK CITY -
 THE VANDERBILT HOTEL - HOTEL WINDSOR
 IN BOSTON - HOTEL MANGER
 IN WASHINGTON, D. C. - HOTEL HAMILTON
 HOTEL ANNAPOLIS
 IN ROCHESTER, N. Y. - HOTEL ROCHESTER
 IN GRAND RAPIDS, MICH. - HOTEL ROWE

Moved 232 to 614 9/2

LOCAL PHONE							
--------------------	--	--	--	--	--	--	--

ACCOUNT FORWARD FROM NO. TO NO. ALL BILLS DUE WHEN RENDERED

DATE	9/2	3							
BROUGHT FORWARD		10 30							
ROOMS	10 00 7.50								
D. C. SALES TAX	30 25								
RESTAURANT		1 12							
LOCAL CALLS									
SERVICE CHARGE									
LONG DISTANCE									
TELEGRAMS									
LAUNDRY									
VALET									
BAGGAGE									
NEWSSTAND									
PAID OUT									
CREDITS									
TRANSFER									
ALLOWANCES									
CASH		11 42							
BALANCE	10 30								

RECEIVED PAYMENT
 DATE 9/3/54
 AMT. \$ 11.42
 BY Kelly

THE BROOKINGS INSTITUTION
MONTHLY TRAVEL EXPENSE REPORT

To the Executive Manager:

Date _____

For the Month of July, 1954

To be submitted to the Executive Manager upon return from travel, or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. (Advances should be accounted for together with return of unused funds at the earliest possible time after return.)

A chronological account is recommended but not required (see reverse side for form), but expenditures should be classified and should bear reasonable relationship to the distance, duration, and purpose of the trip.

Project: Committee on the History of the Federal Reserve System
(If more than one indicate portion of expense applicable to each.)

Trip from: New York via St. Louis-Denver-Estes Park-Chicago and return to New York

Purpose: Visits to Federal Reserve Banks of St. Louis and Chicago; interview with Dr. Elmer Wood at Estes Park, Colorado

Authorized by: _____

Date and time of departure: Mon., July 19/54 of return: Thurs., July 29/54

Objects of expenditure:

Hotel.....	\$	<u>69.50</u>
Meals.....		<u>39.83</u>
Transportation (except portion bought by or charged to Institution) All transportation purchased by		
Distant (rail, air, etc.) bank except		
(Indicate mode of travel) Car hired: Denver-Estes Park		<u>24.96</u>
Local (taxi, bus, streetcar, etc.)		<u>12.85</u>
Baggage and Tips.....		<u>9.35</u>
Tel. and Tel. (official business).....		<u>14.09</u>
Miscellaneous (Explain) _____		<u> </u>
Total amount expended.....	\$	<u><u>\$170.58</u></u>
Less amount advanced for expenses (if any) Travellers' checks		<u>200.00</u>
Amount due Brookings Institution or	\$	<u>29.42</u>
Amount due employee	\$	<u> </u>

I certify that the foregoing expense account is correct.

Approved by _____

Signature _____

MEMORANDUM ACCOUNT

Month July, 1954.

Day	Hotel	Meals	Transportation		Baggage & Tips	Tel.& Tel.	Misc.	Total
			Distant (Rail, air, etc.)	Local (Taxi, bus, streetcar, etc.)				
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13						\$5.30 (DBW)		\$5.30
14								
15								
16								
17								
18								
19	\$8.50	2.60		\$3.00	1.05	1.54		16.69
20	8.50	6.07		0.50				15.07
21	8.50	2.82		1.05				12.37
22	6.00	1.07		4.55	1.50	5.45		18.57
23	8.00	5.10	Estes Park & return \$24.96	1.30	1.00	1.60		41.96
24	8.00	4.50			1.50			14.00
25	6.00	6.30		1.70	1.05			9.05
26	11.00	4.00		0.75	1.00			16.75
27	11.00	1.53				0.20		12.73
28		5.84			2.25			8.09
29								
30								
31								

ADAMS WILDRE 1 MISS 1777
 NYC NY 7/26/54 1031AM
 33 A LIBERTY ST

PALMER HOUSE
 CHICAGO
 A HILTON HOTEL

1100

T 4551

FROM FOLIO _____
 TO FOLIO 1904

MEMO.	DATE	EXPLANATION	CHARGES	CREDITS	BAL. DUE
	1 JUL 26-54	ROOM ●●●●	★ 11.00		★ 11.00
	2 JUL 27-54	REST'R —	★ 1.53		★ 12.53
	3 JUL 27-54	ROOM ●●●●	★ 11.00		
	4 JUL 27-54	PHONE ●●●●	★ 0.20		★ 23.73
	5 JUL 28-54	REST'R —	★ 0.84		
	6 JUL 28-54	PdOut TIPS	★ 0.25		★ 24.82
	7 JUL 28-54	REST'R —	★ 1.00		★ 25.82
	8 JUL 28-54	PAID		★ 25.82	★ L 0.00
	9				
	10				
	11				
	12				
	13				
	14				
	15				
	16				
	17				
	18				
	19				
	20				
	21				
	22				
	23				
	24				

PAID JUL 28 PM 1 21
 PALMER HOUSE

THE PALMER HOUSE
 "YOUR HOTEL IN CHICAGO"
 THANKS YOU FOR YOUR PATRONAGE AND INVITES
 YOUR RETURN RESERVATION.
 Federal Reserve Bank of St. Louis

PAY LAST AMOUNT IN THIS COLUMN
 BILLS ARE PAYABLE WHEN PRESENTED



Another
HILTON SERVICE

**THE 4-POINT Inter-Hilton
Hotel Reservations System
Gives you...**

- 1.** Confirmation of all reservations without delay
- 2.** Reservations up to 2 months in advance
- 3.** Information on accommodations at all Hilton Hotels
- 4.** Big saving in time and expense

*Contact the Assistant Manager's desk personally
or by telephone . . . it'll take only a minute*



In Chicago

THE CONRAD HILTON
THE PALMER HOUSE

In New York

THE PLAZA, THE ROOSEVELT
and THE WALDORF-ASTORIA

In Washington, D. C.

THE MAYFLOWER

In St. Louis, Mo.

THE JEFFERSON

In Los Angeles

THE TOWN HOUSE

In Dayton, Ohio

THE DAYTON BILTMORE

In El Paso and Fort Worth, Texas

THE HILTON HOTEL

In San Bernardino, Calif.

ARROWHEAD SPRINGS

In Albuquerque, New Mexico

THE HILTON HOTEL

In San Juan, Puerto Rico

THE CARIBE HILTON

In Madrid, Spain

THE CASTELLANA HILTON

In Chihuahua, Old Mexico

THE PALACIO HILTON

THE NEW YORK CENTRAL SYSTEM WELCOMES YOU AS A GUEST
AND EXTENDS CORDIAL THANKS FOR YOUR PATRONAGE

Miss M. Adams



NEW YORK CENTRAL

THE SCENIC WATER LEVEL ROUTE

FARE

RAILROAD _____
PULLMAN _____

TOTAL _____

FEDERAL TAX

TOTAL

TRAIN LEAVES _____

RESERVATION IS _____ CAR _____

YOUR TRANSPORTATION ARRANGED BY _____

A friend or business associate may need this reservation so please cancel it promptly if your plans change



MADE IN U.S.A.

18511
L.H.S.
C.H.S.
J.H.S.

In the heart of Manhattan . . . and

ONLY A STEP FROM YOUR TRAIN

—that's the *double* convenience you enjoy at
the hospitable Commodore.



- Direct entrance from Grand Central Terminal right into the Commodore lobby.
- All major business, shopping and entertainment centers are only minutes away.

2,000 outside rooms and suites **5** fine air-conditioned
many air-conditioned and with TV restaurants

42nd Street at Lexington Avenue on the convenient midtown East Side

HOTEL COMMODORE NEW YORK

MUrray Hill 6-6000

TRANSPORTATION

PURCHASING DIVISION

Denver, Colo. to Chicago, Ill.

FOR <u>Miss Mildred Adams</u>	EXTRA FARE CAR No. <u>5</u> L/B # <u>7</u>	11	72
DESTINATION <u>New York</u>	<u>Chicago, Ill. to New York</u>		
VIA <u>Burlington Route and New York</u>	Car No. <u>264</u> Rmte # <u>3</u>	13	75
<u>Central Railroad</u>			
PULLMAN TRAIN LEAVES <u>4:00 PM MST</u> <u>4:00 PM CST</u> <u>5:00 PM CDT</u>			
FROM <u>Denver</u> <u>Chicago</u>	TICKET { <u>ONE WAY</u> ROUND TRIP }	84	84
DATE <u>7/25/54</u> <u>7/28/54</u>	EXTRA FARE	5	50
	AMOUNT	\$115	81

Pullman Ticket No. NW 9646
To the Holder of Romette 3 Car 264

- WE ARE very sorry that due to circumstances beyond our control, it has not been possible to operate the car in which you were originally assigned space.
- We have been unable to secure another car of the same type and, therefore, have been obliged to substitute a car with different accommodations.

Your reservation is now Romette 5 Car 2602

- Your considered acceptance of this unavoidable change will be sincerely appreciated.

NEW YORK CENTRAL

B-9-52-10M

THE PULLMAN COMPANY — Passenger's Check. To identify accommodations purchased.

OFFICE 7-2 FORM 1000-3-R

From New York
 To Chicago
 ACCOM. CAR DATE
5 2602 1954

From
 To
 ACCOM. CAR DATE
5 2602 1954

23 PERSONS

Property taken into car will be entirely at owner's risk

2986

Car No.	Space	No. Tickets
<u>5</u>	<u>7</u>	

No. 661354

DESTINATION

BURLINGTON LINES
 Identification Check

July 19

Cab to station .40 ✓
 baggage tip .50 }
 " " .25 }
 bus to La Guardia 1.20 ✓
 to St Louis 1.40 ✓
 dinner 2.60
 tip .30
 room 8.50 (bill)

Please add
 appropriate
 tips - M.G.

75
 50
 105
 18.50
 2.60
 105
 3.00
 15.15

July 20 - St. Louis 5

✓ breakfast - on bill 1.07
 ✓ lunch - Bank
 taxi .50

8.50
 6.07
 50

✓ dinner (for 2) 10.00 (Chicago only) 5.00
 room 8.50 (bill)

15.07

July 21

breakfast - on bill 1.07

lunch - at Bank

10.7
 1.75
 2.82

dinner 1.75

Taxi 1.05
 room 8.50

July 22

breakfast - on bill 1.07

lunch - bank

1.05
 1.40
 2.10
 4.55

dinner - on plane

taxi 1.05 }
 bus to airport 1.40 }

tele phone to N.Y. 5.45 (bill)

taxi - airport 2.10

Room (Dinner bill)
 * 6.00

1913
Dec. 23

Federal Reserve Act

Legislation

17,57

545
152
455
201
609
11

Chicago July 26 Monday

breakfast (train) 1.30
porter - 1.00
tips 1.75
no lunch bill
dinner - 2.70
room 11.00 (bill)

1.30
2.70

4.00

75

July 27

breakfast (bill) 1.53
room 11.00
phone .20
no lunch bill
no dinner bill

1.53
11.00
20

12.73

July 28

breakfast (bill) 1.84
tips 2.25
no lunch
dinner 4.00
R.R. Chi - N.Y.

1.84
4.00

5.84
2.25

8.09

July 23 - Denver

breakfast . 1.85 (bill) ✓

tuves 1.60

taxis 1.30

lunch 1.25 ✓

transportation 24.96 (Estes Park + returns)

room + dining 11.00 (Estes Park bill) 3⁰⁰ = meals
tips 1.00

1.25
1.85
3.00
5.10

July 24 - Estes Park

room + meals 12.50

tips 1.50

8.00
4.50
1.50
14.00

July 25 Denver

breakfast 1.85 ✓

lunch 2.25 ✓

taxis 1.70

dinner 3.20 ✓

tips 1.05

3.85
3.20
2.25
6.30

Room ?

6.30
1.70
1.05
9.05

$$\begin{array}{r} 8 \\ 510 \\ \hline 2496 \\ \hline 38.06 \\ 130 \\ \hline 3936 \\ 240 \\ \hline 4196 \end{array}$$

817 ADAMS MILDRED 7/19
 340 E 72ND OUT 7/22
 N Y C LS/MR
 FEDERAL RESERVE BK - NY

Hotel Jefferson

A HILTON HOTEL
 ST. LOUIS, MO.

A 52363

To FOLIO _____

MEMO.		DATE	EXPLANATION	CHARGES	CREDITS	BAL. DUE
	1	JUL 19-54	TELG'M	* 1.54		* 1.54
	2	JUL 19-54	ROOM ○○○○	* 8.50		
	3	JUL 19-54	S.TAX ○○○○	* 0.17		* 10.21
	4	JUL 20-54	REST'R RM SER	* 1.07		* 11.28
	5	JUL 20-54	VALET —	* 1.25		* 12.53
	6	JUL 20-54	ROOM ○○○○	* 8.50		
	7	JUL 20-54	S.TAX ○○○○	* 0.17		
	8	JUL 20-54	PHONE ○○○○	* 0.48		* 21.68
	9	JUL 21-54	REST'R RM SER	* 1.07		* 22.75
	10	JUL 21-54	ROOM ○○○○	* 8.50		
	11	JUL 21-54	S.TAX ○○○○	* 0.17		* 31.42
	12	JUL 22-54	REST'R RM SER	* 1.07		* 32.49
	13	JUL 22-54	L'DIST	* 5.45		* 37.94
	14					
	15					
	16					
	17					
	18					
	19					
	20					
	21					
	22					
	23					
	24					

PAID JUL 29 PM 5 16

PAID

BELIEVING THAT OUR SERVICE CAN BEST BE IMPROVED BY CONSTRUCTIVE CRITICISMS, WE RESPECTFULLY INVITE YOU TO MAKE SUGGESTIONS.

Thank You!

LAST BALANCE IS AMOUNT DUE unless otherwise indicated
 BILLS ARE PAYABLE WHEN PRESENTED
 RETAIN THIS RECEIPT

TELEPHONE CHARGES INCLUDE FEDERAL TAX AND SERVICE CHARGE





BAKER AUTO RENTAL, INC.

1719 TREMONT

PHONE TA. 0042

12923

DENVER, COLORADO

CAR RENTED TO Mildred Adams (Kempson) LICENSE NUMBER _____

LOCAL ADDRESS Cherry Street RATE 6.00 + 80

DEPOSIT		AUTOMOBILE NO.
CHECK	CASH	
\$	\$	522

IN:	9:15 AM	7/25/54
OUT:	2:20 PM	7/23/54
REVENUE TIME		AMOUNT
DAYS	HRS.	12.00
IN:	9:37.5	
OUT:	9:21.3	1796
MILES:		2496
TOTAL	→	

AGREEMENT

THE CUSTOMER, BY SIGNING HIS SIGNATURE BELOW AGREES WITH THE COMPANY THAT THIS CAR IS LET PURSUANT TO THE TERMS, STIPULATIONS AND CONDITIONS OF THE STANDARD AUTOMOBILE RENTAL CONTRACT ON THE REVERSE SIDE HEREOF.

EXTRA EQUIPMENT RECEIVED FOR WHICH I ACCEPT RESPONSIBILITY.

349 E 72 ST N.Y.C. NY
United Nations
Journalists

WILL RETURN 1-2 days

SIGNATURE: Mildred Adams (Kempson)



BAKER AUTO RENTAL, INC.

1719 TREMONT

PHONE TA. 0042

12923

DENVER, COLORADO

CAR RENTED TO Mildred Adams Kempson LICENSE NUMBER _____

LOCAL ADDRESS Cherry Street RATE 6.00 + 80

DEPOSIT		AUTOMOBILE NO.
CHECK	CASH	
\$	\$	522

IN:		
OUT:	2:20 PM	7/23/54
REVENUE TIME		AMOUNT
DAYS	HRS.	
IN:		
OUT:	9:21.3	
MILES:		
TOTAL	→	

AGREEMENT

THE CUSTOMER, BY SIGNING HIS SIGNATURE BELOW AGREES WITH THE COMPANY THAT THIS CAR IS LET PURSUANT TO THE TERMS, STIPULATIONS AND CONDITIONS OF THE STANDARD AUTOMOBILE RENTAL CONTRACT ON THE REVERSE SIDE HEREOF.

EXTRA EQUIPMENT RECEIVED FOR WHICH I ACCEPT RESPONSIBILITY.

349 E 72 ST N.Y.C. NY
United Nations
Journalists

WILL RETURN 1-2 days

SIGNATURE: Mildred Adams Kempson

- (1) Renter acknowledges that said vehicle is the property of Owner and that he received it in good mechanical condition.
- (2) Renter agrees that he will return said vehicle to Owner in the same condition as he received it, ordinary wear and tear excepted, on the return date stated above or sooner upon demand of Owner.
- (3) Renter being one of the assured under the insurance policy covering said vehicle agrees to comply with all the terms and conditions of said policy, which by reference thereto are incorporated herein and made a part thereof.
- (4) Renter further expressly agrees to indemnify the Insurance Company for any and all loss, damage, cost and expense paid or incurred by the Insurance Company because of injuries or damages sustained by occupants of said vehicle, in states where the law make Owner or its Insurance Carrier liable for injuries to occupants of said vehicle or because of injuries or damages resulting from the operation of said vehicle in violation of any of the terms and conditions of this agreement.
- (5) Renter expressly agrees to pay to Owner on demand:
 - (a) A mileage charge computed at the rate specified for the mileage covered by said vehicle during the period of this rental.
 - (b) Service and time charges computed at the rate specified for the period of this rental.
 - (c) A sum equal to the cost of all damages done to said vehicle during this rental period, provided, however, that if Owner be satisfied that such damages were not the result of Renter's negligence, Renter's liability therefor shall be limited to Fifty Dollars (\$50.00).
 - (d) A sum equal to the value of all tires, tools and accessories lost or stolen from said vehicle.

The insurance policy referred to has limits of \$5,000 for each person killed or injured and subject to that limit for each person, a total liability of \$10,000 for any number of persons injured or killed in any one accident and a limit of \$5,000 for injury, destruction or loss of use of property of third person as the result of any one accident arising from the operation of the vehicle described on the reverse side hereof. Said policy does not cover injuries sustained by the renter or driver or passengers or guests while riding in or alighting from or getting into or on said vehicle or liability imposed upon or assumed by the assured under any Workmen's Compensation Act, plan or law or any contract of whatever nature and requires that every accident must be immediately reported in writing to the Station from which the vehicle is rented and in any event within 24 hours after the accident and renter or driver must immediately deliver to the Station from which vehicle is rented or to the insurance carrier as soon as practicable, every process, pleading or paper of any kind relating to any and all claims, suits and proceedings received by renter or driver. The renter and driver shall not in any manner aid or abet any claimant but shall co-operate fully with the insurance Company in all matters connected with the investigation and defense of any claim or suit.

The vehicle described on the reverse side hereof shall not be operated:

- (a) By any person in violation of law as to age or by any person under the age of sixteen (16) years in any event.
 - (b) In any race or speed contest.
 - (c) To propel or tow any vehicle.
 - (d) By any person other than the renter who signed the rental agreement or his employer or by a person regularly employed by such renter in the usual course of his business.
 - (e) In violation of any part of the terms of the rental agreement.
 - (f) By a driver or renter who has given a fictitious name or false address.
 - (g) By any person while under the influence of intoxicants or narcotics.
 - (h) For any illegal purpose.
 - (i) Outside of the scope of the driver's employment in the usual course of the trade, business, profession or occupation of the renter.
 - (j) Recklessly as to speed or otherwise.
- (6) Renter agrees not to use said vehicle for the transportation of persons or property for hire, express or implied; not to use it in violation of an Federal, State or Municipal law, ordinance, rule or regulation governing the use or return thereof; not to remove it from this state without the written consent thereof to Owner.

- (1) Renter acknowledges that said vehicle is the property of Owner and that he received it in good mechanical condition.
- (2) Renter agrees that he will return said vehicle to Owner in the same condition as he received it, ordinary wear and tear excepted, on the return date stated above or sooner upon demand of Owner.
- (3) Renter being one of the assured under the insurance policy covering said vehicle agrees to comply with all the terms and conditions of said policy, which by reference thereto are incorporated herein and made a part thereof.
- (4) Renter further expressly agrees to indemnify the Insurance Company for any and all loss, damage, cost and expense paid or incurred by the Insurance Company because of injuries or damages sustained by occupants of said vehicle, in states where the law make Owner or its Insurance Carrier liable for injuries to occupants of said vehicle or because of injuries or damages resulting from the operation of said vehicle in violation of any of the terms and conditions of this agreement.
- (5) Renter expressly agrees to pay to Owner on demand:
 - (a) A mileage charge computed at the rate specified for the mileage covered by said vehicle during the period of this rental.
 - (b) Service and time charges computed at the rate specified for the period of this rental.
 - (c) A sum equal to the cost of all damages done to said vehicle during this rental period, provided, however, that if Owner be satisfied that such damages were not the result of Renter's negligence, Renter's liability therefor shall be limited to Fifty Dollars (\$50.00).
 - (d) A sum equal to the value of all tires, tools and accessories lost or stolen from said vehicle.

The insurance policy referred to has limits of \$5,000 for each person killed or injured and subject to that limit for each person, a total liability of \$10,000 for any number of persons injured or killed in any one accident and a limit of \$5,000 for injury, destruction or loss of use of property of third person as the result of any one accident arising from the operation of the vehicle described on the reverse side hereof. Said policy does not cover injuries sustained by the renter or driver or passengers or guests while riding in or alighting from or getting into or on said vehicle or liability imposed upon or assumed by the assured under any Workmen's Compensation Act, plan or law or any contract of whatever nature and requires that every accident must be immediately reported in writing to the Station from which the vehicle is rented and in any event within 24 hours after the accident and renter or driver must immediately deliver to the Station from which vehicle is rented or to the insurance carrier as soon as practicable, every process, pleading or paper of any kind relating to any and all claims, suits and proceedings received by renter or driver. The renter and driver shall not in any manner aid or abet any claimant but shall co-operate fully with the insurance Company in all matters connected with the investigation and defense of any claim or suit.

The vehicle described on the reverse side hereof shall not be operated:

- (a) By any person in violation of law as to age or by any person under the age of sixteen (16) years in any event.
 - (b) In any race or speed contest.
 - (c) To propel or tow any vehicle.
 - (d) By any person other than the renter who signed the rental agreement or his employer or by a person regularly employed by such renter in the usual course of his business.
 - (e) In violation of any part of the terms of the rental agreement.
 - (f) By a driver or renter who has given a fictitious name or false address.
 - (g) By any person while under the influence of intoxicants or narcotics.
 - (h) For any illegal purpose.
 - (i) Outside of the scope of the driver's employment in the usual course of the trade, business, profession or occupation of the renter.
 - (j) Recklessly as to speed or otherwise.
- (6) Renter agrees not to use said vehicle for the transportation of persons or property for hire, express or implied; not to use it in violation of an Federal, State or Municipal law, ordinance, rule or regulation governing the use or return thereof; not to remove it from this state without the written consent thereof to Owner.



10777

Welcome Aboard!

This is your
PASSENGER TICKET
and **BAGGAGE CHECK**

EACH PASSENGER SHOULD CAREFULLY EXAMINE THIS TICKET,
PARTICULARLY THE CONDITIONS ON THE INSIDE FRONT COVER

Issued by **TWA** **TRANS WORLD AIRLINES, Inc.,**

10 RICHARDS ROAD, KANSAS CITY 5, MO., U.S.A.

Member of International Air Transport Association—Member Air Transport Association of America

0153 A 482589

IMPORTANT Failure to reconfirm will result in cancellation of all reservations.

FLIGHTS IN THE USA—Passengers must reconfirm their reservations at origin city, at least 6 hours before scheduled departure time, if telephone contact cannot be furnished. Passengers must also reconfirm their reservation at stopover cities when stopover time exceeds 12 hours.

INTERNATIONAL FLIGHTS—Passengers must reconfirm their reservation at each stopover city at least 72 hours before scheduled departure time from the stopover city. Failure to use or cancel confirmed reservations will subject passenger to a service charge as provided in applicable Tariff Regulations.

CONDITIONS OF CONTRACT

1. As used in this contract, "ticket" means "Passenger Ticket and Baggage Check," "carriage" is equivalent to "transportation," and "Carrier" includes the air carrier issuing this ticket and all air carriers that carry the passenger or his baggage hereunder or perform any other services related to such air carriage. For the purposes of the exemption from and limitation of liability provisions set forth or referred to herein, "Carrier" includes agents, servants, or representatives of any such air carrier. Carriage to be performed hereunder by several successive carriers is regarded as a single operation.

2. (a) Carriage hereunder is subject to the rules relating to liability established by the Convention for the Unification of Certain Rules relating to International Carriage by Air, signed at Warsaw, October 12, 1929 (hereinafter called "the Convention") unless such carriage is not "international carriage" as defined by the Convention. (See Carrier's tariffs for such definition.)

(b) To the extent not in conflict with the foregoing, carriage hereunder and other services performed by each carrier are subject to (i) applicable laws (including national laws implementing the Convention), government regulations, orders, and requirements, (ii) provisions herein set forth, and (iii) applicable tariffs, rules, regulations, and timetables (but not the times of departure and arrival therein) of such carrier, which are made part hereof and which may be inspected at any of its offices and at airports from which it operates regular services.

(c) It is agreed that Carrier's name may be abbreviated in the ticket, the full name and its abbreviation being set forth in Carrier's tariffs or timetables, and that for the purpose of the Convention Carrier's address shall be the airport of departure shown opposite the first abbreviation of Carrier's name in the ticket, and the agreed stopping places (which may be altered by Carrier in case of necessity) are those places, except the place of departure and the place of destination, set forth in this ticket and any conjunction ticket issued herewith, or shown in Carrier's timetables as scheduled stopping places on the passenger's route.

3. Insofar as any provision contained or referred to in this ticket may be contrary to mandatory law, government regulations, orders, or requirements, such provision shall remain applicable to the extent that it is not over-riden thereby. The invalidity of any provision shall not affect any other part hereof.

4. Except as the Convention or other applicable law may otherwise require: (a) Carrier is not liable for any death, injury, loss or claim of whatsoever nature (hereinafter collectively referred to as "damage") arising out of or in connection with carriage or other services hereunder, unless such damage is proved to have been caused by the negligence or wilful fault of Carrier and there has been no contributory negligence of the passenger; (b) Carrier is not liable for any damage directly or indirectly arising out of compliance with laws, government regulations, orders or requirements or from any cause beyond Carrier's control; (c) in any event liability of Carrier for death, injury or delay of a passenger shall not exceed 125,000 French gold francs (consisting of 65½ milligrams of gold with a fineness of 900 thousandths) or its equivalent; (d) liability of Carrier in respect of baggage and other personal property is limited to the value declared in the ticket which shall not exceed \$100. (U.S. currency) or its equivalent per passenger, unless a higher valuation is declared in advance and additional charges are paid pursuant to Carrier's

tariffs; (e) a carrier issuing a ticket or checking baggage for carriage exclusively over the lines of others does so only as sales agent; (f) if Carrier's principal place of business is in territory of the British Empire or British Commonwealth of Nations, or in Ireland, or if the law applicable to the contract of carriage is the law of any such territory or any part thereof, it is a condition of the contract of carriage that passengers and baggage are accepted for carriage only upon condition that Carrier shall be under no liability in respect of or arising out of the carriage, and that passengers renounce for themselves, their representatives and dependents all claims for compensation for injury (fatal or otherwise) loss, damage, or delay, howsoever caused, sustained on board the aircraft, or in the course of any of the operations of flight, embarking or disembarking, caused directly or indirectly to passengers or their belongings or to persons who, but for this condition, might have been entitled to claim, and whether caused or occasioned by the act, neglect or default of Carrier, or otherwise howsoever, and that passengers for themselves and their estates will indemnify Carrier against any such claim.

5. Baggage carried hereunder will be delivered to the bearer hereof upon return to Carrier of the baggage (claim) tag(s).

6. When validated, this ticket is good for carriage from the place of departure to the place of destination via the route shown herein and is valid for one year from the date of commencement of flight, except as otherwise provided in Carrier's tariffs. Each flight coupon will be accepted for passage on the date and flight for which accommodations are reserved; when flight coupons are issued on an "open date" basis, accommodations will be reserved upon application, subject to availability of space.

7. Times shown in timetables or elsewhere are approximate and not guaranteed, and form no part of this contract. Schedules are subject to change without notice. Carrier assumes no responsibility for making connections. Carrier may without notice substitute alternate carriers or aircraft and, if it deems advisable because of any fact beyond its control, cancel, terminate, divert, postpone or delay any flight or the further right of passage or reservation of traffic accommodations, and determine if any departure or landing should be made, without any liability except to refund in accordance with its tariffs the fare and baggage charge for any unused portion of the ticket. If question arises of an aircraft's being overloaded, Carrier shall decide in its reasonable discretion which passengers or articles shall be carried.

8. The time limits for giving notice of claims and the institution of suit are set forth in Carrier's tariffs.

9. The passenger shall comply with all government travel requirements, present all exit, entry, and other documents required by law, and arrive at the airport by the time fixed by Carrier or, if no time is fixed, sufficiently in advance of flight departure to permit completion of government formalities and departure procedures. Carrier is not liable for loss or expense due to passenger's failure to comply with this provision.

10. No agent, servant or representative of Carrier has authority to alter, modify or waive any provision of this contract.

ISSUED BY TRANS WORLD AIRLINES, INC.

Printed in U.S.A.

ISSUED BY
TRANS WORLD AIRLINES, INC.

**PASSENGER TICKET
AND BAGGAGE CHECK
PASSENGER COUPON**

FORM
0153 A

NUMBER
482589

SUBJECT TO CONDITIONS OF CONTRACT ON (PAGE 2)

COMPLETE ROUTING THIS TICKET AND
ORIGIN:

CONJUNCTION TICKET(S)

DATE AND PLACE OF ISSUE

DESTINATION

ROUTING

VIA

FARE

ISSUED IN EXCHANGE FOR

FARE

EQUIVALENT
AM'T PAID

TAX

TOTAL

FREE BAGGAGE ALLOWANCE

AGENT:

QWA
NEW YORK, N. Y.
JUL 15 '54

FROM

TO

TO

TO

TO

TO

TO

TO

TO

TO

TO

Form

Serial

Form

Serial

Form

Serial

FORM OF PAYMENT

FARE BASIS

VALID UNTIL

BAGGAGE

NOT GOOD FOR PASSAGE

Checked Pcs

Wt

Unck'd Wt.

FROM:

TO

TO

TO

VIA CARRIER

FLIGHT NUMBER

DATE

TIME

RES. STATUS

NOT TRANSFERABLE

NAME OF PASSENGER: →

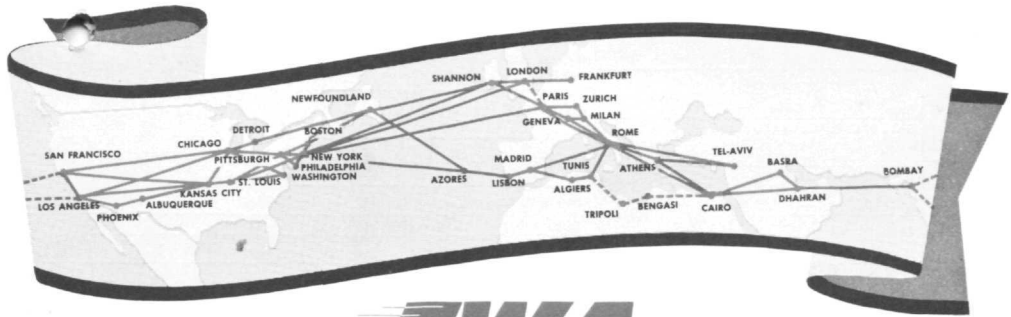
ENDORSEMENTS

HOTEL

Digitized for FRASER

http://fraser.stlouisfed.org
CARRIAGE TRANSPORTATION hereunder is subject to the rules related to liability established by the Convention for the Unification of Certain Rules relating to International Carriage by Air signed at Warsaw, October 12, 1929, unless such carriage is not "International carriage" as defined by said Convention.

Federal Reserve Bank of St. Louis



FLY TWA
TRANS WORLD AIRLINES
U.S.A. · EUROPE · AFRICA · ASIA

Walter Adams.

Paid 7/24/54

One full day 12.50

" day minus lunch 11. —

23.50

1% tax

24

23.74

Cards & Stamps 27

24.01

July 9, 1954

MEMORANDUM

To: Miss Adams

From: K. McKinstry

Re: EXPENSES INCURRED BY MR. D. B.
WOODWARD IN CONNECTION WITH COMMITTEE
BUSINESS

The first trip Mr. Woodward made out of town for the Committee was on February 4-5 to Washington, D.C. The Bank purchased a round-trip rail ticket for both you and Mr. Woodward, and subsequently recovered its outlay when the Brookings check for February was received in March. Mr. Woodward said that, since he had to go to Washington for a meeting of the Finance Committee of Brookings, he would not charge the Committee for any personal expenses he incurred except railroad fare. He submitted to you with his letter of February 15 a statement of certain outlays he made on your account (for dinners, taxis, porter fees, etc.) in the amount of \$13.15. This, I believe, you later covered by sending him your personal check when Brookings check for February came in. We have no record in our files, but think you must have in your checkbook the stub showing the date this item was covered.

The next item for which you reimbursed Mr. Woodward in the form of your personal check was in the amount of \$5.00, made out and sent on March 3, 1954, which was to cover the cost of your luncheon on the preceding day. I do not find on your monthly statement to Brookings a luncheon charge for either Mr. Woodward or you on that day.

Mr. Woodward made a one-day trip to Washington on April 7 for the Committee. In this case, too, the Bank purchased a round-trip first-class rail ticket for him, and he bought personally his own Pullman seat for the return (cost \$2.30). I note you sent him with a letter of May 13th your personal check for this amount, and reminded him that you did not have a record of his other expenditures made for both you and him, including breakfast, coffee, dinner, taxis and tips. I find no record in our files of any account of these outlays from Mr. Woodward. On your April statement to Brookings, submitted May 10, you listed the following items (based on your figures handed to me):

Hotel, April 7-8	\$20.40
Meals, April 8-9	5.79
Taxis April 7	2.70
Tips, April 9	1.50
Tel. and Tel., April 7-9	7.46

If Mr. Woodward's outlays are not covered in the foregoing, it will be necessary to submit a supplemental bill to Brookings.

On ~~My~~ 11, your records show that you and Mr. Woodward made another trip to Washington. The Bank purchased 2 round-trip first-class rail tickets and a drawing room (both ways) for you, and billed Brookings accordingly. I find a small office memorandum from Mr. Woodward listing his expenses for this particular trip. The memorandum is dated ~~May~~ 17, 1954 and the items therein were included in your statement to Brookings for the Month of May. I find nothing in our files to indicate you sent Mr. Woodward a personal check for the \$12.75 he claimed after the Brookings check for May expenses was received here (July 2, 1954).

THE BROOKINGS INSTITUTION
MONTHLY TRAVEL EXPENSE REPORT

the Executive Manager:

Date July 13, 1954

For the Month of June 1954

To be submitted to the Executive Manager upon return from travel, or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. (Advances should be accounted for together with return of unused funds at the earliest possible time after return.)

A chronological account is recommended but not required (see reverse side for form), but expenditures should be classified and should bear reasonable relationship to the distance, duration, and purpose of the trip.

Project: Committee on the History of the Federal Reserve System
(If more than one indicate portion of expense applicable to each.)

Trip from: New York to Washington, D.C. and return

Purpose: _____

Authorized by: _____

Date and time of departure: June 14, 1954 of return: June 15, 1954

Objects of expenditure:

Hotel.....	\$	20.00
Meals.....		16.55
Transportation (except portion bought by or charged to Institution)		On Bank's Statement for June
Distant (rail, air, etc.) (Indicate mode of travel) _____		
Local (taxi, bus, streetcar, etc.) _____		4.75
Baggage and Tips.....		4.25
Tel. and Tel. (official business).....		0.60
Miscellaneous (Explain) _____		
Total amount expended.....	\$	46.15
Less amount advanced for expenses (if any)		0
Amount due Brookings Institution or	\$	
Amount due employee	\$	46.15

I certify that the foregoing expense account is correct.

Approved by _____

Signature _____

MEMORANDUM ACCOUNT

Month June 1954

Day	Hotel	Meals	Transportation		Baggage & Tips	Tel.& Tel.	Misc.	Total
			Distant (Rail, air, etc.)	Local (Taxi, bus, streetcar, etc.)				
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14	\$10.	\$4.94	\$32.11 *	\$2.25	\$1.75	0.45		
15	10.	11.61		2.50	2.50	0.15		
16								
17								
18								
19								
20								
21								
22								
23								
24								
25								
26								
27								
28								
29								
30								
31								

* Purchased
by Bank 6/9/54
and billed to
Brookings on
Bank's state-
ment for June
herewith

622 ADAMS MILDRED -1- 6-14 1000
 JUNE 17 FEDERAL RESERVE BANK
 33 LIBERTY ST
 NYC EHD

ACCT. N^o 14094 F

**HAY-ADAMS
 HOUSE**

OTHER MANGER HOTELS
 IN NEW YORK CITY -
 THE VANDERBILT HOTEL - HOTEL WINDSOR
 IN BOSTON - HOTEL MANGER
 IN WASHINGTON, D. C. - HOTEL HAMILTON
 HOTEL ANNAPOLIS
 IN ROCHESTER, N. Y. - HOTEL ROCHESTER
 IN GRAND RAPIDS, MICH. - HOTEL ROWE

LOCAL PHONE											
ACCOUNT FORWARD FROM NO.			TO NO.			ALL BILLS DUE WHEN RENDERED					
DATE	6-14-54		15								
BROUGHT FORWARD			17	23							
ROOMS	10	-	10	-							
D. C. SALES TAX		20		20							
RESTAURANT	6	58	-	1	25						
				1	58						
				8	78						
LOCAL CALLS	30		10								
SERVICE CHARGE	45		05								
LONG DISTANCE											
TELEGRAMS											
LAUNDRY											
VALET											
BAGGAGE											
NEWSSTAND											
PAID OUT											
CREDITS											
TRANSFER											
ALLOWANCES											
CASH			39	19							
BALANCE	17	23									

RECEIVED PAYMENT
 DATE 6/15/54
 AMT. \$ 39.19
 BY [Signature]

FEDERAL RESERVE BANK
OF NEW YORK

TRANSPORTATION

PURCHASING DIVISION

New York to Wash. D. C.

FOR Miss M. Adams	FROM NEW YORK CAR NO. 152	Seat #19	2	30
DESTINATION Washington, D. C.	Wash. D. C. to New York			
VIA Pennsylvania Railroad	Car No. 1026 Rmte #7		7	70
TRAIN LEAVES 8:30 AM EST	11:45 PM EST			
TRAIN LEAVES 9:30 AM EDT	12:45 AM EDT			
FROM New York	Wash. D.C.	TICKET ONE WAY ROUND TRIP	22	11
DATE 6/14/54	6/15-16	EXTRA FARE		
			AMOUNT	\$32 11

THE PULLMAN COMPANY—Passenger's
Check. To identify accommodations purchased.

Wash to *W*

ROOM- ETTE	CAR	DATE
7	1026	6-15-54

Property taken into car will be entirely at owner's risk

FORM 352-R

525

1

THE PULLMAN COMPANY—Passenger's
Check. To identify accommodations purchased.

NEW YORK to WASHINGTON, D. C.

SEAT	CAR	DATE
19	152	6-14-54

Property taken into car will be entirely at owner's risk

OFFICE 7-10

FORM 16-R(I)

6556

Washington June 14-16

June 14

Rail fare - bank paid - (NY - Washington)

lunch 1.65

dinner 3.29 (see hotel bill)

taxis 2.25

Tips 1.75

Room 10.00 (see hotel bill)

Telephones .45 (see hotel bills)

breakfast

Meals
1.65
3.29

4.94

June 15-16

✓ breakfast 1.25 (see hotel bill)

✓ lunch .75

✓ dinners 10.36 (see hotel bill)

taxis 2.50

Tips 2.50

Rail + Roomette - bank paid (Wash - New York)

1.25

25
2.00
10 36

12 36

158
878

1036
125

1161

1.25
1.58
878

11.61

MISC. 24
(MISC. 24.5-55M-5-53)

FEDERAL RESERVE BANK
OF NEW YORK

DEBIT

DATE 6/9/54

551 Reimbursable Expenses & Other Items - Receivable

\$32.11

Miss M. Adams, Research Director, Committee on History of Federal Reserve System. To
be billed monthly to Brookings Institution. Round trip rail ticket New York to Wash. D.C.
Departing 6/14/54 - round trip rail ticket \$20.10, tax \$2.01 \$22.11
Parlor car chair New York to Wash. D.C. 2.09, tax .21 2.30
Roomette Wash. D. C. to New York 7.00, tax .70 7.70
Request #922 \$32.11

CREDITED TO

Cash

CORRECT

X. B.

APPROVED

Purchasing Division

MANAGER
per pro.

June 4, 1954

Dear Mr. Akers:

Enclosed you will find Miss Adams's Memorandum Account for the month of May 1954. As you will see, most of the Railroad tickets were purchased by the Bank—with the exception of the two cash outlays made by Miss Adams on May 7 and May 22—and will, therefore, be included on the Bank's regular monthly statement to you.

We understand from Dr. Calkins that there will be a change in the budget arrangements, beginning with the month of June. In future, the Bank is to submit its regular monthly bill to us here, so that we may check the charges thereon before forwarding it to you for payment.

Sincerely yours,

Research Assistant

Mr. Sheldon B. Akers
Executive Manager
The Brookings Institution
722 Jackson Place, N.W.
Washington 6, D. C.

encs. (2)

*also DBA \$12.75
for May 11 trip*

THE BROOKINGS INSTITUTION
MONTHLY TRAVEL EXPENSE REPORT

To the Executive Manager:

Date June 4, 1954

For the Month of May, 1954

To be submitted to the Executive Manager upon return from travel, or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. (Advances should be accounted for together with return of unused funds at the earliest possible time after return.)

A chronological account is recommended but not required (see reverse side for form), but expenditures should be classified and should bear reasonable relationship to the distance, duration, and purpose of the trip.

Project: Committee on the History of the Federal Reserve System
(If more than one indicate portion of expense applicable to each.)

Trip from: See statement of transportation attached to _____

Purpose: _____

Authorized by: _____

Date and time of departure: _____ of return: _____

Objects of expenditure:

Hotel.....	\$	14.75
Meals.....		24.15
Transportation (except portion bought by or charged to Institution)		
Distant (rail, air, etc.) (Indicate mode of travel) _____		124.79
Local (taxi, bus, streetcar, etc.) _____		10.20
Baggage and Tips.....		5.50
Tel. and Tel. (official business).....		9.40
Miscellaneous (Explain) _____		
Total amount expended.....	\$	188.79
Less amount advanced for expenses (if any)		
Amount due Brookings Institution or	\$	
Amount due employee	\$	188.79

I certify that the foregoing expense account is correct.

Approved by _____ Signature _____

MEMORANDUM ACCOUNT

Month May, 1954.

Day	Hotel	Meals	Transportation		Baggage & Tips	Tel.& Tel.	Misc.	Total
			Distant (Rail, air, etc.)	Local (Taxi, bus, streetcar, etc.)				
1								
2								
3								
4								
5								
6	6.50	None	2.30 (MA)					8.80
7		6.35		1.75	1.00	6.29		15.39
8								
9								
10								
11	None	8.35	58.02 (Bank)	2.40	2.00			70.77
12								
13								
14								
15								
16								
17								
18								
19				1.25				1.25
20	8.25	4.75	18.76 (Bank)	1.50				33.26
21		0.70	17.14 (MA)	1.50	1.50	3.11		23.95
22								
23								
24								
25	None	4.00	28.57 (Bank)	1.80	1.00			35.37
26								
27								
28								
29								
30								
31								
		24.15	124.79	10.20	5.50	9.40	Total	188.79

COMMITTEE ON THE HISTORY OF THE FEDERAL RESERVE SYSTEM

June 4, 1954

Statement of Transportation Expenses: Month of May 1954.

Date Purchased	By Bank	M.Adams Cash Outlay	Via	From	To	Cost
Apr. 30-May 6			Richmond-Charlottesville- Richmond-Washington, D.C.			By Car No charges
May 7		X	Pullman seat-Washington, D. C.		New York	\$2.30
May 10	X		PENNSYLVANIA RAILROAD Two round-trip tickets plus drawing room (Miss Adams and D.B.Woodward) departure: May 11	New York	Washington	\$58.02
May 18	X		PENNSYLVANIA RAILROAD One-way rail ticket \$11.06 Roomette going <u>7.70</u> (Miss Adams) departure: May 20, 1:20 a.m.	New York	Washington	\$18.76
May 22		X	PENNSYLVANIA RAILROAD One-way rail ticket plus Berth (traveling with husband: 1/2 of \$34.28)	Washington	New York	\$17.14
May 19	X		NEW YORK, NEW HAVEN & HARTFORD R.R. Round trip parlor car ticket \$18.26 step-up charge, one way N.Y. to Boston, from parlor to sleeping car 2.28 Roomette, N.Y. to Boston 5.16 Parlor chair on return trip <u>1.87</u> *Carfare charge of 0.30 for picking up tickets by Bank messenger included under "Local transportation" figure of Memorandum Account, May 25.	New York	Boston	\$28.57
TOTAL						\$124.79

FEDERAL RESERVE BANK
OF NEW YORK

DEBIT

DATE 5/18/54

551 Reimbursable Expenses & Other Items - Receivable

\$18.76

Miss M. Adams, Research Director, Committee on History of Federal Reserve System. To be

billed monthly to Brookings Institution. One-way rail ticket New York to Wash. D. C.

Departing 5/20/54 - one-way rail ticket \$10.05, tax 1.01 \$11.06

Roomette New York to Wash. D. C. \$7.00, tax .70 7.70

\$18.76

Request #877

CREDITED TO

CORRECT

APPROVED

Cash

L. B.

Purchasing Division

MANAGER
per pro.

**FEDERAL RESERVE BANK
OF NEW YORK**
TRANSPORTATION
PURCHASING DIVISION
New York to Wash. D. C.

FOR Miss Mildred Adams	FLIGHT INDEX		
DESTINATION Washington, D.C.	CAR NO. AM16 Rmte #1		7 70
VIA Pennsylvania Railroad			
PLANE LEAVES 1:20 AM EST			
TRAIN LEAVES 2:20 AM EDT			
FROM New York	TICKET { ONE WAY } ROUND TRIP		11 06
DATE 5/20/54	EXTRA FARE		
	AMOUNT		\$18 76

**THE PULLMAN COMPANY—Passenger's
Check. To identify accommodations purchased.**
NEW YORK to WASHINGTON, D. C.

ROOM	CAR	DATE
ETTE	1 AM 16	5-20-54

Property taken into car will be entirely at owner's risk

OFFICE 7-10

FORM 16-R

3253

1

To Mildred Adams

May 24/54

Expenses of Trip to Washington
May 20-22, 1954

Room at Mayflower		8.25
$\frac{1}{2}$ of ^{\$} 16.50		
Breakfast May 21		.70
" " 22		2.00
phones	0.88	
	0.80	
	1.43	3.11
<hr/>		
R.R. Washington to New York		17.14
$\frac{1}{2}$ of 34.28		
<hr/>		
		31.20

May 20-21

Expense account -

Trip to Washington Wed. night May 19 - Sat AM May 21st

May 19

Fare + roomette to Washington - (Bank bought this - envelope attached)

taxi * 1.25 ✓

May 20

Room 8.25 ✓

taxis 1.50 ✓

breakfast 1.25 } ✓

lunch 3.50 } 4.75 ✓

tips
(no dinner charge)

May 21

breakfast .70 ✓

phones 3.11 ✓

taxis 1.50

(no lunch)

(no dinner)

Ticket + berth to N.Y. 17.14

tips

see WOK memo attached

Trip to Boston May 24-25

fare, roomette + seat (Bank bought them - envelope attached)
\$ 28.75

breakfast - .75 ✓

(no lunch charge)

taxis 1.50

dinner * 3.25 ✓

tips

3.25
75
4.00

MISC. 24
(MISC. 24.5-55M-5-53)

FEDERAL RESERVE BANK
OF NEW YORK

DEBIT

DATE 5/10/54

551 Reimbursable Expenses & Other Items - Receivable

\$58.02

Miss M. Adams, Research Director and Mr. D. Woodward, Secretary, Committee on the History of the Federal Reserve System. Two round trip rail tickets New York to Washington, D.C. To be billed monthly to Brookings Institution.

Departing 5/11/54 - 2 round trip rail tickets - \$20.10, tax \$2.01 \$44.22

Drawing room New York to Wash. D.C. \$6.27, tax .63 6.90

Drawing room Wash. D. C. to New York \$6.27, tax .63 6.90

CREDITED TO

CORRECT

APPROVED

Cash

L.B.

Request #853

Purchasing Division

MANAGER
per pro.

From the office of
D. B. WOODWARD

May 17, 1954

Expense statement to Committee on Federal
Reserve History.

Trip to Washington for Committee Meeting
Tuesday, May 11, 1954

Taxi	.90 ✓
Breakfast - Self & Miss Adams	3.60 ✓
Pullman Porters	2.00 ✓
Taxis	1.50 ✓
Dinner - Miss Adams & Self	4.75 ✓

12.75

DBW

5/18

Miss McKinstrey

May 11

Please include this
statement in our May account.
And don't let me forget to reimburse
Mr. Woodward when the expense
check comes in.

U. G.

~~342 KING MR MRS W H - 2-5/6 13 00~~
~~5/8 KING MR MRS W H JR~~
~~38 340 EAST 72ND ST NEW YORK 21~~
~~FOLEY/BSDE~~

HAY-ADAMS HOUSE

OTHER MANGER HOTELS
 IN NEW YORK CITY -
 THE VANDERBILT HOTEL - HOTEL WINDSOR
 IN BOSTON - HOTEL MANGER
 IN WASHINGTON, D. C. - HOTEL HAMILTON
 HOTEL ANNAPOLIS
 IN ROCHESTER, N. Y. - HOTEL ROCHESTER
 IN GRAND RAPIDS, MICH. - HOTEL ROWE

342 KENYON MR MRS W H JR - 2-5/6 13 00
 5/8 /MILDRED ADAMS/
 340 EAST 72ND ST NEW YORK 21
 FOLEY/BSDE

LOCAL PHONE

ACCOUNT FORWARD FROM NO. TO NO. ALL BILLS DUE WHEN RENDERED

DATE									
BROUGHT FORWARD	5/6	7	13 26						
ROOMS	13	-							
D. C. SALES TAX		20							
RESTAURANT			2 00						
LOCAL CALLS			60						
SERVICE CHARGE			30						
LONG DISTANCE			88						
			4 51						
TELEGRAMS			6 99						
LAUNDRY									
VALET									
BAGGAGE									
NEWSSTAND									
PAID OUT									
CREDITS									
TRANSFER									
ALLOWANCES									
CASH			71 55						
BALANCE			13 26						

56.29 + coal 6
 2 PM telephone to M
 deposit bill for long 5/5

RECEIVED PAYMENT
 DATE 5/7
 AMT. \$ 132.60
 BY

Richmond - Charlottesville - Ridebond - Washington by car,
 no charges evening Apr. 30 - evening May 6th

Thursday May 6 -

Hotel - 6.50 (see bill) ✓

Friday May 7

break fast 1.00 ✓

phones - 6.29 (see bill)

change:
 lunch - Brookings - (inc. Kaimark) (?) change

dinner 2.85 ✓

taxis 1.75 ✓

Tips

chain - Wash - N.Y. } (Bank bought round-trip ticket, 9
 bought chain on train) 2.30 ✓

Meals = 6.35

1.00
2.85
3.85 = meals
2.50
6.35

1.25
2.50

60
30
88
4.51
6.29

360
475
835

KM telegrams to MA @ Kriebung

90
150
240

45.42
7.50
37.92

FEDERAL RESERVE BANK
OF NEW YORK

DEBIT

DATE 5/19/54

551 Reimbursable Expenses & Other Items - Receivable

\$28.87

Miss M. Adams, Research Director, Committee on History of Federal Reserve System. To be billed monthly to Brookings Institution. Round trip parlor car ticket, New York to Boston, Mass. with step-up charge for sleeping car New York to Boston, Mass.

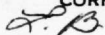
Departing 5/25/54 - see reverse side of ticket for details \$28.87

Request #878

CREDITED TO

Cash

CORRECT



APPROVED

Purchasing Division

MANAGER
per pro.

FEDERAL RESERVE BANK
OF NEW YORK

Misc 24
MISC 24-2
May 25

Departing 5/25/54:

Round trip parlor car ticket - New York to Boston, Mass.	\$18.26	DEBIT
Step-up charge, one-way N.Y. to Boston, from parlor to sleeping car	2.28	
Rosette New York to Boston, Mass.	6.16	
Parlor car chair Boston, Mass. to New York	1.87	
	<u>\$28.57</u>	
Carfare to and from Grand Central Terminal	.30	
	<u>\$28.87</u>	

APPROVED

CORRECT

CREDITED TO

FEDERAL RESERVE BANK
OF NEW YORK

TRANSPORTATION

PURCHASING DIVISION

New York to Boston, Mass.

FOR MR Miss Mildred Adams	EXHIBIT CAR NO. 21 Rmte #6	6	16
DESTINATION Boston, Mass.	Boston, Mass. to New York		
VIA New York, New Haven & Hartford Railroad	Car No. 273 Seat #27	1	87
PLANE LEAVES TRAIN LEAVES 12:30 AM EDT 5:00 PM EDT			
FROM New York Boston	TICKET { ONE WAY } { ROUND TRIP }	20	54
DATE 5/25/54 5/25/54	EXTRA FARE		
	AMOUNT	\$28	57

ENV. 49. 6-1M-12-51

FORM 2368-4A



Fairfield & Ellis
INSURANCE

SIXTY CONGRESS STREET BOSTON 9
HANCOCK 6-0750
NEW YORK • MONTREAL • TORONTO

ISSUED BY (543)
The N. Y., N. H. & H. R. R. Co. *New York, New Haven & Hartford*

CA)
GOOD ONLY
AS PASSENGER'S CK.
THE PULLMAN CO.
NEW YORK
TO BOSTON
RTTE. 6. CAR. 21...
MAY 19 49138
-54
MAY 25 1954
007

SUBJECT TO TARIFF REGULATIONS
LIMIT WHEN SHOWN IS IN ADDITION
TO DATE PRINTED ABOVE
Fairfield & Ellis
Gen'l Pass'r Traffic Mgr.

NOW!
NO NEED TO DRIVE
LONG DISTANCES



**TAKE THE TRAIN
then RENT a Car
from HERTZ**

R. S. ROBIE, INC.

MOTOR MART GARAGE, PARK SQ., BOSTON. HU 2-0800

EASY!
See Ticket Agent
for Reservations



This ticket when issued for railroad
passage is valid for only one passage unless
otherwise shown on face thereof.

N39486

1863

May 10, 1954

Dear Mr. Akers:

I am enclosing Miss Adams's statement of travel expenses for the month of April 1954. Some of the items involved in the last trip from New York to Washington to Richmond and return will appear on the May statement to be submitted after June 1st.

Sincerely yours,

Research Assistant

Mr. Sheldon B. Akers
Executive Manager
The Brookings Institution
722 Jackson Avenue, N.W.
Washington 6, D. C.

encs. (2)
km

THE BROOKINGS INSTITUTION
MONTHLY TRAVEL EXPENSE REPORT

To the Executive Manager:

Date May 10, 1954

For the Month of April 1954

To be submitted to the Executive Manager upon return from travel, or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. (Advances should be accounted for together with return of unused funds at the earliest possible time after return.)

A chronological account is recommended but not required (see reverse side for form), but expenditures should be classified and should bear reasonable relationship to the distance, duration, and purpose of the trip.

Project Committee on the History of the Federal Reserve System
 (If more than one indicate portion of expense applicable to each.)

20.71

09.01

See statement on transportation attached

Trip from 02.8 to _____

Purpose: _____

Authorized by: _____

Date and time of departure: _____ of return: _____

Objects of expenditure:

Hotel.....	\$	26.40
Meals.....		14.19
Transportation (except portion bought by or charged to Institution)		
Distant (rail, air, etc.) (Indicate mode of travel) _____		86.12
Local (taxi, bus, streetcar, etc.) _____		5.70
Baggage and Tips.....		2.60
Tel. and Tel. (official business).....		11.43
Miscellaneous (Explain) _____		
Total amount expended.....	\$	146.44
Less amount advanced for expenses (if any)		
Amount due Brookings Institution or	\$	
Amount due employee	\$	146.44

29.2

I certify that the foregoing expense account is correct.

Approved By _____ Signature _____

MEMORANDUM ACCOUNT

Month April, 1954.

Day	Hotel	Meals	Transportation		Baggage & Tips	Tel.& Tel.	Misc.	Total
			Distant (Rail, air, etc.)	Local (Taxi, bus, streetcar, etc.)				
1								
2								
3								
4								
5								
6			\$51.12 (Bank) (DBW)					51.12
7	\$10.20	--	\$4.60 (MA)	\$2.70		0.15		17.65
8	10.20	3.04				3.06		16.30
9		2.75			1.50	4.25		8.50
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24								
25								
26			\$24.41 (Bank)					24.41
27								
28		2.85		\$2.50	0.60			5.95
29	6.00	3.35	\$5.99 (MA)					15.34
30		2.20		0.50	0.50	3.97		7.17
31								
Total	\$26.40	14.19	86.12	5.70	2.60	11.43		146.44

COMMITTEE ON THE HISTORY OF THE FEDERAL RESERVE SYSTEM: Statement of
 Transportation Expenses: Month of April, 1954.

Date Purchased	Cash Outlay By Bank	Via	From	To	Cost
April 6	x	PENNSYLVANIA RAILROAD departing 4/7/54 at 8:30 a.m. two round-trip tickets \$44.22 drawing room for two <u>6.90</u> for M. Adams and D.B. Woodward	New York	Washington	\$51.12
April 7	D.B.W. M.A.	Pullman seat returning " " "	Washington	New York	\$2.30 2.30
April 26	x	PENNSYLVANIA RAILROAD departing 4/28/54 at 4:30 p.m. (DST) one round-trip ticket \$22.11 Pullman seat <u>2.30</u> for M. Adams	New York	Washington	\$24.41
April 29	M.A.	SOUTHERN RAILWAY ticket plus roomette for M. Adams	Washington	Richmond	\$5.99

May 10, 1954.

410 ADAMS N RS 6 00 W/ 29
 N Y C JH M W/ 30

Guest Bill
HOTEL JOHN MARSHALL
 Richmond, Va.

MEMO.		DATE	EXPLANATION	CHARGES	CREDITS	BAL. DUE
	1	APR 29-54	ROOM	* 6.00		* 6.00
	2	APR 30-54	L'DIST	* 2.86 p		* 8.86
	3	APR 30-54	REST'R	* 1.45 ✓		
	4	APR 30-54	PdOut TIPS	* 0.25		* 10.56
	5	APR 30-54	L'DIST	* 0.99 p		* 11.55
	6	APR 30-54	PHONE	* 0.12 p		* 11.67
	7					
	8					
	9					
	10					
	11					
	12					
	13					
	14					
	15					
	16					
	17					
	18					
	19					
	20					
	21					
	22					
	23					
	24					



Abnie 3.97

WE HOPE THAT YOUR VISIT HAS BEEN A PLEASANT ONE AND TRUST THAT OUR SERVICE HAS BEEN ENTIRELY SATISFACTORY THE MANAGEMENT WILL APPRECIATE FRIENDLY CRITICISM

LAST BALANCE IS AMOUNT DUE UNLESS OTHERWISE INDICATED



New York to Washington, D. C.

FOR	Miss Mildred Adams	PULLMAN CAR No. 532	Seat #20	2	30
DESTINATION	Washington, D. C.				
VIA	Pennsylvania Railroad				
PLANE LEAVES TRAIN LEAVES	3:30 P.M. EST 4:30 P.M. EDT				
FROM	New York	TICKET { ONE WAY ROUND TRIP}		22	11
DATE	4/28/54	EXTRA FARE			
		AMOUNT		\$24	41

Wash - Richmond 4.94
1.05

1	2	3	4	5	6	7	8	9	1	2	3	4	5	6	7	8	9
10	20	30	40	50	60	70	80	90	10	20	30	40	50	60	70	80	90
DOLLARS									CENTS								
THE PULLMAN COMPANY																	
PASSENGER'S CASH FARE CHECK																	
CAR	LINE	DATE	FOR	Lower Berth No.	★												
66		4/29/54		Upper Berth No.	★												
FROM	TO	19	PSGR(S)	Section No.	★												
Wash	Rich			Duplex-Roomette No.	★												
				Roomette No.	★												
				Duplex Single-Room	★												
				Bedroom	★												
				Compartment	★												
				Drawing Room	★												
				Seat No.	★												
					★												
CHANGE OF ACCOMMODATIONS:		TAX:		Amount Collected													
FROM	TO	PULLMAN RATE		\$	c												
(Accom.)	(Accom.)																
		Conductor		TOTAL		10.95											

THE PULLMAN COMPANY—Passenger's Check. To identify accommodations purchased.

WASHINGTON to NEW YORK, N. Y.

SEAT	CAR	DATE
13	523	5-7-54

Property taken into car will be entirely at owner's risk

OFFICE 11-1-A FORM 9(S)

2330

PROPERTY TAKEN INTO CAR WILL BE AT OWNER'S RISK

PENNSYLVANIA RAILROAD



Smooth Electric Power... all the way!

East-West Fleet

For Comfort and Dependability take the Great

Your Ticket

Apr 25

Round Trip to Wash.



THE EAST-WEST FLEET OFFERS THE FINEST IN TRAVEL



New all-private-room sleeping cars offer a wide choice of comfortable restful berths in section-type cars.



New dining cars provide charming settings in which to enjoy choice foods, carefully prepared and courteously served by well-trained personnel.



New overnight reclining seat coaches are roomier, provide fluorescent lighting, spacious wash-rooms, many other conveniences.

MEMORANDUM

Fare	20 10
Federal Tax	2 01
Pullman	2 09
Federal Tax	2 1
TOTAL	24 41

RESERVATIONS

YOUR TRAIN

Leaves 3:30 PM (Standard Time)
 Date 4/28
 Station Penn

YOUR RESERVATION IS—

Car 532
 Accommodation 8.20

The Pennsylvania Railroad greatly appreciates your patronage.

M Bergey - Car 531 Seat 29

waited on you

PD-30-6-53

Try this combination

**PRR TRAINS
 FOR COMFORT
 AND DEPENDABILITY**



**A HERTZ
 DRIV-UR-SELF CAR
 AWAITING YOU
 AT DESTINATION**



Combine the restful comforts of the train for the longer trip . . . the freedom from driving stress and highway tension with the convenience of a rented car arranged for you in advance at destination for business or pleasure. Your PRR ticket agent will make all arrangements. *Rental rates are reasonable.*

Wed - Apr. 28

To Washington - (bank complete round trip)

taxis \$ 2.50

tips .60

dinner 2.85

(night - Mrs. Miller - no charge)

Apr. 29 breakfast (Mrs. Miller - no charge)

lunch \$ 1.85

dinner - Brookline - * 1.50

taxis 2.75

tips

Ticket to Richmond 4.94

roomette 1.05

Hotel room 6.00

Apr 30 - ~~phone~~ (on hotel bill)

breakfast 1.45

← phone charges - on hotel bill

← taxi 50

← lunch (Bank)

← dinner .75

tips .50 (on bill - 25¢)

1.85
1.50

3.35

.86
.99

1.2

3.97

14.5
2.75

Miss Mae Kintony -

Don Woodward will have
account for his rent etc
coming back to N.Y. Apr. 7

MG,

FEDERAL RESERVE BANK
OF NEW YORK

TRANSPORTATION

PURCHASING DIVISION

New York to Wash. D. C.

FOR	ROUND TRIP CAR No. 691 Dr. R. "A"	6	90
DESTINATION	Washington, D. C.		
VIA	Pennsylvania Railroad		
TRAIN LEAVES TRAIN LEAVES	8:30 A.M.		
FROM	New York	TICKET 2 { ROUND TRIP ROUND TRIP}	44 22
DATE	4/7/54	EXTRA FARE	
		AMOUNT	\$51 12

THE PULLMAN COMPANY—Passenger's
Check. To identify accommodations purchased.

NEW YORK to WASHINGTON, D. C.

ACCOM.	CAR	DATE
Dr. Rm. "A"	691	4/7 1954

Property taken into car will be entirely at owner's risk

OFFICE 7 - 10

FORM 16 - R

69259
123
PERSONS

4-10 ADAMS- MILDRED-1- 4/7/54-- 10-00
 4/9/54-- FEDERAL RESERVE BANK
 NYC FOLEY- KELLY

ACCT. No 10188 F

**HAY-ADAMS
 HOUSE**

OTHER MANGER HOTELS
 IN NEW YORK CITY -
 THE VANDERBILT HOTEL - HOTEL WINDSOR
 IN BOSTON - HOTEL MANGER
 IN WASHINGTON, D. C. - HOTEL HAMILTON
 HOTEL ANNAPOLIS
 IN ROCHESTER, N. Y. - HOTEL ROCHESTER
 IN GRAND RAPIDS, MICH. - HOTEL ROWE

LOCAL PHONE									
ACCOUNT FORWARD FROM NO.		TO NO.		ALL BILLS DUE WHEN RENDERED					
DATE									
BROUGHT FORWARD	4/7		8	9					
			1035	2665					
ROOMS	10 00		10						
D. C. SALES TAX	20		20						
RESTAURANT			125	125					
			179						
LOCAL CALLS	10		50						
SERVICE CHARGE	00		25						
LONG DISTANCE			231						
TELEGRAMS									
LAUNDRY									
VALET									
BAGGAGE									
NEWSSTAND									
PAID OUT									
CREDITS									
TRANSFER									
ALLOWANCES									
CASH				27 90					
BALANCE			1035	2665					

RECEIVED PAYMENT
 DATE 4/9/54
 AMT \$ 27.90
 BY [Signature]

Expense Acct -

Trip to Washington Apr 7, 8, 9

Round trip to Washington + return	5%	44.22 (bank pd)
M. Adams + Donald Woodward		
Drawing room @ Washington		6.90 (bank pd)
Seat returning, (M.G. paid)		2.30

Apr. 7 -

taxi	2.70	
Hotel	10.00	(no meal charges)
telephone	.15	

Apr. 8

Hotel 10.00

meals

breakfast 1.25

lunch 1.29

no dinner chgs 3.04

telephone 3.06

taxis 1.00

Tips -

$$\begin{array}{r} 231 \\ 75 \\ \hline 306 \end{array}$$

Apr 9 -

breakfast 1.25

lunch 1.50

no dinner 95

taxis 4.25

Tips 1.50

EXPENSE ACCOUNT FOR MISS ADAMS

Wednesday, April 7, 1954--leave N. Y. for Washington, Pennsylvania R. R. on 8:30 a.m. train; drawing room for Miss Adams and Mr. Woodward. Reservation at Hay-Adams for Miss Adams for nights of 4/7 and 4/8.

Round trip ticket, with drawing room going, for Miss Adams and Mr. Woodward--\$51.12

April 2, 1954

Dear Mr. Akers:

Miss McKinstry's mother is ill but we have made out the monthly statement of travel expenses for March 1954 and are sending it herewith. I trust it has been filled out satisfactorily.

Most sincerely yours,

Mildred Adams,
Research Director.

Mr. Sheldon B. Akers
Executive Manager
The Brookings Institution
722 Jackson Avenue, N. W.
Washington 6, D. C.

Encs. (2)

MA:hvm

THE BROOKINGS INSTITUTION
MONTHLY TRAVEL EXPENSE REPORT

To the Executive Manager:

Date April 2, 1954

For the Month of March 1954

To be submitted to the Executive Manager upon return from travel, or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. (Advances should be accounted for together with return of unused funds at the earliest possible time after return.)

A chronological account is recommended but not required (see reverse side for form), but expenditures should be classified and should bear reasonable relationship to the distance, duration, and purpose of the trip.

Project: HISTORY OF THE FEDERAL RESERVE SYSTEM
(If more than one indicate portion of expense applicable to each.)

Trip from: See Statement on Transportation Attached to _____

Purpose: _____

Authorized by: _____

Date and time of departure: _____ of return: _____

Objects of expenditure:

Hotel.....	\$	<u>18.20</u>
Meals.....		<u>23.28</u>
Transportation (except portion bought by or charged to Institution) Charged to Brookings Institution (\$31.17) Distant (rail, air, etc.) (Indicate mode of travel) _____ Rail _____		<u>23.09</u>
Local (taxi, bus, streetcar, etc.) _____		<u>20.05</u>
Baggage and Tips.....		<u>5.80</u>
Tel. and Tel. (official business).....		<u>3.52</u>
Miscellaneous (Explain) _____		<u>1.50</u>
Total amount expended.....	\$	<u>95.44</u>
Less amount advanced for expenses (if any)		_____
Amount due Brookings Institution or	\$	_____
Amount due employee	\$	<u>95.44</u>

I certify that the foregoing expense account is correct.

Approved by _____ Signature _____

MEMORANDUM ACCOUNT

Month March 1954

Transportation

Day	Hotel	Meals	Transportation		Baggage & Tips	Tel. & Tel.	Misc.	Total
			Distant (Rail, air, etc.)	Local (Taxi, bus, streetcar, etc.)				
1			See sheet					
2			attached for					
3			outlays for					
4			transportation					
5			purchased by					
6			Federal Re-					
7			serve Bank of					
8			New York					
9			Total:					
10			\$31.17					
11								
12								
13								
14								
15								
16								
17	8.00	7.50	\$9.42 bought	3.70	1.00			
18		1.10	by M. Adams (cash outlay)	3.50	1.00	2.32	1.50	converter
19								
20								
21								
22								
23	10.20	6.18		3.25	1.00	.60		
24		5.75	\$2.40 bought	5.75	1.00	.60		
25			by M. Adams (cash outlay)					
26								
27								
28								
29								
30		2.75	\$11.27 bought	3.85	1.80			
31			by M. Adams (cash outlay)					

April 2, 1954

COMMITTEE ON THE HISTORY OF THE FEDERAL RESERVE SYSTEM

Statement of Transportation Expenses: ^{March} Month of April 1954

Date Purchased by Bank	Via	From	To	Purchased for	Cost
Mar. 17/54	Pennsylvania R. R. One-way coach ticket	New York	Princeton	Mildred Adams	*\$ 1.94
	One-way coach ticket	Princeton	Philadelphia		* 1.85
	One-way pullman ticket with chair	Phila.	New York		* 5.63
Mar. 23/54	Pennsylvania R. R. First-class round-trip ticket Going: roomette N. Y. departure: 3/23/54 1:20 a.m. Returns: chair	New York	Washington	Mildred Adams	31.17 * 2.40
	Mar. 30/54	Pennsylvania R. R. First-class round-trip ticket Going and return: chair	New York	Philadelphia	Mildred Adams
				TOTAL	\$54.26

*Note: Reimbursable to Miss Adams (cash outlay)

Expense Account - Tuesday March 30, 1954

New York to Philadelphia + return - First class -
 Seat both ways. * 8.06 fare
 1.21 tax
2.00 seat with tax
 \$11.27

Taxies - * 1.25
 1.10
 25
1.25
 * 3.85

3.85
2.75
 * 6.60
.12 % tip

Breakfast - * 1.65
 Lunch 1.10
 * 2.75

13.20
6.60
 .7920 - .80 tip
1.00 porter
 1.80

11.27

3.85

2.75

1.80

* 17.67 total

Washington - Mar 23, 1954

Hotel (on bill) ^{*}10 (20¢ tax) ✓

breakfast 1.00 ✓

lunch 1.50 ✓

dinner 3.68 ✓ (on bill)

phones .60 (on bill) ✓

taxis 3.25 ✓

tips 1.00 ✓

Mar 24

breakfast 1.25 (on bill under credit) ✓

lunch 1.75 ✓

dinner 2.75 ✓

phones .60 (on bill) ✓

taxis 5.75 ✓

Tips 1.00 ✓

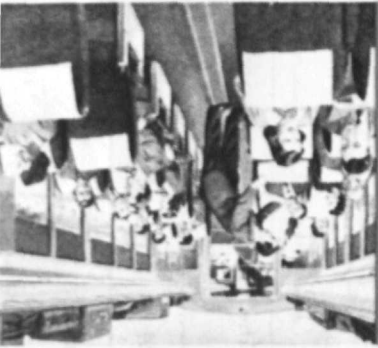
Pullman's seat

NY 2.40 ✓

New all-private-room sleeping cars also available in section-type cars. Accommodations. Restful berths are offered a wide choice of comfortable

New dining cars provide charmingly served by well-trained personnel. Carefully prepared and courteously tings in which to enjoy choice foods.

New overnight reclining seat coaches are roomier, provide fluorescent lighting, spacious wash-rooms, many other conveniences.



THE EAST-WEST FLEET OFFERS THE FINEST IN TRAVEL

For Comfort and
Dependability take the Great
East-West Fleet
Smooth Electric Power . . . all the way!



MEMORANDUM

Fare	20/0
Federal Tax	302
Pullman	700
Federal Tax	105
TOTAL	31.17

RESERVATIONS

YOUR TRAIN

Leaves _____ (Standard Time)
 Date _____
 Station _____

YOUR RESERVATION IS—

Car _____
 Accommodation _____

The Pennsylvania Railroad greatly appreciates your patronage.

M

waited on you

PD-30-6-53

Try this combination

**PRR TRAINS
 FOR COMFORT
 AND DEPENDABILITY**



**A HERTZ
 DRIV-UR-SELF CAR
 AWAITING YOU
 AT DESTINATION**



Combine the restful comforts of the train for the longer trip . . . the freedom from driving stress and highway tension with the convenience of a rented car arranged for you in advance at destination for business or pleasure. Your PRR ticket agent will make all arrangements. *Rental rates are reasonable.*

FEDERAL RESERVE BANK
OF NEW YORK

TRANSPORTATION

PURCHASING DIVISION

New York to Wash. D. C.

FOR Miss Mildred Adams	FEDERAL CAR No. AM20	Rmte #5	8	05
DESTINATION Washington, D. C.	<i>Seat to N.Y. 2.40 in a pd.</i>			
VIA Pennsylvania Railroad				
PLANE SERVICE TRAIN LEAVES 1:20 A.M.				
FROM New York	TICKET { ONE WAY ROUND TRIP }		23	12
DATE 3/23/54	EXTRA FARE			
	AMOUNT		\$31	17

THE PULLMAN COMPANY

PASSENGER'S CASH FARE CHECK

SEAT(S) No.	FOR	Amount Collected		
		PULLMAN RATE	\$	¢
29	1			
	PSGR(S)			
CAR	DATE	TAX		
561	3 24 19		2	4
		TOTAL		

- BOSTON
- PROVIDENCE
- KINGSTON
- WESTERLY
- NEW LONDON
- SAYBROOK
- WORCESTER
- SPRINGFIELD
- HARTFORD
- MERIDEN
- NEW HAVEN
- BRIDGEPORT
- STAMFORD
- NEW YORK
- NEWARK
- TRENTON
- PHILADELPHIA
- WILMINGTON
- BALTIMORE
- WASHINGTON

For use if station(s) not shown in printed list

FROM _____ TO _____

FROM TO

**PROPERTY TAKEN INTO CAR WILL
BE AT OWNER'S RISK**

AD 32418

110 ADAMS MILDRED -1- 3-23 1000
 MARCH 24 33 LIBERTY ST
 NYC EHD
 FEDERAL RESERVE BANK OF NY

ACCT. N^o 9296 F

**HAY-ADAMS
 HOUSE**

OTHER MANGER HOTELS
 IN NEW YORK CITY -
 THE VANDERBILT HOTEL - HOTEL WINDSOR
 IN BOSTON - HOTEL MANGER
 IN WASHINGTON, D. C. - HOTEL HAMILTON
 HOTEL ANNAPOLIS
 IN ROCHESTER, N. Y. - HOTEL ROCHESTER
 IN GRAND RAPIDS, MICH. - HOTEL ROWE

LOCAL PHONE

ACCOUNT FORWARD FROM NO.

TO NO.

ALL BILLS DUE WHEN RENDERED

DATE										
BROUGHT FORWARD	6-23-54	24	1478							
ROOMS	10 ✓									
D. C. SALES TAX	20 ✓									
RESTAURANT	296 ✓									
	77 ✓									
LOCAL CALLS	40 ✓		40 ✓							
SERVICE CHARGE	20 ✓		20 ✓							
LONG DISTANCE										
TELEGRAMS										
LAUNDRY										
VALET			125 ✓							
BAGGAGE										
NEWSSTAND										
PAID OUT										
CREDITS										
TRANSFER										
ALLOWANCES										
CASH										
BALANCE			1478	1633						

RECEIVED PAYMENT
 DATE 3-24-54
 AMT. \$ 1633
 BY [Signature]

THE PULLMAN COMPANY—Passenger's
Check. To identify accommodations purchased.

NO. PHILADELPHIA
 (30th St. Sta.) PHILA. } to New York, N.Y.

SEAT

11

CAR

2201

DATE

3/15

Property taken into car will be entirely at owner's risk

<http://fraser.stlouisfed.org/>

OFFICE 9-12

FORM 13-R(L)

Federal Reserve Bank of St. Louis

2323

Work Ticket—Engine Room

D. 3-17-54 Time _____

Ordered by _____ Done by _____

Nature of Work _____

889

① Converters wanted

Paid this date \$1.50

Approved Bill Aggenore
Chief Engineer

889
8 00

ADAMS, MILDRED RM
FEDERAL RESERVE BANK OF N
FEDERAL " " FEDERAL " " FEDERAL " "
NEW YORK, NEW YORK

THE BENJAMIN FRANKLIN
CHESTNUT AT NINTH STREET
PHILADELPHIA

3-17-54 B143509 6 02PM EL

MEMO	DATE	EXPLANATION	CHARGES	CREDITS	BAL. DUE
	1 MAR17-54	ROOM ○○○○	* 8.00 ✓		
	2 MAR17-54	REST'R ○○○○	* 5.50 ✓		* 13.50
	3 MAR18-54	REST'R	* 1.10 ✓		* 14.60
	4 MAR18-54	PHONE	* 0.32 ✓		
	5 MAR18-54	L'DIST	* 2.00 ✓		* 16.92
	6				
	7				
	8				
	9				
	10				
	11				
	12				
	13				
	14				
	15				
	16				
	17				
	18				
	19				
	20				
	21				
	22				
	23				
	24				

1954 MAR 18 AM 11 03
 CASHIER
 PAID
 BENJAMIN FRANKLIN HOTEL PHILADELPHIA
 E 1

319 REMINDER:

GUESTS INTENDING TO DEDUCT EXPENSES FOR THEIR INCOME TAX RETURN WILL FIND IT USEFUL TO RETAIN THEIR HOTEL BILLS. TELEPHONE CHARGES INCLUDE FEDERAL TAX.

LAST BALANCE IS AMOUNT DUE
BILLS ARE PAYABLE WHEN PRESENTED



Digitized for FRASER
http://fraser.stlouisfed.org/
Federal Reserve Bank of St. Louis

W. A.

Expense acct. Wed. Mar. 17

N.Y. To Princeton (coach)	\$1.97	(please check)	1.69
			<u>25</u>
			1.94
Princeton to Philadelphia (coach)	\$1.97	(please check)	1.61
			<u>24</u>
			1.85
taxis	3.70	✓	
lunch	2.00	✓	
dinner (on hotel bill)	5.50	✓	
roomer (" " ")	8.00	✓	
		tips	1.00 ✓

March 18th

breakfast (on hotel bill)	1.10	✓
phones	2.32	
(no lunch charge)		
taxis	3.50	
ticket Phil Phil - N.Y.		

first class first class	} .?	please check	4.03
chair			<u>.60</u>
			4.63
taxis	1.00		.87
			<u>13</u>
			1.00

March 2, 1954

Dear Mr. Akers:

On behalf of Miss Adams, I am sending you herewith her monthly statement of travel expenses for February 1954. I trust it has been filled out satisfactorily.

I am also enclosing her completed Personnel Record which you asked to have returned.

Sincerely yours,

Research Assistant

Mr. Sheldon B. Akers
Executive Manager
The Brookings Institution
722 Jackson Avenue, N. W.
Washington 6, D. C.

encs. (2)

THE BROOKINGS INSTITUTION
MONTHLY TRAVEL EXPENSE REPORT

To the Executive Manager:

Date March 2, 1954

For the Month of February 1954.

To be submitted to the Executive Manager upon return from travel, or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. (Advances should be accounted for together with return of unused funds at the earliest possible time after return.)

A chronological account is recommended but not required (see reverse side for form), but expenditures should be classified and should bear reasonable relationship to the distance, duration, and purpose of the trip.

Project: HISTORY OF THE FEDERAL RESERVE SYSTEM

(If more than one indicate portion of expense applicable to each.)

Trip from] See Statement on Transportation Attached to _____

Purpose: _____

Authorized by: See Statement Attached

Date and time of departure: _____ of return: _____

Objects of expenditure:

Hotel.....	\$	\$46.50
Meals.....		28.08
Transportation (except portion bought by or charged to Institution) Charged to Brookings Institution (\$135.14)		
Distant (rail, air, etc.) (Indicate mode of travel) <u>Rail</u>		14.63
Local (taxi, bus, streetcar, etc.)		17.65
Baggage and Tips		6.10
Tel. and Tel. (official business)		5.31
Miscellaneous (Explain)		0.74
Total amount expended	\$	119.01
Less amount advanced for expenses (if any)		—
Amount due Brookings Institution or	\$	
Amount due employee	\$	119.01

I certify that the foregoing expense account is correct.

Approved by _____

Signature _____

MEMORANDUM ACCOUNT

Month February 1954

TRANSPORTATION

Day	Hotel	Meals	Transportation		Baggage & Tips	Tel. & Tel.	Misc.	Total
			Distant (Rail, air, etc.)	Local (Taxi, bus, streetcar, etc.)				
1		3.00	See	1.30				K. McKinstry
2			Sheet					
3			Attached for					
4	10.20	6.75	Outlays for	1.20	0.50			
5	10.20	3.50	Transporta-					
6			tion pur-	1.45	0.50			
7			chased by					
8			Federal					
9			Res. Bank of					
10			N.Y.					
11			Total: \$					
12			\$135.14					
13								
14								
15				1.15	0.50	0.15		
16	7.65	2.50		1.90		1.51		
17	10.20	2.00		2.50		0.60		
18		3.35	\$14.63 bought	2.75	1.00		0.74	Postage
19			by M. Adams		0.75	1.10		
20			(cash outlay)					
21								
22								
23				1.10	0.75			
24	8.25	2.50		0.80	0.60	1.95		
25		4.48		3.50	1.50			
26								
27								
28								
29								
30								
<p>Totals: \$46.50 \$28.08 \$149.77 \$17.65 \$6.10 \$5.31 0.74</p>								

COMMITTEE ON THE HISTORY OF THE FEDERAL RESERVE SYSTEM

Statement of Transportation Expenses: Month of Feb. 1954

Date Purchased by Bank	Via	From	To	Purchased for	Cost
Jan. 26/54	New York, New Haven & Hartford R.R. Round-trip Coach ticket N.Y. departure: Jan. 29/54 at 5 p.m. Return from Boston: Feb. 1/54 at 5 p.m.	New York	Boston	Katherine McKinstry	\$15.85
Feb. 2/54	Pennsylvania R.R. Two first-class round-trip tickets Going: drawing room (shared) N.Y. departure: 2/4/54 at 4:30 p.m. Return from Washington: 2/5/54 5 p.m. Two Pullman Seats	New York	Washington	Mildred Adams and D. B. Woodward	\$58.25
Feb. 10/54	Pennsylvania R.R. First-class round-trip ticket Going: roomette N.Y. departure: 2/16/54 1:20 a.m.	New York	Washington	Mildred Adams	\$31.17
**	Return trip -- ticket purchased by Miss Adams personally Washington departure: 2/18/54 to Charlottesville Lower berth from Charlottesville to New York				** \$10.78
**	Side trip from Washington, D.C. to Charlottesville, Va. Washington to Charlottesville: 2/19/54				** 3.85
** Note: Reimbursable to Miss Adams (cash outlay)					
Feb. 23/54	New York, New Haven & Hartford R.R. Combination round-trip ticket, sleeping and parlor car between N.Y. & Boston \$21.47 Roomette: New York to Boston 6.44 Parlor car chair: Boston to N.Y.C. 1.96 \$29.87 N.Y. departure: 2/24/54 12:30 a.m. Return from Boston: 2/25/54 5 p.m.	New York	Boston	Mildred Adams	\$29.87
km				TOTAL	\$149.77

Expense account

① Boston Midnight Tues Feb 23^d

Taxi - * 1.10

Tips .75

rail fare & berth charge -

Feb. 24 -

breakfast 75

taxis 50

dinner 1.75

Tips .60

phones 1.95 (on hotel bill)

Feb 25
room & .25 (on hotel bill)

Feb. 25 -
breakfast 1.63 (on hotel bill)

taxis 3.50

dinner 2.85

Tips 1.50

175
75

250

163
285

448

ADAMS MISS MILDRED 2/24 1430

NY.C. 8.25 INT
FEDERAL RESERVE BANK

Parker House
BOSTON, MASSACHUSETTS

N^o R35443

Memo	Date	Explanation	Charges	Credits	Bal Due
	1	FEB24-54	PHONE *****	★ 1.95	
	2	FEB24-54	ROOM *****	★ 8.25	★ 10.20
	3	FEB25-54	REST'R	★ 1.63	★ 11.83
	4				
	5				
	6				
	7				
	8	FEB25-54	PAID	★ 11.83	★ 0.00
	9				
	10				
	11				
	12				
	13				
	14				
	15				
	16				
	17				
	18				
	19				
	20				
	21				
	22				
	23				
	24				



We trust that your stay has been a pleasant one and that we shall again have the pleasure of serving you.

Last balance is amount due unless otherwise indicated



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Federal Reserve Bank of St. Louis

Herwood Sheard
MANAGING DIRECTOR

FEDERAL RESERVE BANK
OF NEW YORK

TRANSPORTATION

PURCHASING DIVISION

New York to Boston, Mass.

FOR Miss M. Adams	REGENT INCK CAR NO. 28 Rute #14	6 44
DESTINATION Boston, Mass.	Boston, Mass. to New York	
VIA New York, New Haven & Hartford Railroad	Car No. 274 Seat #18	1 96
PLANE LEAVES TRAIN LEAVES 12:30 A.M. 5:00 P.M.		
FROM New York Boston, Mass.	TICKET { SINGLE WAY ROUND TRIP }	21 47
DATE 2/24/54 2/25/54	EXTRA FARE	
	AMOUNT	\$29 87

ISSUED BY (543)

The N. Y., N. H. & H. R. R. Co. *The New York, New Haven & Hartford*

CA GOOD ONLY

AS PASSENGER'S CK.
THE PULLMAN CO.

FROM NEW YORK
TO BOSTON

RUTE... CAR...
M. 2-24 E. 54

FEB 23 14603 -54

SUBJECT TO TARIFF REGULATIONS

LIMIT WHEN SHOWN IS IN ADDITION TO DATE PRINTED ABOVE

009

Chas. M. Frasier
Gen'l Pass. Traffic Mgr.

ISSUED BY (543)

The N. Y., N. H. & H. R. R. Co. *The New York, New Haven & Hartford*

CA GOOD ONLY

AS PASSENGER'S CK.
THE PULLMAN CO.

FROM BOSTON
TO NEW YORK

SEAT... CAR...
S.P. M. 2-25 1954

FEB 23 14619 -54

SUBJECT TO TARIFF REGULATIONS

LIMIT WHEN SHOWN IS IN ADDITION TO DATE PRINTED ABOVE

009

Chas. M. Frasier
Gen'l Pass. Traffic Mgr.

Expense acct - memo -

To Washington mid night 2/15/54

round trip ticket, + roomette to Washington
bought by Board, charged to Committee!

taxi * 1.15 ✓

tips .50 ✓

2/16 breakfast on hotel bill . 1.00

lunch with Thomas at Board

dinner at Brookings (changed + will come) ~~1.50~~ 1.50

taxi * 1.90

2/17 breakfast on hotel bill 1.25 ✓

lunch at Brookings (changed + will come) 75

no dinner charge

Taxis * 2.50 ✓

2.00

2/18 breakfast on hotel bill . 85

lunch - 75 ✓

fare to Charlottesville

dinner * 1.75 ✓

tips * 2.75 ✓

tips 1.00 ✓

85
75

1.75

3.35

2/19 fare Charlottesville to Washington
lunch " " New York

tips .75

tips * 1.10

Thomas A. Edison
EDISON
Electronic
VOICEWRITER

X 15725

CUSTOMER'S ORDER NO.

REGISTERED U. S. PATENT OFFICE BY
THOMAS A. EDISON, INCORPORATED

INVOICE NO.

DICTATING MACHINES AND ACCESSORIES

THOMAS A. EDISON, INCORPORATED
EDIPHONE SALES DIVISION
1523 "L" STREET, N. W.
WASHINGTON 5, D. C.

FIRM NAME *Miss Adams*

ADDRESS *Hay Adams House* ROOM FLOOR *824*

ATTENTION _____ DELIVERY REQUESTED _____

SALESMAN _____ APPROVED _____ DATE *2-18-54*

SALE _____ TRIAL _____ LOAN _____ EVEN EXCHANGE _____

DELIVER TO

ADDRESS		ROOM NO.				
	MASTER WAX CYLINDERS	SAFETY WITH CARTONS	SAFETY LESS	UNLINED WITH	UNLINED LESS	XXXXXXXXXXXXXXXXXX
	MASTER WAX CYLINDERS	SAFETY WITH CARTONS	SAFETY LESS	UNLINED WITH	UNLINED LESS	XXXXXXXXXXXXXXXXXX
	INDEX SLIPS - FORM NO.					XXXXXXXXXXXXXXXXXX
	MAIL POCKETS					XXXXXXXXXXXXXXXXXX
	FRICTION GRIPS					XXXXXXXXXXXXXXXXXX
	DISC RECORDS					XXXXXXXXXXXXXXXXXX
<i>12</i>	<i>875-73 mailing env.</i>					<i>0 06 72</i>
	<i>D.C. Sales Tax</i>					XXXXXXXXXXXXXXXXXX
						XXXXXXXXXXXXXXXXXX
						XXXXXXXXXXXXXXXXXX

RECEIPT OF THE EQUIPMENT LISTED ABOVE IS HEREBY ACKNOWLEDGED

BY _____ DATE *2-18-54*

CLAIMS FOR DELIVERY SHORTAGES MUST BE MADE WITHIN 24 HOURS. OBTAIN A RECEIPT FOR RETURNED MATERIAL.

Digitized for FRASER
http://case.simsrad.org/
Federal Reserve Bank of St. Louis

DELIVERY

CUSTOMER'S COPY

PICK UP

638 ADAMS MISS MILDRED -1-2/16 7-50
 2/18 340 E 72ND ST NY 21 NY
 824 BSDE 1000

ACCT. NO 7488 F

HAY-ADAMS HOUSE

OTHER MANGER HOTELS
 IN NEW YORK CITY -
 THE VANDERBILT HOTEL - HOTEL WINDSOR
 IN BOSTON - HOTEL MANGER
 IN WASHINGTON, D. C. - HOTEL HAMILTON
 HOTEL ANNAPOLIS
 IN ROCHESTER, N. Y. - HOTEL ROCHESTER
 IN GRAND RAPIDS, MICH. - HOTEL ROWE

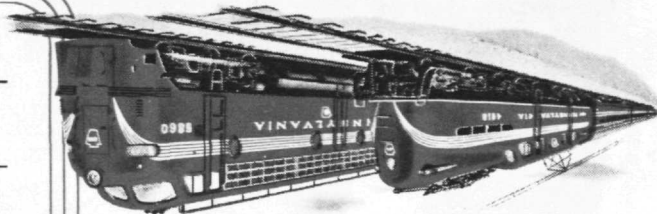
LOCAL PHONE

ACCOUNT FORWARD FROM NO. TO NO. ALL BILLS DUE WHEN RENDERED

DATE									
BROUGHT FORWARD	2/16	17	16						
ROOMS	7.50	10	8.80	22.51					
D. C. SALES TAX	15	20							
RESTAURANT	1.00	1.25	.85						
		.75							
LOCAL CALLS	10	30	40						
SERVICE CHARGE	.25	15	20						
LONG DISTANCE		1.00							
TELEGRAMS									
LAUNDRY									
VALET									
BAGGAGE									
NEWSSTAND									
PAID OUT									
CREDITS									
TRANSFER									
ALLOWANCES									
CASH									
BALANCE	8.00	22.51		23.96					

RECEIVED PAYMENT
 DATE Feb 18 1936
 AMT. \$ 23.96
 BY [Signature]

PENNSYLVANIA RAILROAD



Smooth Electric Power... all the way!

East-West Fleet

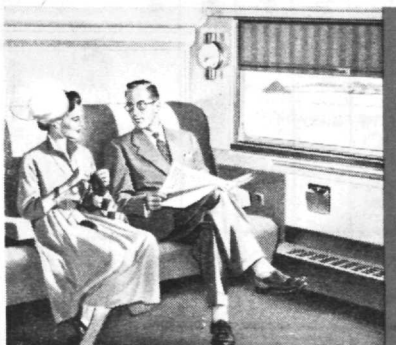
For Comfort and Dependability take the Great

WASHINGTON, D. C.

Your Ticket
Miss Adams



THE EAST-WEST FLEET OFFERS THE FINEST IN TRAVEL



New all-private-room sleeping cars offer a wide choice of comfortable accommodations. Restful berths are available in section-type cars.



New dining cars provide charming settings in which to enjoy choice foods, carefully prepared and courteously served by well-trained personnel.



New overnight reclining seat coaches are roomier, provide fluorescent lighting, spacious wash-rooms, many other conveniences.

MEMORANDUM

Fare	20 10
Federal Tax	3 02
Pullman	7 00
Federal Tax	1 05
TOTAL	31.17

RESERVATIONS

YOUR TRAIN

Leaves _____ (Standard Time)

Date _____

Station _____

YOUR RESERVATION IS—

Car _____

Accommodation _____

**The Pennsylvania Railroad greatly
appreciates your patronage.**

M HAVE A PLEASANT JOURNEY
CHARLES T. BAASCH

waited on you

PD-30 -6-53

**PRR TRAINS
FOR COMFORT
AND DEPENDABILITY**



**A HERTZ
DRIV-UR-SELF CAR
AWAITING YOU
AT DESTINATION**



Try this combination

Combine the restful comforts of the train for the longer trip . . . the freedom from driving stress and highway tension with the convenience of a rented car arranged for you in advance at destination for business or pleasure. Your PRR ticket agent will make all arrangements. *Rental rates are reasonable.*

FEDERAL RESERVE BANK
OF NEW YORK

TRANSPORTATION

PURCHASING DIVISION

New York to Wash. D. C.

FOR Miss M. Adams

~~BOOKED~~

CAR NO. AM20 Rmte #4

8 05

DESTINATION Washington, D. C.

VIA Pennsylvania Railroad

~~BOOKED~~

TRAIN LEAVES 1:20 A. M.

FROM New York

TICKET { ~~ONE WAY~~
ROUND TRIP }

23 12

DATE 2/16/54

EXTRA FARE

AMOUNT

\$31 17

3.85 *7062*THE PULLMAN COMPANY—Passenger's
Check. To identify accommodations purchased.

NEW YORK to WASHINGTON, D. C.

ROOM	CAR	DATE
ETTE 4	AM20	2/16 1954

Property taken into car will be entirely at owner's risk

OFFICE 7-10

FORM 16-R

0960

1

25¢
for
\$5,000
MAXIMUM OF

Paid by M. Adams - Charlottesville to Washington

LB

NVC FORM 265

Train No. _____

Leaves _____ M.

Car No. L-43

Berth No. Lower 1



R. R. Fare, \$ _____

Pullman Fare, \$ 5.03
5.75

Total \$ 10.78

Mr. _____

READ YOUR TICKET

And be sure it's what you want before you leave the Ticket Office.

The Management expects the employees of the Railway to render courteous service and requests the traveling public to report instances meriting commendation so that the employees may know their efforts have been appreciated.

SOUTHERN RAILWAY SYSTEM

10.78
 ticket & berth
 N.Y.
 3.58
 Coach

RATES

\$.25 per day for
 1 to 5 days
 1.50 for 7 days
 2.00 for 10 days
 2.75 for 15 days
 3.50 for 21 days
 4.50 for 30 days

**COLUMN
 1**

\$5,000
 \$5,000
 \$2,500
 \$25.00
 \$15.00

for accidental death
 for loss of both hands or both feet
 for loss of one hand or foot
 per week for total disability, up to 52 weeks
 per week for partial disability, up to 26 weeks

**COLUMN
 2**

\$3,000
 \$3,000
 \$1,500
 \$15.00
 \$ 9.00

Amounts in COLUMN 1 are payable
 for accident while traveling on public
 conveyances, on land or water.

Amounts in COLUMN 2 are payable for
 Automobile, at home, recreation and
 other accidents covered.

Age limits 16 to 69 inclusive

THE TRAVELERS INSURANCE COMPANIES

HARTFORD, CONNECTICUT

Issue the following forms of insurance: Life, Accident, Liability, Automobile, Steam Boiler, Compensation,
 Group, Burglary, Plate Glass, Fire, Extended Coverage, Inland and Ocean Marine,
 Fidelity and Surety Bonds.

RATES

\$ 6.00 for 45 da,
 7.50 for 60 days
 10.00 for 90 days
 12.50 for 120 days
 15.00 for 150 days
 17.50 for 180 days

FEDERAL RESERVE BANK
OF NEW YORK

TRANSPORTATION

PURCHASING DIVISION

New York to Wash. D. C.

FOR Mr. D. Woodward	RESERVATION CAR NO. 536 Dr. Rm. "G"	3 60
DESTINATION Washington, D. C.	<u>Wash. D.C. to New York</u>	
VIA Pennsylvania Railroad	Car No. 542 Seat #26	2 40
TRAIN LEAVES TRAIN LEAVES 4:30 P.M. 5:00 P.M.		
FROM New York Wash. D.C.	TICKET { ONE-WAY ROUND TRIP }	23 12
DATE 2/4/54 2/5/54	EXTRA FARE	
	AMOUNT	\$29 12

THE PULLMAN COMPANY—Passenger's
Check. To identify accommodations purchased.WASHINGTON to { NEWARK, N. J.
NEW YORK, N. Y.

SEAT	CAR	DATE
26	542	2/5 1954

Property taken into car will be entirely at owner's risk

OFFICE 7-10

FORM 11-R

6038

324 ADAMS MILDRED -1- 2/4 10-00

FEB 6

340 EAST 72ND STREET
NEW YORK 21 N Y

FOLEY/CJA

HAY-ADAMS
HOUSE

OTHER MANGER HOTELS

IN NEW YORK CITY -
THE VANDERBILT HOTEL - HOTEL WINDSOR
IN BOSTON - HOTEL MANGER
IN WASHINGTON, D. C. - HOTEL HAMILTON
HOTEL ANNAPOLIS
IN ROCHESTER, N. Y. - HOTEL ROCHESTER
IN GRAND RAPIDS, MICH. - HOTEL ROWE

LOCAL PHONE

ACCOUNT FORWARD FROM NO.

TO NO.

ALL BILLS DUE WHEN RENDERED

DATE	FEB 4	5																	
BROUGHT FORWARD			10	20															
ROOMS	10	-																	
D. C. SALES TAX		20																	
RESTAURANT																			
LOCAL CALLS																			
SERVICE CHARGE																			
LONG DISTANCE																			
TELEGRAMS																			
LAUNDRY																			
VALET																			
BAGGAGE																			
NEWSSTAND																			
PAID OUT																			
CREDITS	TRANSFER																		
	ALLOWANCES																		
	CASH																		
	BALANCE																		

RECEIVED PAYMENT
DATE 2/5/50
AMT. \$ 10.20
BY [Signature]

THE BROOKINGS INSTITUTION
MONTHLY TRAVEL EXPENSE REPORT

February 1, 1954

To the Executive Manager:

Date January

For the Month of _____

To be submitted to the Executive Manager upon return from travel, or at the end of the month in which official travel occurs, for which reimbursement of expenses essential to the transacting of official business has been authorized, or for which funds were advanced before departure. (Advances should be accounted for together with return of unused funds at the earliest possible time after return.)

A chronological account is recommended but not required (see reverse side for form), but expenditures should be classified and should bear reasonable relationship to the distance, duration, and purpose of the trip.

History of the Federal Reserve System

Project: _____
(If more than one indicate portion of expense applicable to each.)

Trip from New York to Washington, D.C., and return -- two trips

Purpose: _____

Authorized by: Jan. 12 - 8:30 A.M. Jan. 14 - 7 A.M.; and
Jan. 26 - 1 A.M. Jan. 29 - 7 A.M.

Date and time of departure: _____ of return: _____

Objects of expenditure:

Hotel.....	\$	
		12.75
Meals.....		
Transportation (except portion bought by or charged to Institution)		
Distant (rail, air, etc.)	Rail (Jan. 12-14)	27.66
(Indicate mode of travel)	Rail (Jan. 29)	8.05
Local (taxi, bus, streetcar, etc.)		9.75
		0.50
Baggage and Tips		
Tel. and Tel. (official business)		
Miscellaneous (Explain) _____		58.71
Total amount expended	\$	58.71
Less amount advanced for expenses (if any)		
Amount due Brookings Institution or	\$	58.71
Amount due employee	\$	

I certify that the foregoing expense account is correct.

Approved by _____ Signature _____

MEMORANDUM ACCOUNT

Month January 1954

Day	Hotel	Meals	Transportation		Baggage & Tips	Tel. & Tel.	Misc.	Total
			Distant (Rail, air, etc.)	Local (Taxi, bus, streetcar, etc.)				
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12)		27.66	2.50				
13)							
14)							
15								
16								
17								
18		\$10.00						
19			ference luncheon					
20								
21				1.00				
22								
23								
24								
25				1.25				
26		2.25	Rail ticket charged	1.30	0.50			
27		.75		1.50				
28		.75	8.05	1.70				
29								
30								
31								

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A chronological account is recommended but not required (see reverse side for form), but expenditures should be classified and should bear reasonable relationship to the distance, duration, and purpose of the trip.

Project: History of Federal Reserve System
(If more than one indicate portion of expense applicable to each.)

Trip from New York to Washington to Washington & return - 2 trips

Purpose: _____

Authorized by: _____

Date and time of departure: Jan 12 - 8:30 AM of return: Jan 19 + 1:7 AM

Objects of expenditure: Jan 26 - 1 AM Jan 29 - 7 AM

Hotel.....	\$	
Meals.....		2.50
Transportation (except portion bought by or charged to Institution)		
Distant (rail, air, etc.) (Indicate mode of travel)		Rail (Jan 12) 4 27.66
Local (taxi, bus, streetcar, etc.)		Rail (Jan 29) 8.05
Baggage and Tips		
Tel. and Tel. (official business)		
Miscellaneous (Explain) _____		
Total amount expended	\$	
Less amount advanced for expenses (if any)		
Amount due Brookings Institution or	\$	
Amount due employee	\$	

I certify that the foregoing expense account is correct.

Approved by _____ Signature _____

MEMORANDUM ACCOUNT

Month January

Day	Hotel	Meals	Transportation		Baggage & Tips	Tel. & Misc.		Total
			Distant (Rail, air, etc.)	Local (Taxi, bus, streetcar, etc.)		Tel.	Misc.	
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12			27.66	2.50				
13								
14								
15								
16								
17								
18		10.00 (conference lunch)						
19								
20								
21				1.00				
22								
23								
24								
25				1.25				
26		2.25 changed -		1.30	.50			
27		.75		1.50				
28		.75		1.70				
29			8.05					
30								